

MANAWATŪ DISTRICT COUNCIL

Council Agenda

Wednesday 18 November 2026, 8:30 am

The meeting will be held at the Manawatū District Council Chambers, 135 Manchester Street, Feilding, and a video recording made available on

www.mdc.govt.nz

MEMBERSHIP

Chairperson

His Worship the Mayor, Michael Ford

Deputy Chairperson

Councillor Grant Hadfield

Members

Councillor Bridget Bell
Councillor Shelley Dew-Hopkins
Councillor Rob Duindam
Councillor Colin Dyer
Councillor Sam Hill
Councillor Raewyn Loader
Councillor James McKelvie
Councillor Jerry Pickford
Councillor Andrew Quarrie
Councillor Alison Short



Shayne Harris
Chief Executive

ORDER OF BUSINESS

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1. MEETING OPENING

Councillor Sam Hill will open the meeting.

2. APOLOGIES

3. CONFIRMATION OF MINUTES 6

Recommendation

That the minutes of the Council meeting held 04 November 2026 be adopted as a true and correct record.

4. DECLARATIONS OF INTEREST

Notification from elected members of:

4.1 Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and

4.2 Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

5. PUBLIC FORUM

There are no public forum speakers scheduled for this meeting.

6. PRESENTATIONS

6.1 REPRESENTATIVE FUND – 2026 CANOE POLO ASIA PACIFIC CLUB CHAMPIONSHIPS

Stella Irwin and Josh Irwin will be in attendance speaking to Council.

6.2 REPRESENTATIVE FUND – U12 MANAWATU MAORI RUGBY LEAGUE 2026 TOURNAMENT TEAM, ROTORUA

Indi Cashell-Elers will be in attendance speaking to Council.

7. NOTIFICATION OF LATE ITEMS

Where an item is not on the agenda for a meeting, that item may be dealt with at that meeting if:

7.1 The Council by resolution so decides; and

7.2 The Chairperson explains at the meeting at a time when it is open to the public the reason why the item is not on the agenda, and the reason why the discussion of the item cannot be delayed until a subsequent meeting.

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8. RECOMMENDATIONS FROM COMMITTEES

There are no recommendations from committees.

9. NON-COUNCIL MEETINGS – FOR INFORMATION

Minutes of the following Community Committee meetings are uploaded to the Council's website, as they become available.

Liaison councillors will have the opportunity to provide a verbal update.

The below meetings took place from 04 – 17 November 2026:

COMMUNITY COMMITTEE MEETINGS	
Glen Oroua-Taikorea – Cr Shelley Dew-Hopkins	• 17 November 2026
Hiwinui – Cr Raewyn Loader	• 17 November 2026
Sanson – Cr Alison Short	• 12 November 2026
Tangimoana – Cr James McKelvie	• 16 November 2026
Waituna West – Cr Sam Hill	• 11 November 2026
https://www.mdc.govt.nz/about-council/committees-and-organisations/community-committees-and-plans	

MARAE
Aorangi Marae – Cr Rob Duindam
Kauwhata Marae – Cr Raewyn Loader
Parewahawaha Marae – Cr Alison Short
Poupatatē Marae – Cr James McKelvie
Taumata-o-te-rā Marae – Cr Colin Dyer
Te Hiiri Marae – Cr Sam Hill
Te Rangimārie Marae – Cr Jerry Pickford
Te Tikanga Marae – Cr Shelley Dew-Hopkins
Ngāti Te Au – Cr Grant Hadfield
Ngāwhakaraua Marae – Cr Andrew Quarrie

10. OFFICER REPORTS

10.1 ADOPTION OF AMENDMENTS TO SIGNIFICANCE AND ENGAGEMENT POLICY 20

Report of the General Manager – Corporate.

10.2 FEILDING CIVIC CENTRE TRUST ANNUAL REPORT 9.45 AM 44

Report of the General Manager – Community.

11. CONSIDERATION OF LATE ITEMS

12. PUBLIC EXCLUDED BUSINESS

COUNCIL TO RESOLVE:

That the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Confirmation of Minutes : 04 November 2026
2. Spark Phone Booths
3. CEDA Appointment of Directors

That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
13. Confirmation of Minutes; 04 November 2026	*To consider the accuracy of the minutes of the public excluded Council meeting on 04 November 2026.* *Any changes to previous minutes may require members to discuss the content of the public excluded session.*	s48(1)(a)
14.1 Spark Phone Booths	s7(2)(i) – *negotiations* *This report discusses Spark phone booths located on Council land*	s48(1)(a)
14.2 CEDA Appointment of Directors	s7(2)(a) – *privacy* *This report discusses private details about individuals who may or may not be appointed to the CEDA Board*	s48(1)(a)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

16. MEETING CLOSURE

MEETING MINUTES	
COUNCIL	TIME
WEDNESDAY 04 NOVEMBER 2026	8:30 AM

Minutes of a meeting of the Council held on Wednesday 04 November 2026, which commenced at 8.30 am at the Manawatū District Council Chambers, 135 Manchester Street, Feilding.

PRESENT:	Mayor Michael Ford	Chairperson
	Councillor Bridget Bell	
	Councillor Shelley Dew-Hopkins	
	Councillor Rob Duindam	
	Councillor Colin Dyer	
	Councillor Grant Hadfield	
	Councillor Sam Hill	
	Councillor Raewyn Loader	
	Councillor James McKelvie	
	Councillor Jerry Pickford	
	Councillor Andrew Quarrie	
	Councillor Alison Short	

IN ATTENDANCE:	Shayne Harris	Chief Executive
	Hamish Waugh	General Manager – Infrastructure
	Frances Smorti	General Manager – Corporate
	Kate Jarvis	General Manager – People
	Joel Richards	Chief Financial Officer
	Ash Garstang	Governance and Assurance Manager
	Jeena Baines	Data, Insights and Research Analyst
	Axel Malecki	Senior Policy Adviser
	Michael Taylor	Community Assets Manager
	Karyn Crawley	Community Operations Adviser

MDC 25-28/467

MEETING OPENING

Jan McGaffin from the Hub Church opened the meeting.

MDC 25-28/468

APOLOGIES

There were no apologies.

MDC 25-28/469

CONFIRMATION OF MINUTES

RESOLVED

That the minutes of the Council meeting held 21 October 2026 be adopted as a true and correct record.

Moved by: Cr Grant Hadfield

Seconded by: Cr James McKelvie

CARRIED (12-0)

MDC 25-28/470

CONFIRMATION OF MINUTES

RESOLVED

That the minutes of the Council meeting held 28 October 2026 be adopted as a true and correct record.

Moved by: **Cr Grant Hadfield**

Seconded by: **Cr Colin Dyer**

CARRIED (12-0)

MDC 25-28/471

DECLARATIONS OF INTEREST

There were no declarations of interest.

MDC 25-28/472

PUBLIC FORUM

There were no requests for public forum.

MDC 25-28/473

REPRESENTATIVE FUND – U12'S MANAWATU MĀORI RUGBY LEAGUE (ANZMRL TAMARIKI TOURNAMENT, ROTORUA)

Junior Hati-Moeau was unable to attend Council, and a pre-recorded video was played instead. Highlights:

- Junior was the team Captain and enjoyed getting to challenge himself against talented players from other teams.
- He was awarded the 'Best Back' award and 'Player's Player' award.

MDC 25-28/474

PETITION – SH 54 INTERSECTION IMPROVEMENTS

Colin Dyer, Fiona Underwood, and Esther and Quinn (Feilding High School) spoke to Council about their petition to NZTA for traffic improvements in Feilding, and their request for Council support. Highlights:

- Colin Dyer presented concerns regarding traffic congestion and safety at several intersections along State Highway 54, particularly in Feilding.

- The presenters highlighted existing safety concerns, crash history, and increasing congestion, emphasising the need for transport infrastructure improvements to accommodate future residential and industrial growth.

- A public petition launched on 28 August 2026 and presented to Council contained over 2,400 signatures. The presenters explained that while cost was a factor in many people's discussions on the issue, nobody refused to sign on this basis.

- The presenters requested Council prioritise $250,000 within the Long-term Plan 2027-37 to develop a business case for a comprehensive Traffic Master Plan. This is required by NZTA before major traffic changes can be considered. Although there has been advocacy for traffic changes in previous years, a full business case has never been submitted to NZTA.

- Members acknowledged the financial risk associated with developing a business case, noting that while it would not guarantee NZTA funding for intersection improvements, it was a necessary first step and a risk worth taking.

MDC 25-28/475

PRESENTATION – RESIDENT SATISFACTION SURVEY WAVE 1 SUMMARY

Jeena Baines (Data, Insights and Research Analyst) spoke to Council about the first quarter results of the 2026/27 resident satisfaction survey.

MDC 25-28/476

ADOPTION OF THE ANNUAL REPORT 2025-26

Report of the Chief Financial Officer seeking Council adoption of the Annual Report 2025-26. Debbie Perera from the Audit Office was in attendance and spoke to the item.

- The Audit Office has given the Council an unqualified audit opinion on the Annual Report 2025-26.

- There is an emphasis of matter around the uncertainty of the Local Government amalgamation reforms.

RESOLVED

1. **That the Council adopt the Annual Report for the year ending 30 June 2026.**

2. **That the Council note that Audit Office will issue a formal Audit Report with findings and recommendations which will be presented to the Finance & Performance Committee.**

3. **Council permits the Chief Executive to make minor changes as necessary within the Annual Report in order to meet any further requirements from Audit Office and the proofreader.**

Moved by: **Mayor Michael Ford**

Seconded by: **Cr Grant Hadfield**

CARRIED (12-0)

MDC 25-28/477

NOTIFICATION OF LATE ITEMS

There were no late items of business notified for consideration.

MDC 25-28/478

RECOMMENDATIONS FROM COMMITTEES

There were no recommendations from committees.

MDC 25-28/479

COMMITTEE AND GROUP MEETINGS – FOR INFORMATION

The following Council Committees, Community Committees and Youth Council meetings were notified for information.

COMMUNITY COMMITTEES	
Halcombe – Cr Jerry Pickford	• 2 November 2026
Rongotea – Cr James McKelvie	• 2 November 2026
https://www.mdc.govt.nz/about-council/committees-and-organisations/community-committees-and-plans	

Liaison Councillors provided brief updates on their respective Committees.

- Halcombe – Cr Jerry Pickford. The Committee is working on their family event in February next year. A BMX track is being proposed, with the materials potentially being provided with no charge – they are waiting on feedback from MDC and HRC around consenting implications.
- Rongotea – Cr James McKelvie. WIFI is up and running in the Community Centre. The Open+ project for the library has been put on hold. There are issues with the filling of the community swimming pool – the colour of the water has quite a greenish tinge. Street lighting continues to be a concern.

MDC 25-28/480

MARAE LIAISON COUNCILLORS

There were no updates.

MDC 25-28/481

ADOPTION OF THE TREE MANAGEMENT POLICY

Report of the General Manager – Community seeking Council's adoption of the Tree Management Policy.

RESOLVED

1. **That Council adopts the Tree Management Policy 2026 (Annex A), replacing and superseding the existing Road Planting Policy and Guidelines (P282).**

   AND

2. **That Council delegates authority to the Chief Executive to make minor editorial amendments to the Tree Management Policy prior to publication, provided those amendments do not alter the policy's intent.**

   AND

3. **That Council notes that operational guidelines, technical standards and supporting tools may be maintained and updated administratively in accordance with Council delegations and do not form part of the Council-adopted policy.**

Moved by: **Cr James McKelvie**

Seconded by: **Cr Shelley Dew-Hopkins**

CARRIED (12-0)

MDC 25-28/482

MANAWATŪ COMMUNITY TRUST ANNUAL REPORT

Report of the General Manager – Community seeking Council's receipt of the Manawatū Community Trust Annual Report. Liam Geer (Chair), Teresa Hague (General Manager), and Tracey Hunt (Trustee) were in attendance to speak to the item.

RESOLVED

That the Council receives the Manawatū Community Trust Annual Report for the year ended 30 June 2026 and notes the reported service achievements and financial results.

Moved by: **Cr Bridget Bell**

Seconded by: **Cr Shelley Dew-Hopkins**

CARRIED (12-0)

The meeting was adjourned at 9.51 am and reconvened at 10.16 am (without Cr Alison Short and Cr Raewyn Loader present).

MDC 25-28/483

APPLICATION OF THE COMMON SEAL FROM APRIL TO 12 OCTOBER 2026

Report of the General Manager – Corporate seeking Council's receipt of the report and schedule of sealed documents from 08 April to 12 October 2026.

Cr Alison Short and Cr Raewyn Loader joined the meeting at 10.17 am.

RESOLVED

That Council receive and accept the schedule of sealed documents from 08 April to 12 October 2026, as listed in Section 3 of this report.

Moved by: Cr Grant Hadfield

Seconded by: Cr James McKelvie

CARRIED (12-0)

MDC 25-28/484

CONSIDERATION OF LATE ITEMS

There were no late items notified for consideration.

MDC 25-28/485

PUBLIC EXCLUDED BUSINESS

RESOLVED

That the public be excluded from the following parts of the proceedings of this meeting, namely:

1. **Confirmation of Minutes; 21 October 2026**
2. **Release of Public Excluded items into Open Session**

That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
13. Confirmation of Minutes; 21 October 2026	*To consider the accuracy of the minutes of the public*	s48(1)(a)

		excluded Council meeting on 21 October 2026. *Any changes to previous minutes may require members to discuss the content of the public excluded session.*	
14.1	Release of Public Excluded items into Open Session	s7(2)(a) – privacy s7(2)(h) – commercial activities *This report includes notes on public excluded resolutions that may not be approved for release into the public forum*	s48(1)(a)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

Moved by: **Mayor Michael Ford**

Seconded by: **Cr Colin Dyer**

CARRIED (12-0)

The meeting went into public excluded session at 10.19 am. For items MDC 25-28/486 to MDC 25-28/488 refer to public excluded proceedings. The meeting returned to open session at 10.22 am.

MDC 25-28/489

CONFIRMATION OF PUBLIC EXCLUDED RESOLUTIONS IN OPEN SESSION

FPC 25-28/051 – Awarding of Priority Services Grants (24 June 2026)

RESOLVED

That the Finance and Performance Committee approve the following Priority Services funding allocation for the two-year period 1 July 2026 – 30 June 2028:

- *Feilding Bluelight, $23,400 per annum.*

Moved by: *Cr Colin Dyer*

Seconded by: *Cr Rob Duindam*

CARRIED (7-0)

RESOLVED

That the Finance and Performance Committee approve the following Priority Services funding allocation for the two-year period 1 July 2026 – 30 June 2028:

- *Tenants Union, $5,000 per annum.*

Moved by: *Cr Grant Hadfield*

Seconded by: *Mayor Michael Ford*

CARRIED (7-0)

RESOLVED

That the Finance and Performance Committee approve the following Priority Services funding allocation for the two-year period 1 July 2026 – 30 June 2028:

- *Feilding Community Patrol Incorporated, $10,000 per annum.*

Moved by: *Cr Grant Hadfield*

Seconded by: *Cr Colin Dyer*

CARRIED (6-1)

Cr Shelley Dew-Hopkins voted against the motion.

RESOLVED

That the Finance and Performance Committee approve the following Priority Services funding allocation for the two-year period 1 July 2026 – 30 June 2028:

- *Lions My Free Health Check Trust, $10,000 per annum.*

Moved by: *Cr Grant Hadfield*

Seconded by: *Mayor Michael Ford*

CARRIED (6-1)

Cr Shelley Dew-Hopkins voted against the motion.

FPC 25-28/052 – Key Project Status Report (24 June 2026)

RESOLVED

That the Committee received the Key Projects Report.

Moved by: *Cr Grant Hadfield*

Seconded by: *Cr Shelley Dew-Hopkins*

CARRIED (7-0)

FPC 25-28/053 – Internal Audit Update and Procurement Audit 2026 (24 June 2026)

RESOLVED

That the Committee:

1. Receives the Internal Audit Programme Update; and

2. Receives the Procurement Audit 2026.

Moved by: Cr Grant Hadfield

Seconded by: Cr Shelley Dew-Hopkins

CARRIED (7-0)

CEE 25-28/024 – CE Performance Indicators 2026-27 (06 July 2026)

RESOLVED

That the Committee approve the proposed Chief Executive's Key Performance Indicators for the 2026-27 financial year, as attached to this report with the following amendments:

- *Add the words "Should it decide to do so" to the action and measure relating to reform, to read: "Provide the Council with sufficient information to enable Council to submit a proposal to Government, should it decide to do so".*
- *Delete the words "Organisational adaptation" from the 'Change management plan developed' measure.*
- *Add "Propose" to the 'Organisational Efficiencies and Savings' objectives heading – to read "Propose Organisational Efficiencies and Savings".*

Moved by: Cr Grant Hadfield

Seconded by: Cr Shelley Dew-Hopkins

CARRIED (5-0)

MDC 25-28/327 – Tender Award Recommendation – Community Resilience Programme (22 July 2026)

RESOLVED

1. That Council award the design and construction contract for the Community Resilience Programme to Tū Mai Rā Energy General Partner Limited for the sum of $621,764.17 plus GST.

2. *That Council approve a project contingency amount of $40,235.82 plus GST utilised only upon the written approval of the Engineer of the Contract.*

3. *That Council note the project is jointly funded through the Energy Efficiency and Conservation Authority (EECA) and Central Energy Trust (CET) funding and that all works are required to be completed by 30 December 2026.*

Moved by: *Cr Sam Hill*

Seconded by: *Cr Colin Dyer*

CARRIED (12-0)

MDC 25-28/329 – Feilding Civic Centre Trust Interim Trustee Appointment (22 July 2026)

RESOLVED

That Council:

1. *Notes that Sarah Manthel has resigned with effect 31 October 2026.*

2. *Notes that Mark Marsden and Brodie Noon's terms as Trustees expired on 14 June 2026.*

3. *Notes that Brodie Noon and Mark Marsden do not wish to be considered for a further term as a Trustee.*

4. *Appoint the following people as interim Trustees of the Feilding Civic Centre Trust for a period ending no later than 31 January 2027.*

    a. *Stella Rackham*

    b. *Russell Wilson*

    c. *Robert Coulson*

5. *Note the appointments are temporary and have been made solely to ensure the Trust remains able to discharge its governance responsibilities while the organisational change process and any consequential governance decisions are completed.*

6. *Note that Council intends to consider the future governance and appointment requirements for the Trust, once the outcome of the organisational change process is known.*

Moved by: *Cr Grant Hadfield*

Seconded by: *Cr Shelley Dew-Hopkins*

CARRIED (12-0)

MWS 25-28/034 – Potable and Non-Potable Monitoring Contract Tender Award (23 July 2026)

RESOLVED

1. *That the Manawatū Water Services Committee award Contract MDC1644-1 – Potable and Non-Potable Water Monitoring Services to Eurofins ELS Limited for a total operational contract value of up to one million, three hundred and fifty-six thousand, four hundred and ninety-nine dollars ($1,356,499.00) exclusive of GST over an initial contract term of three (3) years, with two (2) rights of renewal of one (1) year each, at the sole discretion of the Manawatū District Council.*

2. *The annual operational sum for the initial contract term is two hundred and seventy-one thousand, two hundred and ninety-nine dollars and eighty cents ($271,299.80) exclusive of GST, subject to agreed annual price adjustments over the duration of the contract term.*

3. *That the Manawatū Water Services Committee approves a contingency value of two hundred and three thousand, four hundred and seventy-four dollars and eighty-five cents ($203,474.85, 15% of total contract value) exclusive of GST to be spent only on written approval to the General Manager, Infrastructure.*

Moved by: *Cr Grant Hadfield*

Seconded by: *Cr Jerry Pickford*

CARRIED (6-0)

MDC 25-28/348 – Sale of Part of 10 Eyre Street, Feilding (05 August 2026)

RESOLVED

1. *That the Council approves the sale of part of 10 Eyre Street, Feilding to Peter Michael Deegan for the purchase price of $110,000 inclusive of GST (if any).*

2. *That the Chief Executive be delegated all powers necessary to conclude the transaction, including settling the final conditions of sale, imposing any required easements or reasonable covenants, and executing all documentation necessary to complete the transfer of the land.*

Moved by: *Cr Grant Hadfield*

Seconded by: *Cr Colin Dyer*

CARRIED (10-1)

Cr Jerry Pickford voted against the motion, and Cr Bridget Bell abstained from voting.

MDC 25-28/370 – Community Honours 2026 (19 August 2026)

RESOLVED

That the Council approves the below nominees as recipients for the 2026 Manawatū District Community Honours Awards:

- *Chloe Dodunski*
- *John Silvester*
- *Tracey Mouat*
- *John Culling*

Moved by: *Cr Grant Hadfield*

Seconded by: *Cr Raewyn Loader*

CARRIED (12-0)

MDC 25-28/410 – Request for Special Resolution & CEDA Funding RE RIF Loan for Te Utanganui Development (16 September 2026)

RESOLVED

That Council:

1. *Approves continuation of funding to the Central Economic Development Agency (CEDA) for six financial years from 1 July 2027 to 30 June 2033, based on the existing annual shareholder funding arrangements and subject to the annual adjustments agreed through the shareholder funding agreement.*

2. *Notes that the six-year funding period comprises the three-year Regional Infrastructure Fund (RIF) pre-construction period, followed by the three-year notice period that would apply if a shareholder subsequently decided to exit CEDA.*

3. *Approves by Special Resolution, and in its capacity as a shareholder of CEDA, that CEDA borrows $22.4 million as outlined in the RIF agreement for the Te Utanganui Rail Freight Hub project.*

4. *Authorises the Chief Executive to sign or otherwise assent to the written shareholder Special Resolution on behalf of Council, subject to:*

    a. *Palmerston North City Council passing a corresponding Special Resolution;*

    b. *The final agreement and legal advice being satisfactory to the Chief Executive;*

    c. *Council not being required to provide a guarantee, indemnity or security; and*

d. No amount being drawn under tranche two unless the agreement has first been novated to the special purpose vehicle (SPV) and CEDA has been released from the construction-stage obligations.

5. Authorises the Chief Executive to negotiate and execute the shareholder funding agreement with CEDA, consistent with the funding commitment approved above, subject to Palmerston North City Council (PNCC) approving a corresponding commitment as the other shareholder.

6. Notes that this decision supports CEDA to deliver the pre-construction work and establish the proposed SPV, but does not approve Council investing in, funding, guaranteeing, providing security to, or accepting liability for the SPV or construction stage.

7. Requires CEDA to report regularly to both shareholders during the pre-construction period on performance, delivery milestones, co-funding, material risks and progress toward establishment of the SPV.

8. Agrees that the resolutions may be provided to PNCC and CEDA immediately following this meeting and released publicly following PNCC's meeting on 30 September 2026. The report and supporting information will remain confidential until the Chief Executive determines that there is no longer good reason to withhold them.

Moved by: *Cr Colin Dyer*

Seconded by: *Cr Sam Hill*

CARRIED (10-0)

Cr Bridget Bell abstained from voting.

FPC 25-28/075 – Key Project Status Report (23 September 2026)

RESOLVED

That the Committee receives the Key Projects Report.

Moved by: *Cr Colin Dyer*

Seconded by: *Mayor Michael Ford*

CARRIED (7-0)

FPC 25-28/076 – Information Services Security and Audit Update (23 September 2026)

RESOLVED

That the Information Services Security and Audit Update report, containing progress updates on the penetration test issue resolution, be received.

Moved by: *Cr Grant Hadfield*

Seconded by: *Mr John Fowke*

CARRIED (7-0)

The meeting was adjourned at 10.22 am and reconvened at 10.34 am.

MDC 25-28/490

REPRESENTATIVE FUND – FOOTLOCKER U18 BASKETBALL NATIONALS IN AUCKLAND

Brock Piper and Luca Giordiani spoke to Council about their attendance at the U18 Footlocker Basketball Nationals in Auckland. Highlights:

- Brock and Luca enjoyed the tournament and the challenges they faced against skilled opponents.
- They would both like to pursue basketball professionally, either overseas or domestically.

MDC 25-28/491

MEETING CLOSURE

The meeting was declared closed at 10.42 am.

Meeting Video

https://www.mdc.govt.nz/about-council/meetings-agendas-and-minutes/videos-of-council-and-committee-meetings/manawatu-district-council-meeting-videos

Council

Meeting of 18 November 2026

Business Unit: Corporate
Date Created: 27 October 2026

Adoption of Amendments to Significance and Engagement Policy

Purpose Te Aronga o te Pūrongo

To adopt amendments to the Significance and Engagement Policy for water services contracts, as required by the Local Government (Water Services) Act 2025, and to add the Manawatū Resource Recovery Centre to the Strategic Assets list in Schedule 3 of the Policy.

Recommendations Ngā Tūtohinga

That the Council:

1. Considers, on reasonable grounds, that it has sufficient information about community interests and preferences to achieve the purpose of the Significance and Engagement Policy, and resolves not to consult on the proposed amendments under section 76AA(5) of the Local Government Act 2002.

2. Adopts the Water Services amendments to the Significance and Engagement Policy being the addition to the amended section 2.2, the new section 5 and the addition of a definition of water services to the Glossary.

3. Adopts the addition of the Manawatū Resource Recovery Centre to the Strategic Assets list in Schedule 3 of the Significance and Engagement Policy.

4. Delegates authority to the Chief Executive to make minor editorial amendments before publication that do not change Council's decisions.

Report prepared by:
Angela Rule
Senior Policy Adviser

Approved for submission by:
Frances Smorti
General Manager - Corporate

1 Background Ngā Kōrero o Muri

1.1 Council's Significance and Engagement Policy (the S&E Policy) guides decisions about significance and community engagement. Council adopted the current policy on 19 June 2025 following review and consultation.

1.2 Council decided on 15 May 2025 to retain in-house water services delivery through Manawatū Water, an in-house Council business unit planned to commence on 1 July 2027. Council remains the water services provider. The Local Government (Water Services) Act 2025 (LGWSA) requires Council to update its S&E Policy to reflect this role.

1.3 The LGWSA enables Water Service providers to enter into contracts for the performance of any aspect of providing a water service and requires the assessment of contracts for significance. It provides mandatory criteria and the option for the Water Service provider to set its own criteria and to set thresholds.

1.4 Manawatū Water officers developed the proposed criteria and thresholds using their technical and contract management experience. Officers also reviewed the approaches of Dunedin City, Gisborne District and Nelson City councils and discussed them with legal and policy officers at those councils.

1.5 The Water Service amendments were presented to the Manawatū Water Committee workshop on 9 September 2026 and are unchanged. The attached examples respond to members' request to show how the provisions would apply.

1.6 Separately, the Long-term Plan 2027–37 process identified that the Manawatū Resource Recovery Centre had been inadvertently omitted from the S&E Policy's Strategic Assets list.

2 Strategic Fit Te Tautika ki te Rautaki

2.1 The amendments support "A future planned together" by making clear when Council will engage with the community, and "Infrastructure fit for purpose" by supporting sound decisions about water services contracts and strategic assets.

3 Discussion and Options Considered Ngā Matapakinga me ngā Kōwhiringa i Wānangahia

Water services amendments

3.1 The amendments recognise Council's water services role in the S&E Policy's Scope, introduce section 5 on significant contracts and add a definition of Water Services to the Glossary. They establish a framework for assessing the significance of a contract; they do not approve any contract or change service delivery arrangements.

3.2 Section 24 of the LGWSA prescribes three criteria. Council may determine the thresholds and add further criteria. The proposals are set out below.

3.3 The underlined text in the table below shows the matters that Council has decision-making authority over. The other matters are mandatory. All are included in the new section 5.

Criterion	Requirement or proposal	Rationale
Whether a proposed contract is of high value relative to the revenue that the provider receives from providing the water service to which the contract relates. **Mandatory**	High value means 75% or higher of the annual operating revenue for the water service.	Distinguishes routine procurement from a substantial commitment likely to attract community interest.
Whether a proposed l contract will create a public-private partnership. **Mandatory**	This criteria is, in itself, a threshold.	Legislative requirement
Consideration of all matters that are essential to the provider's ability to meet its obligations under the Local Government (Water Services) Act 2025 in relation to the water service to which the contract relates. **Mandatory**	A threshold is not required for this criteria. Officers will assess a proposed contract against the LGWSA.	Legislative requirement
Whether a proposed contract will be for a period that is longer than 10 years. **Self-imposed**	This criteria is, in itself, a threshold	Identifies long-term commitments, recognising uncertainty about future legislation, standards, technology, costs, funding and community expectations.
Any change to ownership or control of strategic water services assets **Self-imposed**	This criteria is, in itself, a threshold	Reflects known community interest in Council retaining control of water services.

3.3 A Water Service means water supply, wastewater or stormwater. The revenue comparison is with the service to which the contract(s) relates.

3.4 The criteria are applied alongside the S&E Policy's wider significance assessment. A contract need not meet every criterion to be significant. Falling below the value or duration threshold does not end the assessment.

3.5 Before entering into a significant contract, Council must assess options and consult as per the LGWSA. A significant amendment resulting from consultation requires further consultation.

Manawatū Resource Recovery Centre

3.6 The Centre is an established facility supporting waste management and minimisation services. Adding it to Schedule 3 corrects the omission and explicitly recognises its strategic importance. This does not change its ownership, operation or services, or authorise a future transfer. Proposals affecting the Centre would continue to be assessed under the Policy and applicable strategic asset requirements.

Options available to Council

3.7 The two sets of amendments can be decided separately. The recommended approach is to adopt both without further consultation, for the reasons in section 5. Council's alternatives and their implications are summarised below.

Decision	Recommended approach	Alternative and consequences
Consultation on the amendments	Adopt without further consultation, relying on the grounds in section 5 for each amendment.	Consult on either or both amendments if Council is not satisfied the exception applies. This obtains direct feedback but delays adoption and requires resources. Officers would return with consultation material for approval.
Water Service provisions	Adopt the proposed criteria, thresholds and engagement provisions. This provides a framework for immediate use.	Amend Council's chosen threshold or additional criteria. The mandatory criteria must remain. Material changes needing further assessment would return to Council, with consultation reconsidered.
Resource Recovery Centre	Add the Centre to Schedule 3, correcting the omission and making its strategic status explicit.	Retain the current list or defer the addition. The omission and ambiguity would remain.

3.8 The Chief Executive's proposed delegation covers minor editorial changes only. Any substantive change to the criteria or thresholds must be approved by Council.

4 Risk Assessment Te Arotake Tūraru

4.1 The main risk is a challenge to adoption without consultation if Council is perceived to lack reasonable grounds to rely on section 76AA(5) of the Local Government Act 2002 (LGA). Such a challenge could have legal, financial and reputational consequences. Section 5 records the grounds officers recommend Council consider for each amendment.

4.2 An incomplete policy or incorrect contract assessment could also result in non-compliance with the LGWSA. The response is to adopt clear criteria, build the required checks into procurement and record significance assessments. These measures reflect Council's averse to minimalist appetite for legislative non-compliance and cautious appetite for financial and reputational risk.

5 Engagement Te Whakapānga

Significance of Decision

5.1 Officers assess the amendments as being of low significance under Schedule 1 of the Policy itself and that Council has reasonable information about community preferences on this matter. The amendments clarify decision-making requirements without themselves changing services, governance, asset ownership or control, charges or existing financial commitments.

Māori and Cultural Engagement

5.2 Officers have identified no specific cultural considerations requiring separate engagement on these amendments.

Community Engagement

5.3 Section 76AA(5) of the LGA requires consultation unless Council considers, on reasonable grounds, that it has sufficient information about community interests and preferences to achieve the S&E Policy's purpose. Officers recommend relying on this exception.

5.4 For the water services amendments, Council has recent feedback from the 2025 S&E Policy consultation and Local Water Done Well. Of the latter submissions, 96.4% supported the in-house option. This supports recognising community interest in changes to Council control; it does not establish endorsement of the precise thresholds. Officers consider the thresholds appropriate to distinguish routine procurement from substantial commitments. Future significant contracts remain subject to statutory consultation.

5.5 For the Resource Recovery Centre, officers consider the amendment a minor clarification of the Centre's existing strategic importance to waste management and minimisation services. It corrects an inadvertent omission without changing ownership, operation or services, or the need to assess future decisions under the Policy. This limited effect, together with the 2025 S&E Policy consultation, forms the basis for recommending no further consultation on this amendment.

5.6 Council must satisfy itself that the exception applies to each amendment. If it is satisfied for only one, that amendment can proceed independently.

6 Operational Implications Ngā Pānga Whakahaere

6.1 Officers will record significance assessments early in procurement, consider current and anticipated regulatory requirements, and allow time for any required options assessment and consultation when required. Ordinary procurement controls and delegations continue to apply.

7 Financial Implications Ngā Pānga Ahumoni

7.1 Adoption does not approve contract expenditure or change existing financial commitments. Future consultation and contract monitoring costs would be provided for in the relevant project or service budget. If Council chooses to consult on these policy amendments, this is likely to incur some costs and require staff time.

8 Statutory Requirements Ngā Here ā-Ture

8.1 The key LGWSA provisions are sections 23–24, covering contract assessments and significant contracts; sections 30–32, covering options and consultation; and section 34, requiring Council to amend its Policy. The attached legislative summary provides further detail.

8.2 Section 76AA of the LGA requires the S&E Policy to list strategic assets and governs consultation on amendments. Where consultation is required on these amendments, it must follow section 82.

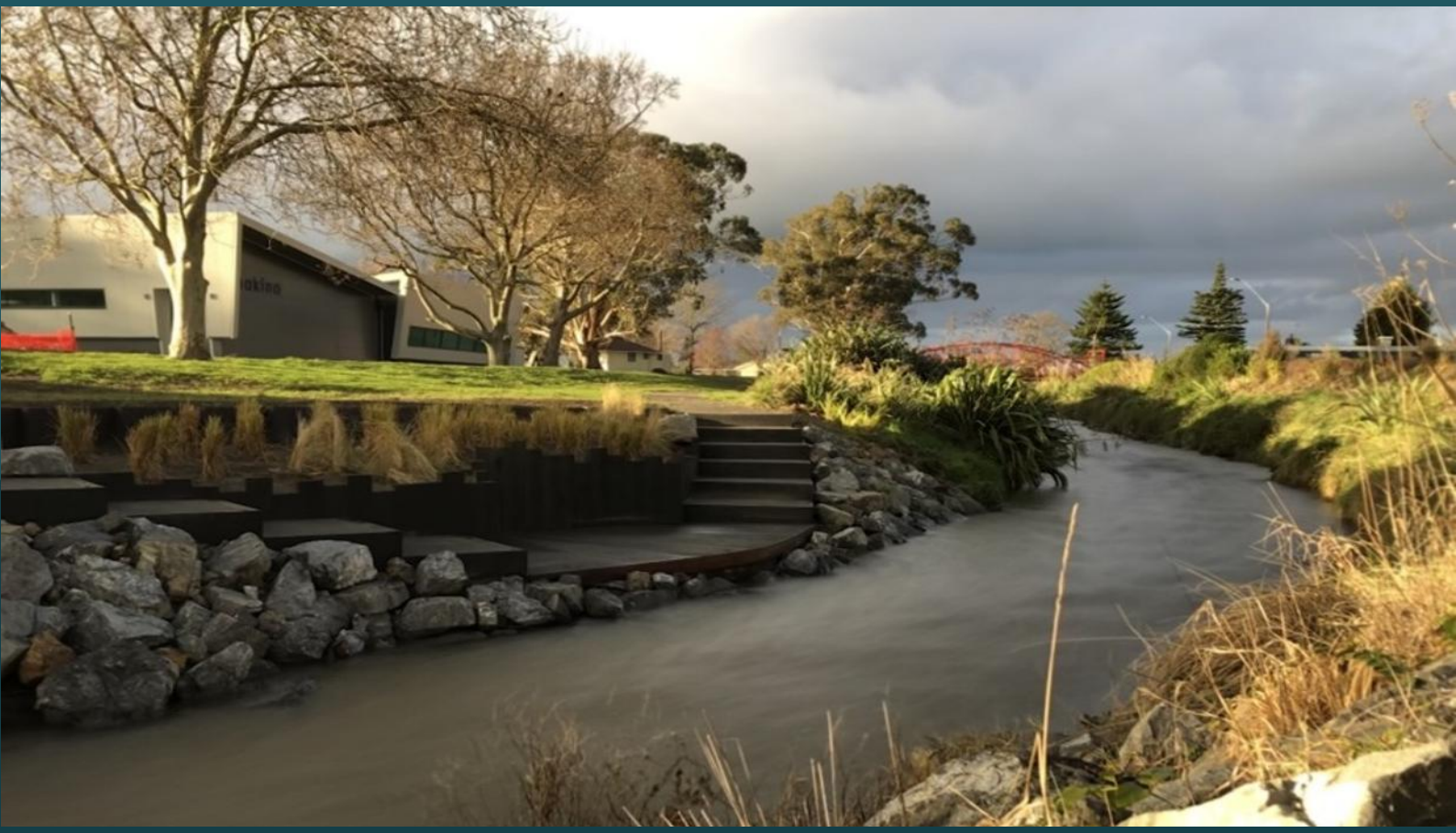
9 Next Steps Te Kokenga

9.1 Following adoption, officers will finalise and publish the Policy and update the procurement checks. The provisions will support current decisions and preparation for Manawatū Water's commencement on 1 July 2027.

10 Attachments Ngā Āpitihanga

- Significance and Engagement Policy
- Significance and Engagement Policy – LGWSA Requirements
- Significance and Engagement Policy – Examples of application of new significant contracts amendment

Significance and Engagement Policy



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1 Purpose

1.1 The purpose of the policy is to:

- Aid the Council in assessing the significance of ideas, problems, assets, services, planning and finances.
- Explain when the Council will engage with residents.
- Describe the ways that residents can share their opinions with the Council, and how they can influence decision-making.
- Meet the requirements of Section 76AA of the Local Government Act 2002.
- Clarify Council decision making on consultation and engagement.
- Support long-term decision making that considers the needs of future generations.
- Meet the requirements of the Local Government (Water Services) Act 2025 (the Act) and Council's role as a water services provider.

2 Scope

2.1 This Policy applies to Council elected members and staff.

2.2 This Policy applies to Manawatū District Council in its capacity as a territorial authority and in its capacity as a water service provider under the Local Government (Water Services) Act 2025.

2.3 This Policy is applicable to any proposal presented to the Council or its Committees for a decision.

2.4 The Policy does not affect any statutory requirement to undertake specific consultation and decision-making processes (e.g., under the Local Government Act 2002 or resource management legislation).

3 Community Participation

While the Council has a responsibility for determining how and when to engage with the community, we welcome and encourage the public to reach out to the Council themselves – there are several ways to do this:

3.1 Contacting the Council

The public can contact Council staff for routine matters and queries:

Email: *public@mdc.govt.nz*

Phone: 06 323 0000

Visit us: 135 Manchester Street, Feilding

Antenno. The public can contact the Council via the Antenno app to report things that need fixing, provide feedback about services or make suggestions. Lodged queries include the GPS location of the submitter, which combined with the ability to send photos, allows the Council to respond quickly to reported issues.

3.2 Contacting the Mayor or Councillors

The public have a right to contact their Mayor or Councillors and to request to meet with them, although routine matters may be referred back through to Council staff if appropriate. Contact details are published on our website.

3.3 Attend Meetings

The Council holds regular meetings where the Mayor and Councillors make decisions. These are advertised on the Council's website. They are open for the public to attend, but may include a "public excluded" portion towards the end of the meeting to discuss anything confidential (e.g., to maintain the privacy of individuals, or to discuss commercially sensitive matters).

Public Forum

The public can speak at a Council meeting if they send the Council a request at least 5 working days prior. The request should describe the subject the individual wants to talk about, and can be made by email (governance@mdc.govt.nz), or by calling Customer Services (06 323 0000).

Deputations

Deputations are when a group or individual wants to speak about an item at the specific time that it is being presented to the Council for consideration. Like public forums, requests should be made 5 working days prior to the meeting either by email or phone.

3.4 Petitions

The public can present petitions to the Council requesting that they consider a topic or undertake some type of action. A petition must be fewer than 150 words and signed by at least 20 people. It should be sent to the Council at least 5 working days prior to a Council meeting.

3.5 Elections

Elections are held every 3 years (due in 2028 and 2031) to elect our Mayor and Councillors. Anybody over 18 years of age who resides in the District, or owns a property in the District, is eligible to vote.

4 Significance

4.1 The significance of an issue is assessed based on a range of considerations, and while it requires careful judgement, the Council applies a consistent set of factors when making this assessment, including:

- The importance to the District as a whole
- Any disproportionate impacts on some parts of the community
- The amount of money involved (e.g., any impact on rates, debt or financial stability)
- The types of assets involved
- The effects on levels of service that the Council provides (including day-to-day services and longer-term projects)
- The permanence of the decision (e.g., can it be reversed at a later stage)
- Any effects on Council's relationships with partners and the community
- Any inconsistencies with existing strategies, plans and policies

4.2 The way that the Council decides the significance of an issue is explained more fully in Schedule 1 of this policy.

5 Significant Contracts in Relation to Water Services

5.1 The Council will assess whether a proposed contract, in relation to any aspect of providing a water service, is a significant contract.

5.2 The Council will determine whether a water services contract is a "significant contract" by applying the criteria set out below and by the application of other significance criteria and assessments described in this policy.

5.3 Criteria

(a) Whether the proposed operational contract is of high value relative to the revenue that the provider receives from providing the water service to which the contract relates; and

High value means 75% or higher of the annual operating revenue for the water service.

(b) Whether the proposed operational contract will create a public-private partnership;

(c) Consideration of all matters that are essential to the provider's ability to meet its obligations under the Local Government (Water Services) Act 2025 in relation to the water service to which the contract relates; and

(d) Whether the proposed operational contract will be for a period that is longer than 10 years

(e) Any change to ownership or control of Council's strategic water services assets.

5.4 Engagement for Significant Contracts in Relation to Water Services

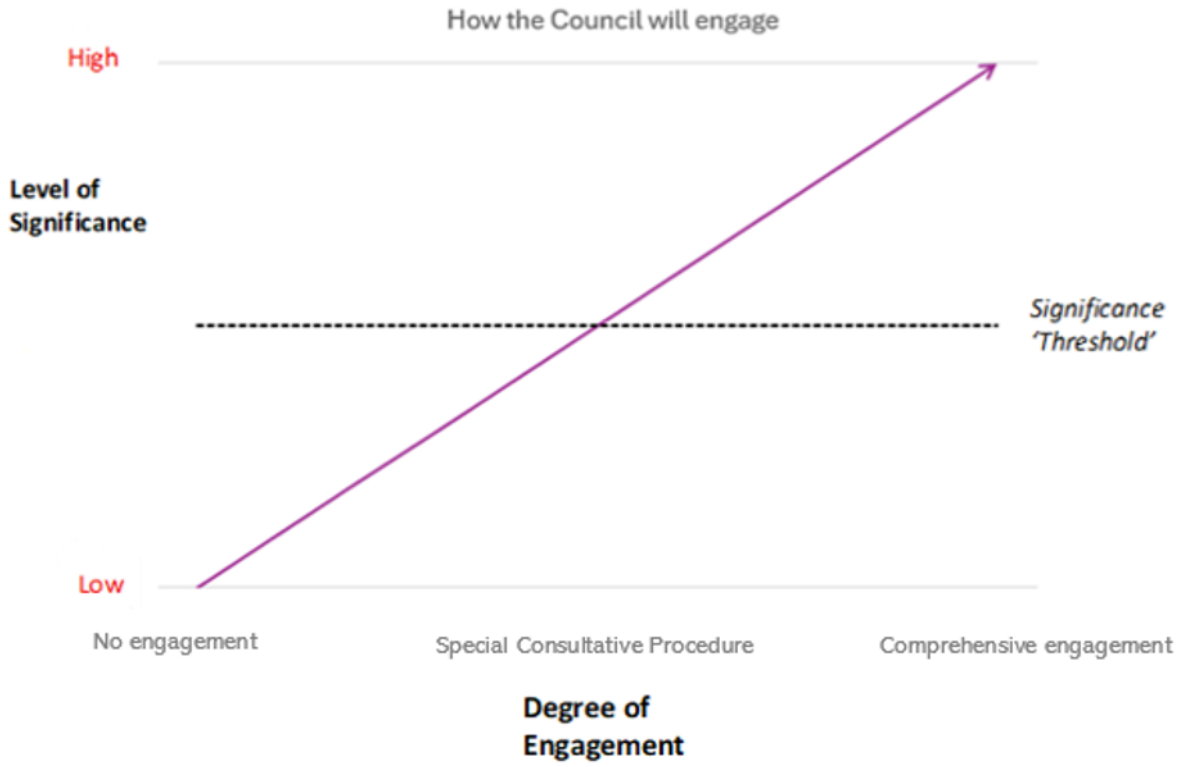
(a) When a proposed contract is determined to be significant, consultation that meets the requirements of sections 31 and 32 of the LGWSA, and/or according to this policy, will be undertaken.

(b) Any amendment to a proposal after consultation will be assessed for significance using this policy and any further consultation conducted in accordance with sections 31 and 32 of the LGWSA.

6 Engagement

6.1 The Council has a responsibility to engage with the community when a topic is significant. As a general principle, it is also expected that the Council will engage with relevant people when an issue is not significant but may be of interest to specific groups.

6.2 The ways the Council will engage are described in Schedule 2 of this policy, but in general the more significant an issue is, the greater the level of engagement will be:



6.3 When the Council won't engage

There are extraordinary cases where the Council won't engage on an issue that is deemed to be significant, such as:

- In an emergency event response
- Where failure to make a decision urgently would risk harm to people or property, cause the Council to miss a substantial opportunity, or result in significant financial loss
- When physical alterations or repairs to strategic assets are required to remove immediate hazards and protect the health and safety of people

In these rare cases, the Council may notify the public of a decision made after the fact. If there are aspects of an issue yet to be resolved, or opportunity to readdress it at a later stage, the Council's engagement response will be reconsidered.

6.4 Special Consultative Procedure

The Local Government Act 2002 (section 82) sets out a legislative minimum for consultation. Consultations following the Special Consultative Procedure must:

- Include sufficient information to inform the public of the issue, and publicise this as widely as practical (e.g., newspapers, website, Council public facilities)
- Provide people with an opportunity to give comment (both in writing and in-person)
- Last for at least 1 month

6.5 There are several things that the Council is legally required to consult on, regardless of whether the Council would have otherwise determined them to be significant. For example, proposed plan changes and variations to the District Plan amendments must be consulted on in accordance with the Resource

Management Act 1991, unless the changes are of a minor/technical nature or there is government direction which says consultation is not required.

7 The Community

7.1 While 'the community' is generally referred to in this policy as being everybody in the District, the Council also recognises that there are smaller communities within and across our boundaries that have unique interests.

7.2 Several major communities of note in our District (not a complete list) include:

Community	Description
Feilding community	The Feilding community is made up of residents living in our major District town. Projects in the town are of particular interest to this community, such as industrial and residential expansions. This group may also include commuter workers, visitors and tourists.
Village residents	There are several villages across the District and residents in these may have particular interests in roading, village growth and local facilities.
Rural community	The rural community in our District is closely tied to the land and natural resources, with a deep sense of stewardship and responsibility for the environment. This connection often shapes their way of life and influences their perspectives on land use, conservation, and local infrastructure needs.
Iwi, hapū and marae	In the District there are six mana whenua iwi and ten hapū on twelve marae (standing and non-standing). This makes for a complex and diverse cultural narrative but together they share a common affinity to the land and waterways. Members of iwi, hapū and marae are also active parts of other communities across the District.
Youth	Children and youth in the District are more likely to be impacted by education, transport, sport and recreational issues. Additionally, youth will naturally be impacted by Council decisions for a longer-period of time. The Council considers the long-term effect of its decisions on future residents.
Senior residents	Our senior residents may be more impacted by housing, health, and transport topics.
Business community	The ease of doing business in Feilding and the rural areas is important for ensuring the District's economic wellbeing.

7.3 Other communities that will have specific interests include whaikaha (those living with disabilities), parents and caregivers of young children, the rainbow community (LGBTQI+), other ethnic communities, migrants, and transient workers.

8 Glossary

Term	Description
Significance	Significance refers to how important something is and its impact on residents. The Council determines this by looking at how the District will be affected, the long-term consequences, and the associated costs. 'Significant' is also defined in section 5 of the Local Government Act 2002: *"In relation to any issue, proposal, decision, or other matter, means that the issue, proposal, decision, or other matter has a high degree of significance."*
Engagement	Engagement is the process by which the Council seeks input from the community. It ranges from informing residents to actively involving them in decision-making.
Consultation	**Consultation** is a more formal process than **engagement**, with principles outlined in section 82 of the Local Government Act 2002 (LGA 2002). In certain cases, the Council is required to use the **Special Consultative Procedure** (section 83, LGA 2002), which includes specific legal requirements such as: • The type of information that must be provided to the public • The minimum length of the consultation period • The opportunity for the public to provide both written and oral submissions Once a consultation period closes, the process typically continues with: • Hearing oral submissions • Deliberating on the content of submissions and public feedback • Deciding whether to adopt the proposal (with or without changes), or not adopt it at all.
Annual Report	A document published yearly that summarises the Council's performance, including how much money it spent. This document allows residents to scrutinise the Council's performance against the goals set out in Long-term Plans and Annual Plans.
Assets	Assets are resources owned by the Council that have economic value and can provide future benefit for the community. **Strategic assets** are important assets that the Council needs to keep and maintain, in order to continue providing for the needs of the community. The Council's current strategic assets are detailed in Schedule 3 of this policy.

Planning	This refers to the Council's long-term planning. Planning is generally significant, and the community is asked to provide input. Important pieces of planning include: • **Long-term Plans** where the Council decides how to use its finances and how to deliver services. Completed every three years (next due in 2027). • **Annual Plans** which take place in the "in-between years" of Long-term plans. • The **District Plan** which sets the rules for the District around zoning, land-use and consenting.
Mana Whenua	Refers to iwi/hapū with ancestral connection, custodianship and guardianship over the lands in the Manawatū district. Mana whenua in a Te Ao Māori lense has distinct responsibilities of a particular area.
Tangata Whenua	A translation to "People of the land" and refers to the Māori people or Indigenous people of Aotearoa.
Water Services	As per the Local Government (Water Services) Act 2025 water services means any or all of the following: a) water supply services: b) stormwater services: c) wastewater services

Schedule 1: Determining Significance

The below considerations broadly sit on a continuum of low to high significance. A decision that involves two or more of these factors with greater significance is likely to be important and require some level of engagement with the community.

The Council's risk appetite informs the assessment of significance, particularly in areas such as service delivery, financial affordability, and cultural considerations. These factors are reflected in the table below:

Considerations	Description	Low significance	High significance
Importance to the District	• General sense of importance to the community • The degree of change from the status quo, and whether this is positive or negative • How wide-ranging the impacts will be	Issues that are routine and related to the inner workings of the Council	Controversial subjects, or decisions that will result in very noticeable changes from the present situation
Disproportionate impacts on select parts of the community	• Disproportionate impacts (positive or negative) can lead to perceptions of unfairness • Is it likely to be controversial	The impact is generalised relatively equally across different segments of the community	Decisions that specifically impact one or more community groups
The amount of money involved	• Is this likely to result in higher rates • Who does it benefit • Will it have any impact on Council's borrowing capacity	Low-cost decisions that are more related to the inner workings of Council	Costly decisions that will generate high community interest, and involve risk or opportunity
The types of assets involved	• Strategic assets vs other assets • Sentimental value of assets to the community • Cultural value of land to mana whenua	Low-value assets of limited cultural or social importance	Assets that see high community use or have sentimental value
Effects on levels of service	• Is it an increase or reduction in service • Will the change clash with the expectations of the community	No effects or minor increases to levels of service	Reductions or major increases in levels of service, particularly for publicly valued services
Permanence of the decision	• Will there be opportunity in the future to reconsider, perhaps with some level of community engagement • Is the funding of the decision equitable across existing and future residents	Short-term decisions that do not involve much funding, or are subject to formal engagement	Irreversible decisions that have major impacts on the community, and commit future generations to higher debt
Effects on relationships	• Are there any risks around a decision having a negative impact on the Council's relationship with partners and the community	No foreseen impact on Council's relationships with partners and the community	There is a risk that Council's relationship with a partner or the community could be damaged
Inconsistencies with existing strategies, plans and policies	• Is the decision likely to contradict other frameworks the Council has • What degree of change or uncertainty is there in this area	Decisions that do not significantly conflict with existing documentation	Decisions that substantially differ from existing strategies, plans and policies

Schedule 2: Engagement Methods*

Degree of Significance	← Significance →				
	Low Significance (not important)	**Limited Significance** (of interest to select people or groups)	**Significant (*i.e., threshold*)** (community-wide)	**High Significance** (issue of high interest to the community)	**Very high Significance** (critical issue)
Council's Method of Engagement	Provide **information**: Public notices Websites and/or emails Social media posts Media releases Council agendas Community noticeboards Billboards / displays	Provide information, and **seek targeted feedback**: Brainstorms Surveys Events / roadshows Meeting with Council staff Hui	**Involve** the community: Formal proposals Hearings Public meetings Community committees Iwi / hapū Partner organisations Antenno	**Collaborate** with the community: External working groups Steering committees Continuous feedback loops Iterative developments	**Empower** the community to decide: Legislated processes Externally facilitated Binding referendums
Special Consultative Procedure?	No		Possible	Yes	
When will the Engagement happen?	After a decision has been made	After the issue has been discussed by the Council and Council decides to seek feedback from relevant people or groups	The Council will generally notify the public of the process and topic, before making a proposal for community-wide feedback	The Council will undertake some type of pre-engagement (i.e., prior to making a proposal), to better understand the community's viewpoints	The Council will provide a long lead-in time (typically several months), before facilitating a process that hands decision-making to the community
Example of issues (not an exhaustive list)	Water restrictions Road closures Emergency repair works New policies	Signage Leases and licences New minor facilities (e.g., gardens, toilets)	District Plan Annual Plan (major updates) Changes to level of services Repairs to major facilities	Long-term Plan Changes to strategic assets Key reductions to services Bylaws	Elections Polls Representation reviews

*based on the IAP2 Spectrum of Participation

Schedule 3: Strategic Assets

The Local Government Act 2002 requires the Council to list its strategic assets in this Policy. These assets are essential for the Council to achieve outcomes important for the community's well-being, both now and in the future.

The Council considers its networks and other large assets as "complete single assets", as it is the group of assets within these that deliver the service. This means that the Council will not follow the special consultative procedure if only part of a strategic asset is affected, unless that part substantially alters the level of service provided to the community.

Any change of ownership or control for a strategic asset as a whole must be provided for in the current Long-term Plan, and the Long-term Plan must involve engagement with the community (including the special consultative procedure).

Strategic Assets

- Parks, reserves and sports grounds
- Council administration building (135 Manchester Street, Feilding)
- Te Āhuru Mōwai (Community Hub Libraries)
- Recreational buildings including theatres, recreation complexes and high-priority halls
- Makino Aquatic Centre
- Roading network
- Stormwater network (urban)
- Land drainage networks (rural)
- Wastewater reticulation networks and treatment assets
- Water supply reticulation networks, treatment assets and storage facilities
- Manawatū Resource Recovery Centre

Schedule 4: Engagement Principles

Principles *Council will reinforce the below principles when engaging with the community*	**Indicators** *Engagement processes that follow these principles commonly exhibit the following characteristics*	**Outcomes** *Meeting these principles and indicators will be likely to result in the following outcomes*
Transparency The Council ensures decision-making is accessible and transparent, providing the community with timely information to participate effectively.	Council will: • Conduct engagement in a genuine effort to listen to, and consider with an open mind, community input • Present realistic and deliverable options for feedback • Ensure that engagement questions are objective (i.e., not leading) • Provide enough time and resources to ensure participants have been provided fair opportunity to understand the matter and contribute their views • Invest time and resources into pre-engagement on matters of importance to the community • Allow sufficient extra time in case other issues arise during an engagement process • Value contributions made by the public, acknowledging the time and effort they have given • Give timely feedback on the results of the public's input, and the subsequent decisions made • Respect and give weight to local knowledge	• Members of the public have a better understanding of the proposal or decision, and are able to participate effectively • Council has an enhanced understanding of community sentiment • The public has confidence in the transparency of the Council's LGOIMA processes (public requests for information under the Local Government Official Information and Meetings Act 1987)
Building Relationships and Community Capacity Engagement is an opportunity for the Council to build on its long-term relationship with the community.	Council will: • Exercise a variety of engagement approaches (as set out in schedule 2) and make optimal use of these to build ongoing relationships with the community • Ensure that engagement opportunities are suited to the target audience, and provide ample opportunity for participants to present their views • Promote ways for the community to raise issues directly with the Council so that it is a two-way relationship (see section 3) • Identify opportunities to work in partnership with the community, to encourage a shared sense of ownership and participation • Ensure that community views and preferences are widely shared among Council members and officers • Engage early with partners and the community in the development of plans, policies and decisions that affect them • Actively consider how to address and contribute to the needs and aspirations of our villages and marae	• Engagement processes improve awareness, elevate future participation and enhance the capacity of the community • A better decision or proposal will result from community participation • The decision or proposal will have greater community acceptance • Residents at our villages and marae will feel more supported in their growth aspirations

Principles *Council will reinforce the below principles when engaging with the community*	Indicators *Engagement processes that follow these principles commonly exhibit the following characteristics*	Outcomes *Meeting these principles and indicators will be likely to result in the following outcomes*
Inclusiveness and Equity Engagement and decision-making processes identify and encourage participation of the community in its full diversity. Historically excluded groups and individuals are included authentically in processes, activities, and decision-making.	Council will: • Fairly identify and distribute costs and benefits, to foster comparable outcomes across the community • Explore creative and genuine ways of reaching community groups and individuals whose views are typically heard from the least often • Identify the specific ways that different demographics of the community may be affected by decision-making, and tailor the engagement process to amplify their views • Provide multiple ways for people to participate, and remove as many physical and mental barriers to this as possible • Ensure that whaikaha (disabled) communities are included in engagement approaches, and that accessibility is considered and integrated at all stages • Where required, invest in community capacity building to enable participation • Consider cultural norms and values when designing engagement techniques for Council decision-making and consultation • Use plain language and avoid jargon or acronyms wherever possible. If formal or legal language is necessary, provide a plain language summary document • Follow up with under-engaged groups to see how the process worked for their community members, and identify improvements for future engagement	• Council activities and decisions are responsive to the full range of needs and priorities in the community • Trust and respect for the Council increases among community members • Inclusivity and equity are increased by actively involving communities that may have been underrepresented in previous decision-making processes • New decisions and policies do not disadvantage historically underrepresented groups
Māori, Mana Whenua and Tangata Whenua participation Council will actively provide opportunities for Māori and Mana Whenua to contribute to its decision-making processes. Joint Management Agreements, Memoranda of Understanding or other similar, high level agreements will be considered when engaging with Iwi and Māori.	Council will: • Work with iwi, hapū and marae to provide for the protection and enhancement of the natural environment (e.g., Mana Whakahaere) • Recognise and protect Māori and Mana Whenua rights and interests within the Manawatū District • Work with Māori to determine who the relevant spokespeople/parties/experts are for each specific matter • Seek guidance from Māori in the ways that they would like the Council to engage with them (e.g., Council-marae liaisons) • As required by Section 81 of the LGA 2002, consider how it will build the capability and capacity of active Māori engagement in Council decision-making (e.g., supporting Māori involvement in briefings and workshops)	• Treaty of Waitangi obligations are met (as per the LGA 2002, RMA 1991 and any other legislation relevant to local government) • Iwi and hapū relationships are maintained, enhanced and nurtured

Significance and Engagement Policy - Legislative Basis for new Significant Contracts section

Local Government (Water Services) Act 2025:

S34 A territorial authority must amend its significance and engagement policy-
(a) To suit the authorities role, and any changes to its role, as-
(i) a water service provider.

S22(1) A water service provider may enter into a contract with a person or body for the performance of any aspect of providing a water service on behalf of the water service provider.

S23(1) When considering and negotiating a contract under section 22, a water service provider must-

(a) determine whether the proposed contract is a significant contract under section 24

S23(2) before entering into a contract that a provider determines to be a significant contract, it must-

(a) Identify and assess options and undertake consultation in accordance with sections 30 to 32

S24(1) for the purposes of section 23(2) and (3) a water service provider must determine whether a proposed contract is a significant contract under the provider's significance and engagement Policy

Interaction with Significance and Engagement Policy

S24(3) the provider must ensure that its significance and engagement policy addresses all matters necessary for determining
(a) whether a proposed contract under section 22 a significant contract; and
(b) how to undertake engagement in relation to proposed significant contracts in a way that is consistent with sections 31 and 32.

S24(4) the significance and engagement policy must contain all criteria needed for determining whether a proposed contract is a significant contract, and those criteria must include-

(a) whether the proposed contract is of high value relative to the revenue that the provider receives from providing the water service to which the contract relates; and

(b) whether the proposed contract will create a public-private partnership; and

(c) all matters that are essential to the provider's ability to meet its obligations under this Act in relation to the water service to which the contract relates; and

(d) any relevant thresholds (for example, the value of the contract).

Water services means any or all of the following:

a) water supply services
b) stormwater services
c) wastewater services

Significance and Engagement Policy - Examples of application of new significant contracts amendment

Interpretation: A contract is significant when it meets **at least one** of the stated thresholds or creates **any one** of the listed situations. A finding of significance triggers consideration of the appropriate engagement response; it does not necessarily mean every significant proposal requires the same form or level of consultation.

#	Water services scenario	High value: ≥75% of annual operating revenue	Term: 10 years	Public-private partnership	Compromises LGWSA obligations	Changes to ownership or control	Overall assessment
1	Operating contract for all three waters services — a 10-year contract valued at approximately 85% of annual water-services operating revenue, involving changes to ownership or control.	Yes — exceeds the 75% threshold.	Yes — contract term is 10 years.	No	No compromise identified, subject to the contract terms.	Yes	**Significant** — multiple criteria are met. The significance and engagement assessment would determine the appropriate level of community and stakeholder engagement.
2	Laboratory services contract — a three-year operational contract for routine water and wastewater testing.	No — below the 75% threshold.	No — three-year term.	No	No — Council retains responsibility for meeting its statutory obligations.	No	**Not significant** under the contract criteria. Normal procurement and operational engagement processes would apply.

3	Capital works contract — a five-year, $2 million-per-year contract delivering a complex programme of wastewater upgrades.	No — contract value is below 75% of annual operating revenue.	No — five-year term.	No	No compromise identified, subject to the delivery and contractual arrangements.	No	**Not significant** under the contract criteria, despite its complexity and material capital value. Project-specific engagement may still be required because of construction impacts, consenting or community interest.
4	Incorporation into an existing neighbouring water-services CCO — Council transfers responsibility for providing water services to an established entity.	Not necessarily; dependent on the financial arrangements.	Not necessarily; dependent on the arrangement.	No, unless private participation forms part of the structure.	No compromise assumed; the arrangement would need to preserve compliance with the LGWSA.	Yes — responsibility and control move from Council to the CCO.	**Significant** — the change in ownership or control meets the criteria and would require a high level of engagement.
5	Public-private partnership for water infrastructure and service delivery — a private partner finances, delivers and/or operates specified water-services infrastructure under a long-term agreement.	Possibly — dependent on the contract value.	Possibly — dependent on the contract term.	Yes	To be assessed — the agreement must not compromise Council's LGWSA obligations.	Possibly — dependent on the governance and contractual structure.	**Significant** — the public-private partnership criterion is met regardless of whether the value or duration thresholds are also reached.

Council

Meeting of 18 November 2026

Business Unit: Community
Date Created: 07 November 2026

Feilding Civic Centre Trust Annual Report

Purpose Te Aronga o te Pūrongo

To present for consideration the Feilding Civic Centre Trust's 2025 – 2026 Annual Report including the Chair and Operational Report and audited Annual Performance Report, in accordance with Section 66 of the Local Government Act (2002).

Recommendations Ngā Tūtohinga

That Council receives the Feilding Civic Centre Trust's 2025 - 2026 Annual Report for the year ended 30 June 2026.

Report prepared by:
Karyn Crawley
Community Operations Advisor

Approved for submission by:
Lyn Daly
General Manager - Community

1 Background Ngā Kōrero o Muri

1.1 The Feilding Civic Centre Trust (FCCT) is a Council Controlled Organisation (CCO). A CCO is any organisation in which one or more local authorities own or control 50% or more of the voting rights or have the right to appoint 50% or more of the directors of the organisation.

1.2 FCCT operates the Civic Centre as a venue for sport, arts, culture and community activities. The attached reports cover the year ended 30 June 2026.

2 Strategic Fit Te Tautika ki te Rautaki

2.1 The Feilding Civic Centre Trust promotes and encourages participation in arts, culture, recreation and sport in the Manawatū, managing the Civic Centre. This contributes to a place to belong and grow.

3 Discussion and Options Considered Ngā Matapakinga me ngā Kōwhiringa i Wānangahia

3.1 The 2025 – 2026 Annual Reports are attached as Appendix 1 and some of the highlights include:

3.1.1 Bookings increased from 498 to 562, up 12.8% and above the target of 480–500.

3.1.2 Estimated visits increased from 37,904 to 43,918, up 15.9%.

3.1.3 Sport accounted for about 60% of bookings, with growth also in workshops, courses and dance.

3.1.4 Additional income of $13,513 was below the $25,000 target

3.1.5 Upgrades by Council to the Concert Chamber air conditioning and replacement of the kitchen windows.

3.1.6 A Friends of the Civic programme was established attracting eight volunteers

3.1.7 The annual maintenance schedule, supported by Council was completed

3.1.8 An additional staff member was employed to support the team with managing bookings and resulting set up arrangements.

3.2 Chair describes a challenging year with significant governance changes. The report acknowledges departing trustees, particularly Tony Chapman's longstanding service, and thanks Council, staff, volunteers and venue users. The report emphasises working with Council to secure the Centre's long-term sustainability and accessibility.

4 Risk Assessment Te Arotake Tūraru

4.1 There is no risk associated with the 2025 – 2026 Annual Report.

4.2 The audited Annual Report was not received by 30th September as per LGA requirements for a CCO, however this was acceptable due to the Trust's decision to transition ownership of the venue to Council by 20 December 2026.

5 Engagement Te Whakapānga

Significance of Decision

5.1 The Council's Significance and Engagement Policy is not triggered by matters discussed in the Trust's 2025 – 2026 Annual Report. No stakeholder engagement is required.

Māori and Cultural Engagement

5.2 There are no known cultural considerations associated with the matters addressed in this report. No specific engagement with Māori or other ethnicity groups is necessary.

Community Engagement

5.3 No community engagement is necessary as this report presents FCCT's annual performance for Council's information.

6 Operational Implications Ngā Pānga Whakahaere

6.1 There are no operational implications associated with the FCCT's 2025 – 2026 Annual Report.

6.2 Staff will continue to work with the Trust on the transfer of operations and completion of outstanding asset and reporting matters, with the Council assuming operational responsibility of the Centre from 21 December 2026.

7 Financial Implications Ngā Pānga Ahumoni

7.1 FCCT receives an operational grant from Council of $202,347, along with an annual honorarium of $1000 per trustee (pro-rata) that equated to $7,250 in 2025 - 2026. In addition FCCT received $3,300 in event funding from Council. The total contribution by Council to FCCT was $205,647.

7.2 In addition the Trust has access to Council's Civic Centre maintenance and repairs 2025/26 budget of $52,891 that forms an agreed Council/FCCT maintenance programme for the venue. In addition, Council installed new heating and ventilation units into the Concert Chamber and replaced the kitchen windows.

7.3 All contributions to FCCT, and the operational and capital expenditure in the venue, were budgeted activity.

8 Statutory Requirements Ngā Here ā-Ture

8.1 The Annual Report responds to the approved Statement of Intent as is required for a Council Controlled Organisation.

9 Next Steps Te Kokenga

9.1 The Council can receive the Feilding Civic Centre Trust's 2025 – 2026 Annual Report and following the Council meeting, the Report will be published on the Council website.

10 Attachments Ngā Āpitihanga

10.1 Feilding Civic Centre Trust Annual Report 2025–2026, including the Chair and Operational report

10.2 Feilding Civic Centre Trust Performance Report 2025–2026, including audited financial statements



2025/2026 ANNUAL REPORT

Feilding Civic Centre Trust

Annual Report to Manawatū District Council

For the year ended 30 June 2026

Reporting period 1 July 2025 to 30 June 2026

This report presents the Trust's activities and performance for the year. Bookings increased to 562 and estimated foot traffic reached 43,900. The report also records progress against the Statement of Intent.

Chair report

It is my pleasure to present the Chairperson's Report for the Feilding Civic Centre Trust for the 2025–2026 financial year. This has been a year of significant change and challenges for the Trust, with a continued focus on the long-term sustainability of the Feilding Civic Centre and its important role within our community. I would like to sincerely thank Manawatū District Council, its elected members, Chief Executive and staff for their continued financial support, constructive engagement and willingness to work collaboratively with the Trust throughout the year.

The year has also seen considerable changes in the Trust's governance. I would like to acknowledge and thank those trustees who have concluded their service, including Allan Williams, Tony Chapman, Theo Baker, Brodie Noon and Mark Marsden. Each has generously contributed their time, knowledge and experience to the Trust. I particularly acknowledge Tony Chapman for his service and longstanding commitment.

Looking ahead, the Trust has been working closely with Manawatū District Council to consider the future governance and operational arrangements for the Civic Centre, with the shared objective of ensuring this valued community facility remains sustainable and accessible for generations to come. I extend my appreciation to my fellow trustees, our staff, volunteers and the many organisations and individuals who continue to support and utilise the Centre. While this has been a challenging year, I am confident that the work undertaken will help secure a positive future for the Feilding Civic Centre and the wider community it serves.

Evan Tull

Chair

Purpose and community role

The Trust seeks to provide a sports and entertainment facility that engenders civic pride and is recognised as a venue of choice for community activities. Its purposes include encouraging participation in arts, culture, recreation and sport, and managing, promoting, enhancing and maintaining the Civic Centre for community use.

The Statement of Intent links the Centre's work to Council's strategic priority of a place to belong and grow. The Centre provides spaces for sporting activities, performances, meetings, workshops and community functions.

Operational performance

The Trust is pleased to report an increase in venue usage compared with the 2024–2025 financial year, with total bookings exceeding the Statement of Intent target of 480–500. The Trust notes that estimated foot traffic reflects the total number of visits to the venue rather than the number of unique individuals.

Measure	2024–2025	2025–2026	Change
Bookings	498	562	+64 | 12.8%
Estimated foot traffic	37,904	43,918	+6,014 | 15.9%
Stadium bookings	307	352	+45 | 14.7%
Cedar Room bookings	97	115	+18 | 18.6%
Concert Chamber bookings	65	69	+4 | 6.2%
Whole complex bookings	29	26	−3 | 10.3% decrease

Community participation

Sport accounted for 337 bookings, approximately 60% of the annual total. Workshops and courses increased from 28 to 60 bookings, and dance bookings increased from 30 to 38. Meetings accounted for 66 bookings, theatre and shows for 27, dinners for 10, prizegivings for five and other uses for 19.

The Trust is pleased to report an increase in dance competition activity and overall venue bookings during the year. This growth reflects the commitment of staff to providing quality customer service, alongside increased marketing and promotional efforts. Booking information indicates that word of mouth, social media and the venue's website continue to be important sources of referrals and new business.

Facilities and service improvements

During the reporting period the Trust appointed an additional staff member to support the increased utilisation of the facility and maintain a high standard of service for venue users. With the support and funding from MDC, the Concert Chamber air conditioning was upgraded, improving comfort for performers and audiences alike. The replacement of the kitchen windows was another important facility improvement, contributing to the ongoing maintenance and functionality of the building.

Challenges affecting venue use

The Trust continued to adapt to changing booking requirements throughout the year, with a growing emphasis on flexible use of the Centre's facilities. One major booking was unable to proceed due to restrictions associated with the building's seismic assessment.

Performance against the Statement of Intent

The following assessment uses the targets and results in the supplied completed Statement of Intent. Results described as current or ongoing require confirmation as at 30 June 2026.

Goal One Events activities and venue use

Measure and target	Reported result
Confirmed bookings 480–500 bookings	562 bookings and estimated foot traffic of 43,918.
Marketing and information pack Complete within 2025–2026	Completed and ongoing.
Customer database 250 in 2025; 350 in 2026; 450 in 2027	282 groups reported as current.

Goal Two - Community participation

Measure and target	Reported result
Civic Centre Friends 8 registered volunteers in 2025–2026	Programme developed and rolled out; 8 registered.
School and community engagement 15 contacts every six months	Completed with regular school contact.
Arts and cultural engagement 10 contacts every six months	Newsletters, database outreach and regular venue contact through EVANZ.

Financial stewardship and facility planning

Goal Three - Financial management

Measure and target	Reported result
Additional income $25,000, excluding third-party funding for remedial works	COGS $5,000; event sponsorship $4,760; term deposit interest $3,753. Total $13,513. (Note 1)
Financial reporting Six-monthly and audited annual reports within three months; draft year-end financial reports by 30 July	First Report of period – submitted as 9 month report. Draft Financials submitted Sept 2026 (Note 2)
Asset vesting Request to Council by end of October 2025	Incomplete. (Note 3)
Procurement plan September 2025	Procurement policy & conflicts of interest policy approved by the Trust November 2025

Note 1: The result highlights the ongoing challenge of securing additional revenue while maintaining the Centre's focus on providing accessible and affordable facilities for the community.

Note 2: Due to scheduling the 6 month report was presented as a 9 month report to council. The draft annuals were presented to Council in September.

Note 3: Discussions are ongoing with MDC. The process highlighted a number of assets the trust is depreciating, that MDC have also included within its own depreciation schedules.

Goal Four - Maintenance and asset planning

Measure and target	Reported result
Annual maintenance schedule Agreed by end of June 2025	Completed.
Ten-year asset management plan December 2025, subject to Council and consultant processes	Work with Council ongoing; further work required.

Performance Report

Feilding Civic Centre Trust
For the year ended 30 June 2026

Prepared by Atkins & Associates Ltd

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Entity Information

Feilding Civic Centre Trust
For the year ended 30 June 2026

Legal Name of Entity

Feilding Civic Centre Trust

Entity Identifier & Type of Entity

Charitable Trust Incorporated on 5 August 2004.

Registered Charity Registration Number CC11199

Entity's Purpose or Mission

The Trust seeks to provide a sports and entertainment facility which engenders a feeling of civic pride and which is recognised as the venue of choice for community activities.

Entity Structure

Trustees	Term Expires
Lindsay Taylor	1/10/2026
Evan Tull - Chairperson	14/05/2028
Sandra Crosbie	18/09/2028
Sarah Manthel	18/09/2028

Allan Williams, Anthony Chapman, Theodora Baker, Mark Marsden and Brodie Noon retired as Trustees. Sarah Manthel & Sandra Crosbie were appointed by Manawatu District Council in September 2025.

Secretary / Treasurer	Terry Urquhart - Retired 30th June
Manager	Carla Bennett
Auditors	BDO Manawatu Ltd, Palmerston North
Bankers	ANZ Bank, Feilding
Solicitors	John W Key, Feilding
Accountants	Atkins & Associates, Feilding

Entity's Governance Arrangements

The trust is a not-for-profit charitable trust. Governance is by a minimum of six (6) and up to nine (9) Trustees appointed by the Manawatu District Council. In 2024 Manawatu District Council introduced an annual honorarium for all trustees.

The Trust is also a Council Controlled Entity under the Local Government Act 2022.

Main Sources of Entity's Cash and Resources

The Trust receives an annual operating grant from the Manawatu District Council.
The Trust receives revenue from charging hireage fees for the use of the Civic Centre Complex.
Interest is received on the bank term deposits.

Main Methods Used by Entity to Raise Funds

Periodically the Trust organises a special event with the dual purpose of promoting the Civic Centre and acting as a fundraiser.
Grants and donations are sought and received from philanthropic trusts, particularly for capital improvements.

Entity's Reliance on Volunteers and Donated Goods or Services

The Trustees are all volunteers. Grants and donations from other philanthropic trusts & organisations are an important source of funding.

Physical Address

84 Aorangi Street, Feilding, New Zealand, 4702

Postal Address

PO Box 442, Feilding, 4740

Statement of Service Performance

Feilding Civic Centre Trust
For the year ended 30 June 2026

Description of medium to long term objectives

(a) The Trust seeks to provide a cost-effective sports and entertainment centre to community groups.
(b) The Trust strives to practice continuous improvement in the management of the civic centre complex.
(c) The Trustees are keen to carry on the tradition of the Civic Centre being the focal point for community events and to make improvements which will ensure the needs of the community continue to be met.
(d) The Trust is constantly looking for new opportunities which will increase the usage of the Civic Centre

	2026	2025
Description of the Entity's Key Activities		
Estimated numbers using the Civic Centre per annum	43,918	37,904
Average number of hirings per month	47	42

Additional Information

OUR PROUD HISTORY OF IMPROVEMENT AND GROWTH

(a) In the mid 1950s, the community organised a Queen Carnival to raise funds to help finance a new sports and entertainment centre to replace the old Drill Hall. The complex was officially opened in 1955.

(b) Originally the Civic Centre was managed by MDC but in July 2004, a Charitable Trust was established with eight volunteer trustees appointed to run the complex for the benefit of the community.

(c) In 2004, MDC provided the trust with an initial payment of $177,000 being a $200,000 grant less the cost of replacing part of the roof $23,000.

(d) In 2013, $100,000 grant was received from MDC to meet the cost of further planned improvements.

(e) In 2014, MDC met the substantial costs of earthquake strengthening to bring the Civic Centre up to 68% of the current standard. As part of this project, asbestos was removed from the steel rafters in the ceiling area.

(f) Following a two year study, major improvements were completed in October 2020 to make part of the building watertight and also to upgrade the drainage pipes both under and around the building. The cost of over $500,000, which included the upgrade of the second changing room, was met by MDC.

(g) In this financial year, the trust received generous grants from the following benefactors which has had a positive impact on the trust's operations.

1. Central Energy Trust, approved in November 2024 a sound grant for the stadium of up to $200,000 and in May 2025 a lighting grant of $65,345.

2. COGS made a grant of $5,000 to be applied to operating costs.

3. Creative Communities made a grant of $3,200.

4. New Zealand Community Trust grant of $1,750 part cost of floor resurface.

5. Manawatu District Council event fund $3,300 for a community event.

6. Manawatu District Council providing an Operating Grant of $183,130.

(h) In the 20+ years the Trust has been operating, it has invested a total of $1,439,598 in capital improvements including building improvements, fixtures and fittings and plant and equipment. The majority of the cost has been met from numerous grants and donations. A portion of the cost has come from the two MDC cash grants mentioned above plus the Trust has endeavoured to generate approximately $20,000 per year from trading activities which has been applied to improvements. Also, as mentioned above, MDC has invested approximately $1 million over this period, on earthquake strengthening, asbestos removal, drainage upgrade and making the building watertight.

Statement of Financial Performance

Feilding Civic Centre Trust
For the year ended 30 June 2026

	NOTES	2026	2025
Revenue			
General Funding received from Central or Local Government	1	209,597	126,150
Capital grants	1	126,810	209,421
Grants from Non-Government Organisations	1	5,000	9,950
Revenue from Service Delivery	1	103,552	93,286
Interest, dividends and other investment revenue	1	3,753	5,546
Total Revenue		**448,712**	**444,354**
Expenses			
Employee Remuneration and other Related Expenses	2	147,784	135,724
Expenses related to Service Delivery	2	147,449	157,323
Other expenses	2	149,368	80,008
Total Expenses		**444,601**	**373,055**
Surplus/(Deficit) for the Year		**4,111**	**71,298**

BDO MANAWATU
Marked for Identification Purposes
AUDIT

The financial information should be read with the accompanying statement of accounting policies, notes to the performance report and the audit report.

Statement of Financial Position

Feilding Civic Centre Trust
As at 30 June 2026

	NOTES	30 JUN 2026	30 JUN 2025
Assets			
Current Assets			
Bank and short-term deposits	3	78,321	40,858
Debtors	3	21,231	88,349
Investments	6	100,000	50,000
Total Current Assets		**199,551**	**179,206**
Non-Current Assets			
Property, Plant and Equipment	5	543,188	555,628
Total Non-Current Assets		**543,188**	**555,628**
Total Assets		**742,739**	**734,834**
Liabilities			
Current Liabilities			
Creditors and accrued expenses	4	38,743	36,655
Employee costs payable	4	9,030	7,324
Total Current Liabilities		**47,773**	**43,979**
Total Liabilities		**47,773**	**43,979**
Total Assets less Total Liabilities (Net Assets)		**694,966**	**690,855**
Accumulated Funds			
Trust Funds		10	10
Accumulated surpluses (or deficits)	7	694,956	690,845
Total Accumulated Funds		**694,966**	**690,855**

This Performance Report as been approved by the Trustees for and on behalf of the Feilding Civic Centre Trust.

_____
Evan Tull
Chairperson
Date: 30th October 2026

_____
Trustee
Date: 01/11/2026

BDO MANAWATU Marked for Identification Purposes AUDIT

The financial information should be read with the accompanying statement of accounting policies, notes to the performance report and the audit report.

Statement of Cash Flows

Feilding Civic Centre Trust
For the year ended 30 June 2026

	2026	2025
Cash Flows from Operating Activities		
Operating receipts		
General Funding received from Central or Local Government	209,597	117,786
Capital grants	190,965	148,301
Grants from Non-Government Organisations	5,000	6,750
Revenue from Service Delivery	106,279	92,939
Interest or dividends received	3,753	5,546
GST received	4,466	0
Total Operating receipts	**520,059**	**371,322**
Operating payments		
Employee Remuneration and other Related Expenses	(146,078)	(135,051)
Other payments related to service delivery	(141,572)	(158,246)
GST paid	0	(6,680)
Stage House Curtains	(8,018)	0
Total Operating payments	**(295,668)**	**(299,977)**
Total Cash Flows from Operating Activities	**224,391**	**71,345**
Cash Flows from Other Activities		
Cash was applied to:		
Payments to acquire property, plant and equipment	(136,928)	(150,578)
Payments to purchase investments	(50,000)	0
Total Cash Flows from Other Activities	**(186,928)**	**(150,578)**
Net Increase/(Decrease) in Cash	**37,463**	**(79,233)**
Bank Accounts and Cash		
Opening cash	40,858	120,090
Net change in cash for period	37,463	(79,233)
Closing cash	78,321	40,858

BDO MANAWATU Marked for Identification Purposes AUDIT

The financial information should be read with the accompanying statement of accounting policies, notes to the performance report and the audit report.

Statement of Accounting Policies

Feilding Civic Centre Trust
For the year ended 30 June 2026

Reporting Entity

Feilding Civic Centre Trust is a Council Controlled Organisation (CCO) as defined by section 6 of the Local Government Act 2002. The Feilding Civic Centre Trust is a Charitable Trust incorporated under the Charitable Trust Act 1957 and is domiciled in New Zealand. The Trust is also a registered charity under the Charities Act 2005.

Basis of Preparation

The entity has applied the Tier 3 (PS) Standard on the basis that it does not have public accountability and has total annual expenses equal to or less than $5,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future. The level of rounding used in the presentation of the Performance Report s that all amounts have been rounded to the nearest dollar.

Revenue

Funding received from Central or Local Government is recognised as Revenue once conditions pertaining to eligible expenditure has been fulfilled.

Capital grants and Grants from Non-Government Organisations. If particular conditions are attached to a grant that would require it to be repaid if these conditions are not met, then the grant is recorded as a liability until the conditions are satisfied.

Revenue from Service Delivery is recognised once the hireage is complete.

Interest Received is recognised as interest accrues.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Investments

Investments are recorded at cost.

Property Plant & Equipment

Property, Plant and Equipment is disclosed at cost less accumulated depreciation and impairment. Depreciation is charged over the assets useful life.

Depreciation

Depreciation is provided on a diminishing value basis on all property, plant & equipment at rates that will write off the cost (or valuation) of the assets to their estimated residual values over their useful lives. The useful lives of major classes of assets have been estimated as follows:

Leasehold Improvements	2.6%-25% DV
Plant and Equipment	4%-60% DV

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Employee Costs Payable

Includes accrued salaries and wages up to the balance date and annual leave earned to, but not yet taken at the balance date.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

Feilding Civic Centre Trust is wholly exempt from New Zealand income tax as a charity registered with Charities Services per section CW41-43 of the Income Tax Act 2007.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

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Notes to the Performance Report

Feilding Civic Centre Trust
For the year ended 30 June 2026

	2026	2025
1. Analysis of Revenue		
General Funding received from Central or Local Government		
Manawatu District Council		
Operating Grant	183,130	116,680
Event Funding	-	3,300
Honorarium Funding	7,250	6,170
BWOF Grant	4,505	-
Heating System	5,717	-
Garden Grant	8,995	-
Total General Funding received from Central or Local Government	**209,597**	**126,150**
Capital Grants		
Manawatu District Council – Leasehold Improvements Grant	23,368	63,799
Central Energy Trust	103,442	145,622
Total Capital Grants	**126,810**	**209,421**
Grants from Non-Government Organisations		
COGS	5,000	5,000
Creative Communities	-	3,200
NZ Community Trust	-	1,750
Total Grants from Non-Government Organisations	**5,000**	**9,950**
Revenue from Service Delivery		
Venue Hire	99,806	86,954
Star Search Manawatu Income	-	5,040
Events Income	3,745	1,292
Total Revenue from Service Delivery	**103,552**	**93,286**
Interest, dividends and other investment revenue		
Interest Received	3,753	5,546
Total Interest, dividends and other investment revenue	**3,753**	**5,546**
Total Revenue	**448,712**	**444,354**

BDO MANAWATU Marked for Identification Purposes AUDIT

2. Analysis of Expenses

	2026	2025
Employee Remuneration and other Related Expenses		
Accident Compensation Levies	706	664
Salaries	144,321	134,402
Training	2,756	657
Total Employee Remuneration and other Related Expenses	**147,784**	**135,724**
Expenses related to Service Delivery		
Stage House Curtains	8,018	-
Staging Maintenance	-	7,597
Website Upgrade	-	4,180
Accountancy Fees	3,000	4,900
Audit Fees	10,638	8,064
Cleaning	22,940	22,885
Computer Expenses	6,831	3,521
Electricity & Gas	9,849	9,034
Events	2,937	13,004
Fire Alarm Monitoring	889	869
General	3,422	3,186
Green Leaf Plant Hire	1,110	1,098
Health and Safety	1,495	1,188
Insurance	4,456	4,346
Lighting and Sound Support	1,938	2,641
Marketing	3,917	530
Printing and Stationery	2,256	1,718
Rates	7,084	6,557
Repairs & Maintenance	47,177	53,846
Telephone & Wifi	2,243	1,989
Trustee Honorarium Payment	7,250	6,170
Total Expenses related to Service Delivery	**147,449**	**157,323**
Other expenses		
Depreciation	149,368	80,008
Total Other expenses	**149,368**	**80,008**
Total Expenses	**444,601**	**373,055**

BDO MANAWATU Marked for Identification Purposes AUDIT

	2026	2025

3. Analysis of Assets

Bank and short-term deposits		
ANZ Trading Account 00	22,768	8,702
ANZ Events Account 01	6,019	6,247
ANZ Trading Account 02	964	299
ANZ Events Saver Account 26	16,755	16,223
ANZ Online Call Account 30	31,815	9,386
Total Bank and short-term deposits	**78,321**	**40,858**
Debtors		
Debtors	21,231	88,349
Total Debtors	**21,231**	**88,349**
Total Current Assets	**99,551**	**129,206**

	2026	2025

4. Analysis of Liabilities

Creditors and accrued expenses		
Sundry Creditors	11,364	3,200
Trade Creditors	26,344	36,885
GST	1,036	(3,430)
Total Creditors and accrued expenses	**38,743**	**36,655**
Employee costs payable		
Accrued Wages	4,324	2,779
Annual Leave	4,706	4,545
Total Employee costs payable	**9,030**	**7,324**
Total Current Liabilities	**47,773**	**43,979**

BDO MANAWATU Marked for Identification Purposes AUDIT

5. Property, Plant & Equipment

2026					
Asset Type	**Opening Value**	**Purchases**	**Disposals**	**Depreciation**	**Closing Value**
Plant and Equipment	379,399	136,928	0	135,434	380,893
Leasehold Improvements	176,229	0	0	13,934	162,295
Total	555,628	136,928	0	149,368	543,188
2025					
Asset Type	**Opening Value**	**Purchases**	**Disposals**	**Depreciation**	**Closing Value**
Plant and Equipment	281,233	162,056	0	63,890	379,399
Leasehold Improvements	190,604	1,743	0	16,118	176,229
Total	471,837	163,799	0	80,008	555,628

6. Investments

	2026	2025
ANZ Term Deposit 1019	50,000	-
ANZ Term Deposit 1018	50,000	50,000
Total Investments	**100,000**	**50,000**

7. Accumulated Funds

	2026	2025
Trust Funds	10	10
Accumulated surpluses or (deficits)		
Opening Balance	690,845	619,547
Surplus / Deficit for year	4,111	71,298
Total Accumulated surpluses or (deficits)	**694,956**	**690,845**
Total Accumulated Funds	**694,966**	**690,855**

8. Commitments

The Trust leases the Civic Centre complex from the Manawatu District Council. The current lease expires on 7 July 2029. The annual peppercorn rental fee is $10 per annum.

9. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 30 June 2026 (Last year - nil).

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10. Related Party Transactions

	2026	2025
Revenue		
MDC Operating Grant	156,025	116,680
MDC Event Grants	-	3,300
MDC Trustee Honorarium Grant	7,250	6,170
MDC BWOF Grant	4,505	-
MDC Heating Grant	5,717	-
MDC Garden Grant	8,995	-
MDC Leasehold Improvements Grant	15,350	63,799
Total Revenue	**197,842**	**189,949**
Expenditure		
MDC Rates	7,084	6,557
Total Expenditure	**7,084**	**6,557**
Accounts Receivable		
MDC	9,274	32,872
Total Accounts Receivable	**9,274**	**32,872**

The Manawatu District Council (MDC) appoints all Trustees, owns the buildings and provides significant funding to the operations of the Feilding Civic Centre Trust.

Brodie Noon, who is a Trustee, and is a Director/Shareholder of MDR Sound & Lighting Ltd provided services to the Trust for the 'Sound & Lighting' project completed during the year. The total cost of the project was $80,485.17 and a discount of $15,067.45 was given to the Trust.

Mark Marsden, who is a Trustee, is a shareholder of Kinetic Electrical Feilding which provided goods and services to the Trust for the Sound Project during the year. The total cost of the goods supplied was $77,222.84.

11. Significant Post Balance Date Events

Post Balance date, the Trust has resolved to transfer the operations of the Trust to the Manawatu District Council, with an effective date of 20 December 2026. The Trust are currently working through the implementation of this decision with Council and staff. Other than the above, there have been no events that have occurred post balance date that would have a material impact on the Performance Report. (Last year - nil).

12. Seismic Report

The Trust received a Detailed Seismic Assessment Report in May 2025 and are currently reviewing the impact of the report, and determining if any additional strengthening work is required.

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The Audit Office
Te Mana Arotake

Independent Auditor's Report

To the readers of Feilding Civic Centre Trust's financial statements for the year ended 30 June 2026

The Auditor-General is the auditor of Feilding Civic Centre Trust (the trust). The Auditor-General has appointed me, Vivien Cotton, using the staff and resources of BDO Manawatu Audit Limited, to carry out the audit of the financial statements on his behalf.

Opinion

We have audited the financial statements of the trust that comprise the statement of financial position as at 30 June 2026, the statement of financial performance and statement of cash flows for the year ended on that date and the notes to the financial statements that include material accounting policy information and other explanatory information on pages 7 to 16.

In our opinion the financial statements of the Trust present fairly, in all material respects its financial position as at 30 June 2026 and its financial performance and cash flows for the year then ended in accordance with the Reporting Requirements for Tier 3 Public Sector Entities set out in the Tier 3 (PS) Standard.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the *Responsibilities of the auditor* section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Trustees for the financial statements

The Trustees are responsible on behalf of the Trust for preparing financial statements that are fairly presented and comply with the Tier 3 (PS) Standard.

The Trustees are responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements of the Trust, the Trustees are responsible on behalf of the Trust for assessing the Trust's ability to continue as a going concern. The Trustees are also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to liquidate the Trust or to cease operations, or there is no realistic alternative but to do so.

The Trustees' responsibilities arise from the Local Government Act 2002 and the Charities Act 2005.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of reader, taken on the basis of these financial statements.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Trust's internal control.

- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Trustees.

- We conclude on the appropriateness of the use of the going concern basis of accounting by the Trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Trust's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the information we audited or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's

report. However, future events or conditions may cause the Trust to cease to continue as a going concern.

- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other Information

The Trustees are responsible for the other information. The other information comprises all of the information included in the annual report other than the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the Trust in accordance with the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1: *International Code of Ethics for Assurance Practitioners (including International Independence Standards) (New Zealand)* issued by the New Zealand Auditing and Assurance Standards Board.

Other than in our capacity as auditor, we have no relationship with, or interests in, the Trust



Vivien Cotton
BDO Manawatu Audit Limited
On behalf of the Auditor-General
Palmerston North, New Zealand
2 November 2026