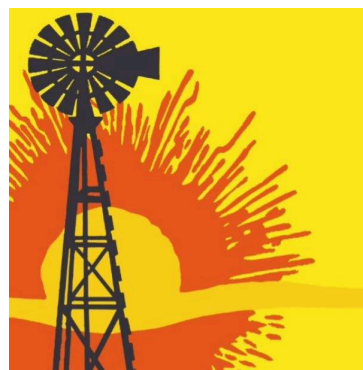


Confirmed Minutes:

Meeting of Hiwinui Community Committee



| | |
|---|---|
| Name: | Hiwinui Community Committee |
| Date: | Tuesday 18th March 2025 |
| Time: | 7:30pm to 8:55 pm |
| Location: | Hiwinui School Staff Room |
| Committee Members Present: | Erin Wheeler (Principal), Tracey Mouat (Secretary), Richard Ramson, Phil Pirie, Sean Hurley, Jason Todd |
| Manawatu District Council Representation: | Cr Fiona Underwood (Community Liaison Councillor), Helen King (MDC Community Services Coordinator) |
| Apologies: | Rod Smillie (Chairperson), Ben Fletcher |
| Absent: | Gian Moretti |
| Guests: | Nil |
| Conflict of Interest: | Nil |

| Ser | Item | Responsibility |
|-----|--|----------------|
| 1. | Welcome | |
| 1a. | Tracey welcomed all to the meeting. | N/A |
| 2. | Apologies | |
| 2a. | See above. | N/A |
| 3. | Quorum (50% of eight members) | |
| 3a. | Yes | N/A |
| 4. | Additional items for the agenda | |
| 4a. | The following will be added to General Business: <ul style="list-style-type: none"> Road signs on Ashhurst/Kelvin Grove Road | Tracey |
| 5. | Minutes of the last meeting | |
| 5a. | The minutes of the Hiwinui Community Committee held on 18th February 2025 having been circulated, were approved as a true and correct record of that meeting. <ul style="list-style-type: none"> <i>Moved: Sean Hurley Seconded: Phil Pirie Carried</i> | N/A |
| 6. | Matters arising from the minutes | |
| 6a. | Nil | N/A |
| 7. | Correspondence | |
| 7a. | A summary of correspondence: <ul style="list-style-type: none"> Liaison ref Bus Shelter Liaison ref War Memorial History Boards Response to MDC Rooding recm (Colyton/Watershed Rd) MDC correspondence ref Community Honours/Joint Community Meeting MDC Community Newsletter | N/A |
| 8. | Financial Report | |
| 8a. | See Annex B for detailed income/expenditure. As a broad summary our budget through to | N/A |

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| | <p>30 June 2025 is:</p> <ul style="list-style-type: none"> • Pathway extension: \$16,000 • Safety camera: \$3,000 (likely to increase) • Bus Shelter (\$2,000 (will increase if not successful with our grant) | |
| 9. School in the Community | | |
| 9a. | It's been a great start to the year. Hiwinui School has one new teacher on the staff. They held their Community Picnic at the end of Feb. The school is implementing the new curriculum for reading, writing & maths. A lot of opportunities - sporting events for students & the community trapping programme continues. | N/A |
| 10. MDC Report | | |
| 10a. | See Annex C. | Tracey |
| 11. Review of Hiwinui Community Plan Areas of Focus/Objectives (see Annex C for a complete list) | | |
| 11a. | <p><u>A4: investigate the feasibility of installing additional safety cameras to those already in place at the school:</u> Couchmans have visited and reviewed the power pole where the beacon is situated. One camera will not capture that intersection. There is fibre cabling out to the pole but we will need to confirm with Simon regarding the other wiring (as Geoff wasn't certain by just looking at the cables if this would be sufficient).</p> <p>As long as there is capacity within the school's system, this could be part of the school monitoring system but have a separate login (if this is the most cost effective option for the Community Committee).</p> <p>Actions; confirm what cameras and additional hardware is required including any connections/cabling, that it will link to the school system, and quote for these works. Also any ongoing operating and maintenance costs.</p> | Phil |
| 11b. | <p><u>B1: Reflect a safe walkable rural community by extending the current lime walking and cycleway pathway.</u> Date for pathway extension (North up Watershed Road) confirmed as either 29/30 March or 4/5 April (both Fri/Sat). Intent is to extend to vicinity Hurley's, funding dependent.</p> <p>There are possible dangerous trees - Richard will discuss with James (MDC) for possible tree removal prior to the works.</p> <p>The HCC will promulgate communications on upcoming works.</p> <p>Richard will contact Humes for possible pipe 'seconds' that may support the path.</p> | Richard Tracey |
| 11c. | <p><u>B6: Identify safe locations along walking paths for viewing the landscape and consider locating seating and history boards here.</u> Tracey presented the concept for the History Boards to install three boards onto the pool fence that summarise the history of the War Memorial, and servicemen in WWI and WWII. We have a Creative Communities grant to support these works, Tracey will confirm funding with MDC, as it is unlikely that the Maker Space can support these works. Richard presented the option of two corten soldiers to be attached to the aluminium fencing, there was some discussion on the pros and cons of this. Erin will present to the BoT for approval (the Memorial is on school land).</p> | Tracey Erin |
| 11d. | <p><u>B7: Investigate recreation/walking tracks across private land to the Gorge Track and the Herb Farm:</u> This is a sub-committee now that meets prior to our HCC meeting. Broad update: awaiting bank a/c, exploring bridge options, type of path construction, survey & tree removal as priorities.</p> | N/A |
| 11e. | <p><u>B8: Improve the visibility for the Watershed/Colyton Rd intersection.</u> A response was provided to the MDC regarding their signage plan. Tracey will follow up with Rod on any responses received - and if not we will follow up.</p> | Rod / Tracey |
| 11f. | <p><u>C4: Establish and maintain an Emergency Community Response Plan.</u> The MDC rep is planning a meeting, where the plan & training will further be discussed. The following has</p> | Rod / Richard |

| | | |
|------------------------------|--|-----------------|
| | <p>been achieved/being planned:</p> <ul style="list-style-type: none"> Community Radio - training has been provided to the school and there are instruction cards. Generator - this has been signed off. Simon is drafting 'Quick Start' instructions. Key players (school, Richard, Simon, CAT Rep) will meet in the near future for some training on operation/maintenance. | |
| 12. General Business | | |
| 12a. | <p><u>Hiwinui Anzac Services 2025.</u></p> <p>Phil has planning in hand - as a broad update:</p> <ul style="list-style-type: none"> There will be two services (11 April - last day of school - 2pm) & 25 April (10am), both planning to have various military support (bugler, vehicle display, military personnel) and school support (speakers etc). Phil will run the service/draft the programme. Phil has implemented a traffic management plan. The service (Friday) should take approx half hour (it needs to be complete before school pickup with the high numbers of traffic). Fencing needs to be complete prior to this. Comms will be promulgated to the Community - all welcome. Crosses - these will be in place for both services. | Phil |
| 12b. | <p><u>Bus Shelter Upgrade Proposal.</u></p> <p>Tracey presented the plan to upgrade the shelter, and the Committee endorsed the concept. Ben is sourcing a quote for the works, and Tracey will submit a grant to PowerCo on behalf of the Hiwinui Community Trust in conjunction with the HCC allocation of \$2,000. Erin will present to the BoT for approval (the Bus Shelter is on school land). Investigation into another bus shelter on the opposite side of the road was explored (for Palmerston North bus students) through the relocation of a TotalSpan bus shelter. The suggested bus shelter is still in use, we will continue to search to locate a suitable shelter.</p> | Tracey/Ben/Erin |
| 12c. | <u>MDC Community Honours:</u> nominations due on 31 July. No HCC nominations.. | N/A |
| 12d. | <u>Joint Community Committee Forum</u> (Wed 2nd Apr, 5-8pm): Tracey & Richard will attend, Rod TBC. Tracey will confirm with MDC once our attendance is confirmed. | Tracey |
| 12e. | <u>Road Signage Concerns (KGR/Watershed).</u> Either Jason will fix or we'll do a Snap/Send on the PNCC App re: signage that has slipped | Phil/Jason |
| 13. MDC Action Points | | |
| 13a. | <ul style="list-style-type: none"> Nil. | N/A |
| 14. Meeting Closure | | |
| 14a. | The meeting was closed at 8:55pm. | N/A |
| 14b. | The next meeting of the Hiwinui Community Committee will be held Tuesday 15th April 2025, 7:30pm at The Leigh Centre, Hiwinui School. | N/A |

| List of Appendices and Annexures | | | |
|----------------------------------|---|-------|-----------------|
| Annex A: | Action List Summary from Minutes | | |
| Annex B: | Hiwinui Community Committee Funding Summary | | |
| Annex C: | MDC Councillor's Report | | |
| Annex D: | HCC Action Plan Status | | |
| Signed: (chairperson) | <i>Tracey Mouat</i> | Date: | 15th April 2025 |

| Action List Summary | | |
|---------------------|--|----------------|
| Ref | Action Required | Responsibility |
| 10a. | Promulgate MDC info out for consultation (Freedom Camping/Water Survey) | Tracey |
| 11a. | Safety Cameras: confirm what cameras and additional hardware is required including any connections/cabling, that it will link to the school system, and quote for these works. Also any ongoing operating and maintenance costs. | Phil |
| 11b. | Coordinate path extension for either weekend of 29/30 March or 4/5 April (Fri/Sat both options) | Richard |
| 11b. | Coordinate path extension traffic management plans (both weekends) | Phil |
| 11b. | Liaise with MDC re: dangerous tree removal | Richard |
| 11b. . | Provide community comms re: pathway and prep works. | Tracey |
| 11b. | Explore pipe 'seconds' with Humes | Richard |
| 11c. | Confirm if Maker Space can support our plan | Tracey |
| 11c. | Confirm funding with MDC (from Creative Communities/Cr Colin McFadzean | Tracey |
| 11c. | Confirm approval of plan (History Boards & Corten Soldiers) with School BoT | Erin |
| 11c. | Establish a broad plan re; student involvement/HCC requirements for History Boards | Tracey/Erin |
| 11e. | Confirm with Rod - response received re: Colyton/Watershed Intersection re: traffic signage- follow up if required. | Tracey/Rod |
| 11f. | Coordinate 'Quick Start' instructions & training for generator | Richard |
| 12a. | Coordinate Anzac Services | Phil |
| 12a. | Promulgate comms for Anzac Services | Tracey |
| 12b. | Provide quote for Bus Shelter extension works | Ben |
| 12b. | Confirm BoT approval of Bus Shelter concept | Erin |
| 12b. | Apply for grant (PowerCo) | Tracey |
| 12d. | Submit Joint Community Committee attendance once confirmed (by 24 March) | Tracey |
| 12e. | Submit Snap/Save/Send to PNCC ref signage (or fix) | Jason/Phil |

Financial Expenditure & Budget: Hiwinui Community Committee**Correct as at 18 March 2025:****2024/25 Hiwinui Community Committee Funding (actual)**

| | Income | Expenditure | Balance |
|---|---------------|--------------------|-------------------|
| Community Committee Project Fund: | | | |
| Community Committee Project Fund 30/6/24 | | | \$8,602.00 |
| 1/7/24: MDC Dispersement | \$3,072.00 | | \$11,674.00 |
| 27/8/24: ABC Contracting (Memorial) | | \$2,460.00 | \$9,214.00 |
| Hiwinui War Memorial move (to Hiwinui School) | | \$116.10 | \$9,097.90 |
| Balance | | | \$9,097.90 |

Community Planning Fund:

| | | | |
|---|-------------|----------|--------------------|
| 1/7/24: Community Planning Fund Balance | | | \$2,230.00 |
| 10/7/24: Stock signage to support walkway | | \$224.00 | \$2,006.00 |
| 13/9/24: Walkway maint (paint/brushes/screws) | | \$112.77 | \$1,893.23 |
| Additional MDC Grant (Nov 2024) | \$10,000.00 | | \$11,893.23 |
| Balance | | | \$11,893.23 |

2024/25 Hiwinui Community Committee Budget (spend by 30/6/25)

| | Planned Income | Planned Expenditure | Balance |
|---|-----------------------|----------------------------|--------------------|
| 1/7/24: Community Committee Project Fund | | | \$11,674.00 |
| Hiwinui War Memorial costs (expended) | | \$2,576.10 | \$9,097.90 |
| Security Camera Installation (planned) | | \$2,950.00 | \$6,147.90 |
| Bus Shelter refurbishment (planned) | | \$2,000.00 | \$4,147.90 |
| Walkway extension (Watershed Rd - planned) | | \$4,147.90 | \$0.00 |
| Planned balance, 30 June 2025 | | | \$0.00 |
| 1/7/24: Community Planning Budget | | | \$2,230.00 |
| Additional MDC funding received Nov 2024 | \$10,000.00 | | \$12,230.00 |
| Walkway expenditure to date (FY 24/25) | | \$336.77 | \$11,893.23 |
| Walkway extension (Watershed Rd - planned) | | \$11,893.23 | \$0.00 |
| Planned balance, 30 June 2025 | | | \$0.00 |

Council Update March 2025- Hiwinui

Council meetings are now being held in the temporary venue in the St John building at 35 Bowen Street, Feilding.

In the 20 February meeting, Councillor Bridget Bell gave a presentation to Council on her role with the Young Elected Members, an organisation for Councillors aged 40 years and under. You can listen to this presentation in the recording of the meeting.

Sport Manawatu presented their 6 monthly report (July – December 2024) and this can be viewed in the Council agenda for 20 February 2025 beginning on page 35.

Feilding Civic Centre Trust presented their 6 monthly report (July – December 2024). This can be viewed in the Council agenda for 6 March 2025 beginning on page 19.

Council resolved to not publically consult on the 2025-26 Annual Plan on the basis that the changes under consideration are not significant or materially different from Year 2 of the Long-term Plan 2024-34. For more information, view the Council agenda for 20 February 2025, beginning on page 24.

Council heard from submitters on the Development and Financial Contributions Policy. The written submissions of those who spoke to Council can be viewed in the Council agenda for 6 March 2025 beginning on page 33.

Council accepted the updated Register of Parking, Stopping etc, showing agreed amendments to parking time limits in the Feilding Town Centre. This has enabled enforcement of these parking time limits. A map showing the amended time limits can be viewed in the Council agenda for 6 March 2025 on page 84.

Consultation is open until 28 March 2025 on the draft Freedom Camping Bylaw.

Consultation is also open until 11 April 2025 for Local Water Done Well. There are three public meetings in the last week of March to provide information and answer questions:

- Manawatu Community Hub Library Feilding, Tuesday 25 March 2025 at 7pm
- Kimbolton Hall, Kimbolton, Thursday 27 March 2023 at 7pm
- Te Kawau Memorial Rec Centre Rongotea, Monday 31 March 2025 at 7pm

Click on the tile 'Have your say on current consultations' on the MDC website homepage.

HCC Action Plan Status (orange: no current action; green: agenda item; blue: complete/remove)

| Area of Focus: Rural Character | | |
|---|---|-------------------------------------|
| Ref | Area of Focus | Status |
| A1 | Advocate for a rural lifestyle zone taking into account the community's desire to maintain a minimum lot size to retain rural character, with consideration given to community infrastructure requirements for more intensive housing (septic tanks/stormwater/roads) | No current action |
| A2 | Explore opportunities for future development of facilities/land for community use. | No current action |
| A3 | Engage with MDC through submissions on the District Plan Review & the Long-Term Plan to communicate the community's vision detailed in the Community Plan | No current action |
| A4 | Investigate the feasibility of installing additional security cameras to school cameras | Agenda item |
| A5 | Establish a predator eradication programme to promote birdlife in our community | Complete |
| Area of Focus: Safe Movement for Everyone | | |
| B1 | Work with the MDC, landowners and the community to improve Watershed Road and Reid Line East to reflect a safe walkable rural community by extending the current lime walking and cycleway pathway. | Agenda item |
| B2 | Review the speed limits for Hiwinui with a view to having variable speed limits from 60 to 40 past the school and a reduction of the current 100 to 80 from the corners of Watershed Road including painting the 80 on the road at both ends | Govt directive - no action required |
| B3 | Establish and maintain plantings in the Hiwinui Community. | No current action |
| B4 | Investigate options to improve school entry by installing a pedestrian crossing and supporting Hiwinui School parking needs | Crossing not a safe option. |
| B5 | To work with Hiwinui School, as required, to ensure the H&S of children moving to/from school, in particular wearing hi-vis reinforcing to students/parents | School to action - remove |
| B6 | Identify safe locations along walking paths for viewing the landscape and consider locating seating and history boards here | Agenda item |
| B7 | Investigate recreation/walking tracks across private land to the Gorge/Herb Farm | Agenda item |
| B8 | Improve the visibility for drivers on the Watershed and Colyton Road intersection | Agenda item |
| B9 | Advocate for roading improvements along Kelvin Grove Road with the PNCC | No current action |
| Area of Focus: Community Connectedness | | |
| C1 | Work with community to estb the best method to maintain a network of comms | Comms estb |
| C2 | Work with Hiwinui School to develop an annual programme of events for the community & school. It could id any interest groups that might meet regularly. This could include regular community events eg pot luck dinners, intercommunity events, a Food Drive, Quiz Night, and promotion of other interest group meetings in the area | No current action |
| C3 | Investigate options for having a community space / spaces that may include a green space, hall or community centre that can be connected with the school | Same as A2 - combine |
| C4 | Establish and maintain a Emergency Community Response Plan | Await MDC visit |
| C5 | Investigate feasibility of installing a "book box" for the community's to share books | No current action |
| C6 | Advocate for an improved cell phone coverage for the community | Not feasible |
| C7 | Explore enhanced recycling & education of recycling options. eg. collection of unwanted/expired chemicals at a set event, enhanced recycling options for the community, and/or working with council on education around waste minimisation. | No current action |