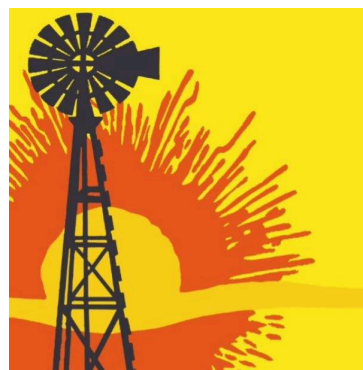


Minutes:

Meeting of Hiwinui Community Committee



Name:	Hiwinui Community Committee
Date:	Tuesday 17th June 2025
Time:	7:30pm to 8:47pm
Location:	Hiwinui School Staff Room
Committee Members Present:	Rod Smillie (Chairperson), Tracey Mouat (Secretary), Sean Hurley, Gian Moretti, Phil Pirie, Richard Ramson, Jason Todd
Manawatu District Council Representation:	Cr Fiona Underwood (Community Liaison Councillor)
Apologies:	Ben Fletcher, Erin Wheeler (Principal), Helen King (MDC Community Services Coordinator)
Absent:	N/A
Guests:	Nil
Conflict of Interest:	Nil

Ser	Item	Responsibility
1.	Welcome	
1a.	Rod welcomed all to the meeting.	N/A
2.	Apologies	
2a.	See above.	N/A
3.	Quorum (50% of nine members)	
3a.	Yes	N/A
4.	Additional items for the agenda	
4a.	The following will be added to General Business: <ul style="list-style-type: none"> Planting Project 	N/A
5.	Minutes of the last meeting	
5a.	The minutes of the Hiwinui Community Committee held on 20th May 2025 having been circulated, were approved as a true and correct record of that meeting. <ul style="list-style-type: none"> <i>Moved: Sean Hurley Seconded: Rod Smillie Carried</i> 	N/A
6.	Matters arising from the minutes	
6a.	Nil	N/A
7.	Correspondence	
7a.	A summary of correspondence: <ul style="list-style-type: none"> 28/5: Confirmation of Datacomm available ports @ Hiwinui School (8 channels, 3 ports). 30/5: Confirmation of short term mitigations to Colyton Rd intersection and commitment to submit to the next LTP for more enduring solutions. 4/6: Request for payment to Brownell (to MDC) 10/6: Confirmation of Te Ahu a Turanga funding (new timeframe)13/6: Funding 	N/A

	<p>guidelines from MDC.</p> <ul style="list-style-type: none"> 13/6: MDC Community Committee bulletin - focus on financial grants. <i>Moved: Tracey Mouat Seconded: Sean Hurley Carried</i> 	
8. Financial Report		
8a.	See Annex B for detailed income/expenditure. Some expenditure still needs to be processed, however this covers all known invoices.	N/A
9. School in the Community		
9a.	No report.	N/A
10. MDC Report		
10a.	See Annex C.	N/A
11. Review of Hiwinui Community Plan Areas of Focus/Objectives (see Annex C for a complete list)		
11a.	<u>A3: Engage with Council on the District Plan Review & the LTP</u> (general discussion if applicable) - note nothing out for consultation. General discussion re: Community Plan and how often it should be updated - Tracey will check.	Tracey
11b.	<u>A4: investigate the feasibility of installing additional safety cameras to those already in place at the school</u> : Phil will investigate further options - we have 3 ports available (need 4) - is there an external hard drive option or how could this be achieved with the current system. Funding will need to be requested via a grant to support this.	Phil
11c.	<u>B1: Reflect a safe walkable rural community by extending the current lime walking and cycleway pathway</u> . The intent is to complete the next stretch North toward Colyton Road, Reid Line East to vicinity 906 Reid Line East and to get over the rise South along Watershed Road. This would complete 'Stage 1' - reaching the majority of housing within Hiwinui. These stretches will be reviewed, with a cost/linear metre applied, plus additional cost for difficult sections that require more work/funding (retaining walls/grading etc). This will be separated out for the three separate stretches of path and support our request for funding. There was general discussion re: priority of work should there not be sufficient funding to achieve all directions but no consensus.	Richard
11d.	<u>B6: Identify safe locations along walking paths for viewing the landscape and consider locating seating and history boards here</u> . Tracey has requested confirmation from MDC that our proposal meets the MDC requirements. MDC funds are required to be expended prior to 1 October 2025.	Tracey Erin
11e.	<u>B7: Investigate recreation/walking tracks across private land to the Gorge Track and the Herb Farm</u> : Sean mentioned there is a local bridge that may be suitable for the project - Phil will investigate.	Phil
11f.	<u>B8: Improve the visibility for the Watershed/Colyton Rd intersection</u> . Rod is waiting on a response from the MDC re: short term actions for this intersection. Rod will follow up.	Rod
11g.	<u>C4: Establish and maintain an Emergency Community Response Plan</u> . The MDC rep is planning a meeting for July 2025. Rod is in comms regarding this. Generator training hasn't occurred yet to key personnel. Simon is drafting SOP's for generator operation (Richard to follow up).	Rod Richard
12. General Business		
12a.	<u>Confirmation of funding allocation (current and next financial years)</u> : Current funding remaining: \$3,864.78 2025/26 FY funding: \$3,000.00 2025/26 FY Community Planning Project Implementation Funding (contestable fund): funding will be requested if the quote is over the above budgets.	Tracey Richard

	The Committee prioritised the completion of pathways to 'Stage 1' for both funds. Once an estimate is obtained, this will inform the level of funding to be requested from the Community Planning Project Implementation Fund. There could be further extension works, in particular along both ends of Watershed Road.	
12b.	<u>Request for Hiwinui Community Treasurer to take effect from 1 July 2025.</u> No replacement identified; some options but Tracey will retain for now.	N/A
12c.	<u>Meet the Candidates:</u> there will be the opportunity to meet candidates. Rod will liaise and confirm options for potentially a combined meeting.	Rod
12d.	<u>Planting Project.</u> Richard has identified an area just North of Hiwinui School. Richard has coordinated a plant plan and sourced free plants and possibly a boom mower to prep the ground (Fulton Hogan free of charge TBC). Date identified for planting: 20 July.	Richard
13. MDC Action Points		
13a.	<ul style="list-style-type: none"> Request for advice: how often should a Community Plan be updated? Ours was last updated November 2022. For MDC info: <ul style="list-style-type: none"> Rod will follow up re: Colyton Rd intersection Richard will follow up with James re: Planting Project Tracey will submit Community Committee funding applications Rod will follow up 'meet the candidates' opportunities Tracey will follow up Creative Communities grant - confirm scope Rod will follow up re: MDC July/Aug CD visit 	Tracey
14. Meeting Closure		
14a.	The meeting was closed at 8:47pm.	N/A
14b.	The next meeting of the Hiwinui Community Committee will be held Tuesday 15th July 2025, 7:30pm at The Leigh Centre, Hiwinui School.	N/A

List of Appendices and Annexures			
Annex A:	Action List Summary from Minutes		
Annex B:	Hiwinui Community Committee Funding Summary		
Annex C:	MDC Councillor's Report		
Annex D:	HCC Action Plan Status		
Signed: (chairperson)	<i>Rod Smillie</i>	Date:	15th July 2025

Annex A to
Hiwinui Community Committee Minutes
Dated 17th June 2025

Action List Summary		
Ref	Action Required	Responsibility
11a.	Confirm how often a Community Plan should be updated.	Tracey
11b.	Confirm options for 4 x ports or harddrive storage for security camera (only 3 ports available @ school)	Phil
11c.	Obtain quote for 'Stage 1' pathway works to support our MDC funding request (separated into three sections)	Richard
11d.	Confirm War Memorial concept/costings	Tracey/Erin
11e.	Investigate bridge	Phil
11f.	Follow up MDC Colyton/Watershed Rd short term road remediation	Rod
11g.	Coord generator training/SOP	Richard
11g.	Liaise re: CD training	Richard
12a.	Submit funding requests to MDC	Tracey
12c.	Confirm meet the candidates location (if required)	Rod

Financial Expenditure & Budget: Hiwinui Community Committee**Correct as at 17th June 2025:****2024/25 Hiwinui Community Committee Funding (incl known invoices)**

	Income	Expenditure	Balance
Community Committee Project Fund:			
Community Committee Project Fund 30/6/24			\$8,602.00
1/7/24: MDC Dispersment	\$3,072.00		\$11,674.00
27/8/24: ABC Contracting (Memorial)		\$2,460.00	\$9,214.00
TBC: Hiwinui War Memorial move (to Hiwinui School)		\$116.10	\$9,097.90
4/6/25: Watershed Rd Pathways (Brownells): 1 of 2		\$5,053.12	\$4,044.78
TBC: Chorus Service location (W/shed Rd pathways)		\$180.00	\$3,864.78
Balance			\$3,864.78
Community Planning Fund:			
1/7/24: Community Planning Fund Balance			\$2,230.00
10/7/24: Stock signage to support walkway		\$224.00	\$2,006.00
13/9/24: Walkway maint (paint/brushes/screws)		\$112.77	\$1,893.23
Additional MDC Grant (Nov 2024)	\$10,000.00		\$11,893.23
14/4/25: Mahi Contracting (path clearance)		\$438.00	\$11,455.23
May: Watershed Rd Pathways Tfc Mgmt (Pirie Consultants)		\$404.35	\$11,050.88
4/6/25 Watershed Rd Pathways (Brownells): 2 of 2		\$11,050.88	\$0.00
Balance			\$0.00

Council Update June 2025- Hiwinui

In the meeting on 15 May 2025, 3 people spoke to their submission on the Significance and Engagement Policy. Council deliberated on all submissions in the meeting on 5 June 2025 and agreed to include some of the changes suggested by submitters in the revised draft policy.

Council also deliberated on all written and oral submissions to the Freedom Camping Bylaw and agreed that a number of changes be made to the draft bylaw as a result.

Council agreed with the Statement of Intent 2025-2026 of Awahuri Forest Kitchener Park (Council Agenda 5 June 2025, page 27), Feilding Civic Centre Trust (Council Agenda 5 June 2025, page 60) and Manawatu Community Trust (Council Agenda 5 June 2025, page 41).

Applications are open for the Community Development Fund and the Event Fund. Applications close for both funds on 30 June 2025.

Community Honours applications are now being received and must be in by 5pm on 31 July 2025.

Feilding Community Hub Libraries won a gold award in the NZ Commercial Projects Awards last month.

HCC Action Plan Status (orange: no current action; green: agenda item; blue: complete/remove)

Area of Focus: Rural Character		
Ref	Area of Focus	Status
A1	Advocate for a rural lifestyle zone taking into account the community's desire to maintain a minimum lot size to retain rural character, with consideration given to community infrastructure requirements for more intensive housing (septic tanks/stormwater/roads)	No current action
A2	Explore opportunities for future development of facilities/land for community use.	No current action
A3	Engage with MDC through submissions on the District Plan Review & the Long-Term Plan to communicate the community's vision detailed in the Community Plan	No current action
A4	Investigate the feasibility of installing additional security cameras to school cameras	Agenda item
A5	Establish a predator eradication programme to promote birdlife in our community	Complete
Area of Focus: Safe Movement for Everyone		
B1	Work with the MDC, landowners and the community to improve Watershed Road and Reid Line East to reflect a safe walkable rural community by extending the current lime walking and cycleway pathway.	Agenda item
B2	Review the speed limits for Hiwinui with a view to having variable speed limits from 60 to 40 past the school and a reduction of the current 100 to 80 from the corners of Watershed Road including painting the 80 on the road at both ends	Govt directive - no action required
B3	Establish and maintain plantings in the Hiwinui Community.	No current action
B4	Investigate options to improve school entry by installing a pedestrian crossing and supporting Hiwinui School parking needs	Crossing not a safe option.
B5	To work with Hiwinui School, as required, to ensure the H&S of children moving to/from school, in particular wearing hi-vis reinforcing to students/parents	School to action - remove
B6	Identify safe locations along walking paths for viewing the landscape and consider locating seating and history boards here	Agenda item
B7	Investigate recreation/walking tracks across private land to the Gorge/Herb Farm	Agenda item
B8	Improve the visibility for drivers on the Watershed and Colyton Road intersection	Agenda item
B9	Advocate for roading improvements along Kelvin Grove Road with the PNCC	No current action
Area of Focus: Community Connectedness		
C1	Work with community to estb the best method to maintain a network of comms	Comms estb
C2	Work with Hiwinui School to develop an annual programme of events for the community & school. It could id any interest groups that might meet regularly. This could include regular community events eg pot luck dinners, intercommunity events, a Food Drive, Quiz Night, and promotion of other interest group meetings in the area	No current action
C3	Investigate options for having a community space / spaces that may include a green space, hall or community centre that can be connected with the school	Same as A2 - combine
C4	Establish and maintain a Emergency Community Response Plan	Await MDC visit
C5	Investigate feasibility of installing a "book box" for the community's to share books	No current action
C6	Advocate for an improved cell phone coverage for the community	Not feasible
C7	Explore enhanced recycling & education of recycling options. eg. collection of unwanted/expired chemicals at a set event, enhanced recycling options for the community, and/or working with council on education around waste minimisation.	No current action