

MINUTES	MEETING	TIME
COMMUNITY DEVELOPMENT COMMITTEE	THURSDAY 27 FEBRUARY 2020	8:30AM

Minutes of a meeting of the Community Development Committee held on Thursday 27 February 2020, commencing at 8:30am in the Manawatū District Council Chambers, 135 Manchester Street, Feilding.

PRESENT: Cr Hilary Humphrey (Chairperson)
 Cr Steve Bielski
 Cr Shane Casey
 Cr Heather Gee-Taylor
 Cr Alison Short
 Her Worship the Mayor Helen Worboys

IN ATTENDANCE: Cr Stuart Campbell
 Cr Michael Ford

 Paul Stein (Communications Manager)
 Michael Hawker (Project Delivery Manager)
 Janine Hawthorn (Community Development Adviser)
 Angie Barrett (Governance Officer (temp))

CFC 20/001 MEETING OPENING

The Chairperson declared the meeting open.

CFC 20/002 APOLOGIES

An apology for lateness was noted for Her Worship the Mayor Helen Worboys.

CFC 20/003 NOTIFICATION OF LATE ITEMS

There were no late items.

CFC 20/004 DECLARATIONS OF CONFLICTS OF INTEREST

Councillor Shane Casey declared a conflict of interest for Item 5.1 2018-19 Contracts of Service Accountability Report re Feilding and District Youth Board.

CFC 20/005 APPOINTMENT OF DEPUTY CHAIRPERSON

Report of the General Manager – Community and Strategy dated 12 February 2020 seeking appointment of a Deputy Chairperson for the Community Development Committee.

RESOLVED

That the Community Development Committee uses System B of Clause 25 of Schedule 7 of the Local Government Act 2002 for the election of its Deputy Chairperson.

That the Community Development Committee appoints Councillor Heather Gee-Taylor as its Deputy Chairperson.

Moved by: Councillor Shane Casey

Seconded by: Councillor Alison Short

CARRIED

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CFC 20/006 2018 – 19 CONTRACTS OF SERVICE ACCOUNTABILITY REPORTS

Report of the General Manager – Community and Strategy dated 12 February 2020 presenting the 12-month accountability reports from the following organisations who had received partnership funding for the period of 1 July 2019 – 30 June 2020.

- Feilding and District Promotion Inc
- Feilding and District Youth Board
- Feilding Brass
- Feilding Community Patrol
- Manawatū District Neighbourhood Support
- Manawatū Historic Vehicle Collection Trust
- Manawatū Rural Support Service
- Manchester House Social Services Society
- Palmerston North Surf Life Saving
- SINCOSS
- SuperGrans Manawatū Charitable Trust
- Te Manawa Family Services – Anti Bullying
- Te Manawa Family Services – Youth & Parenting

Representatives from the following organisations were in attendance and spoke to their accountability reports:

Feilding and District Promotion Inc - Jason Smith, Wendy Carr

Jason Smith and Wendy Carr spoke to their accountability report, noting the following:

- Minimum wage increases, the restructure, fluctuating staffing levels; along with health and safety requirements had collectively negatively impacted on contract delivery;
- CBD Beautification had been delayed while the earthquake prone building working group was supported. A contract variation was agreed to with Council and the allocated funds for this project were held in reserve. It was noted that this reserve fund was not reflected in the financial records presented to the Committee;
- Focus had been diverted to strengthening the business community relationship while they started to work through the earthquake strengthening compliance requirements. It had been realised that this work may negatively impact on their ability to operate while this work was being undertaken;
- Heritage and Saleyard Tours were areas impacted by fluctuating staffing levels and growth in these areas remains a work in progress. Saleyard Tours had good numbers.

Her Worship the Mayor Helen Worboys joined the meeting at 8:48am.

- In response to a request for clarification and a breakdown of the “Other Revenue” item in the Statement of Financial Performance, they advised that there was no other revenue, this amount included funds secured for events charging and businesses paying to be involved, ticket commissions and memberships. The organisation’s major revenue stream was received from Council with some lesser funds from CEDA.

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- It was also noted that the Farmers Market was not a self-funded activity as reported in the Statement of Financial Performance Notes, as Council funds of \$15,000 were apportioned to this activity.

Feilding Brass – Carissa Davies

Carissa Davies spoke to their accountability report, noting the following:

- Feilding Brass owns the instruments used and replacement of these created a financial burden for the organisation. While good quality musical instruments were expensive, they provided better quality and longevity than the cheaper options. They regularly undertook fundraising to help with sustainability but found some third party grant conditions were not often favourable, and their timing did not work.

Councillor Shane Casey left the meeting at 9:09 am

Feilding and Districts Youth Board – Alanna Fergus, John Samuela

Alanna Fergus and John Samuela spoke to their accountability report, noting the following:

- Reported youth offences were lower in Feilding than other surrounding areas and statistics showed these occurrences were for petty crime and not the serious offences. This success was being attributed to early intervention and the programme working with the offenders and their families.
- Palmerston North was looking to copy the Feilding youth programme targeting youth at the early stages. Feilding was mentoring them in how to start this from the ground up. Alanna had been taking their overflow cases of up to 10 per week but, due to capacity and funding issues, she was unable to take on more.
- While the Ministry of Social Development provided funding they remained clear there would be no further funding allocated. The legislative change of raising the age to 18 would result in more client referrals. The ramifications and fluctuations of this may yet be reflected in higher rates of crime within the community.

Councillor Shane Casey returned to the meeting at 9:24am

Manawatū District Neighbourhood Support – Brenda Manley, Trish Balmer

Brenda Manley and Trish Balmer spoke to their accountability report, noting the following:

- The attendance at 13 rural community meetings to discuss civil defence initiatives had resulted in the setup of more community support bases. Providing them with the opportunity to draw up their own lists of who could provide what strengths, from within their support group catchments. Each community support group provided Neighbourhood Watch with their main contact information.

Manawatū Historic Vehicle Collection Trust – Marilyn Wightman, Bryan Guy

Marilyn Wightman and Bryan Guy spoke to their accountability report, noting the following:

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- The current building had enough storage capacity for the next five years and when this had been used, they would store to the specially built mezzanine floor.

Manawatū Rural Support Service – Gillian Smith, Aevryl Jestin, Tima Simms and Berenice Jensen

Gillian Smith, Aevryl Jestin, Tima Simms and Berenice Jensen spoke to their accountability report, noting the following:

- Civil Defence emergency information distribution had increased the service's reach and enabled discussion at schools about looking after their community's children in the event of an emergency and how to look after children for overnight stays or longer, if parents were unable to reach them.
- Oranga Tamariki Contract had been reduced in numbers to 35. This impact would mean doing more with less and support for medium/higher risk families would need to be provided in a more specific way.
- Counselling for the whole family was undertaken in collaboration with Te Manawa and their programmes. This service offered a wider range for families. Families requiring this type of counselling were placed high on the priority list.

The meeting adjourned at 10:05am and reconvened at 10:20am

Manchester House Social Services Society – Kevin Darragh, Helen King, Robyn Duncan

Kevin Darragh, Helen King, Robyn Duncan ~~Joanne Baird~~ Manchester house was involved in further discussion with key government departments and the Ministry of Social Development visits the organisation quarterly, however no further funding was available and these contracts had not been increased since 2012.

- Council had assisted with seed money in the counselling and meth programmes. However Mid-Central District Health Board and the Primary Health Organisation were currently not providing any form of support or funding for these initiatives.
- A paid fundraiser had been employed to assist with procurement of donations, and a campaign for funders to promote and partner with Manchester House.

SINCOSS – Ruth Dalziell

Ruth Dalziell spoke to their accountability report, noting the following:

- Ongoing support for the initiative to have a dedicated Feilding, Apiti and districts bus service/route implemented was noted.
- The Social Issues updated Directory database was looking for a repository - it was advised this could be made publicly available from the Information Centre's website.

SuperGrans Manawatū Charitable Trust – Joanne Baird

Joanne Baird spoke to their accountability report, noting the following:

- Service provision was for all age ranges, not just the elderly.

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- Cooking workshops were the most popular classes and had been extended to meet the demand.

Councillor Shane Casey left the meeting 11:01am and returned at 11:03am

Te Manawa Family Services – Anti Bullying – Sarah Scott

Sarah Scott spoke to their accountability report, noting the following:

- Staff changes had impacted on the service delivery of the contract for the Anti-Bullying programme with no anti-bullying education programme work undertaken for some time. The coordinator advised a review of the programme was underway. As yet, no rural schools had been visited.
- The coordinator's role was for 10 hours per week.
- iCan's Bystander Education Programme would run in local schools, namely North Street School and St Josephs School near the end of Term 2 2020)and at Feilding Intermediate School in 2021.

Te Manawa Family Services – Youth & Parenting – Dave Dawber, Lynne Devonshire

Dave Dawber and Lynne Devonshire spoke to their accountability report.

Following conclusion of the presentation of accountability reports by the organisations attending, it was noted that although it was mandatory for funding recipients to provide a report to the committee, it was not mandatory for them to attend the meeting and speak to the report. It was noted that a representative of the Palmerston North Surf Lifesaving Club would be attending the 19 March 2020 Council meeting to speak during public forum.

In considering the accountability reports, the committee asked that further information be provided as follows:

- Feilding and Districts Promotion Inc: A breakdown of the 'other income' item in financial report was required.
- Te Manawa – Family Services: clarification of the number of programme participants.

RESOLVED

That the following Partnership Fund 12-month accountability reports for the period 1 July 2018 – 30 June 2019 be received and noted:

- **Feilding Brass**
- **Feilding and Districts Youth Board**
- **Feilding Community Patrol**
- **Manawatū District Neighbourhood Support**
- **Manawatū Historic Vehicle Collection Trust**
- **Manawatū Rural Support Service**
- **Manchester House Social Services Society**
- **Palmerston North Surf Life Saving Club**
- **Social Issues Network Council of Social Services**

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- **SuperGrans Manawatū Charitable Trust**

Moved by: Councillor Alison Short

Seconded by: Mayor Helen Worboys

CARRIED

Councillor Shane Casey abstained from voting.

RESOLVED

That the following Partnership Fund 12-month accountability report for the period 1 July 2018 – 30 June 2019 be received subject to receiving a breakdown of financial income from the financial report:

- **Feilding District Promotion Inc**

Moved by: Mayor Helen Worboys

Seconded by: Councillor Shane Casey

CARRIED

RESOLVED

That the following Partnership Fund 12-month accountability report for the period 1 July 2018 – 30 June 2019 be received subject to clarification on the number of programme participants:

- **Te Manawa – Family Services**

Moved by: Councillor Hilary Humphrey

Seconded by: Councillor Shane Casey

CARRIED

CFC 20/007 COMMUNITY DEVELOPMENT STRATEGY – PRIORITY SERVICES

Report of the General Manager Community Strategy dated 12 February 2020 seeking review of the schedule of proposed priority services that link to the actions contained within the Community Development Strategy and to recommend to Council its adoption.

The meeting adjourned at 12:01pm and resumed at 12:05pm.

Community Development Adviser Janine Hawthorn and Project Delivery Manager Michael Hawker shared a gap analysis illustrating where Feilding and District Promotion's service provision currently sat against the proposed priority services list.

RECOMMENDED

That the Council adopts the revised Schedule of Priority Services which link to the actions contained within the Community Development Strategy to assist the

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Community Development Assessment Panel in evaluating priority service proposals submitted by organisations for Community Development funding.

Moved by: Councillor Steve Bielski

Seconded by: Councillor Alison Short

CARRIED

CFC 20/008 SCHEDULE OF FUNDING APPLICATIONS

Report of the General Manager – Community and Strategy dated 13 February 2020 providing a schedule of funding applications that have been received and processed under delegated authority in accordance with the Community Development Policy for the period 1 January to 13 February 2020.

RESOLVED

That the Community Development Committee receives and notes the schedule of applications received and processed under delegated authority in accordance with the Community Development Policy for the period 1 January to 13 February 2020.

Moved by: Councillor Hilary Humphrey

Seconded by: Councillor Shane Casey

CARRIED

CFC 20/009 MEETING CLOSURE

The Chairperson declared the meeting closed at 12:49pm