

MINUTES	MEETING	TIME
COMMUNITY DEVELOPMENT COMMITTEE	THURSDAY 22 APRIL 2021	8:30AM

Minutes of a meeting of the Community Development Committee held on Thursday 22 April 2021, commencing at 8:30am in the Manawatū District Council Chambers, 135 Manchester Street, Feilding.

PRESENT: Cr Hilary Humphrey (Chairperson)  
Her Worship the Mayor Helen Worboys  
Cr Alison Short  
Cr Steve Bielski  
Cr Shane Casey

APOLOGIES: Cr Heather Gee-Taylor

IN ATTENDANCE: Michael Hawker (Project Delivery Manager)  
Janine Hawthorn (Community Development Adviser)  
Steph Skinner (Governance Officer)

#### CDC 21/101 MEETING OPENING

The Chairperson declared the meeting open.

#### CDC 21/102 APOLOGIES

**That the apologies from Councillor Heather Gee-Taylor be received and Councillor Alison Short and Her Worship the Mayor, Helen Worboys be received for lateness.**

**Moved by: Councillor Hilary Humphrey**

**Seconded by: Councillor Steve Bielski**

**CARRIED**

*Councillor Alison Short joined the meeting at 8.36am.*

#### CDC 21/103 CONFIRMATION OF MINUTES

**RESOLVED**

**That the minutes of the Community Development Committee meeting held 25 February 2021 be adopted as a true and correct record.**

**Moved by: Councillor Hilary Humphrey**

**Seconded by: Councillor Steve Bielski**

**CARRIED**

#### CDC 21/104 NOTIFICATION OF LATE ITEMS

There were no late items.

#### CDC 21/105 DECLARATIONS OF CONFLICTS OF INTEREST

Councillor Shane Casey - Feilding and Districts Youth Board

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#### CDC 21/105 PRESENTATION – AGE CONCERN NZ (PALMERSTON NORTH AND DISTRICTS BRANCH)

Marian Dean provided a power point presentation and said they really appreciate Manawatū District Council supporting their programme.

- The regional group had joined Age Concern New Zealand which is their national body and provides comparable services across the country.
- They had an accredited visiting service with ongoing support and training, volunteers had donated 199 hours of time to this service.
- They also had Health Promotion and Support Services which include, exercise programmes, refresher driving and life without a car workshops, along with information, advice, and advocacy support.

#### CDC 21/106 PRESENTATION – VOLUNTEER CENTRAL

Kate Aplin, Manager of Volunteer Central talked about the highlights of their report and the transition into this new reporting regime and expressed appreciation for the training support provided to ensure Volunteer Central met the Councils expectations on expected outcomes.

- Their biggest cost was travel and time. They had managed to attract more member organisation, who pay a small membership fee to belong.
- They also work with several rest homes, who had many roles volunteers could fit into and often transitioned into paid employment for volunteers.
- Manawatū currently had 120 volunteers on their books with 33 active roles in this District. The challenge was about increasing the numbers and encouraging younger people to become volunteers.

#### CDC 21/107 PRESENTATION – MANAWATŪ HISTORIC VEHICLE COLLECTION TRUST

Bryan Guy from The Coach House Museum introduced Sandra Hardy, Treasurer, who had been completing the funding applications. The Coach House relies heavily on volunteers and for some it is difficult asking visitors for feedback information. Bryan said the average age of visitors was around 76-79 and they would not have in a marketing world, so the volunteer hosts were asking their visitors questions to get the statistics required for reporting.

- A lot of queries to the archives after Level 4 lockdown, along with international contacts wanting family history information. They are still receiving more and more donations from people dropping off items for the Archives.
- Sandra said they continued to have lots of schools visiting. The museum had become more hands on for families and children, and the Thursday morning smoko is well patronised. Car clubs use as an assembly point at the weekends - It is a great place to gather.
- A Te Papa hardship grant had been received for \$15,000 which had been put towards new marketing initiatives.

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#### CDC 21/108 PRESENTATION – FEILDING COMMUNITY PATROL

Neal Duff spoke about the difficulty in obtaining data required for the RBA reporting. They were randomly surveying volunteers and the community. They had completed a survey at the Feilding markets, and randomly rang 20 people from the Feilding phone book but probably missed the group of 18-25year olds from these survey results.

- The results highlighted more promotion of the patrol was required, as they found many did not know about the patrol or what they did.
- There were currently less patrollers on duty.
- They were unable to reflect on jobs that were closed by Police. The information is provided to Police, but they do not know what is followed up or what is used for knowledge or intelligence gathering. (*Renee Van de Weert from Himatangi Beach Community Patrol advised individual police do not know when jobs were closed because the officer taking the information or complaint is often not the officer closing the job.*)

#### CDC 21/109 PRESENTATION – HIMATANGI BEACH COMMUNITY PATROL

René and Renee Van De Weert thanked Council staff for their assistance using the new reporting module, especially when it was found the survey did not work on apple devices.

- Renee said they report to their clients in two ways, once a month to their Police Liaison Officer and fortnightly to their community through their newsletter. They had found people were reporting directly to the community patrol rather than ringing the police or the 10-5 number. The reason is that it takes Police so long to get to Himatangi, whereas the patrol are on the spot.
- They agreed with Feilding Community Patrol about feedback from police when jobs or information were handed over and they were finding police comms are not contacting them for things that are happening in Himatangi. They are hearing callouts on the radio and attending immediately but not being informed directly.

They asked whether Her Worship the Mayor could provide some advocacy or support on their behalf to police for more inclusion on incidents happening when they are actively on patrol.

- The extra police presence on the beach over this past summer had been welcomed, and in the past the Community Patrol had been called on for support to incidences at both Tangimoana and Foxton Beaches. They had a day and night patrol every day who patrol both the beach and the village.

*The meeting adjourned at 10.03am and resumed at 10.16am.*

#### CDC 21/110 PRESENTATION – MANAWATŪ DISTRICT NEIGHBOURHOOD SUPPORT

Aly Thompson had taken over Neighbourhood Support Manawatū after being overseas for a few years and Brenda Manley was chairperson for the group.

- The Music and Movement programme had 122 participants from three rest homes. Originally was run in the Senior Leisure Centre pre COVID-19. Post COVID-19 they were unable to return to the centre, so took their programme to

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the rest homes. The programme organiser will explore ways to expand the programme back in the community making this more accessible those unable to attend at rest homes. Councillor Alison Short asked about the possibility of taking this to the rural villages.

- The Buddy Reading programme was heavily affected by COVID-19. This programme was being rolled out to more schools in the District. The 1<sup>st</sup> training session this year for Buddy Reading volunteers had been successful and all were positive about being involved in the programme.
- Aly's mission was to improve the Neighbourhood Support community profile.

*Councillor Shane Casey left the meeting at 10.32am.*

#### CDC 21/111 PRESENTATION – FEILDING AND DISTRICTS YOUTH BOARD

Mel and Jade Boerboom and Marie Duindam, Board Member presented about YAMS, a Youth Assisted Mentoring Service. Referrals were received from parents or police however there were children who missed being identified through these streams so the Youth Board was looking at schools being able to refer students for the programme.

- YAMS was run within the school term dates, and four youth had attended the inaugural programme which originally ran for ten sessions from 8-4pm on Saturdays. This was now changed to eight weeks which was easier to fit into a school term, the Programme was more consistent and less affected by public holidays.
- YAMOS – Youth Assisted Mentoring Ongoing Service had also been added to their portfolio. If the initial YAMS programme was not enough to fix their home life, YAMOS would give ongoing support to youth.
- Jade said YAMS was not running term two so they could survey students in their age groups (including males and rainbow students) on how they would want the programmes to run and by whom (perhaps a male coordinator was required).

*Councillor Shane Casey re-joined the meeting at 10.51am.*

#### CDC 21/112 PRESENTATION –MANAWATŪ RURAL SUPPORT SERVICES

Tima Simms, Aevryl Jestin, Caroline Lockhart and Berenice Jensen were present from the Manawatū Rural Support Services. Their core role was cold calling to welcome new families coming into the District, spreading the Civic Defence message, and telling the story of who Manawatū Rural Support Services are and how they could help.

- The dynamics of the rural community were changing, and many older farming families were selling farms are coming into town, which was causing anxiety for older community members. There was a growing trend in rural families with uncertainty around health and safety understanding and implementation which was causing anguish.
- They have also had great response to rural workshops due to their tenacity in mailbox drops to all homes within an area.

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- The board was currently seeking funding from MPI (Ministry for Primary Industries) to be able to take their services to the southern part of the district.
- They became the Charity of Choice at this year's field days, and this provided a great way to connect with the rural community.

#### CDC 21/113 PRESENTATION – MANCHESTER HOUSE SOCIAL SERVICES

Helen King and Sandy Hirst spoke on behalf of Manchester House advising they enjoyed working within the RBA framework and were pleased to see Council embracing this form of reporting.

- The next 6 months will be about closing the gaps in the data. It was difficult to capture information with people coming to Manchester House with high and complex needs, much of this is not able to be reflected in the numbers.
- The Meth group is going from strength to strength, and they were now starting a parallel group.
- Sandy Hirst talked about the Senior hub and how the arrival of COVID-19 had changed how Manchester House connect with their seniors. Sandy was passionate and excited about the increased programmes for the Seniors listing events they currently run or are proposing to run, highlighting the Senior Expo in October 2021, a biannual event.
- Members thanked Council for the work they did for the Seniors in our region during COVID-19 level 4 lockdown.

#### CDC 21/114 PRESENTATION – TE MANAWA FAMILY SERVICES

Kyley Davis and Sarah Todd had two key programmes running: Antbullying and Youth and Parenting. Kyley Davis spoke about the ease of using the RBA reporting module and would like the Antbullying reporting to line up with their Palmerston North City Council contract. Janine Hawthorn, Community Development Adviser would investigate this for them. The Youth and Parenting programme was reported the same way to Ministry of Social Development as Manawatū District Council.

- Antbullying programme: COVID-19 had impacted many areas of the programme and had been put on hold by Feilding High school. Sarah was enthusiastic about the programme saying it had been a joy to run. There is a deep desire for youth to learn and continue these kinds of discussions in their everyday lives. Te Manawa feel completely supported by council on their change of direction in this programme and it had proved valuable for them to deliver and grow their programme into new schools.
- Youth and Parenting: COVID-19 lockdown saw an increase in parent / youth callouts resulting in a large number of referrals, which had caused extended waiting times.
- Had decided not to recruit short term. Staffing levels moving forward would be supported by their Ministry of Justice contracts.

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- Sarah noted they were receiving higher than usual requests for information on bullying from adults within the community.

#### CDC 21/115 PRESENTATION – PLANT 2 PLATE AOTEAROA

Jacinda Duker and Ciara Funnel were very happy with how Plant 2 Plate had gone for the last 12 months despite COVID-19 interruptions. The foundations they had set up and the growth in number of gardens and volunteers was incredible. People had realised that gardening was essential and how easy it was to garden and maintain vegetables. They also found an increase in parents supporting their children in the project. The school lunch introduction by Ministry of Education had not impacted on their services.

- Getting children to eat vegetables and learning essential life skills. Eating, growing and cooking healthy.
- 25 gardens in schools, the ongoing upkeep had been a struggle, however they had received extra funding so had empowered older students to run the programme themselves and then employed a garden manager to oversee the students, ensuring the correct steps were taking place.
- Working with county schools and bunnings for raised garden beds to stop rabbits eating the fresh planted vegetables.
- Families renting housing accommodation: students who move homes can still do this, growing a salad in a bucket or learning cooking skills, these talents all go back to the family.

#### CDC 21/116 PRESENTATION – PALMERSTON NORTH SURF LIFE SAVING CLUB

Alec Mackay gave an update on the past season and in terms of life saving it had been another good year, no loss of life. However, it had been a mixed summer with the weather and the sea had been warm. There had been two rescues for the year, both occurring in the period just after low tide which was common.

- There were 136 preventions this year. Not only on the water but also on the beach. It is about engaging with beachgoers on what is a safe way to enjoy the beach, both sand and surf.
- Alec felt he still did not have the matrix correct regarding their lifeguards, the regional guard programme and reporting data required. Volunteering stats were even harder to collate, and they had to engage with the community a lot more. The club was trying to put a questionnaire together to get some consistent meaningful data.
- Janine Hawthorn, Community Development Adviser said she would touch base with her colleague at Palmerston North City Council to see if the reporting process could be aligned between the two Councils. The club had also received funding from Central Government for the first time this season.
- The Surf clubs 75<sup>th</sup> jubilee would be held next January 2022, with their Patron presiding over the festivities.

*Meeting adjourned at 12.19am and resumed at 12.26pm.*

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## CDC 21/117 PRIORITY SERVICE CONTRACT SIX MONTHLY ACCOUNTABILITY REPORTS

Report of the General Manager, Community and Strategy dated 07 April 2021 presenting the six-monthly reports to 31 December 2020 from 12 organisations that currently have priority service contracts with Council.

### RESOLVED

**That the Community Development Committee receives the six-monthly reports from the following organisations for the period ending 31 December 2020.**

- Age Concern
- Feilding and Districts Youth Board
- Feilding Community Patrol
- Himatangi Beach Community Patrol
- Manawatū District Neighbourhood Support
- Manawatū District Rural Support
- Manawatū Historic Vehicle Collection Trust
- Manchester House Social Services
- Palmerston North Surf Life Saving Club
- Plant 2 Plate Aotearoa
- Te Manawa Family Services
- Volunteer Central

**Moved by: Councillor Alison Short**

**Seconded by: Councillor Steve Bielski**

### CARRIED

**Councillor Shane Casey abstained from voting on the Manawatū Youth Board report.**

*Her Worship the Mayor, Helen Worboys joined the meeting at 1.08pm.*

## CDC 21/118 COMMUNITY DEVELOPMENT STRATEGY - REVIEW APPROACH

Report of the General Manager, Community and Strategy dated 06 April 2021, presenting for consideration and recommendation to Council an approach for the review of the Community Development Strategy.

### RECOMMENDED

**That the Council approve the following approach for the review of the Community Development Strategy.**

- **Preparing an updated revision in July 2021**
- and
- **A full review of the Community Development Strategy starting in January 2023 to be used as an input for the 2024-2034 Long Term Plan.**

**Moved by: Councillor Alison Short**

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**Seconded by: Councillor Hilary Humphrey**

**CARRIED**

**CDC 21/119 FUNDING ACCOUNTABILITY REPORTS TO 8 APRIL 2021**

Report of the General Manager, Community and Strategy dated 07 April 2021, presenting the accountability reports received for the period 15 February 2021 to 8 April 2021 from previously approved funding recipients.

**RESOLVED**

**That the Community Development Committee receives and notes the following accountability reports:**

- **Event Fund Accountability Report – Manawatū Cycling Spree**
- **Event Fund Accountability Report – NZ Dairy Event**
- **Event Fund Accountability Report – Community Christmas Lunch**
- **Representative Fund Accountability Report – Ethan Gillespie**
- **Representative Fund Accountability Report – Pania Hudson and Tristan Gordon**
- **Representative Fund Accountability Report – Megan Farndale**
- **Representative Fund Accountability Report – Taliyah Paranihi-Ponga**
- **Representative Fund Accountability Report – Feilding Amateur Swimming Club**

**Moved by: Councillor Hilary Humphrey**

**Seconded by: Councillor Shane Casey**

**CARRIED**

**CDC 21/120 COMMUNITY DEVELOPMENT STRATEGY RELATIONSHIPS AND LIAISON REPORT**

Report of the General Manager – Community and Strategy dated 07 April 2021 presenting for information, copies of reports of meetings received from community groups for the period 15 February 2021 to 8 April 2021.

**RESOLVED**

**That the reports from Community Groups for the period 15 February 2021 to 8 April 2021 be received for information.**

**Moved by: Councillor Steve Bielski**

**Seconded by: Her Worship the Mayor, Helen Worboys**

**CARRIED**

**CDC 21/121 SCHEDULE OF FUNDING APPLICATIONS**

Report of the General Manager – Community and Strategy dated 07 April 2021, presenting for information the funding applications which have been received and

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processed under delegated authority in accordance with the Community Development Policy for the period 15 February 2021 to 8 April 2021.

**RESOLVED**

**That the Community Development Committee receives and notes the schedule of applications received and processed under delegated authority in accordance with the Community Development Policy for the period 15 February 2021 to 8 April 2021.**

**Moved by: Councillor Shane Casey**

**Seconded by: Councillor Hilary Humphrey**

**CARRIED**

**CDC 21/122 MEETING CLOSURE**

The Chairperson declared the meeting closed at 1.41 pm