



MEETING MINUTES	
AUDIT & RISK COMMITTEE	TIME
THURSDAY 12 JUNE 2025	8:30 AM

Minutes of a meeting of the Audit & Risk Committee meeting held on Thursday 12 June 2025, which commenced at 8.30 am at Hato Hone St Johns, 35 Bowen Street, Feilding.

- PRESENT: Mr John Fowke Chair
Cr Lara Blackmore
Cr Grant Hadfield
Cr Colin McFadzean
Cr Alison Short
Mayor Helen Worboys
- APOLOGIES: Cr Stuart Campbell
- IN ATTENDANCE: Hamish Waugh Acting Chief Executive
Frances Smorti General Manager – People and Corporate
Lyn Daly General Manager – Community
Amanda Calman Chief Financial Officer
Ash Garstang Governance and Assurance Manager
Joel Richards Management Accountant
Anna Dellow Information Management Team Leader
Cr Michael Ford
Cr Andrew Quarrie
Cr Bridget Bell Via Zoom

ARC 22-25/208

MEETING OPENING

ARC 22-25/209

APOLOGIES

RESOLVED

That the apology from Councillor Stuart Campbell be approved.

Moved by: Mayor Helen Worboys

Seconded by: Cr Grant Hadfield

CARRIED (6-0)

ARC 22-25/210

CONFIRMATION OF MINUTES

RESOLVED

That the minutes of the Audit & Risk Committee meeting held 13 March 2025 be adopted as a true and correct record.

Moved by: Cr Alison Short

Seconded by: Cr Lara Blackmore

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CARRIED (6-0)

ARC 22-25/211

DECLARATIONS OF INTEREST

There were no declarations of interest.

Mr John Fowke – LGOIMA Report: He is the Chair of the Manawatū Community Law Centre.

ARC 22-25/212

NOTIFICATION OF LATE ITEMS

There were no late items of business notified for consideration.

ARC 22-25/213

SAFETY AND WELLBEING QUARTERLY REPORT

Report of the General Manager – People and Corporate updating the Audit and Risk Committee on the latest Safety and Wellbeing information relating to the operations of Council.

RESOLVED

That the Audit and Risk Committee receives the Safety and Wellbeing report for quarter three of the 2024-25 year.

Moved by: Mayor Helen Worboys

Seconded by: Cr Lara Blackmore

CARRIED (6-0)

ARC 22-25/214

COMMITTEE WORKPLAN (SUMMARY)

Report of the General Manager – People and Corporate bringing the Committee Workplan which lays out the 2025 reporting schedule for the Committee. The Workplan is updated throughout the year as required, and an update is being provided to this meeting for the Committee's reference.

RESOLVED

That the Committee Workplan (Summary) be received.

Moved by: Cr Lara Blackmore

Seconded by: Mayor Helen Worboys

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CARRIED (6-0)

ARC 22-25/215

DRAFT ANNUAL REPORT 24/25 AUDIT PLAN

Report of the Chief Financial Officer presenting to the Audit and Risk Committee the Audit Plan from Audit New Zealand, for the year ending 30 June 2025.

RESOLVED

That the Committee receive the Audit Plan for 30 June 2025, noting the timelines outlined on page 20 and noting that some of the milestones in the plan have already been achieved.

Moved by: Mayor Helen Worboys

Seconded by: Mr John Fowke

CARRIED (6-0)

ARC 22-25/216

QUARTERLY PERFORMANCE REPORT TO 31 MARCH 2025

Report of the Chief Financial Officer providing a summary both financial and non-financial performance against the targets outlined within year one of the 10-year plan (Referred to as Long Term Plan 2024-34).

RESOLVED

The Audit and Risk Committee recommends that the Council:

- **Receive the Quarterly Performance Report and Treasury Report to 31 March 2025.**

Moved by: Mayor Helen Worboys

Seconded by: Cr Alison Short

CARRIED (6-0)

ARC 22-25/217

LGOIMA REPORT

Report of the General Manager – People and Corporate presenting requests for information received by Council under the Local Government Official Information and Meetings Act 1987.

RESOLVED

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That the report detailing the requests for information received under the Local Government Official Information and Meetings Act 1987 from 22 February 2025 – 25 May 2025 be received.

Moved by: Cr Colin McFadzean

Seconded by: Cr Grant Hadfield

CARRIED (6-0)

ARC 22-25/218

INTERNAL AUDIT PROGRAMME RE-ADOPTION

Report of the General Manager – People and Corporate presenting the Internal Audit Programme to the Committee for re-adoption, to cover the 2025/26 year.

RESOLVED

That the Committee re-adopts the Internal Audit Programme (attachment 1), without amendment for the 2025/26 year.

Moved by: Cr Lara Blackmore

Seconded by: Cr Alison Short

CARRIED (6-0)

ARC 22-25/219

STRATEGIC RISK DEEP DIVE

Report of the General Manager – People and Corporate seeking the Committee's discussion on two strategic risks in-depth and consider updates, such as changes in the external environment and new opportunities:

- Government Reform
- Staffing

RESOLVED

That the Committee receives the 'Strategic Risks Deep Dive – Government Reform and Staffing' report.

Moved by: Cr Grant Hadfield

Seconded by: Cr Alison Short

CARRIED (6-0)

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ARC 22-25/220

INTERNAL CONTROLS UPDATE

Report of the General Manager – People and Corporate providing an update to the Committee on several key internal controls, including cybersecurity breaches, policy reviews, protected disclosures, and fraudulent activity.

RESOLVED

That the Committee receives the Internal Controls Update, covering the period 04 March 2025 to 04 June 2025.

Moved by: Cr Alison Short

Seconded by: Cr Grant Hadfield

CARRIED (6-0)

ARC 22-25/221

CONSIDERATION OF LATE ITEMS

There were no late items notified for consideration.

ARC 22-25/222

NOTIFICATION OF ITEMS FOR RISK REGISTER

There were no items to be added to the risk register.

ARC 22-25/223

NOTIFICATION OF ITEMS FOR NEXT MEETING

There were no additional items to be added to the agenda for the next meeting.

ARC 22-25/224

PUBLIC EXCLUDED BUSINESS

RESOLVED

That the public be excluded from the following parts of the proceedings of this meeting, namely:

- 1. Confirmation of Minutes; 13 March 2025**
- 2. Key Projects Report**

That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

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General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
12.1 Confirmation of Minutes; 13 March 2025	<i>To consider the accuracy of the minutes of the public excluded Audit & Risk Committee meeting on 13 March 2025</i>	s48(1)(a)
12.2 Key Projects Report	s7(2)(f)(ii) – effective conduct of public affairs s7(2)(h) – commercial activities <i>This report is public excluded as it contains detailed information on the status of key project reports, which may include sensitive and/or commercially</i>	s48(1)(a)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

Moved by: Mayor Helen Worboys

Seconded by: Cr Alison Short

CARRIED (6-0)

The meeting went into public excluded session at 9.39 am. For items ARC 22-25/225 to ARC 22-25/227 refer to public excluded proceedings. The meeting returned to open session at 11.37 am.

ARC 22-25/228

MEETING CLOSURE

The meeting was declared closed at 11.37 am.

Meeting Video

<https://www.mdc.govt.nz/about-council/meetings-agendas-and-minutes/videos-of-council-and-committee-meetings/audit-and-risk-committee-meeting-videos>