

Confirmed Minutes:

Meeting of Hiwinui Community Committee



Name:	Hiwinui Community Committee
Date:	Tuesday 19th August 2025
Time:	7:30pm to 8:25pm
Location:	Hiwinui School Staff Room
Committee Members Present:	Rod Smillie (Chairperson), Tracey Mouat (Secretary), Sean Hurley, Gian Moretti, Phil Pirie, Ben Fletcher, Jason Todd, Richard Ramson
Manawatu District Council Representation:	Cr Fiona Underwood (Community Liaison Councillor)
Apologies:	Helen King (MDC Community Services Coordinator), Erin Wheeler (Principal)
Absent:	N/A
Guests:	Nil
Conflict of Interest:	Nil

Ser	Item	Responsibility
1.	Welcome	
1a.	Rod welcomed all to the meeting.	N/A
2.	Apologies	
2a.	See above.	N/A
3.	Quorum (50% of nine members)	
3a.	Yes	N/A
4.	Additional items for the agenda	
4a.	The following will be added to General Business: • Date change for meeting • Security Concerns in Hiwinui/Colyto	N/A
5.	Minutes of the last meeting	
5a.	The minutes of the Hiwinui Community Committee held on 15th July 2025 having been circulated, were approved as a true and correct record of that meeting. • <i>Moved: Sean Hurley Seconded: Rod Smillie Carried</i>	N/A
6.	Matters arising from the minutes	
6a.	Nil	N/A
7.	Correspondence	
7a.	A summary of correspondence: • 21/7/25: PNCC confirmation to use carryover funding and 25/26 funding on Watershed Rd paths • • 21/7/25: quote from Couchmans for cameras (\$9,691) • 22/7/25: PNCC notification of Manawatu Funding Forum; Wed 20 Aug 3-7pm • 25/7/25: Correspondence with Helen re: article/images on recent pathway works	N/A

	4/8/25: Letter to PNCC requesting maintenance on KGR 6/8/25: estimate for bus shelters from Totalspan (\$3,000 plus GST) 14/8/25: Meet the Candidates evening @ Hiwinui School Motion: that the correspondence is accepted as an accurate record. - Moved: Tracey Mouat Seconded: Rod Smilie Carried																																													
8. Financial Report																																														
8a.	See below for detailed income/expenditure for this Financial Year. Our current balance is \$1,063.78. \$19,790.22 is requested from the Community Planning Fund (contestable) outcome TBC. <table><tr><th colspan="4">Correct as at 19th August 2025:</th></tr><tr><th colspan="4">2025/26 Hiwinui Community Committee Funding (incl known invoices)</th></tr><tr><th></th><th>Income</th><th>Expenditure</th><th>Balance</th></tr><tr><td colspan="4">Community Committee Project Fund:</td></tr><tr><td>Community Committee Project Fund carryover funding:</td><td>\$3,864.78</td><td></td><td>\$3,864.78</td></tr><tr><td>21/7/25: MDC Dispersment</td><td>\$3,149.00</td><td></td><td>\$7,013.78</td></tr><tr><td>28/7/25: Req for payment: Brownells Earthmoving (paths)</td><td></td><td>\$5,950.00</td><td>\$1,063.78</td></tr><tr><td>Balance</td><td></td><td></td><td>\$1,063.78</td></tr><tr><td colspan="4">Community Planning Fund (contestable): awaiting outcome of submission requesting \$19,790.22*</td></tr><tr><td>1/7/25: Community Planning Fund Balance</td><td></td><td></td><td>\$0.00</td></tr><tr><td>Balance</td><td></td><td></td><td>\$0.00</td></tr></table> *:this will achieve pathway extensions to vicinity 906 Reid Line East & 89 Watershed Rd Motion: that the financial summary is accepted as an accurate record. Moved: Tracey Mouat Seconded: Sean Hurley Carried	Correct as at 19th August 2025:				2025/26 Hiwinui Community Committee Funding (incl known invoices)					Income	Expenditure	Balance	Community Committee Project Fund:				Community Committee Project Fund carryover funding:	\$3,864.78		\$3,864.78	21/7/25: MDC Dispersment	\$3,149.00		\$7,013.78	28/7/25: Req for payment: Brownells Earthmoving (paths)		\$5,950.00	\$1,063.78	Balance			\$1,063.78	Community Planning Fund (contestable): awaiting outcome of submission requesting \$19,790.22*				1/7/25: Community Planning Fund Balance			\$0.00	Balance			\$0.00	N/A
Correct as at 19th August 2025:																																														
2025/26 Hiwinui Community Committee Funding (incl known invoices)																																														
	Income	Expenditure	Balance																																											
Community Committee Project Fund:																																														
Community Committee Project Fund carryover funding:	\$3,864.78		\$3,864.78																																											
21/7/25: MDC Dispersment	\$3,149.00		\$7,013.78																																											
28/7/25: Req for payment: Brownells Earthmoving (paths)		\$5,950.00	\$1,063.78																																											
Balance			\$1,063.78																																											
Community Planning Fund (contestable): awaiting outcome of submission requesting \$19,790.22*																																														
1/7/25: Community Planning Fund Balance			\$0.00																																											
Balance			\$0.00																																											
9. School in the Community																																														
9a.	No report. Erin has resigned as Hiwinui School Principal, the new Principal starts in Term 4.	N/A																																												
10. MDC Report																																														
10a.	See Annex B. Rod thanked Fiona only missed one meeting.	N/A																																												
11. Review of Hiwinui Community Plan Areas of Focus/Objectives (see Annex C for a complete list)																																														
11a.	<u>A3: Engage with Council on the District Plan Review & the LTP</u> (general discussion if applicable) - to note:	N/A																																												
11b.	<u>A4: investigate the feasibility of installing additional safety cameras to those already in place at the school:</u> Helen has requested a meeting, Tracey will coord this.	Tracey																																												
11c.	<u>B1: Reflect a safe walkable rural community by extending the current lime walking and cycleway pathway.</u> The MDC has granted \$10,000 fro their contestable fund, this will complete the Reid Line East Vote of thanks to Fiona.	N/A																																												
11d.	<u>B6: Identify safe locations along walking paths for viewing the landscape and consider locating seating and history boards here.</u> Tracey has confirmed the revised scope for these boards and will confirm a revised quote and work with a new school point of contact to develop this.	Tracey																																												
11e.	<u>B7: Investigate recreation/walking tracks across private land to the Gorge Track and the Herb Farm:</u> Phil needs to do more survey work vicinity the crossing point.	Phil/Rod																																												
11f.	<u>B8: Improve the visibility for the Watershed/Colyton Rd intersection.</u> Rod has followed up with the MDC; signage has been ordered and awaiting contractor to install it.	Rod																																												
11g.	<u>C4: Establish and maintain an Emergency Community Response Plan.</u> Rod is planning the Emergency Response planning meeting with the MDC. Generator training has occurred for key personnel. Simon has drafted operating instructions which are on the generator.	Rod																																												

12. General Business		
12a.	<u>Pathway Maintenance</u> . Phil raised several points that need Tracey requested a date change to the first Wednesday of each month for the Hiwinui Community Committee meeting. With everyone's calendar this wasn't feasible - we agreed on a later start - Tue; 7:45pm (Sept meeting will start at 7:30pm).	Tracey
12b.	<u>Mulch & Planting Concerns in Hiwinui/Colyton</u> . Richard identified several sports	Tracey - as required
12c.	<u>Facebook comms</u> . It is unmanageable to monitor the facebook page - we will trial having an 'open page' where people can post/comment. Tracey will implement some generic facebook 'rules' for members.	Tracey
13. MDC Action Points		
13a.	Review road lines vicinity McFarlane Estate (Watershed Rd) - see July minutes (will remain as an action point until addressed so we don't lose sight of this). Note the change in our meeting start time with effect October 2025 of 7:45pm. Note para 11f (HCC to follow up re: Colyton/Watershed Rd Intersection	MDC
14. Meeting Closure		
14a.	The meeting was closed at 8:25 pm.	N/A
14b.	The next meeting of the Hiwinui Community Committee will be held Tuesday 16th Wednesday September 2025, 7:30pm at the Staff Room, Hiwinui School.	N/A

List of Appendices and Annexures			
Annex A:	Action List Summary from Minutes		
Annex B:	MDC Councillor's Report		
Annex C:	HCC Action Plan Status		
Signed: (chairperson)	<i>Rod Smillie</i>	Date:	16th September 2025

Annex A to
Hiwinui Community Committee Minutes
Dated 19th August 2025

Action List Summary		
Ref	Action Required	Responsibility
11d.	Confirm War Memorial concept/costings/plan	Tracey
11e.	Survey private land (walking track NZTA)	Phil/Rod
11f.	Follow up re: Colyton/Watershed intersection plan	Rod
11g.	Liaise re: CD training	Rod
12c.	Update facebook comms	Tracey

Council Update August 2025- Hiwinui

There was only one meeting of Council in July. In this meeting on the 24th, the Smokefree and Vapefree Policy was adopted. (The policy can be viewed in the meeting agenda for 24 July 2025, beginning on page 28).

Council also gave approval to notify the Consultation of the Public Places Bylaw. (Go to 'Have Your Say' on the MDC website to find out how to make a submission. Consultation closes on 29 August 2025).

Council received and noted these 10 submissions made on behalf of Council from April-June 2025:

Serial	Submission topic	Date lodged
1	Help Shape New Zealand's Wastewater System	22 April 2025
2	Local Electoral Reform draft position paper	28 April 2025
3	Horizons Consultation on the Long-term Plan amendment and Annual Plan	1 May 2025
4	Emergency Management Bill - Discussion document	22 May 2025
5	Sale and Supply of Alcohol (Sales on Anzac Day Morning, Good Friday, Easter Sunday, and Christmas Day) Amendment Bill	15 May 2025
6	Proposed amendments of the Waste Minimisation and Management Act and the Litter Act	15 May 2025
7	Proposed product stewardship regulations for agrichemicals, their containers and farm plastics	5 May 2025
8	Draft Building Product Specifications - MBIE	23 June 2025
9	Regulatory Standards Bill	17 June 2025
10	Building and Construction (Small Stand-Alone Dwellings) Amendment Bill	23 June 2025

(These submissions can be viewed in the Council agenda for 24 July 25, beginning on page 93).

Council approved a request to close several roads in northern Manawatu so the Annual Targa Rally could be held on Saturday 18 October 2025. (For details see Council Agenda for 24 July 25 beginning on page 187).

Council approved the draft Memorandum of Arrangement between MDC and the Ministry of State Administration (on behalf of the Municipal Authority of Cova-Lima(Suai)), Timor Leste. This formalises a collaborative relationship focused on shared interests such as agriculture, education and workforce development. (The Memorandum of Arrangement can be viewed in the Council Agenda for 24 July 2025, from page 199). The official signing ceremony took place on 30 July 2025. There is a link to more details and photos from the day on the MDC Homepage.

The Manawatu Funding Forum is being held at the Community Hub on Wednesday 20 August 2025 from 3 – 7pm. This is a chance to connect face-to-face with a diverse group of funders.

The Creative Communities Scheme is a partnership in which Council administers funding on behalf of Creative New Zealand to support community-based arts activities within the Manawātū District. Go to <https://www.mdc.govt.nz/services/community-funding/creative-communities-scheme> to find out how to apply for funding. Applications close 31 August 2025.

Some work on the District Plan Review has been stopped at the request of central government until RMA amendments are finalised.

HCC Action Plan Status (orange: no current action; green: agenda item; blue: complete/remove)

Area of Focus: Rural Character		
Ref	Area of Focus	Status
A1	Advocate for a rural lifestyle zone taking into account the community's desire to maintain a minimum lot size to retain rural character, with consideration given to community infrastructure requirements for more intensive housing (septic tanks/stormwater/roads)	No current action
A2	Explore opportunities for future development of facilities/land for community use.	No current action
A3	Engage with MDC through submissions on the District Plan Review & the Long-Term Plan to communicate the community's vision detailed in the Community Plan	No current action
A4	Investigate the feasibility of installing additional security cameras to school cameras	Agenda item
A5	Establish a predator eradication programme to promote birdlife in our community	Complete
Area of Focus: Safe Movement for Everyone		
B1	Work with the MDC, landowners and the community to improve Watershed Road and Reid Line East to reflect a safe walkable rural community by extending the current lime walking and cycleway pathway.	Agenda item
B2	Review the speed limits for Hiwinui with a view to having variable speed limits from 60 to 40 past the school and a reduction of the current 100 to 80 from the corners of Watershed Road including painting the 80 on the road at both ends	Govt directive - no action required
B3	Establish and maintain plantings in the Hiwinui Community.	No current action
B4	Investigate options to improve school entry by installing a pedestrian crossing and supporting Hiwinui School parking needs	Crossing not a safe option.
B5	To work with Hiwinui School, as required, to ensure the H&S of children moving to/from school, in particular wearing hi-vis reinforcing to students/parents	School to action - remove
B6	Identify safe locations along walking paths for viewing the landscape and consider locating seating and history boards here	Agenda item
B7	Investigate recreation/walking tracks across private land to the Gorge/Herb Farm	Agenda item
B8	Improve the visibility for drivers on the Watershed and Colyton Road intersection	Agenda item
B9	Advocate for roading improvements along Kelvin Grove Road with the PNCC	No current action
Area of Focus: Community Connectedness		
C1	Work with community to estb the best method to maintain a network of comms	Comms estb
C2	Work with Hiwinui School to develop an annual programme of events for the community & school. It could id any interest groups that might meet regularly. This could include regular community events eg pot luck dinners, intercommunity events, a Food Drive, Quiz Night, and promotion of other interest group meetings in the area	No current action
C3	Investigate options for having a community space / spaces that may include a green space, hall or community centre that can be connected with the school	Same as A2 - combine
C4	Establish and maintain a Emergency Community Response Plan	Await MDC visit
C5	Investigate feasibility of installing a "book box" for the community's to share books	No current action
C6	Advocate for an improved cell phone coverage for the community	Not feasible
C7	Explore enhanced recycling & education of recycling options. eg. collection of unwanted/expired chemicals at a set event, enhanced recycling options for the community, and/or working with council on education around waste minimisation.	No current action