



MEETING MINUTES	
COMMUNITY DEVELOPMENT COMMITTEE	TIME
THURSDAY 25 AUGUST 2022	8:30AM

Minutes of a meeting of the Community Development Committee held on Thursday 25 August 2022, commencing at 8:30am in the Manawātū District Council Chambers, 135 Manchester Street, Feilding.

- PRESENT: Cr Heather Gee-Taylor (Chairperson)
Cr Steve Bielski
Cr Shane Casey
Cr Alison Short
Her Worship the Mayor Helen Worboys
- IN ATTENDANCE: Lyn Daly (General Manager – Community)
Janine Hawthorn (Community Development Adviser)
Steph Skinner (Governance Officer)
Katie McKay (Customer Service Officer)

CDC 22/239 MEETING OPENING

The Chairperson declared the meeting open.

CDC 22/240 APOLOGIES

There were no apologies.

CDC 22/241 CONFIRMATION OF MINUTES

RESOLVED

That the minutes of the Community Development Committee meeting held 23 June 2022 be adopted as a true and correct record.

Moved by: Cr Shane Casey

Seconded by: Cr Alison Short

CARRIED

CDC 22/242 NOTIFICATION OF LATE ITEMS

There were no late items of business notified for consideration.

CDC 22/243 DECLARATIONS OF CONFLICTS OF INTEREST

Councillor Alison Short – Public Excluded Item 2, 2022 Manawātū District Community Honours

CDC 22/244 PRESENTATION - MANAWATŪ DISTRICT YOUTH COUNCIL 6 MONTHLY REPORT

Chair of the Manawātū District Youth Council Zoe Lister, plus members of the Youth Council, Amalie Allan, Jesse Devonshire, and Grace Carmen were in attendance to speak to their 6 monthly report.

- Early 2022 meetings were held virtually due to COVID disrupting in-person meeting, which proved difficult blending a new team. Meeting Protocols training was held for new members, and Chairs training for the Chair and Deputy Chair ensuring meetings ran as smoothly as possible.



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- A leadership camp was held at Makoura Lodge in April and those who attended benefitted from the experience which included team building activities and strategic planning.
- The Youth Council were making submissions on policies and bylaws, learning a lot about how council functions and operates. Our youngest Youth Councillor spoke to our submission on the Horizons Transport Plan supported by Councillor Casey.
- Council staff attending our meetings had improved their knowledge of local government and council processes.

Her Worship Helen Worboys joined the meeting at 8.35am

- Youth Council events taking place at the end of this year were the Youth Night Market in September, the Colour Run in October and the Young Achievers Awards early November. Zoe Lister said it was good to get out in the community and see people of all ages joining their events.

CDC 22/245 MANAWATŪ DISTRICT YOUTH COUNCIL 6 MONTHLY PERFORMANCE REPORT TO JUNE 2022

Report of the General Manager – Community dated 23 June 2022 presenting for consideration the Manawatū District Youth Council 6 Monthly Performance Report to June 2022.

RESOLVED

That the Manawatū District Youth Council 6 Monthly Performance Report to June 2022 be received.

Moved by: Cr Shane Casey

Seconded by: Cr Heather Gee-Taylor

CARRIED

CDC 22/246 MANAWATŪ DISTRICT YOUTH COUNCIL – REVIEW OF TERMS OF REFERENCE 2022 AND ROLE DESCRIPTIONS 2022.

Report of the General Manager – Community dated 28 June 2022 presenting for review and adoption the recommended changes to the Manawatū District Youth Councils Terms of Reference and Role Descriptions

RECOMMENDED

That the Community Development Committee reviews the amended Role Descriptions 2022 and Terms of Reference 2022 of the Manawatū District Youth Council and recommends to Council that they be adopted.

Moved by: Cr Heather Gee-Taylor

Seconded by: Her Worship Helen Worboys

CARRIED



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CDC 22/247 COMMUNITY DEVELOPMENT STRATEGY RELATIONSHIP AND LIAISON REPORT

Report of the General Manager – Community dated 11 August 2022 presenting for information copies of reports of meetings received from community groups for the period 10 June 2022 to 11 August 2022.

RESOLVED

That the reports from Community Groups for the period 10 June 2022 to 11 August 2022 be received for information.

Moved by: Cr Shane Casey

Seconded by: Cr Heather Gee-Taylor

CARRIED

CDC 22/248 FUNDING ACCOUNTABILITY REPORTS TO 11 AUGUST 2022

Report of the General Manager – Community dated 11 August 2022 providing the accountability reports received for the period 10 June 2022 to 11 August 2022 from previously approved funding recipients.

RESOLVED

That the Community Development Committee receives and notes the following accountability reports:

- **Event Fund Accountability Report – Whānau Ātaahua Beautiful Families Trust**
- **Representative Funding Accountability Report – Joshua Humphreys**

Moved by: Cr Alison Short

Seconded by: Cr Shane Casey

CARRIED

CDC 22/249 SCHEDULE OF FUNDING APPLICATIONS

Report of the General Manager – Community dated 11 August 2022 providing the funding applications which have been received and processed under delegated authority in accordance with the Community Development Policy for the period 10 June 2022 to 11 August 2022.

Cr Alison Short declared a further conflict of interest for agenda Item 7.5, Marton Young Farmers application to the Community Development Fund.

RESOLVED



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That the Community Development Committee receives and notes the schedule of applications received and processed under delegated authority in accordance with the Community Development Policy for the period 10 June 2022 to 11 August 2022.

Moved by: Cr Heather Gee-Taylor

Seconded by: Cr Steve Bielski

CARRIED

CDC 22/250 CONSIDERATION OF LATE ITEMS

There were no late items notified for consideration.

CDC 22/251 PUBLIC EXCLUDED BUSINESS

RESOLVED

That the public be excluded from the following parts of the proceedings of this meeting, namely:

- a) 2022 Manawatū District Community Honours

That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
a) 2022 Manawatū District Community Honours	Section 7(2)(a) – to protect the privacy of natural persons, including that of deceased natural persons;	Section 48(1)(a) - the public conduct of the relevant part of the proceedings would be likely to result in a disclosure of information for which good reason for withholding that information would exist, under Section 7 of the Local Government Official Information and Meetings Act 1987.

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

Moved by: Cr Heather Gee-Taylor



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Seconded by: Her Worship Helen Worboys

CARRIED

The meeting went into public excluded session at 8.55am for items CDC 22/252 to CDC 22/254 refer to public excluded proceedings. The meeting returned to open session at 9.05am.

CDC 22/255 MEETING CLOSURE

The Chairperson declared the meeting closed at 9.05am