

MINUTES	MEETING	TIME
COMMUNITY DEVELOPMENT COMMITTEE	THURSDAY 22 OCTOBER 2020	8:32AM

Minutes of a meeting of the Community Development Committee held on Thursday 22 October 2020, commencing at 8:32am in the Manawatū District Council Chambers, 135 Manchester Street, Feilding.

PRESENT: Cr Heather Gee-Taylor (Chairperson)
 Cr Steve Bielski
 Cr Shane Casey
 Cr Alison Short
 Her Worship the Mayor Helen Worboys

LEAVE OF ABSENCE: Cr Hilary Humphrey

IN ATTENDANCE: Michael Hawker (Project Delivery Manager)
 Janine Hawthorn (Community Development Adviser)
 Steph Skinner (Governance Officer)
 Cr Stuart Campbell

CDC 20/045 MEETING OPENING

The Chairperson declared the meeting open.

CDC 20/046 APOLOGIES

RESOLVED

That the apology from Councillor Alison Short be approved for early departure.

Moved by: Cr Heather Gee-Taylor

Seconded by: Cr Shane Casey

CARRIED

CDC 20/047 CONFIRMATION OF MINUTES

RESOLVED

That the minutes of the Community Development Committee meeting held 27 August 2020 be adopted as a true and correct record.

Moved by: Cr Shane Casey

Seconded by: Cr Alison Short

CARRIED

CDC 20/048 DECLARATIONS OF CONFLICTS OF INTEREST

Cr Alison Short – Social Issues Network Council of Social Services

Cr Shane Casey - Feilding and Districts Youth Board

Her Worship the Mayor, Helen Worboys – Cactus Funding application

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CDC 20/049 NOTIFICATION OF LATE ITEMS

There were no late items of business notified for consideration.

Her Worship the Mayor, Helen Worboys joined the meeting at 8.35am, noting her declaration of interest for the Cactus Funding application.

CDC 20/050 REPORT ON MANAWATU HEALTH AND WELLBEING GROUP – HOUSING AND HEALTH FORUM

Report of the General Manager, Community and Strategy dated 7 October 2020, presenting the notes from the Manawātū Health and Wellbeing Group’s Housing and Health Forum held on 12 August 2020 for receipt and consideration.

Cr Alison Short talked to the committee on the Health Forum, the housing issues facing the district and gave a brief outline from the groups presenting at the forum.

RESOLVED

That the Community Development Committee receive and consider the notes from the Manawatu Health and Wellbeing Group’s Housing and Health Forum.

Moved by: Cr Heather Gee-Taylor

Seconded by: Cr Shane Casey

CARRIED

CDC 20/052 SCHEDULE OF FUNDING APPLICATIONS

Report of the General Manager, Community and Strategy dated 7 October 2020, presenting the funding applications which have been received and processed under delegated authority in accordance with the Community Development Policy for the period 13 August 2020 to 8 October 2020 for receipt and noting.

RESOLVED

That the Community Development Committee receive and note the schedule of applications received and processed under delegated authority in accordance with the Community Development Policy for the period 13 August 2020 to 8 October 2020.

Moved by: Her Worship the Mayor, Helen Worboys

Seconded by: Cr Alison Short

CARRIED

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CDC 20/053 PRESENTATION– PARTNERSHIP FUND ACCOUNTABILITY REPORT - FEILDING AND DISTRICT PROMOTION INC.

Presented by Wendy Carr and Jason Smith. Jason talked to the committee about the challenges of Covid19 and how destructive this was to the events they had planned and their staff restructure, both of these affecting their normal functions. It was asked if statistics and comparisons from last year to this year performance could be supplied to see the trends. Wendy Carr advised the statistics were supplied monthly to Council but would compile into a report for the committee.

- New reporting template and framework for the Accountability Reports will make reporting easier next year.
- The Committee thanked Wendy Carr for her professionalism, hitting the ground running during this difficult year.
- The Farmers market had recovered strongly.
- Local business perceptions were mixed on Covid19 recovery.
- Campervan visitors to the District were higher than usual.
- CBD parking still an issue.

CDC 20/054 PRESENTATION– PARTNERSHIP FUND ACCOUNTABILITY REPORT - FEILDING AND DISTRICTS YOUTH BOARD

Having declared a conflict of interest, Cr Shane Casey left the table.

Presented by Alanna Fergus and John Samuela. John thanked the committee for the opportunity to speak and for the years of support from Manawatu District Council.

- Feilding Youth Board helping Palmerston North City Council to set up their youth board.
- Currently dealing with many 12-15 year old girls – running away, self-harming, school absences etc.
- YAMS (Youth Assisted Mentoring Service) a new mentoring programme running for 10 weeks targeting young women not in education. YAMS fills a gap identified before girls become young offenders, giving direction on safe relationships and practical everyday things like cooking but resources restrict the programme.
- Feilding now taking referrals from PNCC where the young people fit our programme, big collaboration with Feilding and PNCC in the youth space.
- During Covid19 level 4 clients were offered zoom calls to keep contact going.
- Would like to extend the number of children through their mentoring service but see funding and resources being an issue.
- Overall Feilding youth coped well through Covid19.

Cr Shane Casey returned to the table.

CDC 20/055 PRESENTATION– PARTNERSHIP FUND ACCOUNTABILITY REPORT– FEILDING BRASS

Presented by Carissa Davies. Covid19 had affected their group, which stopped temporarily being mindful of instrument use and the spread of this virus.

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- Excited to get back into the community and lift people's spirits with Christmas coming, performing in several local Christmas parades.
- Hugely affected by the cancellation of the Military Tattoo and the annual Feilding Festival, which they rely on for much needed fund raising.
- Planning visits to schools to boost the Brass band's profile.

CDC 20/056 PRESENTATION– PARTNERSHIP FUND ACCOUNTABILITY REPORT - FEILDING COMMUNITY PATROL

Presented by Neal Duff. Neil had only been doing the job a little over a year advising the numbers of members changed frequently due to a more mature membership.

- Funding received was spent on training new members and administration.
- They have 23 patrollers, cover approximately 15,500 kms across the district and volunteer around 1500 hours annually.
- Covid19 hugely affected the Patrol - most members were classified in the 'at risk' age group.
- Hope to purchase a newer vehicle and were presently recruiting new patrollers.

Her Worship the Mayor, Helen Worboys left the meeting at 9.37am and returned at 9.41am.

CDC 20/057 PRESENTATION– PARTNERSHIP FUND ACCOUNTABILITY REPORT - MANAWATŪ DISTRICT NEIGHBOURHOOD SUPPORT

Presented by Trish Balmer and Brenda Manley. Brenda and Trish advised new Programmes were in place before Covid19 hit.

- Working at North Street School with buddy reading
- Connecting with the Community - pilot programme was run at Manchester St school. Affected by Covid19 but programme finished in August.
- New Connecting with the Community simplified version being offered to rural schools working alongside Feilding Promotions. They had received Bunnings sponsorship for participating schools.
- Running Music and Movement programme in aged care facilities. Looking to purchasing new percussion instruments.

CDC 20/058 PRESENTATION– PARTNERSHIP FUND ACCOUNTABILITY REPORT - MANAWATŪ HISTORIC VEHICLE COLLECTION TRUST

Presented by Bryan Guy and Marilyn Wightman. Marilyn talked about the large amount of archive hours put in by their volunteers who commit over 3000 hours to the archives area annually.

- They often seek professional advice from national bodies (Te Papa etc.) on appropriate archiving of items
- Currently meeting the museum standards scheme
- Archive members worked individually throughout Covid19 Level 4.
- Research continued during lockdown via their website. Community enquiries averaged 4 a week.

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- Open to the public for research Wednesdays and Thursdays.
- Displays are always being updated, the new storage shed makes it easier to store and transition the displays.

Cr Alison Short left the meeting at 10.03 am

The meeting adjourned at 10.03am and resumed at 10.20am

CDC 20/059 FUNDING ACCOUNTABILITY REPORTS TO 8 OCTOBER 2020

Report of the General Manager, Community and Strategy dated 7 October 2020, presenting the accountability reports received for the period 13 August 2020 to 8 October 2020 from previously approved funding recipients for receipt and noting.

RESOLVED

That the Community Development Committee receives and notes the following accountability reports:

- **Event Fund – CACTUS – Graduation**
- **Event Fund – Whānau Ātaahua Beautiful Families – Matariki 2020**

Moved by: Cr Heather Gee-Taylor

Seconded by: Cr Shane Casey

CARRIED

CDC 20/060 REPORTS FROM COMMUNITY GROUPS

Report of the General Manager – Community and Strategy dated 7 October 2020 to present for information copies of reports of meetings received from community groups for the period 13 August 2020 to 8 October 2020.

RESOLVED

That reports from Community Groups for the period 13 August 2020 to 8 October 2020 be received for information.

Moved by: Her Worship the Mayor, Helen Worboys

Seconded by: Cr Steve Bielski

CARRIED

CDC 20/061 PRESENTATION– PARTNERSHIP FUND ACCOUNTABILITY REPORT - MANAWATŪ RURAL SUPPORT SERVICE

Presented by Helen King, Tima Simms, Gillian Smith and Caroline Lochhart. Tima Simms talked about their move into a wider northern area of the district.

- Supported the Pride in our Land campaign with mail drops covering rural communities, lifestyle blocks and farms.

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- Distribute the Civil Defence book to the rural region
- Looking a diversification of their income, only relying on grants was dangerous.
- Have set up a Facebook page, in the future a website, hoping for more online presence in the region.
- Daily contacts mainly women as men are usually at work when the support services are in the community. Relationship issues are referred onto other agencies.
- Have also been working in drought affected areas.
- Future project - teaching technology in rural communities

CDC 20/062 PRESENTATION– PARTNERSHIP FUND ACCOUNTABILITY REPORT - MANCHESTER HOUSE SOCIAL SERVICES SOCIETY

Presented by Ann Williamson and Helen King. Ann Williamson advised the ramifications of Covid19 were now hitting with enquiries skyrocketing. Staff were prepared mentally for this but capacity is lacking. As of last week they have closed their social workbooks for counselling as they are at capacity.

- Seeing a large number of sexual abuse clients coming in - looking to take on more counsellors in this area.
- Currently people phoning for counselling services were being referred to other agencies.
- Budgeting referrals have exploded.
- Diversifying their streams of income and not just rely on grants. Started establishing their story and collecting testimonials from the community to assist in applications for future grants funding.
- Changed Accountants as dissatisfied with previous financial report. They were confident they are tracking well financially. Very happy with new Auditor and new Financial report due November.
- Discussion on Council and Manchester House working together to confront the Meth problem in our district, hoping to give a combined message to the community.
- Senior Hub disrupted due to lockdown. New exercise programmes well patronised. Changing the focus for the senior hub into more self-sustaining hub groups.

CDC 20/063 PRESENTATION– PARTNERSHIP FUND ACCOUNTABILITY REPORT - SOCIAL ISSUES NETWORK COUNCIL OF SOCIAL SERVICES

Presented by Ruth Dalziell. Ruth said this year has been particularly difficult, affected by Covid19 lockdowns however they have a new committee which were rearing to go.

- Bringing back professional development for 9 months in 2021, which will definitely help those practicing in our community.
- When Covid19 hit, SINCOSS network came together nation-wide making a seamless transition into lockdown.
- 100% turnout when services are run in Feilding.

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- SINCOS would lean towards an independent services space, as some public spaces could be restrictive to those wishing to attend.
- Dress for Success will also be coming to Feilding.

CDC 20/064 PRESENTATION– PARTNERSHIP FUND ACCOUNTABILITY REPORT- SUPERGRANS MANAWATŪ CHARITABLE TRUST

Presented by Joanne Baird. Joanne talked about the break due to Covid19 so Supergrans were now tackling this backlog.

- Currently working with rural support on the young mums programme. Hoping to continue on a long term basis.
- They were delighted to receive a Ministerial Award for their community work, and hoping to increase their numbers in the Feilding area.
- Their core service is basic life skills mainly for young families. They also match the life skills of their volunteers with the needs in the community.

CDC 20/065 PRESENTATION– PARTNERSHIP FUND ACCOUNTABILITY REPORT - TE MANAWA FAMILY SERVICES

Presented by Kyley Logan. Kyley talked about the changes in their programmes and services due to Covid19.

- ANTI BULLYING - this programme has changed significantly. Being present in schools has seen huge gains.
 - Delivery of the Bystander programme at St Josephs School, North Street School and Feilding intermediate has seen positive results.
 - Pink shirt days was a great success.
 - Working with Feilding High School getting student ambassadors for anti-bullying, coaching them for their response to bullying within the school environment. The focus of the programme is bystander education - preparing children to be resilient.
- YOUTH AND PARENTING programme run since 2002 in Feilding.
 - Covid19 affected this so they worked with safety plans putting supports in place for parents.
 - Spike in parent/ child conflict during Covid19. A lot referred by police. They have put on a further 1.5 staff to be able to increase referral intake.
- Referrals went from 115 to 176 during lockdown. People reaching out for help and knowing where to go was the key.
- Programmes developed within the Manawatu were unique to the area, and well supported throughout the community.

The meeting adjourned at 11.15am and returned at 11.40am

CDC 20/066 2019-20 PARTNERSHIP FUND ACCOUNTABILITY REPORTS

Report of the General Manager, Community and Strategy dated 7 October 2020 presenting for consideration the 12-month accountability reports from the following organisations who had received partnership funding and entered into an agreement with Council for the period 1 July 2019 to 30 June 2020:

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Cr Shane Casey requested the Manawatu District Council acknowledge the huge amount of work the support services groups do within our community.

RESOLVED

That the Community Development Committee receives and notes the following 12 month accountability reports:

- Feilding and District Promotion Inc
- Feilding and Districts Youth Board
- Feilding Brass
- Feilding Community Patrol
- Manawatū District Neighbourhood Support
- Manawatū Historic Vehicle Collection Trust
- Manawatū Rural Support Service
- Manchester House Social Services Society
- Social Issues Network Council of Social Services
- SuperGrans Manawatū Charitable Trust
- Te Manawa Family Services – Anti-Bullying
- Te Manawa Family Services – Youth and Parenting Programme

Moved by: Cr Heather Gee-Taylor

Seconded by: Her Worship the Mayor, Helen Worboys

CARRIED

CDC 20/067 PUBLIC EXCLUDED BUSINESS

RESOLVED

That the public be excluded from the following parts of the proceedings of this meeting, namely:

- a) Confirmation of Minutes

That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
a) Confirmation of Minutes re 2020 Manawatu District Community Honour Nominations	Section 7(2)(a) – to protect the privacy of natural persons, including that of deceased natural persons;	Section 48(1)(a) - the public conduct of the relevant part of the proceedings would be likely to result in a disclosure of information for which good reason for withholding that

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information would exist, under Section 7 of the Local Government Official Information and Meetings Act 1987.

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

Moved by: Cr Heather Gee-Taylor

Seconded by: Her Worship the Mayor, Helen Worboys

CARRIED

The meeting went into public excluded session at 11.40am. For items CDC20/068 to CDC20/070, refer to public excluded proceedings. The meeting returned to open session at 11.42am.

CDC 20/071 MEETING CLOSURE

The Chairperson declared the meeting closed at 11.43am