

MINUTES OF THE TRIENNIAL GENERAL MEETING OF THE KIMBOLTON COMMUNITY COMMITTEE HELD ON MONDAY 9TH FEBRUARY 2026 AT 7.00PM AT KIMBOLTON HALL

PRESENT: Janine Adsett (current Chairman), Sarah Denley (current treasurer), Sarah Burge (Minute Taker), Ian Bagley, Graeme Jensen, Neil Charlton, Annelies Gordon, Bill Goodall, Kathy Shaw, Charmaine Francis, Christine Muir, Ben Flintoff, Tony Waugh, Allie Tahuaroa, Julian Gibbins, Maxine Gerke, Kelly Burgess, Alistair & Gillian Smith, Janine Hawthorne (MDC), Cllr. Alison Short and Cllr. Rob Duindam.

APOLOGIES: Heidi Morton and Karl Burgess.

MINUTES: The Minutes of the 2023 Triennial General Meeting had been circulated and were agreed as a true and correct record of that meeting. Prop. Tony Sec. Janine
AGREED

MATTERS ARISING FROM THE 2023 TRIENNIAL GENERAL MEETING MINUTES: Change of Liason Councillor from Cllr. McFadzean to Cllr. Rob Duindam. Settlers Day did not eventuate.

CHAIRMAN'S REPORT: Please see attached. That the Chairmans Report be accepted – Janine. Sec. Sarah AGREED
Janine was thanked for her report and for her work as chairperson for the past three years.

TREASURERS REPORT: Sarah presented her report (see attached) showing a closing bank balance of \$7335.77.
That the Treasurers Report be accepted – Prop Sarah. Sec. Bill AGREED

Cllr. Duindam then took the chair for the Election Of Officers:-
Chairman – Ian Bagley – Proposed Janine Sec. Tony. AGREED
Vice-Chairman – *To be discussed*
Secretary – *To be discussed*
Treasurer – *To be discussed*

After the last Triennial General Meeting our rules had changed and we no longer have representatives but a committee of ten members, including officers. Those Committee Members who agreed to their names be put forward are:- Allie Tahuaroa, Janine Adsett, Kelly Burgess, Tony Waugh, Gilly Smith, Graeme Jensen, Bill Goodall, Karl Burgess and Ian Bagley – this still leaves one more committee vacancy if someone else can be found.

Everyone was thanked for putting their names forward and wished the best for the next three years.

GENERAL BUSINESS: None

DATE OF NEXT MEETING: Monday 12th February 2029

There being no other business the meeting closed at 7.25pm and was followed by an ordinary Kimbolton Committee Meeting

Kimbolton Community Committee

Chairman's Triennial Report

9th February 2026

It is a pleasure to present the 2026 Chairman's Triennial Report to the Kimbolton Community Committee and I would like to firstly thank my fellow committee members for their support and their ongoing commitment to the community committee and the Kimbolton community during the last three years

Over the last three years, the committee has been very busy within the community, along with a huge turnover in members, due to them relocating out of the area. With the continued support of the Manawatu District Council who provided an annual grant of \$3,000, as well as funding some long term projects, the community grant providers, Central Energy Trust, along with proceeds from our fundraising events, the following projects have been completed.

- Repainting the Town hall supper room, kitchen, and the back meeting room behind the stage, as well as the front of the stage, and the stage wall.
- Laid new lino, in toilets, kitchen, and new carpet in the supper room, along with the Back meeting room
- Replaced the stairs behind the old meeting room for fire health and safety as the previous ones had been removed.
- Installed new curtains in supper room
- Big Screen TV in back meeting room with Computer connections, along with Whiteboard
- Replaced, two ovens, dishwasher, microwave in the Kitchen
- Purchased a vacuum cleaner
- Installed Digital Locks behind the stage
- Assisted in a bench seat installation at Hauwhiti Reserve
- King Charles Coronation Tree Plaque installed at Hawhiti place
- Civil Defence booklet, courtesy of MDC printed and circulated
- Meet the Mayor meetings at the Café
- Events organised, Line dancing classes which was well received, and also two quiz nights. I am especially proud of these events as this got a lot of residents mixing, which have subsequently continued meeting for coffee groups, walks, craft get togethers, etc
- A new fun event was created, to include all residents of Kimbolton to take part in the Christmas Festive season, with Mailbox Christmas decorations, which prize was funded by the KCC.
- Upcoming Event Signage will in future, once installed further support community events, helping the upcoming events be more visible, organised and accessible, as not everyone is on Facebook. It eliminates the cost of flyer costs and delivery.
- ANZAC Day events held 2023, 2024, 2025 with morning tea drinks supplied by KCC and also the ANZAC Wreath presented on behalf of the Community

- One key achievement has been the revitalisation of the Kimbolton library. Through focused effort and community engagement, library membership and usage have both increased, reaffirming the library's role as a central and valued community hub for all ages. increasing the membership from 6 to over 40. This was widely welcomed by Kimbolton village and its surrounding area, just making it user friendly for people to enter with a swipe card. Within the hours of 9am to 9pm Monday to Sunday.
- We worked collaboratively with council on key community assets, including the playground, ensuring it remains safe, enjoyable and well maintained space for residents and visitors, with the upgrade involving removing some equipment that was no longer compliant and installing some new equipment that is going to last 20 years plus.

The Hall has been used for:

- Birthday parties
- Meetings/Training sessions with NZ Police
- Local body elections 'Meet the Candidate' Meeting
- Quiz Nites
- Line Dancing classes
- ANZAC Services
- Bowling Club Twilight bowls.

A strong priority during this term has been bringing the committee and our facilities in to the 21st century. Significant improvements have been made to the Community hall, including painting of the rooms, laying of new carpet and lino and improving the overall presentation and usability of the space. These upgrades have future proofed the Hall, also making it more welcoming, functional, and suitable for a wider range of community activities and events. Also electronic invoicing and Online calendar bookings made the job easier and more transparent with who/when/payment.

It was decided in 2025 to obtain contents and liability insurance, as some members felt that the work that had been put into the Hall etc would be a heartbreak if we had to start all over again due to burglary. Liability insurance was put in place due to the events run in the parks/rugby fields, in case we were found at fault to protect the committee members

Ongoing Projects

- Street flower gardens to be maintained
- Hauwhiti Reserve with the continuation of tidying up and planting of new trees/shrubs/weed control
- Replacement of the street banners when required
- Upcoming Event signage – one ready to install – Green by Nature are going to install, awaiting funding for second sign.

It has been my privilege to be your Chairperson for the last three years and I have been very grateful for the support I have received from committee members, staff at the MDC, Parks and Property Officers, James Adamson, Erica Rowe, Library Adie Johanston, MDC councillors Rob

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Duindam and Colin McFadzean , our Community Liaison Officer Janine Hawthorn, MDC Grants Officer, Helen King

The last three years have not been without the challenges, but it has been a very rewarding three years for me personally as well as the committee.

I am pleased to say that over the last 12 months it has been very encouraging to see an increase in committee members attending meetings with increased enthusiasm and interest, which bodes well for the future of the Kimbolton Community. I am also pleased that the committee has a mix of members of different ages, so this stems wells for succession of committee members in the coming years.

I was approached to join the Kimbolton Committee three years ago by some residents and MDC Council staff, at a time when there was a clear opportunity to strengthen and modernise how we served our village and surrounding community. Since then it has been a privilege to work alongside dedicated committee members, volunteers, council representatives and residents to help move our committee forward. I accepted on the condition that I would only hold the position for one three year term, as I felt a change in Chairperson is a healthy thing, giving the opportunity for new faces, with new ideas to come forward, ensuring the connection between the committee and the community (being everyone in the community) is maintained.

Throughout my time on the committee, my overarching goal has been to move the committee forward in a way that is inclusive, forward-thinking, and representative of all residents of Kimbolton and the surrounding area. I have been committed to fostering a sense of shared ownership, encouraging broader participation and ensuring decisions are made with the wider community in mind. I am proud of what has been achieved over the past three years and grateful to everyone who has contributed their time, skills and support. Together, we have strengthened the foundation of the Kimbolton Community Committee and positioned it well for continued growth and engagement into the future.

Nothing has changed my mind in the importance of a new leader taking the reins and so I will not be standing for re-election. However will support the new Chairperson in a supportive role when required as past chairperson. I believe this role is a position that can assist in many ways, working alongside the Chairperson when and if required for support for the Chairperson.

However I do have some suggestions for the incoming Chairperson.

I would recommend the sub-committees are removed, as this was trial over the last three years, which I feel, myself, thinned the numbers across all the area when they were needed, ie gardening, cleaning bees, fundraising events etc. Having our committee with maximum of 10, does cut numbers relatively thin, and it ended up being the same people doing the work. I would love to see this change, as when all are taking a part in the event, it becomes one successful event, due to one incredibly strong committee.

The events we need to be aware of are:

- Maintaining the Community property – Hall bookings,
- Fundraising
- Overseeing the Kimbolton Library
- Projects and Events – applying for funding,
- Community Health and well-being
- Community beautification and Reserves
- ANZAC

Post election, we need to discuss the following due to change in Elected committee and also due to time sensitivity that these are dealt to urgently..

- Contents insurance – Do we renew/cancel – who is going to action this? Renewal date is 06/03/2026 – Providential Insurer – Alice Lovejoy – Contents \$25K Public Liability \$1M and Statutory Liability \$500K
- Signatories on Bank accounts at Westpac
- Hall Power – We need to change this --- to who?
- Funding - MDC
- Kimbolton Playground – Do we do opening??
- Library – Contact
- James Adamson - doors
- Hall bookings
- Funding for Alarm for Hall
- Recycling Centre – Nicki Fieldes – MDC - Any feedback, any matters or suggestions for improvement or changes.

I would like to thank Sarah Denley being an amazing Treasurer with every cent accounted for, along with the Hall bookings/invoicing, Sarah Burge, for her ongoing support and secretarial skills until she decided to leave for town life, and Heidi Morton for taking on the role without question.

On an end note, I wish the incoming Chairperson all the very best in the Role for the next three years and look forward to working with you, should you need me.

Janine Adsett

Chairperson

Duindam and Colin McFadzean , our Community Liaison Officer Janine Hawthorn, MDC Grants Officer, Helen King

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The events we need to be aware of are:

Meeting Payment Approved At

Opening Bank Balance 8 December 2025

\$ 2,359.14

10/12/2025	Less	Transfer to Savings	-\$	1.00
15/12/2025	Less	Power Direct Debit	-\$	129.65
19/12/2025	Less	Janine - reimburse Prezzy Card letterbox comp	-\$	55.95
10/01/2026	Less	Transfer to Savings	-\$	1.00
15/01/2026	Less	Power Direct Debit	-\$	109.78

8/12/2025

Closing Balance

\$ 2,061.76

Account - Westpac Simple Saver

Opening Bank Balance 8 December 2025

\$ 5,271.77

10/12/2025	Plus	Transfer ex 00 account	\$	1.00
31/12/2025	Plus	Net Interest Recd	\$	0.12
10/01/2026	Plus	Transfer ex 00 account	\$	1.00
31/01/2026	Plus	Net Interest Recd	\$	0.12

Closing Balance

\$ 5,274.01

Total Funds Available

\$ 7,335.77

Payments to Approve Prior to Next Meeting
Nil

Transaction List

Non Profit Organisation - 03-0626-0692635-000

Current Balance as at 08/02/2026:							\$2,061.76 CR
Payment Date	Description	Other Party Name	Particulars	Analysis Code	Reference	Debit	Credit
15/01/2026	DIRECT DEBIT	MERCURY NZ LTD	Mercury Limi	00028819666	834716735	\$109.78	
	Closing Balance:						\$2,061.76 CR
10/01/2026	AUTOMATIC PAYMENT	BONUS SAVER	To Bonus Sav Er			\$1.00	
	Closing Balance:						\$2,171.54 CR
19/12/2025	Payment	Janine Adsett	Xmas letterb	Competition	60929500	\$55.95	
	Closing Balance:						\$2,172.54 CR
15/12/2025	DIRECT DEBIT	MERCURY NZ LTD	Mercury Limi	00028445987	834716735	\$129.65	
	Closing Balance:						\$2,228.49 CR
10/12/2025	AUTOMATIC PAYMENT	BONUS SAVER	To Bonus Sav Er			\$1.00	
	Closing Balance:						\$2,358.14 CR
	Opening Balance:		\$2,359.14 CR				

Transaction List

Simple Saver - 03-0626-0692635-025

Current Balance as at 08/02/2026:							\$5,274.01 CR
Payment Date	Description	Other Party Name	Particulars	Analysis Code	Reference	Debit	Credit
31/01/2026	Credit Interest	CREDIT INTEREST	\$0.22	Less W/Tax	\$0.10		\$0.12
	Closing Balance:						\$5,274.01 CR
10/01/2026	AUTOMATIC PAYMENT	KIMBOLTON COMMU	TSFR From CH	Q			\$1.00
	Closing Balance:						\$5,273.89 CR
31/12/2025	Credit Interest	CREDIT INTEREST	\$0.22	Less W/Tax	\$0.10		\$0.12
	Closing Balance:						\$5,272.89 CR
10/12/2025	AUTOMATIC PAYMENT	KIMBOLTON COMMU	TSFR From CH	Q			\$1.00
	Closing Balance:						\$5,272.77 CR
	Opening Balance:		\$5,271.77 CR				