



MEETING MINUTES	
AUDIT & RISK COMMITTEE	TIME
THURSDAY 09 MARCH 2023	8:30 AM

Minutes of a meeting of the Audit & Risk Committee meeting held on Thursday 09 March 2023, which commenced at 8.30 am in the Manawātū District Council Chambers, 135 Manchester Street, Feilding.

PRESENT: Cr Stuart Campbell Chairperson
Mr John Fowke Independent Member
Cr Lara Blackmore
Cr Grant Hadfield
Cr Colin McFadzean
Cr Alison Short
Mayor Helen Worboys

IN ATTENDANCE: Shayne Harris Chief Executive
Hamish Waugh General Manager – Infrastructure
Frances Smorti General Manager – People and Culture
Lyn Daly General Manager – Community
Cathy Robinson General Manager – Corporate Services
Amanda Calman Chief Financial Officer
Aimee Flanders Safety and Wellbeing Adviser
Ash Garstang Principal Governance Adviser

ARC 22-25/001

MEETING OPENING

ARC 22-25/002

COMMITTEE WORKPLAN 2023

Report of the General Manager – Corporate Services dated 22 February 2023 seeking the Committee’s approval to adopt the Committee Workplan for 2023.

RESOLVED

That the Committee Workplan for 2023 be adopted without amendment.

Moved by: Cr Stuart Campbell

Seconded by: Mayor Helen Worboys

CARRIED

ARC 22-25/003

INTERNAL CONTROLS UPDATE

Report of the General Manager – Corporate Services dated 09 March 2023 for the Committee’s receipt.

RESOLVED

That the Committee receives the Internal Controls Update.

Moved by: Mr John Fowke

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Seconded by: Cr Grant Hadfield

CARRIED

ARC 22-25/004

QUARTERLY PERFORMANCE REPORT TO 31 DECEMBER 2022

Report of the Chief Financial Officer dated 22 February 2023 for the Committee's receipt.

Cr Alison Short left the meeting at 8.46 am.

Cr Alison Short returned to the meeting at 8.49 am.

RESOLVED

That the Audit and Risk Committee recommend:

- **That the Council receive the Quarterly Performance Report and Treasury Report to 31 December 2022.**

Moved by: Cr Lara Blackmore

Seconded by: Mayor Helen Worboys

CARRIED

ARC 22-25/005

SAFETY AND WELLBEING QUARTERLY REPORT 01 SEP – 31 DEC 2022

Report of the General Manager – People and Culture dated 25 January 2023 for the Committee's receipt.

RESOLVED

That the Audit and Risk Committee receive the Safety and Wellbeing report for quarter two of the 2022-23 year.

Moved by: Cr Grant Hadfield

Seconded by: Mayor Helen Worboys

CARRIED

ARC 22-25/006

UPDATE FROM GOVERNANCE HEALTH AND SAFETY REPRESENTATIVE

Cr Hadfield advised that there was nothing to report and that the last Health and Safety meeting had been postponed.

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ARC 22-25/007

UPDATE ON PROPOSED RISK WORK PROGRAMME

Cathy Robinson (General Manager – Corporate Services) advised that officers were in contact with PWC to schedule dates for them to facilitate a workshop for elected members.

ARC 22-25/008

NOTIFICATION OF ITEMS FOR RISK REGISTER

1. Ability to source contractors and certain equipment items in the near future.
2. Reduced Government funding, particularly for roading.

It was requested that elected members have visibility of the risk register. The Chief Executive advised that officers have some significant work to complete to bring the risk register up to date with the current Long-Term Plan period, however it will be brought to the next Committee meeting for elected member's familiarity.

ARC 22-25/009

PUBLIC EXCLUDED BUSINESS

RESOLVED

That the public be excluded from the following parts of the proceedings of this meeting, namely:

1. **Project Report**
2. **Information Services Audit Overview**
3. **Three Waters Update**

That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
13.1 Project Reporting	s7(2)(h) – commercial activities s(7)(2)(i) – negotiations	s48(1)(a)
13.2 Information Services Audit Overview	s7(2)(j) – improper gain or improper advantage	s48(1)(a)
13.3 Three Waters Update	s7(2)(c)(i) – obligation of confidence	s48(1)(a)



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This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

Moved by: Cr Stuart Campbell

Seconded by: Cr Grant Hadfield

CARRIED

The meeting went into public excluded session at 9.20 am. For items ARC 22-25/010 to ARC 22-25/013 refer to public excluded proceedings. The meeting returned to open session at 10.47 am.

ARC 22-25/014

MEETING CLOSURE

The meeting was declared closed at 10.47 am.