



CHIEF EXECUTIVE'S EMPLOYMENT COMMITTEE

AGENDA

Meeting to be held

THURSDAY 29 MARCH 2018

9.00AM

In the Manawatu District Council Chambers,
135 Manchester Street, Feilding

R.G. Templer

Dr Richard Templer
Chief Executive

MEMBERSHIP

Chairperson

Councillor Michael Ford

Deputy Chairperson

tba

Members

Her Worship the Mayor, Helen Worboys

Councillor Steve Bielski

Councillor Barbara Cameron

Councillor Stuart Campbell

Councillor Shane Casey

Councillor Hilary Humphrey

Councillor Phil Marsh

Councillor Andrew Quarrie

Councillor Alison Short

Councillor Howard Voss

ORDER OF BUSINESS

PAGE

1. MEETING OPENING

2. APOLOGIES

3. CONFIRMATION OF MINUTES

5

Draft resolution

That the minutes of the Chief Executive's Employment Committee meeting held 15 August 2017 be adopted as a true and correct record.

4. DECLARATIONS OF INTEREST

Notification from elected members of:

4.1 Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and

4.2 Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

5. NOTIFICATION OF LATE ITEMS:

Where an item is not on the agenda for a meeting, that item may be dealt with at that meeting if:

5.1 The committee by resolution so decides; and

5.2 The Chairperson explains at the meeting at a time when it is open to the public the reason why the item is not on the agenda, and the reason why the discussion of the item cannot be delayed until a subsequent meeting.

6. OFFICER REPORTS

7. CONSIDERATION OF LATE ITEMS

8. PUBLIC EXCLUDED BUSINESS

COMMITTEE TO RESOLVE:

That the public be excluded from the following parts of the proceedings of this meeting, namely:

a) Confirmation of minutes

b) 2018 Chief Executive's Mid Year Key Performance Indicators Report

That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
a) Confirmation of minutes meeting held 15 August 2017	Section 7(2)(a) – to protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a) - the public conduct of the relevant part of the proceedings would be likely to result in a disclosure of information for which good reason for withholding that information would exist, under Section 7 of the Local Government Official Information and Meetings Act 1987.
b) 2018 Chief Executive’s Mid Year Key Performance Indicators Report	As above	As above

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

9. MEETING CLOSURE

MINUTES	MEETING	TIME
CHIEF EXECUTIVES EMPLOYMENT COMMITTEE	TUESDAY 15 AUGUST 2017	2.01PM

Minutes of a meeting of the Chief Executives Employment Committee held on Tuesday 15 August 2017, commencing at 2.01pm in the Manawatu District Council Chambers, 135 Manchester Street, Feilding.

PRESENT:	Cr Michael Ford	(Chairperson)
	Mayor Helen Worboys	
	Cr Barbara Cameron	
	Cr Stuart Campbell	
	Cr Michael Ford	
	Cr Hilary Humphrey	
	Cr Phil Marsh	
	Cr Andrew Quarrie	
	Cr Alison Short	
	Cr Howard Voss	
APOLOGIES:	Cr Steve Bielski	
	Cr Shane Casey	
IN ATTENDANCE:	Richard Templer	(Chief Executive)
	Frances Smorti	(General Manager – People and Culture)
	Allie Dunn	(Governance Team Leader)

CEE 17/001 MEETING OPENING

Councillor Ford declared the meeting open.

CEE 17/002 APOLOGIES

RESOLVED

That apologies received from Councillor Shane Casey, and from Councillor Steve Bielski for lateness, be accepted.

Moved by: Councillor Barbara Cameron

Seconded by: Councillor Howard Voss

CARRIED

CEE 17/003 DECLARATIONS OF INTEREST

There were no declarations of interest.

CEE 17/004 NOTIFICATION OF LATE ITEMS

There were no late items notified for consideration.

CEE 17/005 APPOINTMENT OF DEPUTY CHAIRPERSON

Report of the General Manager – Corporate and Regulatory dated 10 August 2017 seeking election of the deputy Chairperson for the Chief Executive's Employment Committee.

RESOLVED

That the Chief Executive's Employment Committee use System B of Clause 25 of Schedule 7 of the Local Government Act 2002 for the election of its Deputy Chairperson.

MINUTES	MEETING	TIME
CHIEF EXECUTIVES EMPLOYMENT COMMITTEE	TUESDAY 15 AUGUST 2017	2.01PM

Moved by: Councillor Howard Voss

Seconded by: Councillor Stuart Campbell

CARRIED

RESOLVED

That the Chief Executive's Employment Committee appoints Councillor Barbara Cameron as its Deputy Chairperson.

Moved by: Howard Voss

Seconded by: Alison Short

CARRIED

CEE 17/006 CONSIDERATION OF LATE ITEMS

There were no late items for consideration.

CEE 17/007 PUBLIC EXCLUDED BUSINESS

RESOLVED

That the public be excluded from the following parts of the proceedings of this meeting, namely:

- a) Introduction and Process
- b) 2017 End of Year Chief Executive KPI Report
- c) Draft KPIs 2017-18 Financial Year
- d) Chief Executive - Questions and Answers
- e) Council Consideration of Chief Executive Performance
- f) Council Consideration of Future Chief Executive Performance Review Process
- g) Chief Executive Remuneration

That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
a) Introduction and Process	Section 7(2)(a) – to protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a) - the public conduct of the relevant part of the proceedings would be likely to result in a disclosure of information for which good reason for withholding that information would exist,

MINUTES	MEETING	TIME
CHIEF EXECUTIVES EMPLOYMENT COMMITTEE	TUESDAY 15 AUGUST 2017	2.01PM

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution under Section 7 of the Local Government Official Information and Meetings Act 1987.
b) 2017 End of Year Chief Executive KPI Report	As above	As above
c) Draft KPIs 2017-18 Financial Year	As above	As above
d) Chief Executive - Questions and Answers	As above	As above
e) Council Consideration of Chief Executive Performance	As above	As above
f) Council Consideration of Future Chief Executive Performance Review Process	As above	As above
g) Chief Executive Remuneration	As above	As above

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

Moved by: Councillor Hilary Humphrey

Seconded by: Her Worship the Mayor

CARRIED

The meeting went into public excluded session at 2.08pm and resumed open session at 5.29pm. For items CEE 17/008 to CEE 17/016 refer to public excluded minutes.

CEE 17/017 MEETING CLOSURE

The meeting closed at 5.30pm.

Approved and adopted as a true and correct record:

CHAIRPERSON

DATE