

MINUTES	MEETING	TIME
AUDIT AND RISK COMMITTEE	THURSDAY 10 FEBRUARY 2017	8.30AM

Minutes of a meeting of the Audit and Risk Committee held on Thursday 10 February 2017, commencing at 8.30am in the Manawatu District Council Chambers, 135 Manchester Street, Feilding.

PRESENT:	Cr Stuart Campbell	(Chairperson)
	Cr Barbara Cameron	
	Cr Hilary Humphrey	
	Cr Phil Marsh	
	Cr Howard Voss	
	Mayor Helen Worboys	
	Mr John Fowke	
IN ATTENDANCE:	Cr Michael Ford	
	Cr Alison Short	
	Richard Templer	(Chief Executive)
	Shayne Harris	(General Manager – Corporate and Regulatory)
	Brent Limmer	(General Manager - Community and Strategy)
	Hamish Waugh	(General Manager – Infrastructure)
	Frances Smorti	(General Manager – People and Culture)
	Colleen Morris	(Chief Finance Officer)
	Ernest Bernard	(Internal Auditor)
	Paul Stein	(Communications Adviser)
	Nichole Ganley	(Governance Support Officer)
	Allie Dunn	(Governance Team Leader)

#### ARC 17/001 MEETING OPENING

The Chairperson declared the meeting open.

#### ARC 17/002 APOLOGIES

##### **RESOLVED**

**That apologies for lateness be accepted from Councillor Hilary Humphrey.**

**Moved by: Councillor Phil Marsh**

**Seconded by: Councillor Howard Voss**

##### **CARRIED**

#### ARC 17/003 DECLARATIONS OF INTEREST

Councillor Barbara Cameron noted that she was a member of the MidCentral District Health Board.

#### ARC 17/004 NOTIFICATION OF LATE ITEMS

There were no late items notified.

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ARC 17/005 AUDIT REPORT FOR YEAR ENDED 30 JUNE 2016

Report of the General Manager – Corporate and Regulatory dated 26 January 2017 presenting Audit New Zealand’s report to Council on the audit of the Manawatu District Council for the year ended 30 June 2016. Clint Ramoo and Chris Webby of Audit New Zealand were in attendance and spoke to their report, highlighting their audit opinion, and issues that came out of review of the Feilding Wastewater Treatment Plant regarding costs and associated accounting.

*Councillor Humphrey joined the meeting at 8.45am.*

A legal opinion was tabled regarding the typographical error in rates resolution and funding impact statement.

**RESOLVED**

**That the Audit and Risk Committee receive the Audit New Zealand report on the Manawatu District Council audit for the year ended 30 June 2016.**

**Moved by: Councillor Barbara Cameron**

**Seconded by: Councillor Howard Voss**

**CARRIED**

ARC 17/006 SECOND QUARTER REPORT TO 31 DECEMBER 2016

Report of the General Manager – Corporate and Regulatory dated 1 February 2017 providing a summary to 31 December 2016 of the Council’s performance against the first year of the 2015/25 Long Term Plan.

**RECOMMENDED**

**That the Council receives the Second Quarter Report to 31 December 2016.**

**Moved by: Councillor Phil Marsh**

**Seconded by: Councillor Howard Voss**

**CARRIED**

ARC 17/007 REVIEW OF INTERNAL AUDIT PROGRAMME AND TERMS OF REFERENCE

Report of the General Manager – Corporate and Regulatory dated 3 February 2017 presenting for information and review the Internal Audit programme for the 2016-17 year, as well as the Terms of Reference for the Audit and Risk Committee.

**RESOLVED**

**That the Audit and Risk Committee notes the Internal Audit programme for the 2016-17 year.**

**Moved by: Councillor Barbara Cameron**

**Seconded by: Mr John Fowke**

**CARRIED**

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ARC 17/008 APPOINTMENT OF DEPUTY CHAIRPERSON

Report of the General Manager – Corporate and Regulatory dated 1 February 2017 seeking election of the deputy Chairperson for the Audit and Risk Committee.

**RESOLVED**

**That the Audit and Risk Committee use System B of Clause 25 of Schedule 7 of the Local Government Act 2002 for the election of its Deputy Chairperson.**

**Moved by: Councillor Stuart Campbell**

**Seconded by: Mr John Fowke**

**CARRIED**

**RESOLVED**

**That the Audit and Risk Committee appoints Councillor Barbara Cameron as its Deputy Chairperson.**

**Moved by: Councillor Stuart Campbell**

**Seconded by: Councillor Howard Voss**

**CARRIED**

ARC 17/009 CONSIDERATION OF LATE ITEMS

There were no late items for consideration.

ARC 17/010 NOTIFICATION OF ITEMS FOR NEXT MEETING

There were no items notified for inclusion on the agenda for the next meeting:

ARC 17/011 MEETING CLOSURE

The meeting closed at 9.50am

Approved and adopted as a true and correct record:

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**CHAIRPERSON**

\_\_\_\_\_

**DATE**