



Sanson Community Committee Meeting Minutes
Del Parkers
September 11th 2025 at 1900.

Opening	1902
Present	Committee: Grant McGaughey (Chairperson), Alicea Brosnan (Secretary) Del Parker, Chris Smith (Treasurer), Steve Smith Manawatu District Council: Alison Short Associates/Public: Pam Workman, Trevor Hendra
Apologies	Grayson Marsh. Helen King, Jen Berquist
Previous Minutes	14 Aug 2025 Minutes; Moved: Chris Seconded: Steve Read and confirmed as correct. Share with communitycommittees@mdc.govt.nz [☒]
Correspondence In	Spinning Planet Invoices - Website to include History boards space \$86.25, domain name \$46 - these have been resent to the Email, are they paid? ☒ Hannah Tenoka - Generators: Apply for Central Energy Trust grants to get our own, also apply for lighting and anything else electrical. Sanson Community Response and Recovery Plan shared & distributed ☒ Helen King - Payment for History Boards, Bulletins and Triannual information, shared revised MDC logo (including macron U), IRD contact to verify information shared, Write Fund - Pre-Questionnaire for applying for grants. Nick Beauchamp - Quote for Sanson Logo (Planters, Bus Stop etc) Candidates RSVP for evening at the Hall. Helen: Beauchamp's Invoices - need to use \$160 of the 2025 budget to pay balance of lockable cupboards and history boards. I have agreed so Beauchamps can be paid and have followed up with an Email to the committee. Receipts for Favourites/Milk - Grant and Alicea ☒ Receipts for catering at Meet the Candidates Evening - Pam ☒ James MDC - Hall roof mid-end of Jan, no bookings, toilet at same time. Trevor Hendra - Presentation, Meet with grant Friday about Urinals

Correspondence Out	Deetee: Share Bulletines, Meet the candidates evening, Candidates invites to our evening at the Hall. Email to James Adamson from Meeting 9th Sept - shared with Committee. Emailed Hall Parking/Court proposal to James Adamson to use at quoting.
--------------------	---

	ABR - sketch of carpark and proposed parking, James will use to attain quote. Works might be done if there is a budget.
Matters Arising	Check off: School fence - Meeting with James 9th Sep.  Chris to send in Market stall holders contact details, Terms of Reference for ratifying. <i>Chris asked marketeers who want their details only with Chris. Motion to accept the most recent copy of the terms of reference but no copy of that has been supplied - carry forward until it is. Chris will forward to Secretary Moved: Chris, Second: Del</i> <i>**Market stalls can extend to Bings back door. All arrangements with Anuj are handled with Grant and Grant alone - no one makes arrangements with him or his tenants in future - refer all inquiries to Grant who will take it forward if required.</i> Write to Janine Hawthorn about tax requirements to meet funds applications.  Discuss to pass Executive duties <i>SCC tier 4 - Chris to confirm, required to supply performance report Motion - accept with amendment (petty cash) Del, seconded: Chris</i> Discuss to pass Life Member criteria and form <i>Agreed</i> Tagged amounts - receipts or letter of acknowledgement required before any other money can be paid - School and RISK. <i>Grayson = school</i> <i>Chris - ask secretary of RISK for a letter of acknowledgement or receipt Sanson Logo quote for Bustop (also used on planter boxes) - on Agenda Creative Funding Grant - Postcard Mural - Sanson Club or Harisons shed oppo market, school PE shed also wants a mural, Approx \$5K Move to next month</i> Lockable cupboards - placement at Hall and Skyhawk Playground. 8 <i>Keys - Grant, Jen, Chris, School, Spares in locked cupboard. Key holders have responsibilities eg discretion of whether a notice is displayed or not and removal of old ones (SCC controls what is posted in them). Public notice about how to post notice - contact details= first name and cell. Next project - Airhanger book/magazine swap - placed in/outside the Skyhawk Playground with Notice board and bench/seats - Prepare quotes for the project, placement may be changed given previous mess made in toilets.</i>

	<i>Approval for paying receipts - meet the candidates catering and gifts.</i>
Councillor's Report	Apologies - Flu Voting papers out in mail. MDC, Horizons, Maori Wards Return by 11 Oct noon Encourage folk to vote Finishing up business for the term as the elections approach. Walking tracks come under recreational parks and reserves (James). Footpaths come under roading (Charlotte).
Agenda	Carried through to Completion
General Business	Trevor Hendra - Cemetery/Hastings Lease block - Parks will fence off the area (6.5acres) restoration of plants 300 years ago - planting list historical

~ 6500 plants. School assists with planting and plants (with Horizons). Linton Prison will also supply plants, Manawatu too according to specialist plants they propagate. Nil financial requirement (grants being applied for, SCC and the school as referees), help required alongside Ohakea staff doing a community work day. Council plot planting, preparation of ground etc. Motion - support the project in principle and we will hear to ratify any further proposals: Passed. Send letter to Trevor Hendra.. ✓

Next steps: Step 1. Parks arrange fencing

Also working to have the drain covered for future parking. Flagpole in the Cemetery applied and denied- will try again. Feilding RSA to release, Sanson RSA keen to support, Beachamps will do plaques, Lest We Forget sign and seat being sought grants for.

*Cemetery - common practice of folk spreading ashes - need to address this perhaps with a sign so they don't dump them and kill the plants.

Alison/Council Infrastructure Team - planting open drains in Hedges St etc Chris to be supplied with letter head for making a flyer about networking for Hendra and Hall projects.

Chris shared amended Market Terms of Reference - ratified; will forward final copy to the Secretary for central storage.

Chris asked stall holders about having their contacts centrally stored - declined. Issues raised about contacting them in the event of cancelling the SCC market. Added to agenda for further discussion in the next meeting. Chris informed the committee that she spoke to local businessmen about using their back lawn in case of overflow.

James. Grayson, Alicea and Grant met regarding Hall/School fence, position decided in line with aluminium windows and parking plan shared with James for linewriters quote to be done if in budget.

Grant to meet with James about where to put history boards and lockable cupboards. ABR will Email James for the prompt of this meeting. Pam declined the committee's offer of Koha on behalf of Woolly Blessings. Receipts presented for catering. Agreed to pay - handed to Treasurer. *New Roof Jan approx 15th - end of Jan.

Tomorrow: meeting for urinals, will bring rat bait too.

*Denise to carry on "posting only" not moderator onto the Sanson Community and Committee fb page.

*Spinning Planet Website is owned by SCC, domain name and intellectual property. Repeated the plan to develop that site hence the history board pages were set up in addition to existing pages, not create another, no need. *Market management - not hearing from a stall holder for three weeks: Chris requests that a letter be issued to that stall holder that they now lose their permanent site, placed where directed if they casually return. *Banners/Christmas Lights on the main street (on street lights) - request Helen ask roading department (Fulton Hogan chooses subcontractors) *Weekend Craft has been sold, possibly carry on of same type of business, go meet and greet and ask if able to supply

	macrocarpa benches.
Market & Hall Financial Reports	Reports presented to the meeting for all present; not made public. Hall

	Move: Chris Seconded: Alicea Market Move: Chris Seconded: Grant
Meeting Closed	2149
Next Meeting is on	9th October
Actions:	Supper by Smiths Chris to draft networking flyer for Hall and Hendra Projects Helen ask roading about Christmas banners and lights up on lamp posts. Helen/Alison ask Infrastructure dept about planting drains in Hedges as per Hendra Project discussion. Helen advise roading (Charlotte) that Philips street has no footpaths either side and that would be a route for our Community Plan to encourage folk to stop, rest and nourish/shop - ie. get out of the car and take a walk around the block on that side of the road. Need to check Maps that no other “walk” routes have no footpaths. ABR - quotes for airhanger style book/mag swap, benches, ashes signage, order bus stop sign. Walking track on Cemetery Rd (Parks and Reserves - James) maintenance; also ask about track to Ohakea along verge.
Next Agenda	From August meeting with Grayson - Check with MDC - Public Agenda and minutes and ability to have “in committee” minutes and agenda, in case there is an issue.