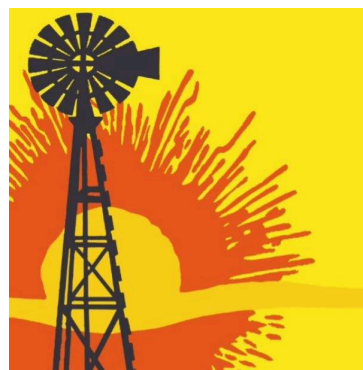


# Confirmed Minutes:

## Meeting of Hiwinui Community Committee



Name:	Hiwinui Community Committee
Date:	Tuesday 18th February 2025
Time:	7:30pm to 9:15pm
Location:	Hiwinui School Staff Room
Committee Members Present:	Rod Smillie (Chairperson), Tracey Mouat (Secretary), Richard Ramson, Phil Pirie, Gian Moretti, Ben Fletcher, Sean Hurley
Manawatu District Council Representation:	Cr Fiona Underwood (Community Liaison Councillor)
Apologies:	Erin Wheeler (Principal), Helen King (MDC Community Services Coordinator)
Absent:	Jason Todd
Guests:	Nil
Conflict of Interest:	Nil

Ser	Item	Responsibility
1.	Welcome	
1a.	Rod welcomed all to the meeting.	N/A
2.	Apologies	
2a.	See above.	N/A
3.	Quorum (50% of eight members)	
3a.	Yes	N/A
4.	Additional items for the agenda	
4a.	The following will be added to General Business: <ul style="list-style-type: none"> <li>MoE Bus service changes</li> <li>Anzac Service</li> </ul>	N/A
5.	Minutes of the last meeting	
5a.	The minutes of the Hiwinui Community Committee held on 19th November 2024 having been circulated, were approved as a true and correct record of that meeting. <ul style="list-style-type: none"> <li><i>Moved: Phil Pirie   Seconded: Richard Ramson   Carried</i></li> </ul>	N/A
6.	Matters arising from the minutes	
6a.	Nil	N/A
7.	Correspondence	
7a.	A summary of correspondence: <ul style="list-style-type: none"> <li>Nov: Comms around The Manchester House food drive</li> <li>Dec: Comms around Xmas Letterboxes</li> <li>Dec: End of term newsletter; email to community</li> <li>Dec: Emergency Management &amp; Comms email (proposed visit)</li> <li>Dec/Jan: comms around establishment of Hiwinui Community Trust (estb 5 Dec 24)</li> <li>Feb: Tracey met with MDC Comms team for a survey on their webpage</li> </ul>	N/A

	<ul style="list-style-type: none"> <li>Feb: plan for Colyton/Watershed intersection changes for review fm MDC</li> </ul>	
<b>8. Financial Report</b>		
8a.	See Annex B for detailed income/expenditure. Tracey will confirm if the contestable fund needs to be spent by 30 June 2025. (note this has already been confirmed as 30 June 2025 though previous emails).	N/A
<b>9. School in the Community</b>		
9a.	No update (Erin sends her apologies).	N/A
<b>10. MDC Report</b>		
10a.	See Annex B. Rural Bus Service has been established - Tracey to promulgate.	Tracey
<b>11. Review of Hiwinui Community Plan Areas of Focus/Objectives (see Annex C for a complete list)</b>		
11a.	<u>A4: investigate the feasibility of installing additional safety cameras to those already in place at the school;</u> Phil will follow up with Couchmans.	Phil
11b.	<u>A5: Establish a predator eradication programme to promote birdlife in our community;</u> 24 traps are all distributed. This is now a school led project (archive this as action point).	N/A
11c.	<u>B1: Reflect a safe walkable rural community by extending the current lime walking and cycleway pathway.</u> We have approximately \$15,000 of MDC funding, with the priority being the section heading towards Colyton Road. An application for a further \$15,000 has been made to the Transpower Community Care fund which will extend pathways down Reid Line East and Watershed Road (towards Ashhurst Road) if granted. Works are expected to start April - Richard to liaise with Shane to lock in some dates prior to June for this.	Richard
11d.	<u>B6: Identify safe locations along walking paths for viewing the landscape and consider locating seating and history boards here.</u> This is in relation to the History Boards we have funding for. Tracey will produce options for discussion at the next meeting. The Committee is invited to submit suggestions to inform the options.	Tracey
11e.	<u>B7: Investigate recreation/walking tracks across private land to the Gorge Track and the Herb Farm;</u> This is a sub-committee now that meets prior to our HCC meeting. Broad update: awaiting bank a/c, exploring bridge options, type of path construction & tree removal as priorities.	N/A
11f.	<u>B8: Improve the visibility for the Watershed/Colyton Rd intersection.</u> After the fatal accident in January, members of the HCC met with the MDC to discuss options to improve this intersection. This resulted in some comms that were shared to the community. Actions: <ul style="list-style-type: none"> <li>Tree trimming (complete)</li> <li>Road signage changes (draft plan provided; feedback requested)</li> <li>Long term options analysis of what can be done and funding requested (we presented Phil's plans of how this could be achieved for consideration).</li> <li>A survey was drafted to gather information from people on near misses, to assist with gathering data to identify key themes.</li> </ul> The planned signage changes were discussed and a response will be provided to the MDC.	Phil / Rod / Tracey
11g.	<u>B9: Continue to advocate for roading improvements along Kelvin Grove Road with the Palmerston North City Council.</u> The community can advise PNCC of urgent maintenance work such as potholes, Tracey will send a reminder. (archive as an action point)	Tracey
11h.	<u>C4: Establish and maintain an Emergency Community Response Plan.</u> The MDC rep is planning a meeting, where the plan & training will further be discussed.	N/A
<b>12. General Business</b>		
12a.	<u>MoE Bus Runs into Palmerston North.</u> The committee discussed the proposed changes and the negative impact this will have on our community and will take the following actions: <ul style="list-style-type: none"> <li>Rod to discuss with Rangitikei MP to raise concerns.</li> </ul>	Rod/Tracey

	<ul style="list-style-type: none"> <li>Clare Smillie will draft a response for signature by the HCC.</li> <li>Tracey to promulgate the Ashhurst meeting agenda again.</li> <li>Available HCC members will attend the meeting (Thur; 7pm).</li> </ul>	
12b.	<u>Hiwinui War Memorial Update.</u> Phil has planning in hand - as a broad update: <ul style="list-style-type: none"> <li>There will be two services (11 April - last day of school - 2pm) &amp; 25 April (10am), both planning to have an Army presence, a bugler (Tim Cook) with military vehicles and potentially a flyover.</li> <li>Phil will run the service.</li> <li>Fencing needs to be complete prior to this.</li> </ul>	Phil/Richard
12c.	<u>Bus Stop Refurbishment.</u> The current bus stop is small for the current number of students. The proposal is to extend this along the frontage of the school towards the main gate, and to open it up with a clear frontage that still provides protection from the wind & rain. Further discussion identified that a bus stop on the other side of the road would be beneficial, as some buses stop there and students currently cross the road. There are some current options that may be available for this.	Tracey/Ben/Phil
12d.	<u>Generator.</u> The school had a power outage but the generator was not able to support this. The generator is now wired into the school, however requires signoff before it can be used. This is expected to occur on 19 Feb 2025. There was general discussion re: protection (fencing and cover options); this will be investigated.	Richard
12e.	<u>Comms Group.</u> Tracey will establish this.	Tracey
12f.	<u>Acknowledge people's contributions.</u> Some people contribute resources (fuel for weed whackers etc) to support our community - we would like to acknowledge this through a fuel voucher. A list will be established at the next meeting or prior.	All
<b>13. MDC Action Points</b>		
13a.	<ul style="list-style-type: none"> <li>Confirm that we will respond to the planned changes at the Colyton / Watershed Rd intersections.</li> </ul>	Tracey
<b>14. Meeting Closure</b>		
14a.	The meeting was closed at 9:15pm.	N/A
14b.	The next meeting of the Hiwinui Community Committee will be held Tuesday 18th March 2025, 7:30pm at The Leigh Centre, Hiwinui School.	N/A

List of Appendices and Annexures			
Annex A:	Action List Summary from Minutes		
Annex B:	Hiwinui Community Committee Funding Summary		
Annex C:	MDC Councillor's Report		
Annex D:	HCC Action Plan Status		
Signed: (chairperson)	Tracey Mouat	Date:	18th March 2025

Action List Summary		
Ref	Action Required	Responsibility
10a.	Tracey to promulgate Rural Bus Service to Community	Tracey
11a.	Follow up quote fm Couchmans re: security camera	Phil
11c.	Coordinate extension of pathways heading towards Colyton Rd and Ashhurst Road to meet the rise prior to May 2025.	Richard
11d.	Have Anzac History Board options available for next meeting.	Tracey
11f.	Provide response to MDC re: planned roading changes (Colyton/Watershed Rd)	Rod/Tracey/Phil
11g.	Remind community of the 'snap save send' app for PNCC to report potholes etc	Tracey
12a.	Advise Rangitikei MP re: concerns with school bus changes & coord HCC letter	Rod
12a.	Promulgate school bus meeting	Tracey
12b.	Coord Anzac ceremonies	Phil
12b.	Complete fencing around War Memorial	Richard
12c.	Provide options to extend current bus shelter	Ben/Tracey
12c.	Explore options for bus shelter on other side of road	Phil/Richard
12d.	Confirm generator is available for use	Richard
12d.	Explore protection options for generator	Richard
12e.	Establish a comms group for the committee	Tracey
12f.	Acknowledge helpers who have used their own resources with fuel vouchers	Tracey
13a.	Send in MDC action points	Tracey

**Financial Expenditure & Budget: Hiwinui Community Committee**

<b>Correct as at 19 February 2025:</b>			
<b>2024/25 Hiwinui Community Committee Funding (actual)</b>			
	<b>Income</b>	<b>Expenditure</b>	<b>Balance</b>
<b>Community Committee Project Fund:</b>			
Community Committee Project Fund 30/6/24			<b>\$8,602.00</b>
1/7/24: MDC Dispersement	\$3,072.00		\$11,674.00
27/8/24: ABC Contracting (Memorial)		\$2,460.00	\$9,214.00
Relocate War Memorial		\$1,014.00	\$8,200.00
Hiwinui War Memorial move (to Hiwinui School)		\$116.10	\$8,083.90
<b>Balance</b>			<b>\$8,083.90</b>
<b>Community Planning Fund:</b>			
1/7/24: Community Planning Fund Balance			<b>\$2,230.00</b>
10/7/24: Stock signage to support walkway		\$224.00	\$2,006.00
13/9/24: Walkway maint (paint/brushes/screws)		\$112.77	\$1,893.23
<b>Additional MDC Grant (Nov 2024)</b>	<b>\$10,000.00</b>		<b>\$11,893.23</b>
<b>Balance</b>			<b>\$11,893.23</b>
<b>2024/25 Hiwinui Community Committee Budget (spend by 30/6/25)</b>			
	<b>Planned Income</b>	<b>Planned Expenditure</b>	<b>Balance</b>
<b>1/7/24: Community Committee Project Fund</b>			<b>\$11,674.00</b>
Hiwinui War Memorial costs (expended)		\$3,590.10	\$5,133.90
Security Camera Installation (planned)		\$2,950.00	\$8,724.00
Bus Shelter refurbishment (planned)		\$2,000.00	\$3,133.90
Walkway extension (Watershed Rd - planned)		\$3,133.90	\$0.00
<b>Planned balance, 30 June 2025</b>			<b>\$0.00</b>
<b>1/7/24: Community Planning Budget</b>			<b>\$2,230.00</b>
<b>Additional MDC funding received Nov 2024</b>	<b>\$10,000.00</b>		<b>\$12,230.00</b>
Walkway expenditure to date (FY 24/25)		\$336.77	\$11,893.23
Walkway extension (Watershed Rd - planned)		\$11,893.23	\$0.00
<b>Planned balance, 30 June 2025</b>			<b>\$0.00</b>

### **Council Update February 2025- Hiwinui**

The first Council meeting for 2025 was on Wednesday 5 February. This was the last meeting to be held in the Council Chambers for a while. Council meetings will be held in the St John's building at 35 Bowen Street for a few months whilst the reroofing of MDC administration building takes place. The Council flag will be flown at the St John's building to indicate where to find the meetings. MDC Customer Service is now located at the Makino and there will be no entry to the MDC building via Manchester Street entrance from Friday 21 February.

Public communications regarding the reroofing project will be released shortly and will be able to be found from the MDC website homepage.

On the agenda last Wednesday, there was an Annual Plan update (page 20) and an application for the temporary closure of Pararorangi Road on Saturday 8 March for a Rally Sprint event (page 28) was approved.

Also, a decision was made to continue with the random placement of candidate names on voting papers for the 2025 Local Body Elections. The names will be in a different random order on each voting paper.

Consultation on the Development and Financial Contributions Policy is now closed. Regarding Local Water Done Well, Council voted to consult on three options:

1. In-house, stand-alone model (the status quo) - Council's preferred option
2. A multi-council Water Services Council Controlled Organisation (CCO) jointly between MDC and PNCC.
3. A multi-council Water Services Council Controlled Organisation (CCO) jointly between MDC, PNCC, Horowhenua DC and Kapiti Coast DC.

More details, including the proposed timeline for consultation can be found on the MDC website under Have Your Say, Local Water Done Well.

Please remember to use and promote the use of the Rural Bus Manawatu service.

Annex D to  
Hiwinui Community Committee Minutes  
Dated 18th February 2025

**HCC Action Plan Status (orange: no current action; green: agenda item; blue: complete/remove)**

Area of Focus: Rural Character		
Ref	Area of Focus	Status
A1	Advocate for a rural lifestyle zone taking into account the community's desire to maintain a minimum lot size to retain rural character, with consideration given to community infrastructure requirements for more intensive housing (septic tanks/stormwater/roads)	No current action
A2	Explore opportunities for future development of facilities/land for community use.	No current action
A3	Engage with MDC through submissions on the District Plan Review & the Long-Term Plan to communicate the community's vision detailed in the Community Plan	No current action
A4	Investigate the feasibility of installing additional security cameras to school cameras	Agenda item
A5	Establish a predator eradication programme to promote birdlife in our community	Complete
Area of Focus: Safe Movement for Everyone		
B1	Work with the MDC, landowners and the community to improve Watershed Road and Reid Line East to reflect a safe walkable rural community by extending the current lime walking and cycleway pathway.	Agenda item
B2	Review the speed limits for Hiwinui with a view to having variable speed limits from 60 to 40 past the school and a reduction of the current 100 to 80 from the corners of Watershed Road including painting the 80 on the road at both ends	Govt directive - no action required
B3	Establish and maintain plantings in the Hiwinui Community.	No current action
B4	Investigate options to improve school entry by installing a pedestrian crossing and supporting Hiwinui School parking needs	Crossing not a safe option.
B5	To work with Hiwinui School, as required, to ensure the H&S of children moving to/from school, in particular wearing hi-vis reinforcing to students/parents	School to action - remove
B6	Identify safe locations along walking paths for viewing the landscape and consider locating seating and history boards here	Agenda item
B7	Investigate recreation/walking tracks across private land to the Gorge/Herb Farm	Agenda item
B8	Improve the visibility for drivers on the Watershed and Colyton Road intersection	Agenda item
B9	Advocate for roading improvements along Kelvin Grove Road with the PNCC	No current action
Area of Focus: Community Connectedness		
C1	Work with community to estb the best method to maintain a network of comms	Comms estb
C2	Work with Hiwinui School to develop an annual programme of events for the community & school. It could id any interest groups that might meet regularly. This could include regular community events eg pot luck dinners, intercommunity events, a Food Drive, Quiz Night, and promotion of other interest group meetings in the area	No current action
C3	Investigate options for having a community space / spaces that may include a green space, hall or community centre that can be connected with the school	Same as A2 - combine
C4	Establish and maintain a Emergency Community Response Plan	Await MDC visit
C5	Investigate feasibility of installing a "book box" for the community's to share books	No current action
C6	Advocate for an improved cell phone coverage for the community	Not feasible
C7	Explore enhanced recycling & education of recycling options. eg. collection of unwanted/expired chemicals at a set event, enhanced recycling options for the community, and/or working with council on education around waste minimisation.	No current action

