

MINUTES	MEETING	TIME
AUDIT AND RISK COMMITTEE	FRIDAY 7 SEPTEMBER 2018	8.30AM

Minutes of a meeting of the Audit and Risk Committee held on Friday 7 September 2018, commencing at 8.30am in the Manawatū District Council Chambers, 135 Manchester Street, Feilding.

PRESENT:	Cr Stuart Campbell	(Chairperson)
	Cr Barbara Cameron	
	Cr Howard Voss	
	Cr Hilary Humphrey	
	Cr Phil Marsh	
	Mr John Fowke	
	Mayor Helen Worboys	
 IN ATTENDANCE:	Cr Shane Casey	
	Cr Michael Ford	
	Deanna Macdonald	AON
	Matthew Wilson	AON
	Shayne Harris	(Acting Chief Executive)
	Hamish Waugh	(General Manager – Infrastructure)
	Frances Smorti	(General Manager – People and Culture)
	Brent Limmer	(General Manager – Community and Strategy)
	Paul Stein	(Communications Manager)
	Mat Bayliss	(Community Facilities Manager)
	Colleen Morris	(Chief Financial Officer)
	Ross Wheeler	(Strategic Accountant)
	Rachel Raggett	(Executive Assistant – Community and Strategy)
	Nichole Ganley	(Governance Support Officer)

ARC 18/102 MEETING OPENING

The Chairperson declared the meeting open.

ARC 18/103 APOLOGIES

There were no requests for apologies.

ARC 18/104 CONFIRMATION OF MINUTES

RESOLVED

That the minutes of the Audit and Risk Committee meeting held 10 August 2018 be adopted as a true and correct record.

Moved by: Councillor Howard Voss

Seconded by: John Fowke

CARRIED

ARC 18/105 DECLARATIONS OF INTEREST

John Fowke noted he is a director of Central Economic Development Agency (CEDA)

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ARC 18/106 NOTIFICATION OF LATE ITEMS

There were no items of late business notified.

ARC 18/107 PRESENTATIONS

There were no presentations

Her Worship the Mayor Helen Worboys joined the meeting at 8.32am

ARC 18/108 ANNUAL REPORT

Report of the General Manager – Corporate and Regulatory dated 31 August 2018 presenting for information the draft Annual Report for the year ended 30 June 2018 and details of the process required to adopt the Annual Report

RECOMMENDED

That the Council receives the draft Annual Report for the year ended 30 June 2018.

That the Mayor and Chief Executive be delegated authority to sign the Annual Report for the year ending 30 June 2018.

Moved by: Councillor Barbara Cameron

Seconded by: Councillor Howard Voss

CARRIED

ARC 18/109 LONG TERM PLAN 2018-28 – AUDIT MANAGEMENT REPORT

Report of the General Manager – Community and Strategy dated 31 August 2018 presenting for information the Audit Management Report on the Manawatū District Council Long Term Plan 2018-28 received from Audit New Zealand.

RECOMMENDED

That the Audit and Risk Committee receives the attached Audit Management Report from Audit New Zealand on the Long Term Plan 2018-28.

Moved by: Councillor Phil Marsh

Seconded by: Her Worship the Mayor Helen Worboys

CARRIED

ARC 18/110 UPDATE ON INTERNAL AUDIT

General Manager – Corporate and Regulatory gave a verbal update on the progress of Internal Audit. He advised the approved contractor had put together a programme, which the MWLASS directors would be discussing at their meeting scheduled for 10 September 2018.

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RESOLVED

That the Audit and Risk Committee receives the verbal update from General Manager – Corporate and Regulatory on the progress of Internal Audit.

Moved by: Councillor Stuart Campbell

Seconded by: Her Worship the Mayor Helen Worboys

CARRIED

ARC 18/111 CONSIDERATION OF LATE ITEMS

There were no late items for consideration.

ARC 18/112 NOTIFICATION OF ITEMS FOR NEXT MEETING

There were no items notified for the next meeting.

ARC 18/113 PUBLIC EXCLUDED BUSINESS

RESOLVED

That the public be excluded from the following parts of the proceedings of this meeting, namely:

- a) Confirmation of minutes**
- b) Insurance Renewals**

That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
a) Confirmation of Minutes re Insurance Loss Modelling and Key Risks – Assessment of Controls and Treatments	Section 7(2)(j) – prevent the disclosure of use of official information for improper gain or improper advantage and 7(2)(c)(i) protect information which is subject to an obligation of confidence or which any person has been or could be.	Section 48(1)(a) - the public conduct of the relevant part of the proceedings would be likely to result in a disclosure of information for which good reason for withholding that information would exist, under Section 7 of the Local Government Official Information and Meetings Act 1987.
b) Insurance Renewals	Section 7(2)(b)(ii) - protect information where the making available of the information would be likely	

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<p>General subject of each matter to be considered</p>	<p>Reason for passing this resolution in relation to each matter</p> <p>unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	<p>Grounds under Section 48(1) for the passing of this resolution</p>
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This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

Also move, that Matthew Wilson and Deanna Macdonald of AON be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of Insurance Loss Modelling. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because they will be undertaking the work.

Moved by: Her Worship the Mayor Helen Worboys

Seconded by: Councillor Barbara Cameron

CARRIED

The meeting went into public excluded session at 9.34am and resumed open session at 10.22am. For items ARC 18/114 to ARC 18/117, refer to public excluded minutes.

ARC 18/118 MEETING CLOSURE

The meeting closed at 10.24am

Approved and adopted as a true and correct record:

CHAIRPERSON

DATE