

MINUTES	MEETING	TIME
AUDIT AND RISK COMMITTEE	FRIDAY 17 MAY 2019	8.30AM

Minutes of a meeting of the Audit and Risk Committee held on Friday 17 May 2019, commencing at 8.30am in the Manawatū District Council Chambers, 135 Manchester Street, Feilding.

PRESENT:	Cr Stuart Campbell	(Chairperson)
	Cr Howard Voss	
	Cr Barbara Cameron	
	Mr John Fowke	
	Mayor Helen Worboys	
APOLOGIES:	Cr Phil Marsh	
	Cr Hilary Humphrey	
IN ATTENDANCE:	Cr Michael Ford	
	Cr Alison Short	
	Richard Templer	(Chief Executive)
	Shayne Harris	(General Manager – Corporate and Regulatory)
	Hamish Waugh	(General Manager – Infrastructure)
	Frances Smorti	(General Manager – People and Culture)
	Brent Limmer	(General Manager – Community and Strategy)
	Paul Stein	(Communications Manager)
	Colleen Morris	(Chief Financial Officer)
	Nichole Ganley	(Governance Support Officer)
	Mat Bayliss	(Community Facilities Manager)

ARC 19/153 MEETING OPENING

The Chairperson declared the meeting open.

ARC 19/154 APOLOGIES

RESOLVED

That the apologies from Councillor Hilary Humphrey and Councillor Phil Marsh be accepted

Moved by: Councillor Howard Voss

Seconded by: John Fowke

CARRIED

ARC 19/155 CONFIRMATION OF MINUTES

RESOLVED

That the minutes of the Audit and Risk Committee meeting held 15 February 2019 be adopted as a true and correct record.

Moved by: Councillor Howard Voss

Seconded by: Her Worship the Mayor Helen Worboys

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ARC 19/156 DECLARATIONS OF INTEREST

There were no declarations of conflicts

ARC 19/157 NOTIFICATION OF LATE ITEMS

There were no items of late business notified.

ARC 19/158 PRESENTATION

There were no presentations scheduled for this meeting.

ARC 19/159 EMPLOYEE ENGAGEMENT SURVEY

Report of the General Manager – People and Culture dated 06 May 2019 presenting for consideration the results of the 2019 Employee Engagement Survey.

RESOLVED

That the Audit and Risk Committee receives the results of the 2019 Employee Engagement Survey.

Moved by: Her Worship the Mayor Helen Worboys

Seconded by: Councillor Barbara Cameron

CARRIED

ARC 19/160 THIRD QUARTER REPORT TO 31 MARCH 2019

Report of the General Manager – Community and Strategy dated 30 April 2019 presenting for information a summary to 31 March 2019 of the Council's performance against Year One of the 2018/28 Long Term Plan.

RECOMMENDED

That the Council receives the Third Quarter Report and the Capital Expenditure Report for the period ended 31 March 2019.

Moved by: Her Worship the Mayor Helen Worboys

Seconded by: John Fowke

CARRIED

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ARC 19/161 UPDATE ON INTERNAL AUDIT

General Manager – Corporate and Regulatory gave a verbal update on the progress of Internal Audit. The procurement audit is underway and will be available at the next meeting, as well as recommendations for next year’s audit programme.

RESOLVED

That the Audit and Risk Committee receives the verbal update from General Manager – Corporate and Regulatory on the progress of Internal Audit.

Moved by: Councillor Stuart Campbell

Seconded by: John Fowke

CARRIED

ARC 19/162 CONSIDERATION OF LATE ITEMS

There were no late items for consideration.

ARC 19/163 NOTIFICATION OF ITEMS FOR NEXT MEETING

) Health and Safety Strategy

ARC 19/164 MEETING CLOSURE

The meeting closed at 9.38am

Approved and adopted as a true and correct record:

CHAIRPERSON

DATE