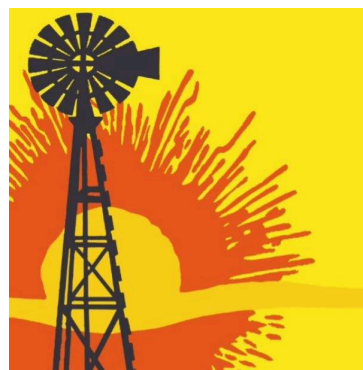


Confirmed Minutes:

Meeting of Hiwinui Community Committee



Name:	Hiwinui Community Committee
Date:	Tuesday 20th May 2025
Time:	7:30pm to 8:55 pm
Location:	Hiwinui School Staff Room
Committee Members Present:	Rod Smillie (Chairperson), Tracey Mouat (Secretary), Sean Hurley, , Gian Moretti, Ben Fletcher, Erin Wheeler (Principal), Phil Pirie, Richard Ramson
Manawatu District Council Representation:	Cr Fiona Underwood (Community Liaison Councillor), Helen King (MDC Community Services Coordinator)
Apologies:	Jason Todd
Absent:	N/A
Guests:	Nil
Conflict of Interest:	Nil

Ser	Item	Responsibility
1.	Welcome	
1a.	Tracey welcomed all to the meeting. (Rod arrived later)	N/A
2.	Apologies	
2a.	See above.	N/A
3.	Quorum (50% of nine members)	
3a.	Yes	N/A
4.	Additional items for the agenda	
4a.	The following will be added to General Business: <ul style="list-style-type: none"> Meet the candidates opportunity Civil Defence Welcome signs (Reid Line East) -culverts 	N/A
5.	Minutes of the last meeting	
5a.	The minutes of the Hiwinui Community Committee held on 15th April 2025 having been circulated, were approved as a true and correct record of that meeting. <ul style="list-style-type: none"> Moved: Sean Hurley I Seconded: Tracey Mouat I Carried 	N/A
6.	Matters arising from the minutes	
6a.	Nil	N/A
7.	Correspondence	
7a.	A summary of correspondence: <ul style="list-style-type: none"> 16/4: Final Drover Enterprises invoice fwd for payment 17/4: MDC Lime Paths article draft received 22/4: Morris Electrical invoice (fwd for payment to CET 6/5) 29/4: PowerCo response to bus shelter submission for funding (declined) 30/4: response from Himatangi Community Committee re: cameras 	N/A

	<ul style="list-style-type: none"> 30/4: MDC Satisfaction Survey reminder 4/5: End of term community newsletter distributed 5/5: Brownell Quote received (6/5 Bank a/c confirmation fwd'd) 6/5: Confirmation of Pirie Consulting invoice fwd to MDC 6/5: response from Cheltenham Community Committee re: cameras 6/5: Email comms to subscribed members 9/5: Funding submissions email fm MDC 12/5: Follow up from HCC to MDC re: Colyton Rd Intersection (response received) Various dates: Facebook Comms 19/5: CD training request from MDC <p>• <i>Moved: Tracey Mouat Seconded: Phil Pirie Carried</i></p>	
8. Financial Report		
8a.	See Annex B for detailed income/expenditure. Some expenditure still needs to be processed, however this covers all known invoices.	N/A
9. School in the Community		
9a.	Erin acknowledged the work put in by Phil for the Anzac Day commemorations which had positive feedback and good learning experiences for Hiwinui School students. The School has had some environmental trips, in the Manawatū Gorge and the Manawatū Pathways. The school is focused on cross country training. The school is getting new carpet in classrooms from the Ministry of Education.	N/A
10. MDC Report		
10a.	See Annex C.	N/A
10b.	Helen also highlighted the requirement to get funding requests in via Smartygrants, and to complete the Community Committee Survey.	
11. Review of Hiwinui Community Plan Areas of Focus/Objectives (see Annex C for a complete list)		
11a.	<u>A3: Engage with Council on the District Plan Review & the LTP</u> (general discussion if applicable - note nothing out for consultation.	N/A
11b.	<u>A4: investigate the feasibility of installing additional safety cameras to those already in place at the school:</u> We received some good advice from the Himatangi Community Committee regarding how their safety camera systems were implemented, with NZ Police linking in to the system. Erin will confirm how many ports are available. With the cost, the Committee agreed that this would be more suitable via an external grant.	Erin
11c.	<u>B1: Reflect a safe walkable rural community by extending the current lime walking and cycleway pathway.</u> The intent is to complete the next stretch North toward Colyton Road, Reid Line East to vicinity 906 Reid Line East and to get over the rise South along Watershed Road. This would complete 'Stage 1' - reaching the majority of housing within Hiwinui. These stretches will be reviewed, with a cost/linear metre applied, plus additional cost for difficult sections that require more work/funding (retaining walls/grading etc).	Richard
11d.	<u>B6: Identify safe locations along walking paths for viewing the landscape and consider locating seating and history boards here.</u> Tracey to confirm design with Erin and who will undertake these works (Maker Space most likely not suitable).	Tracey Erin
11e.	<u>B7: Investigate recreation/walking tracks across private land to the Gorge Track and the Herb Farm:</u> This is a sub-committee now that meets prior to our HCC meeting. Broad update: awaiting bank a/c, survey & tree removal as priorities.	N/A
11f.	<u>B8: Improve the visibility for the Watershed/Colyton Rd intersection.</u> The Committee discussed the response from the MDC and support the signage proposal for the short-term	Rod

	remediation.	
11g.	<u>C4: Establish and maintain an Emergency Community Response Plan.</u> The MDC rep is planning a meeting for July 2025. Generator training hasn't occurred yet to key personnel.	Rod Richard
12. General Business		
12a.	<p>Financials. Our status is:</p> <ul style="list-style-type: none"> • Current Community Committee funding: \$3,774.78. • Next FY Community Committee Funding: \$3,000.00. • 2025/26 FY Community Planning Project Implementation Funding (contestable fund): discuss funding submission • The committee discussed the following options, to be confirmed in June: <ul style="list-style-type: none"> ○ Bus Shelter (quote for \$1,192.00) ○ Pathway extensions (estimate to follow) ○ Hiwinui beautification (plantings & maintenance of signs, pathway maintenance) ○ Generator maintenance (Richard to follow up) <p>The above works will be priced up and confirmed at the June Community Committee meeting.</p>	Richard Tracey
12b.	Meet the Candidates: there will be the opportunity to meet candidates. Rod will liaise and confirm options for potentially a combined meeting.	Rod
12c.	Civil Defence. See para 11f.	N/A
12d.	Welcome signs (Reid Line East) -culverts. There needs to be some maintenance around this - plan to work in with future pathways work.	Next meeting allocate \$
13. MDC Action Points		
13a.	<ul style="list-style-type: none"> • Colyton Intersection (Rod to contact) • F/U: candidates (Rod) • CD response (Rod) 	N/A
14. Meeting Closure		
14a.	The meeting was closed at 8:55pm.	N/A
14b.	The next meeting of the Hiwinui Community Committee will be held Tuesday 17th June 2025, 7:30pm at The Leigh Centre, Hiwinui School.	N/A

List of Appendices and Annexures			
Annex A:	Action List Summary from Minutes		
Annex B:	Hiwinui Community Committee Funding Summary		
Annex C:	MDC Councillor's Report		
Annex D:	HCC Action Plan Status		
Signed: (chairperson)	<i>Rod Smillie</i>	Date:	17th June 2025

Annex A to
Hiwinui Community Committee Minutes
Dated 20th May 2025

Action List Summary		
Ref	Action Required	Responsibility
11b.	Confirm # of ports for safety cameras	Erin
11c.	Confirm \$/linear metre cost for pathways to plan next stage	Richard
11d.	Confirm War Memorial concept/costings	Tracey/Erin
11f.	Respond to MDC Colyton/Watershed Rd short term road remediation	Rod
11g.	Coord generator training	Richard
11g.	Liaise re: CD training	Rod
112a.	Confirm pricing for pathways for next meeting	Richard/Tracey
12b.	Confirm meet the candidates location (if required)	Rod

Financial Expenditure & Budget: Hiwinui Community Committee

Correct as at 20th May 2025:			
2024/25 Hiwinui Community Committee Funding (incl known invoices)			
	Income	Expenditure	Balance
Community Committee Project Fund:			
Community Committee Project Fund 30/6/24			\$8,602.00
1/7/24: MDC Dispersement	\$3,072.00		\$11,674.00
27/8/24: ABC Contracting (Memorial)		\$2,460.00	\$9,214.00
TBC: Hiwinui War Memorial move (to Hiwinui School)		\$116.10	\$9,097.90
TBC: Watershed Rd Pathways (Brownells): 1 of 2		\$5,053.12	\$4,044.78
TBC: Chorus Service location (W/shed Rd pathways)		\$270.00	\$3,774.78
Balance			\$3,774.78
Community Planning Fund:			
1/7/24: Community Planning Fund Balance			\$2,230.00
10/7/24: Stock signage to support walkway		\$224.00	\$2,006.00
13/9/24: Walkway maint (paint/brushes/screws)		\$112.77	\$1,893.23
Additional MDC Grant (Nov 2024)	\$10,000.00		\$11,893.23
14/4/25: Mahi Contracting (path clearance)		\$438.00	\$11,455.23
TBC: Watershed Rd Pathways Tfc Mgmt (Pirie Consultants)		\$404.35	\$11,050.88
TBC: Watershed Rd Pathways (Brownells): 2 of 2		\$11,050.88	\$0.00
Balance			\$0.00
2024/25 Hiwinui Community Committee Budget (spend by 30/6/25)			
	Planned Income	Planned Expenditure	Balance
1/7/24: Community Committee Project Fund			\$11,674.00
Hiwinui War Memorial costs (expended)		\$2,576.10	\$9,097.90
Security Camera Installation (planned - TBC if we do this \$8,475 cost)		\$0.00	\$9,097.90
Bus Shelter refurbishment (planned - await outcome of grant request, if successful, addl \$2,012 required)		\$0.00	\$9,097.90
Walkway Extension (Watershed Rd)- balance of invoice		\$5,053.12	\$4,044.78
Walkway Extension (Watershed Rd)- Chorus location of svce		\$270.00	\$3,774.78
Walkway extension (Watershed Rd - planned)		\$3,774.78	\$0.00
Planned balance, 30 June 2025			\$0.00
1/7/24: Community Planning Budget			\$2,230.00
Additional MDC funding received Nov 2024	\$10,000.00		\$12,230.00
Walkway expenditure to date (FY 24/25)		\$1,179.12	\$11,050.88
Walkway extension (Watershed Rd - planned)		\$11,050.88	\$0.00
Planned balance, 30 June 2025			\$0.00

Council Update May 2025- Hiwinui

In recent meetings, Council has heard from four recipients of the representative fund. Two represented Manawatu at the Under 16 Youth Touch Nationals, one represented NZ at the Ironman World Championship in Taupo and Te Tu Mataora represented Manawatu in the Kapa Haka Nationals in New Plymouth.

In the council meeting on 17 April 2025, Council received the Awahuri Forest Kitchener Park Trust 6 monthly report to 31 December 2024 (View this report in the Council Agenda for 17 April beginning on page 17) and the CEDA 6 monthly report to 31 December 2024 (View this report in the Council Agenda for 17 April beginning on page 41).

Council also heard from 2 submitters on the proposed Freedom Camping Bylaw (The written submissions can be viewed in the Council Agenda for 17 April 2025 beginning on page 118).

Council deliberated on matters raised by submitters to the proposed Development and Financial Contributions Policy. Council then voted to adopt Option 2 of the policy. In this option, the growth related costs of future projects are fully funded from Development Contributions. The levels of service-related costs and the renewals costs are funded from General Rates. (A table showing the effect this will have on rates over the 10 years of the Long-term Plan can be viewed in the Council Agenda for 17 April beginning on page 252).

In the 1 May 2025 council meeting, two residents spoke to Council in the Public Forum giving their thoughts on climate change.

In the 1 May 2025 council meeting, Council adopted new schedules of fees for Animal Control, Planning, Environmental Health and Development Contributions.

Council also received the Welcoming Communities Focus Group Plan for 2025-2027. (This plan can be viewed in the agenda for 1 May 2025 starting at page 109).

Council heard from 9 people who spoke to their submission on Local Water Done Well during the 1 May 2025 council meeting and voted to adopt Option 1, the in-house, stand-alone model, in the meeting on 15 May 2025.

Council also voted to renew its membership of Local Government NZ in the 15 May 2025 meeting.

HCC Action Plan Status (orange: no current action; green: agenda item; blue: complete/remove)

Area of Focus: Rural Character		
Ref	Area of Focus	Status
A1	Advocate for a rural lifestyle zone taking into account the community's desire to maintain a minimum lot size to retain rural character, with consideration given to community infrastructure requirements for more intensive housing (septic tanks/stormwater/roads)	No current action
A2	Explore opportunities for future development of facilities/land for community use.	No current action
A3	Engage with MDC through submissions on the District Plan Review & the Long-Term Plan to communicate the community's vision detailed in the Community Plan	No current action
A4	Investigate the feasibility of installing additional security cameras to school cameras	Agenda item
A5	Establish a predator eradication programme to promote birdlife in our community	Complete
Area of Focus: Safe Movement for Everyone		
B1	Work with the MDC, landowners and the community to improve Watershed Road and Reid Line East to reflect a safe walkable rural community by extending the current lime walking and cycleway pathway.	Agenda item
B2	Review the speed limits for Hiwinui with a view to having variable speed limits from 60 to 40 past the school and a reduction of the current 100 to 80 from the corners of Watershed Road including painting the 80 on the road at both ends	Govt directive - no action required
B3	Establish and maintain plantings in the Hiwinui Community.	No current action
B4	Investigate options to improve school entry by installing a pedestrian crossing and supporting Hiwinui School parking needs	Crossing not a safe option.
B5	To work with Hiwinui School, as required, to ensure the H&S of children moving to/from school, in particular wearing hi-vis reinforcing to students/parents	School to action - remove
B6	Identify safe locations along walking paths for viewing the landscape and consider locating seating and history boards here	Agenda item
B7	Investigate recreation/walking tracks across private land to the Gorge/Herb Farm	Agenda item
B8	Improve the visibility for drivers on the Watershed and Colyton Road intersection	Agenda item
B9	Advocate for roading improvements along Kelvin Grove Road with the PNCC	No current action
Area of Focus: Community Connectedness		
C1	Work with community to estb the best method to maintain a network of comms	Comms estb
C2	Work with Hiwinui School to develop an annual programme of events for the community & school. It could id any interest groups that might meet regularly. This could include regular community events eg pot luck dinners, intercommunity events, a Food Drive, Quiz Night, and promotion of other interest group meetings in the area	No current action
C3	Investigate options for having a community space / spaces that may include a green space, hall or community centre that can be connected with the school	Same as A2 - combine
C4	Establish and maintain a Emergency Community Response Plan	Await MDC visit
C5	Investigate feasibility of installing a "book box" for the community's to share books	No current action
C6	Advocate for an improved cell phone coverage for the community	Not feasible
C7	Explore enhanced recycling & education of recycling options. eg. collection of unwanted/expired chemicals at a set event, enhanced recycling options for the community, and/or working with council on education around waste minimisation.	No current action