

# Confirmed Minutes:

## Meeting of Hiwinui Community Committee



Name:	Hiwinui Community Committee
Date:	Tuesday 15th July 2025
Time:	7:30pm to 8:19pm
Location:	Hiwinui School Staff Room
Committee Members Present:	Rod Smillie (Chairperson), Tracey Mouat (Secretary), Sean Hurley, Gian Moretti, Phil Pirie, Richard Ramson, Ben Fletcher
Manawatu District Council Representation:	Cr Fiona Underwood (Community Liaison Councillor)
Apologies:	Jason Todd, Erin Wheeler (Principal), Helen King (MDC Community Services Coordinator)
Absent:	N/A
Guests:	Nil
Conflict of Interest:	Nil

Ser	Item	Responsibility
1.	Welcome	
1a.	Rod welcomed all to the meeting.	N/A
2.	Apologies	
2a.	See above.	N/A
3.	Quorum (50% of nine members)	
3a.	Yes	N/A
4.	Additional items for the agenda	
4a.	The following will be added to General Business: <ul style="list-style-type: none"> <li>Nil</li> </ul>	N/A
5.	Minutes of the last meeting	
5a.	The minutes of the Hiwinui Community Committee held on 17th June 2025 having been circulated, were approved as a true and correct record of that meeting. <ul style="list-style-type: none"> <li><i>Moved: Richard Ramson   Seconded: Rod Smillie   Carried</i></li> </ul>	N/A
6.	Matters arising from the minutes	
6a.	Nil	N/A
7.	Correspondence	
7a.	A summary of correspondence: <ul style="list-style-type: none"> <li>25/6: confirmation of funding and scope: Hiwinui History Boards</li> <li>26/6: Request to MDC to carry over HCC funding</li> <li>29/6: First Aid Training</li> <li>30/6: Request for payment (\$180 to Phil for service location)</li> <li>30/6: Request to MDC via SmartyGrants for \$3,000 (Community Committee Project Fund)</li> </ul>	N/A

	<ul style="list-style-type: none"> <li>30/6: Request to MDC via SmartyGrants for \$19,790.22 (Community Planning &amp; Implementation Fund - contestable)</li> <li>10/7: Confirmation of planned works: Watershed Rd/Colyton Rd intersection</li> <li>1-14 July: paper newsletter distributed</li> <li>11/7: online newsletter to community</li> <li>15/7: promotion of planting day this Sunday</li> </ul> <p><b>Motion:</b> that the correspondence is accepted as an accurate record.</p> <ul style="list-style-type: none"> <li>Moved: Tracey Mouat   Seconded: Sean Hurley   Carried</li> </ul>	
<b>8. Financial Report</b>		
8a.	<p>See Annex B for detailed income/expenditure. Current balance is \$3,864.78. This has been requested to be carried over to next (current) FY, to be spent on Watershed Rd North pathway extension. Yet to be confirmed by MDC.</p> <p><b>Motion:</b> that the financial summary is accepted as an accurate record.</p> <ul style="list-style-type: none"> <li>Moved: Tracey Mouat   Seconded: Sean Hurley   Carried</li> </ul>	N/A
<b>9. School in the Community</b>		
9a.	No report.	N/A
<b>10. MDC Report</b>		
10a.	See Annex C.	N/A
<b>11. Review of Hiwinui Community Plan Areas of Focus/Objectives (see Annex C for a complete list)</b>		
11a.	<u>A3: Engage with Council on the District Plan Review &amp; the LTP</u> (general discussion if applicable) - note nothing out for consultation. General discussion re: Community Plan and how often it should be updated.	N/A
11b.	<u>A4: investigate the feasibility of installing additional safety cameras to those already in place at the school:</u> Phil will investigate further options - we have 3 ports available (need 4) - is there an external hard drive option or how could this be achieved with the current system. Funding will need to be requested via a grant to support this.	Phil
11c.	<u>B1: Reflect a safe walkable rural community by extending the current lime walking and cycleway pathway.</u> The intent is to complete the next stretch North toward Colyton Road, Reid Line East to vicinity 906 Reid Line East and to get over the rise South along Watershed Road. This would complete 'Stage 1' - reaching the majority of housing within Hiwinui. Funding has been requested from the MDC to support these works, yet to be confirmed.	N/A
11d.	<u>B6: Identify safe locations along walking paths for viewing the landscape and consider locating seating and history boards here.</u> Tracey has confirmed the revised scope for these boards. Erin is confirming a revised quote for the boards and will then implement a project that will incorporate Hiwinui School students.	Tracey Erin
11e.	<u>B7: Investigate recreation/walking tracks across private land to the Gorge Track and the Herb Farm:</u> The local bridge has potential to be utilised. Next step is for Phil to do the survey, confirm the path with landowners and commence works.	Phil
11f.	<u>B8: Improve the visibility for the Watershed/Colyton Rd intersection.</u> Rod received the short term actions for these works, this will be promulgated, and expected to be completed in the next 2 months.	N/A
11g.	<u>C4: Establish and maintain an Emergency Community Response Plan.</u> The MDC rep is planning a meeting for September 2025 (delayed). Rod is in comms regarding this. Generator training hasn't occurred yet to key personnel. Simon is drafting SOP's for generator operation (Richard to follow up - unsure if this has occurred).	Rod Richard

12. General Business		
12a.	<u>Planting Project.</u> This is planned for Sunday, 9am. Comms have been put out on Facebook and community groups.	Richard
12b.	<u>Meet the candidates:</u> to be held at Hiwinui School in September (date TBC).	Rod
12c.	<u>Road Line Hazard.</u> There was discussion around the road lines outside McFarlane Estate (new subdivision on Watershed Rd). The road lines were initially painted incorrectly, giving a bend in the otherwise straight road. While this was addressed and new road lines were painted, the initial lines (now blacked out) are still visible in certain conditions and present a hazard. There have been two known incidents where vehicles have ended up on the wrong side of the road. <b>Action:</b> include as an MDC action point for MDC to review/address.	MDC Action Point
13. MDC Action Points		
13a.	Review road lines vicinity McFarlane Estate (Watershed Rd) - see para 12c.	MDC
14. Meeting Closure		
14a.	The meeting was closed at 8:19pm.	N/A
14b.	The next meeting of the Hiwinui Community Committee will be held Tuesday 19th August 2025, 7:30pm at the Staff Room, Hiwinui School.	N/A

List of Appendices and Annexures			
Annex A:	Action List Summary from Minutes		
Annex B:	Hiwinui Community Committee Funding Summary		
Annex C:	MDC Councillor's Report		
Annex D:	HCC Action Plan Status		
Signed: (chairperson)	<i>Rod Smillie</i>	Date:	19th August 2025

Annex A to  
Hiwinui Community Committee Minutes  
Dated 15th July 2025

Action List Summary		
Ref	Action Required	Responsibility
11b.	Confirm options for 4 x ports or harddrive storage for security camera (only 3 ports available @ school)	Phil
11d.	Confirm War Memorial concept/costings	Tracey/Erin
11g.	Coord generator training/SOP	Richard
11g.	Liaise re: CD training (Sept)	Rod
12a.	Coord planting day & comms for this	Richard/Tracey
12c.	Confirm meet the candidates date	Rod

Annex B to  
Hiwinui Community Committee Minutes  
Dated 15th July 2025

### **Financial Expenditure & Budget: Hiwinui Community Committee**

**Correct as at 15th July 2025:**

#### **2024/25 Hiwinui Community Committee Funding (incl known invoices)**

	<b>Income</b>	<b>Expenditure</b>	<b>Balance</b>
<b>Community Committee Project Fund:</b>			
Community Committee Project Fund 30/6/24			<b>\$8,602.00</b>
1/7/24: MDC Dispersment	\$3,072.00		\$11,674.00
27/8/24: ABC Contracting (Memorial)		\$2,460.00	\$9,214.00
Hiwinui War Memorial move (to Hiwinui School)		\$116.10	\$9,097.90
4/6/25: Watershed Rd Pathways (Brownells): 1 of 2		\$5,053.12	\$4,044.78
30/6/25: Chorus Service location (W/shed Rd pathways)		\$180.00	\$3,864.78
<b>Balance</b>			<b>\$3,864.78</b>
<b>Community Planning Fund (contestable):</b>			
1/7/24: Community Planning Fund Balance			<b>\$2,230.00</b>
10/7/24: Stock signage to support walkway		\$224.00	\$2,006.00
13/9/24: Walkway maint (paint/brushes/screws)		\$112.77	\$1,893.23
Additional MDC Grant (Nov 2024)	\$10,000.00		\$11,893.23
14/4/25: Mahi Contracting (path clearance)		\$438.00	\$11,455.23
May: Watershed Rd Pathways Tfc Mgmt (Pirie Consultants)		\$404.35	\$11,050.88
4/6/25 Watershed Rd Pathways (Brownells): 2 of 2		\$11,050.88	\$0.00
<b>Balance</b>			<b>\$0.00</b>

Annex C to  
Hiwinui Community Committee Minutes  
Dated 15th July 2025

### **Council Update July 2025- Hiwinui**

The revised Significance and Engagement Policy and the revised Freedom Camping Bylaw were adopted in the 19 June 2025 meeting. They can be viewed on the MDC website, 'Council' Tab, 'Bylaws, Legislation and Policies' Tab.

The Annual Plan 2025/26 was adopted in the 19 June meeting. It can be viewed on the MDC website, 'Council' Tab, 'Plans, Reports & Strategies' Tab.

The following accompanying resolutions were adopted in the same meeting:

- Rates Resolution 2025-26
- Borrowing Resolution 2025-26
- Fees and Charges 2025-26: Planning, Health Act and Development Contributions.
- Other Fees and Charges 2025-26

(These can be viewed consecutively in the Council Agenda for 19 June 2025, beginning on page 225)

Council agreed with the Statement of Intent 2025-2026 of CEDA, the Central Economic Development Agency (Council Agenda 19 June 2025, page 99).

Council received Feilding and District Promotion 6-monthly report to 31 December 2024 (Council Agenda 19 June 2025, page 88).

Council also received the Resident Satisfaction Survey for Quarter 3 of the 2024/25 financial year (Council Agenda 19 June 2025, page 20) and the Quarterly Performance Report for the same period (Council Agenda 19 June 2025, page 38).

Annex D to  
Hiwinui Community Committee Minutes  
Dated 15th July 2025

**HCC Action Plan Status (orange: no current action; green: agenda item; blue: complete/remove)**

Area of Focus: Rural Character		
Ref	Area of Focus	Status
A1	Advocate for a rural lifestyle zone taking into account the community's desire to maintain a minimum lot size to retain rural character, with consideration given to community infrastructure requirements for more intensive housing (septic tanks/stormwater/roads)	No current action
A2	Explore opportunities for future development of facilities/land for community use.	No current action
A3	Engage with MDC through submissions on the District Plan Review & the Long-Term Plan to communicate the community's vision detailed in the Community Plan	No current action
A4	Investigate the feasibility of installing additional security cameras to school cameras	Agenda item
A5	Establish a predator eradication programme to promote birdlife in our community	Complete
Area of Focus: Safe Movement for Everyone		
B1	Work with the MDC, landowners and the community to improve Watershed Road and Reid Line East to reflect a safe walkable rural community by extending the current lime walking and cycleway pathway.	Agenda item
B2	Review the speed limits for Hiwinui with a view to having variable speed limits from 60 to 40 past the school and a reduction of the current 100 to 80 from the corners of Watershed Road including painting the 80 on the road at both ends	Govt directive - no action required
B3	Establish and maintain plantings in the Hiwinui Community.	No current action
B4	Investigate options to improve school entry by installing a pedestrian crossing and supporting Hiwinui School parking needs	Crossing not a safe option.
B5	To work with Hiwinui School, as required, to ensure the H&S of children moving to/from school, in particular wearing hi-vis reinforcing to students/parents	School to action - remove
B6	Identify safe locations along walking paths for viewing the landscape and consider locating seating and history boards here	Agenda item
B7	Investigate recreation/walking tracks across private land to the Gorge/Herb Farm	Agenda item
B8	Improve the visibility for drivers on the Watershed and Colyton Road intersection	Agenda item
B9	Advocate for roading improvements along Kelvin Grove Road with the PNCC	No current action
Area of Focus: Community Connectedness		
C1	Work with community to estb the best method to maintain a network of comms	Comms estb
C2	Work with Hiwinui School to develop an annual programme of events for the community & school. It could id any interest groups that might meet regularly. This could include regular community events eg pot luck dinners, intercommunity events, a Food Drive, Quiz Night, and promotion of other interest group meetings in the area	No current action
C3	Investigate options for having a community space / spaces that may include a green space, hall or community centre that can be connected with the school	Same as A2 - combine
C4	Establish and maintain a Emergency Community Response Plan	Await MDC visit
C5	Investigate feasibility of installing a "book box" for the community's to share books	No current action
C6	Advocate for an improved cell phone coverage for the community	Not feasible

C7	Explore enhanced recycling & education of recycling options. eg. collection of unwanted/expired chemicals at a set event, enhanced recycling options for the community, and/or working with council on education around waste minimisation.	No current action
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