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| MEETING MINUTES | |
| CHIEF EXECUTIVE EMPLOYMENT COMMITTEE | TIME |
| THURSDAY 17 AUGUST 2023 | 3:30 PM |

Minutes of a meeting of the Chief Executive’s Employment Committee held on Thursday 17 August 2023, which commenced at 3.30 pm in the Manawātū District Council Chambers, 135 Manchester Street, Feilding.

PRESENT: Cr Grant Hadfield Chairperson
Cr Bridget Bell
Cr Steve Bielski
Cr Lara Blackmore
Cr Stuart Campbell
Cr Michael Ford
Cr Colin McFadzean
Cr Kerry Quigley
Cr Alison Short
Cr Fiona Underwood
Mayor Helen Worboys

APOLOGIES: Cr Andrew Quarrie

IN ATTENDANCE: Ash Garstang Governance and Assurance Manager

CEE 22-25/007

MEETING OPENING

CEE 22-25/008

APOLOGIES

RESOLVED

That the apology from Councillor Andrew Quarrie be approved.

Moved by: Mayor Helen Worboys

Seconded by: Cr Alison Short

CARRIED

CEE 22-25/009

CONFIRMATION OF MINUTES

RESOLVED

That the minutes of the Chief Executive’s Employment Committee meeting held 16 March 2023 be adopted as a true and correct record.

Moved by: Cr Michael Ford

Seconded by: Cr Lara Blackmore

CARRIED



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Cr Steve Bielski arrived to the meeting at 3.31 pm.

CEE 22-25/010

DECLARATIONS OF INTEREST

There were no declarations of interest.

CEE 22-25/011

NOTIFICATION OF LATE ITEMS

There were no late items of business notified for consideration.

CEE 22-25/012

ESTABLISHMENT OF SUBCOMMITTEE

Report of the General Manager – People and Corporate dated 21 July 2023 seeking the Committee’s approval to establish a subcommittee that has responsibility for discussing elected member feedback with the Chief Executive on his or her annual performance.

RESOLVED

That the Committee:

- 1. Establishes a subcommittee called the “Chief Executive’s Performance Subcommittee”.**
- 2. Adopts the Terms of Reference attached to this report.**

Moved by: Cr Bridget Bell

Seconded by: Mayor Helen Worboys

CARRIED

CEE 22-25/013

CONSIDERATION OF LATE ITEMS

There were no late items notified for consideration.

CEE 22-25/014

PUBLIC EXCLUDED BUSINESS

RESOLVED

That the public be excluded from the following parts of the proceedings of this meeting, namely:

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1. Confirmation of Minutes; 16 March 2023
2. Survey Key Messages

That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Grounds under Section 48(1) for the passing of this resolution |
|---|---|--|
| 8.1 Confirmation of Minutes; 16 March 2023 | s7(2)(a) – privacy | s48(1)(a) |
| 8.2 Survey Key Messages | s7(2)(a) – privacy | s48(1)(a) |

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

Moved by: Cr Grant Hadfield

Seconded by: Cr Michael Ford

CARRIED

The meeting went into public excluded session at 3.35 pm. For items CEE 22-25/015 to CEE 22-25/017 refer to public excluded proceedings. The meeting returned to open session at 4.30 pm.

CEE 22-25/018

MEETING CLOSURE

The meeting was declared closed at 4.30 pm.