Pohangina Valley Community Committee Meeting

Minutes from Wednesday 9th April 2025 7.00pm at County Fayre, Pohangina.

Present: Liz Besley, Yvonne Forlong, Barb Hyde, Cr. Bridget Bell, Julie Ann (8pm), Amie Melody, Senior Constable Ben Flintoff (exited the meeting at 7.30pm)

1		**Procedural Matters**	**Action**
1.	**Apologies**	Helen King, Cr. Stuart Campbell, Simon Francis	Carried BH/AM
1.2	**Correspondence**	Helen King: 13/03/25- news update. Community honours, nominations close 31 July. 19/03/25 Katie McKay re Anzac Day Service confirmation. 25/03/25 Sarah Gilbertson re Manawatu's Great Easter Hunt. Forwarded for newsletter. 27/03/25 Nikki Fieldes re change of rubbish to Wednesday as of 1 May 28/03/25 Helen King District news. Local Water Done Well: open for submissions until 11 April	Carried LB/BH
1.3	**Confirmation Previous Minutes**	**LB/BH**	Carried LB/BH
1.4	**Matters Arising**	**Covered in Agenda items below.**	
2		**Items for Approval/Information**	
2.1	**Finances**	**<u>Community Committee Project Fund</u>** **Opening Balance 3,279.43** **CD Radio Battery 129.57** **Water bottles for Domain Opening 82.56** **Memorial Cricket Bat plaque 38.70** **Closing Balance 3,028.60** **This balance is available for community projects.** **Bus Shelter Highland Home intersection 1,000.00** **Newsletter 150.00** **General- 1,878.60** **3,028.60** **<u>Community Planning Budget (Domain)</u>** **Opening Balance 8458.06** **Closing Balance 8458.06** **<u>PVC Trust a/c</u>** **Opening Balance 5,332.05** **Closing Balance 5,332.05**	Carried LB/YF

2.2	**Emergency Management**	Barb Hyde has updated the Cyclone Gabrielle Emergency Response Review Report (below), and has also written instructions on how to use the CD radio in the library. Huge thanks to Barb for the work she has done for the community in this space. You will be sorely missed by us all. 1. Battery purchased for the civil defence radio in the library at County Fayre. All up and running and needs to be run monthly as a check. 2. Lynda Gray will be leaving the valley in May, so someone is required to take on her PER text contact list (she also is the second person with access to the PER email). Barb Hyde will be leaving the valley soon too, so someone is required to take over her PER text contact list, the PER email and weekly CD radio checks at County Fayre. Notice to go into the February newsletter and to be emailed to all contacts on the PER text list. 3. Travers Moffitt is aiming to leave the valley. N.B. Travers holds the CAEC kit at his home as cannot be stored at the DOC hut. 4. Nick Galpin (MDC) has the MOU(Memorandum of Understanding) between DOC and MDC ready but DOC have not yet signed it. He will follow up with Demelza Lowe (DOC) to secure use of the DOC hut in an emergency. Barb is till trying to find a replacement for herself and we will need to	
2.3	**PVCC Protocol**	Helen King hosted Annual Community Committees Joint Briefing for Secretaries and Chairs from our Community Committees on Wednesday 2nd of April from 5pm- 8pm at Community Hub Libraries. There was a large turnout from representatives of the CC's, MDC staff and councillors. Liz to update. Include need to apply for $3000 allocation. Need to specify this at this meeting. Update of the following request at the February meeting, is that the materials and fencing of the Kahikatea will come out of allocated Parks and Reserves funds: $7315.02 less a $500 sponsorship from Lumberland, and $6532 for labour. This will enable the $8458 to include smoothing the old tennis court area for tree planting and incorporating a loop path, inserting a culvert in the pathway through the native plantings and completing a short section of pathway along the boundary fence where the pathway exits onto the road frontage making it safer to reach the carpark. This is in addition to completing the pathway with a topcoat of lime of finer metal and sorting the water flow at certain points. Request to carry over PVCC funds of $ 8458.06 tagged for the Domain Development Project, specifically: completing pathway with top coat and sorting water flow, and fencing Kahikatea. Update of the following request at February meeting, is that the balance is now $3028.60 and will not need to include the Kahikatea protection. It can therefore be focused on the bus shelter and the toilet sign. Request to carry over PVCC $3,279.43 tagged for Toilet sign outside Domain entrance, bus shelter outside Highland Home, kahikatea fence protection. Action - apply for $3000 before next meeting. Bus shelter will become part of the that application along with funding leftover from the current funds.	Action – LB followup that one day work invoiced before the 30th june and then the rest can be completed later. Michael to complete quote for work and possibly completed before the 30th june. Action Amy

		The oven and hob at the Hall need replacing. Julie Ann to obtain quote for replacements. Amy to contact St John and ask for price for pad replacement and checking of battery. June use current funding for newsletter hard copy printing and add quote Discussion around the possibility of the high school bus routes Bridget will facilitate a meeting after we have some further information. Cr Alison informed Cr Bridget that the bus review has been put on hold till December this year. <u>Updated Community Committee Processes Dec 2024 Helen King</u> During the meeting: 1. Matters reported. Your Liaison Councillor will report to you on items linked to MDC governance, and your Community Services Coordinator on anything operational or to be shared from other committees. 2. Matters arising for action. Your Liaison Councillor will report back to council on anything that you raise that is governance related, and your Community Services Coordinator will follow up with anything you raise that is operational. Post Community Meeting: 1 If there were any operational actions raised for Council, regardless of me attending or not attending your meeting, please email these to me for my attention, preferably within a few days of the meeting. Please remember to provide as much detail as possible; pictures, if helpful. If I am present I will: 2 Note operational action points down. 3 Email them back to you within the week to make sure they are accurate. 4 Once confirmed as accurate will liaise with relevant council staff the Friday of that week for follow up. I will complete this action once a week as so not to overload council staff with multiple emails. 5 Please get the minutes adopted from the previous meeting to me in their final form asap so they can go on the website. I cannot upload these until I know these are final. When they are 'live' this means that councillors have access to them, and any issues, successes or questions can be raised during council meetings. Please mail these to communitycommittees@mdc.govt.nz so both Janine and I have access to them. Draft minutes are great, but please let me know they are draft so I don't accidentally make them public.	Action Julie Ann Action Amy Action Bridget

		6 You will receive an action report from me regarding the progress and status of the actions the week before your next meeting. To receive a useful action report please remember to email the matters/actions to me in a timely manner	
03/01/25	**PVCC Community Funding**	2023-2024 Discussion at Feb 2024 meeting to relocate bus shelter on corner of Pohangina Road and Churchill Drive to Highland Home intersection. Amie Melody to work on progressing this option- $1000 has been allocated as above. See 2.3 for more info.	
2.4	**River Access**	MDC continue to mow. Keys to main gate on Pohangina Road held by MDC and Gary & Judy Martin.	
2.5	**Raumai Reserve**	No report	
2.6	**Pohangina Recreation Reserve**	Liz talked to her update See attachment for full report. The Walkway Opening and Cricket Game were a huge success. Thanks to Green by Nature for the fabulous job they did of the cricket pitch area. Thanks to Victoria Sharp for the QR code and related information.	
2.7	**Pohangina Wetlands Project**	No report	
2.8	**Pohangina Valley Community Trust**	Phil Marsh has accepted nomination to join the PVCT to fill the position that will be left with John Culling's resignation. AGM held at 6.00 -7.00pm Wed 10 April.	
2.9	**ANZAC DAY**	Organisation underway. Chaplain Roger Black to front service. Chairs to be taken from the Hall to the Cemetery. County Fayre to host morning tea.	
2.10	**PVCC Newsletter and Website**	Julie Ann is gathering articles for the April edition of the newsletter and needs them ASAP. Canva is a free programme that Julie Ann has signed up for which she had to prove we were a non-profit organisation.	
2.11	**Community Action Plan**	No report	
2.12	**Bus Shelter**	Amy has had no joy with the Fonterra application.	
2.13	**Signage Project**	Completed	
2.14	**Annual 10 yr plan**	No report	
2.15	**Valley Road Lookout**	No report	

2.16	**Pohangina Hall Committee**	Julie Ann updated us. Lotteries Commission report due on Friday Will be applying for a COGs grant. May be something for the Domain to think about at a later date. Puppet Show coming up 8th May 10.30am Aya and the Butterfly. $8 Hope to show a kids film over the holidays. Details will be on Facebook and in the Newsletter. Pilates changes – new day, teacher and time. Deciding on our Action Plan: probably involves a replacement stove. Food truck comes again Wednesday 16th. Will use the hall as a pop up cafe as a little cold for outside.	
2.17	**Pohangina School and Pool andSchool Reserve**	Simon reported from abroad.	
2.18	**County Fayre**	Jo MK updated us.	
3	**Other Business**	No other business	
3.1	**MDC Report**	We are grateful that Cr Bridget attended as a replacement for Stuart Campbell. Bridget gave us a brief summary of her history. She is remaining for the next term on Council. Stormwater wastewater drinking water. 3 options have been community consultation. There has been over 300 submissions. Decision to be made next month. Significants and engagements policy up for review. This has been updated majorly by council. Draft district plan up for review including class subdivision rules. This is an election year.	
3.3	**Branch Road Walkway**	No report	
3.4	**Village Signs**	No update	
3.5	**Konewa Shared Pathway**	No update	
3.6	**Totara Reserve Advisory Group**	Liz attended the recent meeting. Key points – new signage in campground. Camp Rangi discussion around structure and purpose.	
3.7	**Village road marking**		
3.8	**Police Report**	Senior Constable Ben Flintoff has settled into his role covering a large geographical area. He gave us a rundown on his career which is widely varied. Ben's ethos is visibility and understands the importance of relationships. As far as police work goes - apart from the boy racers doing burnouts the main attendances have been car crashes of non-locals. Ben is sole charge for our area but backup comes from Feilding or	

		Palmerston North.	
	Meeting Closed **Next Meeting**	Meeting closed at 9.10 pm 7.00pm Wednesday 11th June 2025	