



Council Agenda

Wednesday 18 February 2026, 8:30 am

The meeting will be held at Manawatu District Council Chambers, 135 Manchester Street, Feilding, and a video recording made available on

www.mdc.govt.nz



MEMBERSHIP

Chairperson

His Worship the Mayor, Michael Ford

Deputy Chairperson

Councillor Grant Hadfield

Members

Councillor Bridget Bell
Councillor Shelley Dew-Hopkins
Councillor Rob Duindam
Councillor Colin Dyer
Councillor Sam Hill
Councillor Raewyn Loader
Councillor James McKelvie
Councillor Jerry Pickford
Councillor Andrew Quarrie
Councillor Alison Short



Shayne Harris
Chief Executive

ORDER OF BUSINESS

	PAGE
1. MEETING OPENING	
Cr Alison Short to open the meeting.	
2. APOLOGIES	
3. CONFIRMATION OF MINUTES	6
<i>Recommendation</i>	
<i>That the minutes of the Council meeting held 04 February 2026 be adopted as a true and correct record.</i>	
4. DECLARATIONS OF INTEREST	
Notification from elected members of:	
4.1 Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and	
4.2 Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968	
5. PUBLIC FORUM	
There is no public forum speakers scheduled for this meeting.	
6. PRESENTATIONS	
6.1 PRESENTATION - REPRESENTATIVE FUND - JUNIOR INTERNATIONAL CANOE POLO TOURNAMENT	
Elleanor King will be in attendance speaking to Council	
6.2 PRESENTATION - REPRESENTATIVE FUND - ITF TAEKWON-DO WORLD CHAMPIONSHIPS	
Bailey Jeffery will be in attendance speaking to Council	
7. NOTIFICATION OF LATE ITEMS	
Where an item is not on the agenda for a meeting, that item may be dealt with at that meeting if:	
7.1 The Council by resolution so decides; and	
7.2 The Chairperson explains at the meeting at a time when it is open to the public the reason why the item is not on the agenda, and the reason why the discussion of the item cannot be delayed until a subsequent meeting.	

8. RECOMMENDATIONS FROM COMMITTEES

There are no recommendations from committees.

9. NON-COUNCIL MEETINGS – FOR INFORMATION

9.1 COMMITTEE AND GROUP MEETINGS – FOR INFORMATION

Minutes of the following Council Committees, Community Committees and Youth Council meetings are uploaded to the Council’s website, as they become available.

Liaison councillors will have the opportunity to provide a verbal update.

The below meetings took place from 09 February to 17 February 2026:

COMMUNITY COMMITTEE MEETINGS	
Glen Oroua-Taikorea Community Committee	• 17 February 2026
Hiwinui Community Committee	• 17 February 2026
Kimbolton Community Committee	• 9 February 2026
Kiwitea Community Committee	• 16 February 2026
Sanson Community Committee	• 12 February 2026
Tangimoana Community Committee	• 16 February 2026
Waituna West Community Committee	• 11 February 2026
https://www.mdc.govt.nz/about-council/committees-and-organisations/community-committees-and-plans	

10. OFFICER REPORTS

10.1 FEILDING & DISTRICT PROMOTION - SIX-MONTH REPORT (9.00AM) 18

Report of the General Manager – Community

10.2 PRIORITY SERVICE CONTRACTS - ANNUAL REPORTS X 4 (10.00AM) 39

Report of the General Manager – Community

Presentations:

- Youthline Central North Island Inc.- Brian Devonshire
- Neighbourhood Support Manawatū- Nicky Birch
- Age Concern Palmerston North and District- Julie Macdonald
- Himatangi Beach Community Patrol- Dave Jack

11. CONSIDERATION OF LATE ITEMS

12. PUBLIC EXCLUDED BUSINESS**COUNCIL TO RESOLVE:**

That the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Confirmation of Public Excluded Minutes – 04 February 2026
2. Sale of part of 10 Eyre Street, Feilding

That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
13. Confirmation of Minutes; 04 February 2026	<p><i>To consider the accuracy of the minutes of the public excluded Council meeting on 04 February 2026.</i></p> <p><i>Any changes to previous minutes may require members to discuss the content of the public excluded session.</i></p>	s48(1)(a)
14.1 Sale of part of 10 Eyre Street, Feilding	<i>7(2)(i) To enable Council to continue business during commercial negotiations</i>	s48(1)(a)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

16. MEETING CLOSURE

MEETING MINUTES	
COUNCIL	TIME
WEDNESDAY 04 FEBRUARY 2026	8:30 AM

Minutes of a meeting of the Council held on Wednesday 04 February 2026, which commenced at 8.30 am at the Manawatū District Council Chambers, 135 Manchester Street, Feilding.

PRESENT:

Mayor Michael Ford	Chairperson
Councillor Bridget Bell	Via Zoom
Councillor Shelley Dew-Hopkins	
Councillor Rob Duindam	
Councillor Colin Dyer	
Councillor Grant Hadfield	
Councillor Sam Hill	
Councillor Raewyn Loader	
Councillor James McKelvie	
Councillor Jerry Pickford	
Councillor Andrew Quarrie	
Councillor Alison Short	

IN ATTENDANCE:

Shayne Harris	Chief Executive
Wiremu Greening	Acting General Manager – Infrastructure
Frances Smorti	General Manager – People and Corporate
Lyn Daly	General Manager – Community
Amanda Calman	Chief Financial Officer
Ash Garstang	Governance and Assurance Manager
Karyn Crawley	Community Operations Adviser
Helen King	Grants Connector

MDC 25-28/104

MEETING OPENING

MDC 25-28/105

APOLOGIES

There were no apologies.

MDC 25-28/106

CONFIRMATION OF MINUTES

RESOLVED

That the minutes of the Council meeting held 17 December 2025 be adopted as a true and correct record.

Moved by: Cr Colin Dyer

Seconded by: Cr Sam Hill

CARRIED (11-0)

Cr Grant Hadfield abstained from voting

MEETING MINUTES	
COUNCIL	TIME
WEDNESDAY 04 FEBRUARY 2026	8:30 AM

MDC 25-28/107

DECLARATIONS OF INTEREST

There were no declarations of interest.

MDC 25-28/108

PUBLIC FORUM

There were no requests for public forum.

MDC 25-28/109

PRESENTATION – REPRESENTATIVE FUND – BALLARAT CUP (FOOTBALL)

Saskia Symonds was in attendance speaking to Council. Highlights:

- This is Australia's largest all female football competition. The team finished 3rd out of 96 teams
- Saskia hopes to join Palmerston North United this year

MDC 25-28/110

PRESENTATION – REPRESENTATIVE FUND – 2025 ASIA PACIFIC CUP CANOE POLO CHAMPIONSHIP

Brandon Weston was not present.

MDC 25-28/111

NOTIFICATION OF LATE ITEMS

There were no late items of business notified for consideration.

MDC 25-28/112

RECOMMENDATIONS FROM COMMITTEES

There were no recommendations from committees.

MDC 25-28/113

COMMITTEE AND GROUP MEETINGS – FOR INFORMATION

The following Council Committees, Community Committees and Youth Council meetings were notified for information. 17 December 2025 and 2 February 2026:

COMMUNITY COMMITTEES	
Halcombe Community Committee	• 2 February 2026
Himatangi Beach Community Committee	• 22 January 2026

MEETING MINUTES		TIME
COUNCIL		
WEDNESDAY 04 FEBRUARY 2026		8:30 AM

Pohangina Valley Community Committee	• 17 December 2025
Rongotea Community Development Group	• 2 February 2026
Sanson Community Committee	• 15 January 2026
Tangimoana Community Committee	• 17 December 2025 • 19 January 2026

Liaison Councillors provided brief updates on their respective Committees.

- Halcombe – Cr Jerry Pickford. The triennium meeting was held recently. They have 11 members, with a good age range. The existing Chair, Treasurer and Secretary were re-elected.
- Himatangi – Cr Jerry Pickford. Only 3 members turned up, so no official meeting.
- Pohangina – Cr Bridget Bell. Discussed elections coming up for the Committee. There continues to be an issue around the school bus. Cr McKelvie is also working on this issue.
- Rongotea – Cr James McKelvie. Bit of a mix up in times. The new Committee re-elected Lance Berry as Chair. School bus is also an issue.
- Sanson – Cr Andrew Quarrie. There was discussion around the Sunday market, and hopefully the opposing parties have come together a bit more on this.
- Tangimoana – Cr James McKelvie. The December meeting went well. They mentioned their concerns around speeding near the beach access. Officers are looking into the possibility of putting up a sign to make the speed limit here clearer. The Committee are also concerned about fire bans and looking at getting a fire sign showing the current risk. Bus issues here as well.
- Liaison Councillors for Marae – Cr Bridget Bell. The celebration at Taumata o Te Rā on Saturday. This marae is willing to work with a new elected member, which will be announced later. Other marae still need to decide on which councillor they would like to work with. The marae collectively are looking forward to hosting the Māori queen at Parewahawaha marae this year. After this kaupapa is finished, we will get more certainty around liaison councillors.

MDC 25-28/114

ESTABLISHMENT OF THE CREATIVE COMMUNITIES FUNDING PANEL

Report of the General Manager – Community seeking Council to establish the Creative Communities Funding Panel and to appoint elected member representatives to it.

RESOLVED

1. **That the Council establishes the Creative Communities Funding Panel and appoints the following two elected members:**
 - **Councillor Raewyn Loader**

MEETING MINUTES	
COUNCIL	TIME
WEDNESDAY 04 FEBRUARY 2026	8:30 AM

- **Councillor James McKelvie**

2. **That the attached terms of reference document for the Creative Communities Funding Panel be adopted by Council without amendment.**

Moved by: **Cr Grant Hadfield**

Seconded by: **Cr Rob Duindam**

CARRIED (12-0)

MDC 25-28/115

MANAWATŪ COMMUNITY TRUST STATEMENT OF EXPECTATION 2026/2027

Report of the General Manager – Community seeking Council approval of the Statement of Expectations for the 2026 to 2027 year for Manawatū Community Trust.

RESOLVED

That Council approves the Manawatū Community Trust Statement of Expectations for the 2026 to 2027 year, as amended:

- **MCT will not have access to funding from LGNZ**

Moved by: **Cr Alison Short**

Seconded by: **Cr Colin Dyer**

CARRIED (12-0)

MDC 25-28/116

CONSIDERATION OF LATE ITEMS

There were no late items notified for consideration.

MDC 25-28/117

PUBLIC EXCLUDED BUSINESS

RESOLVED

That the public be excluded from the following parts of the proceedings of this meeting, namely:

1. **Confirmation of Public Excluded Minutes**
2. **Release of Public Excluded Items**

That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official

MEETING MINUTES	
COUNCIL	TIME
WEDNESDAY 04 FEBRUARY 2026	8:30 AM

Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
13. Confirmation of Minutes; 17 December 2025	<p><i>To consider the accuracy of the minutes of the public excluded Council meeting on 17 December 2025.</i></p> <p><i>Any changes to previous minutes may require members to discuss the content of the public excluded session.</i></p>	s48(1)(a)
14.1 Release of Public Excluded Items	<p>s7(2)(a) – privacy</p> <p>s7(2)(h) – commercial activities</p> <p><i>This report includes notes on public excluded resolutions that may not be approved for release into the public forum.</i></p>	s48(1)(a)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

Moved by: Mayor Michael Ford

Seconded by: Cr Shelley Dew-Hopkins

CARRIED (12-0)

The meeting went into public excluded session at 8.58 am. For items MDC 25-28/118 to MDC 25-28/120 refer to public excluded proceedings. The meeting returned to open session at 9.03 am.

The meeting was adjourned at 9.03 am.

The meeting was reconvened at 10.34 am.

MEETING MINUTES	
COUNCIL	TIME
WEDNESDAY 04 FEBRUARY 2026	8:30 AM

MDC 25-28/121

PRIORITY SERVICE CONTRACTS - ANNUAL REPORTS

Report of the General Manager – Community seeking Council approval to receive these reports.

Every three-years Council makes Priority Services funding available to the community. Applications that meet the criteria in Manawatū District Council's Community Development Policy are considered. Successful organisations enter into a three-year Priority Service Contract with Council and are required to report to Council on their performance against agreed performance measures at six-monthly and 12-monthly intervals.

The Priority Service Contracts for the previous triennium ended on 30 June 2025. This report presents the 12-month reports for the final period of 1 July 2024 to 30 June 2025 from four of the 18 contracted organisations.

Presentations from:

- SnapBACK Gym- Charmaine Saua and Tanneeka Howe
- Te Manawa Family Services- Kyley Davies
- Feilding and Districts Arts Society- Eris Newson

RESOLVED

That Council receives the 12-month Priority Service Contract reports for the period ending 30 June 2025 from:

- **SnapBACK Gym**
- **Te Manawa Family Services**
- **Feilding and Districts Arts Society**

Moved by: Cr James McKelvie

Seconded by: Cr Sam Hill

CARRIED (12-0)

MDC 25-28/122

CONFIRMATION OF PUBLIC EXCLUDED RESOLUTIONS IN OPEN SESSION

MDC 22-25/1313 – Feilding Civic Centre Appointment of Trustees (18 September 2025)

RESOLVED

That the Council:

MEETING MINUTES	
COUNCIL	TIME
WEDNESDAY 04 FEBRUARY 2026	8:30 AM

1. *Appoints Sandra Crosbie as a Feilding Civic Centre Trustee from 01 October 2025 to 30 September 2028.*
2. *Appoints Sarah Manthel as a Feilding Civic Centre Trustee from 01 October 2025 to 30 September 2028.*

Moved by: Cr Alison Short

Seconded by: Cr Stuart Campbell

CARRIED (11-0)

MDC 22-25/1314 Contract Award Recommendation – Rongotea Wastewater Pumpstation Construction (18 September 2025)

RESOLVED

1. *That the Council authorise the award of contract MC 1888, Separable Portion 2B, to Max Tarr Infrastructure Engineers Ltd for Rongotea Wastewater Centralisation – Rongotea Pump Station Construction, for the sum of three million, one hundred and eleven thousand, seventy-six dollars and forty-one cents (\$3,111,076.41) plus GST.*
2. *That a contingency amount of four hundred thousand dollars (\$400,000.00) plus GST is approved, to be spent only upon written instruction from the Engineer to the Contract.*

Note: This project is funded through wastewater renewal budgets which are depreciation funded via rates.

Moved by: Cr Lara Blackmore

Seconded by: Cr Colin McFadzean

CARRIED (11-0)

MDC 22-25/1317 Recommendation from the CE Employment Committee – Consideration of Chief Executive Reappointment (18 September 2025)

RESOLVED

That on the basis of the review and other relevant factors considered, the Council offers to the incumbent Chief Executive a further appointment for a second term not exceeding two years, commencing upon the expiry of the current term (i.e. that a two year extension be offered).

Moved by: Cr Lara Blackmore

Seconded by: Cr Michael Ford

MEETING MINUTES	
COUNCIL	TIME
WEDNESDAY 04 FEBRUARY 2026	8:30 AM

CARRIED (8-1)

ARC 22-25/249 Cash Handling Audit (25 September 2025)

RESOLVED

That the Audit & Risk Committee:

1. *Receives the Cash Handling Audit report completed by Grant Thornton in July 2025.*
2. *Notes the management actions agreed to address the findings.*

Moved by: Cr Lara Blackmore

Seconded by: Mr John Fowke

CARRIED (6-0)

ARC 22-25/250 Fraud Awareness Review (25 September 2025)

RESOLVED

That the Audit & Risk Committee:

1. *Receives the Fraud & Corruption Gap Analysis reported completed by Deloitte in August 2025.*
2. *Notes the management actions agreed to address the findings.*

Moved by: Cr Lara Blackmore

Seconded by: Cr Alison Short

CARRIED (6-0)

ARC 22-25/251 Information Services Security and Audit Update (25 September 2025)

RESOLVED

That the Information Services Security and Audit Update report, containing progress updates on the penetration test issue resolution, be received.

Moved by: Mr John Fowke

Seconded by: Cr Grant Hadfield

CARRIED (6-0)

MEETING MINUTES	
COUNCIL	TIME
WEDNESDAY 04 FEBRUARY 2026	8:30 AM

ARC 22-25/252 MDC Key Project Status Report (25 September 2025)

RESOLVED

That the MDC Key Project Status Report is received.

Moved by: Cr Stuart Campbell

Seconded by: Mr John Fowke

CARRIED (6-0)

MDC 22-25/1340 Late Report – Gas Procurement September 2025 (02 October 2025)

RESOLVED

That the Council enter a gas supply contract with Contact Energy Limited with an annual value of up to Four Hundred and Twenty Eight Thousand, One Hundred and Forty Three dollars (\$428,143) plus GST for a seven-year term commencing 1 October 2025 until 30 September 2032.

Note: The total value of this contract is up to Two Million, Nine Hundred and Ninety Seven Thousand and One Dollars (\$2,997,001) plus GST.

Note: The gas consumed at Council facilities is an operational cost which is funded via rates.

Moved by: Mayor Helen Worboys

Seconded by: Cr Colin McFadzean

CARRIED (11-0)

MDC 22-25/1343 Tender Award Recommendation – Turners Road Culvert (02 October 2025)

RESOLVED

That the Council:

1. *Authorise the award of contract MDC 1111-4 Separable Portion C to Stringfellow Contracts Ltd to construct the Turners Road Bridge, for the sum of nine hundred and ninety-one thousand, two hundred and thirteen dollars and fifty cents (\$991,213.50) plus GST.*
2. *Approve a contingency amount of one hundred and twenty thousand dollars (\$120,000) plus GST, to be expended only upon written instruction of the Engineer to the Contract.*

MEETING MINUTES	
COUNCIL	TIME
WEDNESDAY 04 FEBRUARY 2026	8:30 AM

Note: This project utilises existing budgets. It is debt funded, and costs will be recovered through a combination of rates and development contributions.

Moved by: Cr Grant Hadfield

Seconded by: Cr Michael Ford

CARRIED (12-0)

MDC 22-25/1344 CEDA Appointment of Directors (02 October 2025)

RESOLVED

That Council approves:

- *That advertising commences seeking directors for the Central Economic Development Agency Board.*

That Council notes that:

1. *Two director's terms expire on 31 December 2025, of which one is a director who has completed one term, and the other is a director who has completed a second term.*
2. *That the CEDA Electoral College will make a recommendation to a future Council meeting as to whether the interviewing process will be for one or two directors, after having considered the re-appointment process in the "CEDA Appointment of Directors Policy" where first term directors can be appointed without requiring an interview subject to the criteria in the Policy being met.*

Moved by: Cr Lara Blackmore

Seconded by: Mayor Helen Worboys

CARRIED (12-0)

MDC 25-28/014 Sale of Council Land at 79 South Street, Feilding (29 October 2025)

RESOLVED

1. *That the Council disposes of 'real property', by entering into a sale and purchase agreement for the sale of 2,947 square metres (more or less), legally described as Lot 1 Deposited Plan 573030 (Record of Title 1042220) with Rangitikei Valley Trust for the purchase price of four hundred and seventy-five thousand dollars (\$475,000) plus GST (if any).*

AND

2. *That the Chief Executive be delegated all powers necessary to conclude the transaction including settling the final conditions of sale, imposing any*

MEETING MINUTES	
COUNCIL	TIME
WEDNESDAY 04 FEBRUARY 2026	8:30 AM

reasonable covenants, and anything else necessary to execute an Agreement for Sale and Purchase and complete the transfer of the land.

Moved by: Cr Grant Hadfield

Seconded by: Cr Shelley Dew-Hopkins

CARRIED (9-0)

Cr's Bell, Hill, and Loader abstained from voting on the motion

MDC 25-28/053 Manfeild Park Annual Report 2024-2025 (19 November 2025)

RESOLVED

That the Manfeild Park Trust Annual Report to 30 June 2025 be received.

Moved by: Mayor Michael Ford

Seconded by: Cr James McKelvie

CARRIED (11-0)

MDC 25-28/080 CEDA Appointment of Directors (03 December 2025)

RESOLVED

That the Council:

1. *Approves the increase in directors from five to six, which is consistent with the allowable number of directors in the Central Economic Development Agency Appointment of Directors Policy.*
2. *Re-appoints Katie Brosnahan as director of Central Economic Development Agency, for a second term, until 31 December 2028.*
3. *Appoints Colin McFadzean as director of Central Economic Development Agency until 31 December 2028.*
4. *Appoints Antony Heywood as director of Central Economic Development Agency until 31 December 2028.*
5. *Notes the cost for the additional director (\$25,000pa) is not budgeted. CEDA will be required to fund this from operational funding.*

Moved by: Mayor Michael Ford

Seconded by: Cr Jerry Pickford

CARRIED (11-0)

MEETING MINUTES		
COUNCIL		TIME
WEDNESDAY 04 FEBRUARY 2026		8:30 AM

MDC 25-28/081 Awahuri Forest Kitchener Park Trustee Recruitment (03 December 2025)

RESOLVED

That Council:

1. *Accepts Paul Simpson's resignation from the Awahuri Forest Kitchener Park Trust as a trustee effective from 04 December 2025.*
2. *Approves appointment of Bessie Nicholls for a further six months to 30 June 2026.*
3. *Approves the Trust's recommendation to appoint Jo Morris as Chair of Awahuri Forest Kitchener Park Trust from 01 January 2026.*
4. *Approves a recruitment process is commenced early in 2026 for up to three trustees.*

Moved by: Mayor Michael Ford

Seconded by: Cr James McKelvie

CARRIED (11-0)

MDC 25-28/123

MEETING CLOSURE

The meeting was declared closed at 11.44 am.

Meeting Video

<https://www.mdc.govt.nz/about-council/meetings-agendas-and-minutes/videos-of-council-and-committee-meetings/manawatu-district-council-meeting-videos>

Council

Meeting of 010 - 18/02/2026: Council

Business Unit: Community

Date Created: November 3, 2025

Feilding & District Promotion - Six-month Report

Purpose Te Aronga o te Pūrongo

To present the Feilding & District Promotion six-month report for the period 1 July 2025 to 31 December 2025 for acknowledgement, in accordance with the letter of agreement to Feilding & District Promotion for the annual \$500,000 grant funding received from Manawatū District Council.

Recommendations Ngā Tūtohinga

That the Council acknowledge receipt of the Feilding & District Promotion Six-Month Grant Funding Performance Report for the period ending 31 December 2025.

Report prepared by:

Ross Patching

Development Navigator

Approved for submission by:

Lyn Daly

General Manager - Community

1 Background Ngā Kōrero o Muri

- 1.1 Council has funded Feilding & District Promotion (FDP) for many years to deliver events, business support and advocacy, district promotion, and information centre services.
- 1.2 At the Council meeting on 6 June 2024, Council asked that Officers bring back a paper for Council to consider with options for the future delivery of events, business support and advocacy, district promotion, and information centre services beyond June 2025. At this time FDP was operating under a Priority Services Contract with Council valued at \$436,000 per annum.
- 1.3 A paper was presented to Council on 5 December 2024 with options and Council agreed that:

- An operational grant be allocated to FDP of \$500,000 plus CPI, for a 3-year period from 01 July 2025 – 30 June 2028.
- The operational grant was increased from \$436,000 from the previous year by \$64,000 to include new specific initiatives within the Town Centre that aim to activate the space.
- FDP continue to develop, and provide, the information service collateral but that Council’s Manawatū Community Hub Libraries (MCHL) team deliver the customer facing information centre services (effective from March 2025).
- The grant is provided for FDP to deliver the following four areas of focus:

Description	Activities supported by an operational grant
Community Events	<p>Support community run events through:</p> <ul style="list-style-type: none"> • Advocacy: Encouragement to promote in the right places and the right mediums; • Event Promotion: Helping to put community events on EventFinda, posters put up around town, promoting events on social media, a monthly events calendar in the Feilding & Rangitikei Herald, manage the What’s On section of the feilding.co.nz website, manage the information signs at the entrances to Feilding, and any other actions to support event promotion; • Design: Help with design if required by community events; • Coordination and/or delivering a minimum of 5 events that bring the community together, support economic development, and celebrate the uniqueness of our district. Some examples include: <ul style="list-style-type: none"> ○ Rural Day ○ Christmas Carnival and Parade ○ Have a Go Days ○ Manawatū Hunt event ○ Biennial Business Awards ○ Kids ‘N Country (in conjunction with Rural Games); and • Coordination of the Saleyard Tours (managing volunteers, etc).
Town Centre Activation	<p>As a minimum, activate the Town Centre by:</p> <ul style="list-style-type: none"> • Coordinating and/or delivering a minimum of 6 events that bring the community to the Town Centre; • Management of the Friday Farmers Market in the Square; • Encouraging bookings in the grassed quadrant and market quadrant throughout the year, and coordinate events at Manfeild Park, Feilding Civic Centre, Manawatū Community Hub Libraries, Coach House Museum, etc to flow into the Town Centre; • Organising regular Eat Street events; • Coordinating shop local campaigns; • Managing the MDC supplied street flags in the CBD; • Encouraging more buskers to play on the footpath outside businesses (with Council and the business’ approval);

	<ul style="list-style-type: none"> • Administering removable furniture (e.g. bean bags) and games for use in the Square; and • Encouraging building owners and tenants to show pride for Feilding.
Networking Support	<p>As a minimum, support the local businesses in the Manawatū District by:</p> <ul style="list-style-type: none"> • Delivering a Bi-Annual Business Awards; • Organising/coordinating monthly networking events (including Biz@5 events); • Coordinating shop local campaigns; • Administering the CBD Security contract on behalf of Council; • Leading the security camera project for Feilding; • Helping businesses navigate the services and training that CEDA and the Chamber of Commerce provide; • Helping to attract new businesses to the Manawatū District; • Celebrating new businesses in the Manawatū District; and • Developing a relationship with the businesses to understand their needs, aspirations and concerns, and advise Council on topics of concern.
District Promotion	<p>Promote the Manawatū District through:</p> <ul style="list-style-type: none"> • Social media campaigns; • Coordination of information about the District (what's on, where to eat, where to stay) to inform the Feilding Information Centre at Te Āhuru Mōwai; • Develop promotional material (e.g. flyers) to advertise what to do, where to stay, where to eat, etc to stock the brochure stand at the Feilding Information Centre at Te Āhuru Mōwai; • Managing the feilding.co.nz website, including the databases of businesses and clubs/groups in the district; • Facilitate, encourage and maintain a “what's on” calendar of events and activities for the community to consume; • Create an annual advertising programme across all mediums promoting our town centre – key messages are shop local, free parking, no traffic lights, friendly service etc.

2 Strategic Fit Te Tautika ki te Rautaki

2.1 The services delivered by Feilding & District Promotion align with all six of Council's strategic outcomes.

2.1.1 FDP supports a place to belong and grow by enabling and promoting community events and activities that bring people together and support social and cultural wellbeing.

2.1.2 FDP works alongside Council, community groups, businesses and partner organisations, contributing to a future planned together through collaborative planning and delivery of events, business support and district promotion activities.

- 2.1.3 Town centre activation, event delivery and promotion support an environment to be proud of by encouraging positive use of public spaces and enhancing the overall vibrancy of Feilding's town centre.
- 2.1.4 By activating existing town centre, FDP supports infrastructure fit for future by helping maximise the use and value of Council-owned assets and public spaces.
- 2.1.5 FDP's business support, networking, events and district promotion activities contribute to a prosperous, resilient economy by supporting local businesses, increasing visitation and encouraging economic activity within the district.
- 2.1.6 FDP's delivery of agreed services through a clearly defined operational grant and reporting framework supports value for money and excellence in local government by providing transparency of outcomes and accountability for the use of public funding.

3 Discussion and Options Considered Ngā Matapakinga me ngā Kōwhiringa i Wānangahia

- 3.1 Council officers acknowledge and appreciate the efforts of the FDP Board and Manager in maintaining open communication and working collaboratively with Council in particular providing advice and support for the Town Centre Refresh project. For example FDP supported the Flagtrax replacement and flag design, Coreflute temporary signage project which highlighted events in the district and the support on the introduction of the pedestrian crossing between the Market and Grass quadrants.
- 3.2 Council also notes the efforts of FDP to engage with other partner organisations such as Manfeild Park, the Feilding Civic Centre, Coach House Museum, and the Central Economic Development Agency (CEDA) to collaborate efforts to the benefit of the community. An example is supporting Manfeild Park to promote their Manfeild Live event.
 - The FDP Board and team have worked hard to develop more events for the community to enjoy and to use their promotional services to support events managed by others.
 - Some highlights of the last six months include:
 - 156 community events supported which is an increase of 51 compared with the same timeframe last year
 - growth across digital platforms, including a 51.86% increase in website engagement and a combined social media reach of 2.47 million views
 - delivered or collaborated on 12 major events in addition to the weekly operation of the Feilding Farmers Market and Sale Yard Tours
 - Biz@5 events and the very successful and sold out Business Impact Awards.

4 Risk Assessment Te Arotake Tūraru

- 4.1 There are no risks that Council are aware of at present associated with the recommendation to receive this report. Feilding & District Promotion has fulfilled its

reporting obligations and no decision is being sought that would alter service delivery or create new risk.

5 Engagement Te Whakapānga

Significance of Decision

5.1 The Council's Significance and Engagement Policy is not triggered by matters discussed in this report. No stakeholder engagement is required.

Māori and Cultural Engagement

5.2 There are no known cultural considerations associated with the matters addressed in this report. No specific engagement with Māori or other ethnicity groups is necessary.

Community Engagement

5.3 While there is no community engagement associated with this report for Council, FDP's services involve engagement with the community and seeking feedback to understand satisfaction with the services delivered.

6 Operational Implications Ngā Pānga Whakahaere

6.1 There are no operational implications with this report.

7 Financial Implications Ngā Pānga Ahumoni

7.1 The funding for the annual operational grant of \$500,000 plus CPI is budgeted through to the end of the agreed period of 30 June 2028.

8 Statutory Requirements Ngā Here ā-Ture

8.1 FDP has provided a satisfactory 6-month report that outlines its performance against the agreed areas of focus set by Council for the 3-year period.

9 Next Steps Te Kokenga

9.1 FDP will present their annual report for the period 01 July 2025 to 30 June 2026 to a Council meeting in Aug 2026.

10 Attachments Ngā Āpitihanga

- FDP Six Monthly report from July 2025 to December 2025.



Feilding
& District
PROMOTION INC

SIX MONTH COUNCIL REPORT

JULY 2025 - DECEMBER 2025

EXECUTIVE SUMMARY

JULY - DECEMBER 2025

During the period of July to December 2025, Feilding & District Promotion (FDP) continued to strengthen community vibrancy, economic activity, and district identity through extensive event support, strategic marketing, and strong business engagement. This period saw significant growth in community event activity, increased digital reach, and the successful delivery of a diverse calendar of FDP-led initiatives. Partnerships with local organisations, businesses, and regional stakeholders remained central to our work, enabling us to amplify community participation and enhance Feilding's profile as a welcoming and dynamic district.

FDP supported 156 community events during this six-month period an increase of 51 events compared with the same timeframe last year demonstrating the growing demand for local engagement and the value of our promotional support. Our marketing platforms continued to perform strongly, with substantial growth across Facebook and website engagement, reinforcing our role as the district's primary source of "What's On" information.

FDP delivered or collaborated on 12 events during this period, an increase of 7 events compared to the same period last year. Alongside the weekly management of the Feilding Farmers Market and Sale Yard Tours. These events contributed significantly to community connection, seasonal vibrancy, and regional visibility. Business engagement also remained a core focus, with regular Biz@5 events, workshops, and targeted communication supporting a well-connected and informed business community.

Together, these achievements reflect FDP's ongoing commitment to strengthening Feilding's identity, supporting local businesses, and fostering a vibrant, connected community.

FDP REPORTING

JULY - DECEMBER 2025

COMMUNITY EVENTS - GENERAL SUPPORT

During the period July to December 2025, Feilding and District Promotion (FDP) proudly supported 156 community events, representing an increase of 51 events compared with the same period in the previous year.

The growth in event support highlights the district's expanding event landscape and FDP's central role in supporting successful cultural, sporting, recreational, and community activities. Community events play a vital role in enhancing district vibrancy, strengthening social wellbeing, and contributing to local economic activity.

Support included event listings, social media promotion, poster distribution, signage, and guidance on leveraging local media. Events ranged from large-scale gatherings such as the **Feilding Craft Market**, **Manawatū Diwali**, and the **NZ Road Relay Championships**, to smaller community-led initiatives like **Paint 'N' Sip**, **Memory Walk**, **Show N Shine** and **Gin & Tassels**.

Event organisers consistently expressed appreciation for FDP's support, noting increased visibility, strong attendance, and positive community engagement. These efforts continue to enhance district vibrancy, social wellbeing, and economic activity.

By championing events like these, FDP continues to strengthen Feilding's vibrancy.

FEEL GOOD STORIES: COMMUNITY FEEDBACK

Gin & Tassels at Civic Centre - 2 August

The show was wonderful, a great success through and through. We are delighted with how it all came together. The support of the Feilding and District Promotions is very much appreciated and well worth the investment. People were seeing our signs and posters about the place, some also heard our show being mentioned on the Breeze radio as part of the local calendar announcements which I can only imagine came from your website. Thank you so much for everything you do. Lauren

156
COMMUNITY EVENTS
SUPPORTED

+49% FROM THE PREVIOUS PERIOD

Truckers Big Day Out - Manchester Square - 27 September

Thanks so much for helping us out, to get our little event out there and promoted around town. You're doing a fantastic job and please pass on my thanks to Evan for his efforts and to McCarthys for their support as well. We are very grateful for that! Reached out for a sponsor for signage, i.e. McCarthy Transport Contractors Ltd | Central Logistic Services Ltd

Diwali at Civic Centre - 11 October

On behalf of Bhartiya Samaj Lower North Island Trust, I would like to sincerely thank you for your wonderful support during Diwali. Your help played an important role in making the celebration such a memorable success for our community.

Show N Shine - Riders Against Cancer, Manchester Square - 2 November

Thank you for promoting our event on your What on Page and Facebook we appreciate it. The Day ran smoothly and we managed to raise \$4000 for Manawatu Cancer Society which was gratefully received. Thank you so much for having us. Rachel Garratt - R.A.C - Riders Against Cancer Inc

Spring into Feilding Car Show at Manchester Square - 15 November

Thanks Denise. This seems to become a monster, and word is getting around fast and plentiful. Thanks for your promotion.

FDP CREATED & MANAGED EVENTS - TOWN ACTIVATION

FDP created, managed and activated 12 events in the town centre and surrounds during the period July - December. An increase of 7 events for the same period last year. The Feilding Farmers Market continued to thrive, averaging 26 stallholders and 1,200 visitors weekly. FDP also welcomed a new Farmers Market Manager, Megan Wishnowsky, following a careful recruitment process. FDP also ensured street flags were maintained year-round, and supported multiple partner events that activated the Square. These initiatives collectively strengthened vibrancy, foot traffic, and community engagement in the Town Centre. +71% FROM THE PREVIOUS PERIOD

12

**EVENTS
CREATED & MANAGED -
TOWN ACTIVATION**

Summary of the 12 Events;

Feilding Impact Awards - 30 August

This event remains a highlight on the business community's calendar and provides an important opportunity to identify, acknowledge, and celebrate the significant contributions that local businesses, organisations, and individuals make to our district.

In 2023, we introduced a refreshed approach to the awards, placing greater emphasis on recognising those who create meaningful impact. The response was overwhelmingly positive, and feedback confirmed that the changes were both valuable and effective.



Building on this success, we continued with a similar approach this year while introducing several enhancements—beginning with a new name. To better reflect the purpose and spirit of the event, the awards were renamed the Feilding & District Impact Awards. A small number of refinements were also made to the award categories to ensure they remained relevant and inclusive.

A series of lead-up events supported engagement and participation, including:

- **Biz@5 Launch** in May 2025, attended by 56 people
- **Application Workshop**, introduced for the first time to help nominees meet the judges and gain clarity on how to prepare a strong application

Nominations received:

- Business nominations:
 - 2025: 98 nominations (68 businesses)
 - 2023: 121 nominations (79 businesses)
- People nominations:
- 2025: 30
- 2023: 57

While total entry numbers were lower than the previous year, the overall quality of submissions improved. The shift from a “mystery shop” style of customer-service judging to an application-based assessment of impact suits some more than others within our community, but it ultimately provides a clearer reflection of those making a genuine difference in Feilding and the wider district.

Gala Dinner:

- Sold-out event with 408 attendees
- Strong positive feedback and well received by the community
- Sincere thanks extended to the nine local business sponsors, seven judges, and volunteers
- Minor judging criteria adjustments planned for 2027

Rural Day - 3 October

A FREE community event celebrating rural heritage and providing school holiday activities for locals and visitors from outside our region.

- Visitors: approx 4,000
- School children participating in competitions: 213
- Businesses involved in competitions: 56
- Volunteers: 35



Feel-Good Stories:

- *Good morning Crew, Congratulations to all concerned for a very successful Friday in the C B D. The majority of people who attend these events are oblivious to the work that it takes to make these days run so well. From gumboot throwing, to shearing, to having our Member of Parliament sifting through lambs tails, to having a pet parade, it makes the day exciting for all.*
- *Awesome day out promoting our rural roots! Congrats and thanks to the FDP team and all the businesses and volunteers who made it happen.*

Eat Street; October – November

We've now completed our first full year of delivering Eat Street events, and we're excited to continue this into year two. Eat Street has become a vibrant way to bring our community together through food and entertainment, activate the town square in a meaningful way that supports long-term economic growth, and provides a platform for satellite businesses. We're excited to continue offering this experience for our community.

- **October 5th:** **34 stalls, approx 1,500 visitors**
- **November 9th:** **52 stalls, approx 2,000 visitors**



Feel-Good Stories:

- *Congratulations to all concerned for a very successful Sunday in the C B D Sunday, when a band is pumping out Neil Diamond, while the crowd enjoy their Sunday snack. Everyone having a leisurely day, with the occasional foodie losing a bit of sauce from their hamburger. Great for the District and a special satisfaction to all the organisers.*

October FAST in the Square – 24 October

FDP partnered with the Manawatu Car Club to host a vibrant **“Show n Tell & Meet the Drivers”** event in the town square. Around 20 cars and 3 trucks were showcased, giving locals the chance to connect with drivers and explore the vehicles up close. This free community event drew an impressive crowd, with approximately **500 people attending** and enjoying the atmosphere.

Farmers Market Fiasco – 7 November

The fantastic team from Centrepoint Palmerston North joined us at the Farmers Market, engaging with our stallholders before performing a lively teaser of their upcoming show right in the heart of the market. Their performance sparked excitement and energy, creating a real buzz that boosted both their show and the atmosphere of our Farmers Market.

Peta Mathias - November

This event was created to offer our community something truly special, drawing clear connections to the Feilding Farmers Market and highlighting the importance of this weekly gathering as a place of connection, celebration, and pride in our locally produced food. The event faced challenges with ticket sales, as there were many competing activities across the district at the same time. However, those who attended thoroughly enjoyed the experience and are likely to become strong advocates for FDP and our vision of Feilding as a great place to live. The luncheon provided an excellent showcase and promotion of our vibrant Farmers Market. Peta Mathias herself remarked that "Feilding has it going on!" – a sentiment she shared on her own Facebook page (see below), further helping to put Feilding on the map.

- **Book launch, 13 November 80 pax**
- **Farmers Market Lunch, 14 November 60 pax**

Feel-Good Stories:

- *Peta Mathias -*

Thank you to Feilding & District Promotion for inviting me down to the bucolic south to launch my book 'It's Been Six Weeks Since My Last Confession'. Thank you specially to Sarah who organised it all.

What a gorgeous town and what gorgeous people - every single person in Feilding is gorgeous. We did 2 events - one in the evening in the middle of nowhere and one the next day to celebrate the farmer's market. I went to the stock auction and in one of the pics you may spot someone who is not really there to buy a sheep. We love farmer's markets because local growers are our lifeblood and the produce is local and seasonal.

- *Thank you so much for the tickets for the Peta Mathias book launch. Nicola and I thoroughly enjoyed ourselves - what an inspiration Peta is. The organisation was spot on - well done.*



Feilding Christmas Carnival & Parade - 14 December

Manawatu biggest and best Christmas Parade and Carnival. A day for the community to enjoy and get into the festive season. It provides FREE activities as well as paid for the community to enjoy. It supports local and satellite businesses by bringing 1,000's to town.

- **Visitors: approx 8,000**
- **Number of floats that attended: 61**
- **Number of stalls registered: 116**
- **Volunteers: 35**



Feel Good Stories -

- Just wanted to say what a fantastic job on the Xmas parade. I was in the library hub this morning and the staff were all buzzing around saying how fantastic it was and the best one by far. Also had family and friends come and attend from all over and said the same. According to them some of the school floats were amazing, the stalls and the entertainment. So, I just wanted to pass on how amazing everyone thought it was and a huge achievement.
- Big Barrel Owner – in parade float. Came to office Monday to personally to thank everyone for a great day / parade etc and would like to be involved next year. They went through 8 pallets of water bottles – want to be in middle next year.
- MOKI Jewellery- Loved our day out in Feilding, always a fantastic vibe and all those amazing floats in the parade.

Kiwi Classic in the Square - 18th & 19th December

FDP partnered with the Kiwi Classic to bring added vibrancy to the town square and help promote their weekend event at Manfeild. Tui Teka—The Horseman, entertainer, mentor, and all-round showman—rode into Feilding Town Square on his legendary trick horse, Kingston. He performed a series of crowd-pleasing tricks and handed out free tickets to the weekend's activities. The activation generated fantastic energy and drew a strong crowd.

Special Xmas Farmers Market - 19th December

A larger market was delivered across two quadrants, featuring a range of school holiday activities including large outdoor games, a Christmas craft table, face painting, and a photo opportunity with Mrs Claus.

Special Xmas Fresh Produce Farmers Market - 23rd December

To better serve our community, an additional market was held on Tuesday 23 December, ensuring locals could complete their last-minute Christmas shopping, as the final Friday market fell six days before Christmas.

Feilding Farmers Market - Every Friday

The Feilding Farmers Market is a cornerstone of Feilding & District Promotions' work, fostering vital connections within our community. It plays a key role in bridging the rural-urban divide and strengthening the grower-consumer relationship—elements that are essential to the uniqueness of our region. The market reflects and reinforces the agricultural heritage that makes our community distinctive.

Visitor and stallholder numbers remain steady, with an average of 26 stallholders and approximately **1,200 visitors** each week. Enquiries from prospective businesses continue, including both those that meet market criteria and those that do not. The introduction of Eat Street has provided an excellent alternative platform for businesses that fall outside the Farmers Market framework.

Alongside welcoming new and returning stallholders each season, FDP continues to enhance the vibrancy of the market through larger and themed events. Highlights this year included Daffodil Day, the Farmers Market Fiasco teaser performance, a visit from national food personality Peta Mathias, and our annual Christmas Market. To better serve our community, an additional market was held on Tuesday 23 December, ensuring locals could complete their last-minute Christmas shopping, as the final Friday market fell six days before Christmas. Themed days remain an important driver of community engagement, and there is strong potential to expand these offerings more regularly throughout the year.

During this period, we farewelled our Farmers Market Manager due to personal reasons. Given the importance of the market as a weekly community anchor, FDP took a careful and considered approach to recruitment. After a five-month search, we were delighted to welcome Megan Wishnowsky to the role in November. She has embraced the position with enthusiasm and brings a strong skill set that will help elevate the market even further. We are excited about the development opportunities ahead in 2026.

Saleyard Tours – Every Friday

Our Sale Yard Tours continue to be one of Feilding's signature attractions, offering an experience that is truly unique to our town. This point of difference sets us apart from neighbouring centres and consistently attracts interest from international visitors, students, Massey University groups, Probus clubs, and many others.

228
VISITORS
LOCAL, NATIONAL &
INTERNATIONAL VISITORS

Between July and December 2025, the tours hosted **228 visitors**. While this is a slight decrease compared with the same period in 2024, the difference is attributed to a single large school group of 100 students who attended in December 2024.

Challenges

A key challenge moving forward is ensuring strong succession planning for our exceptional team of tour guides. Their knowledge, enthusiasm, and passion are central to what makes these tours so memorable.

Key Focus

In the year ahead, we will focus on targeted campaigns and marketing initiatives aimed at schools and community groups to encourage greater participation and support the long-term sustainability of the tours.

BUSINESS SUPPORT

Between July and December 2025, FDP delivered a comprehensive programme of networking, business support, and advocacy. Monthly Biz@5 events and specialist workshops ensured regular opportunities for business connection and celebration. FDP welcomed thirteen new businesses or owners, providing personal support, visibility through the Ontrack newsletter, and integration into the wider network. Partnerships with the Chamber of Commerce and CEDA strengthened access to training and development, while ongoing communication with 663 business contacts kept the business community informed and engaged. FDP continued to administer the CBD Security Contract, providing daily reporting and monthly summaries, and led significant progress on the district's CCTV project.

These efforts reinforce FDP's role as a trusted connector, advocate, and facilitator for the Manawatū business community.

Note: FDP also delivered a district-wide Shop Local campaign (please refer to next section; Marketing & District Promotions) and a successful **Feilding & District Impact Awards** (please refer to section above; FDP Managed & Created Events) for our business community.

Business Networking Functions & Opportunities

FDP successfully organized at least one networking event per month, sometimes two. Events ranged from Biz@5 catch-ups to specialized workshops.

- **July:** Biz@5 at Christmas Barn (40 attendees)
- **August:** Biz@ 5 at Feilding Fire Station (32 attendees)
- **August:** Feilding & District Impact Awards: Gala Dinner (408 attendees)
- **September:** Biz@5 Feilding Art Centre (26 attendees)
- **October:** Biz@5 Totally Vets (35 attendees)
- **November:** Biz@5 FDP Xmas & Farewell to Helen Worboys (attended 130)
- **December:** FDP AGM (25 attendees)

Additionally, FDP hosted Lunch n Learn sessions in partnership with the **Manawatu Chamber**, as well as **CEDA Business Workshops**, supporting business education and development.

Feel Good Stories -

Christmas Barn – Early in 2025 I started attending the Biz @5 events hosted by local businesses and FDP. The team were really welcoming and we enjoyed getting to meet different business owners in the area. A wonderful initiative and we look forward to attending more in 2026. We were fortunate to be able to host one of these events in July and the FDP team shot a short video of the evening. This video was then posted in September just prior to us opening for the season in October. Wow what a response!! The last time I checked it was the most viewed video on FDP's facebook page for 2025 with over 600 likes, and we received so much positive feedback from this one post. All season we have had visitors arriving saying they saw the post and having not been out to see us before, they were encouraged by the post to visit. We are incredibly grateful for this level of exposure in the Manawatu region, its priceless!! We have found the team at FDP absolutely lovely to work with and hope there will be an opportunity in the future to work together.

New Businesses / Owners

Between July and December 2025, FDP proudly welcomed thirteen new businesses, new business owners, and businesses moving into new premises across the Feilding community. Each newcomer is personally greeted through a visit or phone call, featured in our monthly Ontrack newsletter, and provided with a welcome pack full of useful local information. They are also invited to join our business database to stay connected with upcoming events, opportunities, and community updates.

New Businesses:

Novus Feilding, Kazzas Country Café, Exterior Wash, Strategize, Tremains, Sundae Bakery & Café, Fix Medix Mobile, Discount Mart, Fuel Supply Ltd, Tile Warehouse

Businesses with New Owners or New Premises:

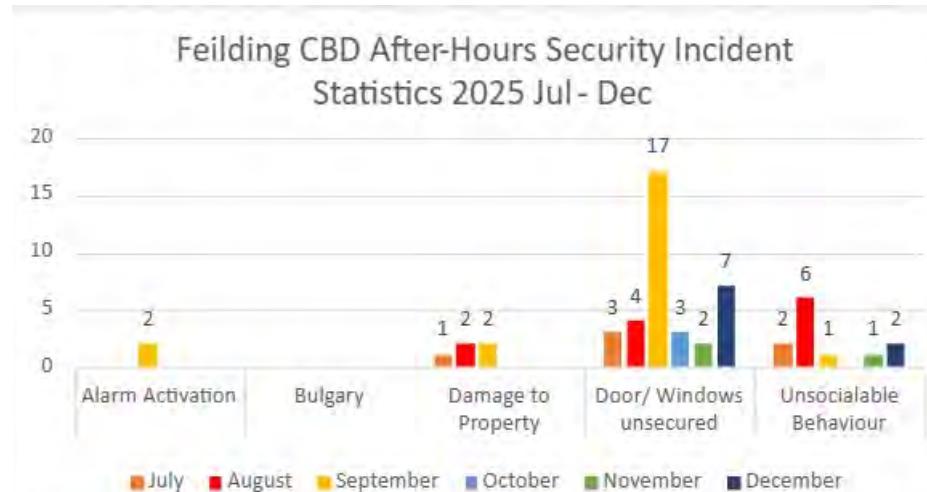
Tart Hairdressing, Local Food, ManCold

Advocacy

Played an active facilitation role in bringing together key local stakeholders to support the development and success of Feilding First. FDP has acted as a neutral connector between businesses, community groups, event organisers, and local institutions, ensuring open lines of communication and shared understanding of how the publication can serve the wider district.

Council-Operated CBD Security Contract

First Security's Foot Patrol operates nightly from approximately 8:00pm to 2:00am, seven days a week, supporting our commitment to a safe and welcoming CBD. This initiative is funded primarily by CBD ratepayers (80%), with the remaining (20%) covered by general rates. FDP oversees the patrols, ensuring timely reporting and issue tracking. Each morning, FDP receives an electronic report from the patrol guards detailing the areas covered and any incidents observed (see graph below). Any issues identified are then followed up with the affected business, either through a visit or a phone call. To enhance transparency and engagement, FDP shares monthly summaries via the Ontrack Newsletter and invites feedback from local businesses, though none has been received to date.



CCTV Project

Phase 1 – includes the Rollout of 7 ANPR Cameras across 5 locations to cover the key entry and exit points to Feilding. The priority for the ANPR cameras is based on identifying stolen cars, as criminals committing crime against our community don't have a tendency to use their own vehicles while committing crime.

For the remaining part of Phase 1 to be launched the work remaining is.

1. Final project governance documents which will finalised by a refreshed CCTV sub-committee.
2. Running in parallel to this work is the site location approvals from Council, NZTA and or land owners. A hardware supplier who holds the necessary NZ Police approval and agreements has been identified, as well as a preferred install contractor.
3. Also running in parallel to this is the necessary corridor access documents, which will allow for the camera maintenance to run smoothly and confirm of signage locations.

Finally planning of Phase 2 of the project will start in March 26.

The newly formed subcommittee have confirmed the terms of reference for their working group this will includes:

- Governance oversight of phase 1 of the project, specifically to review and adopt the required legal framework. The Technology and supplier selection part of Phase 1 has already been concluded.

- Review options for legal entity holding, i.e Charitable Trust and make recommendation to FDP Executive Board. This will include discussions regarding District Wide overview and entity holding, including liaison with District Community Committees and other stakeholder groups.

- Phase 2 – Review and recommend approach for technology and locations etc

Note: It is likely that any previously installed but not commissioned equipment will included in Phase 2

CCTV – Subcommittee

2 x Police Reps (O/C Feilding Station & Delegate)

3 x FDP Board Reps (Evan Tull, Mark Marsden & Gareth Edwards)

FDP General Manager (Sarah Gilbertson)

1 x MDC Elected Member (Rob Duindam)

1 x MDC Ops Member (Ross Patching)

DISTRICT PROMOTIONS & MARKETING

FDP successfully delivered ‘District Promotion’ through a coordinated multimedia approach that significantly increased the visibility of Feilding & District. Social media performance exceeded expectations, generating nearly **2.5 million views** and surpassing follower targets.

Website engagement grew by **51.86%**, reinforcing **feilding.co.nz** as the district’s primary source for **What’s On** information and business listings. FDP maintained an accurate and comprehensive events calendar, produced promotional materials for the Information Centre with fortnightly visits to provide updates. Overall, FDP’s work strengthened district identity, supported community participation, and enhanced the vibrancy of Feilding’s town centre.

Across our media and marketing platforms we continue to champion local events, attractions and business.

- We significantly strengthened our digital efforts in the first six months of the financial year by focusing on consistent tactics, active engagement, and timely promotion of our district events, attractions and information.
- Keeping our website current and relevant remained a priority as we continued to leverage our platforms as the go-to source for “What’s On” with everything to see and do in Feilding & Rural Manawatū.
- Committing to the new local newspaper Feilding First has been a priority and continuation of our multimedia strategy to meet our diverse audience everywhere – not just online.

Seasonal growth in Q2 - spring and summer brought more community events, activities, and opportunities including an increased number of FDP organised events. FDP marketing remained aligned with these trends, resulting in continued steady growth across all platforms.

Social Media Statistics

Achieved goal to grow Followers by year end to **9000** for FDP and **5000** for Farmers Market.

FDP Facebook Page -
Followers: **8,376**
JULY 2025

9,610 **+15%**
DECEMBER 2025

FM Facebook Page -
Followers: **4,678**
JULY 2025

5,070 **+8.5%**
DECEMBER 2025

Month	Views	Posts #	Top Performers	Views
Jul	274,000	120	Mahi Monday Himatangi Beach Holiday Park	48,600
Aug	281,000	120	Impact Award Winners	48,600
Sep	496,900	119	Mahi Monday Christmas Barn	79,606
Oct	586,300	141	Mahi Monday Gracies 80th	74,399
Nov	391,800	56	Classic Car Show in the Square	56,200
Dec	442,600	79	Mahi Monday Raceway Court Motel	76,576

For the reporting period July to December, FDP Facebook page received almost two and half million views **2,474,000**.

Mahi Monday - spotlight on business continues to create the greatest engagement

Mahi Monday, Business Testimonials

Brent @ ManCold – A big thanks to Feilding Promotions on your recent FB post which highlighted Manawatu Cold Storage. The feedback we have received has been fantastic. It certainly has raised awareness about our growing business, and since the post, we have had several enquiries about employment opportunities.

Kerry @ Gracies – Thank you for your support re our 80th birthday celebrations at Gracies Clothing store. We were overwhelmed with your support and generosity, which helped us to have a successful event.

And to the people of the Manawatu and surrounding area for their support. Thankyou.

Website Statistics

Website engagement increased **51.86%** over the previous six months, reaching a total of **143,239 v 94,150** visits.

Month	Visits	Top 3 web pages visited
Jul	16,431	Impact Award, Whats On, Media Survey
Aug	27,027	Impact Awards, Whats On, Business Directory
Sep	24,396	Rural Day, Whats On, Biz Directory
Oct	23,896	Home, Rural Day, Biz Directory
Nov	26,665	Whats On, Christmas Carnival, Farmers Market
Dec	24,824	Christmas Carnival, Whats On, Business Directory

Shop Local Campaign - Grocery Grab

The Spring Buy Local campaign - encouraging residents of the Manawatū District Council to shop, dine, and spend locally on Saturdays. Target more locals to shop local - those who work outside the district or have limited weekday availability.

Friendly Feilding's Super Saturday's promotion ran for ten weeks, from 4 October to 6 December. During this period, any Saturday purchase, of any value, made at participating stores qualified customers to enter a draw to win one of three Grocery Grabs at the locally owned New World supermarket. The Grocery Grabs took place on Saturday 13 Dec in time for the school and summer holiday period.

This concept was established from a focus group made up of local businesses.

30 x Feilding CBD Retailers participated.

1000's Entries Received

Business Feedback...

- *"I think it was a brilliant promo, well advertised etc unfortunately we just got so busy on Saturdays that our staff were not able to process entries"*
- *"I think the Saturday promotion was a good idea and hopefully bought in business, times are tough"*
- *"Ensure the participating businesses are doing their part in also advertising the events and actively informing customers"*
- *"We enjoyed participating in this event and sharing around the other businesses that participated"*
- *"It is just a real shame a lot didn't attempt to make the event greater by widely promoting it"*

FDP Investment:

\$7,500 (\$3,500 prizes, \$4,000 marketing).

FDP Reflection:

For a campaign like this to succeed, full participation from businesses is essential. As this sits outside FDP's control, it may be more effective to redirect our resources toward a broader local campaign, one that highlights what Feilding has to offer, encourages shopping local, or even explores initiatives such as a shift in coordinated retail hours. These ideas would, however, form a separate project.

FDP is currently considering alternative ways to utilise the allocated marketing budget to better support our local businesses, and a focus group of local businesses is being established to guide this work.



Council

Meeting of 18 February 2026

Business Unit: Community
Date Created: 11 November 2025

Priority Service Contracts - Annual Reports

Purpose Te Aronga o te Pūrongo

Every three-years Council makes Priority Services funding available to the community. Applications that meet the criteria in Manawatū District Council's Community Development Policy are considered. Successful organisations enter into a three-year Priority Service Contract with Council and are required to report to Council on their performance against agreed performance measures at six-monthly and 12-monthly intervals.

The Priority Service Contracts for the previous triennium ended on 30 June 2025. This report presents the 12-month reports for the period 1 July 2024 to 30 June 2025 from four of the 18 contracted organisations. Council is asked to receive these reports.

The following organisations will present to Council:

- Youthline Central North Island Inc.- Brian Devonshire
- Neighbourhood Support Manawatū- Nicky Birch
- Age Concern Palmerston North and District- Julie Macdonald
- Himatangi Beach Community Patrol- Dave Jack

Recommendations Ngā Tūtohinga

That Council receives the 12-month Priority Service Contract reports for the period ending 30 June 2025 from:

- Youthline Central North Island Inc
- Neighbourhood Support Manawatū
- Age Concern Palmerston North and District
- Himatangi Beach Community Patrol

Report prepared by:

Helen King
Grants Connector

Approved for submission by:

Lyn Daly
General Manager- Community

1 **Background Ngā Kōrero o Muri**

- 1.1 Council commenced its first Community Development Strategy and new Community Development Policy on 1 January 2020. This included a Community Development Fund to procure Community Development Priority Services Contracts from community and voluntary organisations whose outcomes directly contribute to the delivery of the Community Development Strategy.
- 1.2 As a result of the Community Development Policy, an Assessment Panel was established to consider procurements for the Community Development Strategy delivery via Priority Service Contracts. Council gave delegated authority to the Assessment Panel to assess Priority Service Contract bids and to make a decision. The Assessment Panel was originally made up of the Chairperson and Deputy Chairperson of the former Community Development Committee, the General Manager – Community and the Community Wellbeing Manager.
- 1.3 To prepare for the procurement of the Priority Service Contracts and assist the Assessment Panel in assessing the proposals, Council conducted a series of Workshops to determine what the priority services would be and provide guidance on the procurement process.
- 1.4 Council was comfortable with direct procurement taking place when there was one sole provider of the service identified. Council was to tender for all others.
- 1.5 For the information of Council, the Assessment Panel was amended in 2024 following the dis-establishment of the District Development Committee and included three elected members, the General Manager – Community, the Community Wellbeing Manager and Her Worship the Mayor as ex officio.

2 **Strategic Fit Te Tautika ki te Rautaki**

- 2.1 The report and decision being sought aligns with the priorities of Council, as laid out in the Long-term Plan:

A place to belong and grow: by supporting organisations and services that allow people to feel safe, be connected and inclusive and be actively engaged in community activities that encourage social and cultural wellbeing for everyone.

A future planned together: ensuring meaningful input from contracted organisations so we work together to make our whānau and communities better and plan for a positive future for the district.

Value for money and excellence in local government: we focus on doing our best for the community by supporting organisations that improve quality of life for residents and enhance their life choices.

An environment to be proud of; we support organisations who protect and care for our the Manawatū's natural and physical resources.

3 Discussion and Options Considered Ngā Matapakinga me ngā Kōwhiringa i Wānangahia

3.1 Following assessment of the proposals received, Council entered into priority service contracts with the following 18 organisations for the period ending 30 June 2025.

- Age Concern Palmerston North and Districts.
- Awahuri Forest Kitchener Park Trust
- Feilding and District Art Society
- Feilding Community Patrol
- Himatangi Beach Community Patrol
- Manawatū Historic Vehicle Collection Trust
- Manawatū Riding for the Disabled
- Manawatū Rural Support Services
- Manawatū Tenants Union
- Manchester House Social Services
- Neighbourhood Support Manawatū
- Palmerston North Surf Lifesaving Club
- Plant to Plate Aotearoa
- SnapBACK Gym
- St John Feilding Area Committee (ambulance)
- Te Manawa Family Services
- Whatunga Tuao – Volunteer Central
- Youthline Central

3.2 Council's contract with Whānau Ātaahua Beautiful Families Trust ended in 2023/24. 2024/25 funding was not uplifted as the organisation was wound down.

3.3 Council's contract with Awahuri Forest Kitchener Park Trust was only partially spent as the Trust only completed seven-months of the contracted work.

3.4 In accordance with the Community Development Policy, the 12-monthly reports presented by priority service contract holders, are to be received by Council. This reporting is an opportunity for Council to monitor progress against the Results Based Accountability (RBA) performance measures agreed to and included in the contracts.

3.5 Report templates were developed for each of the 18 organisations to capture the data required to report against the agreed RBA performance measures as well as any narrative in support of this data. These templates mirror the RBA performance measures contained within each of the schedules which form part of the respective contracts.

3.6 Having report templates ensures consistent reporting by contracted organisations and allows Council to see the progress being made on services being delivered against the

level of investment it made and how much this investment has been of benefit to the community.

3.7 Below is a summary of performance for each of the four organisations presenting in their 12-month report.

Youthline Central North Island Inc:

- Funding: \$10,000 per annum for the provision of the Standing Tall - Te Hauora Hinengaro o te Rangatahi - Mental Health Wellbeing Programmes, Mentoring and Counselling Service. Reporting requirements were met, the required information provided and Council was acknowledged as a funder in the organisation's annual report, in accordance with funding conditions.
- Delivery: A total of 618 rangatahi engaged in the programme, 605 (98%) completed the programme and 129 (21%) of these came from the Manawatū district. A total of 1,289 mentoring and counselling sessions were also delivered across the programme.
- Client experience/outcomes:
 - 95% of the clients who completed the survey were "highly satisfied" or "satisfied" with the support that they received.
 - 81 % of the clients who completed the survey "strongly agreed" or "agreed" that they had learned new life skills as a result of attending the mentoring and counselling sessions.
 - 84% of the clients who had completed the survey agreed that they were better able to make positive life change choices as a result of attending the mentoring and counselling sessions.
- Demand and Change: The organisation noted that over the last 12 months there is a growing demand in numbers accessing their in-house and remote services. The organisation also noted the complex issues of those attending for instance clients in Feilding rural areas are finding it difficult to get appropriate mental health wellbeing support.

Neighbourhood Support Manawatū

- Funding: \$25,000 per annum towards community engagement and membership and emergency preparedness. This includes but is not limited to engaging new members and volunteers, participation in community events and the maintenance of an emergency skills register that can be called upon in a situation where additional assistance is needed. Reporting requirements were met, the required information provided and Council was acknowledged as a funder in the organisation's annual report, in accordance with funding conditions.
- Delivery:
 - There were 33,900 residents noted in the district, with 3,919 of them (12%) being on the Neighbourhood Support Manawatū (NSM) database. Of these 1,672 are registered as rural and 2,444 are registered as urban.
 - 71 activities were undertaken to engage new members resulting in 304 people (8%) signing up.

- 61 volunteers are registered as NSM coordinators, with 191 people recorded on the vulnerable persons register.
- 67 communities of interest have been engaged with 6 (9%) coming from the rural area. N.B communities of interest are defined in the report as street / area groups, as determined by each coordinator; this can also be a rural community committee if the volunteer agrees to it.
- 230 members are recorded in the Emergency skills register with 120 (52%) of these being located in rural areas. This register is a part of NSM's database held for Emergency Management teams to access so they may be able to offer extra or specific assistance to people in an affected area.
- Client experience/outcomes:
 - 225 members (6% of total) "strongly agreed" or "agreed" they find their connection with NSM valuable
 - 38 volunteers who answered the survey (representing 62% of the total volunteers) "strongly agreed" or "agreed" that volunteering for NSM has a positive impact for their street/group.
 - 118 respondents "strongly agree" /" agree" they feel engaged for emergency preparedness.
- Funding and Capacity: Securing adequate funding has been challenging and has affected staff hours and the upward trend of membership and face to face engagement events. Securing volunteers is also increasingly difficult.

Age Concern Palmerston North and District

- Funding: \$10,000 per annum for the delivery of Age Concern Visiting Service to seniors so clients will feel less lonely and socially isolated and more connected to their community. There were variances and non-reporting against the contract, with satisfaction survey-based data not being provided from 01 January- 30th June 2025. The full report acknowledges that the visiting service has underperformed in meeting target numbers citing systemic and geographical barriers as obstacles and that the services being delivered were different to those originally agreed. Council was identified as a funder in the organisation's annual report which is a condition of funding.
- Delivery. A total of 9 clients received an AVS (Age Concern Visiting Service) and there were 251 visits completed in total.
- Client experience/outcomes:
 - 100% of clients who answered the client satisfaction survey (5 in total) identified that they were satisfied or highly satisfied with the AVS services.
 - 100% of clients (5 in total) strongly agreed or agreed that they felt valued as a result of having an AVS visit.
 - 100% of clients (5 in total) strongly agreed or agreed that they felt more connected as a result of having an AVS visit.

- Resources and Capacity: The visiting service coordinator is a 0.5 FTE employee, and it was recognised that to provide a well-supported service in rural areas an increase in hours is required, though there is currently no financial resource for this. The awareness of this service in rural communities remains low, and volunteer recruitment and retention remains difficult.

Himatangi Beach Community Patrol.

- Funding: \$3,500 per annum for patrol services for Himatangi Beach and Community and individuals who use the beach. Reporting requirements were met, the required information provided and Council was acknowledged as a funder in the organisation's annual report, in accordance with funding conditions.
- Delivery: A total of 14 volunteers engaged in patrol activities totalling 770 hours on patrol with five incidents reported to the police.
- Volunteer experience/outcomes:
 - 100% (14) of the eligible volunteers (successfully police vetted) were trained in community patrol.
 - Of the volunteers who answered the training satisfaction question in the survey (14) 100% responded that they were "highly satisfied" or "satisfied" with the content and delivery of the training they received.
- Capacity and support: The membership of the patrol remained at 14 this year. A new Police Liaison commenced in April and has been attending monthly meetings.

4 Risk Assessment Te Arotake Tūraru

4.1 Key risks: Council's key risk is that Priority Service Contract funding does not translate into the intended community outcomes within the contract term. This may occur where contracted organisations experience changes in capacity, capability, governance, staffing, demand, or other funding that affects their ability to deliver the agreed service levels and performance measures.

4.2 Potential impacts for Council: If these risks eventuate, Council may experience one or more of the following:

- contracted performance measures not met and/or outcomes not achieved;
- unspent or misaligned expenditure against contract deliverables;
- reduced service continuity for residents and impacts on community wellbeing;
- reputational risk where expectations of delivery are not met; and
- additional time and cost to manage contract issues, variations, or transition to alternative provision (where available).

4.3 Controls and mitigations: Council manages these risks through:

- contract schedules with clear deliverables, performance measures, reporting requirements, and funding conditions;
- six-monthly and 12-monthly reporting to identify delivery issues early and support timely response;

- relationship management oversight by the Grants Connector/contract manager that includes check-ins with providers;
- remedial actions agreed and monitored if required
- contract variation and/or withholding or recovery of unspent funds if required.

5 Engagement Te Whakapānga

Significance of Decision

5.1 The Council’s Significance and Engagement Policy is not triggered by matters discussed in this report. No stakeholder engagement is required.

Māori and Cultural Engagement

5.2 There are no known cultural considerations associated with the matters addressed in this report. No specific engagement with Māori or other ethnicity groups is necessary.

Community Engagement

5.3 Community engagement is not required for this report.

6 Operational Implications Ngā Pānga Whakahaere

6.1 There are no operational implications with this report.

7 Financial Implications Ngā Pānga Ahumoni

7.1 The budget for the Priority Services Grants for the period ending 30 June 2025 was \$252,833.

7.2 This budget is made up as follows:

- **\$10,000 – Age Concern Palmerston North**
- \$5,833 – Awahuri Forest Kitchener Park Trust.
original funding was \$10,000 but Trust refunded 5 months of funding totalling \$4167
- \$10,000 – Feilding and District Art Society
- \$3,500 – Feilding Community Patrol
- **\$3,500 – Himatangi Beach Community Patrol**
- \$15,000 – Manawatū Rural Support Services
- \$20,000 – Manawatū Historic Vehicle Collection Trust
- \$5,000 – Manawatū Riding for the Disabled
- \$5,000 – Manawatū Tenants Union
- \$60,000 – Manchester House Social Services
- **\$25,000 – Neighbourhood Support Manawatū**
- \$15,000 – Palmerston North Surf Life Saving Club

- \$10,000 – Plant to Plate Aotearoa
- \$10,000 – SnapBACK Gym
- \$10,000 – St John Feilding Area Committee
- \$30,000 – Te Manawa Family Services – Youth and Parenting Programme
- \$5,000 – Whataunga Tuao - Volunteer Central
- **\$10,000 – Youthline Central North Island Inc.**

7.3 The four organisations represented in this paper (highlighted above) relate to \$48,500 of the annual priority services fund.

8 Statutory Requirements Ngā Here ā-Ture

8.1 The organisations who have entered into a priority service contract with Council have contractual obligations to furnish Council 12-monthly reports for the life of the contract which expired on 30 June 2025.

9 Conclusion Whakatepenga

9.1 Representatives from the four organisations referred to in this report will be in attendance at this Council meeting.

9.2 The remaining 5 priority services holders who are yet to present will attend Council meetings in March 2026 to speak to their 12-month report and will be available to answer questions.

10 Attachments Ngā Āpitihanga

Priority Service Contract reports for

- Youthline Central North Island Inc
- Neighbourhood Support Manawatū
- Age Concern Palmerston North and District
- Himatangi Beach Community Patrol



RESULTS BASED ACCOUNTABILITY REPORT

1 July 2024 to 30 June 2025

- Performance Measures - Data
- Performance Measures – Report
- RBA Schedule
- Financial Report

Youthline Central RBA Data Report

Performance Measures	01 Jul-31 Dec	01 Jan-30 Jun	Total
How much: Quantity of effort			
Total # rangatahi engaged in the programme	410	208	618
Total # rangatahi who complete the programme	400	205	605
% rangatahi who complete the programme	98%	99%	98%
Total # rangatahi that complete the programme who come from the Manawatū District	75	54	129
% rangatahi that complete the programme who come from the Manawatū District	19%	26%	21%
Total # mentoring and counselling sessions delivered	824	465	1289
How Well: Quality of effort			
# clients who identified they were highly satisfied or satisfied with the support they received	370	204	574
% clients report they are highly satisfied or satisfied with the support they received	93%	100%	95%
Better Off? Effect of effort			
# clients who strongly agreed or agreed they have learnt new life skills as a result of attending the mentoring and counselling sessions (numerator)	379	110	489
% clients who strongly agreed or agreed they have learnt new life skills as a result of attending the mentoring and counselling sessions (SK,S)	95%	54%	81%
# clients who strongly agreed or agreed they are better able to make positive life change choices as a result of attending the mentoring and counselling sessions (numerator)	399	110	509
% clients who strongly agreed or agreed they are better able to make positive life change choices as a result of attending the mentoring and counselling sessions (AO,S)	100%	54%	84%

Youthline Central
Results Based Accountability Narrative Reporting
1 July 2024 to 30 June 2025

Describe the key factors impacting on the performance measures.
Over the past 12 months we are still seeing a growing demand, in numbers accessing our in house and remote services and the complexities of those attending where there is especially high demands from the smaller rural communities, who historically don't have the same supports as larger communities this is mainly driven by the more complex mental health issues, of depression, anxiety, self-harming and suicidality being experienced by the many youth and their families today, not only in the larger town of Feilding but more so in the more rural towns where we see those out there who are struggling and having challenges getting appropriate mental health wellbeing support due to many factors some being financial or due to living in more remote smaller towns with little or no appropriate mental wellbeing services.
Briefly describe any ideas or approaches you may have to improve or accelerate your performance.
Due to complexities within some group work we saw the need to do more one-on-one checks in which showed that personal circumstances were affecting our participants' wellbeing. Issues ranged from not only anxiety, self-harming and suicidality but also relationship and family issues to having stable accommodation and worrying about what they will do with their spare time. Participants were divided into groups and had discussions around barriers that affect their mental health and different coping strategies they use. Through discussions and reflection, some participants shared their journey – such as family, struggles and milestones. Facilitators were privileged to hold that space and watch some of the participants be vulnerable and speak in front of the group. From this we see the need to expand our social worker work force to help rangatahi navigate life to be able to go forward with the new skills and abilities they learn once the challenges that once held them back are worked through with them their family whanau and the social worker
Please provide a detailed explanation of any non-reporting or variances in reporting against the contract.
N/A

<p>Is there anything else that you need to bring to our attention?</p>	
<p>No all going well getting good response from local schools and good engagement from rangatahi attending our group programs and intentional peer support mentoring in schools and in-house also with our counselling services in-house</p>	
<p>Do you have a success story that you would like to share? (This may include a case study, video clip, presentation or other).</p>	
	
<p>To whom it may concern,</p> <p>Youthline has worked closely with the students at North Street School for several years and not only have we thoroughly enjoyed this relationship, but it has been of huge benefit to our students in need.</p> <p>We have a number of students who are currently working on a weekly basis with a Youthline Mentor. I am always being asked by students if their Mentor is coming in this week, as it is clearly an important part of their school week.</p> <p>For our older students to have an older person, other than a parent or teacher, to build a trusting relationship with, and to help them navigate life as it is for them, is essential not only for their wellbeing, but also their safety. At times we have been able to directly address safety issues due to input from Youthline.</p> <p>The Youthline Mentors have at times also become part of a team of outside agencies working within our school to support specific individuals. Their input at these meetings is extremely valued and helps keep the students' needs at the front and centre of decision making.</p> <p>As well as working directly with students, the Youthline team has an open and honest relationship with myself as the Learning Support Coordinator at our school. They are always responsive to our needs in a timely and professional manner.</p> <p>We love having Youthline in our school, and it is our hope that it is a service that will continue to be available to us to help meet our young people's ever growing needs.</p> <p>Yours sincerely</p> <p>Jenny Watson</p> <p>Learning Support Coordinator</p> <p>No2,</p> <p>Feedback from school. "Client raised some concerns with Cat and Mum is hugely relieved and grateful that she is happy to chat with her. There have been issues this year with client around self-</p>	

harm/suicidal talk that both teachers and parents are well aware of. We are very thankful for Cat and all she has done."

Feedback from parent. "I am so thankful from the bottom of my heart! My 20-year-old has been working with Cat in the mentoring space for several weeks, serving her with the interaction she's so long been needing – someone who will just listen and positively support her! Her mood has lifted. I am extremely happy with the change of mood my daughter and she really looks forward to seeing Cat each week. She is even planning her 21st birthday party in the near future and is really looking forward to it!"

Feedback from the client. "I have loved having someone to open up to and build trust, getting out of the house and socialising in public places."

Schedule 1

Name of service, programme or initiative	Youthline Central North Island
Funding Amount	\$10,000.00
Term of contract	3 years
Direct Client/s	Rangatahi
Funded Activities and Goals	<ul style="list-style-type: none"> • Provision of the Standing Tall Te Hauora Hinengaro o te Rangatahi mental health wellbeing programmes, Mentoring and Counselling services

		QUANTITY OUTPUTS	QUALITY OUTPUTS	SKILLS & KNOWLEDGE	ATTITUDE & OPINION	BEHAVIOUR CHANGE	CIRC. CHANGE	POPULATION OUTCOMES
Service component	Direct Clients	How much	How well	Better Off				
Mentor and Counselling Programme	Rangatahi	Total # rangatahi ⁱ engaged in the programme	#/% rangatahi report they are highly satisfied/satisfied ⁱⁱ with the support they received	#/% rangatahi who strongly agree/agree ⁱⁱⁱ they have learnt new life skills ^{iv} as a result of attending the mentoring and counselling services	#/% rangatahi who strongly agree/agree they are better able to make positive life change choices as a result of attending the mentoring and counselling services			Hinengaro – We are lifelong learners

		QUANTITY OUTPUTS	QUALITY OUTPUTS	SKILLS & KNOWLEDGE	ATTITUDE & OPINION	BEHAVIOUR CHANGE	CIRC. CHANGE	POPULATION OUTCOMES
	Programme delivery	# mentoring and counselling sessions delivered						
		# rangatahi who start the programme	% rangatahi who complete the programme					
		# rangatahi who start the programme that come from the Manawatū District	% rangatahi who complete the programme that come from the Manawatū District					

Notes: There is one outcome measure linked to this investment. Note; specific outputs have been added to look at the quantity and quality of effort in the delivery and completion rate of youth who attend the programme including those who come specifically from the Manawatū District.

ⁱ This is the cumulative count of all rangatahi who engage in the programme over time.

ⁱⁱ 5point likert scale from highly dissatisfied to highly satisfied

ⁱⁱⁱ 5point likert scale from strongly disagree to strongly agree

^{iv} Life skills include but are not limited to social skills and manners, emotional awareness and intelligence, tikanga and culture outcomes.

Performance Report**Entity Name****For the year ended**

<i>Youthline Central North Island Incorporated</i>
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<i>31/03/2025</i>

Entity information

Legal name of entity

<i>Youthline Central North Island Incorporated</i>
--

Entity identifier

<i>Registration No 217511 / CC27623</i>

Type of entity

<i>Registered Charity</i>

Entity's purpose or mission

<i>To equip and empower rangatahi to overcome barriers in life and strengthen them in their individual life journey.</i>
--

Entity structure

<i>The entity is a standalone incorporated society.</i>

Entity's governance arrangements

<i>The entity is governed by a Committee.</i>

Entity's reliance on volunteers and donated goods or services

<i>Youthline Central North Island relies on Volunteers to crew the 0800 numbers and text to talk services. As well as events in our wider community.</i>
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Performance Report**Entity Name****For the year ended**

Youthline Central North Island Incorporated

31/03/2025

Statement of Service Performance**Description of medium to long term objectives**

- To provide a safe environment for Clients, Volunteers and Staff,
- To provide community services that provide a range of quality and effective services based on best practice for young people, their whanau and our wider community,
- To provide trained volunteers that support the 0800 number and text to talk services that Youthline provides nationally,
- To hire people with the right skill sets to assist rangatahi in need, to training and empower volunteers that can have a positive impact on rangatahi in need. To conduct programmes and events that are in line with our values, and strategic plan for Youthline Central North Island.

Description of key activities	Quantity	
	Current year	Last year
Volunteer Numbers - Palmerston North	23	26
Volunteer Hours - Palmerston North	954	871
Number of Programme Attendees	425	327
Number of Mentoring Clients	98	82
Number of Mentoring Sessions	894	623
Counselling - Number of In House Clients	137	213
Counselling - Number of In House Sessions	496	883

Performance Report

Entity Name	Youthline Central North Island Incorporated
For the year ended	31/03/2025

FINANCIAL INFORMATION

Statement of financial performance

	Note	Current year \$	Last year \$
Revenue			
Donations, koha, bequests and other general fundraising activities	1	38,102	46,801
General grants	1	274,589	285,184
Capital grants and donations	1	12,587	19,955
Government service delivery grants/contracts	1	410,902	362,293
Revenue from commercial activities	1	20,970	45,403
Interest, dividends and other investment revenue		1,499	2,230
Other revenue	1	16,849	19,620
Total revenue		775,497	781,486
Expenses			
Employee remuneration and other related expenses	2	630,777	643,274
Volunteer related expenses		33	728
Expenses related to commercial activities	2	136,573	134,723
Other expenses	2	14,440	10,609
Total expenses		781,823	789,334
Surplus/(Deficit) for the year		(6,326)	(7,848)

This performance report has been approved by those charged with governance.

Date	<u>21/10/25</u>	Date	<u>21-10-25</u>
Signature	<u>JK</u>	Signature	<u>LR</u>
Name	<u>James Allen</u>	Name	<u>Anne Puddester</u>
Position	<u>Chairperson</u>	Position	<u>Treasurer</u>

This Statement is to be read in conjunction with the Accounting Policies, Notes to the Financial Statements and the Auditors Report

Performance Report**Entity Name****For the year ended***Youthline Central North Island Incorporated*

31/03/2025

FINANCIAL INFORMATION**Statement of financial position**

	Note	Current year \$	Last year \$
Assets			
Current assets			
Cash and short-term deposits	3	116,871	12,819
Debtors and prepayments	3	46,731	37,983
Total current assets		163,601	50,802
Non-current assets			
Property, plant and equipment	5	36,387	48,541
Total non-current assets		36,387	48,541
Total assets		199,988	99,343
Liabilities			
Current Liabilities			
Creditors and accrued expenses	4	43,537	22,184
Employee costs payable	4	49,529	44,948
Deferred revenue	4	117,905	36,867
Total current liabilities		210,971	104,000
Total Liabilities		210,971	104,000
Total assets less total liabilities (net assets)		(10,982)	(4,656)
Accumulated Funds			
Accumulated surpluses or (deficits)	6	(10,982)	(4,656)
Total Accumulated Funds		(10,982)	(4,656)

This Statement is to be read in conjunction with the Accounting Policies, Notes to the Financial Statements and the Auditors Report

Performance Report**Entity Name****For the year ended***Youthline Central North Island Incorporated*

31/03/2025

FINANCIAL INFORMATION**Statement of cash flows**

	Current year	Last year
	\$	\$
Cash flows from operating activities		
Operating receipts (money deposited into the bank account)		
Donations, koha, bequests and other general fundraising activities	38,102	46,801
General grants	367,189	197,380
Capital grants and donations	7,587	24,955
Government service delivery grants/contracts	398,664	339,440
Gross sales from commercial activities	21,042	44,300
Interest, dividends and other investment receipts	1,499	2,230
Other cash received	19,601	15,548
Total receipts	853,684	670,654
Less operating payments (money withdrawn from your bank account)		
Employee remuneration and other related payments	614,742	639,976
Volunteer related payments	33	728
Payments related to commercial activities	133,911	143,299
Other payments	558	352
Total payments	749,244	784,355
Net cash flows from operating activities	104,440	(113,701)
Cash flows from other activities		
Cash was received from:		
Sale of property, plant and equipment	12,174	0
Cash was applied to:		
Payments to acquire property, plant and equipment	12,562	36,916
Net cash flows from other activities	(388)	(36,916)
Net increase/(decrease) in cash	104,052	(150,617)
Opening cash	12,819	163,436
Closing cash	116,871	12,819

This Statement is to be read in conjunction with the Accounting Policies, Notes to the Financial Statements and the Auditors Report

Performance Report**Entity Name****Youthline Central North Island Incorporated****For the year ended****31/03/2025****Statement of Accounting Policies****Basis of preparation**

This performance report is prepared in accordance with the XRB's Tier 3 (NFP) Standard. The entity is eligible to apply these requirements as it does not have public accountability and has total annual expenses of less than \$5,000,000. All transactions in the performance report are reported using the accrual basis of accounting. This performance report is prepared under the assumption that the entity will continue to operate for the foreseeable future.

Treatment of GST

All amounts are recorded on a GST exclusive basis, except for Debtors and Creditors which are stated inclusive of GST

Income Tax

Youthline Central North Island Incorporated is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Donations, koha, bequests and other general fundraising activities

Revenue is recorded as income when received.

General Grants

Revenue is recognised when the right to receive funding has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met, funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

Government service delivery grants/contracts

Revenue comprises amounts received and receivable by the entity for services supplied in the ordinary course of business from Government organisations. Grants received are included in operating revenue. If particular conditions are attached to a grant that would require it to be repaid if these conditions are not met, then the grant is recorded as a liability until the conditions are satisfied.

Employee remuneration and other related expenses

Expenses are included as employees provide services and become entitled to wages and salaries and leave entitlements.

Expenses related to commercial activities

Expenses are recorded when the cost is incurred.

Bank Accounts and Cash

Cash and short term deposits in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Debtors and prepayments

Debtors are recorded when action is taken (such as goods or services sold) to give the society the right to collect cash in the future and are initially measured at the amount owed.

Prepayments are recorded when the payment is made, at the amount relating to the future good or service being received.

Property, plant and equipment

Assets are recorded at cost less accumulated depreciation. Depreciation rates are as follows:

- Furniture and Equipment 15% DV and 15% SL
- Office Equipment - 15% - 48% DV and 25% - 33.3% SL
- Vehicles 20% SL

Creditors and accrued expenses

Creditors are recorded when a transaction occurs that creates the payment obligation and is measured at the amount owing. If the society has not received a supplier invoice an accrual is recorded for an estimate of the amount to be paid.

Employee costs payable

Employee costs payable include amounts for which an employee has earned the entitlement or the society has withheld amounts from wage and salaries already paid and is measured at the amount to be paid.

Deferred revenue

Deferred revenue relates to grants where there are unfulfilled obligations for the society to provide services in the future. The grants are recorded as revenue as the obligations are fulfilled and the grants are earned.

Changes in Accounting Policies

There have been no changes in accounting policies during the financial year (last year - nil)

AuditPLUS⁺

Performance Report
Entity Name
For the year ended
Youthline Central North Island Incorporated
31/03/2025
Note 1 - Analysis of Revenue

Category	Analysis	Current year	Last year
Donations, koha, bequests and other general fundraising activities	Donations	28,064	39,811
	Catalytic Foundation	8,007	5,500
	Friends of YCNI	2,030	1,490
	Total	38,102	46,801

Category	Analysis	Current year	Last year
General grants	Aotearoa Trust	5,000	20,000
	Diocesan Catholic Charities	5,700	0
	Eastern & Central Trust	35,256	11,244
	Grassroots Trust	15,000	13,000
	Ilott Trust	2,401	1,782
	JBS Duddings Trust	20,000	12,762
	Lion Foundation	25,000	25,000
	Mercury	2,000	0
	NZ Lotteries Commission	82,281	77,719
	NZCT Community Trust	17,055	2,717
	PN Community Services Council Small Grants Fund	3,000	4,585
	Pub Charities	32,456	60,662
	T G McCarthy Trust	0	21,600
	Trust House Masterton	29,440	34,113
	Total	274,589	285,184

Category	Analysis	Current year	Last year
Capital grants and donations	North & South Trust	7,587	0
	One Foundation	5,000	0
	Mainland Foundation	0	4,387
	Pub Charities	0	15,568
	Total	12,587	19,955

Category	Analysis	Current year	Last year
Government service delivery grants/contracts	Carterton District Council	2,000	0
	COGS	15,111	27,703
	Department of Corrections	40,400	121,200
	Horowhenua District Council	2,400	3,500
	Manawatu District Council	10,000	10,000
	Ministry of Social Development	0	3,100
	Oranga Tamariki	3,000	6,800
	Palmerston North City Council	88,246	20,455
	Te Whatu Ora	204,994	133,623
	Think Hauora	39,751	29,179
	Wellbeing Programme	5,000	6,733
	Total	410,902	362,293

Category	Analysis	Current year	Last year
Revenue from commercial activities	Counselling	20,290	0
	Mentoring	680	44,086
	Programme Fees	0	900
	Training Fees	0	417
	Total	20,970	45,403

Category	Analysis	Current year	Last year
Other revenue	Rent Received	11,477	15,600
	Sundry Income	4,032	4,020
	Gain on Disposal of Assets	1,340	0
	Total	16,849	19,620

Performance Report

Entity Name

For the year ended

Youthline Central North Island Incorporated

31/03/2025

Note 2 - Analysis of Expenses

Category	Analysis	Current year	Last year
Employee remuneration and other related expenses	Salaries and Wages	609,933	622,382
	ACC Levies	1,696	1,643
	Training and Supervision	15,542	16,721
	Other Staff Costs	3,606	2,528
	Total	630,777	643,274

Category	Analysis	Current year	Last year
Expenses related to commercial activities	Rent and OPEX	61,466	72,959
	Administration Expenses	23,171	29,751
	Information Technology and Communications	8,104	7,702
	Audit Fees	4,600	4,850
	Service Delivery Costs	39,231	19,461
	Total	136,573	134,723

Category	Analysis	Current year	Last year
Other expenses	Bank Fees	558	352
	Depreciation	13,496	10,257
	Loss on Disposal of Assets	386	0
	Total	14,440	10,609

Note 3 - Analysis of Assets

Category	Analysis	Current year	Last year
Cash and short-term deposits	Cash on Hand	100	100
	Westpac - Current	23,743	5,771
	Westpac - Savings	93,028	6,948
	Total	116,871	12,819

Category	Analysis	Current year	Last year
Debtors and prepayments	Aged Receivables	37,492	55,967
	Provision for Doubtful Debts	0	(27,147)
	Other Receivables	1,043	6,708
	Prepayments	8,196	2,455
	Total	46,731	37,983

Performance Report

Entity Name

Youthline Central North Island Incorporated

For the year ended

31/03/2025

Note 4 - Analysis of Liabilities

Category	Analysis	Current year	Last year
Creditors and accrued expenses	Accounts Payable	10,941	7,243
	Accruals	7,461	6,400
	GST	25,135	8,541
Total		43,537	22,184

Category	Analysis	Current year	Last year
Employee costs payable	Payroll Accruals	14,534	11,482
	Leave Owing	22,955	21,856
	PAYE payable	12,040	11,610
Total		49,529	44,948

Category	Analysis	Current year	Last year
Deferred revenue	Capital Grants - One Foundation	0	5,000
	General Grants - Eastern & Central Trust	0	15,256
	General Grants - Ilott Trust	0	400
	General Grants - PN Community Services Council Small Grants Fund	2,000	0
	General Grants - NZ Lotteries Commission	90,000	7,281
	General Grants - NZ Community Trust	11,295	0
	General Grants - Trust House Masterton	5,560	0
	Government Grants - Manawatu District Council	2,500	2,500
	Government Grants - PNCC Strategic Priority Grant	5,753	5,230
	Rent	797	1,200
	Total	117,905	36,867

The above grants were provided to assist with the entity's operating expenses, with the exception of rent, which was received in advance of being earned. All grants have a requirement to return unspent funds. It is expected that all of the above deferred revenue will be recorded as income in the next financial year when grant expectations are satisfied.

Note 5 - Property, Plant and Equipment

Asset Class	Current year					
	Opening Carrying Amount	Purchases	Disposals	Depreciation and Impairment	Revaluation Movements	Closing Carrying amount
Motor vehicles	36,597	0	10,834	6,226	0	19,537
Furniture and fixtures	5,763	0	311	980	0	4,472
Office equipment	6,181	12,562	75	6,290	0	12,378
Total	48,541	12,562	11,220	13,496	0	36,387

Asset Class	Last year					
	Opening Carrying Amount	Purchases	Disposals	Depreciation and Impairment	Revaluation Movements	Closing Carrying amount
Motor vehicles	13,029	29,548	0	5,979	0	36,597
Furniture and fixtures	1,429	5,108	0	774	0	5,763
Office equipment	7,425	2,260	0	3,504	0	6,181
Total	21,883	36,916	0	10,257	0	48,541

Performance Report

Entity Name

For the year ended

Youthline Central North Island Incorporated

31/03/2025

Note 6 - Accumulated Funds

Description	Current year						
	Capital Contributed by Owners	Accumulated Surpluses or Deficits	Restricted Reserves	Discretionary Reserves	Revaluation Reserves	Other Reserves	Total
Opening balance	0	(4,656)	0	0	0	0	(4,656)
Surplus/(Deficit)		(6,326)					(6,326)
Closing balance	0	(10,982)	0	0	0	0	(10,982)

Description	Last year						
	Capital Contributed by Owners	Accumulated Surpluses or Deficits	Restricted Reserves	Discretionary Reserves	Revaluation Reserves	Other Reserves	Total
Opening balance	0	3,192	0	0	0	0	3,192
Surplus/(Deficit)		(7,848)					(7,848)
Closing balance	0	(4,656)	0	0	0	0	(4,656)

Note 7 - Commitments and Contingencies

Commitment	Explanation and Timing	Current year	Last year
Commitments to lease or rent assets	Lease at the Wairarapa Community Centre from 1 July 2023 for two years for \$345 (GST Exclusive) per month.	1,035	16,600
	Lease at 180 Cuba Street, Palmerston North from 1 July 2024 for three years for \$4,158.18 (GST Exclusive) per month.	112,273	0

Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at balance date (Last Year - nil)

Note 8 - Related Party Transactions

There were no transactions involving related parties during the financial year. (Last year - Nil)

Note 9 - Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report. (Last Year Nil)

Note 10 - Ability to Continue Operating

The assumption of going concern was concluded as appropriate by the committee given the funding and support they continue to receive from philanthropic funding and or third party grant sources.

The events and conditions that have caused the decline in the financial position are due to a major contract ceasing that was beyond Youthline's control and the ongoing economic conditions in New Zealand that are negatively affecting third party funding. We in turn are adversely affected by the smaller contestable funding pots now available.

The entity's plan to resolve the financial position includes:

1. Have received additional contracts and have applications in / are in discussions with funders for additional funding
2. When replacing staff Youthline will offer fixed term contracts in the short term
3. Budgeting for a surplus in 2026

If the going concern assumption is not valid, the consequence is the entity may be unable to realise the value in its assets and discharge its liabilities in the normal course of business.

AuditPLUS⁺

To the Readers of Youthline Central North Island Incorporated

Opinion

We have audited the accompanying Performance Report of Youthline Central North Island Incorporated on pages 1 to 10, which comprises the Entity Information, the Statement of Service Performance, the Statement of Financial Performance and Statement of Cash Flows for the year ended 31 March 2025, the Statement of Financial Position as at 31 March 2025, a Statement of Accounting Policies and Notes to the Performance Report including material accounting policy information and other explanatory information.

In our opinion, the accompanying Performance Report presents fairly, in all material respects:

- the entity information for the year ended 31 March 2025;
- the service performance for the year ended 31 March 2025, in that the service performance information is appropriate and meaningful and prepared in accordance with the entity's measurement bases or evaluation methods;
- the financial position of Shelter Masterton Incorporated as at 31 March 2025, and its financial performance, and cash flows for the year then ended,

in accordance with the Tier 3 (NFP) Standard issued by the New Zealand Accounting Standards Board of the External Reporting Board (XRB).

Basis for Opinion

We conducted our audit of the Statement of Financial Performance, Statement of Financial Position, Statement of Cash Flows, Statement of Accounting Policies and Notes to the Performance Report in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)), and the audit of the Entity Information and Statement of Service Performance in accordance with New Zealand Auditing Standard 1 (Revised) 'The Audit of Service Performance Information' (NZ AS1 (Revised)). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Performance Report section of our report. We are independent of Shelter Masterton Incorporated in accordance with Professional and Ethical Standard 1 'International Code of Ethics for Assurance Practitioners (including International Independence Standards) (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, Youthline Central North Island Incorporated.

Emphasis of Matter - Material Uncertainty related to Going Concern

We draw attention to the statement of financial performance and the statement of financial position, that reports the Society incurred a deficit of \$6,326 for the year ended 31 March 2025. Also as at that date, the Society's Working Capital position (current assets less current liabilities) was negative \$47,370, and Total Accumulated Funds (equity) was reported at negative \$10,982. As stated in Note 10 - Ability to Continue Operating these events, or conditions, along with other funding matters as set forth in the note, indicate that a material uncertainty exists that may cast significant doubt as to the Society's ability to continue as a going concern. Our opinion is not modified in respect of this matter.

Restriction on Responsibility

This report is made solely to the Members, as a body, in accordance with section 42F of the Charities Act 2005. Our audit work has been undertaken so that we might state to the Members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Members as a body, for our audit work, for this report, or for the opinions we have formed.

Committee's Responsibility for the Performance Report

The Committee is responsible on behalf of the entity for:

- a) the selection of elements/aspects of service performance, performance measures and/or descriptions and measurement bases or evaluation methods that present service performance information that is appropriate and meaningful in accordance with the Tier 3 (NFP) Standard;
- b) the preparation and fair presentation of the Performance Report which comprises:
 - the Entity Information;
 - the Statement of Service Performance; and
 - the Statement of Financial Performance, Statement of Financial Position, Statement of Cash Flows, Statement of Accounting Policies and Notes to the Performance Report in accordance with the Tier 3 (NFP) Standard, and

INDEPENDENT AUDITOR'S REPORT

c) for such internal control as the Committee determine is necessary to enable the preparation of a Performance Report that is free from material misstatement, whether due to fraud or error.

In preparing the Performance Report, the Committee is responsible on behalf of the entity for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Committee either intends to liquidate the entity or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Performance Report

Our objectives are to obtain reasonable assurance about whether the Performance Report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance ISAs and NZ AS1 (Revised) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of this Performance Report.

As part of an audit in accordance with ISAs (NZ) and NZ AS1 (Revised), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the Performance Report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Obtain an understanding of the process applied by the entity to select its elements/aspects of service performance, performance measures and/or descriptions and the measurement bases or evaluation methods.
- Evaluate whether the selection of elements/aspects of service performance, performance measures and/or descriptions and measurement bases or evaluation methods present an appropriate and meaningful assessment of the entity's service performance in accordance with the applicable financial reporting framework.
- Evaluate whether the service performance information is prepared in accordance with the entity's measurement bases or evaluation methods, in accordance with the applicable financial reporting framework.
- Conclude on the appropriateness of the use of the going concern basis of accounting by the Committee and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the Performance Report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the Performance Report, including the disclosures, and whether the Performance Report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Other Matter

The society's performance report for the year ended 31 March 2024 was audited by a predecessor independent auditor that dated its independent auditor's report on 24 September 2024.

AuditPlus



RESULTS BASED ACCOUNTABILITY REPORT

1 July 2024 to 30 June 2025

- Performance Measures - Data
- Performance Measures – Report
- RBA Schedule
- Financial Report

Neighbourhood Support Manawatū			
Performance Measures	01 Jul-31 Dec 2024	Total	01 Jul-30 Jun 2025
How much: Quantity of effort			
Total # residents in Manawatū District	33,900	33,900	
Total # residents registered as members in NSM database	3,877	3,919	
Total # residents registered are rural	1,520	1,672	
Total # residents registered are urban	1,895	2,244	
Total # activities undertaken to engage new members *	65	71	
Total # of new members in NSM database signed up as a result of these activities	283	304	
Total # of volunteers registered as NSM Co-ordinators	59	61	
Total # of people recorded in vulnerable persons register	188	191	
Total # communities of interest engaged **	65	67	
Total # communities of interest are in rural areas	4	6	
Total # of members recorded in Emergency Skills Register	224	230	
Total # of members recorded in Emergency Skills Register are located in rural areas	113	120	
How Well: Quality of effort			
% district population that are registered as members in NSM database	11%	12%	
% membership increase as result of these activities	7%	8%	
% of communities of interest in rural areas	6%	9%	
% of recorded members in Emergency Skills Register located in rural communities	50%	52%	
Better Off? Effect of effort - NB we survey our members once year - in April/May. The figures to the right are the most recent 2025 Survey results.			585 visited survey
# members who strongly agree/agree they find their connection with NSM valuable (denominator)	159	225	322 completed responses to survey
% members who find their connection with NSM valuable	4%	6%	this asks for % of total members, some of who choose not to receive newsletters and some that are paper based only - (not % of survey responses)
# volunteers who strongly agree/agree that volunteering for NSM has a positive impact for their street / group	37	38	The number of people who responded to the survey. The figure for the first 6 months was incorrectly reported as the total number of respondent was recorded, rather than just the volunteer responses. We have amended this figure to better reflect the actual.
% volunteers who strongly agree/agree that volunteering for NSM has a positive impact for their street / group	63%	62%	The loss of the engagement coordinator for the last 6 month period reduced the satisfaction rate slightly.
# communities of interest who strongly agree/agree they feel engaged for emergency preparedness	89	118	This is the number of respondents NOT "communities" of interest. The important point here is that the number of people who feel engaged for emergency preparedness has increased.
% communities of interest who feel engaged for emergency preparedness	137%	176%	This calculation is simply invalid because it uses the number of respondents not the number of "communities of interest".
* activities such as events, attending community meetings, collaborating with other community organisations			
** communities of interest defined as street / area groups, as determined by each coordinator; this can also be a rural community committee if the volunteer agrees to it			
NSM uses infoodle to collect and store the members names and addresses of Manawatu District. There is a fluctuation on numbers throughout the year with new members, people moving out of the district or passing away. (When we are informed). So in some situations, the membership can decrease in some months.			



Neighbourhood Support Manawatū Results Based Accountability Narrative Reporting 1 January to 30 June 2025

A. Describe the key factors impacting on the performance measures.

Securing adequate funding has been challenging and NSM's core work was affected by NSM's inability to maintain the staff hours required to undertake more than the basic administration and event attendance during the last 6 months. This impacted on the upward trend and growth of membership, and face to face engagement events.

NSM's resources / staff were applied to Rural Bus Manawatū (RBM) project over a period of 3 years and whilst this is now a separate entity – the impact on NSM's bottom line and productivity in several areas remains.

Going forward the committee / staff have revised the annual budget to be able maintain basic administration and undertake our core role and purpose of community engagement and will seek additional funding for engagement projects. We will continue to support other community events where we can.

Securing volunteers is increasingly difficult, however we will continue to seek assistance in this area.

B. Briefly describe any ideas or approaches you may have to improve or accelerate your performance.

The first six-month report showed the positive impact of spending an extra 20 hours a week on community engagement. Gaining higher numbers of new members and increasing the satisfaction and enjoyment that residents felt when making connections in their own streets and neighbourhoods which positively influenced their well-being. We continue updating our database due to resident changes and planning more neighbourhood gatherings.

Support from the Police with the Feilding community constable and station sergeant attending various street get-togethers, also made residents feel 'heard' and connected.

We are grateful to the CDEM team who also attended several street events and / or provided information and resources for residents. This helps residents understand the work undertaken by emergency management and the need to be 'informed'.

NSM regularly supports the Police Blue Light events, by providing volunteers to help as well as promoting our organisation and sharing resources. Going forward we will offer help / volunteers at other community events as they provide an opportunity to engage with families and residents.

Projects such as the Online for Nine annual event with MRSS, Buddy Reading, community engagement at various events like the Kimbolton Country Fair and the Kimbolton Art and Sculpture Fair, Apiti Show and MDC Family Fun Day among others, are projects supported through funding initiatives.

We are very fortunate to have volunteer Penny Horton ably running the Buddy Reading program volunteer roster, with some oversight by NSM for interviews and Police checks.

The Committee updated the Strategic Plan early 2025 and review the plan annually.

NSM will seek help from volunteers to distribute our membership forms and helping at our street get togethers this year. Whilst our committee often attend, a few more feet on the ground are required.

Thanks to the NSNZ's MOU with NZ Police we continue to have a desk at the Feilding station, and the crime reports provided means that we can email crime alert newsletters to affected streets /areas. These reports are limited to burglary, theft and vehicle crime. The reports sent out include tips for maintaining security and contact points.

We are grateful for the funding received from MDC, Lotteries, NZCT and our national body NSNZ during the last 12 months and to be able to continue the work - thank you.

NSM will seek external funding for community engagement projects and maintaining the operations of NSM and plan to update the website and include a donations and bequests page to support our work in the community.

C. Please provide a detailed explanation of any non-reporting or variances in reporting against the contract.

NSM applied for and received funding for the RBM (2023 – 2025) and these funds were incorrectly shown as part of NSM's income, instead of being shown as a separate liability. The then 'new' committee voted to remove RBM from the operation of NSM in July 2024, but the split was delayed by the GM until November / December 2024. The NSM budgets were not revised and so the actual financial position of NSM was not evident until about April 2025. The attached draft end of year accounts shows that thanks to grants it has managed to remain viable until the new financial year.

D. Is there anything else that you need to bring to our attention?

Update on changes at NSM:

- March 2025; GM Lorraine Thompson reduced her work hours by 50% and by mid- May 2025 resigned.
- Debbie Fulton came in as acting GM for 10 hours per week for 2 months until a replacement could be found.
- With the "GM" role being retired the committee has followed the NS national organisation terminology with the new senior role becoming the "NSM Area Coordinator".
- Several people were interviewed and Nicky Birch employed from 21st July 2025 and contracted for 16 hours per week. (based on funding available). In 2024 Nicky was the Community Engagement officer for 6 months.
- Debbie Fulton kindly agreed to remain as the NSM finance officer and committee Treasurer for 6 hours approx. per month. This is a huge benefit to the committee with her wealth of knowledge.
- 8th September 2025 Chairperson Sandra Crosbie unexpectedly resigned and Faye Todd who as deputy chair has assumed the role until the AGM.
- In the last 12 months, NSM has spent significant time and effort extricating itself from the Rural Bus Manawatu arrangement. RBM operates as its own standalone entity / trust.
- The current NSM committee are cognisant of the financial implications of its involvement with the Rural Bus Manawatu. NSM will rebuild and going forward the focus will be on NSM's core objectives and purpose, as outlined:

Neighbourhood Support Manawatu is a member of a 70 strong nationwide community-led movement that brings people and neighbourhoods together to create safe, resilient, and connected communities.

We believe that a well-connected community helps to improve safety, resilience, and wellbeing for all.

- Be safer and to reduce crime
- Be prepared for emergencies
- Increase community connectedness and enhance well-being.

E. Do you have a success story that you would like to share? (This may include a case study, video clip, presentation or other).

In early 2025 the NSM committee members and GM attended several community events to promote the organisation with the aim of signing up new members:

Online for Nine, Blue Light events, MDC – Family Fun Day, Kimbolton Arts & Sculpture, Hato Paora gala, Colyton Community event, Apiti Show.



Neighbourhood Support Manawatū - 2025 Membership Survey

Response Statistics

585

Survey Visits

322

Total Responses

322

Completed Responses

0

Partial Responses

0

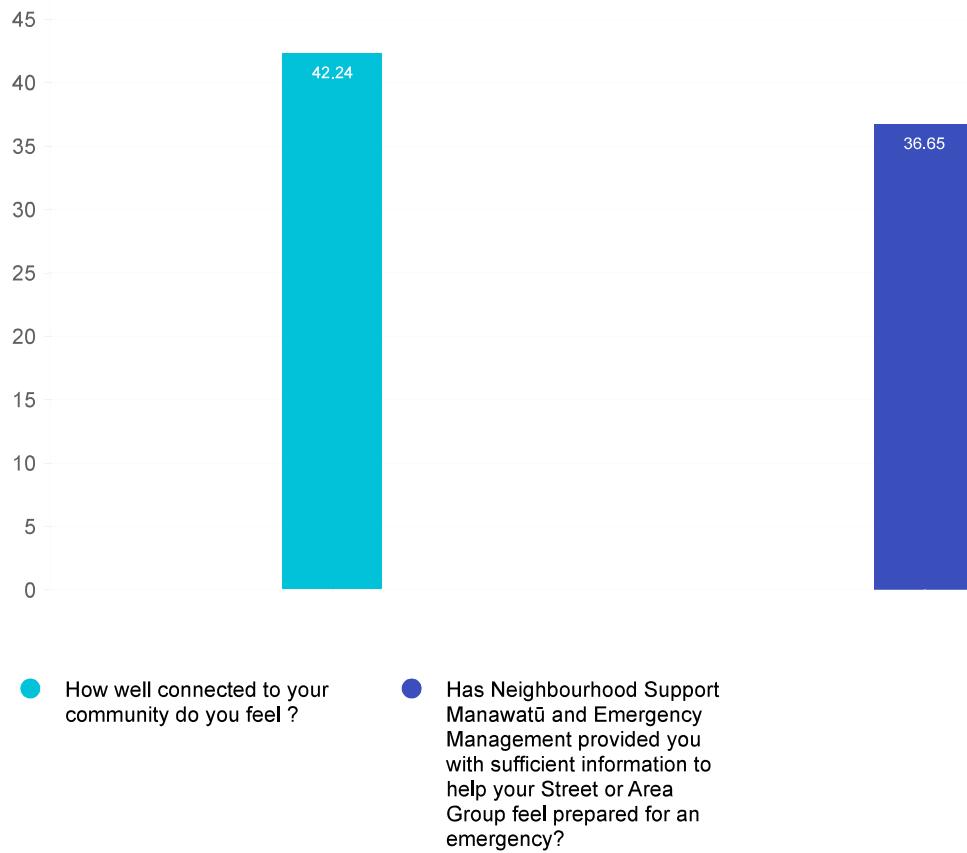
Disqualified Responses

0

Over Quota Responses

Special Statistics

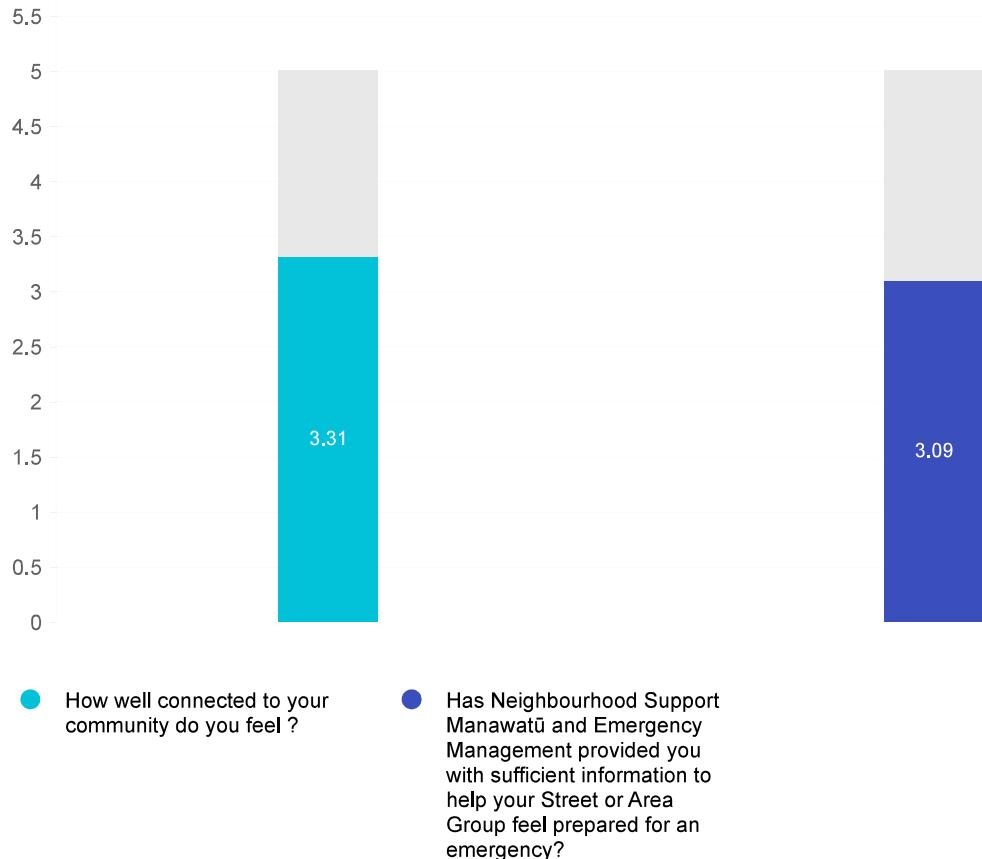
Overall CSAT Score



Questions	Negatives	Neutrals	Positives	CSAT Score
How well connected to your community do you feel ?	68	118	136	42.24
Has Neighbourhood Support Manawatū and Emergency Management provided you with sufficient information to help your Street or Area Group feel prepared for an emergency?	92	112	118	36.65

Overall CSAT Score: 39.44

Average Ratings



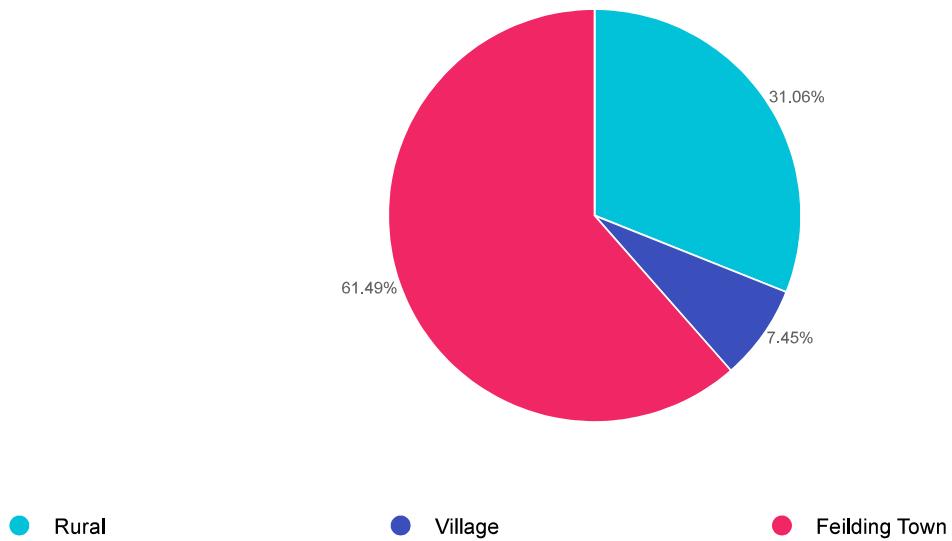
Questions	Average Ratings	Out of
How well connected to your community do you feel ?	3.31	5
Has Neighbourhood Support Manawatū and Emergency Management provided you with sufficient information to help your Street or Area Group feel prepared for an emergency?	3.09	5

Overall average survey rating: 6.40/10

Q1

What area of the district do you live in?

Answered: 322 Skipped: 0

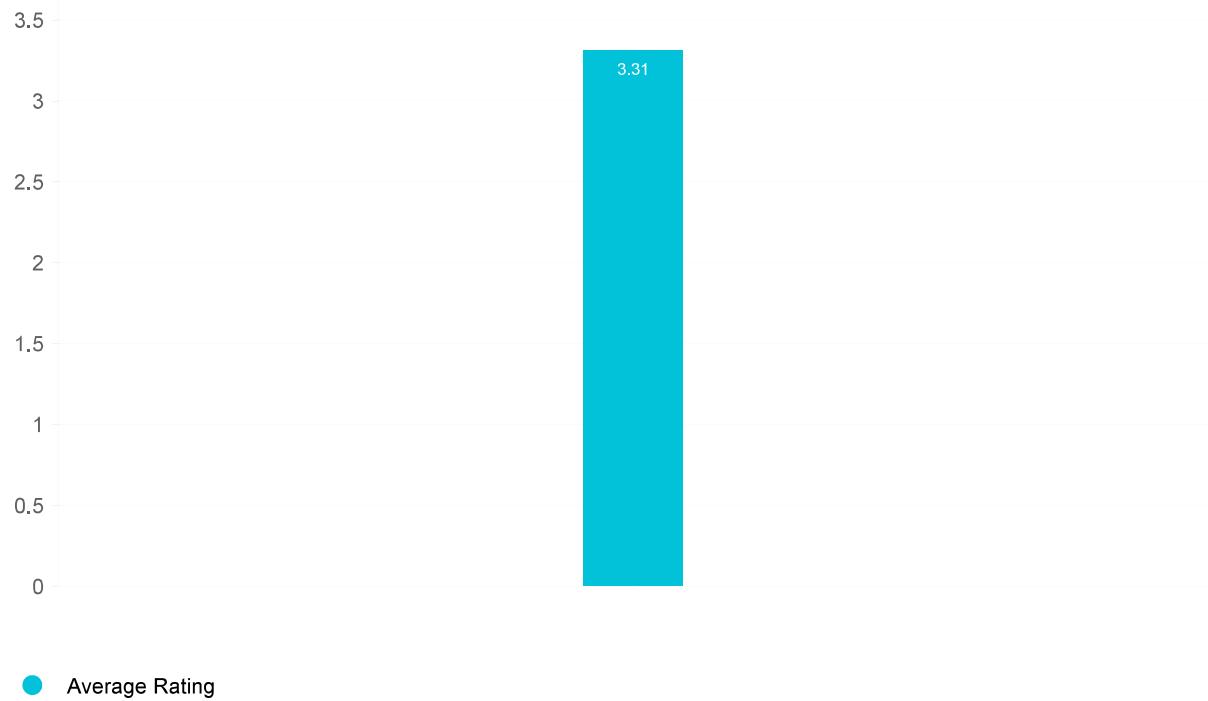


Choices	Response percent	Response count
Rural	31.06%	100
Village	7.45%	24
Feilding Town	61.49%	198

Q2

How well connected to your community do you feel ?

Answered: 322 Skipped: 0



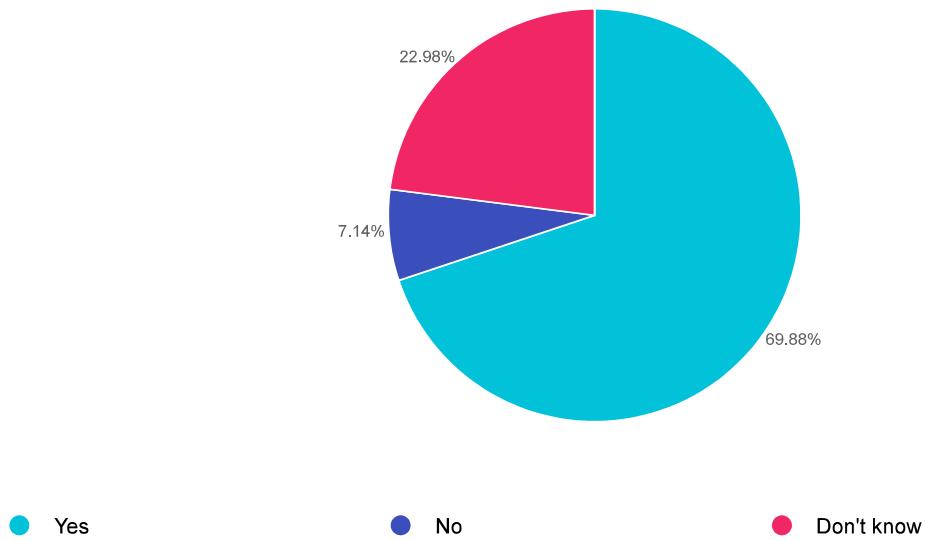
Rating	Response percent	Response count
1 (Not connected at all)	3.73%	12
2	17.39%	56
3	36.65%	118
4	28.57%	92
5 (Very well connected)	13.66%	44

Average rating: 3.31

Q3

Do you find connection with Neighbourhood Support Manawatū valuable?

Answered: 322 Skipped: 0

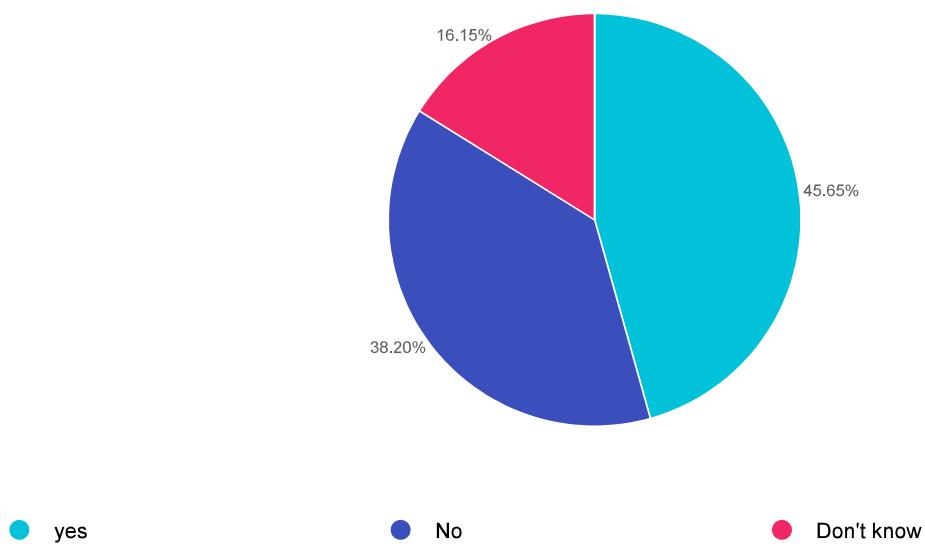


Choices	Response percent	Response count
Yes	69.88%	225
No	7.14%	23
Don't know	22.98%	74

Q4

Is your household part of an Active Neighbourhood Support Street or Area Group?

Answered: 322 Skipped: 0



● yes

● No

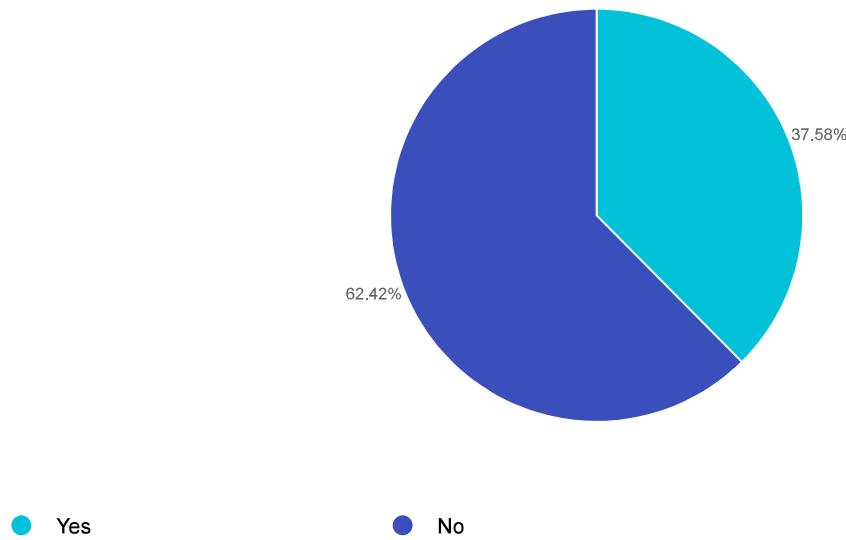
● Don't know

Choices	Response percent	Response count
yes	45.65%	147
No	38.20%	123
Don't know	16.15%	52

Q5

Do you currently hold any volunteer role(s) in your community?

Answered: 322 Skipped: 0

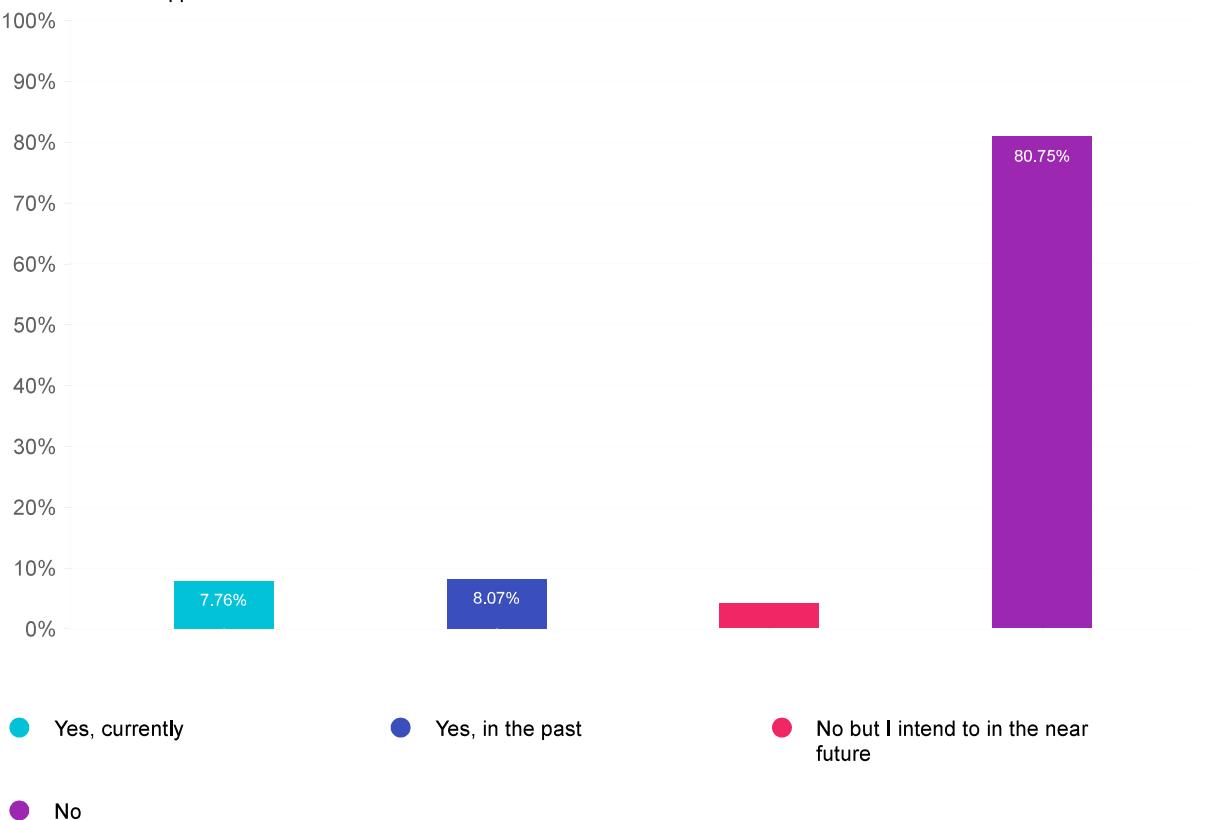
● Yes● No

Choices	Response percent	Response count
Yes	37.58%	121
No	62.42%	201

Q6

Do you volunteer for Neighbourhood Support Manawatū in any capacity? This includes being a Street or Area Coordinator of your group.

Answered: 322 Skipped: 0

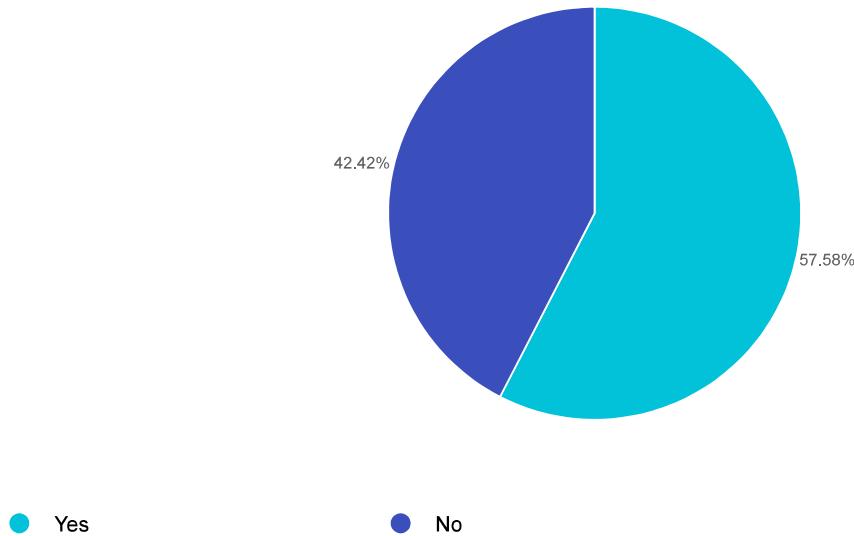


Choices	Response percent	Response count
Yes, currently	7.76%	25
Yes, in the past	8.07%	26
No but I intend to in the near future	4.04%	13
No	80.75%	260

Q7

If you answered Yes to the previous question, does your being a Street or Area Co-ordinator for Neighbourhood Support Manawatū have a positive impact for your street/area group?

Answered: 66 Skipped: 256

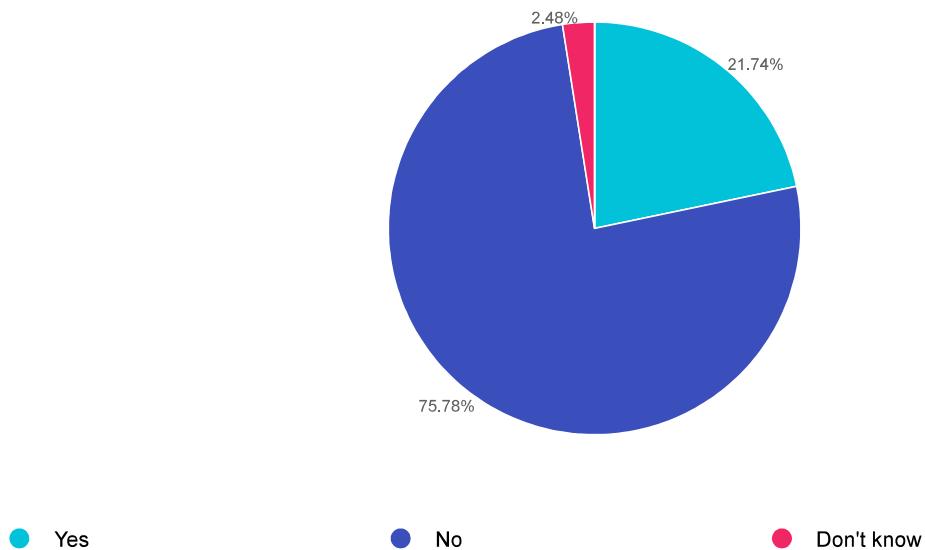


Choices	Response percent	Response count
Yes	57.58%	38
No	42.42%	28

Q8

Have you or your household attended an event arranged or hosted by Neighbourhood Support Manawatū in the last year?

Answered: 322 Skipped: 0



● Yes

● No

● Don't know

Choices	Response percent	Response count
Yes	21.74%	70
No	75.78%	244
Don't know	2.48%	8

Q9

Has Neighbourhood Support Manawatū and Emergency Management provided you with sufficient information to help your Street or Area Group feel prepared for an emergency?

Answered: 322 Skipped: 0

3.5

3

2.5

2

1.5

1

0.5

0



● Average Rating

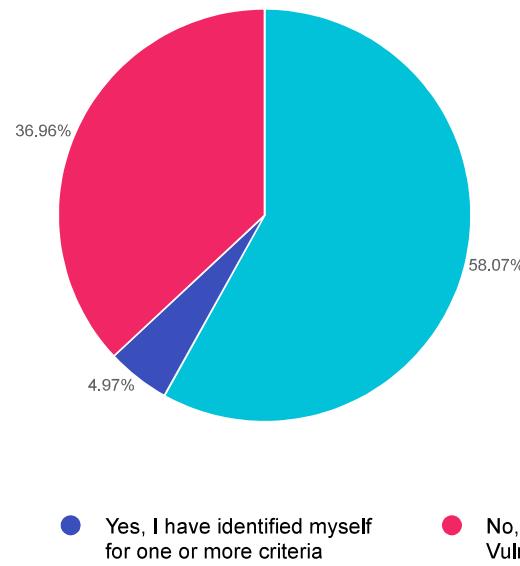
Rating	Response percent	Response count
1 (Not at all prepared)	9.94%	32
2	18.63%	60
3	34.78%	112
4	26.09%	84
5 (Very well prepared)	10.56%	34

Average rating: 3.09

Q10

Are you aware of our Vulnerable Persons Register ? This register identifies those people who may need extra or specialist assistance in an emergency situation. Members, especially those who are vulnerable, are encouraged to identify themselves.

Answered: 322 Skipped: 0



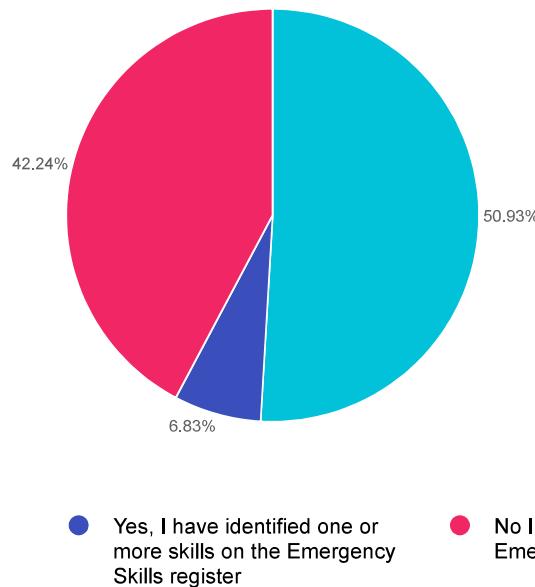
- Yes, I have heard of the Vulnerable Persons Register
- Yes, I have identified myself for one or more criteria
- No, I have not heard of the Vulnerable Persons Register

Choices	Response percent	Response count
Yes, I have heard of the Vulnerable Persons Register	58.07%	187
Yes, I have identified myself for one or more criteria	4.97%	16
No, I have not heard of the Vulnerable Persons Register	36.96%	119

Q11

Are you aware of our Emergency Skills Register? This register identifies those people who have specialist skills whom Emergency Management may need to call upon, especially in a rural area which may become isolated for a period of time.

Answered: 322 Skipped: 0



- Yes, I have heard of the Emergency Skills register
- Yes, I have identified one or more skills on the Emergency Skills register
- No I haven't heard of the Emergency Skills register

Choices	Response percent	Response count
Yes, I have heard of the Emergency Skills register	50.93%	164
Yes, I have identified one or more skills on the Emergency Skills register	6.83%	22
No I haven't heard of the Emergency Skills register	42.24%	136

Q12

Do you have any comments or ideas to improve Neighbourhood Support Manawatū that you would like to share with us.

Answered: 91 Skipped: 231

1. Limited answers as we have only just signed up to Neighbourhood support a few weeks ago
2. Not at this stage
3. No
4. Apart from an email regarding recent crimes in the area I hear from no one else.
5. Keep up the good work. Making people aware is vital.
6. Having our immediate community (small, rural) on Facebook messenger is great as we can get immediate notification if something is happening in our small area or if someone needs help
7. Signage in local area would be great
8. Suggest we have regular meetings with Police for local area.... monthly... to discuss local area issues and protection of people, houses and belongings. Also, contact number for floods
9. More connection for rural roads with rural residential communities ie. rural halcombe, Colyton etc
10. Not presently.you do a wonderful job. Thank you
11. It would be good to know the following; Who our neighbours contacts are in Denbigh Street, Prince Street are are. Also in the NS emails including break in, burglary newsletter what end of Denbigh Street this has happened in.
12. I've only just moved to the area in the last 4 months and already feel well prepared. This is my first time joining a neighborhood support group
13. Our neighborhood co-ordinator Philip Pearpoint keeps us all upto date with what's news in the street and area.
14. N S M is very active and an asset to our community Gary Barnett
15. Need to know who runs the local NSM group in the local area i live in.
16. I know it is hard but keep up the good work thank you have a great day.
17. No thanks
18. If holding community events dont do it on weekdays during working hours, working people cant attend
19. My area needs a new co-ordinator as I am too old now.
20. Would like more information regarding the following especially around how to register. Vulnerable Persons Register Emergency Skills Register. Thanks
21. How do we manage rurally with very limited cell phone coverage, now and in an emergency. If power is down and we have no coverage, how are we expected and able to communicate with emergency services? We live in the Kopane area and our farm backs onto the Oroua River, plus we are within the spillway on Oroua Road. We have asked this question many times and no one will give us an answer.
22. Not really.
23. I would like to say that I think the information you supply in your updates is invaluable. I note down important numbers and even just receiving the newsletters and information you provide makes me feel included in a neighbourhood. We know our neighbours and their families well. As I was a Neighbourhood Co-ordinator at our previous place of residence and gave unlimited hours to The Otaki Toy Library for 20 years, I am no longer interested in community volunteer work. It takes me all my time to care for our large garden and I feel I have given back to my communities since my children were small. Plunket committees, kindergarten committees, local car club committee, school committees, asthma society, volunteer kindergarten and classroom work. My husband and I really did do our share at the time and, now, in our 70s, we feel we have our own interests to pursue.
24. You have me listed as Barbara Parson. My surname is Parsonson... I would be grateful if you could change same. Thank you.
25. A fantastic group plan, I greatly appreciate all those that are helping our group
26. The newsletters Lorraine sends are very helpful. Especially if there have been burglary's or stolen vehicles in the area.
27. I offered to be a coordinator for my street but communication is lacking.
28. No
29. You are doing a god job. Sorry I can't help I have rather a lot to do on my own with my properties.
30. When reporting burglaries,Vehicle theft etc it would handy to know where in for example Denbigh Street.

31. We feel you do a great job.
32. Keep up the good work
33. Have a meeting for colyton community
34. Unfortunately we were away when the get together for our street was held.
35. No
36. I'd like to know if we have a coordinator in fraser drive...
37. Keep on keeping people connected
38. None at this time
39. I was Neighbourhood Support Convenor for over 25 years until 2023
40. Nothing at present.
41. Provide a great community connection and link with Police. Due to reduced capacity maybe need to revisit the kaupapa of the group to be able to continue the essentials that are not covered by other services/organisations. Is there anything that Rural Support Services was doing that needs to be considered in the Manawatu Neighbourhood Support brief?
42. more police reports on crime in Feilding
43. You do a great job. In any community communication is the hardest thing to do adequately & we ofc the community need to take notice & / or spread the word in some instances.
44. Very happy with the Communications I receive.
45. I don't think we have ever been approached directly from our neighbourhood support group and I'm not sure if they know who we, or others in our neighbourhood are. Ideas: Neighbourhood events such as getting to know each other, support meetings, neighbourhood celebrations, xmas get together... Sharing information not such on neighbourhood safety but on community events, news and groups, changes in the community like new businesses etc. Availability of support such as meals on wheels, community groups, hearing aids, home living aids and support, disability equipment and rental, big buddies, courses, defibrillators, smoke alarms, health and safety tips...
46. Most of our information comes through the Community Committee, but happy to receive information to put through the community committee.
47. No
48. We look after our neighbours properties when they are away or in hospital, we have done for years.
49. no
50. Having Neighbourhood Support Manawatu in my area gives my neighbours and myself a feeling of security. We appreciate the reports of what is happening in our area.
51. Fantastics emails and newsletters
52. I am yet to get started properly but have approached some people about Neighbourhood Support. Still a work in progress as time allows.
53. Pleased to be a Co=ordintor
54. I live between Prince Street and Camden Street, as far as I know this area hasn't been a co- ordinator for a least 8 years.
55. Not at the moment
56. Not at this stage
57. Not really
58. I don't know who is co-ordinator in Colyton. I feel connected to the community but not really Neighbourhood Support. I like the concept.
59. shows me that i need to be more proactive in reading literature and in the community arrggh
60. Key points: Need active community support groups Need leadership Need up to date Communication (Halcome and Kimbolton do better, Cheltenham', Beaconsfield, and Waituna West need to establish active groups)
61. Keep the emphasis on emergency support and liaison with Local Emergency Management.
62. I am too old to become involved (nearly 86 years) but wish you well. We have a Neighbourhood watch sign on light pole near me. Also no exit street feels safer.
63. I feel that there is a disconnect between Neighbourhood Support and the Police themselves. Communications from the Police could be better, such as when there is a Police car waiting at the Almadale Road, it would be good if the community knew what to look out for.
64. N/A
65. I would love to know if I have any neighbour's who are joined up...
66. Since the scamademic neighbors just seem to avoid any contact, future doesn't look much brighter.

67. No. I am grateful for the regular emails about our community.

68. Keep doing the best you can.

69. No. IMHO our local NSM continues to keep us well informed of local issues etc

70. An ability to make emails opt in, or have two emails to choose from, A safety related one, and a community events one.

71. I have only moved to Feilding on the last month and just getting to know my neighbours. Previously I was in Pohangian and used to be self sufficient etc. So I am sur ein an emergency I am pretty well repared.

72. Can't think of any.

73. no thanks

74. I was a St coordinator years ago, when I was a stay at home mum. But admit I have not kept upto date with the recent changes in my street for a long time. I now work full time. (Kennedy Ave, North St End)

75. We need a co-ordinator, I don't know if anyone took over when I gave it a few years ago due to old age.

76. Hard to be part of a group when the neighbors are not interested

77. At. 93 living in a villa I now live Avery quiet life have family support & friendly neighbours & feel secure have been a member since our farming days feel you all do a wonderful job

78. Value your messages especially those referring to criminal activities in our area

79. I was asked a couple of years ago to co ordinate our area. I did 3 mail drops and called in on a few people. I have asked for an up to date list a few months back but not heard back. I need to pick up the stragglers

80. We had a street coordinator but although still resident appears to have lost interest.

81. Where we has answered onto the above questions, it would be great to have some more information. Thank you, for what Neighbourhood Support provides to this stage.

82. Other than a few very old signs, there does no seem to be an active Neighborhood Support in this neighborhood. The local Lions club probably do more. Maybe tie in with them to get something started?

83. We had an active neighbourhood group along our street previously. Unsure if it is still active as we have no coordinator.

84. No.

85. Cell phone and internet coverage is not adequate in our area. How do you address that in an emergency situation.

86. I would like to know more about the Emergency skills register please

87. Love the updates thanks

88. Great to get the regular updates. I need to make more contact with my neighbourhood, have been a little remiss lately

89. As I am currently in a managed appartment iof Lo cal resthome I have informed my current support group I have appreciated their suport

90. I like the email updates we receive

91. Staying connected is important. Thanks for all you are doing

Schedule 1

Name of service, programme or initiative	Neighbourhood Support Manawatū
Funding Amount	\$25,000 per annum
Term of contract	3 years
Direct Client/s	Community Volunteers Vulnerable Community
Funded Activities and Goals	<ul style="list-style-type: none"> Community Engagement and Membership Emergency Preparedness

		QUANTITY OUTPUTS	QUALITY OUTPUTS	SKILLS & KNOWLEDGE	ATTITUDE & OPINION	BEHAVIOUR CHANGE	CIRC. CHANGE	POPULATION OUTCOMES
Service component	Direct Clients	How much	How well	Better Off				
Community Engagement and Membership	Community	# of residents registered as member in NSM database	% of total district population % of rural/urban district population		#/ members who strongly agree/agree they find their connection with NSM valuable			Wairua – We are connected and inclusive

	Community	# of activities* undertaken to engage new members	% of membership increase as result of these activities					
	Volunteers	Total # volunteers registered as NHS Co-ordinators			#/% volunteers who strongly agree/agree that volunteering for NSM has a positive impact for their street / group			Whānau – We are actively engaged
	Vulnerable community	# of people recorded in vulnerable persons register						
Emergency Preparedness	Community	# Communities of interest engaged**	% of communities of interest in rural areas	#/% communities of interest who strongly agree/agree they feel engaged for emergency preparedness				Tinana – We prepare for tomorrow today

	Community	# of members recorded in Emergency Skills register	% of recorded members located in rural communities					
--	-----------	--	--	--	--	--	--	--

* activities such as events, attending community meetings, collaborating with other community organisations

** communities of interest defined as street / area groups, as determined by each coordinator; this can also be a rural community committee if the volunteer agrees to it

Performance Report

Manawatu District Neighbourhood Support Inc
For the year ended 30 June 2025

Prepared by Wheeler Campbell

Contents

- 3 Compilation Report**
- 4 Approval of Financial Report**
- 5 Entity Information**
- 7 Statement of Service Performance**
- 10 Statement of Financial Performance**
- 11 Statement of Financial Position**
- 12 Statement of Cash Flows**
- 13 Statement of Accounting Policies**
- 14 Notes to the Performance Report**

Compilation Report

Manawatu District Neighbourhood Support Inc For the year ended 30 June 2025

Compilation Report to the Committee of Manawatu District Neighbourhood Support.

Scope

On the basis of information provided and in accordance with Service Engagement Standard 2 Compilation of Financial Information, we have compiled the financial statements of Manawatu District Neighbourhood Support Inc for the year ended 30 June 2025.

These statements have been prepared in accordance with the accounting policies described in the Notes to these financial statements.

Responsibilities

The Committee are solely responsible for the information contained in this financial report and have determined that the accounting policies used are appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

Independence

We have no involvement with Manawatu District Neighbourhood Support Inc other than for the preparation of financial statements and management reports and offering advice based on the financial information provided.

Disclaimer

The financial statements were prepared exclusively for your benefit. Neither we, nor any of our employees accept any responsibility on any grounds whatsoever, including liability in negligence, for the contents of the financial statements to any other person.



Wheeler Campbell
Chartered Accountants

Feilding

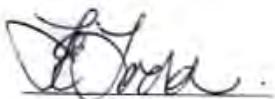
Dated: 1 October 2025

Approval of Financial Report

Manawatu District Neighbourhood Support Inc
For the year ended 30 June 2025

The Committee are pleased to present the approved financial report including the historical financial statements of Manawatu District Neighbourhood Support Inc for year ended 30 June 2025.

APPROVED



Date 9.10.25.



Date 7 Oct 2025.

Entity Information

Manawatu District Neighbourhood Support Inc For the year ended 30 June 2025

Legal Name of Entity

Manawatu District Neighbourhood Support

Entity Type and Legal Basis

Incorporated Society

Registration Number

CC40016, Society Number 1107645

Entity's Purpose or Mission

Neighbourhood Support Manawatū is a charitable trust and incorporated society, and we are a member organisation of Neighbourhood Support New Zealand.

Neighbourhood Support is a nationwide community-led movement that brings people and neighbourhoods together to create safe, resilient and connected communities. In the Manawatū we work closely with Feilding Police, Manawatū District Council, Emergency Management, and other community & social organisations.

We promote connectedness and community safety, educate about crime prevention, and support community leaders to establish and maintain contact lists for their streets and areas and assist people to be prepared for emergency situations.

Entity Structure

Neighbourhood Support Manawatū is governed by a Governing Committee, elected annually at the Annual General Meeting. The Governing Committee, at the time of reporting, consists of a Chair, Secretary, and seven officers.

Manawatū District Neighbourhood Support employs a general manager who also undertakes the Community Engagement role. The general manager reports to the Governing Committee.

Main Sources of Entity's Cash and Resources

The majority of funds for the year ending 30 June 2024 were received from Manawatū District Council in the form of a priority services contract; and from the following organisations in the form of contestable grants: Neighbourhood Support New Zealand, COGS, the Lottery Grants Board.

Main Methods Used by Entity to Raise Funds

Grant applications, donations or sponsorships.

Entity's Reliance on Volunteers and Donated Goods or Services

The organisation relies on volunteers as Officers on our Governing Committee, and for some of our projects as part of our priority services contract with Manawatū District Council.

Contact details

Physical address	C.O. Feilding Police, 93 Kimbolton Road, Feilding
Postal address	C.O. Feilding Police, PO Box 341, Feilding 4740
Phone	027 3237 387
Email	gm@nsm.org.nz
Website	https://www.neighbourhoodsupportmanawatu.org.nz/
Facebook	https://www.facebook.com/neighbourhoodsupportmanawatu

Statement of Service Performance

Manawatu District Neighbourhood Support Inc For the year ended 30 June 2025

Community Engagement:

- Neighbourhood Support NZ has 70 member groups and our core purpose is to create safe, connected, thriving, and resilient communities across New Zealand.
- Throughout the year we worked on engaging communities in the urban residential areas, the rural villages and businesses in all areas. We encouraged people to get to know their neighbours and to establish NSM street or area groups.
- People agreed they felt a greater level of social, physical, and mental wellbeing in their community when connected. Retired and / or elderly people and those new to their streets, may not otherwise have the opportunity to connect without the street gatherings.
- NSM emailed a monthly newsletter to all the households and regularly shared information to help residents locate a wide range of community services including the key messages from our main partners (below).
- The NSM committee employed a General Manager working between 20 and 30 hours per week. The GM resigned in May 2025 and a part time acting GM worked 10 hours a week until mid-July 2025.
- In April 2024 a Community Engagement coordinator was employed to assist with database entry and increase the membership and engagement. The project funded by Lotteries NZ and this contract ended late November 2024 as further funding was not secured.
- NSM's Infoode CRM is crucial for keeping the members information secure. It contains two unique registers, a Valuable Skills Register and a Vulnerable Persons Register. These registers are to assist Central District Emergency Management if there is a Civil Defence emergency, to assist in locating the people who need help the most. Having a large rural population is also challenging and knowing where there are skilled people to assist CDEM is useful.
- NSM GM attended some of the 16 rural Community Committee meetings, intermittently throughout the year to provide information about becoming members.
- NSM staff and committee members supported various community events such as: Apiti Rural day, Kimbolton Fair & Sculpture Fair, Colyton Community event, MDC Family Fun Day, several neighbourhood gatherings, among others. Our sign-written gazebo and vehicle help us to maximise visibility and presence at all events attended.
- NSM keeps up to date via stakeholder and rural committee newsletters and contributes with content when requested.
- We continue with renewal of the NSM street signs and managed to change / install approx. 60 signs around the Manawatū this year ensuring we have a visual presence which assists in making communities feel safer.

Entity Outcomes:

Description	2025	2024
Active members on the database	3919	3550
Residents registered as urban	2244	1263
Residents registered as rural	1672	1433
Increase in new members during the year	369	527
Households represented	2278	2278
Street coordinators	67	63
Activities undertaken	16	73
Letter-drops undertaken	2100 letters in 71 streets	2000+
Street events held	18	11
Members recorded in the Vulnerable Persons Register	191	153
Members recorded in the Emergency Skills Register	230	161

Recognition of Neighbourhood Support Manawatū Partnerships:

Neighbourhood Support New Zealand has created significant partnerships on behalf of its 70 area member groups and we are fortunate to work alongside these organisations and provide NSM assistance.

NZ Police:

- NSM has a desk at the Feilding Police Station which helps NSM to stay connected to what's happening in our community.
- The NZ Police provide daily and weekly crime report data which we filter and email sent to affected streets / areas members along with appropriate messaging around security. We send at least 3 crime alerts email each month - often more.
- NSM provides support at Police run community event like the Community safety talks and Blue Light events.

Central District Emergency Management - Manawatū

- NSM attended the CDEM quarterly meetings and participated in community activities alongside CDEM to help promote EM messaging.
- CDEM complete training with community committees and Neighbourhood Support Manawatū are represented.

Hato Hone St John's, Fire and Emergency NZ and Feilding Community Patrol

- We share and promote information and messaging in our newsletters and collaborate to support their events in the community, for eg securing number plates against theft and first aid in the community courses.

Community Development

- NSM's Intergenerational Buddy Reading program services 11 schools across the Manawatū District. The program connects children with older people with the aim of improving reading and communication skills. This engagement provides health and cognitive benefits for mature people and education benefits for tamariki. Our volunteer buddy readers visit once a week during school terms. We currently have 22 volunteers and receive excellent feedback from the participating schools.

Rural Transport Initiative (Rural Bus Manawatū - RBM).

- Previous committees of Neighbourhood Support Manawatū applied for and received funding during the period 2022 to 2024 for the Rural Transport Initiative.
- NSM facilitated and purchased a 12-seater bus and luggage trailer in 2023, which arrived in October 2024.
- The current NSM committee agreed that the Rural Transport Initiative would be better served by a dedicated Trust with representation of members of the Rural community.
- A new trust was established by Aly Thompson (previous NSM Chairperson/GM and current Chairperson of RBM).
- Whilst the trust deed for Rural Transport Manawatū was completed by July 2024, the transfer of assets and setting up of operations did not occur until early November 2024.
- All funds and assets of RBM were transferred to the new trust by the end of 2024 and NSM is no longer involved.

Manawatū District Neighbourhood Support Incorporated would like to acknowledge our key stakeholders and funders - thank you for your support. Manawatū District Council NZ Lotteries Grants Scheme Neighbourhood Support New Zealand Community Organisation Grants Scheme T G MacCarthy

Organisation Outlook

Neighbourhood Support Manawatū remains strong as an organisation and having undertaken a large rural community focused project (Rural Transport), going forward we return to our core purpose of connecting people in their neighbourhoods and maintaining the key registers of the database.

We continue to seek funding for our work by providing evidence of strong outcomes.

NSM will continue to take actions that strengthen our partnerships with key groups such as NZ Police, Manawatū District Council, Emergency Management, our membership base of rural and urban residents of the Manawatū District.

We are mindful that Neighbourhood Support Manawatū manages a valuable community asset in our membership database and our two registers. There are more streets and roads in the district to visit and connect people, encourage NSM membership and set up neighbourhood groups, going forward.

Statement of Financial Performance

Manawatu District Neighbourhood Support Inc

For the year ended 30 June 2025

	NOTES	2025	2024
Revenue			
General grants	2	55,000	58,586
Interest, dividends and other investment revenue	2	188	2,610
Total Revenue		55,188	51,596
Expenses			
Employee remuneration and other related expenses	3	43,857	45,240
Volunteer related expenses	3	149	189
Other expenses related to service delivery	3	10,202	12,209
Other expenses	3	558	1,583
Total Expenses		54,766	59,221
Surplus/(Deficit) for the Year		421	32,377

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Financial Position

Manawatu District Neighbourhood Support Inc

As at 30 June 2025

	NOTES	30 JUN 2025	30 JUN 2024
Assets			
Current Assets			
Bank accounts and cash	4	8,286	76,868
GST Refund Due		-	548
Rural Bus Manawatu		-	11,270
Total Current Assets		8,286	88,686
Non-Current Assets			
Property, Plant and Equipment	5	717	607
Total Non-Current Assets		717	607
Total Assets		9,002	89,294
Liabilities			
Current Liabilities			
Creditors and accrued expenses		2,979	1,969
Employee costs payable		1,282	1,282
GST Payable		104	-
Unspent Grants	6	2,525	22,000
Total Current Liabilities		6,889	25,251
Total Liabilities		6,889	25,251
Total Assets less Total Liabilities (Net Assets)		2,113	64,043
Accumulated Funds			
Accumulated surpluses or (deficits)	7	2,113	64,043
Total Accumulated Funds		2,113	64,043

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Cash Flows

Manawatu District Neighbourhood Support Inc
For the year ended 30 June 2025

	2025	2024
Cash Flows from Operating Activities		
General Grants	57,525	44,968
Interest, dividends and other investment receipts	654	2,610
Payments to suppliers and employees	(53,478)	(58,863)
GST	841	(606)
Total Cash Flows from Operating Activities	5,542	(11,891)
Cash Flows from Investing and Financing Activities		
Receipts on behalf of Rural Bus Manawatu	15,000	22,000
Payments on behalf of Rural Bus Manawatu	(89,125)	(11,270)
Total Cash Flows from Investing and Financing Activities	(74,125)	10,730
Net Increase/ (Decrease) in Cash	(68,582)	(1,162)
Cash Balances		
Cash and cash equivalents at beginning of period	76,868	78,029
Cash and cash equivalents at end of period	8,286	76,868
Net change in cash for period	(68,582)	(1,162)

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Accounting Policies

Manawatu District Neighbourhood Support Inc

For the year ended 30 June 2025

Basis of Preparation

Manawatu District Neighbourhood Support has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Property, Plant, Equipment and Depreciation

Property plant and equipment are recorded at cost less aggregate depreciation provided at the maximum rates allowed by the Inland Revenue Department. The depreciation rates used are shown in the Schedule of Property, Plant and Equipment.

Grants

Grants received are included in operating revenue. If particular conditions are attached to a grant that would require it to be repaid if these conditions are not met, then the grant is recorded as a liability until the conditions are satisfied.

Donations

Donations received are included in operating revenue. If particular conditions are attached to a donation that would require it to be repaid if the conditions are not met, then the donation is recorded as a liability until the conditions are satisfied.

Donated goods or services (other than donated assets) are not recognised.

Where significant donated assets are received with useful lives of 12 months or more, and the fair value of the asset is readily obtainable, the donation is recorded at the value of the asset obtained. Where the fair value of the asset is not readily obtainable, the donation is not recorded. Donated assets with useful lives less than 12 months are not recorded.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

Income Tax

Manawatu District Neighbourhood Support is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Notes to the Performance Report

Manawatu District Neighbourhood Support Inc For the year ended 30 June 2025

1. Grants & Donations

	2025	2024
Manawatu District Council Priority Services	25,000	25,000
Department of Internal Affairs	-	2,500
NZ Lottery Board	15,000	59,020
Neighbourhood Support NZ	5,000	2,468
NZ Community Trust	5,000	-
T G McCarthy Trust	5,000	-
Total	\$55,000	\$88,988

	2025	2024
--	------	------

2. Revenue

<u>Donations, fundraising and other similar revenue</u>	2025	2024
Donations and Grants	55,000	88,988
Total Donations, fundraising and other similar revenue	55,000	88,988
<u>Interest, dividends and other investment revenue</u>		
Interest Received	188	995
Interest Income RBM	-	1,615
Total Interest, dividends and other investment revenue	188	2,610
Total Revenue	55,188	91,598

	2025	2024
--	------	------

3. Expenses

<u>Employee remuneration and other related expenses</u>	2025	2024
Wages	43,857	45,240
Total Employee remuneration and other related expenses	43,857	45,240
<u>Volunteer related expenses</u>		
Volunteer Expenses	149	189
Total Volunteer related expenses	149	189
<u>Other expenses related to service delivery</u>		
Accommodation	-	252
Accountancy Fees	1,248	1,716
Advertising	753	320
Bank Fees	36	30
Event Expenses	556	1,333

	2025	2024
Computer & Database	3,021	2,575
Insurances	967	1,003
Licences and Fees	-	180
Merchandise & Uniforms	-	511
Neighbourhood Support Projects & Events	84	-
Petrol	660	958
Printing and Stationery	224	681
Subscriptions	599	44
Telephone, Tolls & Internet	1,809	1,735
Vehicles Servicing & Maintenance	220	846
Venue Hire	26	25
Total Other expenses related to service delivery	10,202	12,209
 Other expenses		
Depreciation	467	1,408
Interest - IGD Use of Money	9	111
Tax Penalties	82	63
Total Other expenses	558	1,583
 Total Expenses	54,766	59,221
	2025	2024

4. Analysis of Assets**Bank accounts and cash**

	2025	2024
ANZ 00	7,525	19,075
ANZ 01 RSM	95	50,654
ANZ 02	666	7,139
Total Bank accounts and cash	8,286	76,868

5. Property, Plant and Equipment**This Year**

Asset Class	Opening Carrying Amount	Purchases	Sales/Disposals	Current Year Depreciation and Impairment	Closing Carrying Amount
Plant and Equipment	608	0	0	294	313
Motor Vehicles	576	0	0	173	404
Total	1,184	0	0	1,102	717

Last Year

Asset Class	Opening Carrying Amount	Purchases	Sales/Disposals	Current Year Depreciation and Impairment	Closing Carrying Amount
Plant and Equipment	1,192	0	0	584	608

Motor Vehicles	824	0	0	247	576
Total	2,015	0	0	1,408	1,184

6. Unexpended Grants

Funder	Purpose	Received	Unexpended	Last year
Manawatu District Council	Rural Bus Manawatu vehicle purchased in the 2025 financial year			22,000
Neighbourhood Support NZ	Grant received June 2025 to be spent in the 2026 financial year	2,525	2,525	
Total			\$2,525	\$22,000
				2025 2024

7. Accumulated Funds

Accumulated Surpluses	2025	2024
Opening Balance	64,043	31,666
Prior Period - Rural Bus Manawatu	(62,351)	-
Current Year Earnings	421	32,377
Total Accumulated Surpluses	2,113	64,043

8. Prior Period Adjustments

During the 2021-2024 financial years Manawatu District Neighbourhood Support provided assistance to the establishment of the Rural Bus Manawatu project. This included receiving and holding grant funds and vehicle assets. The Rural Bus Manawatu has now been incorporated as an separate entity and the assets held have been transferred to the new entity. Accumulated funds have been reduced to account for the prior year transactions relating to Rural Bus Manawatu.

9. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees at year end (Last year - nil).

10. Commitments

There are no commitments at year end (Last year - nil).

11. Related Parties

There are no transactions with related parties that require disclosure.

12. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.



RESULTS BASED ACCOUNTABILITY REPORT

1 July 2024 to 30 June 2025

- Performance Measures - Data
- Performance Measures – Report
- RBA Schedule
- Financial Report

Age Concern RBA Reporting Data

Performance Measures	01 Jul-31 Dec	01 Jan-30 Jun	Total 01 Jul-30 Jun
How much: Quantity of effort			
Total # clients (individuals) who receive an AVS visit	9	9	
Total # AVS visits	109	142	

How Well: Quality of effort			
# clients who answered the 'client satisfaction' question in the survey (denominator)	5	0	
# clients who identified they were highly satisfied or satisfied with AVS service (numerator)	5	0	
% clients report they are highly satisfied or satisfied with AVS Service	100%	0%	

Better Off? Effect of effort			
# clients who answered the 'valued' question in the survey (denominator)	5	0	
# clients who strongly agreed or agreed they felt valued as a result of having an AVS visit (numerator)	5	0	
% clients who strongly agreed or agreed they felt valued as a result of having an AVS visit (AO,S)	100%	0%	
# clients who answered the 'connected' question in the survey (denominator)	5	0	
# clients who strongly agreed or agreed they felt more connected as a result of having an AVS visit (numerator)	5	0	
% clients who strongly agreed or agreed they felt more connected as a result of having an AVS visit (AO,S)	100%	0%	

Age Concern
Results Based Accountability Narrative Reporting
1 July 2024 to 30 June 2025

Describe the key factors impacting on the performance measures.
<p>Volunteer Availability & Retention</p> <p>Volunteer recruitment and retention across rural Manawatū remain difficult. Fewer people are available or able to commit due to fuel costs, travel distances, or limited time. This has constrained our ability to meet demand for matched visits.</p>
<p>Geographic & Transport Barriers</p> <p>The size and spread of the district mean some seniors remain isolated and unable to be reached consistently. Public transport is lacking, and not all volunteers have access to private vehicles, limiting flexibility and response. Cost of living increases directly affect people considering a volunteer role with regular transport.</p>
<p>Awareness & Community Engagement</p> <p>Awareness of the Visiting Service in rural communities remains low. Many whānau, health professionals, and community agencies are unaware of the programme or how to make referrals.</p>
<p>Perceived Value & Cultural Fit</p> <p>Cultural preferences continue to influence participation. Some kaumātua prefer to engage with iwi or kaupapa Māori services, which may feel more appropriate or familiar. If visits don't meet individual preferences, seniors may disengage.</p>
<p>Coordination & Communication</p> <p>Stronger connections are needed with local partners and referrers to support better follow-up, feedback, and issue resolution. The distance from central coordination also makes service oversight more difficult.</p>
<p>Human Resources</p> <p>The ACPND visiting service coordinator is a 0.5FTE employee. It is recognised that to provide a well-supported service in rural areas, an increase in hours is required. However, despite an ongoing fundraising program, ACPND does not have the financial resource to expand the position in the organisations current structure.</p>
Briefly describe any ideas or approaches you may have to improve or accelerate your performance.

Improving Awareness Among Whānau and Agencies

We continue to share testimonials, promote word-of-mouth, and partner with rural health centres, iwi providers, and support organisations to increase visibility and referrals.

Transport Solutions

Where possible, visits are grouped by location to reduce travel time. We are also seeking support for volunteer travel costs via petrol vouchers.

Stronger Cultural and Social Matching

Volunteers are matched based on common interests or cultural understanding. We are building relationships with iwi and Māori health providers to offer options that align with kaumātua needs.

Securing More Resources

We have applied to COGS, Lotteries, and local philanthropic trusts. We are also exploring fundraising activities to supplement funding and reduce service gaps.

Please provide a detailed explanation of any non-reporting or variances in reporting against the contract.

There are no significant reporting variances. However, the Visiting Service has underperformed in meeting target numbers due to the systemic and geographic barriers outlined above.

Is there anything else that you need to bring to our attention?

The Visiting Service continues to face challenges, and we acknowledge it did not achieve full delivery expectations this year. We understand that the next three-year funding contract will not prioritise this service area, and we are transitioning accordingly.

Do you have a success story that you would like to share? (This may include a case study, video clip, presentation or other).

Schedule 1

Name of service, programme or initiative	Age Concern Palmerston North & Districts
Funding Amount	\$10,000 per annum
Term of contract	3 years
Direct Client/s	Individuals Aged 65+
Funded Activities and Goals	<ul style="list-style-type: none"> Delivery of Age Concern Visiting Service to seniors Clients will feel less lonely and socially isolated and more connected to their community

		QUANTITY OUTPUTS	QUALITY OUTPUTS	SKILLS & KNOWLEDGE	ATTITUDE & OPINION	BEHAVIOUR CHANGE	CIRC. CHANGE	POPULATION OUTCOMES
Service component	Direct Clients	How much	How well	Better Off				
Age Concern Visiting Service	Individuals aged 65+ engaged in ACVS Services	Total # clients who receive ACVS ⁱ	% clients report they are highly satisfied/satisfied with the service/s ⁱⁱ					
		Total # ACVS visits or social phone calls ⁱⁱⁱ			#/% clients strongly agree/agree ^{iv} they feel valued ^v as a result of having ACVS			Taha Wairua – We are connected and inclusive
					#/% clients strongly agree/agree ^{vi} they feel more socially connected ^{vii} as a result of having ACVS			Taha Wairua – We are connected and inclusive

ⁱ ACVS = Age Concern Visiting Service

ⁱⁱ Note; 5point likert scale from highly dissatisfied to highly satisfied

ⁱⁱⁱ An ACVS visit is defined as a planned 1-1 engagement with a senior engaged in the service.

^{iv} Note; 5point likert scale from strongly disagree to strongly agree

^v Feeling valued is linked to social wellbeing and an essential component of social support for seniors. ACVS outcomes are associated with creating opportunities for seniors to feel like they 'matter'. Having a sense of feeling valued means they feel important and that other people care about them.

^{vi} Note; likert scale as above.

^{vii} Feeling connected is linked to social wellbeing and an essential component of social support for seniors. ACVS activity further promotes connectedness and social health. Feeling connected means seniors have a sense of belonging, security, and a feeling of being useful. Connectedness is a protective factor in reducing social isolation, loneliness and depression in seniors.

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF AGE CONCERN PALMERSTON NORTH AND DISTRICTS CHARITABLE TRUST

Report on the Financial Information in the Performance Report

Opinion

We have audited the statement of financial performance and statement of cash flows for the year ended 30 June 2025, the statement of financial position as at 30 June 2025, and the statement of accounting policies and other explanatory information (“the financial information”) in the performance report of Age Concern Palmerston North and Districts Charitable Trust (“the Trust”).

In our opinion the financial information in the accompanying performance report presents fairly, in all material respects, the financial position of the Trust as at 30 June 2025, and its financial performance and cash flows for the year then ended in accordance with the Tier 3 (Not-for-profit (NFP) Standard (“Tier 3 NFP Standard”) issued by the New Zealand Accounting Standards Board.

Basis for Opinion

We conducted our audit of the financial information in the performance report in accordance with International Standards on Auditing (New Zealand) (“ISAs (NZ)”). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Information in the Performance Report* section of our report. We are independent of the Trust in accordance with Professional and Ethical Standard 1 *International Code of Ethics for Assurance Practitioners (including International Independence Standards)* (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, the Trust.

Other Information

The Trustees are responsible for the other information. The other information obtained at the date of this auditor's report is the entity information and the statement of service performance, which are included in the performance report.

Our opinion on the financial information in the performance report does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial information in the performance report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial information in the performance report or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed on the other information obtained prior to the date of this auditor's report, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of The Trustees for the Performance Report

The Trustees are responsible for:

- a) the preparation, and fair presentation of the performance report in accordance with the Tier 3 NFP Standard;

- b) the selection of elements/aspects of service performance, performance measures and/or descriptions and measurement bases or evaluation methods that present the statement of service performance that is appropriate and meaningful in accordance with the Tier 3 NFP Standard;
- c) the preparation and fair presentation of the statement of service performance in accordance with the Trust's measurement bases or evaluation methods, in accordance with the Tier 3 NFP Standard;
- d) The overall presentation, structure and content of the statement of service performance in accordance with the Tier 3 NFP Standard; and
- e) such internal control as the Trustees determine is necessary to enable the preparation of the performance report that is free from material misstatement, whether due to fraud or error.

In preparing the performance report, the Trustees are responsible on behalf of the Trust for assessing the Trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless The Trustees either intend to liquidate the Trust or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Information in the Performance Report

Our objectives are to obtain reasonable assurance about whether the financial information in the performance report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial information in this performance report.

A further description of the auditor's responsibilities for the audit of the performance report is located at the XRB's website at
<https://www.xrb.govt.nz/standards/assurance-standards/auditors-responsibilities/audit-report-8/>

This description forms part of our auditor's report.

Who we Report to

This report is made solely to the Trust's Trustees, as a body. Our audit work has been undertaken so that we might state those matters which we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Trust and the Trust's members, as a body, for our audit work, for this report or for the opinions we have formed.

BDO Manawatu Audit Limited

BDO Manawatu Audit Limited
Palmerston North
New Zealand
21 January 2026

Performance Report

Age Concern Palmerston North & Districts Charitable Trust
For the year ended 30 June 2025

Prepared by ONLA

Contents

- 3** Entity Information
- 5** Approval of Financial Report
- 6** Statement of Service Performance
- 9** Statement of Financial Performance
- 10** Statement of Financial Position
- 11** Statement of Cash Flows
- 12** Statement of Accounting Policies
- 14** Notes to the Performance Report

Entity Information

Age Concern Palmerston North & Districts Charitable Trust For the year ended 30 June 2025

'Who are we?', 'Why do we exist?'

Legal Name of Entity

Age Concern Palmerston North and Districts Charitable Trust

Entity Type and Legal Basis

Charitable Trust under the Charitable Trusts Act 1957

Registration Number

CC57368

Entity's Purpose or Mission

Our vision is that Older people live a valued life in an inclusive society. He pāpori e whai whakaarohipa ana, e whakanuitia ana, e tautokona ana, e whai mana anahoki te hunga kaumātua. We promote the wellbeing, rights, dignity, and respect of those aged 65+. He mahi mō ngā tika me te oranga o te hunga kaumātua. The organisation was established to take over operation of Age Concern services in the Manawatū Region from Age Concern New Zealand who had operated services through its Manawatū Outreach Service since 2013

Entity Structure

As of 1 July, 2024, the entity is a Charitable Trust, governed by a Board consisting of a Chairperson, Vice chairperson/Finance Officer and four to eight other Board members. Board members are voted on to the board by a simple majority of the trustees at an annual AGM. The Board employs a manager, who reports to the Board, to oversee day to day operations. There are 8 staff and 60+ volunteers

Main Sources of Entity's Cash and Resources

- 67% of our income comes from contracts managed directly with central government agencies; Ministry of Social Development, ACC, Te Whatu Ora
- 15% of our income comes from one off grants from philanthropic trusts and community organisations
- 8% of our income comes from central government contracts, managed by Age Concern New Zealand and distributed to Age Concern Palmerston North and Districts via contract agreements.
- 6% of our income comes from grants and contracts managed directly with local and regional government; Palmerston North City Council, Manawatū District Council, Horizons Regional Council
- Additional income comes from donations, interest received, sales

Main Methods Used by Entity to Raise Funds

The entity's main fundraising method is to apply for central and local government contracts and grants. Additionally, the entity makes applications to Lotteries, COGS, Philanthropic, Charitable and Gaming Trusts etc. and encourages people to become a member of the organisation for a fee and make donations. The entity then invoices the donor organisations as per the terms of the contract. Membership fees and donations from the members are paid directly into the entity's bank account

Entity's Reliance on Volunteers and Donated Goods or Services

Volunteer Visiting Service: we recruit and train volunteers as befrienders to visit older people in their homes for one hour per week. We have 39 volunteers visiting 52 clients. Steady as You Go exercise classes - we train volunteers as Peer Leaders to run these groups. We currently have 10 groups run by a total of 14 volunteers. We also have 2 volunteers providing administrative support

Physical Address

Unit 4, 251 Broadway Avenue, Palmerston North 4410

Postal Address

The Manager, PO Box 5063, Terrace End, Palmerston North, Manawatū, New Zealand

Additional Information

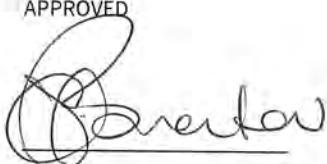
The entity was set up to take over the running of Age Concern services in Palmerston North and Manawatū Districts from Age Concern New Zealand Inc (ACNZ). ACNZ had run and managed services in the Manawatū Region from 2013 through the Age Concern New Zealand Manawatū Outreach Service. Whilst the entity was established as an incorporated society on 25 July 2019, it did not take over the running of services until 1st June 2020. Funding contracts, Services, staff, finances and resources were formally transferred from ACNZ to the entity on 1st June 2020. Novation agreements were signed with the fund holders Ministry of Social Development and Palmerston North City Council to enable the entity to hold and manage these contracts. The entity opened a bank account with Westpac in December 2019, and started to apply for funding and started receiving funds into the account in March 2020. On July 19th 2022, in response to a pending increase in administrative requirements under the updated Incorporated Societies Act, the membership held an SGM and voted in favour of changing the entity status from Incorporated Society, to Charitable Trust. The Trust deed for Age Concern Palmerston North and Districts Charitable Trust was signed on 10th October 2023, and effective 1st July 2024 the trust board governance structure was put in place.

Approval of Financial Report

Age Concern Palmerston North & Districts Charitable Trust For the year ended 30 June 2025

The Board are pleased to present the approved financial report including the historical financial statements of Age Concern Palmerston North and Districts Charitable Trust for year ended 30 June 2025.

APPROVED



Chair

Date 20/1/26

Finance Officer



Date 21/1/26

Statement of Service Performance

Age Concern Palmerston North & Districts Charitable Trust For the year ended 30 June 2025

'What did we do?', 'When did we do it?'

Description of Entity's Outcomes

Our mahi is to support older people aged 65+ (Māori and Pasifika aged 55+). Our mission is to promote the well-being, rights, dignity and respect for older people aged 65+. (Māori and Pacifica 55+). He mahi mō ngā tika me te oranga o te hunga kaumātua. Our mahi with older people/kaumatua falls into four areas:

- Social Connection Programmes
- Health Promotion Programmes
- Community Support Services
- Elder Abuse and Response Service

1. Social Connection Programmes: We operate a Visiting Service where clients receive a weekly visit or social phone call from a trained and screened volunteer visitor. We also run social activities including a Men's Group, In-Knit Together knitting group and Tea and Talks, each being run twice a month at the Age Concern office and Kai and Korero weekly in Halcombe, Manawatu District. The outcome of these programmes is that older people feel socially connected and included in the community. We also invite guest speakers to talk to participants at Tea and Talks, Men's Group and Kai and Korero, with a focus on health topics, the outcome being that participants gain useful information. We began Digital Inclusion workshops in 2023 with the outcome that participants are able to use the internet safely for business and social connection, and be at less risk of being scammed. The two workshop series are Kaumatua Connect and Making the Most of Your Smartphone or Tablet.
2. Health Promotion Programmes: We run exercise classes (Steady as You Go, Shake Rattle and Roll and Kaumatua Kapa Haka) and workshops in Staying Safe, a refresher driving workshop. The outcome of the exercise programmes is that participants improve and maintain their physical and mental wellbeing. They are also able to connect socially with one another. The outcome of Staying Safe refresher driving workshops is that participants maintain their driving confidence and know of alternative transport options for when they stop driving, that enable them to continue to participate in the community.
3. Community Support Service: Support workers provide one on one support to older people. We also provide information, advice and resources face to face, over the phone and online. We run a free Counselling Service with a qualified counsellor. We are a Total Mobility Scheme Assessor for Horizons Regional Council, and we produce a quarterly magazine. The outcome of this service is that older people receive the information and support that they need to determine their own lives.
4. Elder Abuse Response Service: Social Workers support older people who are at risk of being abused or who are being abused. Abuse can be physical, psychological, financial, sexual, neglect, self-neglect and institutional abuse. The outcome of this service is that the clients become safe and can determine their own lives.

	2025	2024
Description and Quantification of the Entity's Outputs		
Visiting Service* - number of contacts	1,775	1,417
Tea & Talks held	19	22
Steady as You Go - no. of weekly classes	10	10
Shake Rattle and Roll - no. of weekly classes	1	2
Staying Safe - no. of workshops held	6	7
Elder Abuse Response Service - number of clients	262	268
Information, Advice and Resources provided	1,620	1,678
Community Support - number of individual clients supported	97	103
Art and Craft	-	4
In Knit Together	23	24
Men's Group	25	23
Kai and Korero	28	35
Kaumatua Kapa Haka	35	23
Kaumatua Connect (Digital Inclusion)	4	4
Making the most of your smartphone or tablet (Digital Inclusion)	34	2
Phone calls answered with duration of call 1 minute or longer	3,700	-

* For 2024-25 - These statistics include 213 social phone calls as well as visits, since we advised volunteers not to visit clients if they or their client felt unwell, but to phone for a chat instead

Additional Output Measures

Visiting Service

Clients were surveyed in July 2025. 92% of respondents said the Service had made a positive difference to their lives. 83% of respondents said they felt less lonely as a result of having a volunteer visitor

Tea and Talks

We surveyed clients at the end of each session. 96% said they had found the Tea and Talks useful. 97 % of attendees gained more information on health. 83% said they would recommend it to a friend and 95% Participants reported that the resources were either useful or very useful.

Steady as You Go

We surveyed clients in twice in the financial year. An average of 90% of respondents were satisfied or very satisfied with the exercise classes. 98.5% said they felt their strength and balance had improved as a result of attending Steady as You Go and 91% said they felt more socially connected as a result of attending Steady as You Go .

Shake Rattle and Roll

We surveyed clients twice in the financial year. 100% of respondents were satisfied or very satisfied with Shake Rattle and Roll. 85.7% said they felt their strength and balance had improved as a result of attending Shake Rattle and Roll and 85.7% said they felt more socially connected as a result of attending Shake Rattle and Roll.

Elder Abuse Response Service

We survey clients when they exit the service and we close their cases. Of those who completed the evaluation 100% said they were satisfied or very satisfied with the service. 95% of respondents said they had greater control over their lives and 100% felt better informed of their rights.

Kaumatua Kapa Haka

We surveyed kaumata who attended in February. 100% Felt they benefited from the learning and the physical activity and 100% said they felt more socially connected through participating.

Men's Group

We surveyed the men who participated in February. 100% said they were better off as a result of attending the Men's Group

In Knit Together

We surveyed participants twice during the year. 100% said they were better off as a result of attending the knitting group. 2024-25 was last year the Knitting group was funded under the Health Promotion programme overseen by ACNZ as the outcomes are largely social, and not directly health related.

Making the Most of your Smartphone or Tablet (Digital Inclusion)

We surveyed participants at the end of each workshop series. 91% said the workshop series was good or very good. 79% of participants said they felt more confident using their smartphone or tablet independently. 70% of participants reported that they practiced or applied what they had learned outside the sessions (e.g., downloading a new app, accessing government services, online banking).

Staying Safe Refresher Driving Workshops

We ask participants who attend the workshops to complete an evaluation form at the end of the workshop. 95% said they found the workshop to be very good or excellent. 77% said they felt more confident as a result of attending and 100% of respondents said that they would recommend doing the course.

Statement of Financial Performance

Age Concern Palmerston North & Districts Charitable Trust For the year ended 30 June 2025

'How was it funded?' and 'What did it cost?'

	NOTES	2025	2024
Revenue			
Donations, koha, bequests and other general fundraising activities	1	3,518	4,106
Government service delivery grants/contracts	1	546,637	419,042
Non government service delivery grants/contracts	1	158,916	189,732
Revenue from commercial activities	1	190	147
Membership fees and subscriptions	1	643	976
Interest, dividends and other investment revenue		4,532	7,531
Other revenue		1,415	4,704
Total Revenue		715,851	626,237
Expenses			
Employee remuneration and other related expenses		470,805	439,888
Volunteer related expenses		445	470
Expenses related to commercial activities	2	128	96
Other expenses related to service delivery	2	165,323	143,063
Other Expenses	2	10,483	6,875
Total Expenses		647,184	590,392
Surplus/(Deficit) for the Year		68,667	35,846

This statement should be read in conjunction with the Statement of Accounting Policies, Notes to the Performance Report and the Independent Auditor's report.

Statement of Financial Position

Age Concern Palmerston North & Districts Charitable Trust As at 30 June 2025

'What the entity owns?' and 'What the entity owes?'

	NOTES	30 JUN 2025	30 JUN 2024
Assets			
Current Assets			
Bank accounts and cash		127,952	258,371
Debtors and prepayments	3	33,080	-
Total Current Assets		161,032	258,371
Non-Current Assets			
Property, Plant and Equipment	5	31,300	24,083
Investments	3	200,000	-
Total Non-Current Assets		231,300	24,083
Total Assets		392,332	282,454
Liabilities			
Current Liabilities			
Creditors & Accrued Expenses	4	25,461	5,788
Employee costs payable	4	27,458	18,846
Funding received in advance	4	31,000	18,074
Total Current Liabilities		83,919	42,708
Total Liabilities		83,919	42,708
Total Assets less Total Liabilities (Net Assets)		308,412	239,746
Accumulated Funds			
Accumulated surpluses or (deficits)	6	308,412	239,746
Total Accumulated Funds		308,412	239,746

This statement should be read in conjunction with the Statement of Accounting Policies, Notes to the Performance Report and the Independent Auditor's report.

Statement of Cash Flows

Age Concern Palmerston North & Districts Charitable Trust For the year ended 30 June 2025

'How the entity has received and used cash'

	2025	2024
Cash Flows from Operating Activities		
Donations, koha, bequests and other general fundraising activities	3,518	4,624
Government service delivery grants/contracts	506,684	421,644
Non government service delivery grants/contracts	178,716	142,377
Revenue from commercial activities	190	169
Membership fees and subscriptions	643	976
Interest, dividends and other investment revenue	4,532	7,531
Other revenue	1,415	5,409
GST	4,638	(4,090)
Employee remuneration and other related expenses	(462,194)	(449,941)
Volunteer related expenses	(445)	(541)
Expenses related to commercial activities	(128)	(110)
Other expenses related to service delivery	(150,289)	(145,605)
Total Cash Flows from Operating Activities	87,280	(17,558)
Cash Flows from Other Activities		
Payments to acquire property, plant and equipment	(17,700)	(21,112)
Payments to purchase investments	(200,000)	-
Total Cash Flows from Other Activities	(217,700)	(21,112)
Net Increase/ (Decrease) in Cash	(130,419)	(38,670)
Cash Balances		
Cash and cash equivalents at beginning of period	258,371	297,041
Cash and cash equivalents at end of period	127,952	258,371
Net change in cash for period	(130,419)	(38,670)

This statement should be read in conjunction with the Statement of Accounting Policies, Notes to the Performance Report and the Independent Auditor's report.

Statement of Accounting Policies

Age Concern Palmerston North & Districts Charitable Trust For the year ended 30 June 2025

'How did we do our accounting?'

Reporting Entity

Age Concern Palmerston North & Districts Charitable Trust was incorporated under the Charitable Trust Act 1957 on 17 November 2023 and commenced operation on 1 July 2024. It is an approved charitable entity registered with charity services under the Charities Act.

Comparative figures are for Age Concern NZ Palmerston North & Districts Board Incorporated which ceased operation on 30 June 2024. Operations, assets, liabilities and accumulated funds were transferred to the Trust as of this date along with the Charity number.

Basis of Preparation

This performance report is prepared in accordance with the XRB's Tier 3 (NFP) Standard. The entity is eligible to apply these requirements as it does not have public accountability and has total annual expenses of less than \$5,000,000. All transactions in the performance report are reported using the accrual basis of accounting. This performance report is prepared under the assumption that the entity will continue to operate for the foreseeable future.

Changes in Accounting Policies

The Trust has been required to adopt the Tier 3 (NFP) financial reporting standard, accordingly prior year comparative figures have been reclassified to meet the requirements of this standard. There has been no significant changes as a result of this new standard.

Revenue Recognition

Fundraising and Grants

Grants received are included in operating revenue. If particular conditions are attached to a grant that would require it to be repaid if these conditions are not met, then the grant is recorded as a liability until the conditions are satisfied.

Donations

Donations received are included in operating revenue. If particular conditions are attached to a donation that would require it to be repaid if these conditions are not met, then the donation is recorded as a liability until the conditions are satisfied.

Donated goods or services are not recognised.

Interest Income

Interest income is recognised in the statement of financial performance as it is accrued.

Income Tax

Age Concern Palmerston North and Districts Charitable Trust is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Property, Plant and Equipment

Property, Plant and Equipment are stated at cost less accumulated depreciation and impairment losses. Where an item of property, plant and equipment is disposed of the gain or loss recognised in the statement of financial performance is calculated as the difference between the sale price and the carrying amount of the asset.

Office Equipment 13% - 50%

Intangible Assets 50%

Leasehold Improvements 10%

Receivables

Receivables are stated at their estimated realisable value. Bad debts are written off in the year in which they are identified.

Payables

Payables are recorded at the amount owing when the transaction occurs that creates the payment obligation.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Employee Entitlements

Amounts for leave entitlements are recorded as liabilities at the amount to be paid.

Notes to the Performance Report

Age Concern Palmerston North & Districts Charitable Trust For the year ended 30 June 2025

	2025	2024
1. Revenue		
Donations, koha, bequests and other general fundraising activities		
Donations - Health Promotion	3,468	3,786
Donations - General	50	75
Koha from R&M, Workshops	-	244
Total Donations, koha, bequests and other general fundraising activities	3,518	4,106
Government service delivery grants/contracts		
Grants Received - MDC Strategic Priorities	10,000	10,000
Grants Received - PNCC Strategic Priorities	23,100	21,000
Grants Received - PNCSC Community Development Small Grants Fund	5,000	4,585
Grant - PNCC Community Led Initiatives Fund	-	1,800
Total Government service delivery grants/contracts	38,100	37,385
Non government service delivery grants/contracts		
20/20 Trust	1,760	1,760
Contract ACC Community Strength & Balance	105,666	-
Contract EPOA Te Whatu Ora - Health NZ	30,000	-
Contract Receipt Accredited Visiting Service Contract- ACNZ/MOH/DHB	22,612	22,296
Contract Receipt Digital Literacy - ACNZ/HPAC	6,074	5,459
Contract Receipt Elder Abuse - MSD Contract EARS	355,477	348,262
Contract Receipt Elder Abuse - MSD Covid-19 Response	8,074	3,006
Contract Receipt Kapa Haka - ACNZ/HPAC	5,268	3,453
Contract Receipt Shake Rattle & Roll - ACNZ/HPAC	5,268	7,029
Contract Receipt Monthly Meetings ACNZ/HPAC	5,268	4,880
Contract Receipt MSD FV LEAD Agency	4,320	8,640
Contract Receipt Staying Safe - Drive Seniors - ACNZ/NZTA	7,200	6,300
Contract Receipt Steady As You Go - ACNZ/HPAC	5,267	7,116
Funding - Catholic Charity Allocation Com (AVS)	8,000	5,000
Funding - COGS	5,000	2,500
Funding - ECCT	10,000	10,000
Funding - Estate Gord Lindsey Isaacs (AVS)	2,000	3,000
Funding - Kingdom Found	20,000	15,000
Funding - Lotteries Grant Board	34,500	30,000
Funding - Mainland Foundation	10,000	10,000
Funding - Olive Tree Charitable Trust	5,000	-
Grant - Lottery COVID19 Funding	-	31,200
Grant Received - MSD Flexi Wage	-	14,081
Lion Foundation Gaming Trust	-	14,739
MSD Change Makers Fund	-	7,668
Grant - Horizons Total Mobility Scheme Grant	5,000	-
Mercury NZ Limited	2,000	-
Seniors Expo Sponsorship	1,200	-

	2025	2024
St Joan Trust Income	2,500	-
T R Moore Income	-	10,000
Total Non government service delivery grants/contracts	667,453	571,390
 Revenue from commercial activities		
Sales	101	7
Sales - Life Tubes	89	140
Total Revenue from commercial activities	190	147
 Membership fees and subscriptions		
Funding - Membership	643	976
Total Membership fees and subscriptions	643	976
 2. Analysis of Expenses	2025	2024
 Expenses related to commercial activities		
Life Tubes	128	96
Total Expenses related to commercial activities	128	96
 Other expenses related to service delivery		
ACC Strength and Balance	5,801	-
ACC Levies	2,430	3,980
Accounting Fees	4,506	3,842
Advertising	2,123	1,204
Ashhurst Senior's Group	248	-
Audit Fees	5,600	4,050
Bank Fees	177	131
Board Expenses	2,679	1,402
Catering	1,367	1,526
Contract Expense Age Connect	16,787	3,460
Cleaning	6,524	6,067
Consulting - HR Professional Services	3,826	8,189
Contract expense - EARS	3,137	2,334
Contract MSD COVID Response	784	3,006
Entertainment	622	185
General Expenses	1,395	548
Insurance	4,473	2,999
Internet	1,161	1,213
IT Support - Firecrest	7,066	6,518
Kaumatua Kapa Haka Contract Expenses	-	1,189
Light, Power, Heating	3,211	2,719
Management Expenses	-	41
Membership	807	689
Men's Group - Changemakers Contract Expenses	171	2,214
Minor Assets costing < \$500	1,818	182
Mobile Phone	2,696	3,516

	2025	2024
Motor Vehicle Expenses	4,567	9,313
Rakau CRM Database	5,105	240
Office Expenses	4,861	2,546
PNCC International Day of Older Person	-	1,529
Printer support	518	1,648
Printing, Postage & Stationary	686	2,580
Rent	47,393	45,691
Repairs and Maintenance	1,847	247
Senior Expo - Advertising/Promotion	283	-
Senior Expo - Venue	1,067	-
Shake Rattle n Roll	924	1,858
Staff Counselling	1,964	1,502
Staying Safe	3,444	3,703
Steady as You Go	1,470	1,597
Subscriptions	1,201	903
Supervision	3,490	4,650
Telephone	3,845	3,148
Training	2,226	867
Travel & Accommodation	1,021	(163)
Total Other expenses related to service delivery	165,323	143,063

Other expenses

	2025	2024
Depreciation	10,483	6,555
Interest Expense	-	319
Total Other expenses	10,483	6,875

3. Analysis of Assets**Debtors and prepayments**

	2025	2024
Accounts Receivable	33,080	-
Total Debtors and prepayments	33,080	-

Investments

	2025	2024
Term Deposit	200,000	-
Total Investments	200,000	-

4. Analysis of Liabilities**Creditors and accrued expenses**

	2025	2024
Accounts Payable	2,574	3,212
GST	1,486	(3,122)
Mastercard	901	438
Sundry Accrual	20,500	5,260
Total Creditors and accrued expenses	25,461	5,788

2025

2024

Employee costs payable

Staff Annual Leave Owing	16,276	18,846
Wages Payable - Payroll	11,182	-
Total Employee costs payable	27,458	18,846

Funding received in advance

Funding - Catholic Charity Allocation Com (AVS)	-	3,000
Funding - Estate Gord Lindsey Isaacs (AVS)	-	2,000
Funding - Kingdom Found	25,000	-
MSD Covid Fund	-	8,074
Funding - Olive Tree Charitable Trust	-	5,000
Funding - ACNZ	6,000	-
Total Funding received in advance	31,000	18,074

All revenue carried forward is intended to be utilised before the end of the next financial year.

5. Property, Plant and Equipment**2025**

Asset Class \$	Opening Carrying Amount \$	Purchases \$	Sales/Disposals \$	Current Year Depreciation and Impairment \$	Closing Carrying Amount \$
Motor Vehicles	13,941	14,839	0	5,756	23,024
Office Equipment	7,607	2,861	0	4,191	6,277
Intangible Assets	706	0	0	353	353
Leasehold Improvements	1,828	0	0	183	1,645
Total	24,083	17,700	0	10,483	31,299

2024

Asset Class \$	Opening Carrying Amount \$	Purchases \$	Sales/Disposals \$	Current Year Depreciation and Impairment \$	Closing Carrying Amount \$
Motor Vehicles	0	15,783	0	1,841	13,941
Office Equipment	6,083	5,329	0	3,805	7,607
Intangible Assets	1,413	0	0	706	706
Leasehold Improvements	2,031	0	0	203	1,828
Total	9,527	21,112	0	6,555	24,083

	2025	2024
6. Accumulated Funds		
Accumulated Funds		
Opening Balance	239,746	203,900
Accumulated surpluses or (deficits)	68,667	35,846
Total Accumulated Funds	308,412	239,746
Total Accumulated Funds	308,412	239,746

7. Commitments

The service agreement with Symons for \$36.01 per month (12 month contract) ended in April 2024. A new service agreement plan with Office DNA (formally Symons) started in June 2024 for \$42 per month.

A lease has been entered into for an 3 year period from 20 December 2024 with rights of renewal for 3 years. The annual rent is \$42,091.

8. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 30 June 2025 (Last year - nil).

9. Related Parties

Nil related parties identified during the financial period.

10. Events After the Balance Date

No events after balance date.



Himatangi Beach Community Patrol

RESULTS BASED ACCOUNTABILITY REPORT

1 July 2024 to 30 June 2025

- Performance Measures - Data
- Performance Measures – Report
- RBA Schedule
- Financial Report

Himatangi Beach Community Patrol RBA Data

Performance Measures	01 Jul-31 Dec	01 Jan-30 Jun	Total 01 Jul-30 Jun
How much: Quantity of effort			
Total # volunteers engaged in patrol activities	14	14	14
Total # hours on patrol	352	418	770
Total # incidents reported to Police	2	3	5
How Well: Quality of effort			
# volunteers eligible for community patrol training (denominator)	14	14	14
# volunteers trained in community patrol (numerator)	14	14	14
% volunteers trained in community patrol	100%	100%	100%
# volunteers who answered the 'training satisfaction' question in the survey (denominator)	14	14	14
# volunteers who responded they were highly satisfied OR satisfied with the content and delivery of the training they received. (numerator)	14	14	14
% volunteers who responded they were highly satisfied OR satisfied with the content and delivery of the training they received	100%	100%	100%

Himatangi Beach Community Patrol
Results Based Accountability Narrative Reporting
1 July 2024 to 30 June 2025

Describe the key factors impacting on the performance measures.
Membership of the patrol has remained at 14 members. The new Police Liaison Officer commenced in April and has been attending our monthly meetings. The delays with the Police Vetting process have now been rectified. As part of the process there has been clear guidance from CPNZ on the forms and information to be provided when applying for a Police vetting. The support from council is greatly appreciated, especially the funding and vehicle.
Briefly describe any ideas or approaches you may have to improve or accelerate your performance.
CPNZ have now required that Community Patrols have contact details for each patrol available on a 24/7 basis. This is to enable patrols to be contact for particular events. Himatangi Beach Community Patrol had operated a Single Point of Contact for a number of years through the patrol cell phone being carried by the rostered patrollers at all times. We continue with the sign advertising the patrol at the Cossie Club, in the Community Newsletter and on the Facebook page.
Please provide a detailed explanation of any non-reporting or variances in reporting against the contract.
The Community Patrol Facebook page provides an indication of resident, visitors and others interest in and support for the patrol: Like: 840 Followers: 981
Is there anything else that you need to bring to our attention?
Nothing requires your attention
Do you have a success story that you would like to share? (This may include a case study, video clip, presentation or other).
During King's Birthday Weekend, at request of the Manawatu Police the Patrol provided additional patrols outside of our normal patrol area, assisting the Police during "boy racer" event centred around Levin. This was only "eyes and ears" of potential vehicles that may have been attending the event.

Schedule 1

Name of service, programme or initiative	Himatangi Beach Community Patrol
Funding Amount	\$3,500 per annum
Term of contract	3 years
Direct Client/s	Volunteers who provide patrol services Himatangi Beach users and community members Police
Funded Activities and Goals	<ul style="list-style-type: none"> • Patrol services for Himatangi Beach and community • Individuals who use the beach

		QUANTITY OUTPUTS	QUALITY OUTPUTS	SKILLS & KNOWLEDGE	ATTITUDE & OPINION	BEHAVIOUR CHANGE	CIRC. CHANGE	POPULATION OUTCOMES
Service component	Direct Clients	How much	How well	Better Off				
Himatangi Beach Patrol Service	Volunteers who provide active patrol support for Himatangi Beach and community	Total # volunteers engaged in patrol activities	% volunteers who are trained in community patrol					

			% volunteers who report they are highly satisfied/satisfied with the content and delivery of the training					
		Total # hours on patrol						
Community Perception	Individuals who are community members and/or beach users			#/% clients ¹ who strongly agree/agree they feel safer at the beach as a result of the Himatangi Beach Community Patrol presence				Tinana – We prepare for tomorrow today.
	Police	Total # incidents ² reported to Police						

Notes: 1 Outcome measure linked to community perceptions of safety as a result of Patrol presence.

¹ Clients = individuals who are community members and/or beach users.

² Incidents to be defined and or re-worded. This relates to any water, fire, or people safety incidents that require advice, intervention and/or additional support.

Performance Report

Himatangi Beach Community Trust
For the year ended 30 June 2025

Prepared by ONLA

Contents

- 3 Chair's Annual Report
- 5 Compilation Report
- 6 Entity Information
- 8 Approval of Financial Report
- 9 Statement of Service Performance
- 10 Statement of Financial Performance
- 11 Statement of Financial Position
- 12 Statement of Cash Flows
- 13 Statement of Accounting Policies
- 15 Notes to the Performance Report

Chair's Annual Report

Himatangi Beach Community Trust For the year ended 30 June 2025

Kia ora koutou, buka vinaka and welcome to the 2025 Himatangi Beach Community Trust AGM. As Chair for the past 12 months, it is my pleasure to present the 2025 Chair's Report.

Introduction

Firstly, I would like to acknowledge the work of the Officers of the Trust—our Secretary Alice and our Treasurer Bobbie. They have both been a tremendous support to me in my second year as Chair, and their contributions to the Trust have been invaluable. Following the resignations of Trustees Murray Hastie and John Maher during the year, I would also like to thank Sue, Marie, and Jax for their continued dedication to sustaining the activities of the Trust and supporting the Himatangi Beach community in alignment with our Trust Deed.

Community Hall

Special thanks to Trustee Sue Graham, who continues to do an outstanding job managing hall enquiries and ensuring everything is in place for users. The hall remains the largest area of expenditure for the Trust, with water rates and insurance costs covered through hall usage and community events. Earthquake strengthening work is scheduled for completion by the end of 2025, and a potential project for 2026 is the upgrade of the toilets. We purchased six new tables this year—thank you again to Sue for organising this. A special mention goes to the local crafts group, whose themed decorations for events greatly enhance the atmosphere and contribute to the success of our hall functions.

Community Nurse

Unfortunately, Te Waiora has been unable to replace our nurse since November 2024, which remains a concern. While services are available through their clinic in Foxton, we continue to advocate for the restoration of a local service for our community with them.

Community Events

Since the last AGM, in collaboration with the HB Community Committee, we have continued to host regular community events catering to diverse audiences and supporting our operating costs. These events include the Market Day, Picnic in the Park, Op Shop Ball, Cake Bake Off, Arts Trail, and Christmas Parade. Thank you to all the organisers and volunteers of these events—your efforts are deeply appreciated and reflect the strength of our community spirit.

Transport Options

A sub-committee was formed late in 2024 to explore the feasibility of a transport service for Himatangi Beach. A resident survey indicated interest, particularly for medical travel to and from Palmerston North. In consideration of all the information received, the Trust concluded that a stand-alone transport service would not be viable at this point of time, particularly as the current need is being met by the Foxton Beach Health Shuttle. We have since been approached by a group of local citizens interested in developing a health transport service for Himatangi Beach. As with other initiatives, the Trust will support this group if their business case is sound and the service of benefit to the community.

Safety Camera Network

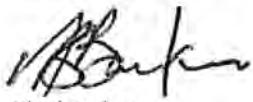
In August, our Trust hosted the Horowhenua Community Camera Trust (HCCT) AGM at our hall. Together with the NZ Police and HB Community Patrol, the HCCT signed a Memorandum of Understanding (MOU) to formalise their strong ongoing relationships and shared commitment to community safety through CCTV. Footage from our camera network continues to assist Police in identifying criminal activity, and they have expressed appreciation for the quality of our system. We gratefully acknowledge our camera network sponsors: NZ Lottery Grants Board, Eastern and Central Community Trust, Central Energy Trust, and InspireNet. Thanks also to our local camera hosts: HB Top 10 Holiday Park, HB Bowling Club, HB Cosmopolitan Club, the Barker Family Trust, and the PN Surf Life Saving Club. Without their generosity, our Safety Camera Project would not be as effective as it is today. A heartfelt thank you to the HB Community Patrol for their outstanding work, including managing the safety camera network. We are fortunate to have such a dedicated and well-organised group supporting our community—thank you team!

Future Direction

As we look ahead, it may be time to review the role of the Trust and how it would be best utilised to shape the future direction of our community. Are we ready to explore a legacy model that creates a fund for future large-scale community projects? This is a strategic consideration for all community members and incoming Trustees, so I am including this to my 2025 report as food-for-thought.

Special Thanks

To our small but mighty team of Trustees—thank you for your continued dedication and for the many subtle, yet impactful contributions you all make. I also wish to thank our accounting partner ONLA and acknowledge the excellent service they provide to our Trust. Last, but certainly not least, thanks to everyone who helped organise, support and sponsor our events this year—your dedicated involvement has enabled us to deliver a diverse and high-quality calendar of community activities. Together, we make Himatangi Beach a happy, healthy place to live—truly the jewel of the Manawatū!



Nigel Barker

Chair - Himatangi Beach Community Trust

Compilation Report

Himatangi Beach Community Trust For the year ended 30 June 2025

Compilation Report to the Directors of Himatangi Beach Community Trust.

Scope

On the basis of information provided and in accordance with Service Engagement Standard 2 Compilation of Financial Information, we have compiled the financial statements of Himatangi Beach Community Trust for the year ended 30 June 2025.

These statements have been prepared in accordance with the accounting policies described in the Notes to these financial statements.

Responsibilities

The Trust is solely responsible for the information contained in this financial report and have determined that the accounting policies used are appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

Review Engagement Undertaken

Bobbie O'Fee confirms that these accounts have been reviewed and represent an accurate records against the documents supplied. The accounts have not been audited, but have been reviewed for reasonableness.

Independence

We are not independent to the trust, as a shareholder of our company is also a Trustee of the Trust.

Disclaimer

We have compiled these financial statements based on information provided which has not been subject to an audit engagement. Accordingly, we do not accept any responsibility for the reliability, accuracy or completeness of the compiled financial information contained in the financial statements. Nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on this financial report.

ONLA

12 Victoria Avenue
Palmerston North

Dated: 3 October 2024

Entity Information

Himatangi Beach Community Trust For the year ended 30 June 2025

Legal Name of Entity

Himatangi Beach Community Trust

Entity Type and Legal Basis

Registered Charity and Incorporated Society

Registration Number

CC30785

Entity's Purpose or Mission

The aims of the trust are:

- a. to support community development as determined by the Trust, within Himatangi Beach and surrounding areas,
- b. to manage the Himatangi Beach Community Hall at 6 Koputara Road, on behalf of and in liaison with the Manawatu District Council,
- c. to manage all assets of the Trust, and
- d. to provide financial stewardship on behalf of the community (as determined on a case-by-case basis by the Trust).
- e. to promote and encourage a high level of community involvement.

Entity Structure

The Trust consists of Trustees and the Community of Himatangi Beach as members.

- a) The Trust Board shall consist of 6 trustees and no more than 10 trustees, of which there is a Chair, Secretary and Treasurer.
- b) Trustees are appointed by the community at a public meeting, or such other form of publicised election format having been duly nominated.
 - i. a community member is deemed to be resident or ratepayer at Himatangi Beach
 - ii. each trustee shall serve a term of two years, but may stand for re-election.
 - iii. no trustee shall serve more than three consecutive terms as a trustee
 - iv. should no other community representative be available for election, then the retiring trustee may be re-elected by the community.

Main Sources of Entity's Cash and Resources

The Trust acquires funds by way of donations, deposit or otherwise. It may seek and secure from any Trust or Association/Organisation, and from any interested individual, financial support for carrying out of the aims of the Trust. This includes grants or loans from Local Government.

Main Methods Used by Entity to Raise Funds

The Trust's income sources are mainly from:

- a) a local monthly newspaper,
- b) hall hire,
- c) local events (eg. dances etc),
- d) donations,
- e) grants for specific events and/or infrastructure.

The proceeds are used to create events for the Community and where other community organisations can raise funds. The proceeds are also used to improve or create assets within Himatangi Beach.

Entity's Reliance on Volunteers and Donated Goods or Services

The Trust relies almost entirely upon volunteers to carry out the activities of the Trust. The exceptions are when work requires qualified trades people. Trustees volunteer their time to attend meetings, organise and create events.

Physical Address

Himatangi Beach

Postal Address

PO Box 1007, Palmerston North

Approval of Financial Report

Himatangi Beach Community Trust
For the year ended 30 June 2025

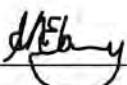
The Trust is pleased to present the approved financial report including the historical financial statements of Himatangi Beach Community Trust for year ended 30 June 2024.

APPROVED



Chair

Date 21 September 2025



Secretary

Date 19/01/2026

Statement of Service Performance

Himatangi Beach Community Trust For the year ended 30 June 2025

Description of Entity's Outcomes

We have promoted, encouraged, and developed Community involvement, activities and growth.

	2025	2024
Hall Rentals		
Hall Rentals (rentals)	11	7
Hall let for no charge to Community Groups		
MDC & HBCC meetings	12	13
Library	103	104
Nurses Clinic	32	60
HB Community Trust (meetings held)	7	6
HB Community Patrol (meetings held)	-	-
Karate Club (amount of times hall was used)	75	80
HB Halloween Party (amount of times hall was used)	-	-
Oroua Downs School (amount of times hall was used)	2	2
Other		
Arts Trail	1	1
Market Day	1	1
HB Garden Party (people attended)	1	-
Funeral (amount of time hall used)	-	2
Community Great Bake Off (amount of times Hall used)	1	1
Gym Club/ Dance Class /Treasure Hunt	-	2
Indoor Mart/ Arts Trail /	-	2
Held each alternating year.		
Bi annual Volunteers Dinner	-	85
Opshop Ball	80	90

Additional Information

No concerts were sought during this year and Some Trust events are held each two years.

HB Community Patrol held their meetings via Zoom or in the home of the Chair.

The Nurses Clinic was put on hold at the end of November 24 due to staffing shortages.

The Trustees spend in excess of 200 volunteer hours each year administering the Trust, running events or maintaining the Hall.

Statement of Financial Performance

Himatangi Beach Community Trust
For the year ended 30 June 2025

	NOTES	2025	2024
Revenue			
Donations, koha, bequests and other general fundraising activities	1	7,175	7,017
General grants (Manawatu District Council and Central Energy Trust)		7,852	24,851
Revenue from commercial activities	1	3,000	1,306
Other revenue	1	-	2,187
Total Revenue		18,027	35,361
Expenses			
Costs related to commercial activities	2	14,125	13,308
Other expenses	2	15,039	18,377
Total Expenses		29,164	31,684
Surplus/(Deficit) for the Year		(11,137)	3,677

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Financial Position

Himatangi Beach Community Trust
As at 30 June 2025

	NOTES	30 JUN 2025	30 JUN 2024
Assets			
Current Assets			
Cash and short term deposits	3	13,787	8,146
Debtors and prepayments	3	1,300	2,220
Other Current Assets	3	392	432
Total Current Assets		15,479	10,798
Non-Current Assets			
Property, Plant and Equipment		173,441	188,479
Total Non-Current Assets		173,441	188,479
Total Assets		188,919	199,278
Liabilities			
Current Liabilities			
Creditors and accrued expenses	4	478	-
Other current liabilities	4	300	-
Total Current Liabilities		778	-
Total Liabilities		778	-
Total Assets less Total Liabilities (Net Assets)		188,141	199,278
Accumulated Funds			
Accumulated surpluses or (deficits)		188,141	199,278
Total Accumulated Funds		188,141	199,278

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Cash Flows

Himatangi Beach Community Trust For the year ended 30 June 2025

	2025	2024
Cash Flows from Operating Activities		
Donations, kpha, bequest and other general fundraising activities	7,175	7,017
General grants	7,852	24,851
Gross sales from commercial activities	3,000	1,306
Other cash received	-	2,187
GST	41	(210)
Payments related to commercial activities	(14,125)	(13,308)
Total Cash Flows from Operating Activities	3,942	21,844
Cash Flows from Other Activities		
Sale of property, plant and equipment	-	1,136
Payments to acquire property, plant and equipment	-	(20,061)
Cash Flows from Other Investing and Financing Activities	1,698	(22,571)
Total Cash Flows from Other Activities	1,698	(41,496)
Net Increase/ (Decrease) in Cash	5,641	(19,653)
Cash Balances		
Cash and cash equivalents at beginning of period	8,146	27,799
Cash and cash equivalents at end of period	13,787	8,146
Net change in cash for period	5,641	(19,653)

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Accounting Policies

Himatangi Beach Community Trust For the year ended 30 June 2025

Basis of Preparation

This performance report is prepared in accordance with the XRB's Tier 3 (NFP) Standard. The entity is eligible to apply these requirements as it does not have public accountability and has total annual expenses of less than \$5,000,000. All transactions in the performance report are reported using the accrual basis of accounting. This performance report is prepared under the assumption that the entity will continue to operate for the foreseeable future.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

Himatangi Beach Community Trust is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

Fundraising and Grants

Grants received are included in operating revenue. If particular conditions are attached to a grant that would require it to be repaid if these conditions are not met, then the grant is recorded as a liability until the conditions are satisfied.

Donations

Donations received are included in operating revenue. If particular conditions are attached to a donation that would require it to be repaid if these conditions are not met, then the donation is recorded as a liability until the conditions are satisfied.

Donated goods or services are not recognised.

Interest Income

Interest income is recognised in the statement of financial performance as it is accrued.

Property, Plant and Equipment

Property, Plant and Equipment are stated at cost less accumulated depreciation and impairment losses. Where an item of property, plant and equipment is disposed of the gain or loss recognised in the statement of financial performance is calculated as the difference between the sale price and the carrying amount of the asset.

The following asset types have been depreciated at the following rates;

Buildings 0%

Himatangi Beach Hall & Health Clinic 0-40% DV

Motor Vehicles 30% DV

Plant and Equipment 13-67% DV

Receivables

Receivables are stated at their estimated realisable value. Bad debts are written off in the year in which they are identified.

Provisions

Provisions are recognised when the entity has a present obligation (legal or constructive) as a result of a past event and it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation.

Payables

Payables are recorded at the amount owing when the transaction occurs that creates the payment obligation.

Notes to the Performance Report

Himatangi Beach Community Trust For the year ended 30 June 2025

	2025	2024
1. Analysis of Revenue		
General grants		
Manawatu District Council -Community Patrol - Operating Costs	3,500	3,500
Covid 19 Community Social Gathering	1,227	-
Social Gathering - MDC	-	1,000
Safety Cameras Grants	3,125	20,351
Total General grants	7,852	24,851
Donations, koha, bequests and other general fundraising activities		
Safety Camera Project	-	-
Community Patrol	1,450	770
Medical Centre	601	1,181
Other	3,700	3,050
Fundraising	1,424	2,016
Total Donations, koha, bequests and other general fundraising activities	7,175	7,017
Revenue from commercial activities		
Arts Trail	333	-
Market Day Stalls	617	374
Rent Received - Hall Hire	2,050	932
Total Revenue from commercial activities	3,000	1,306
Other revenue		
Sponsorship	-	2,187
Total Other revenue	-	2,187
2. Analysis of Expenses		
Costs related to commercial activities		
Accounting Fees/ Bookkeeping	1,800	-
Accountancy Fees / Annual Reports	1,250	1,250
Advertising -	304	-
Bank Charges	108	158
Catering & Event Expenses	694	3,747
Cleaning & Rubbish	293	136
Community Patrol	4,686	4,573
Community Bus Project	60	-
General Expenses	161	-
Insurance	901	1,179
Rates - Water	1,414	875
Repairs & Maintenance	2,048	938
Subscriptions	344	452

	2025	2024
Telephone, Tolls & Internet	61	-
Total Costs related to commercial activities	14,125	13,308

Other expenses

Depreciation	15,039	18,377
Total Other expenses	15,039	18,377

	2025	2024
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3. Analysis of Assets**Cash and short term deposits**

BNZ Community Patrol	3,069	2,902
BNZ General	4,580	2,562
BNZ Tennis Court \$927 Safety Cameras \$5,211	6,138	2,682
Total Cash and short term deposits	13,787	8,146

Debtors and prepayments

Accounts Receivable	-	220
Sundry Debtors	1,300	2,000
Total Debtors and prepayments	1,300	2,220

Other current assets

GST	392	432
Total Other current assets	392	432

	2025	2024
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4. Analysis of Liabilities**Creditors and accrued expenses**

Sundry Creditors	478	-
Total Creditors and accrued expenses	478	-

Other current liabilities

Deposits Paid	300	-
Total Other current liabilities	300	-

5. Property, Plant and Equipment**2024**

Asset Class	Opening Carrying Amount \$	Purchases \$	Sales/Disposals \$	Current Year Depreciation and Impairment \$	Closing Carrying Amount \$
Himatangi Beach Hall & Health Clinic	138,278	-	-	5,363	132,925
Buildings	23,293	-	-	-	23,293

Motor Vehicles	-	-	-	-	-
Plant & Equipment	26,908	-	-	9,675	17,233
Total	188,479	-	-	15,038.51	173,441

2024

Asset Class	Opening Carrying Amount \$	Purchases \$	Sales/Disposals \$	Current Year Depreciation and Impairment \$	Closing Carrying Amount \$
Himatangi Beach Hall & Health Clinic	143,963	-	-	5,685	138,278
Buildings	23,293	-	-	-	23,293
Motor Vehicles	-	-	-	-	-
Plant & Equipment	20,675	18,925	-	12,691	26,908
Total	187,931	18,925	-	18,377	188,479

6. Accumulated Funds

Description	Current Year	
	Accumulated Surpluses or Deficits	Total
Opening balance	199,278	199,278
Surplus/(Deficit)	(11,137)	(11,137)
Closing balance	188,141	188,141

Description	Last Year	
	Accumulated Surpluses or Deficits	Total
Opening balance	195,601	195,601
Surplus/(Deficit)	3,677	3,677
Closing balance	199,278	199,278

7. Commitments and Contingencies

Commitment	Explanation and Timing	Current year \$
Commitments to lease or rent assets	The trust leases land for the community patrol shed from Manawatu District Council at a yearly lease of \$115 (GST Inc) until further notice	115

There are no contingent liabilities or guarantees as at 30 June 2025 (Last year - nil).

8. Related Parties

Description of related party relationship	Description of the Transactions (whether in cash or amount in kind)	Current Year	Value of Transaction
\$			
B O'Fee (a trustee) is the director of O'Fee Next Level Accounting	Accounting services provided		1,250

9. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.