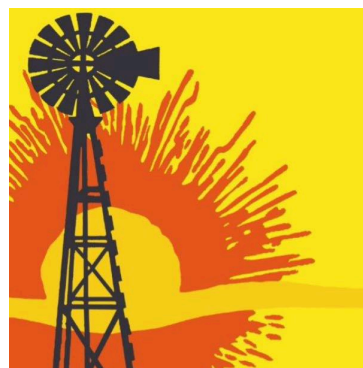


Confirmed Minutes:

Meeting of Hiwinui Community Committee



Name:	Hiwinui Community Committee
Date:	Tuesday 15th April 2025
Time:	7:30pm to 8:55 pm
Location:	Hiwinui School Staff Room
Committee Members Present:	Rod Smillie (Chairperson - late arrival), Tracey Mouat (Secretary), Richard Ramson, Sean Hurley, Jason Todd, Gian Moretti, Ben Fletcher
Manawatu District Council Representation:	Cr Fiona Underwood (Community Liaison Councillor)
Apologies:	Erin Wheeler (Principal), Phil Pirie, Helen King (MDC Community Services Coordinator)
Absent:	
Guests:	Nil
Conflict of Interest:	Nil

Ser	Item	Responsibility
1.	Welcome	
1a.	Tracey welcomed all to the meeting.	N/A
2.	Apologies	
2a.	See above.	N/A
3.	Quorum (50% of eight members)	
3a.	Yes	N/A
4.	Additional items for the agenda	
4a.	The following will be added to General Business: <ul style="list-style-type: none"> Nil 	N/A
5.	Minutes of the last meeting	
5a.	The minutes of the Hiwinui Community Committee held on 18th March 2025 having been circulated, were approved as a true and correct record of that meeting. <ul style="list-style-type: none"> <i>Moved: Sean Hurley Seconded: Phil Pirie Carried</i> 	N/A
6.	Matters arising from the minutes	
6a.	Nil	N/A
7.	Correspondence	
7a.	A summary of correspondence: <ul style="list-style-type: none"> Funding submission: Bus Shelter Anzac liaison Joint Community Committee: Richard & Tracey attended PNCC recm to make roading repairs (need to follow up) HCC Comms: Paths & Anzac Day 	N/A

8. Financial Report		
8a.	See Annex B for detailed income/expenditure. Expenditure to Mahi Contracting (\$438.00) and Phil Pirie (TBC - traffic management) approved for the period (to be processed).	N/A
9. School in the Community		
9a.	Nil	N/A
10. MDC Report		
10a.	See Annex C.	Tracey
11. Review of Hiwinui Community Plan Areas of Focus/Objectives (see Annex C for a complete list)		
11a.	<u>A3: Engage with Council on the District Plan Review & the LTP</u> (general discussion if applicable - note that the Significance & Engagement Policy (closes 5 May) - promote to community.	Tracey
11b.	<u>A4: investigate the feasibility of installing additional safety cameras to those already in place at the school:</u> Quote received for \$8,475. Need to confirm if the school has the additional four ports available. Once path costings are confirmed, we will confirm at the May meeting if we would like to pursue this option, and what funding to use (grants v MDC funding). Other communities have successfully gained grants to support installation; Tracey to investigate (Cheltenham, Himatangi). Operating/maintenance costs TBC.	Tracey/Erin
11c.	<u>B1: Reflect a safe walkable rural community by extending the current lime walking and cycleway pathway.</u> Successful extension of paths North up Watershed Road undertaken on 4-6 April to vicinity airfield. To complete this section (Stage 1); further works to extend to vicinity 296 Watershed Rd are being planned. Funding availability will then be reviewed for what further works can be completed this FY. The hillside opposite vicinity the end of the old path has potential to be planted with flax/natives - Richard to follow up sourcing of plants from MDC, if successful we will organise a working bee planting.	Richard
11c.	<u>B6: Identify safe locations along walking paths for viewing the landscape and consider locating seating and history boards here.</u> Tracey to confirm design with Erin and who will undertake these works (Maker Space most likely not suitable).	Tracey Erin
11d.	<u>B7: Investigate recreation/walking tracks across private land to the Gorge Track and the Herb Farm:</u> This is a sub-committee now that meets prior to our HCC meeting. Broad update: awaiting bank a/c, exploring bridge options, type of path construction, survey & tree removal as priorities.	N/A
11e.	<u>B8: Improve the visibility for the Watershed/Colyton Rd intersection.</u> All the trees have been cleared. Rod to follow up on a response to our feedback to signage.	Rod
11f.	<u>C4: Establish and maintain an Emergency Community Response Plan.</u> The MDC rep is planning a meeting for July 2025. To confirm if this is a Community or a Committee meeting.	Rod
12. General Business		
12a.	<u>Hiwinui Anzac Services 2025.</u> The school Anzac Service was successful, with the Community Service planned for 25 April.	Phil
12b.	<u>Bus Shelter Upgrade Proposal.</u> Quote received for \$7,116. Grant submitted for \$5,000. If successful we will discuss final design with the School and funding options for the balance of funds.	Tracey
12c.	<u>Thank you cards.</u> Tracey to coord, Committee to confirm who/why.	Tracey
13. MDC Action Points		
13a.	<ul style="list-style-type: none"> Nil. 	N/A

14. Meeting Closure

14a.	The meeting was closed at 8:55pm.	N/A
14b.	The next meeting of the Hiwinui Community Committee will be held Tuesday 20th May 2025, 7:30pm at The Leigh Centre, Hiwinui School.	N/A

List of Appendices and Annexures

Annex A:	Action List Summary from Minutes		
Annex B:	Hiwinui Community Committee Funding Summary		
Annex C:	MDC Councillor's Report		
Annex D:	HCC Action Plan Status		
Signed: (chairperson)	<i>Rod Smillie</i>	Date:	20th May 2025

Action List Summary		
Ref	Action Required	Responsibility
11a.	Promulgate MDC info out for consultation (Significance & Engagement Policy)	Tracey
11b.	Safety Cameras: confirm number of ports available on the school system (4 required for preferred options)	Phil
11b.	Confirm operating procedures/funding pathway from Cheltenham/Himatangi Communities	Tracey
11b.	Confirm annual maintenance/operating costs for camera	Phil
11c.	Complete Watershed pathway to Sean's house	Richard
11c.	Confirm path invoices	Richard
11c.	Explore hillside planting options	Richard
11d.	Confirm with school and MDC ref Hiwinui War Memorial History Board signage	Tracey
11d.	Confirm funding with MDC from Creative Communities/Cr Colin McFadzean & confirm with Maker Space what they can support (remaining from previous minutes)	Tracey
11f.	Confirm plan for July Emergency Response meeting	Tracey
11c.	Establish a broad plan re; student involvement/HCC requirements for History Boards	Tracey/Erin
11f.	Confirm feedback from Colyton/Watershed Rd signage with MDC/next steps	Rod
11f.	Coordinate 'Quick Start' instructions & training for generator (remaining from previous minutes)	Richard
12a.	Coordinate Anzac Services	Phil
12b.	Confirm bus shelter funding (PowerCo Grant)	Tracey
12c.	Coord thank you cards	Tracey

Financial Expenditure & Budget: Hiwinui Community Committee

Correct as at 15 April 2025:			
2024/25 Hiwinui Community Committee Funding (actual)			
	Income	Expenditure	Balance
Community Committee Project Fund:			
Community Committee Project Fund 30/6/24			\$8,602.00
1/7/24: MDC Dispersement	\$3,072.00		\$11,674.00
27/8/24: ABC Contracting (Memorial)		\$2,460.00	\$9,214.00
Hiwinui War Memorial move (to Hiwinui School)		\$116.10	\$9,097.90
Balance			\$9,097.90
Community Planning Fund:			
1/7/24: Community Planning Fund Balance			\$2,230.00
10/7/24: Stock signage to support walkway		\$224.00	\$2,006.00
13/9/24: Walkway maint (paint/brushes/screws)		\$112.77	\$1,893.23
14/4/25: Mahi Contracting (path clearance)		\$438.00	\$1,455.23
TBC: reimburse Phil for tfc mgmt		\$104.35	\$1,350.88
TBC: invoices for pathways (Brownells)			\$1,350.88
Additional MDC Grant (Nov 2024)	\$10,000.00		\$11,350.88
Balance			\$11,350.88
2024/25 Hiwinui Community Committee Budget (spend by 30/6/25)			
	Planned Income	Planned Expenditure	Balance
1/7/24: Community Committee Project Fund			\$11,674.00
Hiwinui War Memorial costs (expended)		\$2,576.10	\$9,097.90
Security Camera Installation (planned - TBC if we do this \$8,475 cost)		\$0.00	\$9,097.90
Bus Shelter refurbishment (planned - await outcome of grant request, if successful, addl \$2,012 required)		\$0.00	\$9,097.90
Walkway extension (Watershed Rd - planned)		\$9,097.90	\$0.00
Planned balance, 30 June 2025			\$0.00
1/7/24: Community Planning Budget			\$2,230.00
Additional MDC funding received Nov 2024	\$10,000.00		\$12,230.00
Walkway expenditure to date (FY 24/25)		\$879.12	\$11,350.88
Walkway extension (Watershed Rd - planned)		\$11,350.88	\$0.00
Planned balance, 30 June 2025			\$0.00

Council Update April 2025- Hiwinui

In the last two meetings, Council has heard from three recipients of the representative fund who represented Manawatu at the National Youth Touch Championships in Auckland in February and another who represented NZ at the Asia Pacific Kick Boxing Championship in Bali.

Council received the MDC Quarterly Performance Report to 31 December 2024. View this report in the Council Agenda for 20 March beginning on page 22.

Council received the Manawatu Community Trust Six-month Report to 31 December 2024. View this report in the Council Agenda for 20 March beginning on page 87.

Council adopted its first Sun Protection Policy. This new policy can be viewed on the MDC website under Documents/Policies.

In the 3 April 2025 meeting, Council approved Plan Change I: Minor Amendments to the Manawatu District Plan, which was consulted on in November 2024, and declared it operative from 17 April 2025.

Consultation has opened on the Significance and Engagement Policy which has been reviewed. This policy helps councils determine the level of significance of various issues and guides how they engage with the public. For details of proposed changes and to make a submission, go to Have Your Say on the MDC website. Consultation closes on 5 May 2025.

Consultation has closed for Local Water Done Well. Council will hear from anyone wanting to speak to their submission during the 1 May 2025 council meeting and then deliberate on all submissions. A final decision will be made by Council in the council meeting on 15 May 2025.

HCC Action Plan Status (orange: no current action; green: agenda item; blue: complete/remove)

Area of Focus: Rural Character		
Ref	Area of Focus	Status
A1	Advocate for a rural lifestyle zone taking into account the community's desire to maintain a minimum lot size to retain rural character, with consideration given to community infrastructure requirements for more intensive housing (septic tanks/stormwater/roads)	No current action
A2	Explore opportunities for future development of facilities/land for community use.	No current action
A3	Engage with MDC through submissions on the District Plan Review & the Long-Term Plan to communicate the community's vision detailed in the Community Plan	No current action
A4	Investigate the feasibility of installing additional security cameras to school cameras	Agenda item
A5	Establish a predator eradication programme to promote birdlife in our community	Complete
Area of Focus: Safe Movement for Everyone		
B1	Work with the MDC, landowners and the community to improve Watershed Road and Reid Line East to reflect a safe walkable rural community by extending the current lime walking and cycleway pathway.	Agenda item
B2	Review the speed limits for Hiwinui with a view to having variable speed limits from 60 to 40 past the school and a reduction of the current 100 to 80 from the corners of Watershed Road including painting the 80 on the road at both ends	Govt directive - no action required
B3	Establish and maintain plantings in the Hiwinui Community.	No current action
B4	Investigate options to improve school entry by installing a pedestrian crossing and supporting Hiwinui School parking needs	Crossing not a safe option.
B5	To work with Hiwinui School, as required, to ensure the H&S of children moving to/from school, in particular wearing hi-vis reinforcing to students/parents	School to action - remove
B6	Identify safe locations along walking paths for viewing the landscape and consider locating seating and history boards here	Agenda item
B7	Investigate recreation/walking tracks across private land to the Gorge/Herb Farm	Agenda item
B8	Improve the visibility for drivers on the Watershed and Colyton Road intersection	Agenda item
B9	Advocate for roading improvements along Kelvin Grove Road with the PNCC	No current action
Area of Focus: Community Connectedness		
C1	Work with community to estb the best method to maintain a network of comms	Comms estb
C2	Work with Hiwinui School to develop an annual programme of events for the community & school. It could id any interest groups that might meet regularly. This could include regular community events eg pot luck dinners, intercommunity events, a Food Drive, Quiz Night, and promotion of other interest group meetings in the area	No current action
C3	Investigate options for having a community space / spaces that may include a green space, hall or community centre that can be connected with the school	Same as A2 - combine
C4	Establish and maintain a Emergency Community Response Plan	Await MDC visit
C5	Investigate feasibility of installing a "book box" for the community's to share books	No current action
C6	Advocate for an improved cell phone coverage for the community	Not feasible
C7	Explore enhanced recycling & education of recycling options. eg. collection of unwanted/expired chemicals at a set event, enhanced recycling options for the community, and/or working with council on education around waste minimisation.	No current action