



# Council Agenda

Thursday 19 June 2025, 8:30 am

The meeting will be held at Hato Hone St Johns,  
35 Bowen Street, Feilding, and a video recording  
made available on [www.mdc.govt.nz](http://www.mdc.govt.nz).

**[www.mdc.govt.nz](http://www.mdc.govt.nz)**

## **MEMBERSHIP**

### **Chairperson**

Her Worship the Mayor, Helen Worboys

### **Deputy Chairperson**

Councillor Michael Ford

### **Members**

Councillor Bridget Bell  
Councillor Steve Bielski  
Councillor Lara Blackmore  
Councillor Stuart Campbell  
Councillor Grant Hadfield  
Councillor Colin McFadzean  
Councillor Andrew Quarrie  
Councillor Kerry Quigley  
Councillor Alison Short  
Councillor Fiona Underwood

A handwritten signature in dark ink, appearing to read 'Shayne Harris', with a stylized flourish at the end.

Shayne Harris  
**Chief Executive**

# ORDER OF BUSINESS

## PAGE

### 1. MEETING OPENING

Cr Lara Blackmore will open the meeting.

### 2. APOLOGIES

### 3. CONFIRMATION OF MINUTES

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#### *Recommendation*

*That the minutes of the Council meeting held 05 June 2025 be adopted as a true and correct record.*

### 4. DECLARATIONS OF INTEREST

Notification from elected members of:

- 4.1 Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and
- 4.2 Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

### 5. PUBLIC FORUM

There are no public forum speakers scheduled for this meeting.

### 6. PRESENTATIONS

There are no presentations scheduled for this meeting.

#### **6.1 RESIDENTS SATISFACTION SURVEY QUARTER 3 (8.35AM)**

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Jeena Baines, Data Insights and Research Analyst from Manawatu District Council will be presenting the latest survey results.

### 7. NOTIFICATION OF LATE ITEMS

Where an item is not on the agenda for a meeting, that item may be dealt with at that meeting if:

- 7.1 The Council by resolution so decides; and
- 7.2 The Chairperson explains at the meeting at a time when it is open to the public the reason why the item is not on the agenda, and the reason why the discussion of the item cannot be delayed until a subsequent meeting.

## 8. RECOMMENDATIONS FROM COMMITTEES

### 8.1 AUDIT AND RISK COMMITTEE RE: QUARTERLY PERFORMANCE REPORT TO 31 MARCH 2025 36

Meeting held 12 June 2025.

## 9. NON-COUNCIL MEETINGS – FOR INFORMATION

### 9.1 COMMITTEE AND GROUP MEETINGS – FOR INFORMATION

Minutes of the following Council Committees, Community Committees and Youth Council meetings are uploaded to the Council's website, as they become available.

Liaison councillors will have the opportunity to provide a verbal update.

The below meetings took place from 5 to 18 June 2025:

COMMITTEE MEETINGS	
Audit & Risk Committee	• 12 June 2025

COMMUNITY COMMITTEE MEETINGS	
Āpiti Community Committee	• 12 June 2025
Bainesse-Rangiotu Community Committee	• 18 June 2025
Glen Oroua-Taikorea Community Committee	• 10 June 2025
Halcombe Community Committee	• 16 June 2025
Hiwinui Community Committee	• 17 June 2025
Kimbolton Community Committee	• 9 June 2025
Kiwitea Community Committee	• 18 June 2025
Pohangina Valley Community Committee	• 11 June 2025
Sanson Community Committee	• 12 June 2025
Tangimoana Community Committee	• 16 June 2025
<a href="https://www.mdc.govt.nz/about-council/committees-and-organisations/community-committees-and-plans">https://www.mdc.govt.nz/about-council/committees-and-organisations/community-committees-and-plans</a>	

YOUTH COUNCIL MEETINGS	
Meeting	• 9 June 2025
Meeting	• 16 June 2025
<a href="https://www.mdc.govt.nz/about-council/committees-and-organisations/mdc-youth-council/youth-council-meeting-minutes">https://www.mdc.govt.nz/about-council/committees-and-organisations/mdc-youth-council/youth-council-meeting-minutes</a>	

### 9.2 MARAE LIAISON COUNCILLORS

Councillors have the opportunity to update council about their marae committee.

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<b>10. OFFICER REPORTS</b>	
<b>10.1 FEILDING AND DISTRICT PROMOTION 6 MONTHLY REPORT TO 31 DECEMBER 2024 (8.45AM)</b> Report of the General Manager – Community.	80
<b>10.2 CENTRAL ECONOMIC DEVELOPMENT AGENCY FINAL STATEMENT OF INTENT 2025 – 2026 (9.00AM)</b> Report of the General Manager – Community.	97
<b>10.3 DECISION ON THE FREEDOM CAMPING BYLAW</b> Report of the General Manager – People and Corporate. (Attachments to be tabled)	141
<b>10.4 PUBLIC PLACES BYLAW S155 ASSESSMENT</b> Report of the General Manager – People and Corporate.	152
<b>10.5 ADOPTION OF THE ANNUAL PLAN 2025-26</b> Report of the Chief Financial Officer.	168
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<b>10.10 ADOPTION OF THE SIGNIFICANCE AND ENGAGEMENT POLICY</b> Report of the General Manager – People and Corporate.	285
<b>11. CONSIDERATION OF LATE ITEMS</b>	

**12. PUBLIC EXCLUDED BUSINESS**

COUNCIL TO RESOLVE:

That the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Confirmation of Minutes – 05 June 2025

That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
13. Confirmation of Minutes; 05 June 2025	<i>To consider the accuracy of the minutes of the public excluded Council meeting on 05 June 2025.</i>  <i>Any changes to previous minutes may require members to discuss the content of the public excluded session.</i>	s48(1)(a)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

**14. MEETING CLOSURE**

MEETING MINUTES	
COUNCIL	TIME
THURSDAY 05 JUNE 2025	8:31 AM

Minutes of a meeting of the Council held on Thursday 05 June 2025, which commenced at 8.31 am at Hato Hone St Johns, 35 Bowen Street, Feilding.

PRESENT:	Mayor Helen Worboys	Chairperson
	Cr Bridget Bell	
	Cr Steve Bielski	
	Cr Lara Blackmore	
	Cr Stuart Campbell	
	Cr Michael Ford	
	Cr Grant Hadfield	Via Zoom
	Cr Colin McFadzean	
	Cr Andrew Quarrie	
	Cr Kerry Quigley	
	Cr Alison Short	
	Cr Fiona Underwood	
IN ATTENDANCE:	Shayne Harris	Chief Executive
	Hamish Waugh	General Manager – Infrastructure
	Frances Smorti	General Manager – People and Corporate
	Lyn Daly	General Manager – Community (via Zoom)
	Ash Garstang	Governance and Assurance Manager
	Lisa Thomas	Strategy Manager

MDC 22-25/1164

#### MEETING OPENING

Bobby Kusilifu from St Pauls Church opened the meeting.

MDC 22-25/1165

#### APOLOGIES

There were no apologies.

MDC 22-25/1166

#### CONFIRMATION OF MINUTES

#### RESOLVED

**That the minutes of the Council meeting held 15 May 2025 be adopted as a true and correct record, as amended:**

- **Correct Haimona Searancke's name (spelling of surname)**
- **Correct Te Tū Mataora (adding macron above the 'u')**

**Moved by: Cr Michael Ford**

**Seconded by: Cr Kerry Quigley**

**CARRIED (12-0)**

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MDC 22-25/1167

#### DECLARATIONS OF INTEREST

There were no declarations of interest.

MDC 22-25/1168

#### PUBLIC FORUM

Gary Barnett was in attending speaking to council about – parking, specifically the CBD, Grey Street & Hobson Street. Highlights:

- In September 2023, Gary addressed the Council on behalf of several residents regarding the parking on Grey Street and Manchester Street by Council officers. This causes safety concerns. There were two large mirrors erected on Grey Street – at no stage did this account for the safety of residents. The Health and Safety Committee did not approach the residents and let them know about the installations ahead of time.
- These mirrors are not safe, due to the distortion of mirrored images and lack of visibility in wet weather.
- The Hobson Street carpark is now operational, and Gary was advised by the Chief Executive in 2023 that this could be used for staff parking. Gary spoke to a staff member recently and they advised him that they could not park there.
- The new pedestrian crossing is partially obscured by staff cars that are parked nearby, which is a health and safety hazard.

In response to questions, Gary advised:

- Gary advised that the residents would like yellow painted lines to indicate that those particular areas are not suitable for parking (except for residents which could be indicated by signage).

MDC 22-25/1169

#### PRESENTATIONS

There were no presentations scheduled for this meeting.

MDC 22-25/1170

#### NOTIFICATION OF LATE ITEMS

There were no late items of business notified for consideration.

MDC 22-25/1171

#### RECOMMENDATIONS FROM COMMITTEES

There were no recommendations from committees.

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MDC 22-25/1172

## COMMITTEE AND GROUP MEETINGS – FOR INFORMATION

The following Council Committees, Community Committees and Youth Council meetings were notified for information.

COMMUNITY COMMITTEES	
Cheltenham Community Committee	• 3 June 2025
Colyton Community Committee	• 22 May 2025
Hiwinui Community Committee	• 20 May 2025
Rangiwahia Community Committee	• 21 May 2025
Rongotea Community Committee	• 2 June 2025
Tangimoana Community Committee	• 19 May 2025
Waituna West Community Committee	• 21 May 2025

YOUTH COUNCIL	
Meeting	• 19 May 2025

Liaison Councillors provided brief updates on their respective Committees.

- Cheltenham Community Committee – Cr Andrew Quarrie. They are a bit concerned about their budget but overall are happy and had a good ANZAC parade.
- Colyton Community Committee – Cr Lara Blackmore. The draft Community Plan has gone out for community consultation. They have a beautification plan and have been having discussions with various stakeholders around this. Cr Stuart Campbell advised that there is a project to revamp the playground at the back of the hall, and the school are redeveloping their grounds.
- Hiwinui Community Committee – Cr Fiona Underwood. They are pleased around the new signage that will be installed at the intersection at Watershed Road.
- Rongotea Community Committee – Cr Fiona Underwood. They have been concerned around safety issues on Banks Road and have had a discussion around the extension of the 70 km zone and extending the existing walkway to cover a couple of new houses further down the road.
- Rangiwahia Community Committee – Cr Grant Hadfield. The Community Plan review was addressed at the last meeting. They have had a discussion around feral cats, and a river catchment pilot on some of the farms up there.
- Tangimoana Community Committee – Cr Alison Short. They had a Deep South update from Massey University and Horizons, where they demonstrated a new interactive flood mapping tool which Horizons are trialling. They invited the Scotts Ferry community to attend.
- Waituna West Community Committee – Cr Kerry Quigley. There are still washouts on Tapuae Road. There is an Australian company that wants to install wind turbines – the Community Committee is keen for somebody to follow-up on this opportunity.

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- Youth Council – Cr Bridget Bell. The 03 June meeting was cancelled. The 19 May meeting was attended by Cr Bell. The Youth Council is busy with the Youth Market. They are excited for the Young Achievers Awards and are deciding some of the details around this.
- Te Kawau Memorial Recreation Centre in Rongotea - Cr Andrew Quarrie. The local community has celebrated 25 years of use. The Council spent \$40 k for upgrading, and the community raised \$25 k for further upgrades. The hall is very popular and seeing a lot of use.

MDC 22-25/1173

#### MARAE LIAISON COUNCILLORS

Cr Bridget Bell spoke about the Te Pōtitini kapa haka event that was held in Palmerston North on 01 June – out of the five sponsors, three were local marae; Te Tikanga, Aorangi, and Taumata o Te Rā. She was proud of the District's participation in this event.

MDC 22-25/1174

#### AWAHURI FOREST KITCHENER PARK TRUST DRAFT STATEMENT OF INTENT 2025 – 2026

Report of the General Manager – Community presenting for consideration the Awahuri Forest Kitchen Park Trust draft Statement of Intent 2025 - 2026 for feedback in accordance with Section 66 of the Local Government Act 2002. If there are no material changes required, Council are asked to agree to the draft Statement of Intent 2025 - 2026 as the final version.

Bessie Nichols was in attendance from the Trust.

#### RESOLVED

**That the Council agree to the Awahuri Forest Kitchen Park Trust draft Statement of Intent 2025 -2026 with no changes, confirming this as the final version.**

**Moved by: Cr Michael Ford**

**Seconded by: Cr Alison Short**

**CARRIED (12-0)**

MDC 22-25/1175

#### DELIBERATIONS FOR THE SIGNIFICANCE & ENGAGEMENT POLICY

Report of the General Manager – People and Corporate seeking deliberation on all oral and written submissions for the draft Significance & Engagement Policy, and to make decisions on the requested changes that submitters have made.

#### RESOLVED

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That the Council receives this report and the submissions received on the Significance & Engagement Policy (attachment 1).

Moved by: Cr Bridget Bell

Seconded by: Cr Blackmore

**CARRIED (12-0)**

#### **RESOLVED**

That the Council considers and agrees in principle (with minor amendments) to the following changes raised by submitters, for inclusion in the revised draft Significance & Engagement Policy to be presented for adoption on 19 June 2025:

- a. Replace 'equality' with 'equity', in Schedule 4: Inclusiveness and Equality, and change word 'ensure' to 'foster'
- b. Replace 'stakeholder' with 'community' and avoid 'ratepayers and residents', throughout the Policy
- c. Acknowledge the overlap between iwi, hapū and marae with other communities, in Section 7: The Community
- d. Make several wording changes to Schedule 4: Māori and Mana Whenua participation:
  - Include 'Tangata Whenua' in the principle title
  - Include '... enhanced and nurtured' in the last outcome
  - Change the word 'might' to 'will' in the final indicator
- e. Add reference to whaikaha (disabled) communities, in Schedule 4: Inclusiveness and Equality
- f. Add commentary on the Council's commitment to LGOIMA transparency, to the outcomes of Schedule 4: Transparency
- g. Add commentary on the Council's commitment to pre-engagement, in Schedule 4: Transparency
- h. Add more emphasis on social media channels, to Schedule 2: Engagement Methods (Council's Method of Engagement)
- i. Add 'Parents and caregivers of young children, to the bottom paragraph of Section 7: The Community
- j. Include the consideration of future generations in Council's decision-making, as a separate bullet point within Section 1: Purpose

Moved by: Cr Bridget Bell

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**Seconded by:** Cr Lara Blackmore

**CARRIED (12-0)**

*Cr Hadfield left the meeting at 9.18 am.*

**RESOLVED**

That the Council notes that the following requests from submitters are outside the scope of this Policy review, but may be actionable via other avenues in the future if there is appetite to do so:

- Establishment of a Disability Reference Group – this could be incorporated as an action within the upcoming Community Development Strategy
- Establishment of a Feilding Community Committee – this could be considered in accordance with the provisions of the Community Committees Policy (e.g., via a community public meeting chaired by the Mayor)
- Establishment of joint Council and community committees (e.g., citizen assemblies, joint committees) – this could be considered separately by the Council
- Opening and/or recording of Council Workshops – this was considered separately by the Council in response to the Ombudsman's report: Open for business, in 2024. At that time, no changes were made. The Council may reconsider this issue at any time in the future
- Formal appointment of a councillor to SINCOSS (Social Issues Network Council of Social Services) – attendance at SINCOSS meetings are open, and the Council currently has one councillor who regularly attends. Future attendance by other councillors is at their discretion and does not require a formal appointment

**Moved by:** Cr Bridget Bell

**Seconded by:** Cr Fiona Underwood

**CARRIED (11-0)**

*Cr Hadfield returned to the meeting at 9.18 am.*

MDC 22-25/1176

**DELIBERATIONS FOR THE FREEDOM CAMPING BYLAW (PART 1)**

Report of the General Manager – People and Corporate seeking Council to deliberate on all oral and written submissions received on the draft Freedom Camping Bylaw.

And

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To make decisions on options presented by officers to guide the preparation of the proposed Freedom Camping Bylaw that will be presented to Council for final decisions at the 19 June Council meeting.

**RESOLVED**

**That the Council receive this report and the submissions received on the draft Freedom Camping Bylaw.**

**Moved by: Cr Lara Blackmore**

**Seconded by: Cr Michael Ford**

**CARRIED (12-0)**

*Members discussed several of the matters raised in submissions and by officers in the draft Freedom Camping Bylaw, before the item was paused at 9.43 am.*

MDC 22-25/1177

**MANAWATU COMMUNITY TRUST FINAL STATEMENT OF INTENT 2025/26**

Report of the General Manager – Community presenting the Manawātū Community Trust Final Statement of Intent 2025-2026 in accordance with the Local Government Act 2002 Schedule 8 Part 1.

Liam Greer, Tyson Schmidt, Allan Davey, Joanne Shortall, Tracey Hunt, Teresa Hague, Victor Cheng, Phil Clark, and Sarah Aydon attended the meeting.

**RESOLVED**

**That the Council agrees to the Manawātū Community Trust Final Statement of Intent 2025 – 2026.**

**Moved by: Cr Michael Ford**

**Seconded by: Cr Alison Short**

**CARRIED (12-0)**

*The meeting was adjourned at 9.48 am and reconvened at 10.34 am.*

MDC 22-25/1178

**FEILDING CIVIC CENTRE TRUST DRAFT STATEMENT OF INTENT 2025 - 2026**

Report of the General Manager – Community presenting for consideration the Feilding Civic Centre Trust draft Statement of Intent 2025 - 2026 for feedback in accordance with Section 66 of the Local Government Act 2002. If there are no material changes required, Council are asked to agree to the draft Statement of Intent 2025 - 2026 as the final version.

Carla Bennett, Tony Chapman, Evan Tull, Allan Williams, Mark Marsden, and Lindsay Taylor attended the meeting.

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**RESOLVED**

**That the Council agree to the Feilding Civic Centre Trust draft Statement of Intent 2025 -2026 with no changes, confirming this as the final version.**

**Moved by: Cr Michael Ford**

**Seconded by: Cr Grant Hadfield**

**CARRIED (12-0)**

MDC 22-25/1179

**DELIBERATIONS FOR THE FREEDOM CAMPING BYLAW (PART 2)**

This item continued at 10.42 am.

**RESOLVED**

**That the Council considers and makes decisions on the matters raised in submissions and by officers on the draft Freedom Camping Bylaw, as follows:**

- a. **That freedom camping in self-contained and non-self-contained vehicles be provided for at Kina Street Reserve in Option 2 C (the road berm outside the reserve).**
- b. **Support Option 2 - that the Ellison Reserve Carpark be included in the bylaw as a new Schedule 3 site for self-contained and non-self-contained vehicles.**

**AND**

**That a site-specific restriction be included that limits the number of vehicles to two at any one time.**

- c. **Support Option 1 (status quo) – that the amendments to the bylaw to remove all reference to Approved Camping Area and to insert a new definition of “Camping Ground” are retained as notified.**
- d. **Support Option 1 (status quo) – no compulsory fee to stay at the Old School Reserve in Pohangina.**
- e. **Support Option 1 (status quo) – that the Old School Reserve is retained in the bylaw as a Schedule 3 site.**
- f. **Support Option 1 (status quo) – retain the maximum length of stay at the Old School Reserve, Pohangina, at five nights in any 30 day period.**
- g. **Support Option 1 (status quo) – that there are no changes to the designated freedom camping area at the Old School Reserve, Pohangina.**
- h. **Support Option 1 (status quo) restrictions on the use of the Old School Reserve, Pohangina, during events is managed by Council through the events application process.**

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- i. Support Option 2B – that Council designate the offroad carpark just to the east of the Campbell Street toilet block (within the park boundaries) as suitable for non-self-contained freedom camping vehicles.

*Note – this change would necessitate Council leaving the Campbell Street toilet block unlocked overnight.*

- j. Support Option 1 (Status quo). That the bylaw does not provide for freedom camping in a tent or other temporary structure at Timona Park.
- k. Support Option 1 (Status quo). That no additional areas are designated for self-contained vehicles at Timona Park.
- l. Support Option 1 (Status quo). That only self-contained vehicles are allowed to freedom camp at the Kimbolton Domain.
- m. Support Option 2 – that Council develop guidelines to support enforcement of the freedom camping bylaw and to set clear expectations around how Council will engage with unhoused individuals staying in freedom camping locations.
- n. Support Option 1 (Status quo). Freedom camping is only provided for within the area fenced from stock at the Āpiti Reserve.
- o. Support Option 1 (Status quo). Freedom camping vehicles are allowed to park within the carpark at Mt Lees, and tents are permitted to be located on the grass area adjacent to the toilet block.
- p. Support Option 1 (status quo)– that the bylaw generally provides for a five night stay at Bartletts Ford but retains provision to extend this time with written approval of an Enforcement Officer.
- q. Support Option 1 (status quo) – No change to the bylaw with respect to Almadale Reserve.
- r. Support Option 2 – That the northern half of Putai Ngahere Reserve (Vinegar Hill) be designated as a Schedule 3 site, allowing for both self-contained and non-self-contained freedom camping.
- s. Support Option 1 (status quo) – freedom camping at Kowhai Park is prohibited, except with Council approval in association with an event.
- t. Support Option 1 (status quo). That the current scoring methodology in the Site Assessment is retained, with the threshold for prohibition of freedom camping remaining at 9 out of 15.
- u. Support Option 2A - That the Feilding Central Business District shopping area map be amended so that the prohibited area matches the time limited parking zones.

**AND**

That the four Council-owned off-street carparks (Warwick Street, Manchester Street and two on Eyre Street) in the Feilding CBD be

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designated as Schedule 2 freedom camping sites for self-contained freedom camping only.

- v. Support option 2 – remove the current prohibition of freedom camping on Feilding residential road reserves.
- w. Support option 2 – reference to road reserves is deleted from the introduction to Schedule 1 and Council re-evaluates (i.e. assigns separate significance scores) each village independently to determine their suitability for freedom camping.
- x. Support Option 1 (Status Quo) – freedom camping on road reserves in Kimbolton is prohibited as mapped in Schedule 1 of the Freedom Camping Bylaw.
- y. Support Option 2 – that Schedule 1 of the Bylaw is amended to remove the current prohibition from Rongotea Road and Mersey Street. And that the prohibition be retained on the remaining residential streets and around Douglas Square, Rongotea.
- z. Support Option 2 – Remove Cheltenham Road Reserves from the Freedom Camping Bylaw.
- aa. Support Option 2A – that the current prohibition be removed from those roads that are State Highway, but retained on local roads in Sanson.
- bb. Support Option 1 (Status quo) – freedom camping on road reserves in Halcombe is prohibited as mapped in Schedule 1 of the Freedom Camping Bylaw.
- cc. Support Option 1 (status quo) - freedom camping on road reserves in Himatangi Beach is prohibited as mapped in Schedule 1 of the Freedom Camping Bylaw.
- dd. Support Option 1 (status quo) - freedom camping on road reserves in Tangimoana is prohibited as mapped in Schedule 1 of the Freedom Camping Bylaw.
- ee. Support Option 2 – That a new Schedule 3 area be identified at the carpark in front of the Himatangi Beach Recreation Reserve.

**AND**

That a site-specific restriction be included that restricts the number of vehicles to no more than three on any one night.

- ff. Support Option 2 – that the bylaw is amended to reclassify Sanson Domain as a schedule 3 site suitable for self-contained and non-self-contained freedom camping.
- gg. Support Option 2 – Remove Āpiti Village Road Reserves from the Freedom Camping Bylaw.

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Moved by: Cr Lara Blackmore

Seconded by: Cr Alison Short

**CARRIED (12-0)**

MDC 22-25/1180

**PUBLIC EXCLUDED BUSINESS**

**RESOLVED**

**That the public be excluded from the following parts of the proceedings of this meeting, namely:**

- 1. Confirmation of Minutes – 15 May 2025**
- 2. Makino Aquatic Centre Lifeguarding**
- 3. Manawatu Community Trust – Appointment of Trustee**
- 4. Renewal of Building Services Contract with Palmerston North City Council**

**That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
13. Confirmation of Minutes; 15 May 2025	<i>To consider the accuracy of the minutes of the public excluded Council meeting on 15 May 2025.</i>  <i>Any changes to previous minutes may require members to discuss the content of the public excluded session.</i>	s48(1)(a)

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14.1	*Makino Aquatic Centre Lifeguarding	7(2)(c)(ii) – obligation of confidence  It includes sensitive commercial and staffing information, that if made public, could affect Council's negotiations and operations	s48(1)(a)
14.2	Manawatu Community Trust – Appointment of Trustee	7(2)(a) – privacy  It includes private details about the recruitment and potential appointment of a trustee	s48(1)(a)
14.3	Renewal of Building Services Contract with Palmerston North City Council	7(2)(b)(ii) – prejudice commercial position  It contains sensitive contractual and performance information	s48(1)(a)

**This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.**

**\*Also, that Sonia Griffin and Tyson Schmidt from Third Bearing be permitted to remain at this meeting, after the public has been excluded, because of Third Bearings participation in the Section 17A review of the Makino Aquatic Centre. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter.**

**Moved by: Mayor Helen Worboys**

**Seconded by: Cr Michael Ford**

**CARRIED (12-0)**

*The meeting went into public excluded session at 11.39 am. For items MDC 22-25/1181 to MDC 22-25/1185 refer to public excluded proceedings. The meeting returned to open session at 12.28 pm.*

MDC 22-25/1186

#### **DELEGATIONS MANUAL – RMA 1991 AMENDMENTS (LAND DEVELOPMENT TEAM)**

Report of the Chief Executive seeking Council approval to make amendments to Section 8.2 (Resource Management Act 1991) of the Delegations Manual, specifically with regards to delegation changes for the Land Development team.

**RESOLVED**

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That the Council approves the below delegation changes to Section 8.2 (Resource Management Act 1991) of the Delegations Manual, to officer positions within the Land Development team:

- a. **Section 17: Duty to avoid, remedy or mitigate adverse effects**
  - **ADD: Land Development Technician**
- b. **Section 22: Power to require certain information (Enforcement Officer)**
  - **ADD: Land Development Technician**
- c. **Section 332: Power of entry for inspection**
  - **ADD: Land Development Technician**
  - **ADD: Development Team Leader**
  - **ADD: Land Development Manager**
- d. **Section 343B and 343C: Approval of infringement notices and serving of infringement notices**
  - **ADD: Development Team Leader**
  - **ADD: Land Development Manager**
  - **REMOVE: Land Development Contractor**

**Moved by: Cr Lara Blackmore**

**Seconded by: Cr Alison Short**

**CARRIED (12-0)**

MDC 22-25/1187

#### CONSIDERATION OF LATE ITEMS

There were no late items notified for consideration.

MDC 22-25/1188

#### MEETING CLOSURE

The meeting was declared closed at 12.30 pm.

#### Meeting Video

<https://www.mdc.govt.nz/about-council/meetings-agendas-and-minutes/videos-of-council-and-committee-meetings/manawatu-district-council-meeting-videos>

# Resident Satisfaction Survey

Wave 3/ Quarter 3 2024-2025



**Jeena Baines**

Data, Insights and Research Analyst



# About the survey

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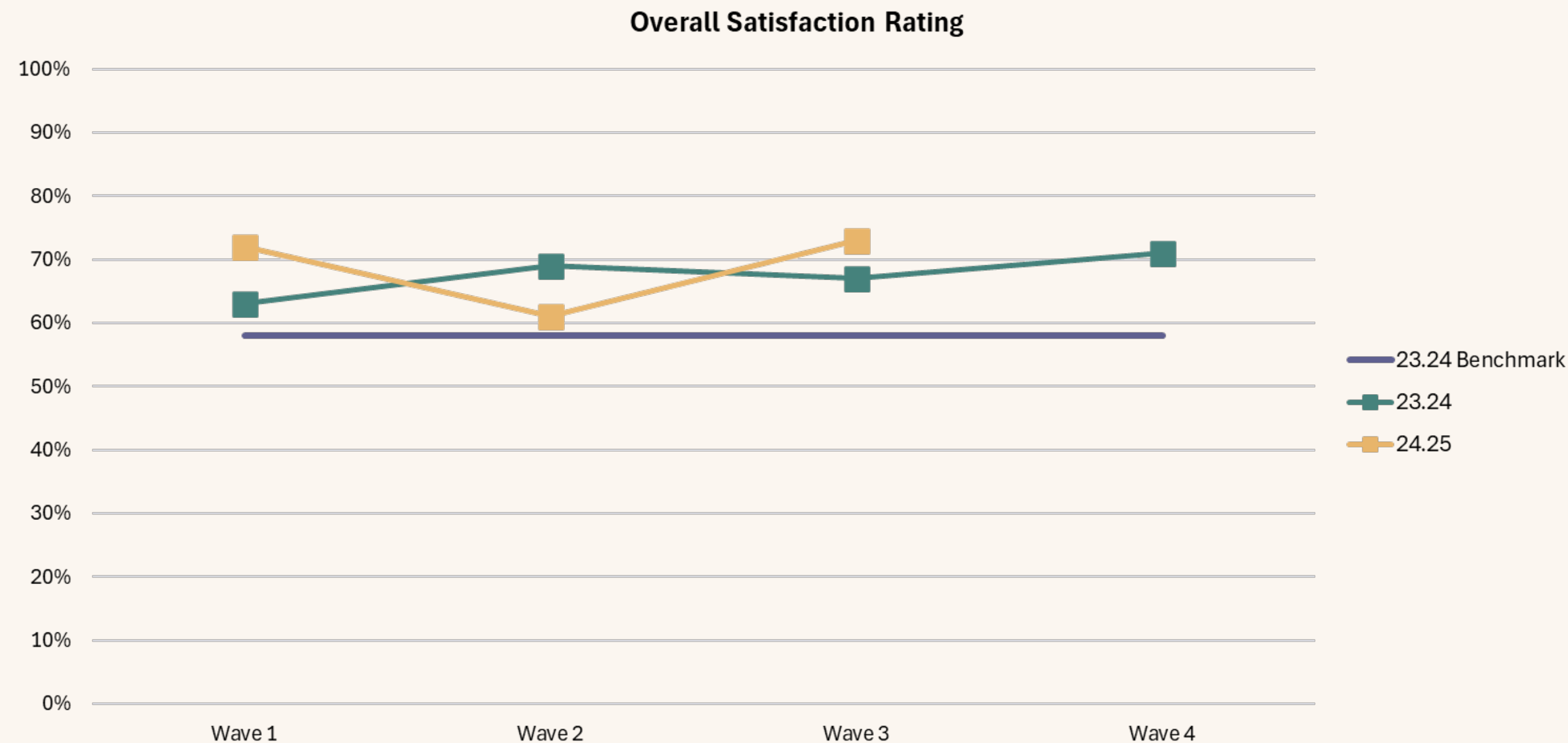
The resident satisfaction survey is undertaken by Key Research on a quarterly basis. Data collection is managed to achieve defined quota targets based on age, gender, location and ethnicity. Each quarter there are about 120-130 people that complete the survey.

The questions help provide feedback from our community on a range of topics.

A lot of the graphs have a 2023.2024 benchmark line. This benchmark is calculated using the satisfaction rates of all 18 councils that use Key Research and then averaged out.

The wave 3 survey took place between 14 February and 14 March 2025.

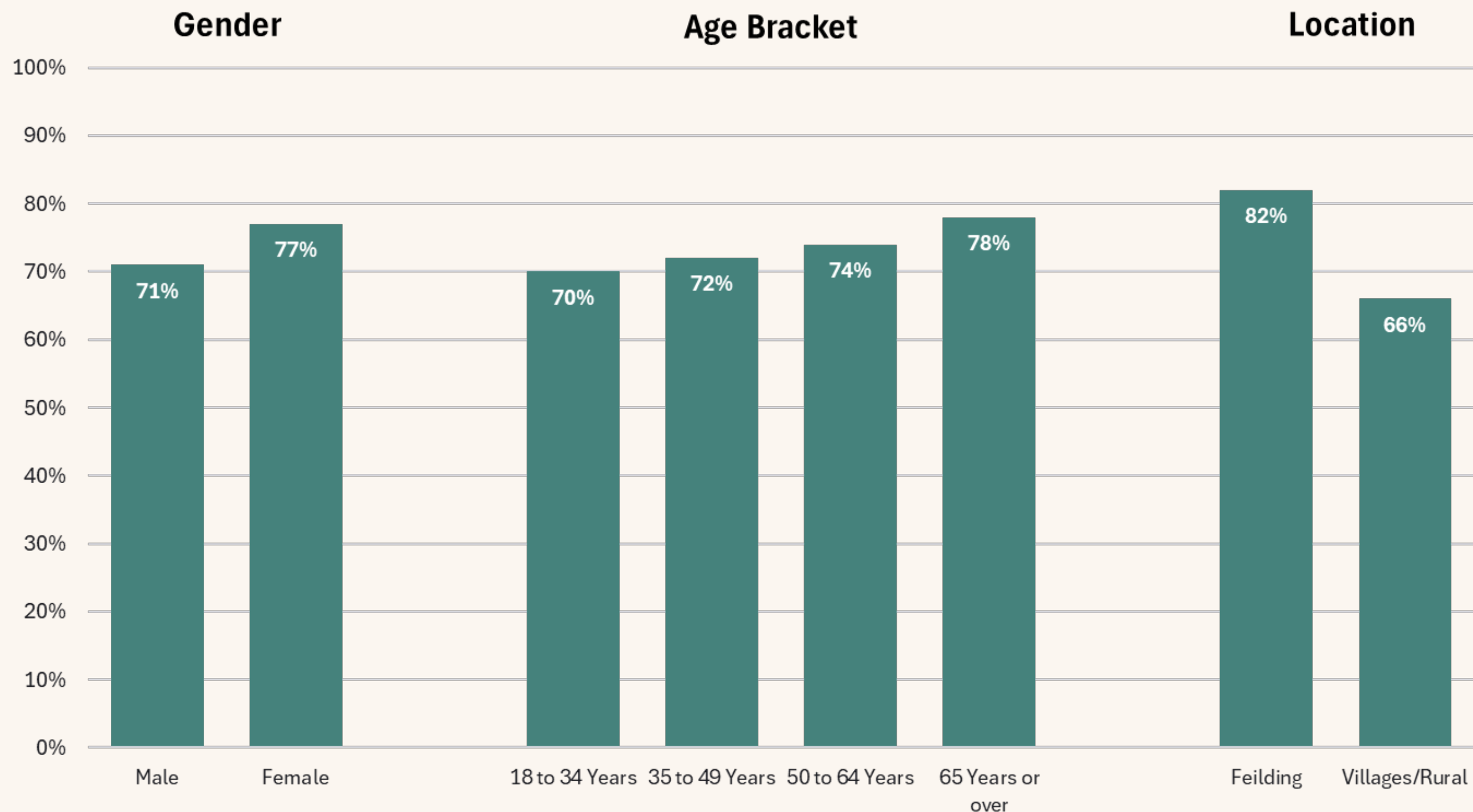
# Overall satisfaction rate



Key Themes were: High cost of living and rates, rural residents not getting as much for what they pay, and a desire to see council focus on core infrastructure.

# Overall satisfaction rate by demographics

- There have been significant increases seen in the Rural and Village Population (going up 14%) as well in in the 35-49 (going up 31%) and 50-64 year olds (going up 22%).
- Both Males and Females saw an increase in the satisfaction rate over 10%

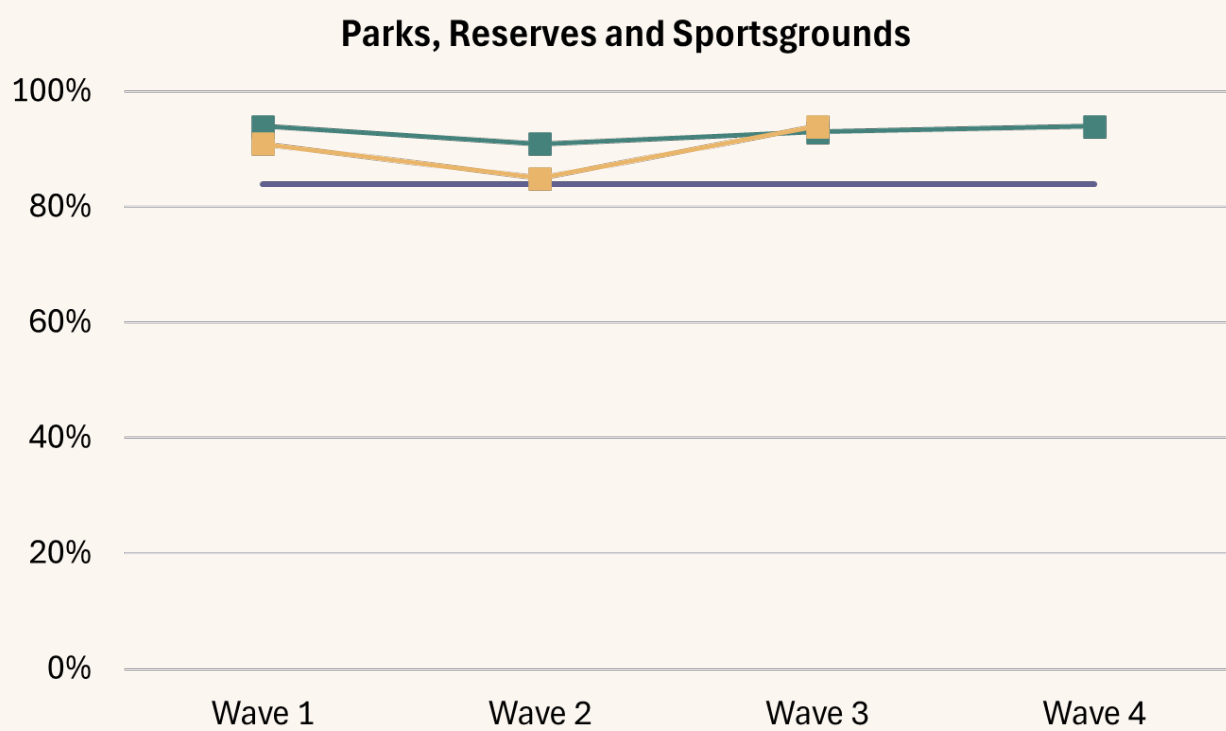
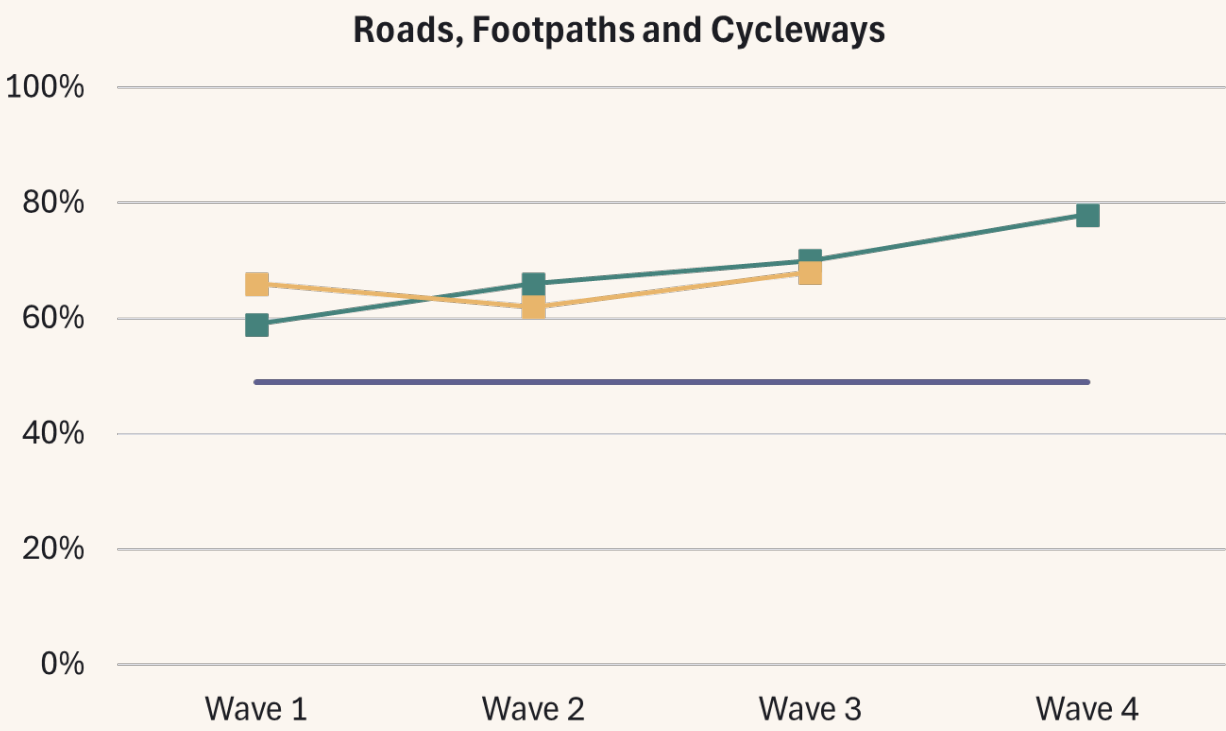
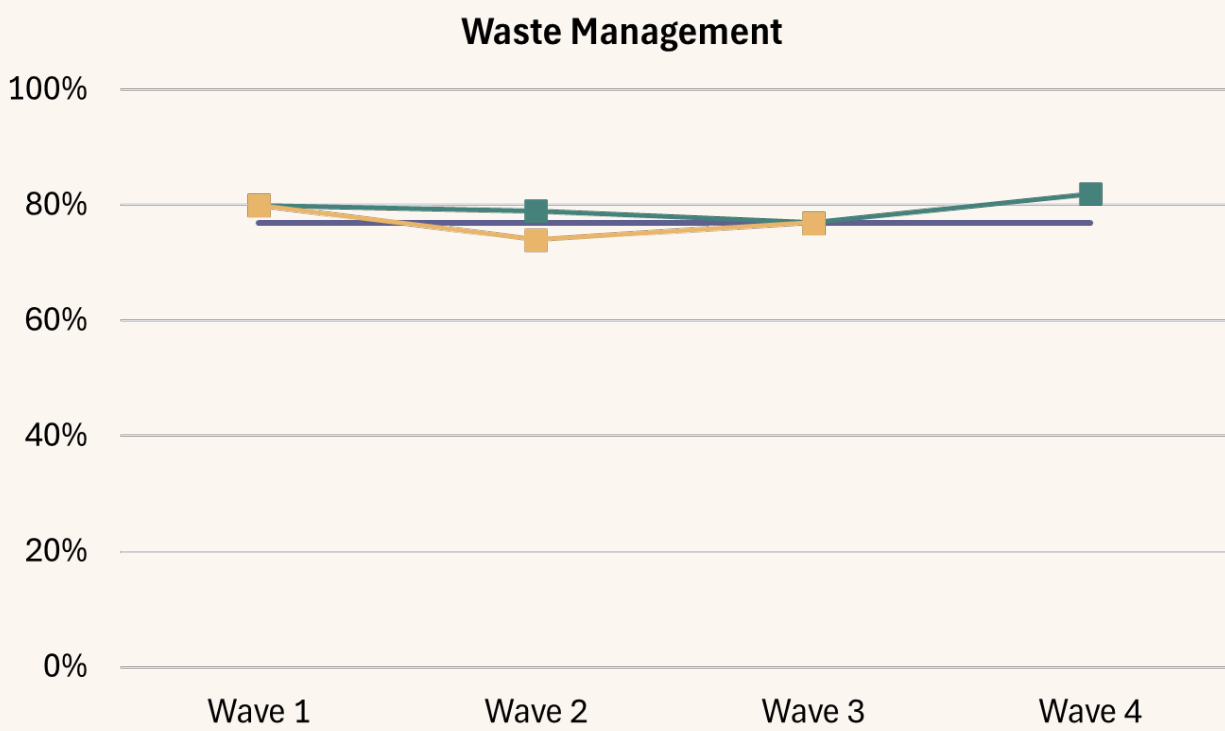
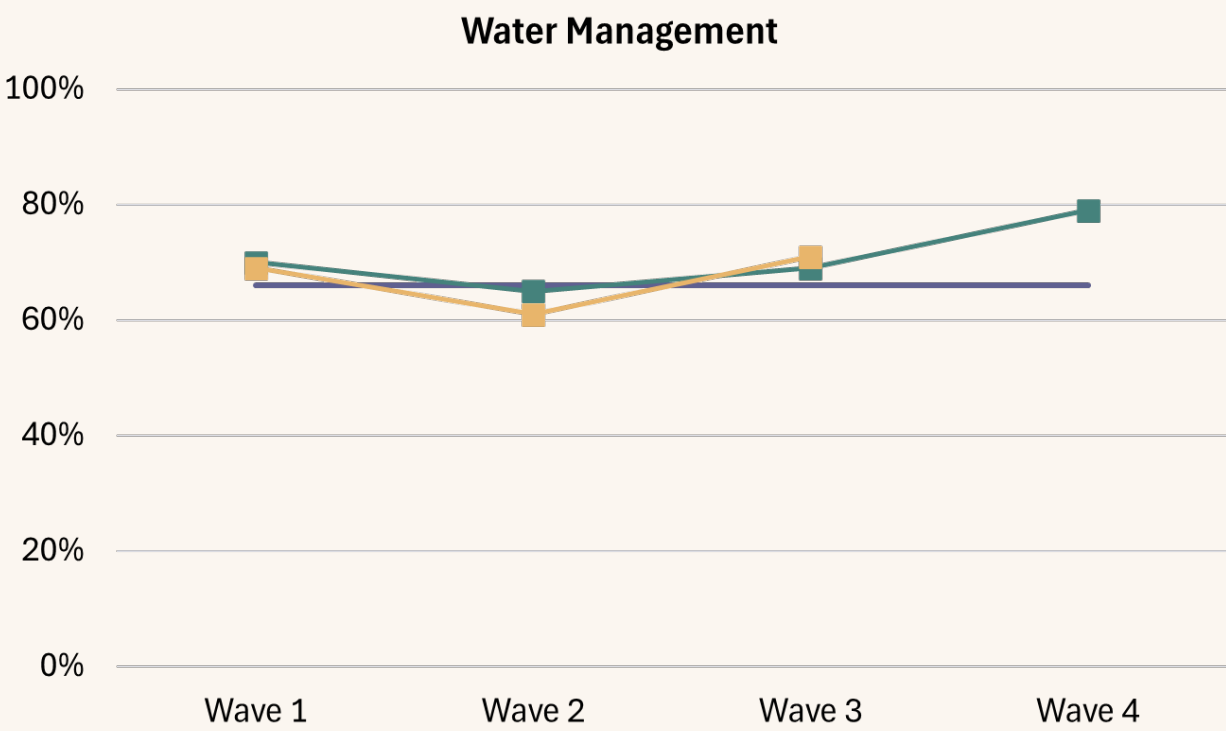


# Satisfaction rates for 11 main questions

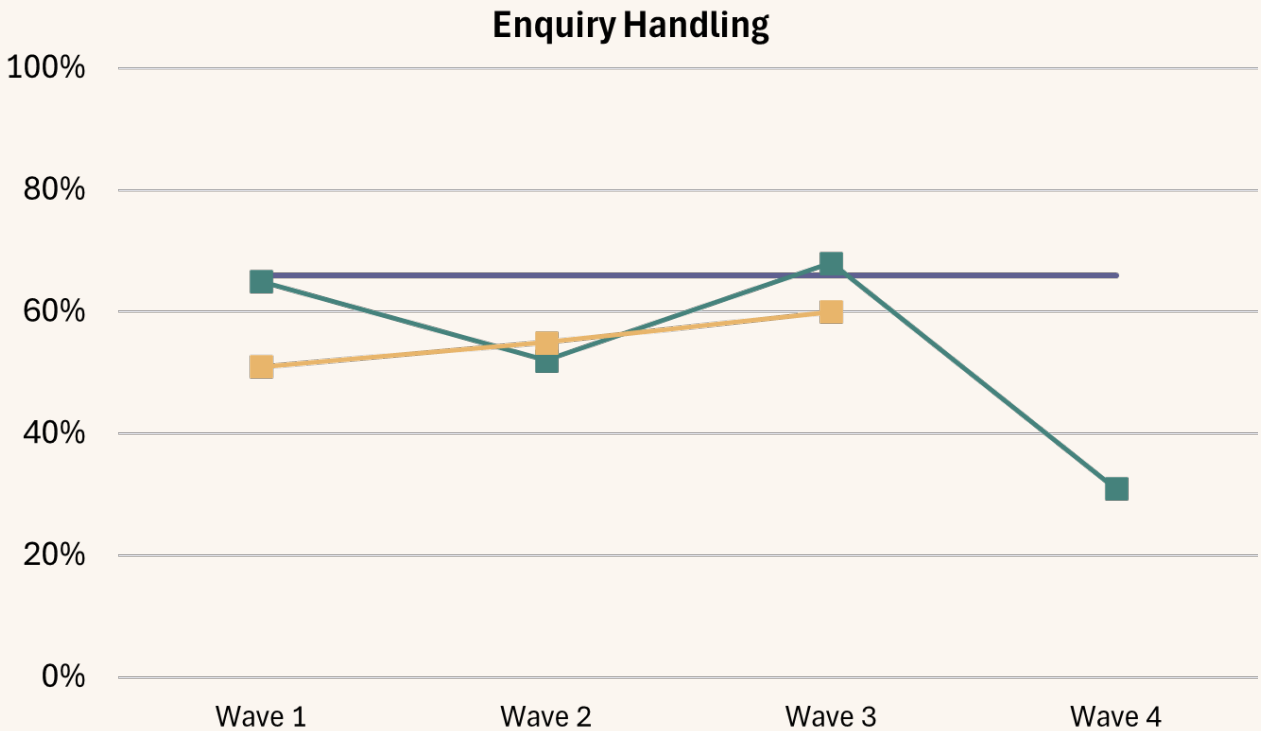
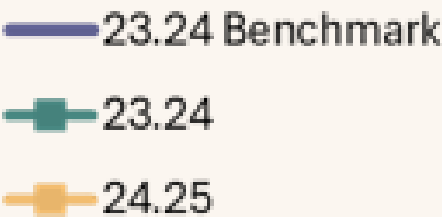
- Eight out of 11 measures are sitting above the benchmark. One is sitting at the benchmark.
- Value for Money and Enquiry Handling both continue to sit below the benchmark.
- Enquiry Handling is sitting 8% below the same time as previous year but above the previous two quarters for this year.

# Satisfaction rates for 11 main questions cont.

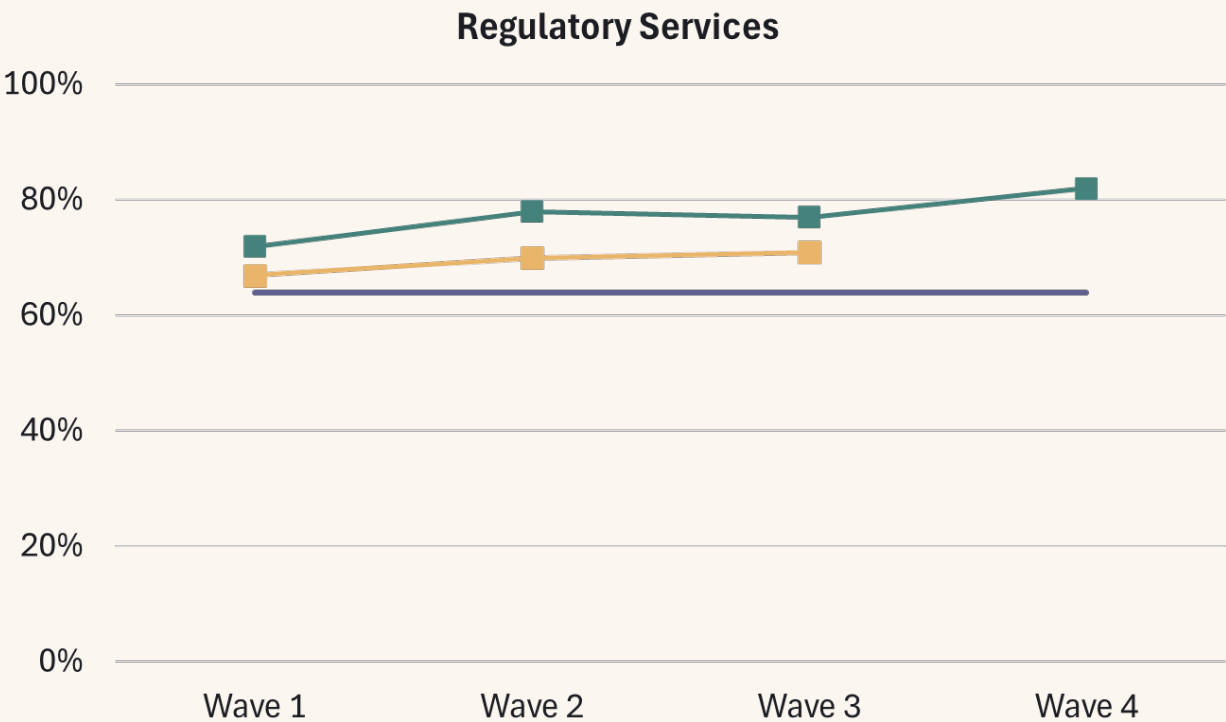
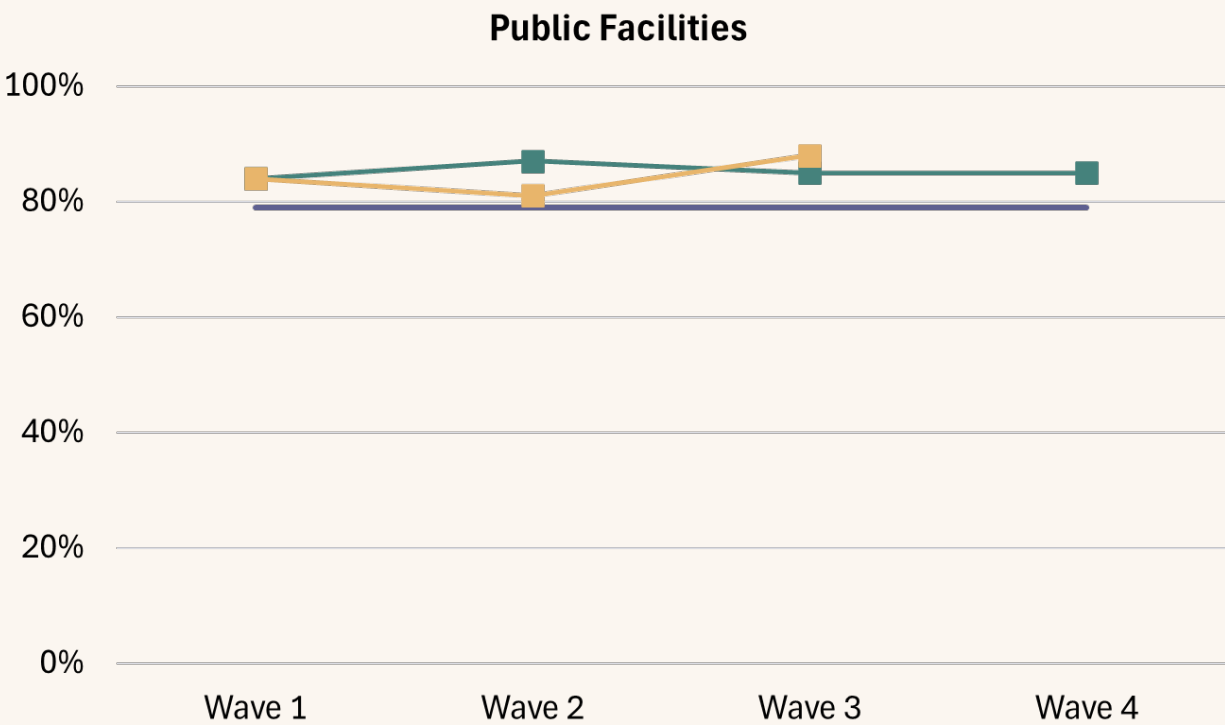
- 23.24 Benchmark
- 23.24
- 24.25



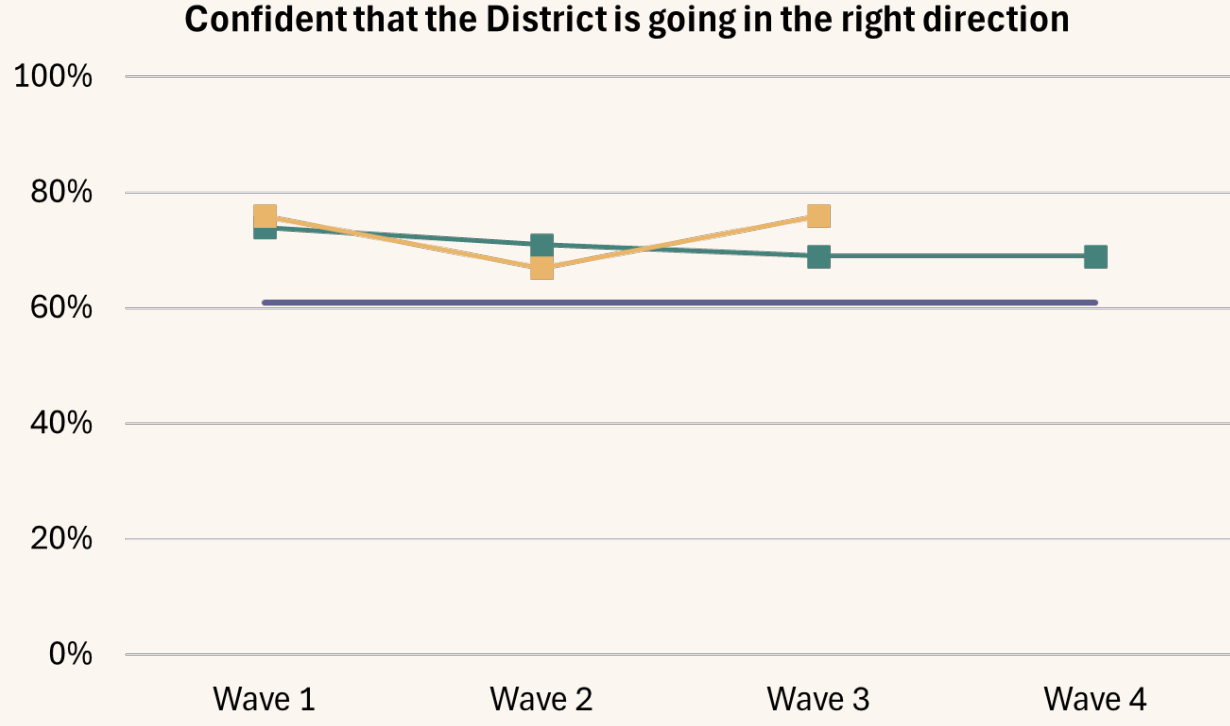
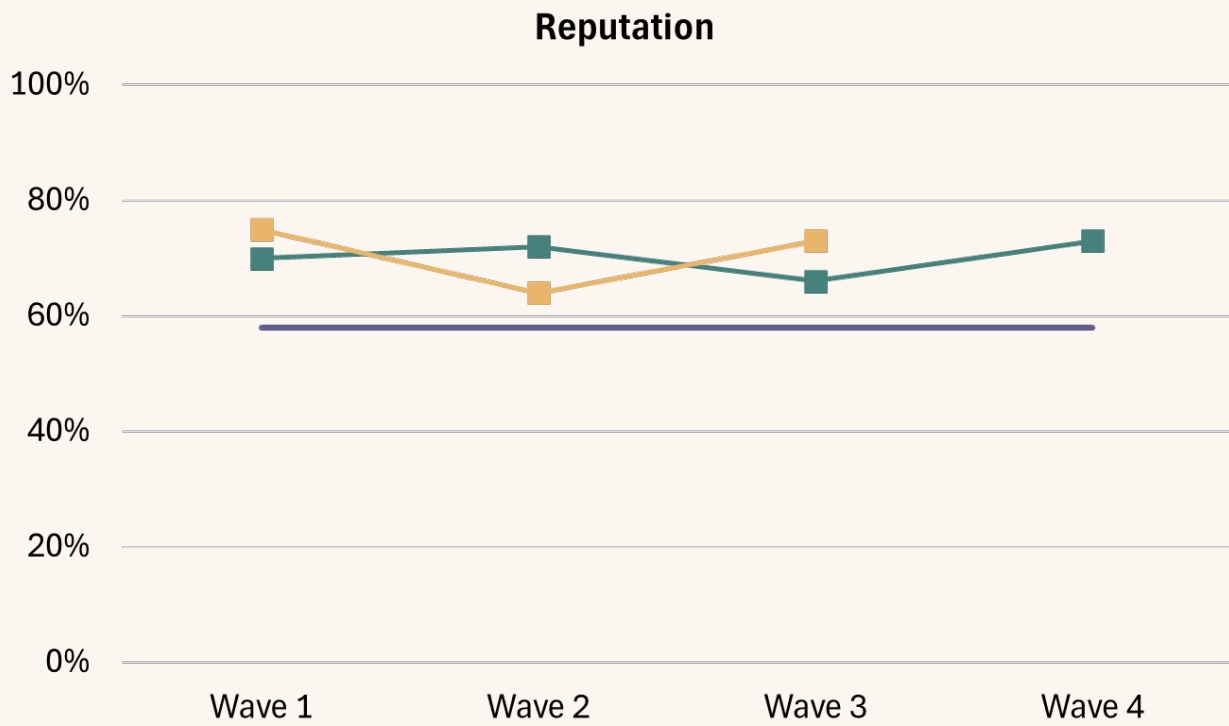
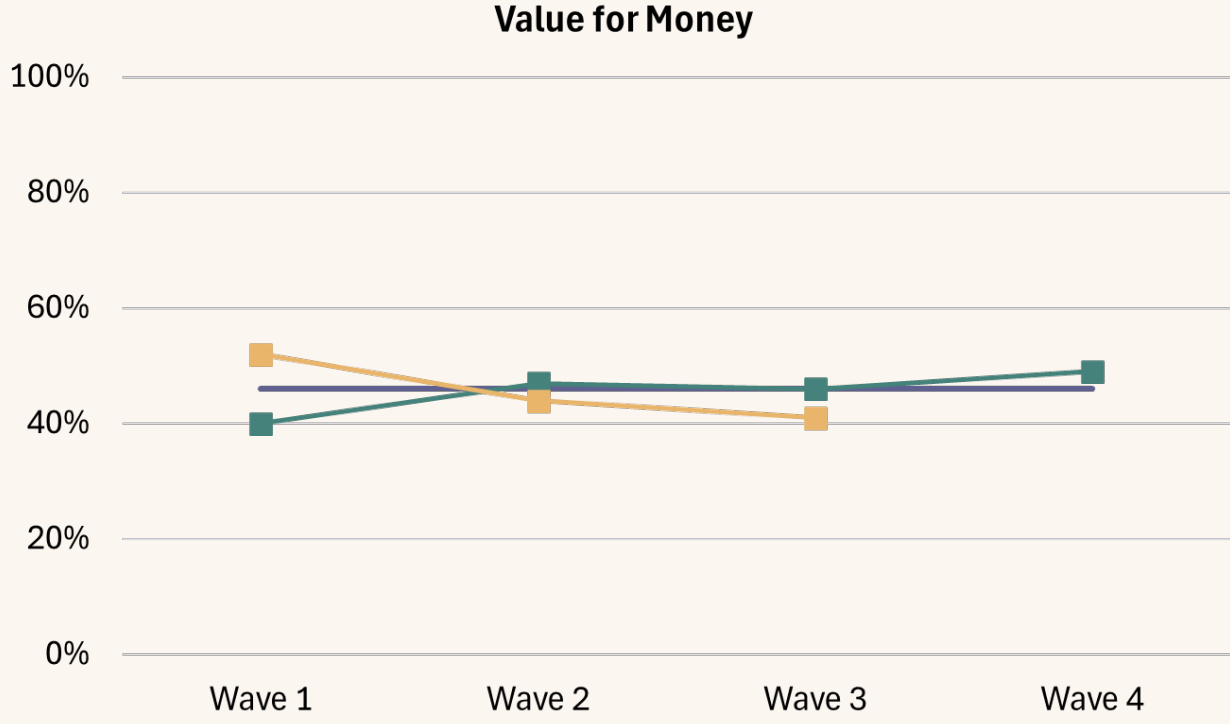
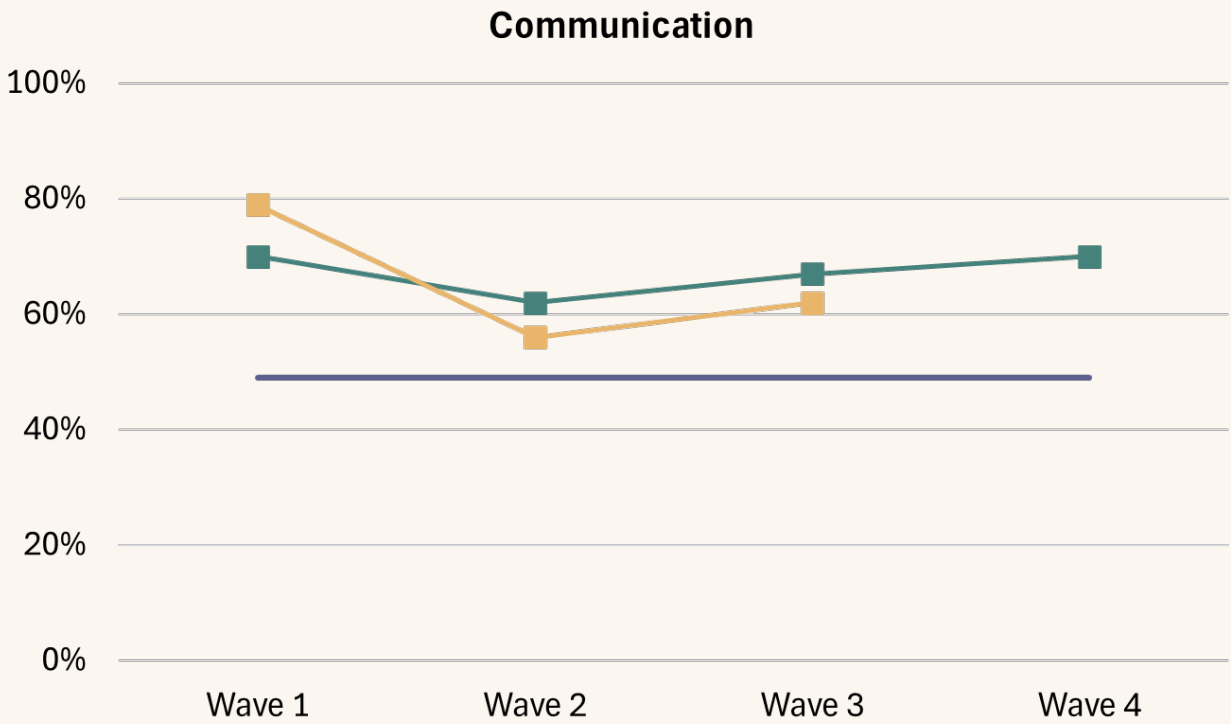
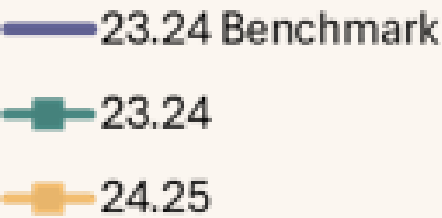
# Satisfaction rates for 11 main questions cont.



Enquiry handling has very low respondents. For Wave 4 23.24 there were only 16 people who responded. This meant that one person could sway the results by 6.25%. For Wave 3 24.25 there were 23 respondents.



# Satisfaction rates for 11 main questions cont.

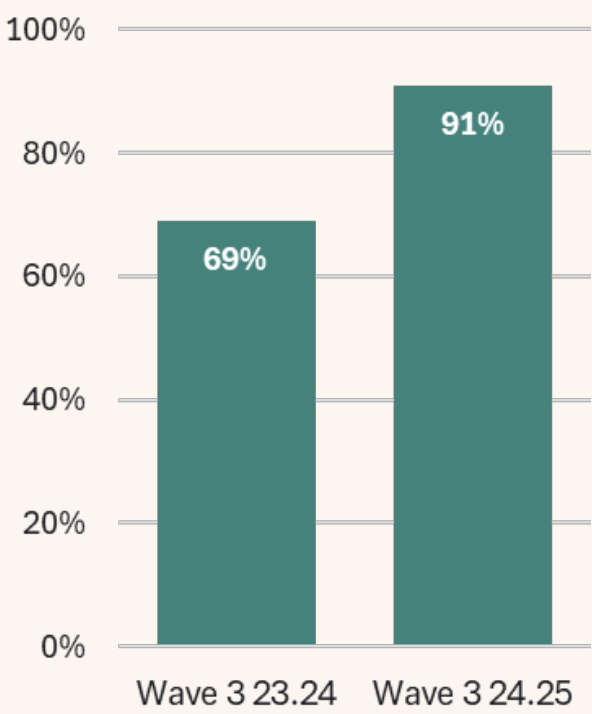


# Largest Increases and Decreases

- Across the 74 questions, 51% have seen a decrease compared with the previous year's survey.
- Nine questions saw a decline of 10% or larger
- Five questions saw an increase of 10% or larger

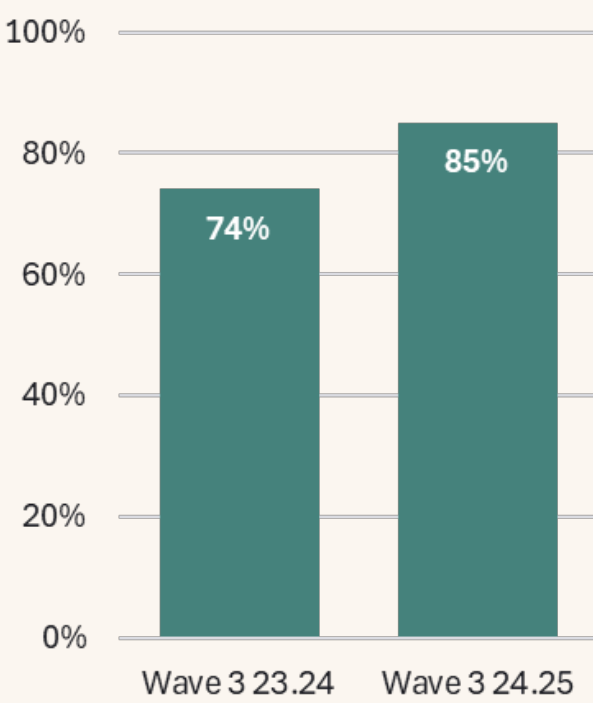
# Largest Increases

## The Libraries



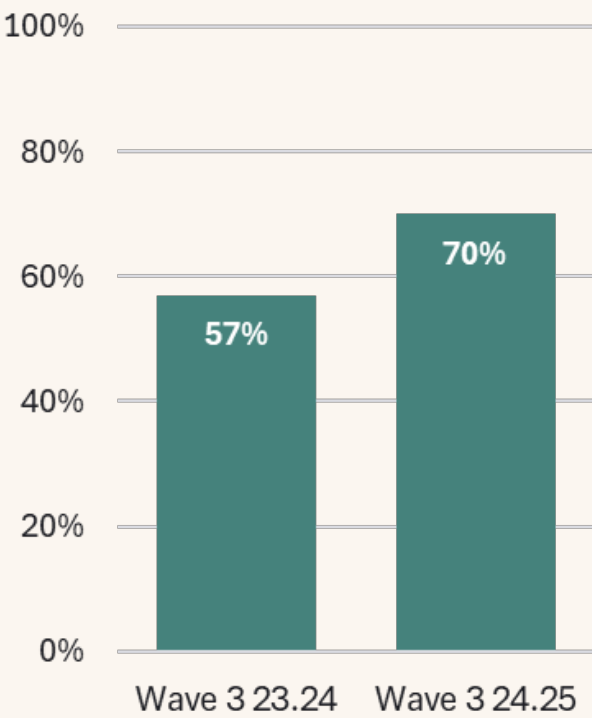
The library continues to see significant improvement in satisfaction rates compared to last year. This can be attributed to the new amazing facility.

## Public Toilets



While there are still some comments about cleanliness issues there has been a marked improvement in the satisfaction rate for the 24.25 year.

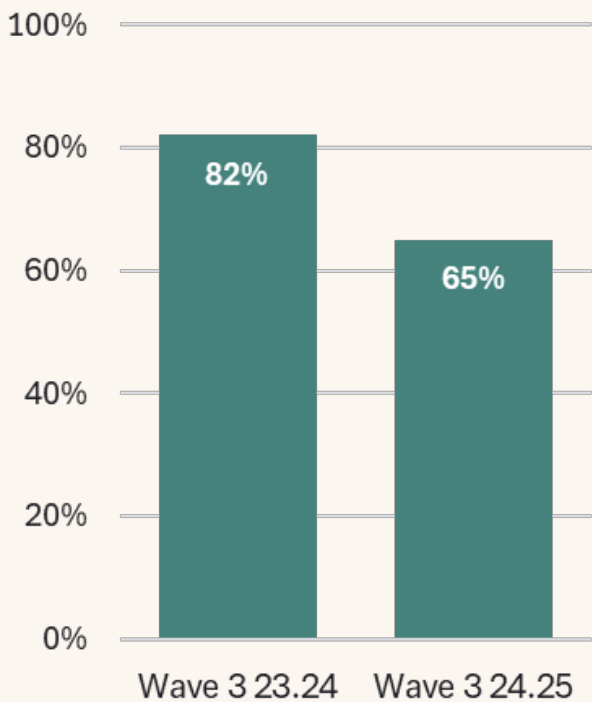
## The Taste of the Water



The taste of water varies throughout the year. How waste tastes can be dependent on who is drinking it. The satisfaction rate is usually between 57% and 72%.

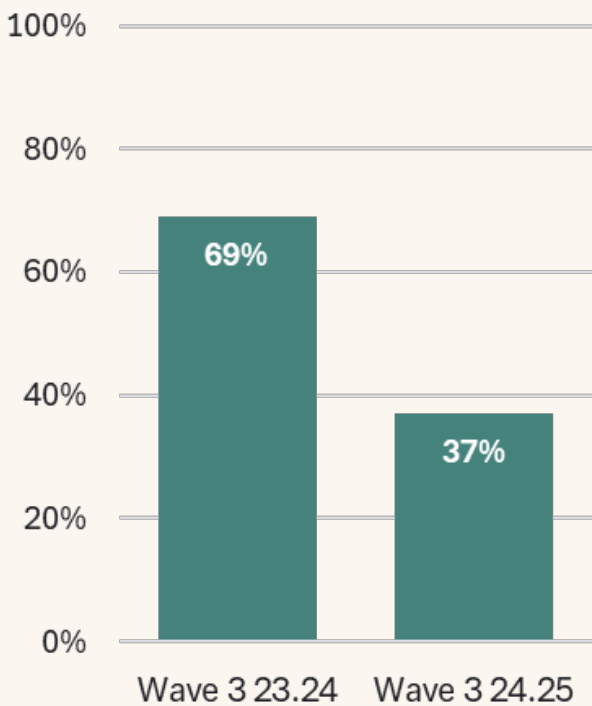
# Largest Decreases

How well Council Understood a Request and how they Communicated



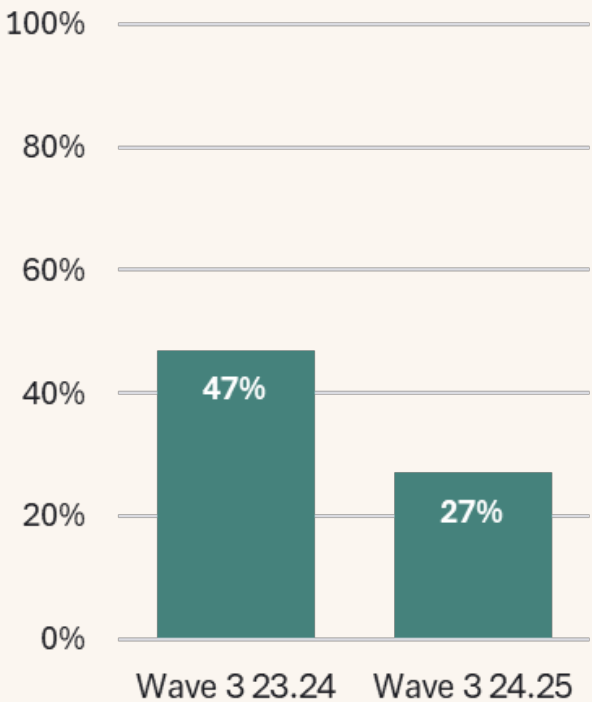
A satisfaction rate of 65% is the same as what was seen in the previous survey. The 24.23 year had some much higher rates in the 80%.

Community Funding and Development Services



There is a common misunderstanding of what this means, some think that it is related to all types of council services. This satisfaction rate can vary greatly depending on who is responding to the survey.

How Easy it is to Access Council Funding for Events



The majority of comments that were related to this were about being unaware of what funding is available.

# Actionable Comments

- I appreciate the dog poo bins near Makino Dairy and Rimu Park. I would love to see another at the far end of the railway land on Lethbridge also. So many dog walkers use this area.
- The bins around town could be better, especially during events, Council does not seem to add extra bins, which leads to bins overflowing and rubbish lying about on streets and footpaths. The 2024 Christmas parade was better than in 2023 but I believe more could be done.

# Key Management Actions

- Continue efforts and initiatives to improve enquiry handling
- Continue using communication tools and channels to educate and inform our residents and to shift perceptions of council
- Work through actionable comments to determine next steps

# Comments

All the following are comments taken from the most current survey. Each has a title to show what question the comment is in relation to. These comments are a typical cross section of the survey.

## Water Supply

Sometimes it smells and tastes like dirty river water and occasionally it is brown out of the tap. I always drink bottled water.

## Sewage System

I appreciate the service greatly.

## Stormwater

There is not enough clearing the drains of leaves during autumn.

## Kerbside Collection

Paying for bags, why can't we just use generic rubbish bags as they are all going into landfill regardless, or provide wheelie bins.

## Waste Management

Lots of rubbish in Sanson along footpaths. No kerbside recycling, often the recycling centre is filled with the rubbish and glass all over the ground. I wish number plates received fines for dumping.

## Roads, footpaths and cycleways

Roads in the village are small, and too much heavy traffic use them to bypass major intersections. The main road has potholes that are continually and inadequately filled.

## Parks, reserves, and playgrounds

The kids playground needs more shade options. It would be cool to have a splash pad or paddling pool near the park. It would be awesome to have an extended walkway along the river.

## Regulatory Services

Building consents take too long to process and difficult to navigate if a community member has not been through the process before. For a community that needs housing, this process delays this and puts unnecessary pressure on those wanting to build.

# Comments

## Community Development/Funding

Janine Hawthorn and her team are absolutely outstanding and a real asset to your Council. They always go the extra mile, very friendly, knowledgeable and very helpful.

## A place to belong and grow

As a rural community, I feel this is something we have not yet nailed.

## An environment to be proud of

Feilding always looks green and pretty with our planting. The parks look lovely.

## A prosperous resilient economy

Feilding seems to be holding its own, though we are following the trend of a lot of empty retail space.

## An infrastructure fit for the future

While it would be nice to have much better infrastructure, that needs to be balanced against rate increases, the most important stuff seems to be well maintained.

## A future planned together

I am unaware of the future planned together, schemes or plans by the Council.

## Public Facilities

We need a spa pool in Feilding. The pool is too cold, and the entry is overpriced.

## General Comments

Keep up the good work but work on the roads more.

## General Comments

I do like that they have been fast when they were fixing a burst waterline by our house.

## Value for money and excellence in local government

Everything costs a lot, I've no idea if it's good value, it just seems like a big cost, and we still have to pay for rubbish and water additionally.

## General Comments

The Council is approachable and responsive, and aware of their limitations.

## Council

Meeting of 19 June 2025

Business Unit: People and Corporate  
Date Created: 13 June 2025

## Quarterly Performance Report to 31 March 2025

### Purpose Te Aronga o te Pūrongo

At its meeting 12 June 2025, the Audit and Risk Committee recommended that the Council receives the Quarterly Report to 31 March 2025 (ARC 22-25/216).

The purpose of the report is to provide a summary of both financial and non-financial performance against the targets outlined within year one of the Long-term Plan 2024-34.

### Recommendations Ngā Tūtohunga

That the Council:

1. Notes the recommendation from the Audit and Risk Committee at its meeting 12 June 2025 (ARC 22-25/216), regarding the receipt of this report; and
2. Receives the Quarterly Performance Report and Treasury Report to 31 March 2025.

Report prepared by:  
Ash Garstang  
Governance and Assurance Manager

Approved for submission by:  
Ash Garstang  
Governance and Assurance Manager | Deputy Electoral Officer

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## 1 Background Ngā Kōrero o Muri

- 1.1 During the year, any adjustments to budget approved within the delegation's policy by General Managers, Chief Executive or Council, result in the forming of a revised budget, which is outlined next to the Annual Plan within the reports. A summary of these adjustments is also included within the report.

## 2 Strategic Fit Te Tautika ki te Rautaki

- 2.1 This item furthers the Council's strategic priorities of 'A prosperous, resilient economy' and 'Value for money and excellence in local government'.

## 3 Discussion and Options Considered Ngā Matapakinga me ngā Kōwhiringa i Wānangahia

- 3.1 The financial result for the month ending March 2025 reflects a surplus of \$800k against a year to date budgeted deficit of \$2.4M. This is the result of higher than budgeted revenue of \$1.3M combined with lower than budget expenditure of \$2M.

Year-end forecast shows a \$1.8M favourable variance to budget. This is the result of forecast lower revenue of \$2M combined with forecast lower budget expenditure of \$3.8M.

- 3.2 Capital expenditure to date is \$25.5M plus commitments of \$16.1M making a total of \$47.1M against a year to date budget of \$46.9M. The annual plan budget is \$47M. The increased budget from Annual Plan to the revised budget of \$70M is outlined in the report named 'Approved Variations to Annual Plan' (page 37). Year-end forecast expects a total spend of \$43.5M. Details on individual capital projects can be found on pages 29-33.

- 3.3 Levels of service reflect 71 measures that are on track to be met by year end, 16 noted as requiring monitoring and 6 not yet met. The six not met measures are within Cemeteries (page 8), Building Control (page 13). and Water Supply (page 19). Details can be found within each respective section in the report.

- 3.4 Debt position at 31 March 2025 reflects a closing position of \$96.7M against a budget position of \$108.8M and debt cap of \$116.9M. The only debt drawn to date is \$1.4M for the Manawatu Community Trust loan which is being repaid by the trust at no cost to Council and was included in the Long Term Plan. Debt drawn to fund Councils capital works programme will take place during quarter 4.

- 3.5 Growth reporting has been added to the quarterly report. This will be discussed at the meeting.

- 3.6 The quarterly treasury report from Bancorp Services highlights the council cost of funds to be 3.77%, and that Council is fully compliant with its Liability Management Policy around the fixed rate hedging bands for all periods.

## 4 Risk Assessment Te Arotake Tūraru

- 4.1 Not applicable for this report.

## 5 Engagement Te Whakapānga

### Significance of Decision

- 5.1 The Council's Significance and Engagement Policy is not triggered by matters discussed in this report. No stakeholder engagement is required.

### Māori and Cultural Engagement

- 5.2 There are no known cultural considerations associated with the matters addressed in this report. No specific engagement with Māori or other ethnicity groups is necessary.

### Community Engagement

- 5.3 There is no community engagement required with this report, community engagement was sought and received during the setting of the budget.

## 6 Operational Implications Ngā Pānga Whakahaere

- 6.1 There are no capital or operational implications associated with this report.

## 7 Financial Implications Ngā Pānga Ahumoni

- 7.1 Any financial implications would be reported separately to Council.

## 8 Statutory Requirements Ngā Here ā-Ture

- 8.1 Quarterly reports provide an overview of results towards the Annual Report, which will be prepared and audited in accordance with the requirements of the Local Government Act 2002.

## 9 Next Steps Te Kokenga

- 9.1 The next quarterly report will be presented to the Audit and Risk Committee on 25 September 2025.

## 10 Attachments Ngā Āpitihanga

- Quarterly Performance Report to 31 March 2025
- Quarterly Treasury Report to 31 March 2025



# Manawatū District Council


## Quarterly Performance Report March 2025




## How Did Council Perform?

The financial result for the quarter ending 31st March reflects a surplus of \$800k against a year to date budgeted deficit of \$2.4M. Operating expenditure was \$2M below budget and revenue was \$1.3M above budget.


### Revenue - \$1.3M favourable to budget

- 


Financial revenue is \$86k above budget reflecting a higher amount of interest received on investments.

Year end forecast is \$237k above budget.
- 


Subsidies and Grants are \$1.7M above budget due to higher operational subsidies for waste minimisation from MFE (\$351k), higher NZTA subsidies (\$1.1M), and a grant received from Central Energy Trust for makerspace equipment (\$38k).

Year end forecast is \$617k below budget.
- 

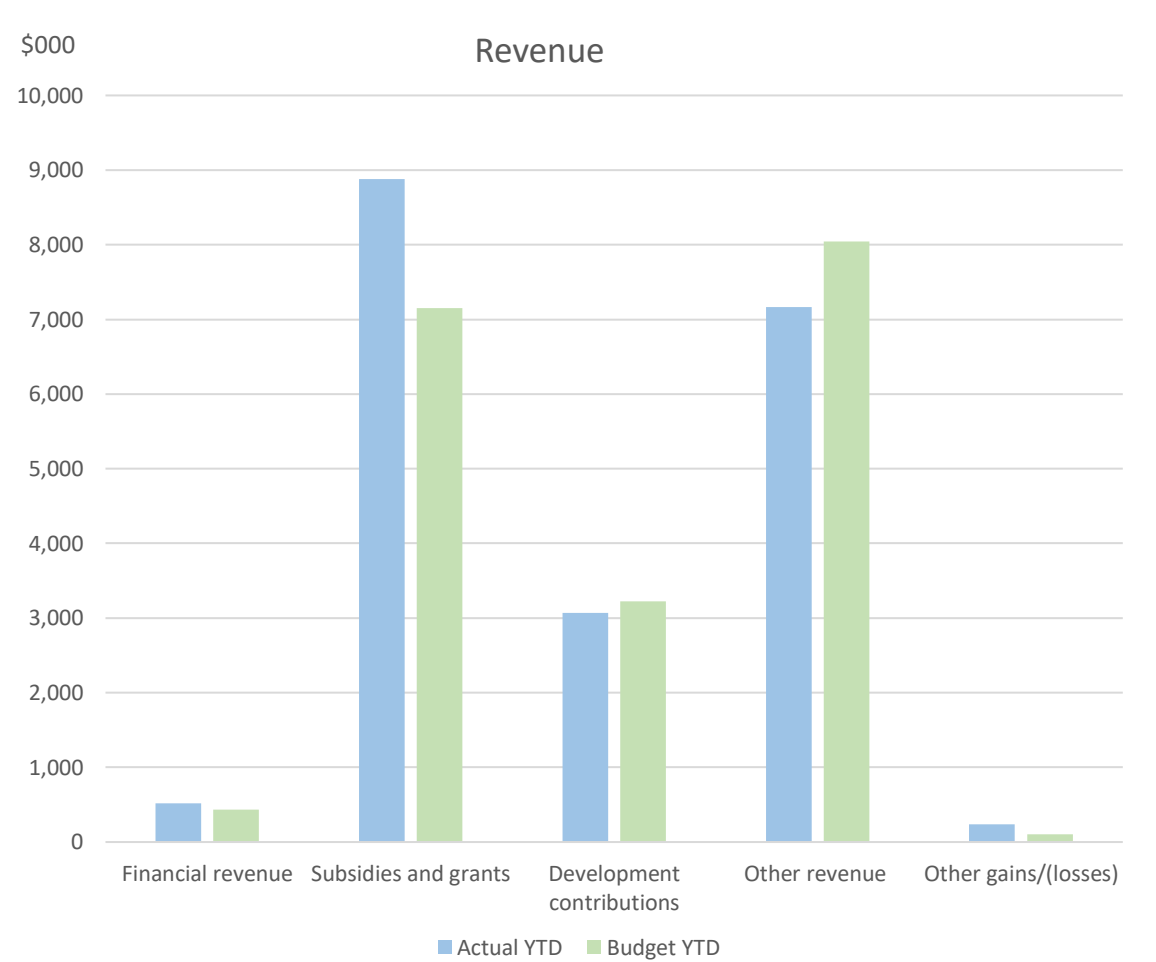
Development contributions are \$154k below budget as subdivision applications slowed considerably during the first 8 months of this financial year. A significant payment was received in March resulting the variance being closer to budget than prior months .

Year end forecast is \$533k above budget.
- 


Other revenue is \$900k below budget. These variances are detailed in the activity reports; the major variances being Building Consents and Transfer Station Gate Takings both tracking below budget due to lower demand.

Year end forecast is \$2.2M under budget.
- 


Other Gains/Losses are \$132k above budget due to Insurance Claims recoveries and gains on disposals of vehicles.




### Operating Expenditure - \$2M favourable to budget

- 


Staff costs are \$309k above budget due to the additional payrun for March.

Due to existing vacancies overall trend is still under budget with the year end forecast being \$617k under budget.
- 

Depreciation is \$1.5M below budget because capital works in previous financial year weren't completed while the budget had assumed completion.

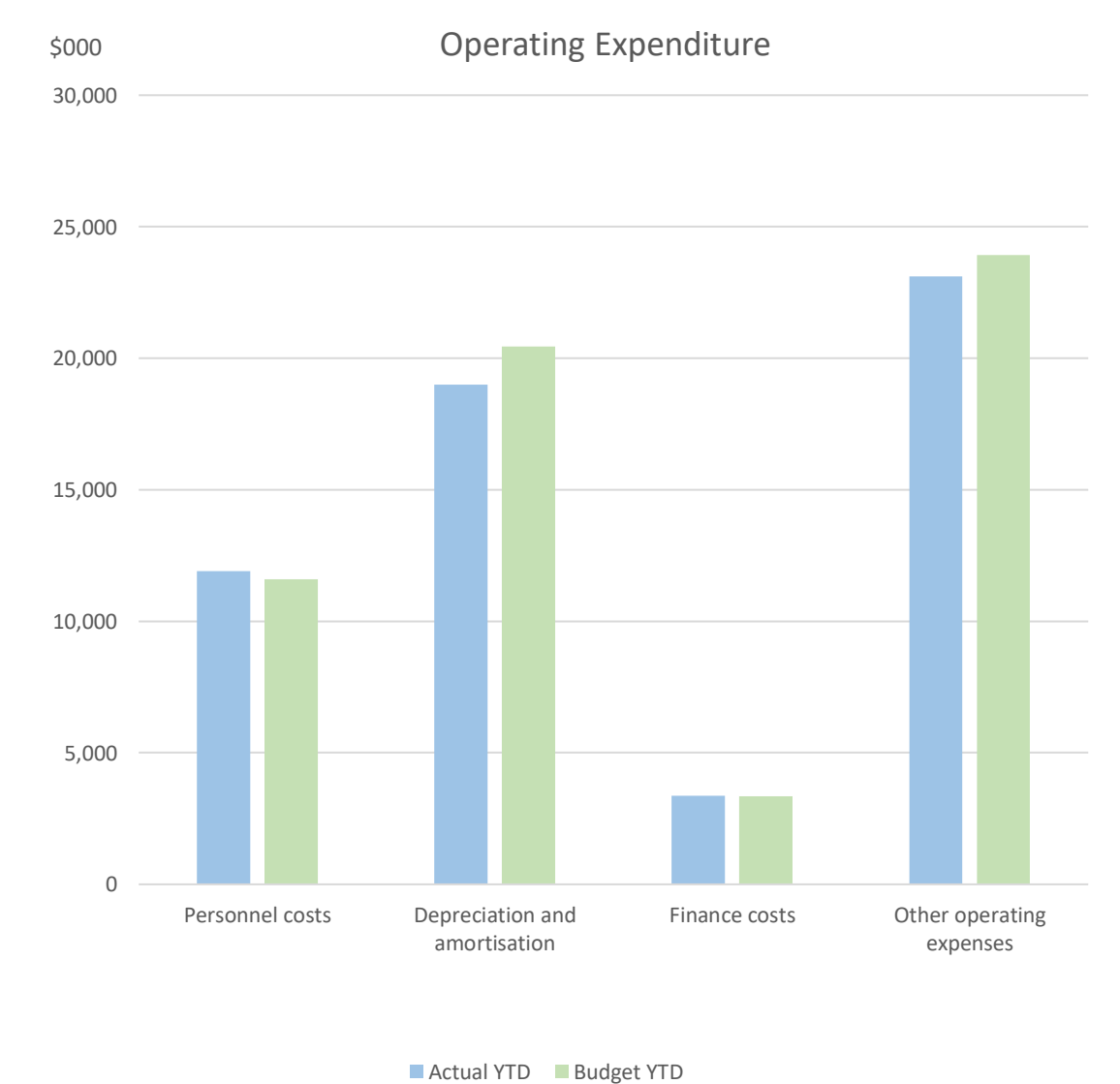
Year end forecast is \$2.7M below budget.
- 

Interest costs are \$6k above budget which reflects the higher interest rates on debt, currently this is offset against the higher than budget interest revenue being earned from higher investment rates received.

Year end forecast is \$396k above budget.
- 

Other operating expenditure is \$800k below budget, mostly related to Building control and Solid Waste with lower expenditure required due to lower demand for each service. This is partially offset by the increase in chemical costs at the Wastewater treatment plant and Makino Aquatic Centre. Detailed explanations are provided in activity reports.


Year end forecast is \$1.1M below budget.





## Capital Expenditure

Spend to date is \$25.5M with commitments of \$16.1M totalling \$41.7M against a YTD budget of \$43.5M.  
Total revised budget is \$70M and year end forecast is \$43.5M.

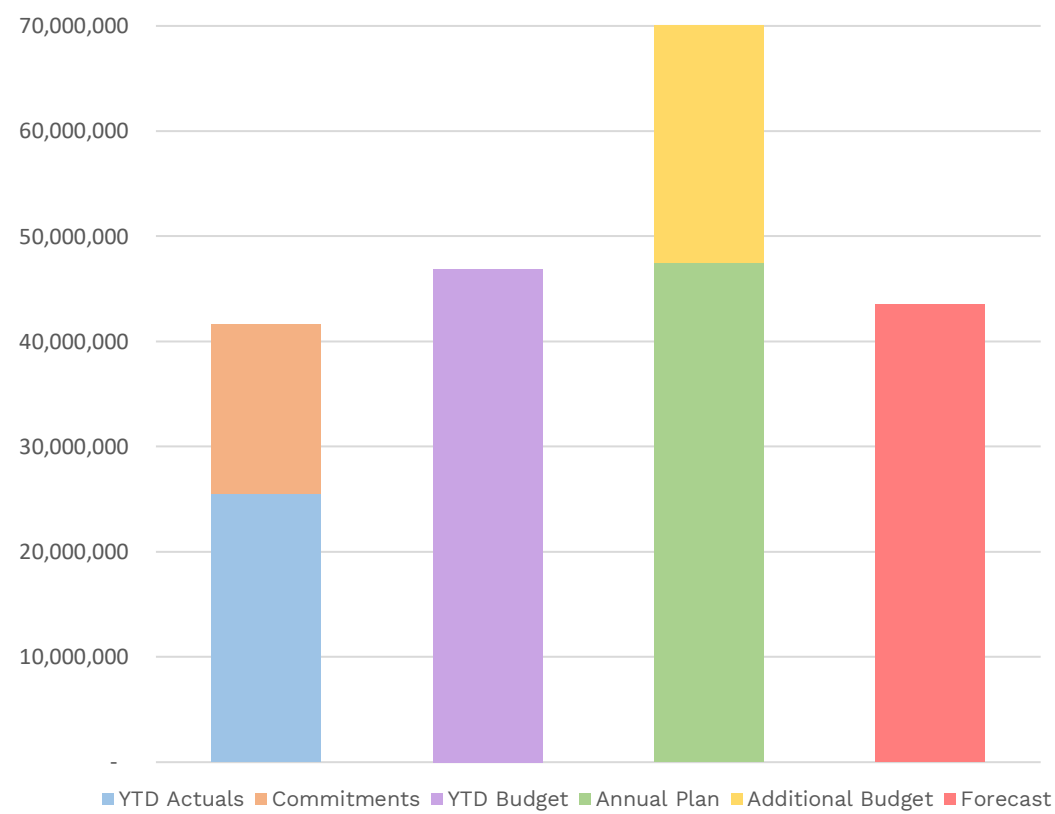
The key variances are:

- 

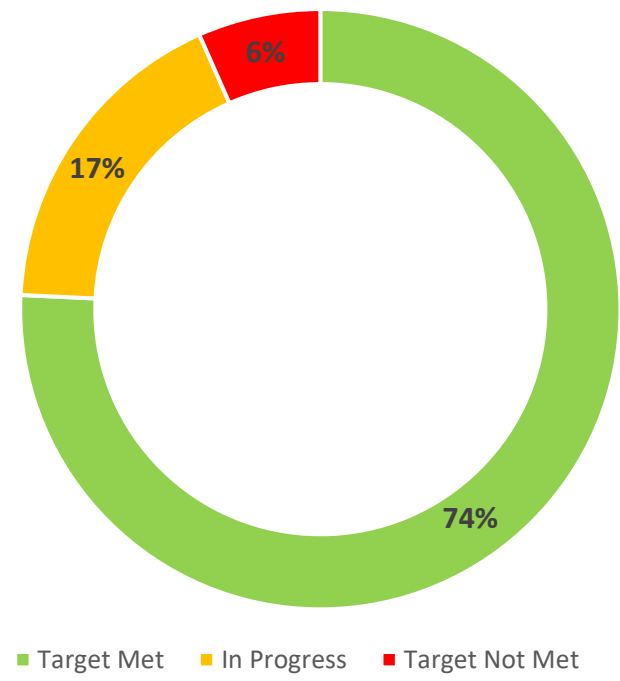
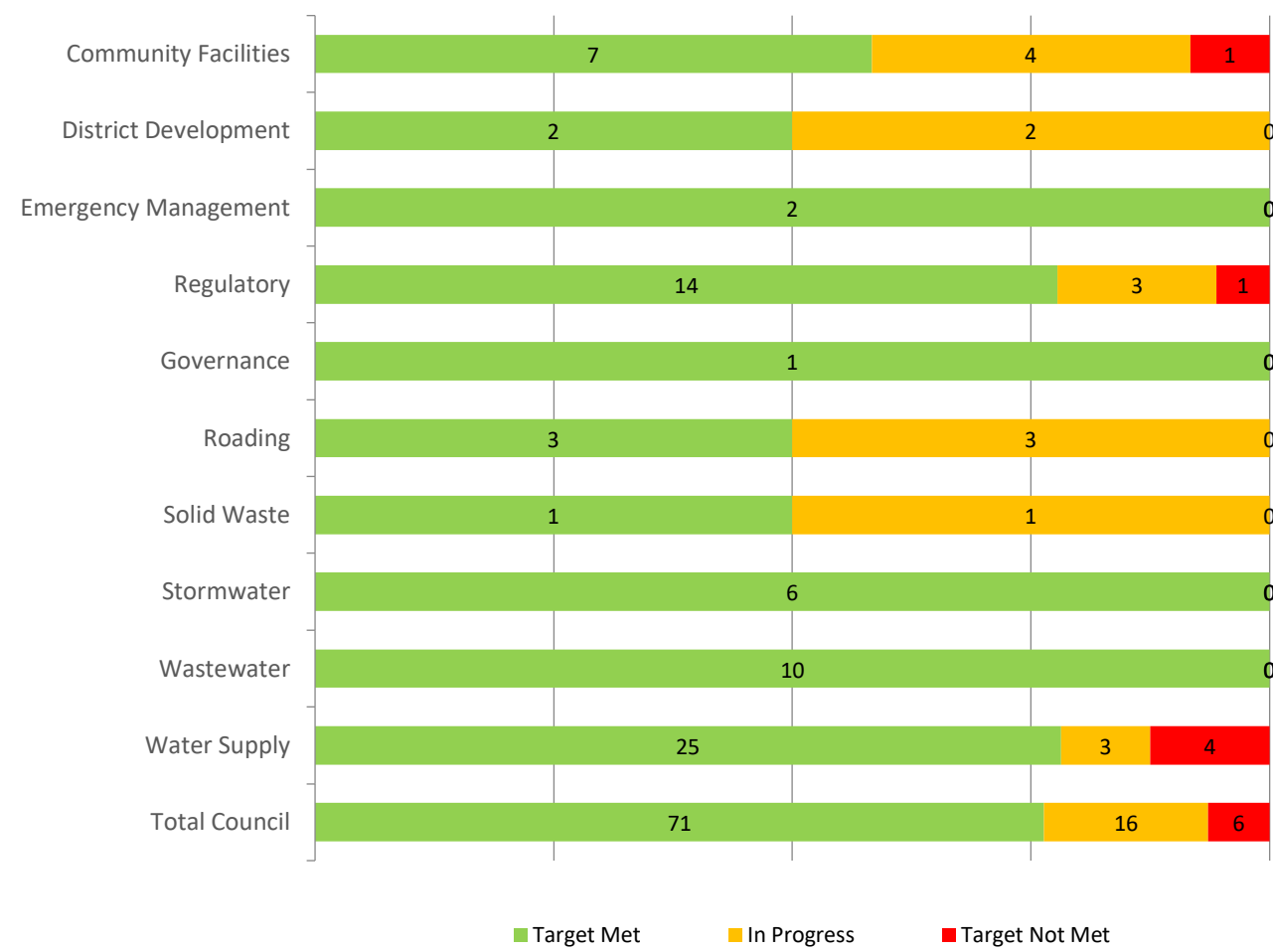
Community facilities works are \$1.2M below budget. Makino Pool renewals are \$400k below budget and Parks and Reserves are \$1M below budget.
- 

Total 3 waters works were \$11M behind budget as most of the works were scheduled over the second half of the year.
- 

Total Roothing is \$6M below budget resulting from Renewal Emergency Works being behind by \$3.7M, non subsidised road works by \$1.1M and subsidised structures renewals by \$481k.



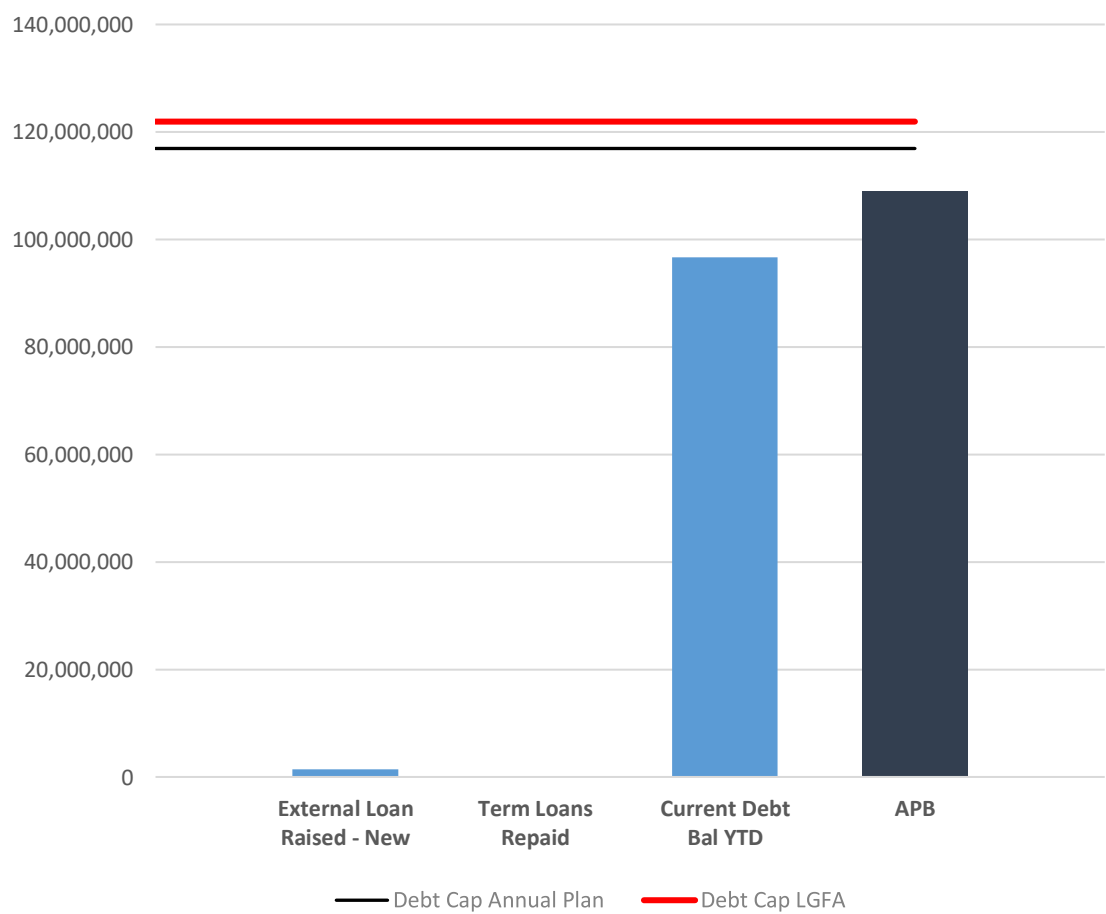
## Level of Service Indicators



## Debt Management

- Total Debt**  
\$96.7M
- Annual Plan Budgeted Debt**  
\$108.8M
- Debt Cap Annual Plan**  
\$116.9M
- New Debt Raised**  
\$1.4M

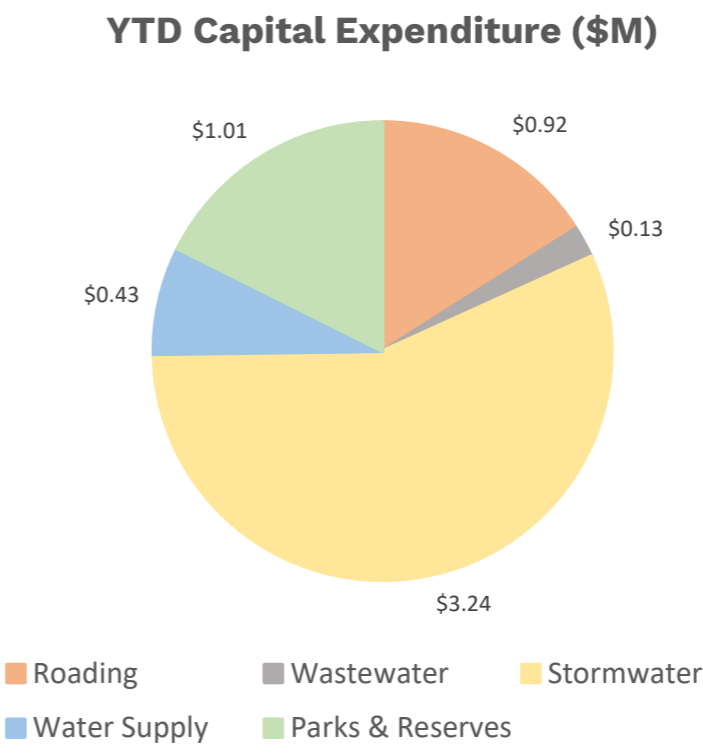
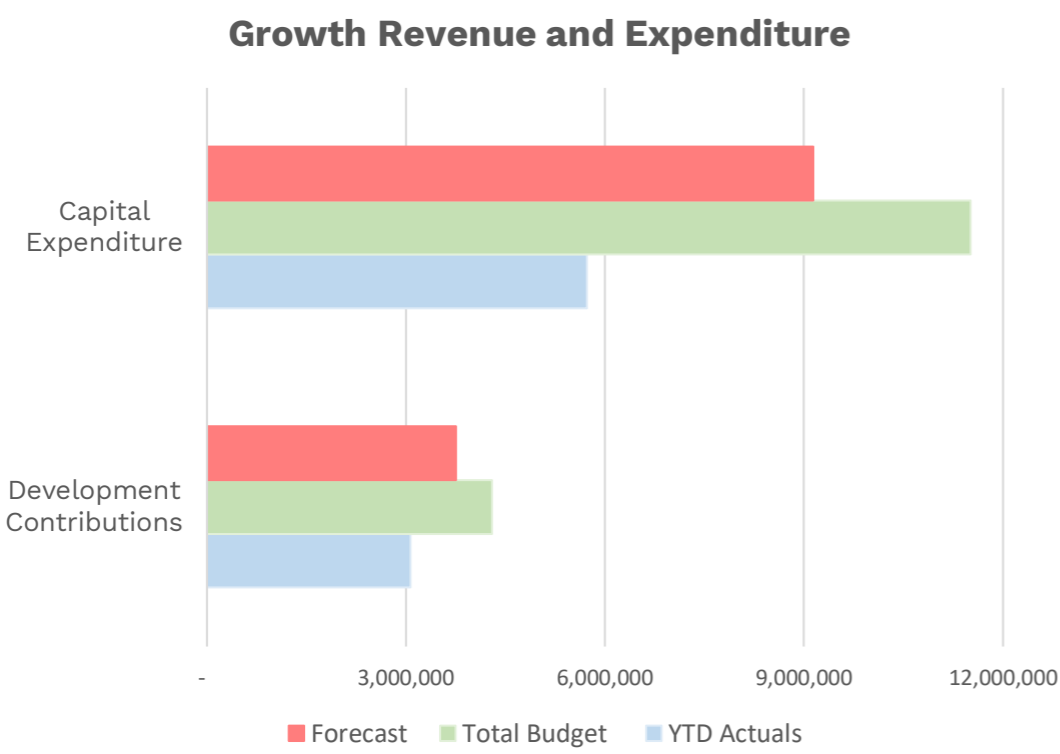
Loans Raised to date of \$1.4M relate to the funding of capital works in the 2023/24 year, with the draw in July being due to timing. Based on forecast capital expenditure \$10.7M of new loans will be required this financial year. This drawdown will take place in June 2025.



Growth Overview

Development Contributions received to the end of March 2025 total \$3M against a year to date budget of \$3M and a total budget of \$4.2M. The year end forecast is \$4.8M.

Capital expenditure totals \$5.2M against a year to date budget of \$8.1M and a total budget of \$11.5M. The year end forecast is \$9.1M.  
Key projects include the Turners Road extention, aquisition of land and development of walkways in precinct 4 and Roots Street development. More detail on these and other works can be found within the capital expenditure report.



Growth Reserves

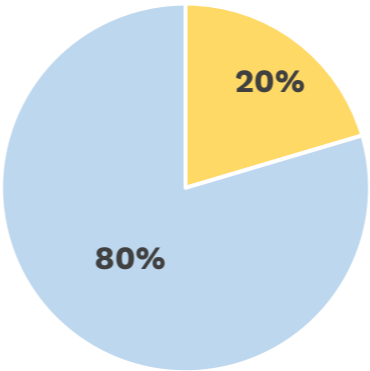
	Reserve Balance 1 July 2024	Forecast Development Contributions	Forecast Interest on Loans	Forecast Capital Expenditure	Forecast Loans Raised	Forecast Loans Repaid	Reserve Balance 30 June 2025
Roading	0	(930,988)	97,214	2,009,227	(1,246,433)	70,980	0 In Fund
Wastewater	0	(791,153)	249,679	348,892	0	192,582	0 In Fund
Stormwater	0	(951,552)	504,392	4,035,708	(3,839,771)	251,223	(0) In Fund
Water Supply	0	(519,573)	42,766	925,687	(467,988)	19,108	0 In Fund
Parks & Reserves	(38,126)	(557,905)	127,565	1,821,203	(1,360,293)	7,556	0 In Fund
	(38,126)	(3,751,171)	1,021,616	9,140,717	(6,914,485)	541,449	(0)

Growth Loans

Growth Loans - 1 July 2024	\$	19,720,249
Forecast Loans Raised		6,914,485
Forecast Loans Repaid		(541,449)
Closing Balance - 30 June 2025	\$	26,093,285

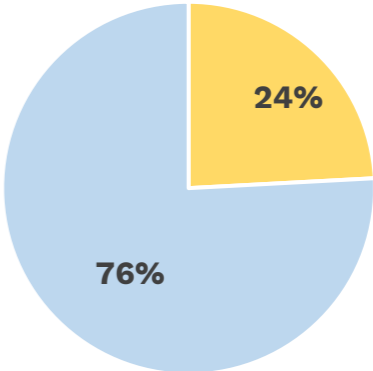
Council Debt - Current

Growth Loans    Other Loans



Council Debt - Forecast

Growth Loans    Other Loans



Development Contributions Calculated but not due for Payment

Roading	5,175,405
Wastewater	2,598,194
Stormwater	5,125,257
Water Supply	1,385,986
Parks & Reserves	2,129,000
	<b>\$ 16,413,842</b>

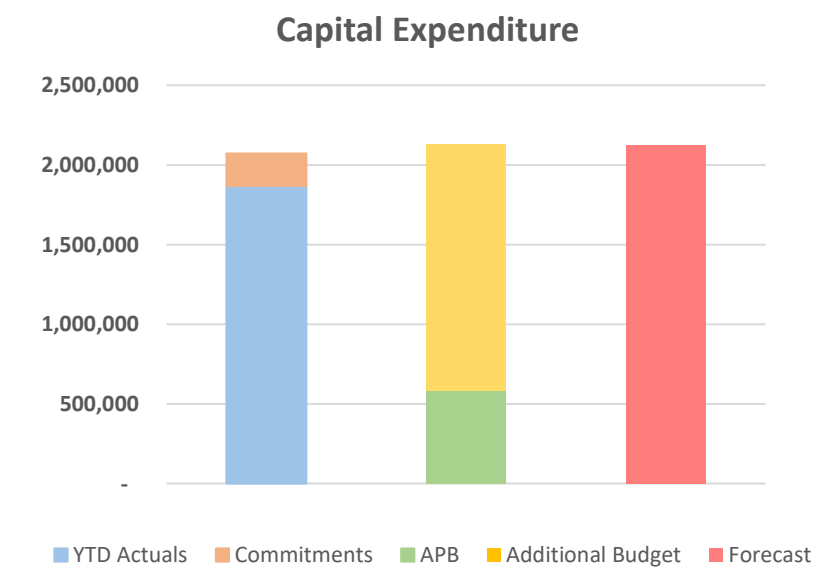
	Year to Date Actuals	Year to Date Budget	Variance	Annual Plan Budget	Total Budget	Forecast Total	Forecast Variance to Budget
Revenue	1,666,634	1,628,418	38,216	2,165,964	2,170,906	2,178,806	7,900
Expenditure	1,877,585	1,955,097	77,512	2,473,421	2,518,891	2,494,932	23,959
Net Surplus/(Deficit)	(210,951)	(326,679)	115,728	(307,457)	(347,985)	(316,126)	31,859

Variance is \$115k unfavourable to budget. Revenue is \$38k above budget with a grant received from Central Energy Trust for makerspace equipment. A grant of \$900 was also received from the Tu Manawa Fund to support the Lego programme and \$4k of sponsorship was recieved for Family Fun Day.

Expenditure is under budget by \$78k with lower depreciation and interest costs due to timing around completion of the rebuild.

Revenue is forecast to be \$8k above budget with Makerspace and meeting room bookings exceeding budget. Expenses are forecast to be \$23k below budget with higher electricity costs and the new cleaning contract offset by lower depreciation.

Measure	Target	Prior Year Result	Q3 Result	Comment
Monitoring the number of physical and digital collection items borrowed or accessed per capita	5	10.1	In Progress	4.39 issues per capita at the end of Q3
Monitoring the number of online transactions and users of Wi-Fi and internet	49,317	49,317	Target Met	56,102 logins to library e-resources and apps
Number of participants satisfied with quality of their experience attending programmes, classes, exhibitions, events, digital learning programmes or other social interaction groups at the Manawatū Community Hub Libraries	80%	New Measure 2024/25	Target Met	10 programmes surveyed with each receiving 100% satisfied feedback



Overall capital spend is \$1.9M with an additional \$224k in commitments

Work on the Community Hub build was finalised in January. The new carpark has been completed. Collection purchases are underway and expected to be fully spent by year end.

Annual Plan budget is \$581k with \$1.5M in approved carry forwards resulting in a total budget of \$2.1M

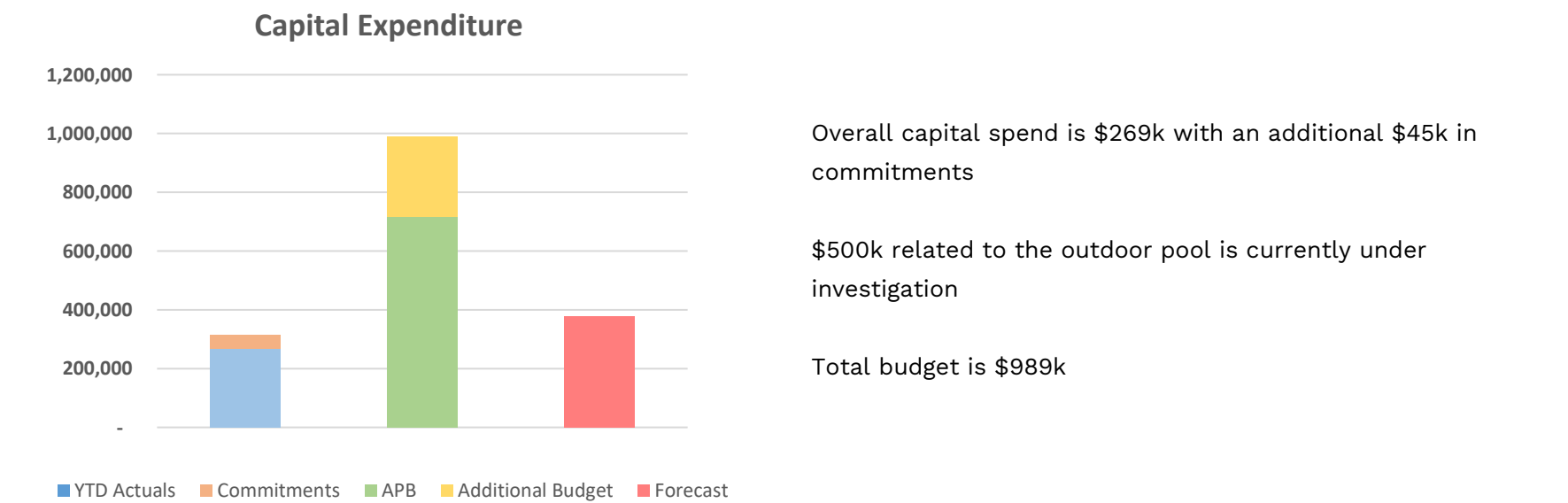
	Year to Date Actuals	Year to Date Budget	Variance	Annual Plan Budget	Total Budget	Forecast Total	Forecast Variance to Budget
Revenue	2,361,311	2,303,987	57,324	3,030,303	3,033,946	3,033,946	0
Expenditure	2,533,854	2,540,223	6,369	3,253,162	3,274,675	3,345,679	(71,004)
Net Surplus/(Deficit)	(172,543)	(236,236)	63,693	(222,859)	(240,729)	(311,733)	(71,004)

Variance is \$64k favourable to budget. Revenue is \$57k above budget with admission fees, swimming lessons and lane hire revenue all tracking well ahead of budget.

Expenditure is \$6k below budget. This is mostly due to \$22k lower depreciation, with works from the last financial year not being completed by year end. There has been overspend on chemicals due to increased prices from suppliers, which has been addressed by changing chemicals used in pool treatment to a cheaper alternative, and overspend on gas prices due to the new contract having significantly higher prices than previously. The estimated impact of these increases has been incorporated into the 2025/26 Annual Plan. These overspends are currently being offset by lower maintenance expenditure but that will diminish as planned works take place.

Forecast to be \$71k above budget due to higher than budgeted expenditure on gas. Alternative options for heating pools are being investigated

Measure	Target	Prior Year Result	Q3 Result	Comment
Pool safe accreditation	Accredited	Accredited	Target Met	Currently PoolSafe accreditation remains valid until April 2026
Participants in water activities and learning to swim programmes	51,000	45,142	In Progress	There has been a total of 38,966 participants in water activities and learning to swim programs
Percentage of customers satisfied overall with their experience at the complex	90%	92%	In Progress	The Annual Customer Satisfaction Survey will be carried out in quarter 4 to align with a combined Swim School Survey.





# Parks, Reserves and Sportsgrounds

	Year to Date Actuals	Year to Date Budget	Variance	Annual Plan Budget	Total Budget	Forecast Total	Forecast Variance to Budget
Revenue	3,232,534	3,115,380	117,154	4,153,830	4,153,830	4,360,177	206,347
Expenditure	3,081,013	3,377,592	296,579	4,358,912	4,473,769	4,525,439	(51,670)
Net Surplus/(Deficit)	151,521	(262,212)	413,733	(205,082)	(319,939)	(165,262)	154,677

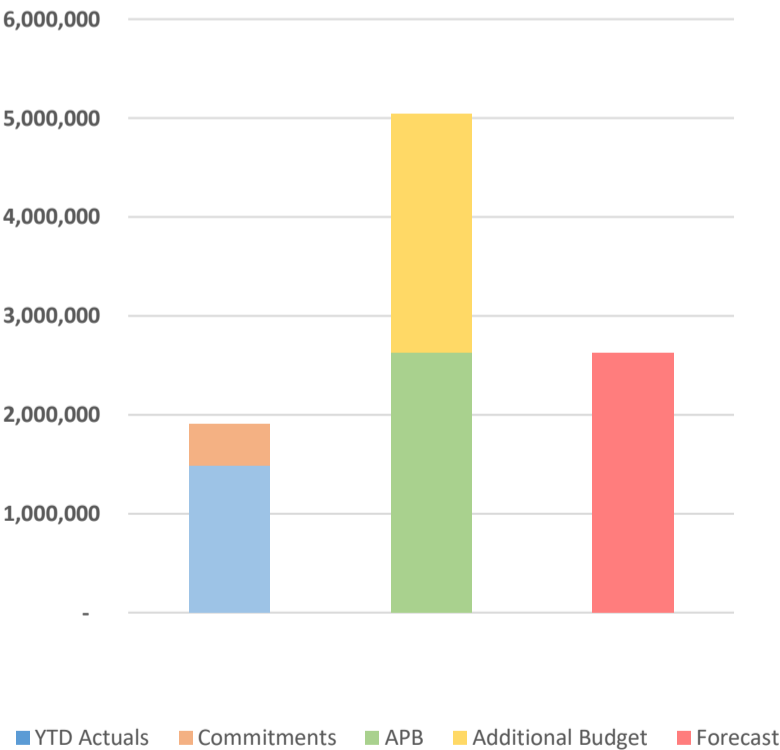
Variance is \$414k favourable to budget.

This is the result of lower depreciation and interest on loans not raised due to slower progression of capex works in 2023/24, as well as \$182k in operational projects which are to take place during the summer season. These include district wide cushionfall replacement, Kowhai Park Cricket Pavilion repaint and Pohangina Old School Pool condition assessment. There has been an increase in electricity expenditure due to additional usage of safety lighting in some areas.

Forecast to be \$154k above budget. Revenue is \$206k above budget due to higher development contribution revenue. Expenditure is \$52k above budget due to additional maintenance and electricity costs, partially offset by operational projects not expected to be completed this financial year.

Measure	Target	Prior Year Result	Q3 Result	Comment
Percentage of survey participants satisfied with Council’s parks, reserves and sportsgrounds	90%	90%	Target Met	94% satisfaction in the third quarter residents survey
Monitoring the number of health and safety incidents or injuries reported that occurred due to inadequate or poor maintenance in our parks, reserves and sports grounds	0	0	Target Met	No complaints received

## Capital Expenditure



Overall capital spend is \$1.48M with an additional \$427k in commitments. Key projects:

- Fencing for Korotangi Park (Council contributed 50% of total cost) is completed with landscaping/planting/dog park development scheduled for Q4.
- Detention Ponds development (Parakaraka) will follow completion of infrastructure works (\$721k). Expected to be a carried forward.
- Waughs Rd walkway land acquisition (\$250k) (part of Oroua walkway) expected to be carried forward.
- James Palmer walkway land acquisition complete. Development for Sherwill Street footbridge (\$223k) and Pharazyn Street walkway (\$200k) scheduled to begin Q4. A carry forward will be requested.
- Mt Lees Freedom Camping (\$369k) waiting for proposal from NZMCA to determine direction.
- All projected work at Johnston Park is on hold until strategic plan is developed (\$593k)

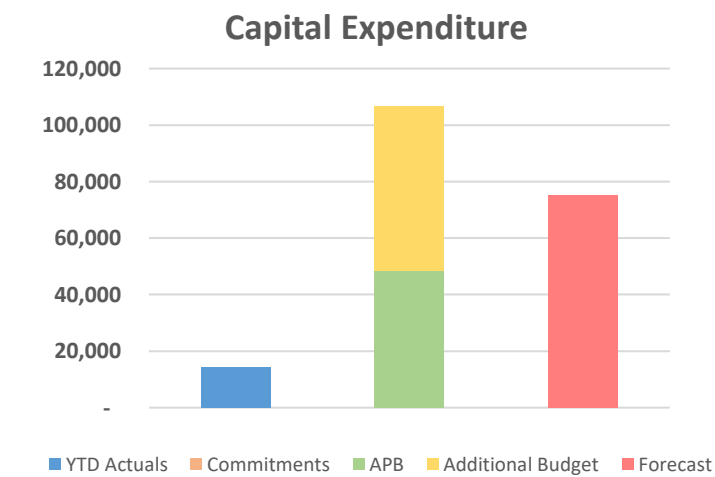
	Year to Date Actuals	Year to Date Budget	Variance	Annual Plan Budget	Total Budget	Forecast Total	Forecast Variance to Budget
Revenue	400,505	418,695	(18,190)	558,265	558,264	543,264	(15,000)
Expenditure	408,061	418,700	10,639	558,265	558,266	579,223	(20,957)
Net Surplus/(Deficit)	(7,556)	(5)	(7,551)	0	(2)	(35,959)	(35,957)

Variance is \$7k unfavourable to budget. Revenue is \$18k below budget driven due to low number of interments. Trend is currently for more ashes interments than burials which will see a lower revenue than previously forecast.

Expenditure is \$11k below budget with operational projects at Feilding Cemetery in early stages (eg. Sexton Shed garden tidy up) and lower than expected interment costs.

Forecast to be \$36k above budget due to lower internment revenue and increased costs of contractor carrying out maintenance.

Measure	Target	Prior Year Result	Q3 Result	Comment
Percentage of responses to our residents perception survey that are satisfied with the maintenance of cemeteries	Baseline 2024/25	-	Target Met	87% satisfaction from the third quarter residents survey
Monitoring the number of complaints about late or inadequate interment services	No complaints	0	Target Not Met	Two complaints about inadequate interment services received during the third quarter - the incorrect plot was dug for an ash's interment in Rongotea Cemetery and dug ash's plot was prematurely filled in Feilding Cemetery



Works for Cemeteries are underway eg. Feilding garden tidy up \$25.6k, Feilding road reseal (Stage 1 complete, Stage 2 \$34.9k) and Kimbolton entrance reseal \$5.8k.

Installation of a new beam at Halcombe cemetery with further work in Q3. Pohangina - Water resilience options report have been completed and no further work required.

Total budget is \$106k

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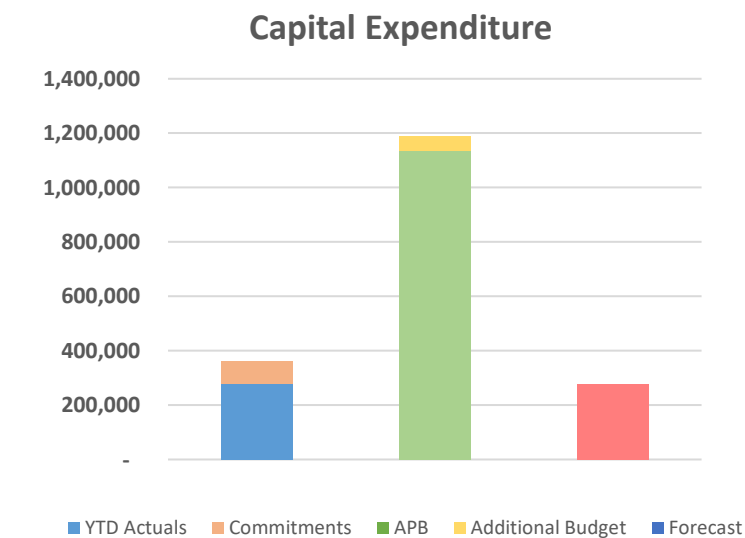
# Halls and Recreation Complexes

	Year to Date Actuals	Year to Date Budget	Variance	Annual Plan Budget	Total Budget	Forecast Total	Forecast Variance to Budget
Revenue	813,113	758,760	54,353	1,011,682	1,011,681	1,011,681	0
Expenditure	1,139,829	1,206,054	66,225	1,470,981	1,567,675	1,603,661	(35,986)
Net Surplus/(Deficit)	(326,716)	(447,294)	120,578	(459,299)	(555,994)	(591,980)	(35,986)

Variance is \$121k favourable to budget. Revenue is \$55k above budget with lower than budgeted rates remissions. Total expenditure is \$66K under budget with minor variances due to operational projects and scheduled maintenance planned for quarter 4. Oruoa Downs Hall investigation (\$15k) and Civic Centre exterior painting (\$22k) will be requested as a carry forward.

Forecast to be \$35k above budget due to additional maintenance and electricity costs.

Measure	Target	Prior Year Result	Q3 Result	Comment
Number of in-use Council-owned halls and recreational complexes that are compliant with current building warrant of fitness requirements and FENZ evacuation procedures	100%	100%	Target Not Met	12 halls do not have a current BWoF. This is due to the number of non-compliances that were identified by BWoF Audit's undertaken. The majority of the work to rectify these non-compliances have been completed and the audits have been signed off. We expect BWoF's to be issued by Council's IQP in time for the next BWoF expiry however this is unlikely to occur this financial year resulting in the target not being met. All Council-owned community halls are currently compliant with FENZ requirements.



- Key projects scheduled include:
- Te Kawau Rec Centre carpet replacement has been completed (\$41k).
  - Civic Centre HVAC - \$770k. Majority of budget will need to carry forward due to coincide with seismic strengthening remedial works.
  - Himitangi Beach Surf Club roof flashing replacement \$65.6k due to take place at the end of the summer season. Likely to be a carry forward.
  - Himatagngi beach hall earthquake strengthening (\$40k) will be a carry forward.

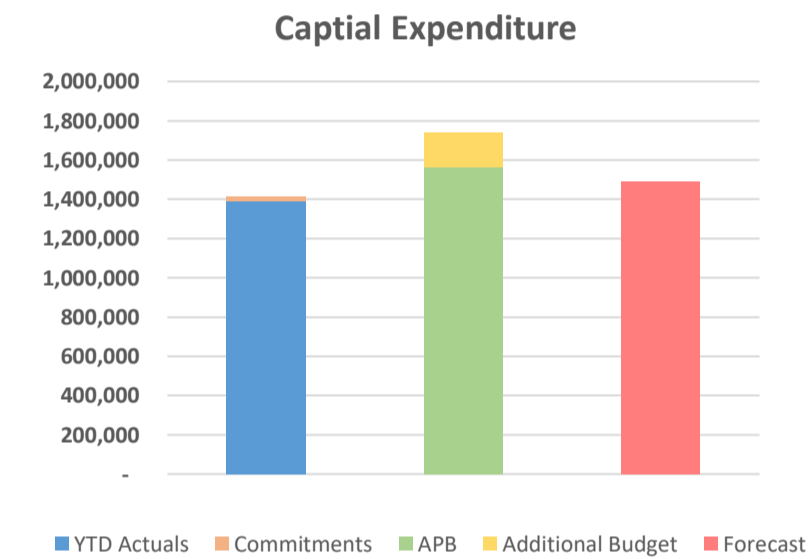
Total budget is \$1.2M

	Year to Date Actuals	Year to Date Budget	Variance	Annual Plan Budget	Total Budget	Forecast Total	Forecast Variance to Budget
Revenue	559,341	443,679	115,662	591,583	591,581	591,581	0
Expenditure	618,212	686,358	68,146	874,465	889,195	819,770	69,425
Net Surplus/(Deficit)	(58,871)	(242,679)	183,808	(282,882)	(297,614)	(228,189)	69,425

Variance is \$183k favourable to budget. Revenue is \$116k above budget, mostly due to with the insurance claim received for material damage at 341 Kawakawa Road, expenditure realting to this claim was carried out in the previous financial year. Total expenditure is \$68k below budget due to the Eyre Street building demolition being investigated and may result in a carry forward (\$62k).

Forecast to be \$69k below budget due to lower deprecation and delay of the demolition of the Eyre Street building.

Measure	Target	Prior Year Result	Q3 Result	Comment
Council-owned buildings and properties are compliant with the relevant safety regulations	100%	100%	Target Not Met	5 Council-owned in-use properties do not have current BWoF's. Work is scheduled to resolve non-compliance issues



Key projects:

- Coachhouse Museum purchase has been finalised (\$1.3M) with key capital works to take place in 2025/26.
- South Street development \$65k (as required with sale of land).
- Feilding Depot Development \$107k. As this is dependent on Te Arawhiti and LINZ negotiations, a carry forward is likely.
- Resealing of carpaprk around the Administration Building \$15k is deferred due to the reroof project so will need to be carried forward until the project is completed.

Total budget is \$1.7M

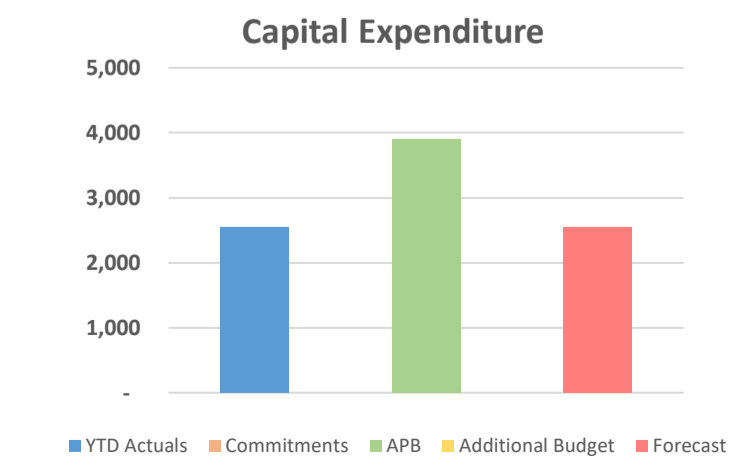
Public Conveniences

	Year to Date Actuals	Year to Date Budget	Variance	Annual Plan Budget	Total Budget	Forecast Total	Forecast Variance to Budget
Revenue	418,389	389,949	28,440	519,933	519,933	519,933	0
Expenditure	352,872	377,348	24,476	519,932	523,267	523,817	(550)
Net Surplus/(Deficit)	65,517	12,601	52,916	1	(3,334)	(3,884)	(550)

Variance of \$52k favourable to budget. Total expenditure is \$24k below budget with a range of minor variances.

Forecast to be slightly above budget due to increased cost of electricity.

Measure	Target	Prior Year Result	Q3 Result	Comment
Monitoring the number of complaints we receive about inadequate maintenance and poor cleaning of our toilets	< 8	7	Target Met	Two complaints received about inadequate maintenance and poor cleaning of our toilets in the third quarter



High Profile toilets refurbishment \$10k is ongoing until the end of FY2024/2025 and the Feilding CBD refurbishment is taking place Q3/4. Total budget \$3.3k with \$778 remaining. Minor renewals to take place later in year as required.

	Year to Date Actuals	Year to Date Budget	Variance	Annual Plan Budget	Total Budget	Forecast Total	Forecast Variance to Budget
Revenue	3,544,044	3,365,121	178,923	4,486,829	4,486,829	4,667,829	181,000
Expenditure	3,198,318	3,660,240	461,922	4,112,370	4,621,335	4,282,948	338,387
Net Surplus/(Deficit)	345,726	(295,119)	640,845	374,459	(134,506)	384,881	519,387

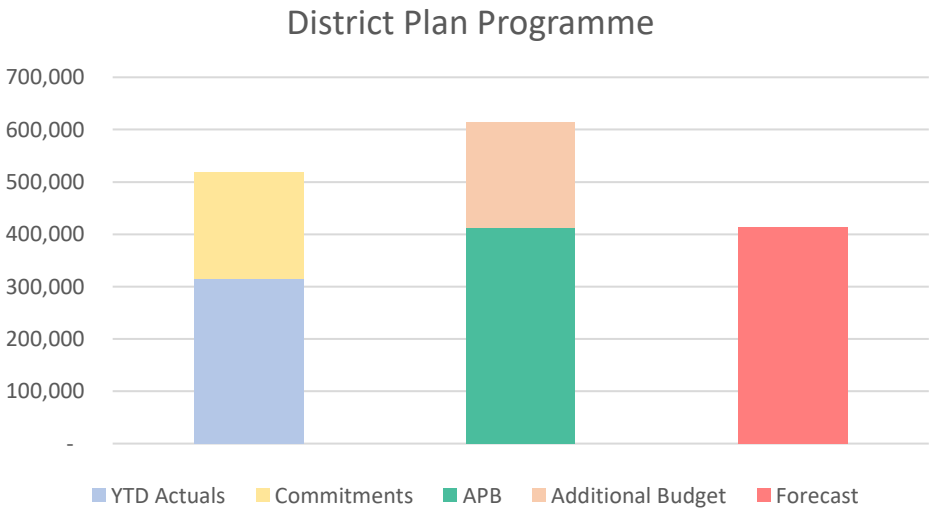
District Development encompasses district planning, community grants and economic and community development initiatives & partnerships.

Variance is \$641k favourable to budget.

Revenue is \$179k above budget with interest received on community loans (\$134k) budgeted for in treasury, and higher than budgeted grants received from Creative Communities. Expenditure is \$462k below budget. This is due to timing around the process of issuing community grants, the majority of this being community committee grants which are only issued once the committee has met criteria for receiving its funding (note: many committees may not spend their allocation and this may not be carried forward), and progress on district plan (\$256k - outlined below).

Forecast to be \$414k favourable to budget predominantly due to interest received from community loans (\$181k) and lower spend on the district plan programme (\$200k) and Community Grants (\$133k).

Measure	Target	Prior Year Result	Q3 Result	Comment
Percentage of survey participants satisfied with the level of support received from Council	80%	n/a	Target Met	The annual Community Committee Satisfaction Survey will be undertaken in the third quarter and will be reported in the fourth quarter.
Percentage of survey participants satisfied with transparency of the decision-making and application process for Community Funding	80%	69%	In Progress	A survey of grant recipients for the Representative, Event, Community Development and Creative Communities will be undertaken and report in the fourth quarter.
Percentage of Results Based Accountability targets achieved under Priority Services contract	80%	95%	Target Met	89% of recipients were satisfied with the application process and the transparency of the decision making
Percentage of targets CEDA has achieved under the relevant Statement of intent	80%	93%	In Progress	Achievement is reported annually



Significant uncertainty projected over the year based on Central Government's RMA review programme & impact on project has impacted the expected work programme for the year resulting in lower than budgeted year-to-date spend.

Rural review hearing funding will not be fully committed this year. Forecast expects that \$200k will be requested to be carried forward to 2025/26.

	Year to Date Actuals	Year to Date Budget	Variance	Annual Plan Budget	Total Budget	Forecast Total	Forecast Variance to Budget
Revenue	640,692	638,571	2,121	906,778	906,778	683,134	(223,644)
Expenditure	624,145	722,125	97,980	957,099	956,101	938,806	17,295
<b>Net Surplus/(Deficit)</b>	<b>16,547</b>	<b>(83,554)</b>	<b>100,101</b>	<b>(50,321)</b>	<b>(49,323)</b>	<b>(255,672)</b>	<b>(206,349)</b>

Variance is \$100k favourable to budget. Revenue is \$2k above budget with higher dog registration fees at the beginning of the year and higher infringement fees being offset by lower fees recieved for impounded animals.

Expenditure is \$97k under budget due to lower depreciation (\$13K) pound costs (\$26k), contract payments and DogGone costs (\$44k).

Forecast \$206k below budget. Revenue is forecast to be \$233k under with lower than budgeted fees and charges. This variance is due to the use of reserve funding during this financial year in order to ease the transition into the new funding split agreed upon during the long term plan (from 40% rates/60% User Fees to 20% rates/80% User Fees). Reserves are not used for the 2025/26 financial year.

Measure	Target	Prior Year Result	Q2 Result	Comment
Urgent requests about dog attacks/wandering stock responded to or caller contacted within 15 minutes of Council receiving the request (Priority 1)	90%	94%	Target Met	257 requests for urgent service received and responded to within the required timeframe. A result of 100%
Notification of roaming dogs responded to or caller contacted the next working business day of Council receiving the request (Priority 2)	90%	99%	Target Met	265 priority 2 requests were received and 165 of those were responded to within the required timeframe. A result of 98.5%
Routine animal control issues responded to or caller contacted the next working business day of Council receiving notification (Priority 3)	90%	97%	Target Met	254 priority 2 requests were received and 177 of those were responded to within the required timeframe. A result of 97.2%

	Year to Date Actuals	Year to Date Budget	Variance	Annual Plan Budget	Total Budget	Forecast Total	Forecast Variance to Budget
Revenue	1,897,754	2,314,854	(417,100)	4,195,080	4,195,080	3,275,080	(920,000)
Expenditure	2,487,278	3,081,100	593,822	4,195,080	4,105,096	3,250,773	854,323
<b>Net Surplus/(Deficit)</b>	<b>(589,524)</b>	<b>(766,246)</b>	<b>176,722</b>	<b>0</b>	<b>89,984</b>	<b>24,307</b>	<b>(65,677)</b>

Variance of \$176k favourable to budget. Revenue is \$417k below budget with the volume of building consents received being less than anticipated. This is primarily influenced by several key factors: Economic conditions, government policies (new building products, exempt small buildings) and interest rates. The impact of this has been taken into account in the 25/26 Annual Plan budget.

Total expenditure is \$594k below budget with less consultants required due to the low number of consents.

These trends are reflected with a year end forecast \$66k under budget.

Measure	Target	Prior Year Result	Q2 Result	Comment
Number of the district's commercial and public buildings holding a current compliance schedule that are audited every 3 years	95%	81%	In Progress	395 buildings need inspections for compliance schedules. 326 inspections have been completed. A detailed plan has been developed to ensure that all buildings are audited within the required timeframe, and additional resources have been allocated to support this effort.
Complaints relating to our building control service are responded to within specified timeframes	90%	92%	Target Not Met	75 complaints received and 61 were responded to within the required timeframe. Resulting in a response rate of 81.3%,
Number of residential swimming pools that are inspected every 3 years to ensure compliance with the Building Act	95%	98%	Target Met	99.4% of swimming pools have been inspected as scheduled
Number of building consent applications and code compliance certificates processed and approved within 20 working days	95%	90%	Target Met	99.2% of building consents and 98.1% of CCC's were processed and approved within 20 working days
Number of fixed fee (small works) building consent applications are processed and approved within 10 working days	95%	89%	Target Met	153 fast track building consents for small building work were received and 151 of those were processed and approved within 10 working days. A result of 98.6%

	Year to Date Actuals	Year to Date Budget	Variance	Annual Plan Budget	Total Budget	Forecast Total	Forecast Variance to Budget
Revenue	248,978	251,037	(2,059)	334,712	334,713	334,713	0
Expenditure	256,085	251,543	(4,542)	334,712	334,712	334,712	0
Net Surplus/(Deficit)	(7,107)	(506)	(6,601)	0	1	1	0

A small range of minor variances in revenue and expenditure.

No changes to budget have been forecast.

Measure	Target	Prior Year Result	Q3 Result	Comment
Food premises are verified as per legislative requirements under the Food Regulations 2015	90%	93%	In Progress	There are 110 registered food premises verified by MDC. Of those, 74 verifications are due between 1 July 2024 until 30 June 2025, of which 62 have been completed.
Requests for service related to incidents that endanger public health that are responded to within 24 hours of notification	85%	95%	Target Met	7 complaint concerning incidents that endangered public health was received. These complaints were responded to within 24 hours of notification, resulting in a 100% response rate.
Urban noise complaints that are responded to within one hour of notification	85%	98%	Target Met	301 complaints of excessive noise were received for the urban area. 291 were responded to within 1 hour, achieving a response rate of 98.2%.
Requests for service related to incidents that do not endanger public health that are responded to within 48 hours of notification	85%	97%	Target Met	255 complaints were received and 252 were responded to within the required timeframe of 48 hours from notification, resulting in a response rate of 98.8%.
Number of licensed premises that are inspected annually to ensure compliance with the conditions of their license and to work with those who do not comply to bring them up to compliance	95%	98%	In Progress	Of the 51 licensed premises, 16 were inspected during the period from 1 July 2024 to 30 September 2024. On track to achieve a 100% inspection rate.

Alcohol Licencing

	Year to Date Actuals	Year to Date Budget	Variance	Annual Plan Budget	Total Budget	Forecast Total	Forecast Variance to Budget
Revenue	195,525	204,804	(9,279)	273,065	273,065	273,065	0
Expenditure	115,806	205,057	89,251	273,065	273,064	273,064	0
Net Surplus/(Deficit)	79,720	(253)	79,973	0	1	1	0

Expenditure is \$89k below budget with less staff time charged to the activity. This variance is expected to decrease in Quarter 4 with more work being undertaken in that period.

No changes to budget have been forecast.

Parking Enforcement

	Year to Date Actuals	Year to Date Budget	Variance	Annual Plan Budget	Total Budget	Forecast Total	Forecast Variance to Budget
Revenue	93,190	93,768	(578)	125,024	125,024	125,024	0
Expenditure	4,467	873	(3,594)	125,024	125,024	125,024	0
Net Surplus/(Deficit)	88,723	92,895	(4,172)	0	0	0	0

Parking Enforcement on-track to be implemented in May 2025. Costs incurred includes staff training and the purchase of software and equipment. All revenue received is rates funding of the activity.



Consents Planning Activity

	Year to Date Actuals	Year to Date Budget	Variance	Annual Plan Budget	Total Budget	Forecast Total	Forecast Variance to Budget
Revenue	1,209,302	1,402,767	(193,465)	2,018,753	2,018,753	1,690,344	(328,409)
Expenditure	1,186,274	1,514,070	327,796	2,018,753	2,018,752	1,918,752	100,000
Net Surplus/(Deficit)	23,029	(111,303)	134,332	0	1	(228,408)	(228,409)

Variance for Consents Planning is \$134k favourable to budget. Revenue is \$193k under budget, with a low number of subdivision consents received.

Expenditure is \$328k below budget due to low spend on consultants and less staff time charged to activity.

These trends are reflected in the forecast, with a total forecast \$228k under budget.

Measure	Target	Prior Year Result	Q3 Result	Comment
Number of applications for permitted boundary activities under the Resource Management Act are processed in accordance with the statutory timeframes	90%	93%	Target Met	18 permitted boundary applications were received and 17 were processed within the required timeframe. A result of 94%.
Number of non-notified resource consents completed within statutory timeframes	90%	91%	Target Met	187 out of 188 consents (99.3%) processed within the statutory timeframe
Number of notified and limited notified resource consents (not requiring a hearing) completed within statutory timeframes	90%	n/a	Target Met	There were no notified or limited notified consents (not requiring a hearing) received for the period 1 July 2024 to 30 September 2024
Number of limited notified resource consents (with hearing) completed within statutory timeframes	90%	n/a	Target Met	There were no notified or limited notified consents (requiring a hearing) received for the period 1 July 2024 to 30 September 2024
Number of non-notified resource consents completed within statutory timeframes	90%	n/a	Target Met	There were no notified consents received for the period 1 July 2024 to 30 September 2024



## Governance & Strategy

	Year to Date Actuals	Year to Date Budget	Variance	Annual Plan Budget	Total Budget	Forecast Total	Forecast Variance to Budget
Revenue	3,241,926	3,185,568	56,358	4,247,428	4,247,428	4,247,428	0
Expenditure	3,122,550	3,192,579	70,029	4,247,425	4,247,423	3,654,263	593,160
Net Surplus/(Deficit)	119,376	(7,011)	126,387	3	5	593,165	593,160

Variance is \$126k favourable to budget. Revenue is \$56k above budget due to higher rates received.

Expenditure is under budget by \$70k. This is mainly because the Council Meeting Allowance budget is \$34k below budget, Conference expenses is \$10k below budget and training for Elected Members is \$3k below budget. Other variances are minor and insignificant.

These trends are reflected in forecasted reduction to expenditure by \$103k for the year.

Measure	Target	Prior Year Result	Q3 Result	Comment
100% of meeting and committee agendas made available to the public within statutory timeframes	100%		Target Met	All meeting agendas have been made publicly available in the statutory time frames.
Provide and maintain robust processes to ensure all local elections, polls and representation views are held with 100% compliance with statutory requirements and no complaints regarding statutory compliance are upheld by the Ombudsman nor the Courts.	100%		Target Met	None of these have occurred in this time frame.
100% of consultations implemented in accordance with the principles of the Local Government Act 2002	100%		Target Met	All consultations properly implemented



## Emergency Management

	Year to Date Actuals	Year to Date Budget	Variance	Annual Plan Budget	Total Budget	Forecast Total	Forecast Variance to Budget
Revenue	356,334	353,271	3,063	471,029	471,029	471,029	0
Expenditure	323,036	353,971	30,935	471,028	471,029	449,001	22,028
Net Surplus/(Deficit)	33,298	(700)	33,998	1	0	22,028	22,028

Variance of \$34k favourable to budget. Expenditure is \$31k below budget due to many minor variances, primarily lower depreciation, conference expenses and printing costs.

These trends are reflected in forecasted reduction to expenditure by \$22k for the year.

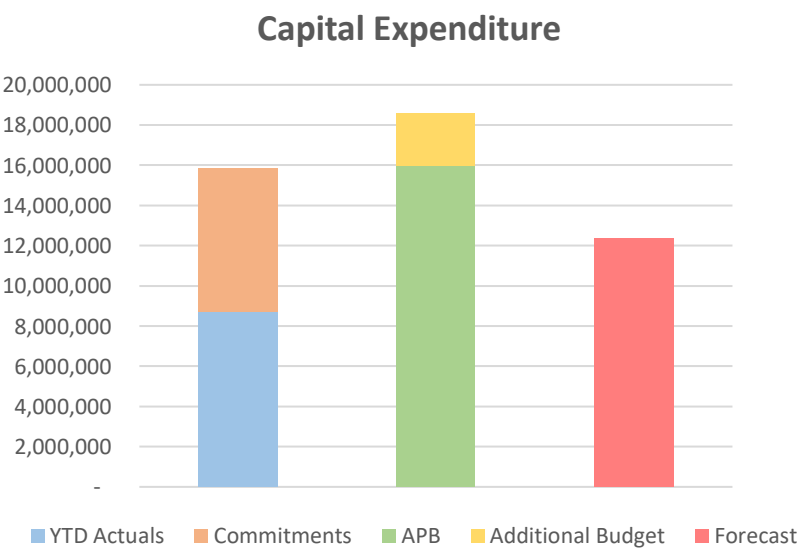
Measure	Target	Prior Year Result	Q3 Result	Comment
% of Incident Management Team personnel trained to at least intermediate level of the Integrated Training Framework for Emergency Management	75%	88%	Target Met	85% of IMT Intermediate trained. Reduction due to staff exits
% of survey participants involved in the development, delivery or review of Community Response and Recovery Plans that are satisfied with the level of education and information provided by Council.	New	N/A - New	Target Met	There has not been an event that has met the criteria for a survey this quarter or YTD

	Year to Date Actuals	Year to Date Budget	Variance	Annual Plan Budget	Total Budget	Forecast Total	Forecast Variance to Budget
Revenue	16,988,728	16,360,029	628,699	21,479,932	22,051,089	21,324,091	(726,998)
Expenditure	17,231,268	17,613,529	382,261	23,479,260	23,487,420	22,900,292	587,128
Net Surplus/(Deficit)	(242,540)	(1,253,500)	1,010,960	(1,999,328)	(1,436,331)	(1,576,201)	(139,870)

Roading variance is \$1.01M favourable to budget. Revenue is \$629k below budget made up of lower development contributions (\$529k) and capital contributions (\$73k) offset by higher NZTA subsidies (\$1.1M). Expenditure is \$382k below due to lower depreciation as a result of delays in completion of FY2024 capital projects while budget assumed completion (\$461k) and interest costs (\$22k) overset slightly by higher operational projects (\$39k) and staff time (\$180k) with projects tracking ahead. On track to achieve both operational and subsidised capital projects budgets by year end.

Forecast to be \$140k unfavourable to budget. Revenue is forecasted to be \$727k below budget with less development contributions. Expenditure is forecasted to be \$587k below budget with lower depreciation and interest costs and slightly higher electricity costs.

Measure	Target	Prior Year Result	Q3 Result	Comment
The number of fatalities and serious injury crashes on the local road network is lower than the previous financial year, expressed as a number.	<0	0.00053	In Progress	To the end of the 3rd Quarter there have been 13 crashes reported that have resulted in 3 fatalities and 12 serious injuries.
The average quality of ride on a sealed local road network, measured by Smooth Travel Exposure (STE) index ratings (percentage of assessed network length where roughness is under the relevant threshold)	90%	97%	In Progress	This will be reported on in Quarter 4.
A percentage of the sealed local road network that is resurfaced	5%	3.5%	In Progress	The 2024-25 resealing programme started on 20th September 2024. To date the reseal programme is 99.1% complete. On completion 4.1% of the local road network will have been resurfaced.
The percentage of footpaths within the district that fall within the level of service or service standard for the condition of footpaths that is set out in Council’s Activity Management Plan	95% of the districts footpaths are within acceptable defect levels (condition rating 1 – 4)	99.29%	Target Met	The 2023 Footpath Rating survey resulted in 99.29% being acceptable.
For urgent requests for service, Council’s will respond within three hours of the request being lodged	90%	95%	Target Met	For the period 1 July 2024 to 31 March 2025, 183 Urgent requests were received. 172 were responded to within 3 hours. This equates to 94%
For non-urgent requests for service the contractor will include the repairs in the 3 month rolling programme or as instructed by Council’s Roding Team	90%	84%	Target Met	For the period 1 July 2024 to 31 March 2025, 794 Non Urgent requests were received, of which 673 have been resolved within 3 months. Of the remaining 74 open CCR's 55 are still within the allowed 3 month time frame. This equates to 91.7%.



Overall capital spend is \$8.7M with an additional \$7.1M in commitments - totalling \$15.8M year to date.

- Key projects that are currently underway:
- Root St Stage 2 (Churcher to Echo) Growth Works
  - Sealed Road Resurfacing with 100% of reseals completed
  - Pavement Rehabilitation
  - Churchill Bridge Replacement

Total budget is \$18.9M

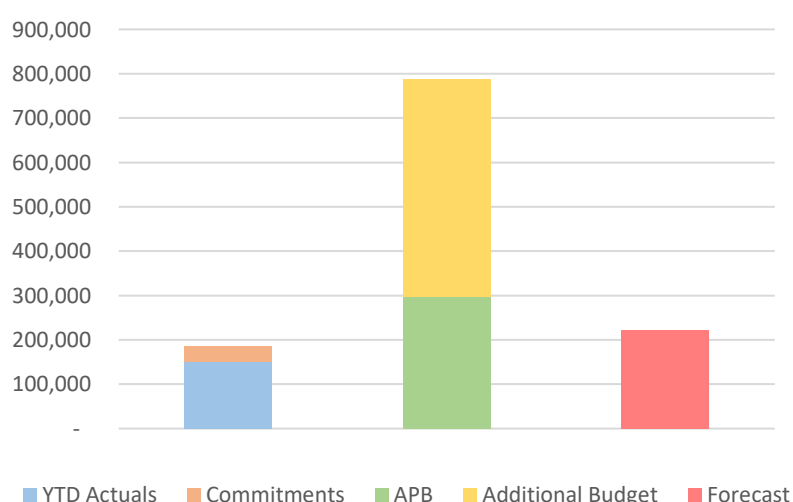
	Year to Date Actuals	Year to Date Budget	Variance	Annual Plan Budget	Total Budget	Forecast Total	Forecast Variance to Budget
Revenue	3,584,328	3,641,955	(57,627)	4,577,034	4,786,208	4,424,326	(361,882)
Expenditure	3,273,799	3,576,641	302,842	4,579,568	4,714,719	4,021,092	693,627
<b>Net Surplus/(Deficit)</b>	<b>310,529</b>	<b>65,314</b>	<b>245,215</b>	<b>(2,534)</b>	<b>71,489</b>	<b>403,234</b>	<b>331,745</b>

Solid Waste variance is \$245k favourable to budget. Revenue is \$57k below budget resulting from lower transfer station gate takings (\$333k) and blue bag sales (\$206k). This is offset by higher operational subsidies for waste minimisation from MFE (\$351k), recoveries from recyclables (\$69k) and rates (\$67k). The waste minimisation subsidy is higher than budget due to the waste levy expansion resulting in higher waste levy charges therefore receiving more based on population. New levy charges have been reflected in the 25/26 Annual Plan Budget. Expenditure is \$303k below budget due to low disposal costs as a result of lower tonnage being collected and processed which is consistent with previous years.

Forecast to be \$332k favourable to budget. Revenue is forecasted to be \$362k below budget with under anticipated blue bag sales and gate takings offset by higher recyclable recoveries and waste levy subsidies. Expenditure is forecast to be \$694k below budget

Measure	Target	Prior Year Result	Q3 Result	Comment
Percentage of actions set within the Waste Management and Minimisation Plan (WMMP) for that year that are achieved	50%	NEW	In Progress	Work on Feilding Food Waste Collection Contract is progressing well. Waste diversion trials for Polystyrene and Construction & Demolition Waste have been going well.
The number of missed collections of kerbside refuse, food waste, and recycling.	<100	NEW	In Progress	There were 12 missed collections this quarter which were all remedied the same day, or the next day.
Percentage of issues raised with Council about kerbside collection of refuse, food waste or recycling, other than a missed collection, that are responded to* within 3 days.	95%	NEW	Target Met	100% of issues raised in this quarter were responded to within 3 days.
Rural residents have convenient council refuse bag drop-off points close to their homes	90%	90%	Target Met	The present collection routes ensure this measurement is reached.
Mobile recycling centres are conveniently located within 5km of identified village centres	YES	YES	Target Met	All Mobile Recycling Centres (MRCs) are in place. Please note Halcombe MRC cannot accept glass.

### Capital Expenditure



Overall capital spend is \$150k with an additional \$35k in commitments - totalling \$185k year to date.

Key projects that are currently underway:

- Second Weighbridge
- Entranceway and public drop-off improvements at RRC
- Purchase of New Bins for WMMP

Total budget is \$787k.

	Year to Date Actuals	Year to Date Budget	Variance	Annual Plan Budget	Total Budget	Forecast Total	Forecast Variance to Budget
Revenue	5,277,926	4,970,213	307,713	6,026,287	7,701,787	7,791,894	90,107
Expenditure	4,409,745	4,887,336	477,591	6,379,182	6,379,678	5,720,433	659,245
<b>Net Surplus/(Deficit)</b>	<b>868,181</b>	<b>82,877</b>	<b>785,304</b>	<b>(352,895)</b>	<b>1,322,109</b>	<b>2,071,461</b>	<b>749,352</b>

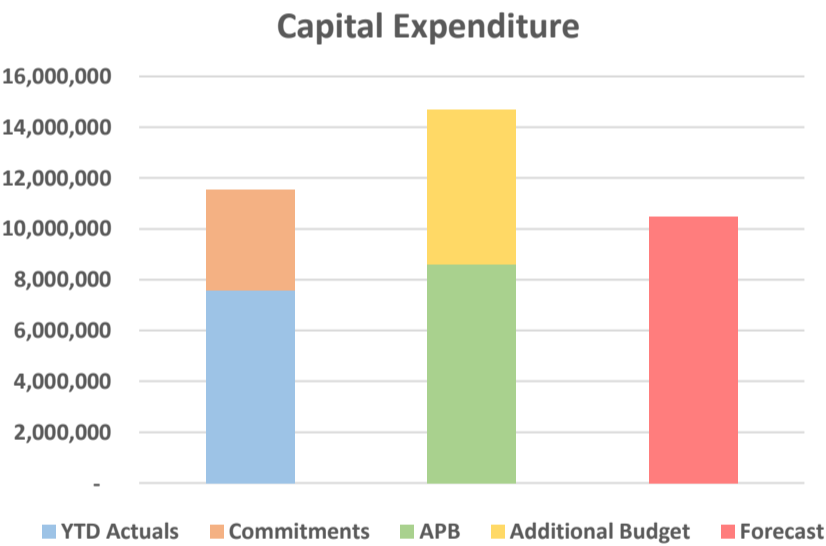
Variance is \$785k favourable to budget. Revenue is \$308k below budget due to many minor variances, primarily lower development contributions and higher volumetric water billing charges. Expenditure is \$478k below budget due to lower depreciation as a result of delays in completion of FY2024 capital projects while budget assumed completion (\$510k) and lower internal interest (\$90k), this is offset by higher staff time charges(\$84k).

Forecast is expected to be \$749k favourable to budget. Revenue is forecast to be \$90k below with less development contribution revenue expected. Expenditure is forecast to be \$659k below budget due to lower depreciation, interest and electricity charges offset by

Water Supply - Measure	Target	Prior Year Result	Q3 Result	Comment
No Public health risk with substantiated positive E-coli detected in the water supply				
Feilding - Almadale	100%	Target Not Met	Target Not Met	Non compliant for continuous monitoring due to PLC failure
Feilding - Awa Street	100%	Target Not Met	Target Not Met	non-compliant for C.t - concentration (C) and the contact time(t) at Campbell Road bore site. The chlorination upgrade is underway cut in now scheduled for September 2025
Himatangi Beach	100%	Target Not Met	Target Met	Drop out of sensor on 8 February covered by Manual readings as required in DWQAR
Rongotea	100%	Target Not Met	Target Met	100% compliant with bacteria requirements
Stanway Halcombe	100%	Target Not Met	In Progress	New Treatment Plant Halcombe-Stanway 2025 has been fully compliant since it was commissioned on 17 February 2025
Waituna West	100%	Target Not Met	Target Met	100% compliant with bacteria requirements
Ohakea (Includes Sanson)	100%	Target Not Met	Target Met	100% compliant with bacteria requirements
New Zealand Drinking Water Standard Compliance Criteria for protozoa are met, with the exception of the Stanway-Halcombe Rural Water Supply				
Feilding - Almadale	100%	Target Met	Target Met	100% compliant with Protozoa requirements
Feilding - Awa Street	0%	Target Met	Target Met	The Newbury Line and Campbell Road bores currently have Class 1 water status and therefore don't require a protozoa barrier.
Himatangi Beach	100%	Target Met	Target Met	The Himatangi Beach bore currently has Class 1 water status and therefore does not require a protozoa barrier.
Rongotea	100%	Target Met	Target Met	The Rongotea Bore currently has Class 1 status and therefore a protozoa barrier is not required. Notwithstanding this, a protozoa barrier was installed in mid November (UV)

Water Supply - Measure	Target	Prior Year Result	Q3 Result	Comment
Stanway Halcombe	100%	Target Met	In Progress	New Halcombe-Stanway WTP 2025 has been fully compliant since its commissioning on 17 February 2025
Waituna West	100%	Target Met	Target Met	Bore has Class 1 status under S3 rules
Ohakea (Includes Sanson)	100%	Target Met	Target Met	100% compliant with Protozoa requirements
Percentage of real water loss from Council's networked reticulation system. This will be calculated for each water supply scheme using Method 1 - Water Balance as per the Department of Internal Affairs guidelines				
Feilding	< 35%	16%	Target Met	12 months data required.
Himatangi Beach	< 35%	31%	Target Met	12 months data required.
Rongotea	< 35%	15%	Target Met	12 months data required.
Sanson	< 35%		In Progress	12 months data required.
Stanway Halcombe	< 35%	18%	In Progress	12 months data required.
Waituna West	< 35%	34%	In Progress	12 months data required.
Attendance time for urgent call-outs: from the time the Council receives notification to the time that service personnel reach the site				
	< 2 hours	0.26 hours	Target Met	Median response time = 0.88 hrs
Resolution time of urgent call-outs: from the time that Council receives notification to the time that service personnel confirm that the water supply has been reinstated.				
	< 9 hours	1.98 hours	Target Met	Median Resolution time = 1.85 hrs
Attendance time for non-urgent call-outs: from the time that Council receives notification to the time that service personnel reach the site				
	<5 working days	2.1 hours	Target Met	Median response (non Urgent) about 0.5 day
Resolution time for non-urgent call-outs: from the time that Council receives notification to the time that service personnel confirm resolution of the fault or interruption.				
	< a further 5 working days	14.6 hours	Target Met	Median resolution time for non-urgent jobs 48 hours (2 days)
Monitoring the total number of complaints (per 1,000 connections) received by Council about any of the following:				
<ul style="list-style-type: none"> <li>• Drinking water clarity</li> <li>• Drinking water taste</li> <li>• Drinking water odour</li> <li>• Drinking water pressure or flow</li> <li>• Continuity of supply</li> <li>• The local authority's response to any of these issues</li> </ul>	<20	3.6	Target Met	Q1 complaints = 57 Q2 complaints = 125 = 182 21.4 complaints / 1000 connections Q3 complaints = 98 11.5 complaints/1000 connections

Water Supply - Measure	Target	Prior Year Result	Q3 Result	Comment
The average consumption of drinking water per day, per resident within Council's authority area Measured as litres/person/day for domestic supply only				
Feilding	<300	184	In Progress	Need 12 months data. February and March 2025 very dry so increased garden irrigation
Himatangi Beach	<1000	590	In Progress	Need 12 months data . January to March 2025 very dry along with increased population led to estimate being over 1000 L/person/day
Rongotea	<300	153	Target Met	Need 12 months data.
Sanson	<300	n/a	In Progress	Is now a Zone of the Ohakea Water supply Scheme
Stanway Halcombe	<1000	294	In Progress	Need 12 months data.
Waituna West	<1000	784	In Progress	Need 12 months data.
Ohakea	<1000	330	In Progress	Need 12 months data and Ohakea Base water use.



Overall capital spend is \$7.6M with an additional \$3.9M in commitments - totalling \$11.5M year to date.

- Key projects that are currently underway:
- Roots St West WTP
  - Root Street Stage 2 (Churcher to Echo) Growth Works
  - Stanway/Halcombe WTW New Works
  - Precinct 5 - Storage

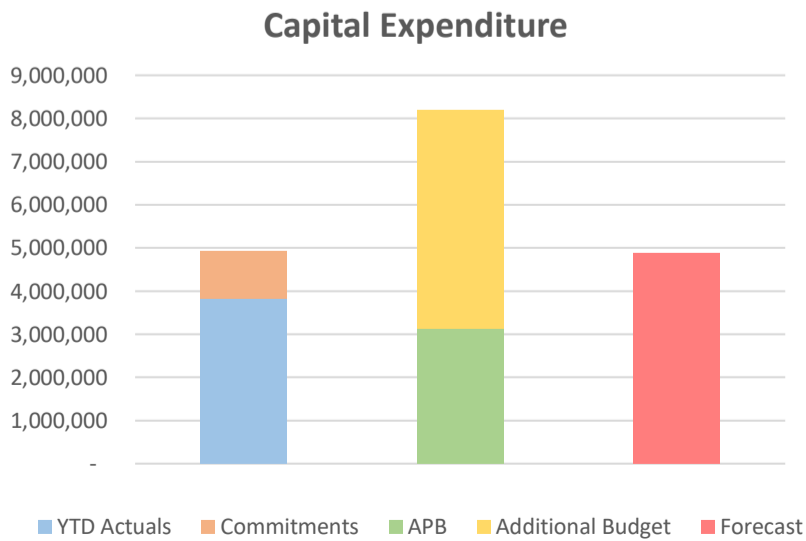
Total budget is \$14.7M

	Year to Date Actuals	Year to Date Budget	Variance	Annual Plan Budget	Total Budget	Forecast Total	Forecast Variance to Budget
Revenue	2,410,419	2,731,727	(321,308)	3,326,298	3,735,309	2,817,618	(917,691)
Expenditure	1,414,391	1,748,326	333,935	2,223,003	2,288,003	1,980,249	307,754
Net Surplus/(Deficit)	996,028	983,401	12,627	1,103,295	1,447,306	837,369	(609,937)

Variance is \$13k favourable to budget. Revenue is \$321k below budget driven by lower development contributions (\$613k) offset by sservice connection agreement revenue received for Echo Place (\$172k) and sundry revenue for Excavated Materials (\$43k). Expenditure is \$334k below budget primarily because of lower internal interest (\$226k) and depreciation (\$23k) offset by higher spend on operational projects of (\$40k).

Forecast is expected to be \$610k unfavourable to budget. Revenue is forecast to be \$918k below budget with less development contribution revenue expected. Expenditure is forecast to be \$308k below budget due lower depreciation and finance costs with

Measure	Target	Prior Year Result	Q3 Result	Comment
The number of flooding events in the district	<2	1	Target Met	0 habitable floors flooded
The number of habitable floors per 1000 properties affected by flooding per flooding event that occurred in the district	<10	0.01	Target Met	0 habitable floors flooded
Abatement notices received by Council in relation to resource consents. (measured per scheme)	<2	0	Target Met	No abatement notices were issued
Compliance with the Council’s resource consents for discharge from its stormwater system measured by the number of: • Infringement notices • Enforcement orders, and • Convictions received by Council in relation those resource consents (per scheme).	0	1	Target Met	No infringement notices have been issued
The median response times to attend a flooding event, measured from the time that Council receives notification to the time that service personnel reach the site	<2 hours	N/A	Target Met	0 flooding events
The number of complaints received by Council about the performance of its stormwater system. (Expressed per 1,000 properties connected to Council’s stormwater system).	<20	3.96	Target Met	5 complaints received in quarter 3. This results in 45 complaints (Q1+Q2+Q3). 9,267 connections, this equates to 4.8 complaints/1000 connections



Overall capital spend is \$3.8M with an additional \$1.1M in commitments - totalling \$5M year to date.

- Key projects that are currently underway:
- Root Street Stage 2 (Churcher to Echo) Growth Works
  - Precinct 4 - Attenuation
  - Ranfurly Road Stormwater Improvements
  - Design work for 5 retention ponds across District

Total budget is \$8.2M



## Wastewater - excluding Nursery

	Year to Date Actuals	Year to Date Budget	Variance	Annual Plan Budget	Total Budget	Forecast Total	Forecast Variance to Budget
Revenue	8,037,664	6,978,591	1,059,073	9,247,916	9,333,222	10,383,547	1,050,325
Expenditure	7,955,676	7,184,572	(771,104)	9,482,955	9,486,729	10,057,280	(570,551)
<b>Net Surplus/(Deficit)</b>	<b>81,988</b>	<b>(205,981)</b>	<b>287,969</b>	<b>(235,039)</b>	<b>(153,507)</b>	<b>326,267</b>	<b>479,774</b>

Wastewater variance is \$288k favourable to budget. Revenue is \$1.1M above budget predominately due to higher development contributions due to incorrect budget loaded (\$828 not \$828,000)(\$701k) and sundry revenue relating to Ohakea Wastewater Charges and Makowhai Farm Lease (\$183k). Expenditure is \$771k above budget primarily because of higher Chemicals (\$314k), Electricity (\$191k), Insurance (\$199k) and Maintenance (\$201k). This was offset by lower depreciation as a result of delays in completion of FY2024 capital projects while budget assumed completion (\$33k) and lower internal interest (\$134k).

Forecast is expected to be \$480k favourable to budget with revenue forecast to be \$1.1M above budget due to higher DC Revenue and Ohakea Wastewater Charges. Expenditure is forecast to be above budget by \$571k as a result of higher electricity costs as a result of

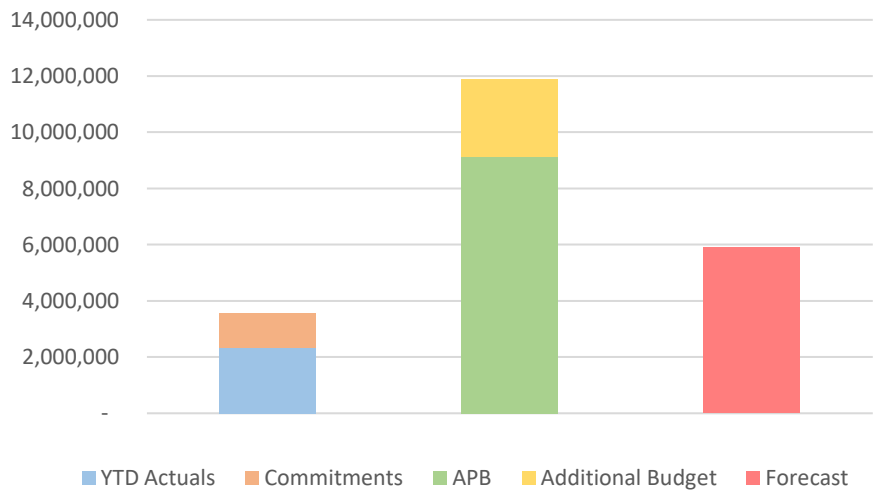
Measure	Target	Prior Year Result	Q3 Result	Comment
Number of dry weather sewerage overflows from Council's sewerage system, expressed per 1000 sewerage connections	< 6	2	Target Met	Quarter 3 = 0 dry weather overflows
Abatement notices received by Council in relation to resource consents. (measured per scheme)	<2	1	Target Met	In quarter 2, One abatement notice was received for the Kimbolton WWTP requiring an investigation into effluent quality. No Abatement notices received in Q1 and Q3.
Compliance with the Council's resource consents for discharge from its stormwater system measured by the number of: <ul style="list-style-type: none"> <li>• Infringement notices</li> <li>• Enforcement orders, and</li> <li>• Convictions</li> </ul> received by Council in relation those resource consents (per scheme).	0	0	Target Met	No Infringement notices, enforcement orders or convictions received by Council relating to wastewater conditions.



# Wastewater - excluding Nursery

Median response time to sewage overflows resulting from blockage or other faults in the Council's sewerage system (urgent)	< 2 hours	0.25 hrs	Target Met	Quarter 3 - No Urgent jobs
Median response time to sewage overflows resulting from blockage or other faults in the Council's sewerage system (non-urgent)	< 5 Days	0.9 hrs	Target Met	0.538 days
Median response time (combined)	< 5 Days	0.6 hours	Target Met	Same as above as no urgent jobs Q3 = 0.538 days
Median resolution time to sewage overflows resulting from blockage or other faults in the Council's sewerage system (from the time Council received notification to the time service personnel confirm resolution of the blockage or other fault) (urgent)	< 5 hours	1.82 hours	Target Met	Quarter 3 = No urgent jobs
Median resolution time to sewage overflows resulting from blockage or other fault in the Council's sewerage system (from the time Council received notification to the time service personnel confirm resolution of the blockage or other fault) (non-urgent).	10 Days	2.93 hours	Target Met	0.553 days
Median resolution time (combined)	10 Days	2.4 hours	Target Met	Same as above as no urgent jobs (0.553 days)
The total number of complaints received by Council about the following: <ul style="list-style-type: none"><li>• Sewage odour</li><li>• Sewerage system faults</li><li>• Sewerage system blockages</li><li>• Council's response to issues with its sewerage system</li></ul> Expressed per 1,000 connections to the council sewerage system.	< 20 complaints in total per 1,000 connections per annum	4.2	Target Met	Q3 = 1 leak,4 odour, 2 break, 4 blockages = 11 Q1 = 7 Q2 = 7 Total = 25 25 complaints = 2.79 complaints per 1000 connections

Capital Expenditure



Overall capital spend is \$2.4M with an additional \$1.2M in commitments - totalling \$3.6M year to date.

- Key projects that are currently underway:
- Root Street Stage 2 (Churcher to Echo) Growth Works
  - Wastewater Centralisation - Rongotea Design
  - Wastewater Centralisation - Halcombe to Mt Stewart Pipeline
  - Bio Trickling Filter Upgrade at Feilding WWTP

Total budget is \$11.9M

\*The nursery is located within the wastewater budget however is reported as a separate activity

	Year to Date Actuals	Year to Date Budget	Variance	Annual Plan Budget	Total Budget	Forecast Total	Forecast Variance to Budget
Revenue	237,601	295,833	(58,232)	448,523	448,523	432,774	(15,749)
Expenditure	294,580	478,728	184,148	448,525	444,325	423,579	20,746
<b>Net Surplus/(Deficit)</b>	<b>(56,979)</b>	<b>(182,895)</b>	<b>125,916</b>	<b>(2)</b>	<b>4,198</b>	<b>9,195</b>	<b>4,997</b>

Variance for the Nursery is \$126k favourable to budget. Reflecting \$238k of revenue and \$295k of expenditure incurred. This reflects the costs and work required up front to plant/sow the seedlings which have very little value at time of planting. The revenue is earned at sale time (most plants take between 1-2yrs to mature ready for sale). The value of the seedling is recognised as stock on hand into the balance sheet but at this time they are not worth much as their value increases as they grow and is then recognised as income at sale time. The level of stock on hand is 291k plants (last month 355k), with an average age of 18 months.

Forecast to be \$5k favourable to budget due to inventory movements as a result of firm external and internal commitments to grow plants that will be invoiced next financial year so stock on hand is recognised in the balance sheet.

Statement of Comprehensive Revenue and Expense

	2025 Actual YTD \$000	2025 Budget YTD \$000	Variance \$000	2025 Revised Budget \$000	2025 Annual Plan \$000	2025 Forecast \$000
<b>Revenue</b>						
Rates revenue	38,318	37,967	351	50,623	50,623	50,623
Financial revenue	518	433	86	575	575	812
Subsidies and grants	8,879	7,150	1,729	10,919	8,033	10,302
Development contributions	3,070	3,224	(154)	4,299	4,299	4,832
Other revenue	7,163	8,043	(880)	12,031	11,947	9,819
Other gains/(losses)	237	104	132	311	311	311
<b>Total revenue</b>	<b>58,185</b>	<b>56,921</b>	<b>1,264</b>	<b>78,757</b>	<b>75,787</b>	<b>76,698</b>
<b>Expenses</b>						
Personnel costs	11,914	11,605	(309)	15,525	15,438	15,056
Depreciation and amortisation	19,003	20,456	1,452	27,274	27,274	24,555
Finance costs	3,358	3,352	(6)	4,470	4,470	4,865
Other operating expenses	23,106	23,927	821	32,074	31,194	30,977
<b>Total Expenditure</b>	<b>57,382</b>	<b>59,339</b>	<b>1,957</b>	<b>79,343</b>	<b>78,376</b>	<b>75,454</b>
<b>Surplus/(deficit) before tax</b>	<b>803</b>	<b>(2,419)</b>	<b>3,221</b>	<b>(586)</b>	<b>(2,589)</b>	<b>1,244</b>
Income tax expense	-	-	-	-	-	-
<b>Surplus/(deficit) after tax</b>	<b>803</b>	<b>(2,419)</b>	<b>3,221</b>	<b>(586)</b>	<b>(2,589)</b>	<b>1,244</b>
<b>Other comprehensive revenue &amp; expense</b>						
Gains/(losses) on the revaluation of property, plant and equipment	(1)	0	(1)	33,485	33,485	(1)
Impairment losses on restricted buildings through other comprehensive revenue and expenses	0	0	0	0	0	0
<b>Total other comprehensive revenue and expense</b>	<b>(1)</b>	<b>0</b>	<b>(1)</b>	<b>33,485</b>	<b>33,485</b>	<b>(1)</b>
<b>Total comprehensive revenue and expense</b>	<b>802</b>	<b>(2,419)</b>	<b>3,220</b>	<b>32,899</b>	<b>30,896</b>	<b>1,243</b>

Statement of Financial Position

YTD Actuals 2023/24		YTD Actuals 2024/25
	<b><u>Assets</u></b>	
	<b>Current Assets</b>	
8,325,642	Cash and Cash Equivalents *	4,499,465
5,839,413	Receivables and Accruals	7,901,440
571,100	Inventory on Hand	392,926
6,970,133	Other Financial Assets - Current *	309,392
3,990,526	Non-current Assets for Sale	3,824,000
<b>25,696,814</b>	<b>Total Current Assets</b>	<b>16,927,223</b>
	<b>Non-current Assets</b>	
1,145,728,003	Property, Plant and Equipment	1,192,558,425
28,823	Intangible Assets	21,906
6,078,315	Other Financial Assets - Term	6,932,714
<b>1,151,835,142</b>	<b>Total Non-current Assets</b>	<b>1,199,513,044</b>
<b>1,177,531,956</b>	<b>Total Assets</b>	<b>1,216,440,267</b>
	<b>Current Liabilities</b>	
8,513,074	Accounts Payable and Accruals	11,805,444
43,714	Provisions - Current Portion	446,001
1,604,519	Employee Entitlements	1,557,059
22,400,000	Borrowing - Current Position	24,500,000
<b>32,561,307</b>	<b>Total Current Liabilities</b>	<b>38,308,504</b>
	<b>Non-current Liabilities</b>	
1,536,217	Provisions - Term Portion	1,110,236
71,431,154	Borrowings - Term Portion	72,131,154
<b>72,967,371</b>	<b>Total Non-current Liabilities</b>	<b>73,241,390</b>
<b>105,528,678</b>	<b>Total Liabilities</b>	<b>111,549,894</b>
	<b>Equity</b>	
493,892,955	Retained Earnings	494,608,578
577,005,133	Other Reserves	609,478,893
1,105,190	Current Earnings	802,901
<b>1,072,003,278</b>	<b>Total Equity</b>	<b>1,104,890,372</b>
<b>1,177,531,956</b>	<b>Total Liabilities and Equity</b>	<b>1,216,440,267</b>

Cash and Cash Equivalents and Other Current Financial Assets comprise:

	Oncall	Short Term
Kiwibank	561	0
ASB	1,010	0
BNZ On call	4,476,689	0
ANZ On call	245	0
Westpac On call	18,825	
Float	2,135	
<b>Total Cash and Cash Equivalents</b>	<b>4,499,465</b>	
Community Loans & Receivables		309,392
<b>Total Other Financial Assets - Current</b>		<b>309,392</b>

Funding Impact Statement (Whole of Council)

	2025	2025		2025	2025	2025
	Actual YTD	Budget YTD	Variance YTD	Revised Budget	Annual Plan	Forecast
	\$000	\$000	\$000	\$000	\$000	\$000
Sources of operating funding						
General rates, uniform annual general charges, rates penalties	12,601	12,188	413	16,251	16,251	16,251
Targeted rates	26,036	25,989	47	34,652	34,372	34,652
Subsidies and grants for operating purposes	4,416	2,666	1,749	3,538	3,310	3,956
Fees and charges	6,084	7,104	(1,020)	10,747	10,903	8,424
Interest and dividends from investments	518	433	86	575	575	812
Local authorities fuel tax, fines, infringement fees and other receipts	1,080	939	140	1,284	1,204	1,394
Total operating funding	50,735	49,319	1,415	67,047	66,615	65,490
Applications of operating funding						
Payments to staff and suppliers	35,015	35,532	517	47,579	46,632	46,071
Finance costs	3,358	3,352	(6)	4,470	4,470	4,865
Other operating funding applications	0	0	0	0	0	0
Total applications of operating funding	38,374	38,884	510	52,049	51,102	50,936
Surplus (deficit) of operating funding	12,361	10,435	(631)	14,227	15,513	14,554
Sources of capital funding						
Subsidies and grants for capital expenditure	3,687	3,920	(233)	6,346	4,378	6,346
Development and financial contributions	3,846	3,788	58	5,334	4,484	3,909
Increase (decrease) in debt	1,400	2,447	(1,047)	17,500	9,789	9,353
Gross proceeds from sale of assets	176	0	176	139	0	176
Lump sum contributions	0	0	0	0	0	0
Other dedicated capital funding	0	0	0	0	0	0
Total sources of capital funding	9,109	10,155	(1,045)	29,318	18,651	19,783
Applications of capital funding						
Capital expenditure						
- to meet additional demand	5,727	8,190	2,463	11,512	1,634	2,659
- to improve the level of service	8,456	14,976	6,520	20,394	14,935	14,885
- to replace existing assets	14,975	27,939	12,964	38,220	30,927	17,408
Increase (decrease) in reserves	(7,687)	(30,515)	(22,828)	(26,581)	(13,332)	(12,262)
Increase (decrease) of investments	0	0	0	0	0	(193)
Total application of capital funding	21,471	20,590	(881)	43,545	34,164	34,337
Surplus (deficit) of capital funding	(12,361)	(10,435)	(1,926)	(14,227)	(15,513)	(14,554)
Funding balance	0	0	0	0	0	0

Capital Expenditure Report  
For Period Ended 31 March 2025

Project Type	Job	YTD Actuals	YTD Budget	YTD Variance	Total Commitments	Actual + Commitments	Total Budget	Total AP Budget	Total Variance Forecast	Comments
	Grand Total	29,152,144	51,491,082	22,338,938	16,128,031	45,280,175	70,126,168	47,495,909	43,497,949	
	21. Rooding Network	8,733,189	13,840,866	5,107,677	7,103,432	15,836,621	18,971,353	15,954,652	12,363,690	
	FALSE CB3001. CBD Redevelopment Projects	180	385,875	385,695	0	180	514,500	514,500	180	
Renewal	RD1009. Sub Unsealed Road Metalling	333,689	227,781	-105,908	-29,985	303,704	303,704	303,704	303,704	Need to journal expense to RD1002 001
Renewal	RD1010. Sub Sealed Road Resurfacing	3,624,790	2,653,020	-971,770	-104,021	3,520,769	3,537,361	3,537,361	3,537,361	Reseals 100% complete will need to watch budget TIO budget \$,3199,531. \$220K of FH overheads to be split between drainage renew and structures replace
Renewal	RD1016. Sub Rooding Footpath Renewal	26,439	41,805	15,366	7,755	34,195	55,744	55,744	33,744	TIO budget significantly lower will CF surplus to next year
FALSE	RD1018. Subsidised Bridge Renewals	70,780	0	-70,780	0	70,780	0	0	0	
FALSE	RD1025. Rooding Growth	916,764	1,250,403	333,639	702,740	1,619,504	2,015,227	0	1,658,884	Works scheduled to be substantially complete by year end, with some minor work to be carried over into July / August. Carry forward of unspent budget requested.
FALSE	RD1030. Sub Drainage Renewals	190,838	403,227	212,389	220,031	410,868	537,632	537,632	537,632	FH overhead costs for Resurfacing code \$110K
FALSE	RD1031. Sub Structures Renewals	175,616	664,092	488,476	310,975	486,591	733,507	885,454	433,507	Underslip PVE 10.4 local share to come from this budget plus \$110K FH overheads for resurfacing code
FALSE	RD1032. Sub Traffic Services Renewal	77,907	364,158	286,251	39,681	117,588	485,548	485,547	485,548	
FALSE	RD1034. Sub Pavement Rehabilitation	1,091,563	910,314	-181,249	33,009	1,124,572	1,108,072	1,659,174	1,108,072	budget spent just FH overheads of \$11k per month
New LOS	RD1057. 357 Resilience Improvements	193,385	208,449	15,064	21,920	215,305	277,933	277,933	277,933	This will be spent
New LOS	RD1058. 451 Walking Facilities	0	0	0	0	0	0	317,438	0	Transfer to cover Feb and May EW local share shortfall
Renewal	RD1060. Sub Renewal Emergency Works	1,916,285	5,327,695	3,411,410	5,574,227	7,490,511	7,533,457	6,103,023	3,533,457	Churchill Bridge starting end Jan won't be finished till next financial year
New LOS	RD1061. Land Purchase 37 Roots St	0	45,576	45,576	2,500	2,500	60,763	0	60,763	This will be used for Root St corner splays may have excess
New LOS	RD1062. Sub New Emergency Works	0	211,626	211,626	315,600	315,600	317,438	0	2,438	Bridge replacement works starting end of Jan this is for road portion unlikely to be used this FY - carry over
Renewal	RD4021. Non Sub Road Works	102,961	878,870	775,909	0	102,961	1,171,833	1,171,833	271,833	For Roots St East - won't be done this year. Require \$102k for Banks Road footpath and \$40k possibly for Roots St splay purchase
FALSE	RD4024. Non Sub Rooding New Footpaths	0	0	0	9,000	9,000	0	0	0	
Renewal	RD4034. Non Subsidised Rooding Renewal	11,994	254,592	242,598	0	11,994	300,790	105,309	100,790	Will need to use for the additional CBD Parking signage \$20,000 and possibly use for May EW costs. \$200k to be transferred to RD1060 002
Renewal	RD4039. Non Sub Mitigation Sealing	0	13,383	13,383	0	0	17,844	0	17,844	Any surplus to Sub Opex
	23. Solid Waste	150,047	612,163	462,116	34,754	184,801	786,818	295,816	222,699	
New LOS	SW1005. Purchase of New Recycling Bins	-5,062	16,992	22,054	0	-5,062	22,660	22,660	16,586	Purchased as needed - will be underbudget at year end. Carry forward won't be required as sufficient budget for next FY.
New LOS	SW1007. Recycling Inventory	1,955	-3,708	-5,663	0	1,955	-4,944	-4,944	-1,726	Replaced as needed. Anticipated to be over budget at year end.
New LOS	SW2005. Resource Recovery Centre	147,304	223,609	76,305	34,754	182,058	315,220	0	199,822	Remaining funding from forecast underspend this FY will be requested to be CF to fund signage, traffic improvements and open drain improvements at Resource Recovery Centre.
New LOS	SW2007. Est Mobile Recycling Centres	5,850	3,206	-2,644	0	5,850	8,017	0	8,017	Forecast underspend, with remaining budget to be requested for CF to fund MRC security cameras for worst hit sites for fly tipping.
New LOS	SW2010. Himatangí RTS	0	12,834	12,834	0	0	17,110	0	0	Forecast underspend, with remaining budget to be requested for CF to fund MRC security cameras for worst hit sites for fly tipping.
New LOS	SW3500. New Bin Purchases	0	359,230	359,230	0	0	428,755	278,100	0	Tender now closed. Budget will fund bin purchase - likely in this financial year.

Capital Expenditure Report  
For Period Ended 31 March 2025

Project Type	Job	YTD Actuals	YTD Budget	YTD Variance	Total Commitments	Actual + Commitments	Total Budget	Total AP Budget	Total Variance Forecast	Comments
	25. Wastewater	2,350,345	8,463,493	6,113,148	1,229,382	3,579,728	11,860,446	9,127,110	5,902,045	
Renewal										A number of actions/projects progressing to support the reconsenting of the MWWTP. Some projects delayed through planning processes and ensuring the National Wastewater Standards are finalised before decisions on upgrade options are made. Underspent budget will be requested as CF to support reconsenting work.
	WW2002. Feilding WWTP Asset Renewal	919,373	2,299,455	1,380,082	318,194	1,237,567	3,025,607	2,651,695	1,280,810	
FALSE										I&I project underway for Sanson, Rongotea & Feilding. We initially focussed on the villages coming into the MWWTP to avoid overflows and now started within Feilding. Initial assessments of the villages are good with a few minor defects but a number of issues have been found in Feilding that will be addressed next FY. CF required to allow work to be completed next FY.
	WW2003. Feilding WW Retic Renewals	75,022	420,961	345,939	93,343	168,365	561,283	416,000	321,883	
Renewal	WW2009. Rongotea WWTP Renewals	19,882	15,399	-4,483	2,696	22,577	20,533	0	20,000	
Renewal	WW2012. Himatangi WW Asset Replacement	4,520	19,503	14,983	0	4,520	26,000	26,000	5,000	A CF will be requested for the underspend to allow the Inlet Screen/Irrigation Pump/Solenoid/Brush project to continue until completion forecast for August 2025.
New LOS										Process design and pipeline installation underway for Feilding Trade Waste Separation. Additional wetland at MWWTP currently in planning and design stage. Forecasted to be under budget at year end, with CF to be requested to support these projects continuing into the 2025/26 financial year.
	WW2013. Feilding WWTP Upgrade	336,557	903,527	566,970	138,770	475,327	1,332,864	1,210,297	685,864	
Growth	WW2016. Feilding Wastewater Growth	126,942	189,227	62,285	180,865	307,808	311,892	0	227,892	Works scheduled to be substantially complete by year end, with some minor work to be carried over into July / August. Carry forward of unspent budget requested.
New LOS	WW2023. Wastewater New Connections	25,038	42,903	17,865	0	25,038	57,200	57,200	42,200	Tracking to be underspent at year end. At this stage, CF won't be required as sufficient budget for next FY.
Renewal	WW2031. Unplanned Renewals -Villages	812	0	-812	0	812	0	0	0	0 Replaced as needed. Will be overspent at year end as zero budget this FY.
New LOS	WW2032. Feilding WWTP Nursery New Work	9,270	7,173	-2,097	0	9,270	9,568	9,568	9,568	Deplugging machine has been purchased. No additional expenditure required and spend will be under budget at year end, with no CF required.
Renewal	WW2035. Kimbolton WWTP Renewals	1,965	0	-1,965	0	1,965	0	0	0	0 Replaced as needed. Will be overspent at year end as zero budget this FY.
New LOS	WW2038. Feilding WWTP - Irrigation	171,794	249,777	77,983	104,495	276,289	341,550	337,750	130,750	Buffer track project at MWWTP progressing well, as well as biosolid vermiculture trial. Forecast to spend total budget at year end.
Renewal										A number of contracts are currently in the procurement phase or have been awarded in April. Work will be committed this financial year, but will continue to next.
	26. Stormwater and Drainage	3,825,459	6,030,028	2,204,569	1,100,977	4,926,437	8,200,025	3,121,087	4,880,096	
New LOS	ST1009. Stormwater Growth Feilding	3,221,469	3,152,855	-68,614	878,931	4,100,400	4,330,472	0	3,763,598	Works scheduled to be substantially complete by year end, with some work to be carried over into July / August. Carry forward of unspent budget requested.
New LOS	ST1012. Stormwater New Work Feilding	126,705	777,402	650,697	800	127,505	1,055,887	693,469	198,737	Planning to underspend on this budget due to delays with stormwater designs and landowner negotiations. A number of problem areas are known with CF requested to enable work to be undertaken next FY.
Renewal	ST1013. Unplanned Renewals Feilding	24,989	114,551	89,562	60,000	84,989	153,624	109,747	41,077	Planning to underspend on this budget as renewals completed as needed. CF will requested for commitments and to support unplanned renewals for ageing Feilding stormwater assets in future years.
Renewal	ST1024. SW Unplanned Renewals-Villages	7,191	39,000	31,809	0	7,191	52,000	52,000	8,000	Forecast underspend at year end. CF will be requested to support unplanned stormwater renewals in villages as no LTP budget in 2025/26 for this.
New LOS	ST1031. Stormwater Flooding New Works	76,499	736,173	659,674	12,943	89,442	981,565	894,111	181,609	Planning to underspend on this budget due to delays in getting stormwater designs, A number of problem areas are known with CF requested to enable work to be undertaken in future years.
New LOS	ST2001. Stormwater - District wide new	350,627	1,196,124	845,497	148,303	498,930	1,605,656	1,371,760	666,254	Planning to underspend on this budget due to delays with RC for Himatangi and landowner negotiations / detailed designs for Halcombe. A number of problem areas are known with CF requested to enable work to be undertaken next FY.
Growth	ST2090. Turners Road Extension Growth	17,980	13,923	-4,057	0	17,980	20,821	0	20,821	Project design is completed with work to start next FY
	28. Water Supply	7,602,713	10,458,647	2,855,934	3,938,941	11,541,654	14,683,614	8,596,779	10,506,499	
FALSE										Projects in various stages of construction and completion. A small carry forward may be required for any committed but delayed works at the Roots St WTP, and minor WTP renewals that have been deferred.
	WS2001. Feilding WTP Renewals	2,586,826	2,885,034	298,208	1,594,863	4,181,689	4,377,903	2,731,933	3,760,739	
FALSE										Forecast underspend at year end. CF will be requested to enable renewal projects to start next FY
	WS2002. Feilding WS Reticulation Renew	127,088	195,233	68,145	0	127,088	260,306	260,306	196,938	
Renewal	WS2004. Himatangi Water Asset Renewals	5,037	27,298	22,261	0	5,037	36,400	36,400	11,400	Forecast underspend at year end. CF will be requested to support unplanned water supply renewals in Himatangi as no LTP budget in 2025/26 for this.
Renewal	WS2007. Stanway/Halcombe RWS Renewals	28,998	151,515	122,517	0	28,998	202,023	26,000	30,484	Planned and unplanned renewals forecast to remain under budget for FY. Anticipate that CF won't be required.
Renewal	WS2008. Waituna West RWS Renewals	22,268	18,490	-3,778	0	22,268	24,648	24,648	24,648	Planned and unplanned renewals forecast to remain under budget for FY. Reservoir solar system purchased. No CF required.
New LOS	WS2023. Himatangi Water Supply New	0	150,003	150,003	0	0	200,000	0	100,000	Forecast underspend at year end. CF will be requested to enable an alternative water source to be found
Growth	WS2024. Feilding Water Supply Growth	434,977	1,479,909	1,044,932	736,519	1,171,496	2,001,221	520,000	787,318	Growth projects in Maewa are well advanced, with completion scheduled for early in the new financial year. Precinct 5 works are also underway and scheduled to be completed next financial year. Carry forward for unspent budget requested.

Capital Expenditure Report  
For Period Ended 31 March 2025

Project Type	Job	YTD Actuals	YTD Budget	YTD Variance	Total Commitments	Actual + Commitments	Total Budget	Total AP Budget	Total Variance Forecast	Comments
New LOS	WS2025. Water Supply New Connections	108,233	91,259	-16,974	0	108,233	121,680	121,680	121,680	Water supply connections completed as requested by properties. Forecast to meet budget at year end.
New LOS	WS2029. Feilding Water Pressure Zones	47,690	272,826	225,136	51,047	98,737	363,765	363,765	143,765	Pipe procurement in progress and installation negotiations underway. Expected construction will cross into next financial year. Carry forward requested for any uncommitted budget.
Renewal	WS2039. Stanway/Halcombe RWS	0	22,797	22,797	0	0	30,400	0	30,400	No spend planned in this Job as spend occurring in WS2041. Do not currently anticipate carry forward will be required.
Renewal	WS2040. WS Unplanned Renewals-Villages	16,192	3,040	-13,152	0	16,192	10,400	10,400	20,890	Unplanned water renewals completed as required. Will be overspent at year end.
New LOS	WS2041. Stanway/Halcombe WTP New Works	3,755,662	4,032,007	276,345	784,879	4,540,541	5,464,151	3,303,085	4,730,607	Water Treatment Plant project now complete, with new reservoir project to be completed this FY. Forecast to underspend on budget.
New LOS	WS2061. Ohakea RWS - Source/Treatment	-822	0	822	0	-822	0	0	0	
New LOS	WS2070. Vinegar Hill RWS New Works	702	24,912	24,210	0	702	33,217	0	2,000	Work ongoing with Council providing design work to local community, will require financial input from Central Government to enable project to move forward
New LOS	WS2071. District Wide Improvements	345,980	839,181	493,201	766,545	1,112,525	1,137,591	1,040,000	387,591	Turners Reservoir project is underway and completion is scheduled for late 2025. Unspent commitment, and any remaining budget to be carried forward.
New LOS	WS2075. Feilding Reticulation Improvem	0	142,860	142,860	0	0	250,002	0	0	Trunk main improvements have been identified and will be undertaken at the same time as chlorination commissioning in order to avoid disruption to Feilding water customers. Carry Forward Requested.
New LOS	WS3008. Waituna West New Works	123,882	122,283	-1,599	5,088	128,971	169,907	158,562	158,039	Land tenure and security fencing now complete for Waituna West Rural Water Scheme. One remaining project to complete new small access track for ongoing Water Treatment Plant access. CF will be requested to enable this accessway to be constructed.
	33. District Development	25,500	20,818	-4,682	4,974	30,474	27,763	0	26,789	
New LOS	CD5000. Community Trailer	0	3,727	3,727	4,974	4,974	4,974	0	4,000	Grant money - used as requiried to replace equipment.
New LOS	CD5001. Community New Assets	25,500	17,091	-8,409	0	25,500	22,789	0	22,789	NZCT Funding - project complete
	35. Emergency Management	84,870	139,144	54,274	5,326	90,196	162,963	82,400	125,963	
New LOS	EM1001. CDEM New Asset Purchases	67,874	67,657	-217	0	67,874	67,657	51,500	67,657	
New LOS	EM3000. Civil Defence Emergency Mgmt	4,594	23,175	18,581	0	4,594	30,900	30,900	15,900	Project is now underway, due to be completed Dec 2025, full budget not going to be spent by June.
Renewal	EM4000. Emergency Management Renewals	12,402	48,312	35,910	5,326	17,729	64,406	0	42,406	Wk 2 May, work being carried out. Will likely need to carry forward remaing budget to continue work next FY
	37. Community Facilities	5,304,468	8,756,912	3,452,444	783,721	6,088,189	11,207,839	6,680,545	6,977,333	
New LOS	CM3001. Feilding Cem New Works	0	39,807	39,807	0	0	53,070	0	53,070	Sub 9 development in progress
Renewal	CM4000. Feilding Cemetery Renewals	5,053	29,988	24,935	0	5,053	39,981	34,982	7,035	
Renewal	CM4002. Districtwide Cemetery Renewals	9,210	5,670	-3,540	0	9,210	7,563	7,563	9,210	Works complete
Renewal	CM4012. Kimbolton Cemetery	0	4,383	4,383	0	0	5,842	5,842	5,842	Quote received and scheduled for Q4
New LOS	HL3001. Halls New Projects	58,734	100,134	41,400	6,945	65,679	133,510	133,510	88,880	Himatangi Beach Hall Earthquake Strengthening detailed design received. Physical works to take place in 2025/26.
Renewal	HL4000. Himatangi Beach Renewals	0	49,248	49,248	0	0	65,666	65,666	0	Compliance upgrades to community halls (as a result of BWoF Audits) to be complete before end of Q4
Renewal	HL4001. Hall Renewals	40,890	46,215	5,325	0	40,890	46,215	46,215	40,890	Quote accepted for roof flashing replacement. Working on timing for contractor availability.
Renewal	HL4004. Renewals - Halcombe Hall	4,673	9,982	5,309	0	4,673	9,982	0	9,982	Quote accepted. PO raised 27/01/2025 for 33,375.00 (excl. GST). Planned for Q3.
Renewal	HL4006. Medium-Profile Hall Renewals	0	119,615	119,615	51,350	51,350	119,615	119,615	119,615	Complete. Overspend to be spent at Rangiwahia Hall and stormwater drainage at Halcombe Hall. \$5.3K to be spent on SW drainage
Renewal	HL4007. Feilding Civic Centre	127,130	770,250	643,120	26,098	153,228	770,250	770,250	0	Price has been accepted for renewals per condition assessment and priorities agreed for Stanway Hall. Awahuri Hall work scoped, awaiting quote.
Renewal	HL8000. High Profile Hall Renewals	19,865	9,000	-10,865	0	19,865	11,997	0	19,865	On hold to coincide with remedial work from Shand Shelton report. Draft results of DSA show potential EQ Strengthening requiriements; HVAC upgrade will go on hold until ramifications of DSA are fully known. Stage 1 H&S remediation work (rigging system, speaker beams, ceiling walkway and cyclorama replacement) complete Mar-25. 01/04 - rigging work, ceiling walkway and new speaker beams complete; remaining work will depended on DSA outcome
										Rangiwahia Hall Kitchen renewals complete

Capital Expenditure Report  
For Period Ended 31 March 2025

Project Type	Job	YTD Actuals	YTD Budget	YTD Variance	Total Commitments	Actual + Commitments	Total Budget	Total AP Budget	Total Variance Forecast	Comments
Renewal	LB1001. Library Collection Purchases	88,694	162,747	74,053	49,832	138,526	216,984	288,400	216,984	Contract with Wheelers didn't start until Nov and we are working on transition to full content support and aim to increase spend in remaining months.
New LOS	LB3000. Library New Works	158,701	193,672	34,971	88,741	247,443	258,239	185,400	258,239	Project underway due to be complete by year end
New LOS	LB3100. Library Major Dev New	7,533	0	-7,533	705	8,238	0	0	0	Project Complete
New LOS	LB3200. Community Hub New Works	456,455	360,532	-95,923	41,302	497,757	480,714	0	480,714	Project underway due to be complete by year end.
Renewal	LB4000. Library Renewals	86,789	103,815	17,026	20,793	107,581	138,415	106,863	138,415	Project underway due to be complete by year end.
Renewal	LB4100. Library Major Dev Renewal	1,070,852	774,667	-296,185	0	1,070,852	1,032,891	0	1,032,891	Project Complete
New LOS	MA3200. Outdoor Complex New Works	0	5,391	5,391	0	0	7,189	7,189	7,189	Quote for pool ramp received is 3 times the budget. Currently reassising to review steps to make them wider and more accessible
Renewal	MA4007. Makino Pool 5yr Maint Closure	4,125	9,621	5,496	8,696	12,821	12,821	0	4,125	
Renewal	MA4008. Indoor Pool - Equipment	7,162	5,445	-1,717	0	7,162	7,266	0	7,266	
Renewal	MA4009. Outdoor Pool Mechanical	83,377	75,312	-8,065	7,780	91,157	100,421	0	91,421	Project currently underway
Renewal	MA4100. Indoor Complex Renewals	29,868	58,698	28,830	0	29,868	78,261	30,810	78,261	
Renewal	MA4200. Outdoor Complex Renewals	121,999	561,682	439,683	29,500	151,499	748,914	644,697	155,414	Will be requested to be carried forward. If works progress it will only be after the outdoor pool is closed, therefore unlikely to take place until 2025/26.
Renewal	MA4300. Equipment Renewals	22,124	25,785	3,661	0	22,124	34,386	32,864	34,386	Upgrade confirmed and awaiting installation
Renewal	PC4000. Public Conv Renewals	2,545	2,934	389	0	2,545	3,910	3,910	2,545	Kimbolton toilet macerator completed.
New LOS	PP2001. South Street Development	13,624	48,780	35,156	25,370	38,994	65,043	0	20,043	\$13K for power committed; \$20K to Ross the Builder for land recontouring. Further spend dependent on sale of land. Ross investigating leveling the site and applying for resource consent.
New LOS	PP2006. Property Feilding Depot	0	80,451	80,451	0	0	107,264	0	0	Dependent on progress of sale to Te Arawhiti. Carry forward
New LOS	PP3003. Coach House Museum	1,375,512	1,501,474	125,962	0	1,375,512	1,501,474	1,501,474	1,375,512	Forward works plan to be developed once purchase complete. Responsibility to be determined
Renewal	PP4000. Property Renew Projects	1,755	61,321	59,566	0	1,755	68,135	61,431	68,135	Renewals as and when needed throughout the year
Renewal	PP4001. Little Theatre Remediation	26,506	24,930	-1,576	0	26,506	33,243	0	26,506	Lance Berry Roofing - \$14,000 (FLT) & \$12,000 (Te Manawa) PO84846
Growth	PR2010. Kowhai Park Growth Projects	5,453	7,434	1,981	0	5,453	9,917	0	9,917	Bush/track works to continue throughout the year as contractor available
Growth	PR2013. Korotangi Growth	40,524	293,014	252,490	0	40,524	390,690	284,187	390,690	Works completed
Growth	PR2015. Parakaraka Growth	6,362	751,986	745,624	30,839	37,201	758,816	0	6,484	Awaiting consent. Likely to request a carry forward to 2025/26. Detention Ponds: \$4.5k planting plan earth work LA po 84485. \$3850 to stringfellows for lawn seed upgrade.
Growth	PR2017. Victoria Park Growth	29,276	20,026	-9,250	0	29,276	26,706	0	29,276	Landscaping works started; planting scheduled for Q4
Growth	PR2018. Waughs Road Amenity Growth	0	0	0	461	461	257,744	257,744	27,744	Project initiated. Walk over to be planned to determine approach
Growth	PR2019. Feilding Walkway Growth	927,616	1,031,577	103,961	3,365	930,981	1,381,783	571,756	1,159,349	Scheduled for Q3/Q4 once legalisation complete
Growth	PR2020. Johnston Park Growth Projects	0	0	0	0	0	72,494	65,588	0	On hold until masterplan direction confirmed. Carry forwarfd
New LOS	PR3000. AF-KP New Works	4,917	60,102	55,185	178,232	183,149	80,132	0	14,312	Some signage budget will be spent Q4 (gates, closing boardwalk signs ,Rata St access), remainder potential carry forward. Wetland work on hold until Horizons stopwork is resolved. Carry forward likely

Capital Expenditure Report  
For Period Ended 31 March 2025

Project Type	Job	YTD Actuals	YTD Budget	YTD Variance	Total Commitments	Actual + Commitments	Total Budget	Total AP Budget	Total Variance Forecast	Comments
New LOS	PR3002. Districtwide Reserve New Works	11,889	8,730	-3,159	0	11,889	11,636	11,636	11,889	BBQ purchased for Pohangina Domain
New LOS	PR3004. Feilding Reserves New Works	0	0	0	0	0	24,967	0	0	Awaiting confirmed theme from Town Centre Refresh project group to ensure signs are complementary
New LOS	PR3005. Feilding CBD New Works	0	0	0	19,400	19,400	0	0	0	
New LOS	PR3007. Himatangi Beach Res New Works	50,223	151,651	101,428	10,800	61,023	202,206	87,243	149,306	Landscape plan complete; earthworks to commence Feb 25 followed by planting from June onwards PO86554 \$7.8K Landscape design
New LOS	PR3008. Johnston Park New Works	0	162,810	162,810	0	0	217,086	156,686	0	On hold until masterplan direction confirmed. Carry forwarfd
New LOS	PR3010. Kowhai Park New Work	425	62,298	61,873	0	425	83,068	83,068	83,068	Scheduled for Q3/Q4
New LOS	PR3011. Makino Precinct New Works	138,469	96,930	-41,539	0	138,469	129,236	0	129,246	Works complete
New LOS	PR3012. Mt Lees New Works	0	276,903	276,903	0	0	369,204	369,204	0	NZMCA proposal received for paid camping. Lease discussions in progress. Outcome of development will influence FC. Carry forward
New LOS	PR3013. Pohangina Valley New Works	0	11,556	11,556	0	0	15,405	15,405	15,405	Track work completed Q2. PO86803 \$5,741 raised for materials. Planning in progress with committee to spend remaining budget in August 2025. Remaining budget to be carried forward
New LOS	PR3014. Rangiwhahia Res New Works	0	5,818	5,818	0	0	5,818	5,818	0	Under investigation. May not be required
New LOS	PR3015. Rongotea Res New Works	0	6,354	6,354	0	0	8,472	8,472	8,472	To be used at skate park. Committee to confirm site meeting time/date
New LOS	PR3017. Sanson Res New Works	0	34,209	34,209	0	0	45,617	45,617	0	Need to confirm with Roothing if their project in the Sanson main street is going ahead
Renewal	PR4000. AF-KP Renewals	2,073	27,468	25,395	5,000	7,073	36,628	0	36,628	Hand rails extra + repairs to exisitng. \$2k spent on driveways. \$5k comittment boardwalk repairs through GBN from 2023/24.
New LOS	PR4024. Makino Park Playground & Skate	120,971	27,981	-92,990	59,651	180,622	37,313	0	120,971	Works complete
Renewal	PR4037. Apiti Valley Reserve Renewals	0	0	0	14,500	14,500	3,594	0	0	
New LOS	PR4038. Cheltenham Res New Works	375	20,340	19,965	0	375	27,125	0	27,125	Planting scheduled for Q4
Renewal	PR4039. Districtwide Res Renewals	25,935	26,172	237	0	25,935	34,908	34,908	34,908	Scheduled throughout the year
Renewal	PR4051. Johnston Park Renewals	0	0	0	0	0	303,318	303,318	0	On hold until masterplan direction confirmed. Carry forwarfd
Renewal	PR4053. Kimbolton Res Renewals	0	48,879	48,879	44,390	44,390	65,167	65,167	65,167	Meeting with community held early Dec; feedback to be incorporated into plan for their comment. In progress
Renewal	PR4054. Kowhai Park Renewals	0	136,629	136,629	0	0	182,169	81,710	100,459	Meeting booked with Wayne Gordon to review materials with view to revising design of footbridge to budget constraints.
Renewal	PR4055. Makino Precinct Renewals	59,517	91,584	32,067	53,323	112,840	92,900	87,624	92,900	Organised through Grant S; remaining budget to be used for Kowhai Park resealing; \$50K to be used for Kowhai Park roadway resealing; \$5.3K for Vic Park carpark works (Fulton Hogan). Project complete
Renewal	PR4056. Mt Lees Reserve Renewals	41,365	65,404	24,039	0	41,365	65,404	0	43,727	Completed
Renewal	PR4057. Pohangina Valley Renewals	15,900	30,900	15,000	0	15,900	30,900	30,900	30,900	Scheduled for Q4 after the summer season and the condition assessment
Renewal	PR4058. Rangiwhahia Reserve Renewals	0	6,840	6,840	0	0	9,124	9,124	9,124	In progress. Forecast to complete Q3/4
Renewal	PR4060. Tangimoana Reserve Renewals	0	30,897	30,897	0	0	41,200	41,200	0	Pricing carpark construction at playground as alternative project identified by meeting with Community Committee in November. Expected to be a carry forward.
Renewal	PR4061. Timona Park Renewals	0	13,149	13,149	6,650	6,650	17,531	7,189	17,531	Scheduled for Q4 after the cricket season
Renewal	PR4064. Feilding Walkways	0	7,722	7,722	0	0	10,300	10,300	10,300	Trees in decline removed in February, planting to take place April/May
	41. Regulatory	2,624	3,204	580	0	2,624	4,277	4,277	4,277	
New LOS	RG3000. Regulatory - Parking Feilding	2,624	3,204	580	0	2,624	4,277	4,277	4,277	Purchase of equipment required for parking enforcement
	61. Business Support	401,945	533,314	131,369	128,674	530,619	711,085	432,085	611,085	
Renewal										We originally budgeted \$250k for server infractrusture refresh which was not going to be enough (costs went up and early vendor quotes were point towards \$450k). We then asked for some of the capital budget to be transferred from 23/24 to 24/25 financial year. The projet kicked off, and a decision was made to move disaster recovery to the cloud, menaing that our footprint on prem could be reduced. Final vedor quote accepted was \$370k and we now have a surplus.
	IT1001. Computer Hardware Renewal	401,945	501,904	99,959	99,674	501,619	669,210	419,210	569,210	
FALSE	IT3001. IT - Capital New Jobs	0	31,410	31,410	29,000	29,000	41,875	12,875	41,875	
	62. Organisational Management	670,983	2,632,493	1,961,510	1,797,848	2,468,832	3,509,985	3,201,158	1,877,473	
New LOS	AB3000. MDC Admin Bldg New Works	20,356	13,203	-7,153	48,854	69,209	17,602	0	20,356	Works completed
Renewal	AB4000. Admin Building Renewals	223,990	2,029,086	1,805,096	1,727,959	1,951,949	2,665,440	2,705,440	1,365,440	Work scheduled to being March 2025 with 41 week programme. Carry forward will be requested for works scheduled to take place next financial year.
Renewal	AB4001. Admin Building Roof Logistics	20,135	0	-20,135	6,561	26,696	40,000	0	40,000	
Renewal	MV2000. Motor Vehicle Renewals	378,780	559,298	180,518	12,959	391,739	745,743	454,518	410,477	
Renewal	OM1001. General Renewals	15,361	15,453	92	1,516	16,877	20,600	20,600	20,600	
New LOS	OM2001. General New Assets	12,361	15,453	3,092	0	12,361	20,600	20,600	20,600	

Accounts Receivable and Rating

Outstanding Rates

Accounts Receivable (Rates)	YTD Prior Year 31/03/2024 \$000	YTD Current 31/03/2025 \$000
Current Year's Rates Outstanding (incl Penalties)	2,450	3,091
Total Rates invoiced to date (incl GST)	36,481	43,036
Outstanding rates as a % of total rates levied	6.70%	7.20%
Prior Year's Rates Outstanding	388	394
Outstanding at Beginning of Year	908	1,580
% Prior Years Arrears Outstanding	43%	25%
Rate Received in Advance	(1,220)	(1,334)
Total Rates Outstanding	1,618	2,151

Rates Arrears (\$000)						
	Arrears as at 31Dec2024	Nov2024 collections	Total paid to date	% to date collected	Arrears outstanding	% previous year
31-Mar-25	1,580	45	1178	75%	394	69.70%

Sundry Receivables (Non Rates)

Accounts Receivable (Sundry)	Current	30 day	60 day	90 day	Total
Aging (\$000)	2413	52	8	522	2995
% of Total	80.56%	1.73%	0.28%	17.42%	100.00%
Analysis					
90 day debt (incl top 10) managed by MDC (\$000)				522	100.00%
Managed by DMC (\$000)				-	0.00%

## Approved Variation to Annual Plan

These items consolidate to form the variance between Annual Plan and Revised Budget.

Annual Plan Net Surplus/(Deficit)	-2,588,652	deficit
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### Revenue Adjustments

#### Revenue with offset operational expenditure

Future Leaders Program	11,100
Sponsorship for Family Fun Day	4,000
MFE Grant Funding Received for Food Waste Roll-Out	59,000

#### Revenue with offset capital expenditure

Flood Resilience Co-Investment Funding	1,675,000
MFE Grant Funding Received for Food Waste Roll-Out	150,175
Additional NZTA subsidy	142,053
Development Agreement - Roots Street Growth	850,314

Total Revenue Adjustments	2,891,642	Revenue
---------------------------	-----------	---------

#### Expenditure with offsetting revenue (above)

MFE Grant Funding Received for Food Waste Roll-Out	59,000
Future Leaders Program	11,100
Sponsorship for Family Fun Day	4,000

Total additional expenditure with additional funding	74,100
--	--------

#### Council Approval

Carry Forwards		807,509
Trustee Honoraria AFKPT & Civic Centre	15-Aug-24	15,300

Total additional council approved expenditure	822,809
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#### Executive Approvals

MBIE Freedom Camping Transition Fund	GM	20,000
Robert Dickson Education Trust Grant	GM	1,000

Total additional Exec approved expenditure	21,000
--	--------

Revised Budget Net Surplus/(Deficit)	-614,919	deficit
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### Annual Plan Capital Budget

47,495,910

#### Capital expenditure with additional external funding

Flood Resilience Co-Investment Funding	1,675,000
MFE Grant Funding Received for Food Waste Roll-Out	150,655
Development Agreement - Roots Street Growth	850,314
NZTA Subsidised Renewals	142,053

#### Council Approval

Carry forwards	18,758,745
Roots Street West Water Treatment Plant	974,545

#### Executive Approvals

Cemetery Extension - Bring forward \$50k from Y10	50,000
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Total movements to capital budget	22,601,312
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Revised Capital Budget	70,097,222
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# Quarterly Treasury Report

As of 31 March 2025

STRICTLY PRIVATE AND CONFIDENTIAL



**BANCORP**

BANCORP TREASURY SERVICES LIMITED



# Economic Commentary (incorporates 2 April tariff announcements)

## Global

2

10 Year Government Bond Rates						
	US	NZ	Australia	UK	Germany	China
31-Dec-24	4.60%	4.51%	4.36%	4.57%	2.36%	1.67%
31-Mar-25	4.06%	4.43%	4.28%	4.64%	2.72%	1.79%
Change	-0.54%	-0.08%	-0.08%	+0.07%	+0.36%	+0.12%

The key themes for the first quarter of 2025 have been Trump/US-centric. The beginning of 2025 saw US economic data cool; notably, key indicators such as retail sales and non-farm payrolls printed below market expectations. As a result, the markets appear to be reassessing the US market's growth outlook, with markets now pricing an increased possibility of a recession (Goldman Sachs now sees a 35.0% chance versus 20.0% previously). Accordingly, the market is now pricing in 3 US Federal Reserve rate cuts throughout the remainder of 2025. Markets continue to expect that further rate cuts in Europe and Australia will occur throughout the year.

Tariffs have been the paramount economic disruptor, with a general 'risk off' sentiment across financial markets. As a result, equities posted significant losses (S&P down 11.0% and the Nasdaq down 16.0%), the USD-index fell from a high of 109.9 to currently be at 102.1. Furthermore, the US 10-year Treasury yield has fallen from 4.80% to currently be at 4.05%. Trump's 2<sup>nd</sup> April "Liberation Day" implemented reciprocal tariffs on countries around the world, starting with a baseline 10.0% tariff, of which New Zealand and Australian exports will be subject to, but there was a clear discrimination amongst some countries, such as China, who saw their tariffs increase by 34.0% to 54.0%. One sobering estimate by Bloomberg Economics implied that the 54.0% tariff rate on goods from China could lead to a 90.0% decrease in US exports by 2030.

While we have some clarity around tariff levels, this is likely only the first move in what is likely to be a long-winded trade war. It appears inevitable that other nations will respond with tariffs and countermeasures of their own. While we can't be certain of much, and there is still a lot to eventuate, the resulting economic landscape is unlikely to be favourable for global growth.

	OCR	90 day	2 year swap	3 year swap	5 year swap	7 year swap	10 year swap
31-Dec-24	4.25%	4.17%	3.38%	3.38%	3.52%	3.72%	3.93%
31-Mar-25	3.75%	3.59%	3.32%	3.39%	3.58%	3.76%	3.99%
Change	-0.50%	-0.58%	-0.06%	+0.01%	+0.06%	+0.04%	+0.06%

## New Zealand

New Zealand GDP increasing by 0.7% in the December 2024 quarter, greater than market expectations of a 0.4% increase, although over the December year GDP fell by 1.1%. The positive quarterly figure meant New Zealand emerged from its technical recession. Inflation appears to be under control as headline CPI remained at 2.2% in Q4 2024, well within the Reserve Bank's 1.0-3.0% target range. Markets continue to price further OCR cuts at each of the next two meetings and then cut one more time in the second half of 2025, with the likelihood that the RBNZ will pause the cutting cycle at either 3.00% or 3.25% and then become data-dependent.

As a trading nation, New Zealand is particularly exposed to a concerning global trade backdrop. While Trump's 10% tariff on NZ goods appears to be manageable, what will be important are the indirect impacts from key trading partners in South East Asia, such as China and Vietnam, whom now have ~50.0% tariffs on exports into the US. The expanded impacts of a trade war could potentially hinder the domestic recovery.

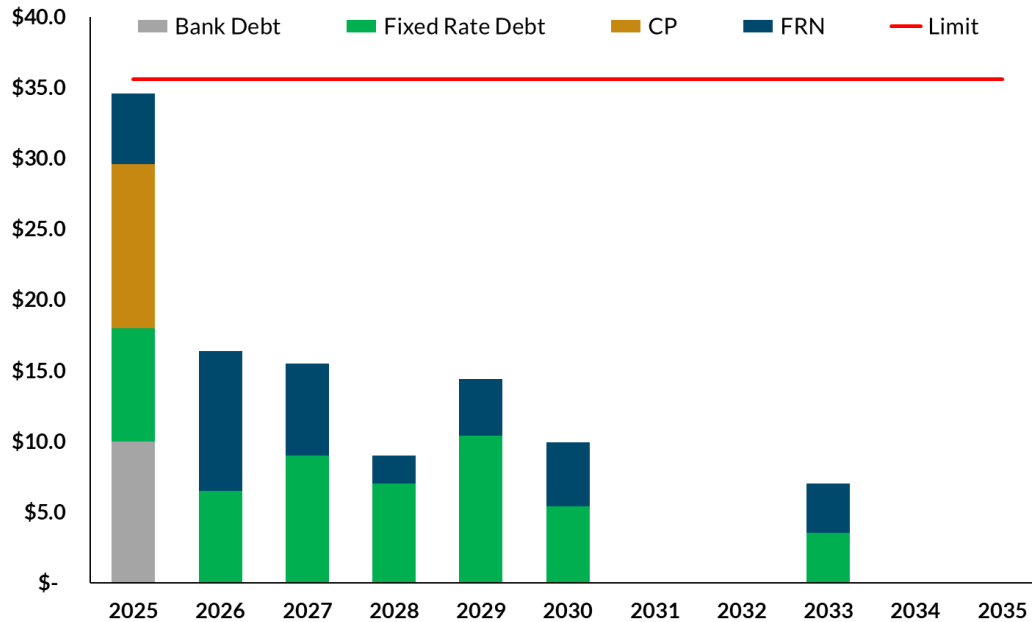
Swap rates in New Zealand have fallen sharply following the tariffs announcement in early April, with the 2, 5 and 10 year rates falling as low as 3.02%, 3.36% and 3.84% respectively. However they have since moved higher again and are currently at 3.14%, 3.56 and 4.12% respectively.



# Liquidity and Funding

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## Manawatu DC - Debt Maturity Profile



Policy Compliance	Compliant
Have all transactions been transacted in compliance with policy?	Yes
Is fixed interest rate cover within policy control limits?	Yes
Is the funding maturity profile within policy control limits?	Yes
Is liquidity within policy control limits?	Yes
Are counterparty exposures within policy control limits?	Yes

External Council Core Debt

**\$95.4m**

External Council Drawn Debt (excludes on-lending to Manawatu Community Trust)

Total LGFA Debt

**\$96.8m**

Funds Drawn from LGFA (includes on-lending to Manawatu Community Trust)

Liquidity = cash in bank, term deposits and undrawn bank facility

**\$14.52m**

Liquidity Ratio (must be >110%)

**115.00%**

Definition: (Cash Reserves + Lines of Credit + Drawn Debt)/Drawn Debt \$96.8m)

Cost of Funds as at 31 March 2025

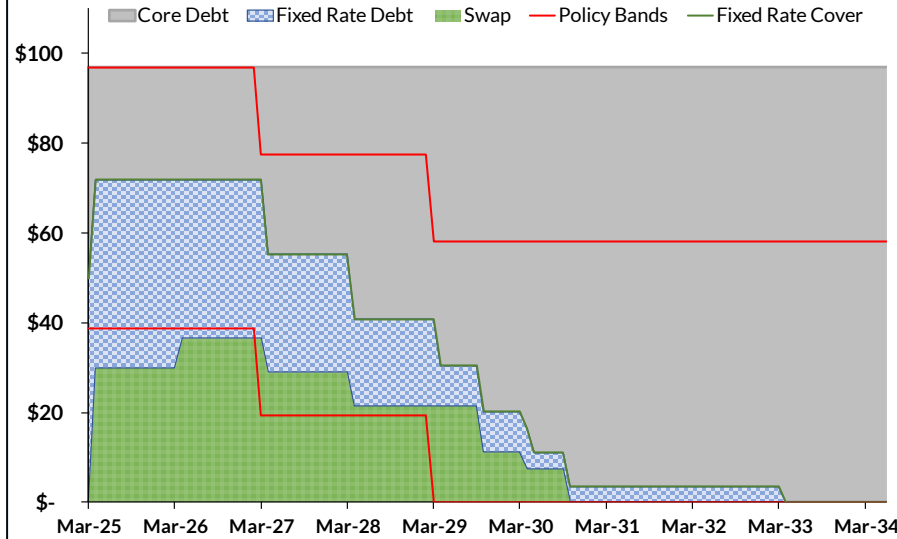
**3.77%**



# Interest Rate Risk Management

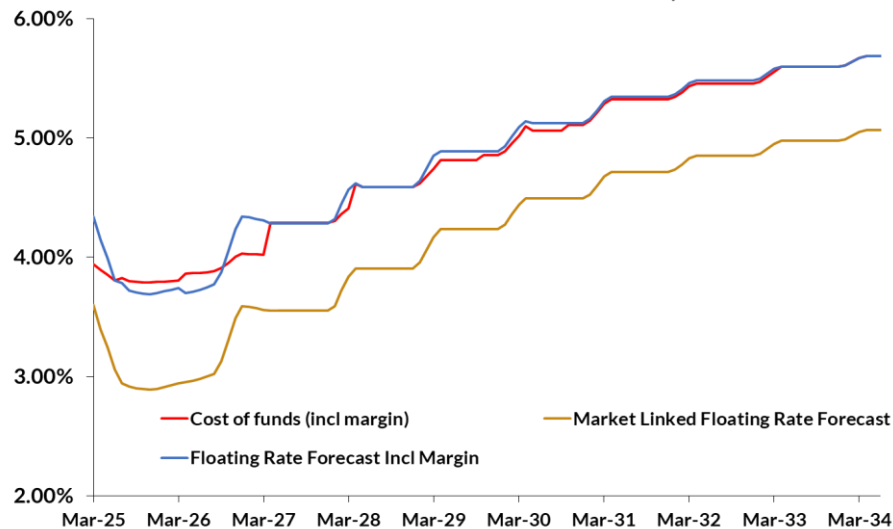
4

## Manawatu DC - Debt and Cover



<b>Current % of Debt Fixed</b>	51.4%
<b>Current % of Debt Floating</b>	48.61%
<b>Value of Fixed Rate (m)</b>	\$49.8
<b>Weighted Average Cost of Fixed Rate Instruments</b>	3.40%
<b>Value of Floating Rate (m)</b>	\$47.1
<b>Current Floating Rate</b>	3.59%
<b>Current Floating Rate (incl margin)</b>	3.96%
<b>All Up Weighted Average Cost of Funds</b>	3.77%
<b>Total Facilities In Place</b>	\$106.8
<b>Facility Headroom</b>	\$10.0

## Manawatu DC - Interest Rate Projection



## Fixed Rate Hedging Bands

	Minimum	Maximum	Policy
0 - 2 years	40%	100%	Compliant
2 - 4 years	20%	80%	Compliant
4 - 13 years	0%	60%	Compliant



# LGFA Funding Rates as at 31 March

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Listed below are the credit spreads and applicable interest rates as at 31 March for Commercial Paper ("CP"), Floating Rate Notes ("FRN") and Fixed Rate Bonds ("FRB"), at which Manawatu DC could source debt from the Local Government Funding Agency ("LGFA").

Maturity	Margin	FRN (or CP Rate)	FRB
3 month CP	0.20%	3.81%	N/A
6 month CP	0.20%	3.69%	N/A
April 2025	0.48%	4.09%	4.25%
April 2026	0.61%	4.22%	4.01%
April 2027	0.72%	4.33%	4.14%
May 2028	0.88%	4.49%	4.40%
April 2029	0.94%	4.55%	4.58%
May 2030	1.04%	4.65%	4.75%
May 2031	1.10%	4.71%	4.96%
May-2032	1.16%	4.77%	5.09%
April 2033	1.23%	4.84%	5.25%
May 2035	1.29%	4.90%	5.45%
April 2037	1.37%	4.98%	5.65%



# Funding

As at 31 March 2025, MDC had \$96.8 million of total debt (including the on-lending to MCT) , all of which is sourced from the LGFA using Commercial Paper ("CP"), Floating Rate Notes ("FRN's") and Fixed Rate Bonds ("FRB's"), details contained below.

Instrument	Maturity	Yield	Margin	Amount
LGFA CP	11-Apr-25	4.19%	N/A	\$11,583,169
LGFA FRN	15-Apr-25	4.94%	0.82%	\$5,000,000
LGFA FRB	15-Apr-25	3.47%	N/A	\$5,000,000
LGFA FRB	15-Apr-25	3.05%	N/A	\$3,000,000
LGFA FRN	15-Apr-26	5.02%	0.91%	\$4,000,000
LGFA FRB	15-Apr-26	3.89%	N/A	\$4,000,000
LGFA FRN	15-Apr-26	5.00%	0.88%	\$2,000,000
LGFA FRN	15-Apr-26	4.91%	0.79%	\$2,500,000
LGFA FRB	15-Apr-26	2.90%	N/A	\$2,500,000
LGFA FRN	15-Apr-26	4.70%	0.58%	\$1,400,000
LGFA FRB	15-Apr-27	1.11%	N/A	\$7,000,000
LGFA FRB	15-Apr-27	1.95%	N/A	\$2,000,000
LGFA FRN	15-Apr-27	4.77%	0.66%	\$3,000,000
LGFA FRN	15-Apr-27	4.77%	0.65%	\$3,500,000
LGFA FRN	15-Apr-28	5.01%	0.89%	\$2,000,000
LGFA FRB	15-Apr-28	3.12%	N/A	\$2,000,000
LGFA FRB	15-Apr-28	2.20%	N/A	\$3,000,000
LGFA FRB	15-Apr-28	2.12%	N/A	\$2,000,000
LGFA FRB	20-Apr-29	2.42%	N/A	\$1,000,000
LGFA FRB	20-Apr-29	2.41%	N/A	\$2,500,000
LGFA FRN	20-Apr-29	4.69%	0.63%	\$2,000,000
LGFA FRN	20-Apr-29	4.92%	0.86%	\$2,000,000
LGFA FRB	20-Apr-29	5.45%	N/A	\$5,500,000
LGFA FRB	20-Apr-29	4.77%	N/A	\$1,400,000
LGFA FRN	15-Apr-30	4.81%	0.69%	\$4,500,000
LGFA FRB	15-May-30	5.51%	N/A	\$5,400,000
LGFA FRN	14-Apr-33	5.05%	0.94%	\$3,500,000
LGFA FRB	14-Apr-33	4.72%	N/A	\$3,500,000
				<b>\$96,783,169</b>



## Disclaimer

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## Council

Meeting of 19 June 2025

Business Unit: Community

Date Created: 28 May 2025

### Feilding and District Promotion six-month report to 31 December 2024

#### Purpose Te Aronga o te Pūrongo

To receive the six-month report to 31 December 2024 from Feilding and District Promotion Inc who are required to report against the agreed performance measurements in the priority services contract between Feilding and District Promotion Inc and Council that ends on 30 June 2025.

#### Recommendations Ngā Tūtohunga

That the Council receive the six-month report from Feilding and District Promotion Inc for the period ending 31 December 2024.

Report prepared by:  
Ross Patching  
Development Navigator

Approved for submission by:  
Lyn Daly  
General Manager - Community

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## 1 Background Ngā Kōrero o Muri

### 1.1 Current arrangements

1.1.1 In 2 June 2022 Manawatū District Council (Council) agreed to enter into a direct procurement arrangement with Feilding and District Promotion (FDP). Council's preference was for the procurement arrangement to be based on a priority services contract approach with key performance indicators (KPI's), developed by Council and the FDP Board. The KPI's were based on delivery of services for the provision of event planning and district promotion, networking support and advocacy, and information centre services. The contract term was for one year from 1 July 2022 to 30 June 2023 with an option to extend the term of contract for a further two x one-year periods dependent on Council's satisfaction with performance.

1.1.2 Over many years FDP has been impacted by Board member and staffing changes, and while FDP did not meet all of its contracted KPI's during the period of this contract, Council decided to give new board members and staff time to settle into their respective roles at each of the annual review points.

1.1.3 Now in the final year of the contracted period, this six-monthly report comments on performance against the contracted key performance indicators (KPI's) relating to events, business support and advocacy, and information centre services through to 31 December 2024.

### 1.2 Arrangements from 1 July 2025

1.2.1 At the Council meeting on 6 June 2024, Council asked that officers bring back a paper for Council to consider with options for the future delivery of events, business support and advocacy, district promotion, and information centre services these services beyond June 2025.

1.2.2 A paper was presented to Council on 05 December 2024 with options and Council agreed that:

- Council's Manawatū Community Hub Libraries team provide the customer facing information centre services (effective from March 2025); and
- an operational grant be allocated to FDP of \$500,000 plus CPI, for a 3-year period from 01 July 2025 – 30 June 2028 for the service delivery focus areas outlined in the report.

1.2.3 The service delivery focus areas included in the report that requires six-monthly reporting from 1 July 2025 – 30 June 2028 are:

Description	Activities supported by an operational grant
<b>Community Events</b>	<ul style="list-style-type: none"><li>• Support community run events through:<ul style="list-style-type: none"><li>• Advocacy: Encouragement to promote in the right places and the right mediums;</li><li>• Event Promotion: Helping to put community events on EventFinda, posters put up around town, promoting events on social media, a monthly events calendar in the Feilding &amp; Rangitīkei Herald, manage the What's On section of the feilding.co.nz website, manage the information signs at the entrances to Feilding, and any other actions to support event promotion;</li></ul></li></ul>

	<ul style="list-style-type: none"> <li>• Design: Help with design if required by community events</li> <li>• Coordinate and/or deliver a minimum of 5 events that bring the community together, support economic development, and celebrate the uniqueness of our district. Some examples include: <ul style="list-style-type: none"> <li>• Rural Day;</li> <li>• Christmas Carnival and Parade;</li> <li>• Have a Go Days;</li> <li>• Manawatū Hunt event;</li> <li>• Biennial Business Awards;</li> <li>• Kids 'N Country (in conjunction with Rural Games)</li> </ul> </li> <li>• Coordinate the Saleyard Tours (managing volunteers, etc)</li> </ul>
<b>Town Centre Activation</b>	<ul style="list-style-type: none"> <li>• As a minimum, activate the Town Centre by: <ul style="list-style-type: none"> <li>• Coordinate and/or deliver a minimum of 6 events that bring the community to the Town Centre</li> <li>• Management of the Friday Farmers Market in the Square</li> <li>• Encourage bookings in the grassed quadrant and market quadrant throughout the year and coordinate events at Manfield Park, Feilding Civic Centre, MCHL, Coach House Museum, etc to flow into the Town Centre</li> <li>• Organise regular Eat Street events</li> <li>• Coordinate shop local campaigns</li> <li>• Manage the MDC supplied street flags in the CBD</li> <li>• Encourage more buskers to play on the footpath outside businesses (with Council and the business' approval)</li> <li>• Administer removable furniture (e.g. bean bags) and games for use in the Square</li> <li>• Encourage building owners and tenants to show pride for Feilding.</li> </ul> </li> </ul>
<b>Networking Support</b>	<ul style="list-style-type: none"> <li>• As a minimum, support the local businesses in the Manawatū District by: <ul style="list-style-type: none"> <li>• Delivering a Bi-Annual Business Awards</li> <li>• Organise/coordinate monthly networking events (including Biz @5 events)</li> <li>• Coordinate shop local campaigns</li> <li>• Administer the CBD Security contract on behalf of Council</li> <li>• Lead the security camera project for Feilding</li> <li>• Help businesses navigate the services and training that CEDA and Chamber of Commerce provide</li> <li>• Help attract new businesses to the Manawatū District</li> <li>• Celebrate new businesses in the Manawatū district</li> <li>• Develop a relationship with the businesses to understand their needs, aspirations and concerns and advise Council on topics of concern.</li> </ul> </li> </ul>
<b>District Promotion</b>	<ul style="list-style-type: none"> <li>• Promote the Manawatū District through: <ul style="list-style-type: none"> <li>• Social media campaigns</li> <li>• Coordination of information about the district (what's on, where to eat, where to stay) to inform the Feilding Information Centre at Te Āhuru Mōwai</li> <li>• Develop promotional material (e.g. flyers) to advertise what to do, where to stay, where to eat, etc to stock the brochure stand at the Feilding Information Centre at Te Āhuru Mōwai</li> <li>• Managing the feilding.co.nz website, including the databases of businesses and clubs/groups in the district</li> <li>• Facilitate, encourage and maintain a "what's on" calendar of events and activities for the community to consume</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>• Create an annual advertising programme across all mediums promoting our town centre – key messages are shop local, free parking, no traffic lights, friendly service etc.</li> </ul>
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## 2 Strategic Fit Te Tautika ki te Rautaki

- 2.1 The contract to deliver and coordinate events, networking support, district promotion and information centre services relates to all six priorities of Council.

## 3 Discussion and Options Considered Ngā Matapakinga me ngā Kōwhiringa i Wānangahia

- 3.1 Council officers are appreciative of the efforts made by the newly formed board and manager to share information, and to work collaboratively with Council and other entities, such as Manfeild Park, the Feilding Civic Centre, CoachHouse Museum, and the Central Economic Development Agency.

- 3.2 The FDP Board and staff continue to work with the community to enhance events, promote activity within the district, and engage with the business community. The FDP team moved into their new location in the Square in February this year, and during this time transitioned the customer facing information centre services to Council's Manawatū Community Hub Libraries team to deliver.

- 3.3 Some highlights from the FDP six-monthly report are:

- **Promotion and support of community-based events**  
Between July and December 2024, FDP supported 105 community events that included the Manawatū Tattoo, Vintage car Swapmeet, Diwali Culture Festival and Riders Against Cancer.
- **FDP-created and managed Events**  
The recent introduction of FDP's Eat Street events appear to have been very popular and well received.
- **Manawatū district business network**  
FDP has focused on ensuring Council's contracted CBD security services are delivering for the CBD ratepayers and note the activity over the July – December 2024 period involved 41 actions that ranged from responding to doors or windows left unsecured at night, to reporting unsociable behaviour after hours.
- **Information Centre**  
The number of Saleyard Tours and most types of visitor enquiries reduced dramatically during the second half of the 6-month period, however website visits to FDP's *What's on* calendar continues to steadily rise.

- 3.4 Members of the FDP board and Management will be present at the Council meeting to present the results and discuss the report.

## 4 Engagement Te Whakapānga

### Significance of Decision

- 4.1 The Council's Significance and Engagement Policy is not triggered by matters discussed in this report. No stakeholder engagement is required.

### Māori and Cultural Engagement

- 4.2 There are no known cultural considerations associated with the matters addressed in this report. No specific engagement with Māori or other ethnicity groups is necessary.

### Community Engagement

- 4.3 While there is no community engagement associated with this report for Council, FDP's services involve engagement with the community and seeking feedback to understand satisfaction with the services delivered.

## 5 Operational Implications Ngā Pānga Whakahaere

- 5.1 There are no operational implications associated with this report.

## 6 Financial Implications Ngā Pānga Ahumoni

- 6.1 The total cost of the priority services contract that Council currently has with FDP is \$436,000 per annum and is within the existing budget. The current contract ends on 30 June 2025.

## 7 Statutory Requirements Ngā Here ā-Ture

- 7.1 FDP have contractual obligations to present to Council their six monthly and twelve monthly reports over the term of the contract.

## 8 Next Steps Te Kōkenga

- 8.1 FDP will present their Annual Report for the period 01 July 2024 to 30 June 2025 to a Council meeting in August 2025, which will complete their reporting obligations under this existing contract.
- 8.2 As described above, Council agreed to provide an operational grant effective from 01 July 2025 for three-years. A letter of agreement capturing the service delivery focus areas and associated reporting requirements has been developed and will be in place by the end of June.

## 9 Attachments Ngā Āpitihanga

- Feilding and District Promotion existing key performance indicators to 30 June 2025
- Feilding and District Promotion 6-month Report to 31 December 2024.

Appendix 1 FDP existing FPI's		
Focus areas	Description	KPI's
<b>Manawatū district events</b>	<p>This focus area is about FDP using its event expertise and local community knowledge, connections and networks to support a range of community events to help the community to connect and have fun, that attracts visitors to the district, and that considers economic benefits for district businesses and groups.</p> <p>To help facilitate this FDP will:</p> <ul style="list-style-type: none"> <li>• develop its networks with community groups, event organisers and local businesses to be the “go to” organisation for event <b>advice, mentoring</b> and or <b>coordination</b> <ul style="list-style-type: none"> <li>○ Xmas Parade and Carnival etc</li> </ul> </li> <li>• provide event management <b>support</b> and <b>mentoring</b> for groups who wish to develop event concepts by: <ul style="list-style-type: none"> <li>○ providing advice, event templates, advice, and access to potential funding sources</li> <li>○ access to local networks (business and community) to enhance events and other activities - especially where there may be economic or social benefits</li> </ul> </li> <li>• <b>promote</b> events to attract locals and visitors to the district on behalf of event organisers/ groups through local media and other channels <ul style="list-style-type: none"> <li>○ suggest develop &amp; maintain a “friends of Manawatu” database</li> </ul> </li> <li>• <b>create and manage</b> identified community events <ul style="list-style-type: none"> <li>○ rural day, biennial business awards, retail promotions (Easter Hunt), etc</li> </ul> </li> <li>• work with both the Feilding Farmers Market and the Saleyard Tour Committees to promote and grow these iconic activities</li> </ul>	<p>Quarterly report on general support of community-based events that also includes any highlights, trends or concerns</p> <p>Number of community-based events supported</p> <p>Within the quarterly report include highlights, trends and concerns for the Farmers Market and Saleyard Tours</p> <p>Six monthly reports on FDP created or managed events that also includes any highlights, trends, or concerns and any collaboration efforts locally</p> <p>Complete a satisfaction survey for all FDP created or managed events and include in 6-monthly report any relevant commentary</p>

<b>Manawatū district business networks</b>	<p>This focus area is about FDP developing a district business network (and database) through a variety of activities so that businesses are well informed about activities and opportunities in the district, businesses can network and innovate together and are encouraged to have a collective voice, and if needed to use FDP as a conduit for help. To this end FDP will:</p> <ul style="list-style-type: none"> <li>• establish two way communication with the business network that will involve: <ul style="list-style-type: none"> <li>○ delivery of timely, topical information to businesses at least once a month</li> <li>○ coordinate business networking opportunities at least every two months</li> <li>○ welcoming new businesses to the community</li> <li>○ face to face meetings with businesses in the community.</li> </ul> </li> <li>• visit businesses, particularly those in Feilding, to develop a relationship and to understand the needs, aspirations and concerns of businesses in our rōhe. As a result FDP should be able to: <ul style="list-style-type: none"> <li>○ describe issues facing a range of businesses in the area i.e. the business challenges facing local retailers, service providers</li> <li>○ act as a conduit for business training or support needs through to CEDA, Manawatū Chamber of Commerce, and the like.</li> <li>○ demonstrate that FDP has the confidence of the business network to advise Council on topics of concern or agreed interest* for business, and where requested to be an advocate for businesses.</li> </ul> </li> <li>• use its communication channels to gain feedback and opinion from the business network at least 6-monthly on issues they wish to see addressed by Council for the community, on agreed topics of interest*, and on how they perceive FDP adds value to them.</li> <li>• administer the Feilding CBD after-hours security service and liaise with building owners and tenants to keep them informed of issues and opportunities for security improvement</li> </ul> <p><i>*agreed topics of interest may be Council initiated topics such as the Feilding inner city redevelopment, housing strategy, or district development changes, etc where specific business community feedback would be useful. It is unlikely that there would be more than two Council topics of interest per annum but in any case these topics will be mutually agreed by FDP and Council.</i></p>	<p>Quarterly report that describes:</p> <ul style="list-style-type: none"> <li>• summary of the delivery of communication messages to the business network</li> <li>• number of business networking functions and networking opportunities held, including the coordination of workshops on behalf of others</li> <li>• the number of new or closed businesses in the district and relationships built</li> <li>• any advocacy or collaboration on behalf of (or in collaboration with) Council</li> <li>• Council operated CBD security contract highlights, trends, concerns</li> </ul>
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<b>Information Centre</b>	<p>This focus area is about FDP providing an information centre service to the district.</p> <p>The information centre will:</p> <ul style="list-style-type: none"> <li>• provide information and ticketing services to visitors to the district about domestic tourism opportunities</li> <li>• facilitate, encourage and maintain a “what’s on” calendar of events and activities for the community to consume</li> <li>• respond to community queries about activities/services etc that are available in the district</li> <li>• promote the Manawatū district as a great place to live and visit to any customer of the information centre.</li> </ul>	<p>Quarterly report on:</p> <ul style="list-style-type: none"> <li>• Average # hours FDP provided information centre services each week</li> <li>• # Event Tickets sold each month (excluding Saleyard Tours as these are already in KPI-1).</li> <li>• # Travel Bookings made each month categorised into mode of travel ie, train, bus, etcetera.</li> <li>• # of visitor enquiries resolved each month, categorised by: <ul style="list-style-type: none"> <li>○ enquiry type: activities to do, accommodation, shopping advice, services, other</li> <li>○ visitor status: resident in Manawatū district vs visitor</li> <li>○ enquiry mode: email, phone, in person, social media</li> </ul> </li> <li>• Ensure 25% of community groups, services, and activity information is checked for accuracy and updated as required, on the community network database each quarter</li> <li>• WHAT’S ON calendar of events is accurate and website traffic increases each quarter</li> </ul>
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## Appendix 2: FDP 6-month Report against KPI's to Dec 2024

### Manawatū district events

#### General Support of Community-Based Events

Between July and December 2024, FDP proudly supported **105 community events**, providing strong promotional and event management assistance. Our goal is to ensure that our community stays informed about the incredible events happening locally while supporting event organizers with the guidance and resources needed to make their events/activities successful. By providing support for these events, we encourage organizers to return year after year, helping to strengthen Feilding's vibrancy.

Community events enhance vibrancy, social well-being, and economic growth. Among the standout occasions was the **Manawatū Tattoo**, which drew attendees from across the country, including Christchurch. Another major highlight was the **Manawatū Vintage Car Swapmeet** in October, a long-running tradition that attracts visitors nationwide, the **Diwali Cultural Festival** celebrated inclusivity and well-being, fostering a sense of unity and cultural appreciation within the community. Feilding proudly welcomed **Riders Against Cancer**, an event previously hosted in Palmerston North. This year marked its first time in Feilding, and the organizers were very appreciative of the warm reception and strong support from FDP and are looking forward to returning to Feilding again next year to host their event.

By championing events like these, FDP continues to strengthen Feilding's vibrancy.

#### Community Feedback;

*Thank you for your invaluable assistance yesterday. It was definitely very helpful. Your organisation has their finger on the pulse of our Community and the many ways to tap into that pulse are not always easy to fathom! Social Media seems to be the way of the days however not everyone uses this and still look to "paper" and radio as alternatives. The Eventfinda I will do today and look at filling out the Radio form you have attached. Cheers, Honor on behalf of the Feilding High School Kapa Haka Roopu Te Rau Huia*

*Attached is the updated flyer for the Feilding Aerodrome open day. Please add to your Facebook and all other event advertising as discussed yesterday. Thanks for your help, much appreciated. Cheers Stan Hyde, President, Feilding Flying Club.*

#### FDP-Created and Managed Events

##### Manawatu Hunt (July School Holidays Activity)

A feel-good initiative designed to bring families together, encourage exploration, and support local businesses.

- **Entries:** 156
- **Prizes:** Four \$250 voucher packages
- **Participating businesses:** 25 displayed promotional posters
- **District Communities involved:** 16

**Feel-Good Story:** Jacob, a young participant with cerebral palsy, featured in a social media reel dropping off his entry form. His enthusiasm for the hunt was heartwarming and highlighted the accessibility of the initiative.

**Challenges:** Increasing participation for this fantastic FREE school holiday community event.

## **Eat Street – A New Community Event**

Introduced in September to bring vibrancy in the town centre on quieter Sundays, this initiative connects the community while supporting satellite businesses. Additionally, it provides an alternative trading platform for the many Farmers Market enquiries we receive from vendors who do not meet the market's criteria.

- **September:** 33 stalls, approx 1,500 visitors
- **November:** 42 stalls, approx 2,000 visitors
- **Future Plans:** Scheduled to run monthly, on second Sunday of month during warmer months

**Feel – Good Stories;** *This should be done more often, it was so nice to get away from everyday life and enjoy sitting in the sunshine soaking up the atmosphere and people watch.*

*Great to have something different to enjoy. Great food and entertainment.*

## **Challengers**

The event setup initially included a road closure around Manchester Square, from FMG to You Travel, which restricted access to local businesses. Some business owners expressed concerns therefore further discussions and a thorough review of the layout led to the removal of this road closure. FDP also encouraged these local businesses to take advantage of the increased foot traffic by placing large signs and outdoor furniture to attract customers and enhance their visibility.

## Rural Day

A FREE community event celebrating rural heritage and providing school holiday activities for locals and visitors from outside our region.

- **Visitors:** approx 4,000
- **School children participating in competitions:** 325
- **Businesses involved in competitions:** 48
- **Volunteers:** 29

### ***Feel-Good Stories:***

- *Many attendees praised the event for its well-run structure, community engagement, and fun atmosphere.*
- *Requests for the return of traditional rural activities like "Running of the Sheep" and dog-owner events.*
- *Gumboot activities were a standout highlight for families.*
- *My business is not one that benefits directly from Rural Day, but it does benefit indirectly from the vibrancy and good vibe created by events such as Rural Day. It boosts pride and attracts interest in Feilding from people from out of town. People make their decisions about where to set up business and where to live based on a town or city centre. Keep the event in the town centre. We are lucky to have a town square, which is perfect for such events. This Rural Day was one of the best. Well done to all involved.*

## Xmas Carnival

Manawatu biggest and best Christmas Parade and Carnival. A day for the community to enjoy and get into the festive season. It provides FREE activities as well as paid for the community to enjoy. It supports local and satellite businesses by bringing 1,000's to town.

- **Visitors:** approx 8,000
- **Number of floats that attended:** 62
- **Number of stalls registered:** 128
- **Volunteers:** 30
- **Participate again:** 85.2%

Feel Good Stories -

- *To encourage people to stay in town FDP invested in a FREE performing arts live show, one at 11am and another at 3pm.*
- *To help encourage visitors from outside the region FDP provided a FREE return bus service from Palmerston North.*
- *Great day that is so well supported. Awesome to see so many people having a great day. Thanks for organising this event.*
- *Ok day, lovely parade, unfortunately people not spending money so a long day and large costs for not much in return for many stall holders I spoke to including ourselves*

## **Farmers Market - Highlights, Trends & Challenges;**

The Feilding Farmers Market continues to maintain a steady flow of visitors and stallholders, approx **25 stall holders** and approx **1,200 visitors** each week. There are ongoing enquiries from businesses, both those that meet the market criteria and those that do not. A notable challenge in the 2023–2024 reporting year was accommodating the numerous enquiries from mobile businesses, such as food trucks and non-authentic product vendors. The introduction of Eat Street has successfully provided a dedicated platform for these businesses.

In addition to welcoming new and returning stallholders each season, FDP continues to add vibrancy to the market through larger events on Fridays' such as Rural Day, the special Christmas Farmers Market, various school holiday activities on the grass quadrant area and embracing national days like Daffodil Day and Gumboot Day

### **Challenges;**

The growth of the Farmers Market remains a topic of discussion—what does growth look like, and how can it be achieved? Under its current framework, the Feilding Farmers Market maintains a commitment to authenticity, allowing for a 30% tolerance rate for non-authentic products. While this approach has its benefits, it also presents challenges in expanding the market offerings.

Holding the market on Fridays poses another consideration. While some households with two working adults find it difficult to attend, the event continues to enrich Feilding's Friday atmosphere, reinforcing the long-standing promotional tagline, "Farmer Fridays."

FDP remains committed to ongoing research, gathering insights from stallholders, existing customers, and potential visitors to better understand these challenges and identify opportunities for continued success and growth.

## **Saleyard Tours – Highlights, Trends & Concerns**

Our Sale Yard tours remain one of Feilding's standout attractions, offering a unique experience found nowhere else. This distinctive feature sets Feilding apart from neighboring towns and continues to draw interest from international visitors, students, Massey University groups, and Probus clubs, among others. From July to December, the tours welcomed 294 visitors.

### **Challenges**

One key challenge ahead is ensuring the succession of our incredible team of enthusiastic and knowledgeable tour guides, whose expertise and passion make these tours truly special.

## **Manawatū district business networks**

### **Summary of Communication Messages to the Business Network**

During this period, FDP maintained consistent communication with the business community through direct correspondence and event promotions. Regular Biz@5, workshop invitations, and targeted messaging ensured businesses remained informed and engaged.

### **Business Networking Functions & Opportunities**

FDP successfully organized at least one networking event per month, sometimes two. Events ranged from Biz@5 catch-ups to specialized workshops and fundraising efforts

- **July:** Laren Parsons Free Business Event (120 attendees) – focused on resilience in downturns.
- **August:** CCTV Fundraising Comedy Night (400 attendees), approx \$28,000 raised. Incredibly support and a great night out.
- **September:** Town Centre Refresh Workshop in collaboration with MDC (14 retail/hospitality businesses).
- **September:** Biz@5 at Manfeild during the National Dog Show (65 attendees).
- **October:** Biz@5 at Visque, celebrating their new premises (30 attendees).
- **November:** FDP AGM (25 attendees).
- **December:** Biz@5 Christmas Function, a celebration of the year's achievements (80 attendees).

Additionally, FDP hosted **Lunch n Learn sessions** in partnership with the **Manawatu Chamber**, as well as **CEDA Business Workshops**, supporting business education and development.

## New Businesses / Owners

Between July and December 2024, FDP proudly welcomed **nine** new businesses and **six** new business owners to the Feilding community. Every newcomer receives an introduction through a visit or phone call, a listing in our monthly Ontrack newsletter, and a welcome pack filled with helpful resources. They are also encouraged to join our database to stay informed about local events, opportunities, and community updates.

**New Businesses;** Wild & Tame, Vape Store, Leap Fitness, Smilestudio, Groovy Scoops, Jacob's Electrical, Romney Lane Homestead, Black Rook Creations, The Farmers Son.

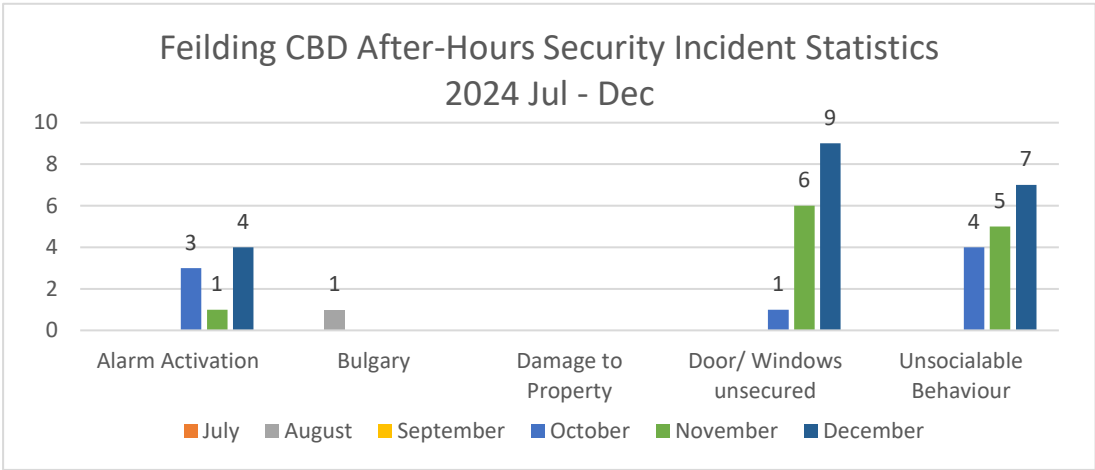
**Businesses with New Owners;** Liquorland Feilding, Two Locals, Rapid Response Dental, Brooklyne Motel Sanson, Paris Hair Dressing, At 2.50

## Advocacy & Collaboration with Council

FDP played a critical role in bringing the businesses together so their voices could be heard about the **Town Centre Refresh Project**, being conducted by MDC. FDP also submitted a submission to council encouraging the adoption of 180-minute time limited car parking.

## Council-Operated CBD Security Contract

During this term, concerns were raised regarding the lack of data being received from the nightly guards. In response, FDP engaged with First Security to gain a clearer understanding of the issue. After several meetings and discussions, it became evident that staffing challenges were affecting reporting consistency. These issues now appear to be resolved, and activity is being reported as expected. See below for details.



# Information Centre

Quarterly reporting:	Quarter 1									Quarter 2								
KPI 7	KPI 7									KPI 7								
<ul style="list-style-type: none"><li>Average # hours FDP provided information centre services each week</li></ul>	We open from 9am to 4.30pm Monday to Friday, but close for 1 hour on Tuesdays for a staff meeting. 36.5 hours each week.									We open from 9am to 4.30pm Monday to Friday, but close for 1 hour on Tuesdays for a staff meeting. 36.5 hours each week.								
	JULY			AUGUST			SEPTEMBER			OCTOBER			NOVEMBER			DECEMBER		
<ul style="list-style-type: none"><li># Event Tickets sold each month (excluding Saleyard Tours as these are already in KPI-1).</li></ul>	130			87			42			19			4					
	BUS	TR AIN	FER RY	BUS	TR AIN	FER RY	BUS	TR AIN	FER RY	BUS	TR AIN	FER RY	BUS	TR AIN	FER RY	BUS	TR AIN	FER RY
<ul style="list-style-type: none"><li># Travel Bookings made each month categorised into mode of travel ie, train, bus, etcetera.</li></ul>	24	1	1	16	1		16		1	18	0	1	19	1	0	19	0	0
<ul style="list-style-type: none"><li># of visitor enquiries resolved each month, categorised by:</li></ul>																		
<ul style="list-style-type: none"><li>enquiry type: activities to do, accommodation, shopping advice, services, other</li></ul>	Gen eral	FD P	Dir ect	Eve nts	Tra vel	Bro ch	Activ ities	Acc om	Me rch	Gen eral	FD P	Dir ect	Eve nts	Tra vel	Bro ch	Activ ities	Acc om	Me rch
	932	58	137	447	188	172	114	7	6	741	29	20	257	153	146	63	3	7
<ul style="list-style-type: none"><li>visitor status: resident in Manawatū district vs visitor</li></ul>	Local:			National:			International:			Local:			National:			International:		
	1806			206			21			1350			138			15		
<ul style="list-style-type: none"><li>enquiry mode: email, phone, in person, social media</li></ul>	In Person			Phone		Email		Social media		In Person			Phone		Email		Social media	
	1014			603		419		16		670			321		531			
<ul style="list-style-type: none"><li>Ensure 25% of community groups, services, and activity information is checked for accuracy and updated as</li></ul>										30 - every month x10 community groups are selected to go in the monthly Community Connections Page of the Feilding Herald Newspaper - update/check details as we go.								

required, on the community network database each quarter				
<ul style="list-style-type: none"> <li>WHAT'S ON calendar of events is accurate and website traffic increases each quarter</li> </ul>	<b>Website</b>	<b>WHAT'S ON</b>	<b>Website</b>	<b>WHAT'S ON</b>
	<b>Last Quarter: 32379 .</b> <b>This Quarter: 32805 .</b> <b>Increase: 426</b>	<b>Minimum 40 events per month in Community Calendar published in Feilding Herald + Social Media + Townwide Posters &amp; Signage</b>	<b>Last Quarter: 32805</b> <b>This Quarter: 40589</b> <b>Increase:7784</b>	<b>Minimum 40 activites/events per month in Community Calendar published in Feilding Herald + Social Media + Townwide Posters &amp; Signage</b>
	Supported 47 local events & activities		Supported 58 local events & activities	

## Council

Meeting of 19 June 2025

Business Unit: Community

Date Created: 28 May 2025

## Central Economic Development Agency Final Statement of Intent 2025 - 2026

### Purpose Te Aronga o te Pūrongo

To present the Central Economic Development Agency (CEDA) final Statement of Intent for 2025 to 2026.

### Recommendations Ngā Tūtohinga

That Council agrees with the final Statement of Intent 2024 to 2025 submitted by the Central Economic Development Agency (Attachment 1).

Report prepared by:

Maree Pritchard

Community Operations Advisor

Approved for submission by:

Lyn Daly

General Manager - Community

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## 1 Background Ngā Kōrero o Muri

- 1.1 CEDA provided a draft of its Statement of Intent (SOI) for 2025 - 2026. This was considered by Council on 17 April 2025 and its proposed direction and content was supported. No significant changes to the draft SOI were sought by Council, as the shareholding partner.
- 1.2 During presentation of the draft SOI on 9 April 2025 to Palmerston North City Council, there was a question regarding CEDA's ability to include a monitoring indicator regarding carbon intensity (tonnes of CO2 equivalent per \$1M GDP). This monitoring indicator has been included in the final SOI, but due to differences in data quality for carbon emissions for PNCC and MDC, it will need to be reported separately for both councils, as opposed to one combined indicator.
- 1.3 Manawatū District Council indicated that measuring carbon emissions is not a driver for them at present.
- 1.4 The carbon intensity indicator and some adding additional partner organisations (Horizons Regional Council, Federated Farmers and NZ Defence) are the only changes made from the Draft SOI.

## 2 Strategic Fit Te Tautika ki te Rautaki

- 2.1 This is a legislative / operational item and aligns with the priorities of Council as 'A place to belong and grow' and 'A prosperous resilient economy'.

## 3 Discussion and Options Considered Ngā Matapakinga me ngā Kōwhiringa i Wānangahia

- 3.1 The Local Government Act requires that the final version of SOIs adopted by the Boards of council-controlled organisations be delivered to the shareholder by 30 June 2025. CEDA has met that requirement.
- 3.2 CEDA will be in attendance at the meeting to answer any questions on the final SOI.

## 4 Risk Assessment Te Arotake Tūraru

- 4.1 Not Applicable, an administrative item.

## 5 Engagement Te Whakapānga

### Significance of Decision

- 5.1 The Council's Significance and Engagement Policy is not triggered by matters discussed in this report. No stakeholder engagement is required.

### Māori and Cultural Engagement

- 5.2 There are no known cultural considerations associated with the matters addressed in this report. No specific engagement with Māori or other ethnicity groups is necessary.

## Community Engagement

- 5.3 There are no consultation requirements as a result of this report. CEDA have been consulted in the development of the Statement of Expectations and the draft Statement of Intent was discussed together.

## 6 Operational Implications Ngā Pānga Whakahaere

- 6.1 CEDA uses the Statement of Expectations as a key input into the development of its Statement of Intent. Both Councils have had the opportunity to comment on the draft Statement of Intent.

## 7 Financial Implications Ngā Pānga Ahumoni

- 7.1 There are no financial implications as a result of this report. MDC and PNCC have both made financial provision for the service contract with CEDA.

## 8 Statutory Requirements Ngā Here ā-Ture

- 8.1 The Local Government Act 2002 Schedule 8 Part 1 requires that:

### **3. Final statement of intent**

‘The board must deliver the completed statement of intent to the shareholders before the commencement of the financial year to which it retains.’

## 9 Next Steps Te Kokenga

- 9.1 The SOI will be published on the websites of Council and CEDA.

## 10 Attachments Ngā Āpitihanga

- CEDA final Statement of Intent 2025 - 2026

# Te Tauākī Takune Statement of Intent

**2025–26**

1 June 2025

# Te Tauākī Takune

## Statement of Intent

### 2025–26

#### Company Directory

**Central Economic Development Agency Limited**

Level 1, 5 Broadway Avenue  
Palmerston North 4410  
  
Phone: 06 350 1830  
  
Website: CEDA.nz

**Chief Executive**

Jeremy Shearman

**Directors**

Robyn O’Fee (Bobbie) (Chairperson)  
Kathleen Brosnahan (Katie)  
Margharita Mare (Margy)  
David Norman  
Robbie Pickford

**Registered Office**

Morrison Creed Advisory  
236 Broadway Avenue  
Palmerston North 4410

**Bankers**

Westpac New Zealand Limited

**Auditors**

Grant Thornton Audit New Zealand Limited (on behalf of the Office of the Auditor General)

**Legal Status**

Central Economic Development Agency Limited (“CEDA”) was incorporated in New Zealand on 15 October 2015 under the Companies Act 1993 (NZBN 9429042001096). As the shareholders of CEDA are Palmerston North City Council (50%) and Manawātū District Council (50%) CEDA is a Council Controlled Organisation as defined in section 6 of the Local Government Act 2002.

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# He matawhānui tiritahi, he rautaki tiritahi mā te katoa

## Foreword

Tēnā koutou katoa

We are pleased to present our Statement of Intent for 2025-26.

The Manawātū region continues to be innovative and resilient in the ever-changing economic landscape. Looking ahead, it is anticipated that we are in for another year or so of resetting the economic thermostat, which Manawātū is well positioned to do with our diversity of sectors and our long-term pillar projects holding us relatively firm.

Our 2025-26 Statement of Intent focuses on priority projects including the development of our regional visitor sector, while also being ready to identify any emerging and future economic opportunities. As the region's economic development agency, CEDA's key areas of work continue in attracting new businesses to the region, showcasing Manawātū to attract more talent, investment, and visitors, and supporting and growing existing businesses. Our key priorities for the year ahead remain, taking a long-term view to growing the region and ensuring a thriving economic future. These projects include Te Utanganui – the Central New Zealand Distribution Hub, implementing the Manawātū Regional Food Strategy, progressing the Manawātū Destination Management Plan and inward investment in the Feilding and Palmerston North central business districts.

Te Utanganui is a key pillar project from an economic development perspective and is one that will see medium and long term economic, social and environmental benefits for the region and Aotearoa for decades to come. A recent strategy refresh has realigned Te Utanganui as the leader for the national distribution and logistics sector. The progress of key strategic infrastructure projects including the planned Regional Freight Hub at Bunnythorpe and progress of the Manawātū Regional Freight Ring Road remain a focus. This enabling infrastructure, complementary to the existing infrastructure, will unlock central government investment and attract more business and investment into the region.

The Manawātū Regional Food Strategy is now well embedded, and we will continue to work with industry, iwi, and key partners in a project-based implementation approach aligned to the key theme of sustainable nutrition. The Strategy is focused on three core themes, five workstreams, and a roadmap of 13 key priorities that provides direction for our sector work in this important space.

Implementation of the Manawātū Destination Management Plan continues as we look to grow and broaden the experiences visitors to the region can access. The Plan cuts across a number of focus areas and largely informs our work as the regional tourism organisation, including

product development, industry capability, and access to trade markets.

CEDA remains committed to growing the profile of our region and raising awareness of our stories and strengths to key audiences and stakeholders. This includes targeted marketing campaigns, curated content pieces, targeted PR and media, and the development and enhancement of regional collateral including the regional website.

We continue to work on collaboration and development of our partnerships, and we'd like to acknowledge the support we have from key regional partners including Manawātū District and Palmerston North City Councils Rangitāne o Manawātū, Ngāti Kauwhata, and Ngāti Raukawa, The Factory, Sprout Agritech, Manawātū Business Chamber, and Feilding and District Promotion. We'd also like to acknowledge Massey University, UCOL, and IPU along with Horizons Regional Council and Accelerate35 who all share our passion for and commitment to the region. It is through these partnerships that we can work to foster innovation, attract investment and talent, facilitate business growth, and bring people and visitors to Manawātū.

Having connection with entities such as Air New Zealand, KiwiRail, Waka Kotahi, Tourism New Zealand, Regional Tourism New Zealand, and the Ministry of Business, Innovation and Employment enables CEDA to take a

## FOREWORD

national view across our work and in particular allows us to advocate for key projects and influence national policy settings and thinking.

We are excited to continue to deliver to for the region over the next 12 months across our broad portfolio and remain confident that our work will position Manawatū well for not only our regional economy, but for the New Zealand economy now and into the future.

Once again thank you to our shareholders, the CEDA board and team, iwi and mana whenua, partners, and stakeholders for your continued support and shared passion for the region's vision. CEDA is thankful for your input and guidance as we champion the region, its people and businesses, as they continue to feed our economic performance.

Ngā mihi nui ki a koutou katoua,



Bobbie O'Fee  
**Heamana** Chairperson



## Purpose of the Statement of Intent

This Statement of Intent is presented by Central Economic Development Agency Limited (CEDA) in accordance with the requirements of Section 64(1) of the Local Government Act 2002 (LGA 2002).

In accordance with the Local Government Act 2002, this annual Statement of Intent publicly states the activities and intentions of CEDA for the next three years, and the objectives to which those activities will contribute.

This Statement of Intent takes the shareholder Statement of Expectations comments into consideration and includes performance measures and targets as the basis of organisational accountability, through the Statement of Service Performance, and financial forecasting.

## Monitoring Indicators

In addition to CEDAs performance measures, the shareholders have identified a further set of monitoring indicators. These indicators reflect outcomes at the regional level which are impacted by a range of factors outside of our control, for example: exchange rates, natural disasters, government policy. As the region's economic development agency, we have a role in monitoring and influencing these indicators where we can, however we do not measure the performance of our organisation against them. CEDAs shareholder councils have the responsibility to report on these indicators.

As per the 2024-2027 Statement of Expectations from the shareholders have identified the following additional monitoring indicators:

- Job growth
- Increase in median household income

These are represented by the following economic data collated by Palmerston North City Council, and will be reported in CEDA's Annual Report:

- Change in total number of jobs
- Change in median salaries and wages
- Change in total earnings (salaries, wages and self-employed income)

Two further indicators as detailed in the Statement of Expectations are reported through CEDA's Statement of Service Performance each year.

- Number of investment leads and deals secured
- Strength of the relationship with strategic partners (reported biennially)

Other indicators that we will report on in CEDA's Annual Report include:

- Change in total GDP
- GDP per capita
- Electronic card spending by visitors in Manawatū region
- Number of guest nights in Manawatū region
- Carbon intensity (CO2 per GDP)

# Ki te kahore he whakakitenga, ka ngaro te iwi

## Our Vision

### **Ko Manawatū te rohe tino ahu whakamua o Aotearoa**

New Zealand's most progressive region

Our vision is purposely bold, and it encompasses the aspirations of both our shareholder Councils. It requires our region to be ambitious, proactive, and future focused, and to be adaptable to the fast-moving economic landscape we face. We believe that Manawatū has strong leadership and the ingredients to position itself on the national stage – a vibrant and innovative region that will be first choice for investment, business, talent and visitors.

Our three big goals that show we are on our way to achieving this vision are:



Manawatū is renowned for its exceptional lifestyle, competitive advantages, and is a magnet for investment, business, talent and visitors



Manawatū is a world leading agrihub



Manawatū is a leading distribution hub, and leverages off its role in central New Zealand

To achieve this vision CEDA must work in partnership with our shareholders, central government, Māori and mana whenua, industry, and other regional stakeholders – He waka eke noa, it cannot be achieved alone.

# Ā Mātou Whāinga Rautaki

## Our Strategic Objectives

### Achieving our vision

CEDA works across the three pillars of economic development; Business, People, and Place, and our success is underpinned and enabled by the strength of our relationships with our regional and national partners.

Our core objectives, programmes and activities are aligned across these pillars, and are designed to create the environment, stimulus, outcomes, and impact that will power our economic prosperity and achieve our vision for Palmerston North city and Manawātū district.

These strategic objectives guide the development of our short and medium-term programmes of work as articulated through our Statement of Intent.

When considering how to prioritise our efforts, based on our current resources, and guided by our intervention logic and the strategic priorities from our shareholder councils, we focus on programmes and activities that offer the greatest opportunities for economic prosperity.

These are identified through research, monitored, and reviewed using the latest data, and viewed through a regional, national, and international lens.





# Mahia te mahi hei painga mō te iwi What We Do




# Mā whero, mā pango ka oti ai te mahi

## Our Intervention Logic

CEDA operates within a simplified intervention logic that shows the connection between the programmes of work and activities undertaken, the strategic objectives for the region, and strategic priorities of our shareholder

councils. This is supported by key performance indicators in the Statement of Service Performance table, project deliverables, and through the measurement of stakeholder and client satisfaction. Together these form the basis

of CEDA's accountability and performance reporting. Long-term regional outcomes are also monitored through regional monitoring indicators measured by CEDA's shareholders.

VISION <b>Manawatū 2030; Ko te rohe tino ahu whakamua o Aotearoa</b> New Zealand's most progressive region			
GOALS	 Manawatū is renowned for its exceptional lifestyle, competitive advantages, and is a magnet for investment, business, talent and visitors	 Manawatū is a world leading agrihub	 Manawatū is a leading distribution hub, and leverages off its role in central New Zealand
	Business	People	Place
STRATEGIC OBJECTIVES	Attract, retain, and develop, business in the region	Attract, retain, and develop talent in the region	Profile the region to attract people, business, and investment
STRATEGIC PRIORITIES	Te Utanganui Central New Zealand Distribution Hub • Manawatū Regional Food Strategy • Manawatū Destination Management Plan • Central Business District Investment		
INITIATIVES LINKED TO STRATEGIC OBJECTIVES AND PRIORITIES	<ul style="list-style-type: none"> <li>• Implementation or identification of initiatives and opportunities to support investment to the region</li> <li>• Initiatives to support development of priority sectors</li> <li>• Business engagement to support growth retention and expansion</li> <li>• Support of startups and innovation through partnerships</li> </ul>	<ul style="list-style-type: none"> <li>• Initiatives to support the attraction of talent to the region or retention of talent in the region</li> <li>• Supporting industry to attract and retain talent</li> <li>• Initiatives that support youth into employment or employment pathways</li> </ul>	<ul style="list-style-type: none"> <li>• Strengthening the regions narrative and unified positioning through the regional identity</li> <li>• Online initiatives that support attraction of investment, people and business to the region</li> <li>• Growing awareness of and information on the region's strengths and opportunities, including economic trends and data</li> </ul>
Partnerships			
Effective Partnerships with councils, government, Māori, and business support groups are the key to successfully delivering outcomes			
STRATEGIC OBJECTIVE		INITIATIVES	
Lead inclusive and sustainable economic development for the region		Initiatives that grow and foster relationships with mana whenua and support Māori sector development. Partnerships with shareholders, key partners and central government to enable shared regional outcomes	

# Business

## He mahi kai te taonga

Attract, retain, and develop business and investment in the region

Driving business development and expansion while attracting investment to the region is at the core of economic development. This is at the forefront of CEDA's key outcomes for Manawatū. CEDA's work focuses on our

sectors of strength including food, transport and logistics, and the visitor sector, profiling the region, developing a targeted pipeline, and removing barriers to investment.

## Mahia te mahi

Support the development and growth of business and sectors of strength in the region including inward investment

### Identification and development of investment opportunities with regional partners to support attraction of investment to the region

#### Te Utanganui, the Central New Zealand Distribution Hub

The appointment of a dedicated Te Utanganui Programme Director has lifted the profile of this key pillar project. The next steps for CEDA are to firm up commercial options inside the key projects including the Manawatū Regional Freight Ring Road and the planned Regional Freight Hub. We will be using the recently updated strategy and investment collateral to progress with targeting further inward investment in both land and the development of facilities inside Te Utanganui.

We will continue to advocate and profile the project at a local and national level, demonstrating best practice in the cluster development. A key document for outlining the economic impact and benefits for the wider Te Utanganui project will be a key asset as we move forward with direct advocacy to central government, including continuing to seek government support in both policy setting and accessing funding for Te Utanganui.

#### Manawatū Regional Food Strategy

creating a secure and resilient food system that enhances community wellbeing, empowers producers, and fosters sustainability. By leveraging our scientific expertise and agricultural innovation, Manawatū aims to play a crucial role in New Zealand's evolving food narrative through Sustainable Nutrition.

CEDA will support sector-driven opportunities and facilitate inward investment to implement the strategy, helping to grow this vital sector for the region.

#### Central Business District Investment

With a new focus on both the Feilding town centre and Palmerston North city centre, initial activity has been in relation to hotels, serviced accommodation, office space and retail opportunities. We will work with our shareholder Councils to define and scope CEDAs focus in this space to support the targeting of our work to the areas that will derive the greatest benefit for the city and town, supported through our relationships with real estate agencies and commercial property developers.

#### Other Inward Investment Opportunities

CEDA will continue to lead the positioning of Manawatū as a strategic investment location. This will include opportunities identified in the Manawatū Destination Management plan such as Te Āpiti – Manawatū Gorge and commercial accommodation developments, including our work to further the opportunities in green energy and hyperdata centres. We will remain agile to other opportunities that are identified through our stakeholder relationships, particularly where it relates to our regions sectors of strength.

## Development of priority sectors through targeted business development, retention initiatives, and innovation partnerships

### Sector Development

Our approach to sector development is focused around delivering impact through our strategic pillar projects: Te Utanganui, the Manawātū Regional Food Strategy, and the Manawātū Destination Management Plan. These projects represent the foundation of our efforts to drive sustainable economic growth, enhance regional resilience, and unlock the full potential of the Manawātū region.

Initiatives aligned to the identified workstreams of 'Land Diversification' and 'Productivity' will be our primary focus in relation to the Manawātū Regional Food Strategy. Our visitor sector work continues to focus on developing high standards in our operators with a push towards establishing our positioning in the international visitor market whilst continuing to grow our domestic market.

Our broader sector development work will be aligned with leveraging the region's sectors of strength and pursuing high-value opportunities with scale. This targeted approach ensures we focus our efforts on areas with the greatest potential for long-term growth, innovation, and economic contribution.

Targeted and regular engagements with key businesses, sector organisations and visitor sector operators will be a critical component of the delivery of this work.

### Business Development

We will continue to focus on engagements with businesses across sectors of strength and by connecting with key business leaders and stakeholders. These engagements will ensure we have access to the latest insights into business sentiment, regional opportunities through connections and trends, and are able to proactively respond to and support business expansion and investment opportunities.

Business growth support will focus on capability fundamentals through workshops targeting businesses with growth/productivity potential and/or export potential. This will include connections to relevant support services, referrals, including to the Regional Business Partner Programme, Business Mentors and other support tools.

### Supporting innovation and start-ups in the region

Driving innovation is essential to strengthening our region's competitive edge while generating jobs and attracting investment. CEDA achieves these goals by partnering with organisations like The Factory and Sprout Agritech.

The Factory is the champion for bold start-ups. Their incubator programs aim to support entrepreneurs who are creating high-growth start-ups that are out to make a difference in this world. CEDA contributes to the partnership by way of funding and mentoring support to help facilitate and grow the next generation of innovators and entrepreneurs.

Sprout is New Zealand's leading agritech and foodtech accelerator and investor based in the Manawatu. As the Economic Development partner of Sprout, CEDA provides funding and support, and works with Sprout to drive value and successful outcomes for the programme and highlight the capability we have within the region.



## **Ka rere a Tama-nui-te-rā, Ka mārama te rangi**

Attract, retain, and develop talent in the region

Through our data and research, we know that the biggest barrier to business growth in the region is the ability to attract the right people for the job. Developing a robust pipeline is crucial. This includes supporting industries, attracting skilled professionals, and investing in the

training and development of existing employees. Coupled with a clear understanding of the future needs of our sectors and businesses, this approach will empower the region to grow and thrive.

## Mauri tū, Mauri ora

Develop the talent pipeline to grow a skilled workforce and better utilise the existing labour market

### Support the development of the regions attraction and retention of talent and skills

#### Pathways to employment and future proofing the talent pipeline

CEDA will continue to provide opportunities for connecting rangatahi (youth) and job seekers with businesses through programs like Accelerate Academy, and the Young Enterprise Scheme. By working closely with secondary schools, career advisors, and trade, we can support students to be inspired and equipped to transition into local employment opportunities.

To future-proof our workforce, CEDA integrates talent and skills programmes with wider regional strategies, including Te Utanganui, the Manawatū Destination Management Plan, and the Manawatū Regional Food Strategy. By taking a sector-focused approach, we align talent attraction and retention efforts with regional strengths, ensuring our work contributes to Manawatū's long-term prosperity.

Connecting and sharing regional insights with central government agencies enables emerging needs to be highlighted at a national level.

#### Talent and Workplace Development

CEDA is committed to equipping businesses with the tools and insights they need to grow. Through initiatives like the Employer and Workplace Hub on CEDA.nz, we help employers attract, onboard, and retain talent while supporting the growth and development of existing teams. These efforts are underpinned by a focus on future-proofing workforce needs across our key sectors.

We continue to strengthen relationships with tertiary education providers and align workforce training with the needs of significant regional projects like Te Utanganui, to address future skills requirements, and support Manawatū's workforce in meeting the demands of tomorrow, as well as today. Through collaborative initiatives, storytelling, and strategic partnerships, CEDA works to grow, retain, and develop a skilled workforce – helping businesses thrive.

#### Regional Identity to support recruitment of talent

A strong regional identity is central to attracting talent. In partnership with our key sectors, we will continue to promote the region's unique strengths to attract skilled professionals to live and work in the region.

To ensure consistency in our regional approach, we will support local businesses with curated content, targeted resources, and tools to support their recruitment efforts. Through platforms like ManawatuNZ.co.nz, we will help businesses showcase the lifestyle, businesses and career opportunities that make our region special.

## Toitū te whenua whatungarongaro te tangata

Profile the region to attract people,  
business and investment

CEDA profiles the region by showcasing its strengths, people and places through a shared regional identity, targeted storytelling, and strategic partnerships across the economic pillars of People, Place and Business. This approach aligns with our core areas of work and reinforces the interconnectedness of regional growth.

When you create a region that people want to visit, you have created a place where people will choose to live. If you have created a place where people want to live and work, then you have created a region where businesses will want to invest, and if you have created a region where businesses want to invest, then you have a place that people will want to visit.

## PLACE

# Te Mauri o Manawatū

Profile Manawatū locally, nationally, and globally

## Lead and develop the stories of Manawatū, strengthening our narrative and unified positioning, incorporating the cultural heritage of mana whenua

### Regional Identity

CEDA's focus on elevating the Manawatū region as a top destination for investment, business, talent, and visitors continues to be a strong priority, and integrated across our key areas of work. By crafting compelling narratives and forming strategic media partnerships, we will raise the region's profile both locally and globally.

This work will integrate seamlessly with CEDA's broader strategic initiatives, including inward investment, destination management, talent attraction and retention, and business growth. By leveraging strategic channels and working in close collaboration with regional stakeholders and partners, CEDA will work to amplify the profile of Manawatū and highlight its unique strengths.

With a sharp focus on managing the region's messaging, tone, imagery, and campaigns, our work ensures that every interaction – whether through digital platforms, marketing materials, or storytelling – reflects Manawatū's distinctiveness and competitive edge. Together, we will build momentum and awareness, positioning Manawatū as a highly attractive proposition for investment, business, and talent, and driving sustained growth for the region.

## Featuring the region through media and stories

By strategically engaging with local, national, and international media, CEDA will ensure Manawatū's presence is consistently featured across both traditional and digital platforms. We will leverage and expand our media relationships, proactively pitching compelling stories and features to attract investment, business, talent, and visitors.

A key priority will be showcasing the region through authentic narratives that highlight the people, businesses, and unique opportunities of Manawatū. We will continue to develop, source, and share these stories across media outlets and with our wider stakeholder network, ensuring a cohesive and compelling narrative that captures the essence of our region.

The *ManawatuNZ.co.nz* regional website and Resource Hub will be central to this effort, providing fresh, engaging content, imagery, and stories that empower our partners, stakeholders, and media to consistently promote the region's strengths, identity, and potential.

As the Regional Tourism Organisation for Palmerston North and Manawatū, CEDA will also collaborate with key national and international partners – including Tourism New Zealand, Air New Zealand, and Tourism Industry Aotearoa – to maximize visibility and create targeted opportunities for investment and business profiling. Through these strategic media and industry relationships, we will amplify Manawatū's story, ensuring it reaches the right audiences and drives growth for the region.

## Deliver online initiatives to support the attraction of inward investment, people and business to the region

### Reputation and profiling of the region

CEDA will elevate Manawatū's regional profile through a multi-faceted approach that showcases the area's competitive lifestyle advantages and career opportunities. By producing high-quality, targeted marketing initiatives and compelling content, CEDA will empower the local business community to collectively promote the region's unique offerings, ensuring a cohesive and impactful message.

To drive increased visitation and economic activity, CEDA will launch targeted campaigns aimed at extending visitor stays, particularly by capitalizing on high-impact events that provide tangible benefits to local businesses.

In alignment with our key strategies, CEDA will ensure that our regional collateral to attract and engage investors utilises the latest data and insights and positions Manawatū as an ideal location for business. By maintaining consistent messaging that highlights the region's strengths—from its appealing lifestyle to its robust business opportunities—CEDA aims to effectively profile Manawatū and distinguish it as an attractive destination for investors and businesses looking to expand.

## Grow engagement on regional website for increased awareness of, and information on the region, including economic trends and data

### ManawatuNZ.co.nz and social media

ManawatuNZ.co.nz serves as the digital cornerstone of CEDA's regional marketing strategy, functioning as the primary "shop window" to showcase Manawatū's unique strengths and opportunities. This digital platform plays a crucial role in connecting with diverse audiences by highlighting the region's lifestyle advantages, attracting talent and investment, and sharing compelling local stories. Through strategic use of the website and social media channels, CEDA aims to build a cohesive narrative that profiles Palmerston North and Manawatū across local, national, and global platforms, creating a comprehensive and engaging digital representation of the region's potential and character.

By leveraging these digital tools, CEDA can effectively communicate the region's distinctive value proposition, inspire visitation, and create meaningful connections with potential residents, businesses, and investors. The integrated approach ensures that the region's unique attributes are consistently and attractively presented, supporting broader economic development goals.

### Economic trends and data

CEDA plays a crucial role in gathering, analysing, and disseminating economic data and trends for the Manawatū region. The agency collaborates with national data and statistics organisations, Tourism New Zealand, and the Ministry of Business, Innovation and Employment to compile comprehensive information on various economic sectors. This includes data on visitor and retail trends, key growth indicators such as GDP, population changes, housing prices, building consents, employment figures, and performance metrics for the region's strongest sectors.

To ensure this valuable information reaches businesses and stakeholders, CEDA uses targeted communication channels such as 60 Seconds (e-newsletter), ManawatuNZ.co.nz, CEDA.nz, and the Manawatū Quarterly Economic Snapshots and dashboards. We partner with Palmerston North City Council, Manawatū District Council, and key industry leaders to provide in-depth analysis and to give context on the region's economic performance, offering a comprehensive view of Manawatū's economic landscape and its trajectory.

## He kuranui te tangata

Lead inclusive and sustainable economic development for the region

A strength of our region is the ability to work together using our combined resources, connections and skills to compete nationally and globally. Strong partnerships with key stakeholders, including regional and national

organisations, central and local government, Māori, and iwi are essential to achieving our strategic goals for the city and district.

## Whiria te Tangata

Develop strategic partner relationships, leveraging opportunities

### Grow and foster relationships with Māori, and mana whenua of the region

CEDA works collaboratively with mana whenua through our key strategic projects for the region to support their economic aspirations and business and employment opportunities for Māori, and in supporting iwi led projects such as He Ara Kotahi Hei Ara Kōrero. Also, through the implementation of the regional Identity 'Te Mauri o Manawatū'.

Mahia te mahi hei painga mo te iwi. We will continue to work on our engagement and development of partnerships with Māori business networks such as Te Au Pakihi, and the Poutama Trust, to support initiatives that build capability for Māori business.

Whaia te matauranga hei oranga mōu. To help support meaningful relationships, we continue to work on developing CEDA's internal capability in understanding Te Ao Māori and all that it encompasses.

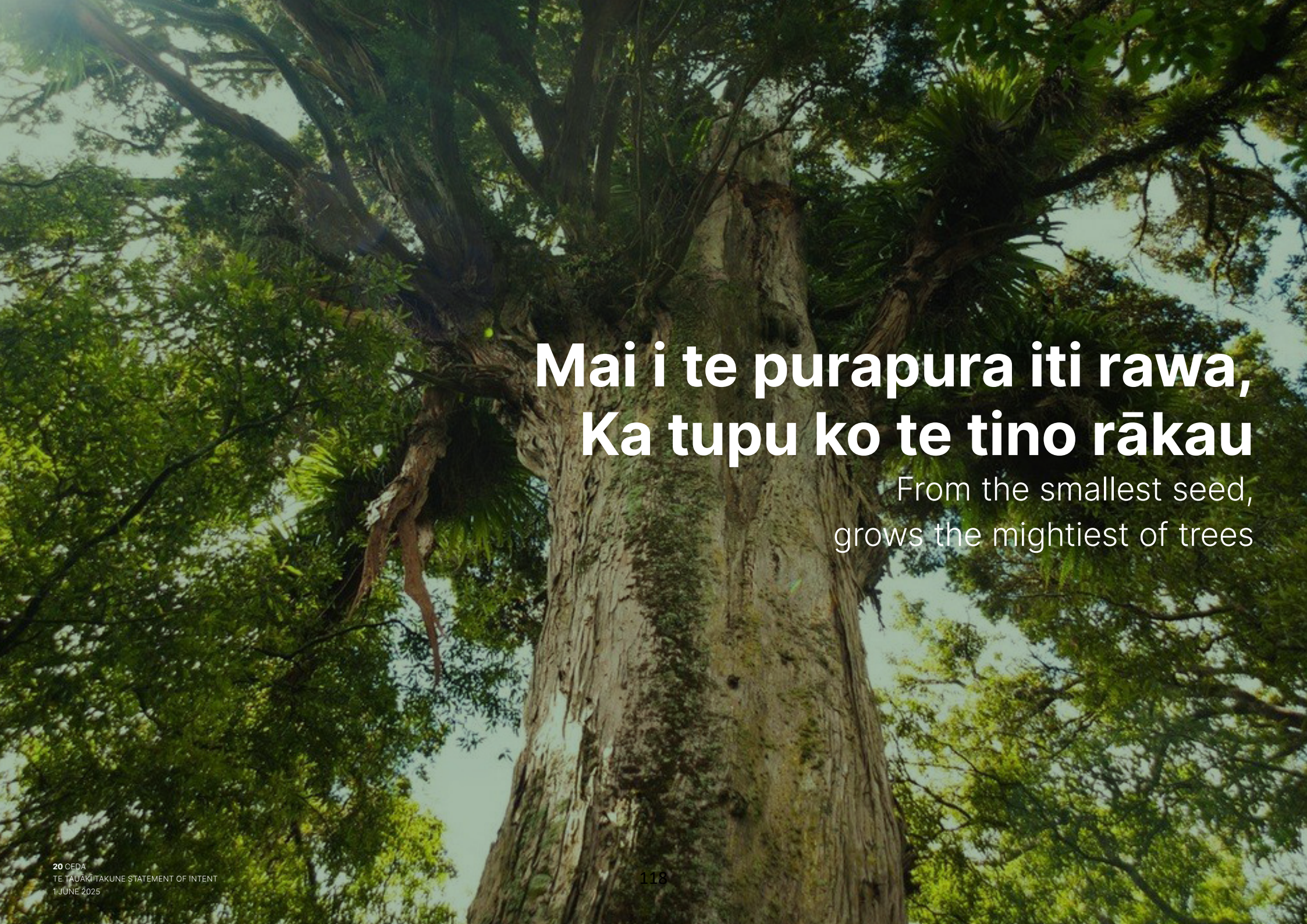
### Build on relationships with shareholders, central government agencies, and regional stakeholders

Strategic relationships with partners, iwi, central government, economic development agencies and key stakeholders, such as Rangitāne o Manawatū, Ngati Kauwhata, Ngati Raukawa, The Factory, Sprout Agritech, Manawatū Business Chamber, Feilding and District Promotions, FoodHQ, Palmy Bid, Massey University, UCOL, IPU, Horizons Regional Council, Federated Farmers of New Zealand, Economic Development New Zealand, Tourism New Zealand, Regional Tourism New Zealand, New Zealand Defence Force, and the Ministry of Business Innovation and Employment enables CEDA to connect, discover and leverage mutual opportunities. A full list of stakeholders and partnership organisations that CEDA works with is included on page 40.

We review our partnership agreements and workplans, including identifying new opportunities for partnerships, to ensure plans are in place to support working collectively and identifying opportunities across all that we do.

### Biennial Customer Satisfaction survey

CEDA has a biennial customer satisfaction survey, completed by an independent provider, with its key stakeholders to ensure that we continue to deliver in partnership with our shareholders, other regional economic development providers and stakeholders, and mana whenua of the region.



**Mai i te purapura iti rawa,  
Ka tupu ko te tino rākau**

From the smallest seed,  
grows the mightiest of trees

# Ko te pae tata, whakamaua kia tina

## Where we focus our time and money

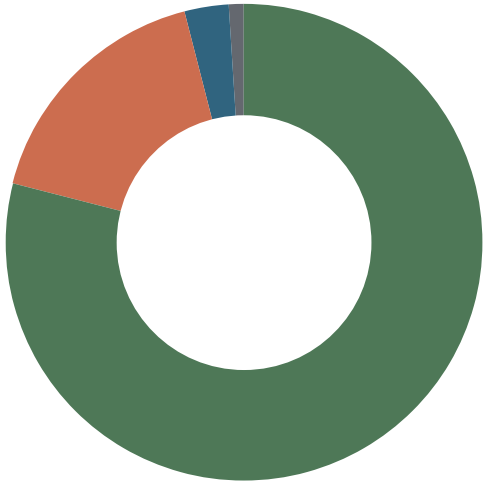
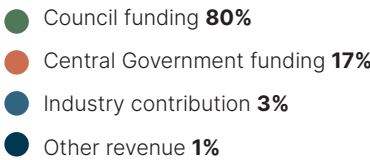
CEDA receives funding from Palmerston North City Council and Manawātū District Council, its shareholders, and also from central government partners for initiatives that bring benefit to the wider region and New Zealand. This funding gives us the ability to deliver and partner in programmes of work across the region, business and community including targeted sector specific work that will bring benefit to the wider region in the long term.

This year funding will be received from the governments Regional Events Promotion Fund to support visitor attraction through the wider promotion of regional events, and industry to support Te Utanganui the Central New Zealand Distribution Hub.

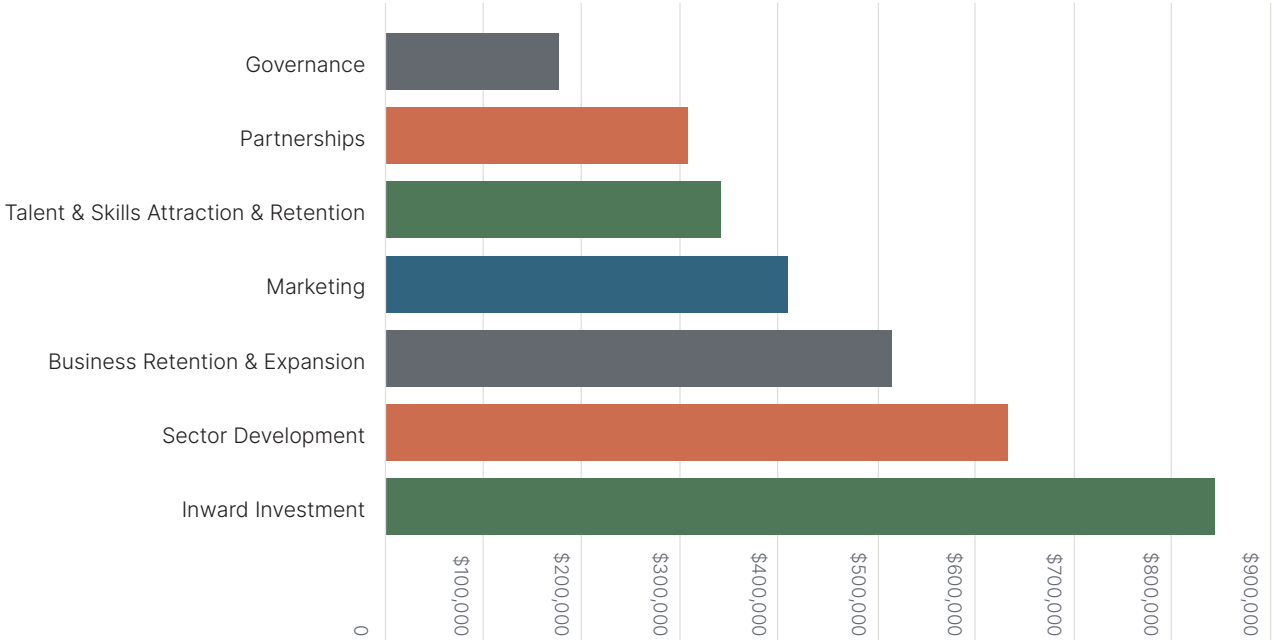
\*Note:

1. Council funding includes Councils contribution to projects.
2. Central government funding includes the Regional Events Promotion Fund, and excludes this year the Regional Business Partner programme
3. Industry/project contribution includes funding for Te Utanganui from Horizons regional council, Rangitāne o Manawātū, Kiwirail and Palmerston North Airport.
4. Marketing costs where directly related to an activity are included in the budgeted costs for that activity.
5. Sector Development includes the government Region Events Promotion Fund.
6. Business Retention and Expansion this year excludes the Regional Business Partner Programme
7. Inward Investment includes project costs for the Te Utanganui programme.
8. Employee and operating expenses where not directly related to an activity have been allocated on a percentage of expenditure basis.

### Our Funding\*



### How we're going to allocate our funding\*



# Ko wai te tangata o te ao mārama

## Who we are

CEDA is a team of people who are passionate about our region.

We are thought leaders, subject matter experts, and doers, working together with the common purpose of prosperity for our region and its people. Our success

is underpinned by our people, connections, partnerships, and networks locally, nationally, and internationally.

We are committed to operating efficiently and effectively, and as a future-focused organisation, to supporting initiatives that enhance and protect our natural and built environment.

### Our values



**Mā te mahi tahi  
e puta ai he hua  
whakaharahara**

Together we can achieve  
exceptional outcomes



**Me whakapono ki ō  
mahi me te āhua o tō  
kawe i aua mahi**

Believe in what you do  
and how you do it



**Kia poho kererū,  
kia mairangatia  
te hautūtanga**

Be proud and  
show leadership

## Te Tiriti o Waitangi

We recognise the historical and ongoing significance of Te Tiriti as a living document guiding our organisation's policies and practices and acknowledge the importance of partnering with local iwi and recognition of mana whenua in the region through localised partnering.

Our focus will continue to be on 'Participation' through our growing relationships with regional iwi and mana whenua across Manawatū. Through 'Partnerships', we aim to work together with mana whenua for agreed outcomes that benefit the region, and we will ensure 'Protection' is a priority focus by incorporating kaitiakitanga through matauranga and tikanga across our projects and programmes, and continued development of the team's cultural awareness, knowledge and understanding, of the principals of Te Tiriti.

## Sustainability Commitment

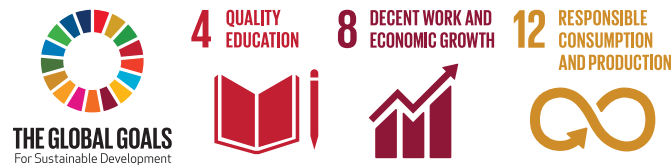
We are committed to sustainable practices in both CEDA's office environment and the environment within which we work and live. We value diversity in both our team at CEDA and our commitment to promoting diversity in age, culture, ethnicity, and gender in all that we do.

CEDA works with businesses through its regular business engagements to encourage considerations around carbon emission reduction and sustainability options for their operations. When looking at opportunities for investment in the region we consider the environmental impacts of any businesses looking to relocate here.

CEDA also advocates for sustainability through our business and community engagements such as e-newsletters and social media and ensuring we as an organisation are doing what we can through procurement and waste reduction initiatives.

The Sustainable Development Goals or Global Goals are a collection of 17 interlinked global goals designed to be a "blueprint to achieve a better and more sustainable future for all". The Goals were set in 2015 by the United Nations General Assembly and are intended to be achieved by the year 2030.

CEDA's top three Sustainable Development Goals we use to inform our programmes of work are:



A person with long hair, wearing a dark jacket and a cap, is walking away from the camera on a dirt path through a dense forest. The path is covered in fallen leaves and surrounded by lush green ferns and trees. A large, moss-covered tree trunk leans over the path on the right side. The lighting is soft and dappled, filtering through the canopy.

# Te tōia, tē haumatia

## Our Performance Measures

CEDA's performance measure framework identifies quantifiable measures of our programmes and activities aligned to our key strategic outcomes. These form the basis of our accountability and will be

reported on six-monthly. In our reporting, additional commentary will be used to inform on the delivery and effectiveness of the full range of CEDA's activity.

# Statement of Service Performance

## OUR PERFORMANCE MEASURES

Service Level Statement	Performance Measure	2025/26	2026/27	2027/28
<b>Mahia te mahi</b> Support the development and growth of business and sectors of strength in the region including inward investment	Identification and development of investment opportunities with regional partners to support attraction of investment to the region, leveraging key regional projects	Deliver 15 inward investment activities or identified opportunities	Deliver 15 inward investment activities or identified opportunities	Deliver 15 inward investment activities or identified opportunities
	Development of priority sectors through targeted business development, retention initiatives, and innovation partnerships	Deliver 9 sector development initiatives to support the regions sectors of strength	Deliver 9 sector development initiatives to support the regions sectors of strength	Deliver 9 sector development initiatives to support the regions sectors of strength
		400 engagements with businesses to support growth and talent retention	400 engagements with businesses to support growth and talent retention	400 engagements with businesses to support growth and talent retention
		Partner with key stakeholders to deliver 6 start-up and innovation activities or initiatives	Partner with key stakeholders to deliver 6 start-up and innovation activities or initiatives	Partner with key stakeholders to deliver 6 start-up and innovation activities or initiatives
<b>Mauri tū, Mauri ora</b> Develop the talent pipeline to grow a skilled workforce, and better utilise the existing labour market	Support the development of the regions attraction and retention of talent and skills through an integrated sector approach	Deliver 4 initiatives that support talent attraction and retention, industry, or youth into employment	Deliver 4 initiatives that support talent attraction and retention, industry, or youth into employment	Deliver 4 initiatives that support talent attraction and retention, industry, or youth into employment

## OUR PERFORMANCE MEASURES

Service Level Statement	Performance Measure	2025/26	2026/27	2027/28
<b>Te Mauri o Manawatū</b> Profile Manawatū locally, nationally, and globally	Lead and develop the stories of Manawatū, strengthening our narrative and unified positioning, incorporating the cultural heritage of mana whenua	20 content pieces or media features profiling the region	20 content pieces or media features profiling the region	20 content pieces or media features profiling the region
	Deliver online initiatives to support the attraction of inward investment, people and business to the region	2 campaigns or targeted digital initiatives to support CEDA's objectives	2 campaigns or targeted digital initiatives to support CEDA's objectives	2 campaigns or targeted digital initiatives to support CEDA's objectives
	Grow engagement on regional website for increased awareness of and information on the region, including economic trends and data	190,000 'sessions' per year on ManawatuNZ.co.nz	190,000 'sessions' per year on ManawatuNZ.co.nz	190,000 'sessions' per year on ManawatuNZ.co.nz
		Distillation and communication of 4 economic updates, providing context and trends.	Distillation and communication of 4 economic updates, providing context and trends.	Distillation and communication of 4 economic updates, providing context and trends.
<b>Whiria te Tangata</b> Develop strategic partner relationships, leveraging opportunities	Grow and foster relationships with Māori, and mana whenua of the region	Deliver 3 initiatives to support iwi engagement including support of iwi led projects	Deliver 3 initiatives to support iwi engagement including support of iwi led projects	Deliver 3 initiatives to support iwi engagement including support of iwi led projects
	Build on relationships with shareholders, central government agencies, and regional stakeholders	12 Partnership and funding agreements in place	12 Partnership and funding agreements in place	12 Partnership and funding agreements in place
		Complete biennial Customer Satisfaction survey		Complete biennial Customer Satisfaction survey

# Te Aronui

## Alignment with Our Shareholders

It is imperative that CEDA's objectives are aligned with our shareholder council's plans and visions for the city and district. The Palmerston North City and Manawātū District Councils signed Long Term Plans outline these objectives. CEDA plays a critical part in delivering outcomes identified in the relative Long-Term Plans as outlined below:

PNCC Long Term Plan Strategic Goals	CEDA Service Level Statement alignment
An innovative and growing city <i>He tāone auaha, he tāone tiputipu</i>	<ul style="list-style-type: none"> <li>Support the development and growth of business and sectors of strength in the region including inward investment.</li> <li>Develop the talent pipeline to grow a skilled workforce and better utilise the existing labour market.</li> <li>Profile Manawātū locally, nationally, and globally.</li> <li>Develop strategic partner relationships, leveraging opportunities.</li> </ul>
A creative and exciting city <i>He tāone whakaihihi tapatapahi ana</i>	<ul style="list-style-type: none"> <li>Support the development and growth of business and sectors of strength in the region including inward investment.</li> <li>Develop the talent pipeline to grow a skilled workforce and better utilise the existing labour market.</li> <li>Profile Manawātū locally, nationally, and globally.</li> </ul>
A connected and safe community <i>He hāpori tūhonohono, he hāpori haumarū</i>	<ul style="list-style-type: none"> <li>Support the development and growth of business and sectors of strength in the region including inward investment.</li> <li>Profile Manawātū locally, nationally, and globally.</li> </ul>
A sustainable and resilient city <i>He tāone toitū, he tāone manawaroa</i>	<ul style="list-style-type: none"> <li>Support the development and growth of business and sectors of strength in the region including inward investment.</li> <li>Profile Manawātū locally, nationally, and globally.</li> </ul>
MDC Long Term Plan Priorities	CEDA Service Level Statement alignment
A prosperous, resilient economy <i>He kāinga ka tōnui tōna ōhanga</i>	<ul style="list-style-type: none"> <li>Support the development and growth of business and sectors of strength in the region including inward investment.</li> <li>Develop the talent pipeline to grow a skilled workforce and better utilise the existing labour market.</li> <li>Profile Manawātū locally, nationally, and globally.</li> <li>Develop strategic partner relationships, leveraging opportunities.</li> </ul>
Infrastructure fit for future <i>He kāinga ka tūwhena tonu ōna pūnahahanga, haere ake nei te wā</i>	<ul style="list-style-type: none"> <li>Support the development and growth of business and sectors of strength in the region including inward investment.</li> <li>Develop strategic partner relationships, leveraging opportunities.</li> </ul>
A future planned together <i>He kāinga ka whakamaherea tahitā tōna anamata e te hāpori tonu</i>	<ul style="list-style-type: none"> <li>Support the development and growth of business and sectors of strength in the region including inward investment.</li> <li>Develop the talent pipeline to grow a skilled workforce and better utilise the existing labour market.</li> <li>Profile Manawātū locally, nationally, and globally.</li> <li>Develop strategic partner relationships, leveraging opportunities.</li> </ul>
An environment to be proud of <i>He kāinga ka rauhitia tōna taiao</i>	<ul style="list-style-type: none"> <li>Support the development and growth of business and sectors of strength in the region including inward investment.</li> <li>Profile Manawātū locally, nationally, and globally.</li> </ul>

# About CEDA



The Central Economic Development Agency (CEDA) was incorporated with the Companies Office in October 2015 and began full operations in September 2016. CEDA is a Council Controlled Organisation jointly owned by the Palmerston North City Council and the Manawātū District Council.

## CEDA's Purpose

To drive and facilitate the creation and growth of economic wealth for Manawātū and beyond.

## CEDA's Constitution Objectives

- (a) The principal objectives of the Company are to achieve the objectives of the shareholders, both commercial and non-commercial as specified from time to time in the Statement of Intent and, in particular, to drive and facilitate the creation and growth of economic wealth for Manawātū and beyond;
- b) be a good employer;
- c) exhibit a sense of social and environmental responsibility by having regard to the interests of the community in which the Company operates and by endeavouring to accommodate or encourage these when reasonably able to do so.

## CEDA's Structure and Governance

The Board of a minimum of four and a maximum of six independent directors is responsible for the strategic direction and control of CEDA's activities.

The Board guides and monitors the business and affairs of CEDA, in accordance with the Companies Act 1993, the Local Government Act 2002, the Company's Constitution and this Statement of Intent.

The Board's approach to governance is to adopt "good practice" with respect to:

- the operation and performance of the Board
- managing the relationship with the Chief Executive
- being accountable to all shareholders and reporting to both the Manawātū District Council and Palmerston North City Council

The Chief Executive is responsible for the day-to-day operations of CEDA, engaging and oversight of staff and reporting to the directors on performance against CEDA's objectives.



# Ahumoni Financial Performance

## Group Statement of Comprehensive Revenue & Expenses

For the 12 Months to June

	2025-26 Budget	2026-27 Forecast	2027-28 Forecast
<b>Revenue</b>			
Council Funding	2,801,862	2,871,909	2,943,707
Other Services Income	147,000	-	-
Project Income	222,500	222,500	222,500
<b>Total Revenue</b>	<b>3,171,362</b>	<b>3,094,409</b>	<b>3,166,207</b>
<b>Cost of Sales</b>			
Other Services Expenses	1,007,000	855,000	870,125
Project Expenses	222,500	222,500	222,500
<b>Total Cost of Sales</b>	<b>1,229,500</b>	<b>1,077,500</b>	<b>1,092,625</b>
<b>Gross Surplus (Deficit)</b>	<b>1,941,862</b>	<b>2,016,909</b>	<b>2,073,582</b>
<b>Other Revenue</b>			
Interest Revenue	20,000	15,000	15,000
<b>Total Other Revenue</b>	<b>20,000</b>	<b>15,000</b>	<b>15,000</b>

## Group Statement of Comprehensive Revenue & Expenses

For the 12 Months to June

	2025-26 Budget	2026-27 Forecast	2027-28 Forecast
<b>Operating Expenses</b>			
Depreciation	15,726	14,253	6,430
Directors' Fees	155,000	155,000	155,000
Employee Expenses	1,400,031	1,462,032	1,515,893
Financing Expenses	100	100	200
Other Operating Expenses	402,767	408,913	414,989
<b>Total Expenses</b>	<b>1,973,624</b>	<b>2,040,298</b>	<b>2,092,512</b>
<b>Net Surplus (Deficit) Before Tax</b>	<b>(11,762)</b>	<b>(8,389)</b>	<b>(3,930)</b>
<b>Taxation</b>			
Income Tax Expense	-	-	-
<b>Total Taxation</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Surplus (Deficit) after tax</b>	<b>(11,762)</b>	<b>(8,389)</b>	<b>(3,930)</b>

See Appendix for Accounting Policies

## Group Statement of Financial Position

As at 30 June

	30 June 2026 Budget	30 June 2027 Forecast	30 June 2028 Forecast
<b>Assets</b>			
<b>Current Assets</b>			
Cash and Cash Equivalents	653,667	630,017	599,056
Receivables and Accruals	213,168	214,155	214,843
Prepayments	1,750	1,794	1,839
<b>Total Current Assets</b>	<b>868,585</b>	<b>845,966</b>	<b>815,738</b>
<b>Non-Current Assets</b>			
Property, Plant and Equipment	28,444	14,191	7,761
<b>Total Non-Current Assets</b>	<b>28,444</b>	<b>14,191</b>	<b>7,761</b>
<b>Total Assets</b>	<b>897,029</b>	<b>860,157</b>	<b>823,499</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Payables and Deferred Revenue	121,368	128,387	93,754
Employee Entitlements	87,190	51,688	53,593
<b>Total Current Liabilities</b>	<b>208,558</b>	<b>180,075</b>	<b>147,347</b>
<b>Total Liabilities</b>	<b>208,558</b>	<b>180,075</b>	<b>147,347</b>
<b>Net Assets</b>	<b>688,471</b>	<b>680,082</b>	<b>676,152</b>
<b>Equity</b>			
Contributed Capital	1,000	1,000	1,000
Retained Earnings	687,471	679,082	675,152
<b>Total Equity</b>	<b>688,471</b>	<b>680,082</b>	<b>676,152</b>

See Appendix for Accounting Policies

## Group Statement of Cash Flows

As at 30 June

	30 June 2026 Budget	30 June 2027 Forecast	30 June 2028 Forecast
<b>Cash Flows from Operating Activities</b>			
Receipts of council funding	3,221,582	3,302,024	3,384,576
Interest received	20,000	15,000	15,000
Receipts from other operating activity	410,993	255,556	255,872
GST	(223,470)	(239,090)	(285,614)
Payments to suppliers and employees	(3,457,584)	(3,357,040)	(3,400,595)
Interest Expense	(100)	(100)	(200)
<b>Total Cash Flows from Operating Activities</b>	<b>(28,579)</b>	<b>(23,650)</b>	<b>(30,961)</b>
<b>Net Cash Flows</b>	<b>(28,579)</b>	<b>(23,650)</b>	<b>(30,961)</b>
<b>Cash Balances</b>			
Cash and cash equivalents at beginning of period	676,080	647,501	623,851
Cash and cash equivalents at end of period	647,501	623,851	592,890
<b>Net change in cash for period</b>	<b>(28,579)</b>	<b>(23,650)</b>	<b>(30,961)</b>

See Appendix for Accounting Policies

# Shareholder requirements

## Reporting to Shareholders

The Shareholders will invite CEDA to formally report to each Shareholder twice per year, being the Half Yearly Report and Annual Report.

The role of the formal reports to each shareholder is to:

- Review the performance of CEDA, and report to shareholders on that performance on a periodic basis
- Undertake performance monitoring of CEDA, as per section 65 of the Local Government Act
- Approve the appointment, removal, replacement, and remuneration of directors
- Review and approve any changes to policies, or the SOL, requiring their approval

The Board aims to ensure that the shareholders are informed of all major developments affecting CEDA's state of affairs, while at the same time recognising that commercial sensitivity may preclude certain information from being made public.

CEDA will adhere to a 'no surprises' approach in its dealings with its shareholders.

## Statement of Expectations

By 1 December in each year the shareholders will deliver to CEDA a Statement of Expectations. The Statement of Expectations is intended to provide direction on issues that are important to both Councils, and to assist in the development of CEDA's next SOL. A Statement of Expectations for the three years from 2024 to 2027 has been delivered to CEDA.

## Statement of Intent

By 1 March in each year CEDA will deliver to the shareholders its draft SOL for the following year in the form required by Clause 9(1) of Schedule 8 and Section 64(1) of the Local Government Act 2002.

Having considered any comments from the shareholders received by 30 April, the Board will deliver the completed SOL to the shareholders on or before 15 June each year.

## Half Yearly Report

By the end of February each year, CEDA will provide to the shareholders a Half Yearly Report complying with Section 66 of the Local Government Act 2002. The Half Yearly Report will include the following information:

- Director's commentary on operations for the relevant six-month period
- Comparison of CEDA's performance regarding the objectives and performance targets set out in the SOL, with an explanation of any material variances
- Un-audited half-yearly Financial Statements incorporating a Statement of Financial Performance, Statement of Financial Position, Statement of Changes in Equity and Statement of Cashflows

## Annual Report

By 30 September each year, CEDA will provide its shareholders an Annual Report complying with Sections 67, 68 and 69 of the Local Government Act 2002 and the Companies Act.

The Annual Report will contain the information necessary to enable an informed assessment of the operations of the company, and will include the following information:

- Directors' Report
- Financial Statements incorporating a Statement of Financial Performance, Statement of Financial Position, Statement of Changes in Equity, Statement of Cashflows, Statement of Accounting Policies and Notes to the Accounts
- Comparison of CEDA's performance regarding the objectives and performance targets set out in the SOL, with an explanation of any material variances
- Auditor's Report on the financial statements and the performance targets
- Any other information that the directors consider appropriate

## Shareholder Meetings

CEDA will hold an Annual General Meeting (AGM) between 30 September and 30 November each year to present the Annual Report to all shareholders unless it is agreed between CEDA and the shareholders that the business of the AGM will be done by resolution in writing.

## Shareholder Approval

Any subscription, purchase, or acquisition by CEDA of shares in a company or organisation will require shareholder approval by special resolution as will the other matters outlined in clause 3 of CEDA's Constitution.

## Dividend policy

CEDA is a not for profit Council Controlled Organisation, as such the Board is not intending to pay any dividends in the foreseeable future.

# Appendices

## Accounting Policies

### 1. Reporting Entity

Central Economic Development Agency Ltd (CEDA) was established and commenced operations in New Zealand on 15 October 2015 under the Companies Act 1993 (NZBN 9429042001096). As the shareholders of CEDA are Palmerston North City Council (50%) and Manawātū District Council (50%). CEDA is a council-controlled organisation as defined in section 6 of the Local Government Act 2002.

CEDA has designated itself as a public benefit entity (PBE) for financial reporting purposes.

### 2. Statement of Accounting Policies

#### Basis of Preparation

The financial statements are prepared on the going concern basis, and the accounting policies have been applied consistently throughout the period, unless otherwise stated.

#### Statement of Compliance

The financial statements of CEDA have been prepared in accordance with the requirements of the Local Government Act 2002, the Companies Act 1993, and the Financial Reporting Act 2013. This includes the requirement to comply with generally accepted accounting practice in New Zealand (NZ GAAP).

These financial statements comply with Public Benefit Entity International Public Sector Accounting Standards (PBE IPSAS) Reduced Disclosure Regime (RDR). CEDA is eligible and has elected to report in accordance with Tier 2 PBE standards RDR on the basis the entity has no public accountability and has expenses < \$33m.

#### Presentation Currency

The financial statements are presented in New Zealand dollars (NZ\$) and all values are rounded to the nearest NZ\$, except when otherwise indicated.

#### Historical Cost

These financial statements have been prepared on a historical cost basis.

#### Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

#### Revenue Recognition

Non-exchange transactions are transactions where, an entity either received value from another entity without directly giving approximately equal value in exchange or gives value to another entity without directly receiving approximately equal value in exchange. CEDA considers that the nature of the core funding received from Councils is 'non exchange' in nature as the service value that CEDA returns to Councils as 'economic development' is not always directly provided to the Councils as funders, but rather to the broader community on behalf of the Councils.

Other services revenue has been classed as non-exchange revenue as the services are generally provided to the community rather than the funder.

Exchange transactions are transactions in which one entity receives assets or services or has liabilities extinguished, and directly gives approximately equal value (primarily in the form of cash, goods, services, or use of assets) to another entity in exchange. In CEDA exchange revenue is derived from interest revenue and the provision of office meeting space.

Interest received is recognised using the effective interest method. Interest revenue on an impaired financial asset is recognised using the original effective interest method.

Grants are recognised as revenue when they become receivable unless there is an obligation in substance to return the funds if conditions of the grant are not met. If there is such an obligation, the grants are initially recorded as grants received in advance and recognised as revenue when conditions of the grant are satisfied.

Donated assets. Where a physical asset is gifted to or acquired by CEDA for nil consideration or at a subsidised cost, the asset is recognised at fair value. The difference between the consideration provided and fair value of the asset is recognised as revenue.

The fair value of donated assets is determined as follows:

- For new assets, fair value is usually determined by reference to the retail price of the same or similar assets at the time the asset was received.
- For used assets, fair value is usually determined by reference to market information for assets of a similar type, condition, and age.

## Inventories

Inventories held for use in the provision of goods and services on a commercial basis are valued at the lower of cost and net realisable value.

The amount of any write-down for the loss of service potential or from cost to net realisable value is recognised in the surplus (deficit) in the period of the write-down.

## Property, Plant and Equipment

Property, plant and equipment are stated at historical cost less any accumulated depreciation and impairment losses. Historical cost includes expenditure directly attributable to the acquisition of assets and includes the cost of replacements that are eligible for capitalisation when these are incurred.

An item of property, plant and equipment is derecognised upon disposal or when no further future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in profit or loss in the year the asset is derecognised.

## Depreciation

Account	Method	Rate
Office Furniture & Equipment	Diminishing Value	0% – 50%
Office Furniture & Equipment	Straight Line	8.5% – 30%
Vehicles	Diminishing Value	30%
Websites	Straight Line	30%

## Income Tax

Income tax expense includes components relating to current tax and deferred tax.

Current tax is the amount of income tax payable based on the taxable profit for the current year, and any adjustments to income tax payable in respect of prior years.

Deferred tax is the amount of income tax payable or recoverable in future periods in respect of temporary differences and unused tax losses. Temporary differences are differences between the carrying amount of assets and liabilities in the financial statements and the corresponding tax bases used in the computation of taxable profit.

Deferred tax liabilities are generally recognised for all taxable temporary differences. Deferred tax assets are recognised to the extent that it is probable that taxable profits will be available against which the deductible temporary differences or tax losses can be utilised.

Deferred tax is not recognised if the temporary difference arises from the initial recognition of goodwill or from the initial recognition of an asset or liability in a transaction that affects neither accounting profit nor taxable profit.

Current tax and deferred tax are measured using tax rates (and tax laws) that have been enacted or substantively enacted at balance date.

Current and deferred tax is recognised against the profit or loss for the period, except to the extent that it relates to items recognised in other comprehensive income or directly in equity.

## Cash and cash equivalents

Cash and cash equivalents comprise cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

Bank overdrafts are shown within borrowings in current liabilities in the statement of financial position.

## Receivables

Receivables are recorded at their face value, less any provision for impairment.

## Impairment of financial assets

Financial assets are assessed for evidence of impairment at each balance date. Impairment losses are recognised in the surplus or deficit.

### Loans and receivables

Impairment is established when there is evidence CEDA will not be able to collect amounts due according to the original terms of the receivable. Significant financial difficulties of the debtor, probability that the debtor will enter into bankruptcy, receivership, or liquidation and default in payments are indicators that the asset is impaired. The amount of the impairment is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted using the original effective interest rate. For debtors and other receivables, the carrying amount of the asset is reduced through the use of an allowance account, and the amount of the loss is recognised in the surplus or deficit. When the receivable is uncollectable, it is written-off against the allowance account. Overdue receivables that have been renegotiated are reclassified as current (that is, not past due). Impairment in term deposits or bonds are recognised directly against the instrument's carrying amount.

## Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for maturities greater than 12 months after the balance date, which are included in non-current assets.

After initial recognition, they are measured at amortised cost, using the effective interest method, less impairment. Gains and losses when the asset is impaired or derecognised are recognised in the surplus or deficit.

## Payables

Short-term creditors and other payables are recorded at their face value.

## Equity

Equity is the shareholders' interest in CEDA and is measured as the difference between total assets and total liabilities.

## Good and Services Tax

All items in the financial statements are stated exclusive of GST, except for receivables and payables, which are presented on a GST inclusive basis. Where GST is not recoverable as input tax, it is recognised as part of related asset or expense.

The net amount of GST recoverable from, or payable to, the IRD is included as part of receivables or payables in the statement of financial position.

The net GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as operating cash flow in the statement of cashflows.

Commitments and contingencies are disclosed exclusive of GST.

## Employee Entitlements

Employer contributions to KiwiSaver are accounted for as defined contribution superannuation schemes and are expensed in the surplus or deficit as incurred.

Short-term employee entitlements – Employee benefits that are due to be settled within 12 months after the end of the year in which the employee provides the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, and annual leave earned but not yet taken at balance date, and sick leave. These are classified as a current liability.

A liability and an expense are recognised for bonuses where there is a contractual obligation or where there is past practice that has created a constructive obligation and a reliable estimate of the obligation can be made.

CEDA does not provide for long service or retirement leave entitlements.

## Provisions

A provision is recognised for future expenditure of uncertain amount or timing when there is a obligation (either legal or constructive) as a result of a past event, it is probable that an outflow of future economic benefits will be required to settle the obligation, and a reliable estimate can be made of the amount of the obligation.

Provisions are measured at the present value of the expenditures expected to be required to settle the obligation using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the obligation. The increase in the provision due to the passage of time is recognised as an interest expense and is included in 'finance costs'.

## Leases – Where CEDA is the Lessee

An operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee. Lease payments under an operating lease are recognised as an expense on a straight-line basis over the lease term. Lease incentives received are recognised in the surplus or deficit as a reduction of rental expense over the lease term.

## 3. Subsidiaries

Subsidiaries are entities controlled by the Group. The Group 'controls' an entity when it is exposed, or has rights, to variable benefits from its involvement with the other entity and has the ability to affect the nature or amount of those benefits through its power over the other entity. The financial statements of subsidiaries are included in the consolidated financial statements from the date on which control commences until the date on which control ceases.

Changes in the Group's interest in a subsidiary that do not result in a loss of control are accounted for as transactions with owners in their capacity as owners. When the Group loses control over a subsidiary, it derecognises the assets and liabilities of the subsidiary, and any related non-controlling interests and other components of equity. Any resulting gain or loss is recognised in surplus or deficit. Any interest retained in the former subsidiary is measured at fair value when control is lost.

CEDA has the power to appoint 100% of trustees of the Events Manawatū Trust.

# Tauākī Kawatau

## Statement of Expectations



22 December 2023

Bobbie O'Fee  
Chair  
Central Economic Development Agency Ltd  
Level 1/1-19 Fitzherbert Avenue  
PALMERSTON NORTH 4410

Dear Bobbie,

CEDA Statement of Expectations 2024/25 to 2026/27 (2024/34 Long Term Plan)

This Statement of Expectations (SOE) covers the period 1 July 2024 to 30 June 2027, which is years 1-3 of the Shareholders' 2024/34 Long Term Plan. Amendments to the Statement of Expectations may be sought during this period.

The purpose of this SOE is to provide CEDA with the Shareholders' focus and priorities for delivery, against its purpose of driving and facilitating the creation and growth of economic wealth in the Manawātū region and beyond.

When working beyond the Manawātū, there must be a causal link of the outcomes or benefits back to the Manawātū region based on the core functions and measures of success outlined below.

It is also expected that CEDA will use this SOE to guide the development of an annual Statement of Intent (SOI) for 2024/25, 2025/26 and 2026/27.

### Strategic Relationships

Taking a leadership position and building strategic relationships in the Manawātū region and beyond, is fundamental for CEDA to achieve its purpose. CEDA must be relationship-driven at all levels and we appreciate your commitment to this. From our perspective (both as shareholders and partners), this means CEDA developing a deep understanding of the roles of its strategic partner organisations, what their priorities and strengths are, and how CEDA can add value to the relationship (and vice versa) to achieve better economic outcomes for the region.

CEDA formalising these strategic relationships, is important to us as shareholders, to ensure we have cohesion in the region around economic development activities. We would like this to be driven further by CEDA through mutually agreed partnership agreements or similar, to ensure everyone is on the same page and provide the basis for a consistent and collective approach with measurable outcomes.

Ongoing review of the existing strategic partnership agreements already in place is expected.

The shareholders have identified the following key partners for CEDA: Palmerston North City Council, Manawātū District Council, Horizons Regional Council, Iwi, Manawātū Chamber of Commerce, NZ Defence Force, Federated Farmers, Accelerate 25, KiwiRail, FoodHQ, Massey University, The Factory, Palmy BID, Feilding & District Promotions, and key Government agencies.

The Shareholders and CEDA will continue to work together to update the existing list of strategic partners.

#### Key Agreed Functions and Outcomes

We understand that to be effective, CEDA must be able to focus on key outcomes within a well-defined mandate. We also recognize this is a challenge given there can be differing stakeholder expectations.

This means CEDA focusing on the delivery of its core functions and outcomes in:

- Stimulate inward investment (both national and international), retention and expansion of business in the Manawātū region.
- Developing a talent pipeline.
- Support domestic visitation and tourism.

Top priorities are:

- Te Utanganui, Central New Zealand Distribution Hub.
- Strategic oversight and coordination of the **Manawātū** Food Strategy.
- Promotion and development of key tourism and visitor destinations.
- Inward investment in the Feilding town centre and Palmerston North city centre.

Action plans to deliver on these core functions should identify KPIs based on clear intervention logic. The SOI should include specific KPIs for the new top priority regarding inward investment in the Feilding town centre and Palmerston North city centre.

It is expected that CEDA will work very closely with key stakeholders of the regions strengths of food production and research, distribution and logistics, defence, health, visitor, education (domestic and international), digital and technology, and a growing Māori economy.

CEDA is expected to scan for new opportunities, whether or not it is a key strength, where this can benefit the region.

CEDA's success will be measured by the shareholders using the following indicators of the health of the regional economy:

- Job growth.
- Increase in median household income.
- Number of investment leads and deals secured.
- Strength of the relationship with strategic partners.

The Shareholders acknowledge that the first two measures are not directly under CEDA's control. Significant changes in international and national economic factors will be taken into account when the Shareholders measure CEDA's performance.

Understanding the strategic drivers of the Shareholders and aligning CEDA's core functions to those drivers is critical to the partnership between the Councils and CEDA.

The Shareholders have a key role in setting the economic environment for business to flourish and CEDA acts on the Councils behalf in facilitating opportunities for improved economic outcomes. CEDA is the Councils' agency for the delivery of economic development across the region.

Therefore, it is expected that CEDA will engage with the Councils in the development and implementation of their strategies and plans. These strategies and plans are expected to demonstrate active engagement with other strategic partners in their development.

The Councils are obliged to ensure that our services are delivered effectively and efficiently. As a Council-Controlled Organisation (CCO), this expectation extends to CEDA. The Shareholders require CEDA to provide an activity-based budget so the Councils can effectively communicate levels of service and value for money to their ratepayers. In addition, there are many opportunities where shared resourcing, expertise and services should be explored and we would like to discuss these opportunities from both a short-term and long-term perspective.

To ensure the Shareholders and CEDA are on the same page, the focus, scope of activity, and priorities will be set through the Statement of Intent (SOI), and delivery managed through any relationship agreement that is put in place.

The Shareholders expect that where CEDA is marketing the Manawātū region and this requires differentiating between the Manawatu, Feilding and Palmerston North, that this will continue to be delivered by CEDA in close collaboration with both Shareholders.

The Shareholders would like to continue the bi-monthly team meeting between the Mayors, Council CE's and relationship managers with the CEDA Chair and CE.

The Shareholders will invite CEDA to formally report to each Shareholder twice per year, being the 6-month report and Annual Report.

CEDA will host two informal meetings with the Shareholders together to share progress on key priorities and connect outside of the formal reporting processes.

We look forward to working with CEDA to develop an economic development model that successfully delivers. We thank the Board, CEDA CE, and CEDA staff for their continued commitment to economic growth in the Manawātū region.

Yours sincerely



Grant Smith  
Mayor  
PALMERSTON NORTH CITY COUNCIL



Helen Worboys  
Mayor  
MANAWATŪ DISTRICT COUNCIL

# Ngā Manawa Tītī

## Our Partner Organisations

### Local

Central Skills Hub  
Feilding and District Promotion  
FoodHQ  
IPU New Zealand  
Lamberts  
ManawaTech  
Manawatū Business Chamber  
Manawatū District Council  
Manawatū Young Chamber  
Manawatū Young Professionals Network  
Manfeild  
Massey University Te Kunenga ki Pūrehuroa  
Palmerston North City Council  
Palmerston North Airport  
Palmy BID  
Poutama Trust  
Rangitāne o Manawatū  
Rangitāne o Manawatū Settlement Trust  
Regional Schools  
Spearhead Manawatū  
Sport Manawatū  
Sprout Agritech  
Talent Central  
Te Au Pakihi

Te Manawa

Te Roopu Hokowhitu

The Factory

UCOL

Venues and Events Palmerston North

Welcoming Communities

### Regional

Accelerate25

Business Central and Export NZ

Horizons Regional Council

Horowhenua District Council

MidCentral Health | Te Pae Hauora o Ruahine o Tararua

Rangitīkei District Council

Ruaapehu District Council

Tararua District Council

The Horowhenua Company

Te Utanganui partners: Kiwirail, Centreport and Napier Ports

Venture Taranaki

Whanganui District Council

Whanganui Chamber of Commerce

### National

AgResearch

Agritech NZ

Air New Zealand

Business Mentors New Zealand

Department of Internal Affairs | Te Tari Taiwhenua

Department of Conservation

Economic Development New Zealand

Federated Farmers of New Zealand

Immigration New Zealand

Health New Zealand | Te Whatu Ora

Ministry of Business, Innovation and Employment | Hīkina Whakatutuki

Ministry of Culture and Heritage | Manatū Taonga

Ministry of Education | Te Tāhuhu o te Māturanga

New Zealand Careers Expo

New Zealand Defence Force

New Zealand Motor Caravan Association

New Zealand Trade and Enterprise | Te Taurapa Tuhono

New Zealand Transport Agency | Waka Kotahi

Regional Tourism Organisations New Zealand

Stuff

Tourism Industry Aotearoa

Tourism New Zealand

Workforce Development Councils



## Council

Meeting of 19 June 2025

Business Unit: People and Corporate

Date Created: 28 May 2025

## Decisions on the Freedom Camping Bylaw

### Purpose Te Aronga o te Pūrongo

To present the proposed Freedom Camping Bylaw (Annex A) for final decisions.

And

To present the updated Site Assessment (Annex B) for approval to upload this to Council's website to support the amended Freedom Camping Bylaw.

### Recommendations Ngā Tūtohunga

1. That, in accordance with section 11(2) of the Freedom Camping Act 2011, the Council determines that the Freedom Camping Bylaw (Annex A) is:
  - a. necessary for one or more of the following purposes:
    - i. To protect the area;
    - ii. To protect the health and safety of people who may visit the area
    - iii. To protect access to the area; and
  - b. is the most appropriate and proportionate way of addressing the perceived problem in relation to that area; and
  - c. is not inconsistent with the New Zealand Bill of Rights Act 1990.
2. That, in accordance with section 11B(3), the Council adopt the proposed Freedom Camping Bylaw made under sections 11 and 11A of the Freedom Camping Act 2011 (Annex A).

AND

3. That the Council approves the updated Site Assessment (Annex B) to be published on Council's website in support of the amended Freedom Camping Bylaw.

AND

4. That the Council gives delegation to the Chief Executive to make any final edits to the Freedom Camping Bylaw or the updated Site Assessment before publication.

Report prepared by:  
Lisa Thomas  
Strategy Manager

Approved for submission by:  
Frances Smorti  
General Manager - People and Corporate

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## 1 Background Ngā Kōrero o Muri

- 1.1 The Freedom Camping Act 2011 (“the Act”) is the key legislation that regulates Freedom Camping in New Zealand. The Act was amended by the Self-contained Motor Vehicles Legislation Act 2023, which received royal assent on 6 June 2023. Council is required by Schedule 1AA, clause 10 of the Act to amend or revoke its freedom camping bylaw to remove any inconsistencies. If this is not completed by the end of the transitional period (extended by an Order of Council to 7 June 2026), the bylaw will cease to exist.
- 1.2 The Manawātū District Council’s Freedom Camping Bylaw 2020 was adopted on 2 July 2020. The statutory review deadline for the bylaw is 2 July 2025. The bylaw review was completed at the 19 December 2024 Council meeting by the presentation of the Options and Findings Assessment, informed by the Site Assessment. The information contained in these documents was sufficient to satisfy Council, in accordance with section 11(2) of the Act that:
  - *The bylaw is necessary for one or more of the purposes set out in section 11(2)(a) of the Freedom Camping Act 2011;*
  - *the bylaw is the most appropriate and proportionate way of addressing the perceived problems in relation to that area; and*
  - *the bylaw is not inconsistent with the New Zealand Bill of Rights Act 1990.*
- 1.3 Council also resolved at the 19 December 2024 Council meeting that *“having completed the statutory review of the Manawātū District Council’s Freedom Camping Bylaw 2020, Council determines, pursuant to section 13, that the Bylaw should be amended in accordance with section 11B(3) of the Freedom Camping Act 2011.”*
- 1.4 Council was presented two options with respect to consultation on the draft bylaw. Council could choose to pass resolutions under Schedule 1AA of the Act to make the bylaw consistent with the recent changes in legislation first, and then to consult using the special consultative procedure on those changes recommended as part of the statutory review of the bylaw; or to consult on all changes together. Council confirmed at the 19 December 2024 Council meeting that their preferred option was to consult on all bylaw amendments concurrently, following the special consultative procedure as set out in section 83 of the Local Government Act 2002.

- 1.5 A copy of the draft bylaw, the table that explains the reasons for the changes, and the Site Assessment, were sent to key stakeholders on 27 January 2025 for their feedback. Feedback received from key stakeholders was summarised within the report presented to Council at the 20 February 2025 Council meeting. The draft bylaw and statement of proposal presented to Council for adoption at the 20 February 2025 Council meeting included those changes to clause 9 (Temporary Prohibitions or Restrictions) requested by the New Zealand Motor Caravan Association. The draft Bylaw and Statement of Proposal were also amended to remove Halcombe Domain, in response to feedback received from KiwiRail. However, changes requested by the Te Araroa Manawatu Trust with respect to camping areas at Mt Lees and Timona Park were not supported.
- 1.6 At the 20 February 2025 Council meeting, Council adopted the Statement of Proposal, including the following attachments:
- Draft freedom camping bylaw;
  - Table that describes the proposed changes to the bylaw and the reasons for the changes; and
  - Submission form.
- 1.7 At the 20 February 2025 Council meeting, Council also passed a resolution, in accordance with section 83(1)(a)(ii) of the Local Government Act 2002, that it considered, on reasonable grounds, that it was necessary to prepare a summary of the information contained in the statement of proposal to enable public understanding of the proposal. A summary of information was prepared in accordance with section 83AA of the Local Government Act 2002 and Council passed a resolution at the 20 February 2025 Council meeting to adopt this summary for use during the public consultation period.
- 1.8 The draft Freedom Camping Bylaw was publicly notified on 27 February 2025. The submissions period closed at 5pm on Friday 28 March 2025. A total of 17 submissions were received. Please note that submission 3 was withdrawn and replaced by submission 15 (so the submission numbering goes up to 18). Four submitters requested to speak at the Hearing. One submitter (submission 04) was unable to attend the hearing but provided further information to officers via a phone conversation. The minutes of this conversation were attached as Annex B to the Hearings Report. The representative from the New Zealand Motor Caravan Association was also unable to attend the revised hearing time but offered to answer any questions that Council might have prior to deliberations.
- 1.9 Council deliberated on all oral and written submissions received at the 5 June 2025 Council meeting. This involved Council confirming which changes to the bylaw requested by submitters were supported. The proposed bylaw in Annex A to this report has been drafted in accordance with the directions given by Council at deliberations.
- 1.10 In evaluating submitter-requested changes to the bylaw, officers recommended a number of changes to the significance scores for local authority areas that are contained in Site Assessment, a supporting document to the bylaw. To ensure that the information in the Site Assessment remains consistent with the proposed Freedom Camping Bylaw, an amended version of the Site Assessment, is also attached to this report (Annex B) for Council endorsement. Once approved, this document will be uploaded on Council's website as a supporting document to the amended Freedom Camping Bylaw.

## 2 Strategic Fit Te Tautika ki te Rautaki

- 2.1 The review of Council's Freedom Camping Bylaw is consistent with Council's strategic priority of "A place to belong and grow" as freedom camping contributes to community wellbeing through enabling social connection, and enjoyment of public spaces.
- 2.2 The Freedom Camping Bylaw is relevant to "A future planned together" as through the review, Council is able to work with the community to identify those local authority areas that can be used for freedom camping, and the restrictions that should apply to protect these areas, for the benefit of everyone.
- 2.3 The strategic priority "An environment to be proud of" is relevant as through prohibiting or restricting freedom camping in local authority areas that have high natural values, Council is able to ensure that freedom camping does not compromise these values.
- 2.4 The strategic priority "A prosperous, resilient economy" is relevant as freedom camping brings tourists to the District. These tourists spend money and therefore contribute to the local economy.

## 3 Discussion and Options Considered Ngā Matapakinga me ngā Kōwhiringa i Wānangahia

- 3.1 Council deliberated on all oral and written submissions received on the draft Freedom Camping Bylaw at the 5 June 2025 Council meeting. Those submitter and officer-recommended changes to the bylaw that were supported by Council at deliberations have been incorporated into the proposed Freedom Camping Bylaw that is attached to this report for adoption (Annex A).
- 3.2 Council's freedom camping bylaw is due for statutory review by 2 July 2025. Council has reviewed the bylaw, consulted on a draft bylaw using the special consultative procedure, and amended the bylaw based on submitter feedback received. To complete the statutory review, the Council must first make determinations in accordance with section 11(2) of the Act that:

(a) The bylaw is necessary for one or more of the following purposes:

- i. To protect the area:
- ii. To protect the health and safety of people who may visit the area; and
- iii. To protect access to the area; and

(b) The bylaw is the most appropriate and proportionate way of addressing the perceived problem in relation to that area; and

(c) The bylaw is not inconsistent with the New Zealand Bill of Rights Act 1990.

- 3.3 Recommendation 1 of this report relates to these determinations.

### **Assessment against section 11(2)(a) of the Act**

- 3.4 At the 19 December 2024 Council meeting, Council endorsed the Findings and Options Assessment and the Site Assessment and passed resolutions confirming that it was satisfied that the bylaw was necessary for the purposes set out in section 11(2)(a) of the Act. Council has evaluated each local authority area in accordance with the criteria in section 11(2)(a) of

the Act. While there have been some changes made to the individual significance scores for local authority areas in light of feedback received in submissions (refer to Annex B of the Deliberations Report presented to Council at the 5 June Council meeting), those changes do not alter the previous assessment that the bylaw is necessary.

#### **Assessment against section 11(2)(b) of the Act**

- 3.5 At the 19 December 2024 Council meeting, Council passed an initial resolution confirming its satisfaction that the bylaw is the most appropriate and proportionate way to address the perceived problems with freedom camping in the Manawatū District (section 11(2)(b) of the Act). Up until now, Council has only been able to pass initial resolutions in accordance with section 11(2)(b) as the bylaw had not yet been finalised in light of submissions received. Now that the proposed bylaw is presented for adoption, Council is able to pass determinations that confirm its satisfaction that the final version of the bylaw (Annex A) is the most appropriate and proportionate way to address the perceived problems with freedom camping in the Manawatū District.
- 3.6 Feedback received through submissions on the draft bylaw suggested that in some instances, the draft bylaw was unreasonably restrictive and disproportionate to the issues with freedom camping that Council was experiencing. Examples from submissions include the ban on freedom camping on residential and village roads, and restrictions on non-self-contained vehicles camping in areas where public toilets are available. In response to these concerns, officers re-evaluated local authority areas. For each local authority area, officers identified supporting considerations and limitations, re-evaluated significance scores for the Site Assessment (against the criteria in section 11(2)(a) of the Act), identified options and made recommendations. Council then made decisions on these recommended changes during deliberations on submissions at the 5 June 2025 Council meeting.
- 3.7 The proposed bylaw (Annex A) incorporates those changes to the bylaw that were supported by elected members at deliberations as being reasonably justified in accordance with the criteria in section 11(2) of the Act.
- 3.8 As Council has carefully considered those aspects of the bylaw that were identified as being inappropriate or disproportionate to the issues, and made changes to address these concerns, we can be satisfied that the proposed bylaw meets the requirements of section 11(2)(b) of the Act.

#### **Assessment against section 11(2)(c) of the Act**

- 3.9 At the 19 December 2024 the Council passed an initial resolution confirming that the draft bylaw was “not inconsistent” with the New Zealand Bill of Rights Act 1990 (section 11(2)(c) of the Act). The report presented at this meeting noted that *“an assessment of whether the bylaw will give rise to any implications under the NZBORA cannot be fully considered until after Council has deliberated on submissions received on the draft bylaw and the proposed bylaw is finalised for consideration by Council.”*
- 3.10 Section 18(1) of the NZBORA affirms that everyone who is *“lawfully in New Zealand has the right to freedom of movement and residence in New Zealand.”* The proposed Freedom Camping Bylaw (Annex A) appears to limit freedom of movement of people, in that it restricts people’s ability to enter and camp in public areas. However, limitations on particular rights and freedoms can still be consistent with the Bill of Rights Act if it can be considered a reasonable limit that is demonstrably justified in terms of s5 of the NZBORA.

- 3.11 Based on the findings of the Site Assessment (Annex B), the imposition of a prohibition or restrictions on freedom camping in those local authority areas with high significance against the criteria in section 11(2) of the Act is reasonably justified and the requirements of section 11(2)(c) of the Act have been satisfied.

### **Options Assessment**

- 3.12 The primary options available to Council today are as follows:
1. To adopt the proposed Freedom Camping Bylaw (Annex A) and to endorse the amended Site Assessment (Annex B).
  2. To request further changes to the Freedom Camping Bylaw (Annex A) and/or the Site Assessment.
- 3.13 If Option 1 is supported, the proposed Bylaw is able to be adopted and will replace the current Freedom Camping Bylaw on the website. The Site Assessment will also be published on Council's website as a supporting document.
- 3.14 If Council supports Option 2 and requires further changes to be made to the Freedom Camping Bylaw prior to adoption, and/or to the Site Assessment prior to its publication, these changes will be documented in the minutes of this meeting. Recommendation 4 of this report delegates authority to the Chief Executive to approve these final changes. This would enable the amended bylaw to be adopted and published on the website ahead of the statutory review deadline of 2 July 2025.
- 3.15 However, if more significant changes are required to the bylaw and Council does not approve the Chief Executive to make these edits, this will mean that adoption of the bylaw is delayed. If adoption is delayed beyond 2 July 2025, Council will fail to meet its statutory review deadline and be required to treat the amended bylaw as "new." The effect of which would be that the next statutory review of the bylaw would be required within five years (clause 13(1) of the Act), rather than ten (clause 13(2) of the Act).
- 3.16 As the Site Assessment is a supporting document to the bylaw and is not required by statute, any delay in approving this document for publication would not impact on the statutory review timeframe for the next bylaw review. However, ideally the revised Site Assessment should be published at the same time as the amended bylaw, for consistency reasons.

## **4 Risk Assessment Te Arotake Tūraru**

- 4.1 The key risks associated with the adoption of the proposed freedom camping bylaw are:
1. That submitters will disagree with Council's decisions with respect to matters raised in submissions.
  2. That submitters or the wider public will disagree with changes that Council has made to the freedom camping bylaw, including Council's exercise of discretion with respect to whether such changes could be reasonably made without further public consultation.
- 4.2 As outlined in the Findings Assessment for the Freedom Camping Bylaw report presented to Council at the 19 December 2024 Council Meeting, freedom camping bylaws have a reputation

as being one of the most complex and potentially litigious of council bylaws. The Council's current appetite for legal compliance risk is classified as *averse-minimalist*, indicating that members wish to avoid risk in this area wherever possible. Legal compliance risk is therefore only considered where it is essential to achieving the Council's core objectives and priorities.

4.3 If submitters or the wider public disagree with Council's decision with respect to matters raised in submissions (risk 1), or disagree with Council's exercise of discretion with respect to making changes without further public consultation, they could choose to pursue one of the following courses of action:

1. They could appeal to the High Court for a judicial review of the bylaw, on one or more of the following grounds:
  - The bylaw is ultra vires (outside the Council's legal authority)
  - The bylaw is unreasonable or uncertain
  - The Council failed to follow proper consultation or decision-making processes under the Local Government Act 2002.
2. They could lobby Council for an amendment or repeal.
3. They could complain to the Ombudsman on grounds that the process was flawed and the submitter believes that the Council:
  - Acted unreasonably
  - Failed to properly consider submissions or
  - Breached principles of good governance.

The Ombudsman cannot overturn bylaws but can investigate and make recommendations.

4.4 Council has sought to mitigate the risk of submitters or the public taking legal action against decisions made in relation to the bylaw by carefully following the bylaw review process set out in the Act, and by seeking legal advice prior to consulting on the bylaw, and again before deliberating on matters raised in submissions.

4.5 Prior to presenting options to Council as part of deliberations on oral and written submissions, officers sought legal advice on the scope of the changes proposed, and whether they were reasonable without further public consultation. The advice received suggested that the changes being considered were within the scope of the information presented within the draft bylaw. However, Council was encouraged to give careful consideration as to whether there were any other factors that were relevant to Council's exercise of discretion regarding whether to provide opportunity for further feedback. Table 2 in the deliberations report that was presented to Council at the 5 June 2025 Council meeting, considered each management-recommended change, and whether such a change was reasonable without further public consultation. The conclusion of this assessment was that Council was reasonably justified in using its discretion not to reconsult on the proposed changes to the bylaw.

4.6 Council supported all of the management-recommended changes to the bylaw at deliberations, with the exception of suggested departure times for freedom camping vehicles

staying in the area designated for non-self-contained vehicles at Timona Park (adjacent to the Campbell Street toilet block) and the four Council-owned carparks at Warwick Street, Manchester Street, and two on Eyre Street); and the three vehicle limit that applied at the Sanson Domain. The removal of these specific restrictions are not considered to be so significant as to warrant public consultation.

- 4.7 Following final decisions on the bylaw, officers will send letters to all submitters informing them of the outcome. Should any submitters raise valid concerns with respect to the decisions council has made, these issues could be addressed through further amendments to the bylaw.

## 5 Engagement Te Whakapānga

### Significance of Decision

- 5.1 Council's decision to amend the freedom camping bylaw is deemed 'significant' in accordance with Council's Significance and Engagement Policy 2020 as there is a legal requirement to engage.
- 5.2 Council is required by section 11B(3) of the Freedom Camping Act 2011 to use the special consultative procedure as set out in section 83 of the Local Government Act 2002 when:
- (a) Making a bylaw under section 10A, 11 or 11A; or
  - (b) Amending a bylaw made under any of those sections; or
  - (c) Revoking a bylaw made under any of those sections.
- 5.3 At the 20 February 2025 Council meeting, Council adopted the Statement of Proposal and Summary of Information for consultation on the draft Bylaw as required by section 83(1)(a). These documents formed the basis of Council's consultation on the draft bylaw. In accordance with Section 83(1)(d) of the Local Government Act 2002, a Hearing was held at the 17 April 2025 Council meeting for those who wished to present their views to Council in person. Council deliberated on all oral and written submissions received at the 5 June 2025 Council meeting.

### Māori and Cultural Engagement

- 5.4 Te Kīwai is the engagement process which guides Council's practice and ensures the onus to engage and include Māori is shared between Council and all partners. In this manner, we progress both the articles and principles of Te Tiriti o Waitangi by maintaining the balance between Kawanatanga (Governance) of the Council and Tino Rangatiratanga (Sovereignty) of whānau, hapū, and iwi Māori.
- 5.5 The cultural significance of local authority areas to Māori was considered when evaluating the significance of sites and their suitability for freedom camping. The Site Assessment Report that includes these assessments was presented to Council at the 19 December 2024 Council meeting and will be made available to members of the public during public consultation on the draft Bylaw.
- 5.6 A copy of the draft bylaw, the table that outlined the reasons for the proposed changes to the bylaw and the Site Assessment were emailed to the members of Te Kōtui Reo Taumata by Council's Kaitohu Aporei – Māori (Principal Advisor – Māori) on 27 January. Members were

invited to provide their feedback on the draft bylaw, prior to it being made available to the public.

#### Community Engagement

- 5.7 Council utilised the Make your mark webpage on the Manawatū engagement platform to seek feedback on Freedom Camping in the Manawatū District over the period from 17 January to 3 March 2024. A summary of the feedback received was attached as Appendix 1 to the Findings and Options Assessment that was presented to Council at the 19 December 2024 Council meeting.
- 5.8 The draft Bylaw was emailed to key stakeholders on 27 January 2025 for their feedback. These key stakeholders were given until 7 February to provide their feedback, with this feedback informing the version of the draft bylaw that was presented at the 20 February Council meeting for approval to publicly notify.
- 5.9 Council consulted on the draft Freedom Camping Bylaw using the special consultative procedure, as set out in section 83 of the Local Government Act 2002. This included the following key steps:
- A public notice was published on Council’s website and in the Feilding-Rangitīkei Herald on Thursday 27 February, commencing the public consultation period. The submissions period ran from 8am Thursday 27 February until 5pm on Friday 28 March 2025.
  - Council’s “Make your Mark on the Manawatū” engagement site was made live for the duration of the public consultation period. This site included a link to the Statement of Proposal (including the tracked changes version of the draft bylaw, a table that describes the changes and the reasons for the changes, and the submission form), a link to the online submission form, and the Site Assessment report.
  - Copies of the summary of information were made available at the temporary Council front-of-house at the Makino Aquatic Centre and the Manawatū Community Hub Libraries in Feilding.
- 5.10 An email was sent to all key stakeholders, Community Committees, campgrounds and holiday parks, rental car companies, freedom camping agencies, promotional agencies and other interested parties at the start of the consultation period inviting them to make a submission. The Baines Community Committee and Keeping Feilding Beautiful were added to the list of stakeholders that received targeted consultation, at the request of elected members at the 20 February 2025 Council meeting. A reminder email was sent to all stakeholders one week prior to the close of submissions (on Friday 21 March).
- Information on the bylaw review was made available at the Manawatū District Council’s stall at the Feilding Farmers Market on the 14<sup>th</sup> of March and the Family Fun Day at Victoria Park on Sunday the 16<sup>th</sup> of March.
  - Officers also made themselves available in person at the Manawatū Community Hub Library in Feilding for a period of time on Friday 21 March and Wednesday 26 March to promote Council’s current consultations.

## 6 Operational Implications Ngā Pānga Whakahaere

6.1 There are no capital or operating expenditure implications associated with this paper.

## 7 Financial Implications Ngā Pānga Ahumoni

7.1 Council received \$54,500 from the Ministry of Business Innovation and Employment's Tourism Facilities Development Grant for freedom camping initiatives. \$20,000 of this grant is for the review of the freedom camping bylaw, including:

- Consultation on changes to bylaw
- Review of submissions received
- Legal advice on Bylaw amendment.

7.2 It is expected that this grant will cover the legal costs for the bylaw review as well as a significant portion of staff time associated with the review.

## 8 Statutory Requirements Ngā Here ā-Ture

8.1 The statutory obligations are as stated within the relevant sections of this report.

## 9 Next Steps Te Kokenga

9.1 Following final decisions on the bylaw, letters will be sent to all submitters informing them of the final outcome and responding to any specific questions or requests relating to their submission.

9.2 Officers will then complete the accountability report for the Ministry of Business, Innovation and Employment based for the review of the freedom camping bylaw, as required by the Funding Agreement.

9.3 Officers will also work to complete those education and enforcement initiatives that were detailed in the Funding Agreement with the Ministry of Business, Innovation and Employment. These initiatives include:

- Refreshed signage
- Freedom Camping Manawatū guide
- Public information
- Video
- Interactive map for freedom camping and non-freedom camping spots in the Manawatū

## 10 Attachments Ngā Āpitihanga

*TO BE TABLED*

- Annex A – Proposed Freedom Camping Bylaw
- Annex B – Updated Site Assessment

## Council

Meeting of 19 June 2025

Business Unit: People and Corporate

Date Created: 23 May 2025

## Public Places Bylaw s155 Assessment

### Purpose Te Aronga o te Pūrongo

To present the findings of the s155 Assessment of the Local Government Act 2002 to determine in whether Council is satisfied that:

- (a) The bylaw is necessary for 1 or more of the following purposes:
  - i. Protecting the public from nuisance.
  - ii. Protecting, promoting and maintaining public health and safety.
  - iii. Minimising the potential for offensive behaviour in public places.
- (b) The bylaw is the most appropriate and proportionate way of addressing the perceived problems identified, and
- (c) The bylaw is not inconsistent with the New Zealand Bill of Rights Act 1990.

And,

To confirm that the best approach is to complete a statutory review of the Manawātū District Council's Public Places Bylaw, and to consult in accordance with the special consultative procedure.

### Recommendations Ngā Tūtohinga

1. That Council endorse the s155 Assessment (Annex 1) determining that a bylaw is the most appropriate tool to address the identified issues.
2. That Council determines, pursuant to section 155 of the Local Government Act 2002, that:
  - a. A bylaw is the most appropriate way of addressing issues associated with the management of public places in the Manawātū District.
  - b. A Public Places Bylaw is necessary for those purposes set out in section 145 of the Local Government Act.
  - c. The proposed Public Places Bylaw does not give rise to any implications under the New Zealand Bill of Rights Act 1990.

Or

3. That Council endorses the s155 Assessment, subject to the Chief Executive making the amendments recorded in the minutes of this meeting.

Report prepared by:  
Axel Malecki  
Policy Adviser

Approved for submission by:  
Frances Smorti  
General Manager - People and Corporate

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## 1 Background Ngā Kōrero o Muri

- 1.1 The Local Government Act 2002 (LGA 2002) empowers Council to make bylaws for the purpose of protecting the public from nuisance, protecting public health and safety, and regulating public places. The process for reviewing bylaws made under the Local Government Act 2002 is set out in section 160 of the LGA.
- 1.2 The Public Places Bylaw 2020 was adopted on 2 July 2020. The statutory review deadline for the bylaw is 2 July 2025. This obligation will be met if Council endorses the section 155 assessment at its meeting on 19 June.
- 1.3 An essential part of a bylaw review is the completion of a section 155 assessment. A section 155 assessment is a statutory requirement under the Local Government Act 2002 (LGA 2002) that guides councils in determining whether a bylaw is the appropriate regulatory tool for addressing a perceived problem. It is a mandatory step before a local council makes or reviews a bylaw.
- 1.4 The preliminary review identified three key issues that form the primary focus of this review. However, as this is a full review of the Public Places Bylaw, it is not limited to those issues and encompasses the bylaw in its entirety.
- 1.5 The following perceived problems were identified during the preliminary review:
  - (i) Leaving vehicles in public places.
  - (ii) Obstruction through mobility vehicles and golf carts.
  - (iii) Damaging parks and areas of recreation through reckless driving.

The statutory review will be a full review of the bylaw. As such, Council will consult on the entire bylaw, including the issues and problems that were identified when it was first adopted in 2020.

- 1.6 Section 155(1AA) of the Local Government Act requires Council to be satisfied that the bylaw is not inconsistent with the New Zealand Bill of Rights Act 1990 (NZBORA).

- 1.7 An assessment of whether the bylaw will give rise to any implications under NZBORA cannot be fully considered until after Council has deliberated on submissions received on the draft bylaw and the proposed bylaw is finalised for consideration by Council. However, this report does not anticipate that a revised bylaw would give rise to any implications under the NZBORA. This notwithstanding, a further assessment of any implications will take place when a draft bylaw is brought to Council for approval to proceed to public notification.

## 2 Strategic Fit Te Tautika ki te Rautaki

- 2.1 This review aligns with Council's obligation to ensure that public places are safe, accessible, and vibrant for residents, businesses, and visitor. In particular, the review contributes to the following four strategic priorities.

### A place to belong and grow

- 2.2 The review of the Public Places Bylaw aligns with Council's strategic priority, 'A place to belong and grow,' as it enables Council to gather insights from the community to ensure that public places support community wellbeing and are safe and enjoyable for all.

### A future planned together

- 2.3 The review of the Public Places Bylaw supports Council's strategic priority, 'A future planned together,' by enabling collaborative engagement with the community to identify how public spaces are used, managed, and protected—ensuring they meet current needs and future expectations for the benefit of all.

### An environment to be proud of

- 2.4 The strategic priority 'An environment to be proud of' is supported through the review of the Public Places Bylaw, which enables Council to manage activities that may pose environmental risks—such as vehicle repairs in public spaces that can lead to contaminant discharge. Working in conjunction with the Trade Waste Bylaw, the Public Places Bylaw helps to protect water quality and urban amenity by placing appropriate controls on behaviours that could result in pollution or environmental degradation.

### A prosperous, resilient economy

- 2.5 The review of the Public Places Bylaw helps ensure that public spaces are safe, accessible, and welcoming. The bylaw is also conducive to maintaining clean, safe, and well-managed public areas, and therefore supports positive visitor experience, encouraging return tourism, readiness for events and activities that bring economic benefit to local businesses and the community as a whole.

## 3 Discussion and Options Considered Ngā Matapakinga me ngā Kōwhiringa i Wānangahia

- 3.1 Recommendation 1 of this report requests that Council endorses the outcome of the s155 Assessment as described in Annex 1.
- 3.2 If Council is not satisfied that the information presented is sufficient or robust enough to make informed decisions, then Council could request further information or amendments to be

made to the accompanying report (Annex 1). The updated report could then be brought back to Council at a future meeting.

- 3.3 Endorsing the section 155 assessment would enable the next step in the review process, which is to seek Councils' approval to notify the public about the bylaw review and proposed bylaw changes.

#### 4 Risk Assessment Te Arotake Tūraru

- 4.1 Council currently maintains an averse-to-minimalist approach to legal compliance risk, reflecting a clear preference to avoid such risk wherever possible. As a result, legal risk is only accepted when it is essential to advancing Council's core objectives and priorities.
- 4.2 In this case, the review of the Public Places Bylaw is a legal requirement in its own right, and failure to undertake it would introduce a new set of risks. Given Council's current risk appetite, officers consider that reviewing and amending the existing bylaw is the lowest-risk and most prudent option available.
- 4.3 There is a reputational risk to Council if the bylaw is not reviewed as required. Failing to undertake the review may create public perceptions of Council as unresponsive, which could in turn erode community trust and stakeholder confidence. This risk may be amplified by negative feedback if issues arise that could have been addressed through an updated bylaw. Undertaking the review and engaging with the community demonstrates Council's commitment to proactive, responsive governance and reinforces public confidence in its regulatory role.

#### 5 Engagement Te Whakapānga

##### Significance of Decision

- 5.1 The decision discussed in this report is considered to be significant on the basis of the following criteria from section 4.2 of the Significance and Engagement Policy 2020:
- (i) The level of community interest.
  - (ii) The number of residents or ratepayers affected and the degree to which they are affected by the decision to or proposal.
  - (iii) The likely impact on present and future social, economic, environmental, or cultural well-being of the community.
- 5.2 As expressed in s156 of the Local Government Act, when making, amending, or revoking a bylaw, Council must either use the special consultative procedure if the bylaw is of significant public interest or impact, or otherwise consult in a way that meets the requirements of section 82 of the Local Government Act.
- 5.3 Council will consult on the draft Public Places Bylaw using the special consultative procedure, as set out in section 83 of the Local Government Act 2002. More information on proposed engagement will be included in the report that will be presented to Council seeking approval to proceed to public consultation.

##### Māori and Cultural Engagement

- 5.4 There are no known cultural considerations associated with the matters addressed in this report. No specific engagement with Māori or other ethnicity groups is necessary.

#### Community Engagement

- 5.5 Council gathered information through targeted preliminary engagement with external key stakeholders, including the Police, Green by Nature, and Feilding District Promotion.

### **6 Operational Implications Ngā Pānga Whakahaere**

- 6.1 There are no capital or operating expenditure implications associated with this paper.

### **7 Financial Implications Ngā Pānga Ahumoni**

- 7.1 There are no known financial implications arising from this findings assessment.

### **8 Statutory Requirements Ngā Here ā-Ture**

- 8.1 The statutory obligations are as stated within the relevant sections of this report.

### **9 Next Steps Te Kōkenga**

- 9.1 The information contained in the s155 Assessment will inform the drafting of amendments to the Public Places Bylaw.
- 9.2 The draft Public Places Bylaw will be presented to Council in July or August 2025.

### **10 Attachments Ngā Āpitihanga**

- Annex 1 – s155 Assessment Bylaw Decision Making Process

# BYLAW DECISION MAKING PROCESS

(LOCAL GOVERNMENT ACT 2002)

<b>Name of Current Bylaw for review:</b>	<b>Public Places Bylaw 2020</b>
<b>Name of New Bylaw Proposed:</b>	<b>Public Places Bylaw 2025</b>

<b>The bylaw making power is for the following purpose:</b>
<ul style="list-style-type: none"> <li>✓ Protecting the public from nuisance</li> <li>✓ Protecting, promoting and maintaining public health and safety</li> <li>✓ Minimising the potential for offensive behaviour in public places</li> </ul>

## Local Government Act, Section 155 Consideration

<p><b>1. What is the perceived problem?</b></p> <p><i>Identify the existing or new issues/nuisances, legislative change, changes to service delivery, alignment to policy review/plan development:</i></p> <ol style="list-style-type: none"> <li>1. Abandoned cars.</li> <li>2. Obstruction through mobility vehicles and golf carts.</li> <li>3. Reckless vehicle use in public places.</li> </ol> <p>In addition to the issues raised in the current review, the Public Places Bylaw continues to respond to a set of longstanding concerns identified in earlier years—many of which remain relevant and highlight the ongoing need for this Bylaw to manage behaviour in shared spaces. Existing issues are listed under section 5 of this report.</p>
<p><b>2. Why are the perceived issues a risk to protecting the public from nuisance, protecting, promoting and maintaining public health and safety, as well as minimising the potential for offensive behaviour in public places.</b></p>
<p><b>Issue 1 – Abandoned cars.</b></p> <ol style="list-style-type: none"> <li>1. Public Safety Hazard <ul style="list-style-type: none"> <li>• Obstruction: Abandoned cars can block footpaths, cycleways, and roadways, impeding visibility and access for pedestrians, cyclists, and vehicles.</li> <li>• Emergency Access: They can interfere with the ability of emergency services to respond quickly, especially if left in laneways or narrow streets.</li> </ul> </li> <li>2. Urban Amenity and Visual Nuisance <ul style="list-style-type: none"> <li>• Visual Pollution: Derelict vehicles can degrade the visual appeal of public areas, contributing to a sense of neglect and urban blight.</li> <li>• Negative Perception: This can deter community use of public spaces and may reduce public trust in local maintenance and enforcement.</li> </ul> </li> </ol>

### 3. Environmental Risks

- **Pollution:** Abandoned cars can leak oil, antifreeze, brake fluid, and other hazardous materials, contaminating soil and stormwater systems.

### 4. Public Health Concerns

- **Sharp Objects and Debris:** Broken glass and rusting metal parts can pose direct injury risks to the public.

### 5. Law Enforcement and Crime

- **Attracting Vandalism or Crime:** Abandoned vehicles can be targets for arson, tagging, or other criminal activity.
- **Stolen Vehicles:** Sometimes abandoned cars are stolen vehicles, and their presence may signal broader criminal activity.

### 6. Costs to Council and Ratepayers

- **Enforcement and Removal:** Tracking ownership, issuing notices, towing, and disposing of vehicles consumes staff time and budget.
- **Reputation and Accountability:** Frequent complaints about abandoned vehicles can harm the Council's public image and erode resident confidence.

## **Issue 2 – Obstruction through mobility vehicles and golf carts.**

### 1. Obstruction of Pedestrian Access

- **Restricted Movement:** Mobility vehicles left on footpaths can block or significantly narrow the accessible walking space for pedestrians.
- **Impact on Vulnerable Users:** This poses a heightened barrier for people with disabilities, parents with prams, or elderly individuals using walking aids, compromising the goal of universal access.

### 2. Safety Hazards

- **Trip or Collision Risk:** Poorly parked mobility vehicles can create unexpected obstacles, especially for people with visual impairments.
- **Emergency Evacuation Routes:** In emergency situations, blocked footpaths may delay safe evacuation or hinder emergency personnel movement.

### 3. Urban Amenity and Visual Clutter

- **Perceived Neglect or Disorder:** A proliferation of unattended mobility vehicles can make public spaces appear disorderly or unmanaged.
- **Negative Visual Impact:** This is particularly relevant in town centres or heritage areas where streetscape aesthetics are a community priority.

### 4. Potential for Vandalism or Theft

- **Security Risks:** Vehicles left in public places for extended periods may be more vulnerable to being damaged or stolen.
- **Public Safety Threats:** Damaged or tampered mobility devices could later malfunction and cause harm to their users or others.

## **Issue 3: Reckless vehicle use in public places.**

### 1. Environmental and Property Damage

- **Grass and Grounds:** Motorcycles tearing across soft ground can cause serious turf damage, rutting, and erosion, leading to costly repairs and temporary loss of amenity.
- **Tracks and Fixtures:** Park infrastructure such as walking tracks, bollards, boulders, picnic areas, and planted gardens may be damaged by reckless vehicle use.
- **Long-Term Restoration Costs:** Reinstating damaged public spaces often involves time,

labour, and ratepayer-funded expenses, particularly after wet-weather events.

## 2. Safety Risks to the Public

- Danger to other Park Users: Fast-moving motorcycles or vehicles in pedestrian areas create significant safety hazards for children, walkers, cyclists, and others.

## 3. Amenity and Nuisance

- Noise Pollution: Excessive engine noise—particularly from modified or non-compliant vehicles—can severely affect the amenity of neighbouring residential areas.
- Disruption of Recreation: These activities may discourage families or other visitors from using the park, reducing the community value of the space.

## 4. Public Perception and Deterrence

- Sense of ‘Lawlessness’: If these behaviours go unchecked, it can create the impression that parks are unsafe or poorly monitored.
- Reduced Community Engagement: People may be less likely to use or volunteer for park-related activities if they perceive them as being neglected or misused.

### 3. Provide evidence of the perceived problem

#### **Issue 1 – Abandoned cars.**

According to Ozone, Council has received a total of 514 complaints about abandoned vehicles in the district between May 2020 and May 2025. We don’t have a comparison that spans five years (i.e. 2015-2020). However, the last review of the Public Places Bylaw cited 111 complaints about abandoned vehicles between August 2017 and August 2018. This suggests that the overall total of 514 complaints over the past five years—when broken down annually—has remained relatively consistent.

#### **Issue 2 - Obstruction through mobility vehicles and golf carts.**

There have been complaints about people driving golf carts through the CBD. Additionally, Enforcement Officers have reported about issues with people leaving mobility devices on footpaths causing an obstruction to other users.

#### **Issue 3 – Reckless vehicle use in public places.**

Since the adoption of the Public Places Bylaw, Council has received a number of complaints about people riding motorcycles in parks, causing damage to grassed areas and, at times, removing barriers and boulders designed to prevent vehicle access. Between 2020 and 2025 Council has received about 12 complaints about motorcycles that were operated in, and causing damage to parks and reserves including:

- Timona Park (5 complaints)
- Menzies Ford (1 complaint about sustained damage due to the use of quad bikes, 4x4 vehicles and dirt bikes)
- Kowhai Park (1 complaint)
- Rimu Park (3 complaints)
- Victoria Park (1 complaint)
- the lime stone path that connects Timona Park and Waugh Park (1 complaint)
- Tangimoana (1 complaint in relation to motorbikes in reserve)

Those are complaints that have been formally registered in Ozone under a designated code. However, in addition to the complaints listed above, there are weekly reports of reckless driving involving motorbikes and quad bikes in Timona Park.

#### **4. Is the bylaw the most appropriate way to address the perceived problem?**

**Can the problem be addressed by means such as education, providing facilities etc.?**

##### **Issue 1 – Abandoned cars**

###### **Education:**

Educating the public about the negative impacts of abandoned vehicles—such as public safety hazards, environmental risks, and visual blight—could reduce the occurrence of these issues. However, education alone might not be effective for those who deliberately abandon vehicles or fail to take responsibility for them.

###### **Providing facilities or infrastructure:**

Providing designated areas for temporary vehicle storage could help alleviate the problem. This would keep abandoned or unused vehicles from being left in public places. However, implementing such infrastructure might be impractical or expensive and may not fully resolve the issue of abandoned vehicles.

###### **Use of existing regulatory tools:**

There are existing legislative frameworks, such as the Land Transport Act, that can be used to address the issue of abandoned vehicles, particularly in relation to addressing the removal and towing of abandoned vehicles.

**Assessment:** A bylaw would likely remain the most effective tool for managing abandoned vehicles, though existing regulatory tools can support this process. Education could reduce some instances but might not address those who abandon vehicles intentionally.

##### **Issue 2 - Obstruction through mobility vehicles and golf carts.**

###### **Education:**

Educating the public about the importance of proper parking and placement of mobility vehicles and golf carts could reduce inadvertent obstructions and increase awareness, especially in sensitive areas. However, education alone might not be sufficient for persistent offenders or those who disregard public space etiquette. Some individuals may need stronger enforcement to change their behaviour. Moreover, education alone might not have a significant impact on people who are not receptive to educational efforts,

###### **Providing facilities or infrastructure:**

Providing designated parking spaces or areas for mobility vehicles could reduce obstructions. These facilities would also enhance accessibility for people with mobility challenge. However, setting up such infrastructure requires a financial investment and may not solve the issue of improper parking in public spaces, especially in locations with limited space.

###### **Use of existing regulatory tools**

Council's Traffic Safety and Road Use Bylaw 2022 gives Council the ability to address parking related issues and infringements. In particular, the Traffic Safety and Road Use Bylaw 2022 provides for the ability to "park a bicycle, wheeled recreational device or mobility device on a footpath if it does not unreasonably obstruct any other user of that footpath". That means, a "reasonable obstruction" may be a temporary or minimal interference that arises from a legitimate, proportionate use of a public space, where the impact on others is minimal, short-lived, and generally expected in that context.

**Assessment:** A bylaw seems necessary for enforcement and regulation. Education could help

as a complementary tool, but stronger measures are likely needed to address deliberate obstructions.

### Issue 3 – Reckless vehicle use in public places.

#### Education:

Educating the public, particularly park users, about the dangers of reckless driving and damaging park infrastructure could help reduce incidents of motorbikes and motor vehicles in parks and reserves. Local campaigns could focus on the importance of respecting public spaces. However, this approach may not be sufficient for habitual offenders, and the behaviour might persist unless there are more direct consequences, such as infringements fees.

#### Providing facilities or infrastructure:

Installing barriers, bollards, boulders, speed bumps, or signs to control the access of motor vehicles in park areas can be an effective deterrent against some motor vehicles in parks. However, these solutions may be costly, and there is a risk that they could detract from the aesthetic value of the parks or be ineffective in stopping determined offenders. Moreover, there have been instances in the past where boulders and other barriers were unlawfully removed to allow access for 4x4 vehicles.

#### Use of existing regulatory tools:

The Reserve Management Plan includes provisions for regulating access to parks and reserves including specifications on where motor vehicles may be operated. For example, the Sports Park Reserve Management Plan for Kimbolton Domain, Johnston Park, Victoria Park and Timona Park states that “Vehicle access including trail and motor bikes is restricted to formed roads and defined parking areas”. However, the Reserve Management Plan lacks the necessary enforcement powers to address unruly driving behaviour.

#### Referring the problem to another agency:

Council has the power to regulate vehicle access to and within parks. However, Council has limited capability to effectively address dangerous driving or stop moving vehicles. Therefore, Council routinely advises complainants to report reckless driving in parks and recreation areas directly to the Police. Referring to law enforcement might delay immediate action for non-criminal offenses and generally constitutes a reactive response. Moreover, in order to understand the challenges, possibilities, and barriers to addressing reckless driving in parks more effectively, it is also worth noting that there have been instances in the past where even the Police were unable to pursue and apprehend motorists who engaged in reckless and dangerous driving in Timona Park.

**Assessment:** A bylaw with enforcement measures is critical for managing reckless driving in public parks. Education and infrastructure could complement the bylaw but might not be sufficient on their own.

Ultimately, as with most bylaw matters, they are most effective as part of a layered approach – supporting signage, enforcement, and formal deterrence. However, their effectiveness also depends on community awareness, the design of park access points, and cooperation with enforcement authorities such as the Police.

### Assessment of cost and benefits (includes social, cultural, environmental and financial)

Option	Costs Considerations	Benefit Considerations
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<b>Education</b>	<ul style="list-style-type: none"> <li>- Ongoing staff time and resourcing to develop and deliver public education campaigns.</li> <li>- May not reach or influence all target audiences, especially repeat or deliberate offenders.</li> </ul>	<ul style="list-style-type: none"> <li>- Helps correct unintentional non-compliance and is generally perceived to be a useful tool to instil and maintain a degree of social control.</li> <li>- Builds community understanding and voluntary compliance.</li> <li>- Strengthens public trust and engagement with Council.</li> <li>- Cost-effective compared to legal enforcement.</li> </ul>
<b>Other Legislation</b>	<ul style="list-style-type: none"> <li>- Do not cover the full breath of issues and may not fully cover the local nuances or gaps to public place behaviours.</li> </ul>	<ul style="list-style-type: none"> <li>- Avoids duplication of regulation and leverages existing enforcement pathways.</li> <li>- Ensures alignment with national standards and planning frameworks.</li> <li>- Reduces legislative complexity if well-integrated.</li> </ul>
<b>District Plan</b>	<ul style="list-style-type: none"> <li>- <u>Amendment or review costs:</u> Updating the District Plan to incorporate new provisions for signage or other public space uses (such as parking requirements or mobility vehicle access) can be resource-intensive, requiring planning expertise, consultation, and formal processes under the Resource Management Act (RMA).</li> <li>- <u>Time and Delays:</u> Modifying the District Plan can take time (e.g., months or even years), which may delay immediate action on the issues.</li> <li>- <u>Enforcement and Monitoring:</u> Ensuring compliance with District Plan provisions related to signage or land use will require dedicated staff time, monitoring, and possibly legal intervention for breaches, potentially increasing operational costs.</li> <li>- <u>Complexity for stakeholders:</u> The District Plan may be complex and involve multiple layers of regulation, which could make it challenging for some stakeholders (e.g., businesses, residents) to understand and follow the rules.</li> </ul>	<ul style="list-style-type: none"> <li>- While the District Plan accounts for local specificities, the District Plan provides a formal legal framework under the RMA for the enforcement of land use and infrastructure issues. Any violations in relation to Public Places are processed through well-established channels, providing clarity and predictability.</li> <li>- More specifically, the District Plan contains rules controlling signage for businesses, including on the footpath and the road frontage.</li> </ul>
<b>Other Bylaws</b>		

<b>Traffic Safety and Road Use Bylaw 2022</b>		
<p>Relevance to issues:</p> <p>Obstruction of public spaces (e.g. mobility scooters, golf carts). -</p> <p>Vehicles parked inappropriately, blocking access or footpaths.</p>	<p>- Potential for overlap/confusion if issues are regulated in both bylaws.</p>	<p>- Already contains enforcement provisions that may reduce the need to duplicate in the Public Places Bylaw.</p> <p>- Provides clarity for road-related behaviour and vehicle use.</p>
<b>Solid Waste Bylaw</b>		
<p>Relevance to issues:</p> <p>- Could indirectly relate to public nuisance, particularly where waste or dumped items (e.g. derelict vehicles or signs) are involved.</p>	<p>- Enforcement may not cover broader public space behaviour beyond waste.</p>	<p>- May already contain penalties or enforcement provisions that reduce need for duplication.</p> <p>- Supports general amenity and cleanliness of public spaces.</p>
<b>Dog Control Bylaw</b>		
<p>Potential relevance to issues:</p> <p>If dogs are involved in issues of nuisance or offensive behaviour in public spaces (e.g. off-leash in parks with “hoon” activity).</p>	<p>- Necessarily narrow in scope: limited relevance beyond animal control.</p>	<p>- Already provides mechanisms to manage specific types of public nuisance.</p> <p>- Avoids broadening the Public Places Bylaw unnecessarily.</p>

<b>Freedom Camping Bylaw</b>		
Potential relevance to issues:	<ul style="list-style-type: none"> <li>- Similar to the Dog Control Bylaw, the Freedom Camping Bylaw is intentionally narrow in scope, with a specific focus on restricting or mitigating the behaviour of a particular group—freedom campers.</li> </ul>	<ul style="list-style-type: none"> <li>- The Freedom Camping Bylaw already provides tools and mechanisms designed to manage specific types of nuisances in public places.</li> </ul>
<b>Bylaw</b>	<ul style="list-style-type: none"> <li>- Staff time and administrative costs for review, drafting, consultation (e.g. special consultative procedure).</li> <li>- Enforcement costs, including monitoring, officer time, legal follow-up.</li> <li>- Prosecution under LGA 2002 requires court action, which may not be cost-effective for minor breaches.</li> </ul>	<ul style="list-style-type: none"> <li>- Provides a clear, enforceable mechanism to regulate behaviour in public spaces.</li> <li>- Demonstrates Council's commitment to maintaining public order, safety, and amenity.</li> <li>- Enables cost recovery (e.g. for towing abandoned vehicles or repairing damage).</li> <li>- Acts as a deterrent where education or infrastructure alone is insufficient.</li> </ul>

## 5. Is the proposed bylaw the most appropriate form of bylaw?

### - **Clause 5 Obstruction of or Damage to Public Places**

It is recommended that this clause be retained without amendment. As assessed under Section 4 of this report, the Public Places Bylaw 2020 remains appropriate in form and intent to address the issues identified under Clause 5. However, it is proposed to review Clause 5(c) of the Public Places Bylaw after the adoption of the Freedom Camping Bylaw to make sure the provisions in Clause 5(c) align with the new iteration of the Freedom Camping Bylaw.

### - **Clause 6 Control of Cycles, Skating Devices and Mobility Devices**

It is recommended that this clause be retained without amendment.

It is important to note that recreational devices such as e-scooters and electric skating devices are currently defined as low-powered vehicles provided they have motors that have a combined maximum power output that does not exceed 300W as per E-Scooter Notice 2023. The 'Declaration Not to be Motor Vehicles' expires in 2028. That means, electric scooters are not required to meet motor vehicle technical standards, or be registered and licensed, and users are able to ride them without holding a driver licence. However, in reality, some e-scooters routinely exceed the 300W power threshold—at times significantly, reaching up to 2400W and more—which would technically classify them as mopeds or motor vehicles. As such, they must not be

operated on footpaths (exceptions exist that allow a person who rides a moped or motorcycle on a footpath in the course of delivering newspapers, mail, or printed material to letter boxes if the road controlling authority has authorised the use of the footpath for that purpose) and, unlike low-powered recreational devices such as standard e-scooters, are technically subject to registration, warrant of fitness, and driver licence requirements. Regardless of technical specifications, compliance with road rules by riders of wheeled recreational devices is enforced by the New Zealand Police.

- **Clause 7 Activities in Public Places**

It is recommended that this clause be retained without amendment.

- **Clause 8 Booking Applications for an Organised Game, Activity or Event in a Public Place**

It is recommended that this clause be retained without amendment.

- **Clause 9 Operating an Unmanned Aerial Vehicle**

It is recommended that this clause be retained without amendment. It is worth pointing out that Council has received complaints regarding the use of drones over private property. However, such use is not regulated under the Council's bylaw but instead falls under the jurisdiction of the Civil Aviation Authority—specifically Parts 101 and 102, which outline relevant rules and regulations, including those related to (intrusion of) privacy.

- **Clause 10 Street User Activities**

It is recommended that this clause be retained without amendment. Investigations into the extent to which this clause may have to be amended did not deliver conclusive results as yet. Any possible changes to this clause arising from public consultation—specifically in relation to altering the capacity of existing sites—are unlikely to affect this s155 assessment.

- **Clause 11 General Provisions for Street Use**

It is recommended that this clause be retained without amendment.

- **Clause 12 Opening and Closing Parks and Reserves**

It is recommended to amend this clause by changing the following wording in clause 12.1 “... *and no person may enter or be in such Park or Reserve*”.

The change is required to better reflect the intent of this clause around restricting vehicular access to parks and reserves. Restricting access for vehicles rather than persons will also increase the practicality and enforceability of the bylaw without compromising its intent.

- **Clause 13 Beaches**

It is recommended that this clause be retained without amendment.

- **Clause 14 Fences**

It is recommended that this clause be retained without amendment. A recent incident involving the use of an electric fence to contain grazing animals in an urban area highlights the utility and relevance of this clause.

- **Clause 15 Property Addressing**

It is recommended that this clause be retained without amendment.

- **Clause 16 Repairing Vehicles**

It is recommended that this clause be retained without amendment.

- **Clause 17 Leaving Vehicles in Public Places**

It is recommended that this clause be retained without amendment.

- **Clause 18 Under-Veranda Lighting in Public Places**  
It is recommended to amend this clause. The wording of this clause should be amended to reflect updated terminology as a result of changes to the National Planning Standards. For example, in its current form the Public Places Bylaw makes reference to a 'Business Zone', a term no longer used in the District Plan. Instead, what used to be Business Zone is now captured Commercial (COMZ) , Mixed Use (MUZ) and Town Centre (TCZ)
- **Clause 20 Exceptions to Restrictions**  
It is recommended that this clause be retained without amendment. This clause has primarily operational implications. It is recommended that Council officers develop a process to clarify the conditions under which exceptions to Alcohol Ban Areas may be issued, and to guide how such exceptions are granted.
- **Clause 21 Designation of new Alcohol Control Areas**  
It is recommended that this clause be retained without amendment. After eliciting feedback from external stakeholders such as the Police and Green By Nature, Council officers are satisfied that there is neither demand nor need for the designation of new Alcohol Control Areas.
- **Clause 22 Powers of Police**  
It is recommended that this clause be retained without amendment.
- **Clause 23 Control of Objectionable Signs**  
It is recommended that this clause be retained without amendment. There have been 22 complaints and 4 general inquiries in relation to signage between May 2020 and May 2025. However, the nature of the complaints fell under the jurisdiction of the District Plan because the complaints were largely in relation to election signs as well as the size and location of commercial signs all of which are issues that are covered under the District Plan. There has been one complaint about expletives written on the exterior wall of a garage. The written expletives were visible from shared driveway. There is no further record of any formally lodged complaints in relation to sandwich signs.  
  
Council is aware of the occasional expression of discontent from members of the public about what appears to be a proliferation of the number of sandwich signs on the grass berms around Manchester Square at certain times of the year. However, after monitoring what was perceived as a proliferation of sandwich signs, it became evident that several signs advertising different events had been coincidentally erected around the same time and in compliance with the District Plan. Likewise, the removal of the signs within 7 days after the events had concluded occurred in accordance with the provisions of the District Plan. According to the District Plan signs for sporting events, public meetings, market days etc. must only be permitted in the two-month period prior to the event and must be removed no later than one week after the conclusion of the activity.
- **Clause 24 Commercial Sexual Premises**  
It is recommended that this clause be retained without amendment. Council officers are not aware of any issues or complaints in relation to this clause.
- **Clause 25 Exemptions to Clauses 23 and 24**  
It is recommended that this clause be retained without amendment.
- **Clause 26 Offences and Breaches**  
It is recommended that this clause be retained without amendment.
- **Clause 27 Repeals, Savings and Transitional Provisions**  
It is recommended that this clause be retained without amendment. Any changes to

this clause will be of administrative nature.

**Assessment:** At this stage of the review, the Public Places Bylaw is considered to be the most appropriate form of the bylaw. The bylaw is consistent with all relevant legislation, sufficiently clear and proportionate to the issues it is trying to address.

**Does the bylaw give rise to any implications under the New Zealand Bill of Rights Act 1990?**

*Identify possible limits on NZBORA rights within the bylaw:*

At this stage of the review process, it is not possible to make any conclusive or definitive claims about possible limits on NZBORA rights within the Public Places Bylaw. The next step of the review entails the drafting of the amended bylaw by which stage any possible implication for NZBORA considerations will be determined.

**Are they “demonstrably justified” by reference to the objective/purpose of the bylaw<sup>1</sup>?**

**Proposal for determination by Council**

- ☐ New bylaw
- ☒ Amendment to existing bylaw
- ☐ Revoke existing bylaw
- ☐ Revoke and replace existing bylaw
- ☐ Continue existing bylaw without amendment

**Signature:** \_\_\_\_\_

**Position:** \_\_\_\_\_

**Date:** \_\_\_\_\_

<sup>1</sup> Some bylaws will impose limits on rights under the NZBORA (freedom of movement and expression) and this must be considered by reference to the objectives/purpose the bylaw is attempting to achieve.

## Council

Meeting of 19 June 2025

Business Unit: People and Corporate  
Date Created: May 26, 2025

## Adoption of the Annual Plan 2025/26

### Purpose Te Aronga o te Pūrongo

To present the Annual Plan 2025/26 to Council for adoption.

### Recommendations Ngā Tūtohunga

1. That in accordance with Section 95 of the Local Government Act 2002, the Council adopts the Annual Plan 2025/26.
2. That the Chief Executive be authorised to approve any final edits required to the Annual Plan 2025/26 in order to finalise the document.

Report prepared by:  
Lisa Thomas  
Strategy Manager

Approved for submission by:  
Amanda Calman  
Chief Financial Officer

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## 1 Background Ngā Kōrero o Muri

- 1.1 Section 95(5) of the Local Government Act 2002 (the Act) sets out the purpose of the Annual Plan is to:
- (a) contain the proposed annual budget and funding impact statement for the year [of the long term plan] to which the annual plan relates; and
  - (b) identify any variation from the financial statements and funding impact statement included in the local authority's long-term plan in respect of the year; and
  - (c) provide integrated decision making and co-ordination of the resources of the local authority; and
  - (d) contribute to the accountability of the local authority to the community.
- 1.2 The starting point for the 2025/26 Annual Plan is year 2 of the 2024-34 Long-term Plan. The project commenced with a presentation of the Annual Plan timeline and initiative ideas at the 31 October 2024 Council meeting.
- 1.3 New initiatives were presented to Council at the 21 November 2024 Council meeting where elected members provided direction on which initiatives they supported for inclusion in the draft budget for the 2025/26 Annual Plan. Sixteen new initiatives were supported for inclusion in the draft budget.
- 1.4 At the Council workshop on 5 December 2024, elected members were provided with a further budget update, and reviewed the discretionary spend within each Council activity area to identify any areas for review. Council revisited discretionary funding at the 19 December 2024 Council workshop to address those activities identified by elected members at the 5 December 2024 workshop as requiring a review. At this workshop, elected members indicated that there was no appetite to review funding for existing levels of service.
- 1.5 At the Council meeting on 5 February 2025, elected members were provided with an update on the draft Annual Plan 2025/26. This update included information on the likely impact on rates from the introduction of the new Government levies associated with the Government direction around Local Waters Done Well (an increase of 0.34% to rates), and potential impact of Council's decision on the Development and Financial Contributions Policy that was scheduled for adoption in April 2025 (approximately increase of up to 1% to rates). In light of this new information, elected members were asked to reconfirm their support for each of the initiatives for inclusion in the draft Annual Plan 2025/26.
- 1.6 At the 20 February 2025 Council meeting, a decision was made on whether public consultation is required for the draft Annual Plan 2025/26. In accordance with section 95(2A), Council resolved that consultation was not required, and that following adoption of the Annual Plan 2025/26 Council would inform the community of the outcome through its normal engagement channels.
- 1.7 Council adopted the Development and Financial Contributions Policy at the 17 April 2025 Council meeting, effective from 18 April 2025. At an Annual Plan 2025/26 update to Council at the 15 May 2025 workshop, Council's Chief Financial Officer advised that the change in funding of some previously growth-related projects as a result of Council's decision on the

Development and Financial Contributions Policy would result in an increase of 0.39% to rates in 2025/26 due to the timing of the capital work and the timing of when the draw down on debt occurs in the first year.

- 1.8 At the 15 May 2025 Council workshop, elected members were provided with an update on the current budgeted rates position. Elected members advised officers to offset both the impact of the decision on Development and Financial Contributions Policy and water levies by reducing resilience and insurance reserve funding which would reduce the total rates movement excluding growth to 5.99%. Elected members also provided feedback on the draft Annual Plan narrative, including the descriptions of key projects.
- 1.9 Also of relevance to the Annual Plan 2025/26 is Council's review of fees and charges. Council consulted on Planning, Environmental Health and Development Contributions fees and charges from 2 May to 1 June 2025. No submissions were received. Decisions on fees and charges are relevant to the Annual Plan as the public component of funding split for these activities is recovered through rates. Council's fees and charges are scheduled for adoption at the 19 June 2025 Council meeting.
- 1.10 The Annual Plan is required to be adopted by 30 June 2025.

## 2 Strategic Fit Te Tautika ki te Rautaki

- 2.1 All of Council's strategic priorities (community outcomes) are relevant to this decision on the Annual Plan 2025/26. Of particular relevance are Council's priorities of "Value for money and excellence in local government," and "A future planned together." The decision concerns how Council will prudently manage its financial resources, and remain accountable to the community.

## 3 Discussion and Options Considered Ngā Matapakinga me ngā Kōwhiringa i Wānangahia

### Rates requirement for 2025/26

- 3.1 The draft Annual Plan 2025/26 (Annex A) requires a total increase in rates of 7.56% compared to the Annual Plan 2024/25. However, due to anticipated growth across the District of 1.57%, the total rates required will be distributed across more ratepayers, making the total rates increase for existing ratepayers 5.99%. This increase includes the new central government imposed levies for water services, and the impact of Council's decisions on the new initiatives and the Development and Financial Contributions Policy (DC) and the change in the resilience reserve funding as outlined in the table 3.2 below.

### 3.2

Factors contributing to the rates requirement	\$ increase	Approximate rates impact
Total increase required		7.56%
Less Growth (portion funded via additional ratepayer)		-1.57%
<b>Impact to current ratepayers</b>		<b>5.99%</b>

Made up of:		
Base budget movements		4.91%
New initiatives	\$966,542 Capex \$763,790 Opex	1.08%
Water levies	\$187,000	0.34%
Change in funding of some previously growth-related projects (DC decision)	\$196,086	0.39%
Removal of resilience reserve funding	-\$351,000	-0.73%
<b>Impact to current ratepayers</b>		<b>5.99%</b>

- 3.3 Another key factor on the impact on ratepayers is the impact of the roading differential change (year 2 of the rebalancing). In general, the change to the roading differential results in increased rates for rural properties and a reduction in rates for Feilding residential properties, industrial/commercial properties, Feilding CBD properties and utilities.

## 4 Risk Assessment Te Arotake Tūraru

- 4.1 The key risks associated with the adoption of the Annual Plan include:

1. A risk of the Annual Plan including inaccurate information.
2. A risk that the proposed rates increase may be unaffordable for certain members of the Community and may result in poor publicity for Council.

- 4.2 Council has an “averse-minimalist” approach to legal compliance risk and adopts a cautious approach to financial risk. Council mitigates the risk of inaccurate information through its quality assurance processes. This includes internal peer review, particularly of financial information, as well as careful checking by the Executive Leadership Team prior to being presented to Council for adoption.

- 4.3 The proposed rates increase is less than the increase that was forecast for year 2 of the Long-term Plan 2024-34. However, any increase to rates has affordability impacts can be viewed unfavourably by the community, particularly given the current financial climate.

- 4.4 As outlined in paragraph 1.10, the Annual Plan 2025/26 must be adopted by 30 June 2025. Any delay in the adoption of the plan impacts on Council’s ability to strike rates for the new financial year. Should Council identify any errors in the contents of the Annual Plan, or agree to make any minor edits to the plan prior to its publication, recommendation 2 of this report delegates authority to the Chief Executive to make these on Council’s behalf. This means that the adoption of the Annual Plan does not need to be delayed for the sake of some minor edits.

## 5 Engagement Te Whakapānga

### Significance of Decision

- 5.1 The Council’s Significance and Engagement Policy is not triggered by matters discussed in this report. No stakeholder engagement is required.

### Māori and Cultural Engagement

- 5.2 There are no known cultural considerations associated with the matters addressed in this report. No specific engagement with Māori or other ethnicity groups is necessary.

### Community Engagement

- 5.3 At the 20 February 2025 Council meeting Council passed a resolution confirming that the changes under consideration for the Annual Plan 2025/26 are not significant or materially different from year 2 of the Long-term Plan 2024-34. Public consultation was therefore not required. Council agreed that following adoption of the Annual Plan 2025/26, Council will provide information to the community regarding the content of the plan.

## **6 Operational Implications Ngā Pānga Whakahaere**

- 6.1 For the majority of proposed initiatives contained in the Annual Plan 2025/26, there are no significant operational implications.
- 6.2 The initiative to increase capacity at Rongotea and Waituna Cemetery would have operational implications if it is not supported, and capacity at either cemetery is exhausted.
- 6.3 The initiatives Subsidised Rooding Budgets OPEX and CAPEX are about delivering on the current work programmes as outlined in the Long-term Plan 2024-2034. If these initiatives are not supported, then the rooding programme would need to be reduced.

## **7 Financial Implications Ngā Pānga Ahumoni**

- 7.1 The financial implications for Council are detailed in the Annual Plan 2025/26 document (Annex A).

## **8 Statutory Requirements Ngā Here ā-Ture**

- 8.1 The sections of the Local Government Act 2002 related to the Annual Plan are:
- Section 76 - Decision-making
  - Section 77 - Requirements in relation to decisions
  - Section 78 - Community views in relation to decisions
  - Section 79 - Compliance with procedures in relation to decisions
  - Section 80 – Identification of inconsistent decisions
  - Section 82 - Principles of consultation
  - Section 82A - Information requirements for consultation required under this Act
  - Section 95 - Annual Plan
  - Section 95A - The purpose and content of consultation document for the Annual Plan
  - Section 96 - Effect of resolution adopting long-term plan or Annual Plan

## 9 Next Steps Te Kokenga

- 9.1 Following the adoption of the Annual Plan information about the plan will be disseminated to the public in accordance with the communications plan.

## 10 Attachments Ngā Āpitihanga

- Annex A – Annual Plan 2025/26



# Manawātū District Council Annual Plan 2025/26

Te Kaunihera Ā–Rohe O Manawātū  
Mahere Ā–Tau 2025/26



# Council Priorities

## Ngā Whāinga Matua

Below you'll see our priorities for the next 10 years. Have a look at how we plan to make the Manawatū District a productive and vibrant place to live, work, visit and invest.

Kei konei ngā matawhānui, ngā whāinga me ngā kaupapa matura hei whakatutuki, haere ake nei.



**A place to belong and grow**  
He kāinga e ora pai ai te katoa

We provide leisure and sports facilities and support community activities to encourage social and cultural wellbeing for everyone.



**A future planned together**  
He kāinga ka whakamaherea tahitia  
tōna anamata e te hāpori tonu

We work with all parts of our community to plan for a future everyone can enjoy.



**An environment to be proud of**  
He kāinga ka rauhītia tōna taiao

We protect and care for Manawatū District's natural and physical resources.



**Infrastructure fit for future**  
He kāinga ka tūwhenua tonu ōna  
pūnahanga, haere ake nei te wā

We ensure the Manawatū District has infrastructure (water, roads, etc.) that meets the needs of the community now and into the future.



**A prosperous, resilient economy**  
He kāinga ka tōnui tōna ōhanga

We aim to make the Manawatū District a great place to live, to visit and to do business.



**Value for money and excellence in local government**  
He kāinga ka eke tōna kāwanatanga  
ā-rohe ki ngā taumata o te kairangi

We take pride in serving our communities.  
We focus on doing the best for the district.

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# A Message from Mayor Helen Ngā kōrero nā Kahika Helen



## Welcome to Manawātū District Council's Annual Plan 2025/26

**We are pretty straight forward here at Manawātū District Council, and when we make a plan, we tend to stick to it. This year's Annual Plan is Year 2 of our Long-term Plan 2024-2034, with just a few small changes.**

It's very much business as usual. We will continue to deliver the basics well - providing good quality infrastructure and providing responsive community services in our no-nonsense, proudly provincial way.

During our long-term planning, we heard loud and clear that residents valued the services that we provide but also wanted rates increases to be as low as possible. We listened and delivered one of the lowest rates increases for local government in the country.

This year we have continued to keep the rates increase as low as we can, with the total increase in rates required to run Council business for 2025/26 being 7.56%. However, due to population growth across the District in the last year, the total rates required will be distributed across more ratepayers, so the total rates increase for existing ratepayers for 2025/26 is 5.99%.

The increase includes a range of new initiatives on pages 8 to 9 and approximately \$187,000 (0.34% of rates) in new central government imposed levies for water services.

This Annual Plan outlines the key projects that we will work on this year and it summarises the changes we have made to the plan. It also outlines some of the 'basics' that we do day-in and day-out, which includes the maintenance of roads, the laying of pipes, the issuing of books at libraries, and keeping the grass mowed in our parks. It's these basic activities that create the fabric of a strong community.

The Annual Plan provides financial information that shows how we are managing our funds prudently and investing in our assets wisely for our future. We've invested what was needed to ensure that our infrastructure is of good quality, and that means that we do not have the extreme rates increases that some other Councils require.

I'm proud of the work that the Council does day-to-day making the Manawātū a great district to live and work.

**Helen Worboys**  
Manawātū District Mayor

# Getting on with the Plan Te Whakatinana I Te Mahere

**2025/26 is Year 2 of the Long-term Plan 2024–2034. We're sticking to the plan and will work on the following projects over the coming year.**

## Turners Road Extension – Stages 2 and 3

The Turners Road development supports economic development in Manawātū by providing 24 hectares of high-quality industrial-zone land. After completing Stage 1 of the project in 2024/2025, we are now working on Stages 2 and 3.

## Maewa Infrastructure

Maewa is a 136-hectare residential development on the northern edge of Feilding. Over the next 20 years, we expect up to 1,700 new homes to be built in Maewa, and we will deliver infrastructure as it is needed to support the development.

Over 2025/26, we will be working on staged development along Roots Street East.

## Manawātū Wastewater Treatment Plant Re-Consenting

Our 10-year Resource Consent to discharge from Manawātū Wastewater Treatment Plant to the Ōroua River is expiring, and we need to apply to Horizons Regional Council for a new one by May 2026. We are also watching the new national standards for wastewater discharge being rolled out by the Water Services Authority and how that will be incorporated into the way we manage wastewater in the District.

Our goal is to minimise the environmental impact of treated wastewater in our waterways, balancing factors such as affordability and achievability.

We've vastly improved the quality of treated wastewater to comply with our current resource consent conditions. This has included funding an initiative to separate trade wastewater from domestic wastewater, investing in land and assets so that we can irrigate land with treated wastewater and developing wetlands to improve the quality of water that eventually makes its way into the Ōroua River.

## Wastewater Centralisation

The Manawātū Wastewater Treatment Plant in Feilding can treat wastewater to a much higher quality than can be done in smaller wastewater treatment plants around the district. The Wastewater Centralisation project will see wastewater from villages across the district transported through a network of pipes and pump stations to be treated at the Manawātū Wastewater Treatment Plant in Feilding.

Already, Sanson and the Ōhakea Air Force Base have been connected up. Over 2025/26, we will construct new pump stations and complete the pipeline to connect up Rongotea with the Manawātū Wastewater Treatment Plant.



Turners Road Extension



Maewa Infrastructure



**Sanson Wastewater Centralisation**

## Stormwater Upgrades

The district has been hit by a number of storm events over the years and upgrading stormwater networks is a key concern for the community.

We doubled our investment in villages' stormwater upgrades to \$1 million per year as part of our 2024-2034 Long-term Plan. Over the next 10 years Council will be prioritising stormwater upgrades in Himatangi Beach and Halcombe, followed by Sanson and Rongotea. The Long-term Plan 2024-2034 allocated \$20 million to upgrading Feilding's stormwater networks. This project consists of a number of short-term improvements and long-term projects. Council has completed some short-term improvement works in Glasgow Terrace and have more planned for Poplar Grove in 2025/26. Long-term projects will control stormwater runoff from the eastern hills into town, and will provide long-term solutions to stormwater flooding issues in Osborne Terrace and Poplar Grove. We are working on detailed designs and consenting so that upgrade work can be started in 2028/29.

## Feilding Drinking Water Supply Resilience

Feilding has enjoyed a dependable supply of drinking water for many years. This is a result of past strategic investment in water supply infrastructure. As Feilding grows, we want to retain a resilient water supply that complies with the Drinking Water Quality Assurance Rules (2022).

We are reducing our reliance on the Ōroua River as a water source by developing a new water bore and water treatment plants as well as upgrading existing ones.



**Cyclone Gabrielle Bridge Replacement**

In 2025/26, we will obtain consent to connect the new Roots Street bore water supply with the MacDonald Heights reservoir.

## Recovering from Cyclone Gabrielle

Cyclone Gabrielle impacted our District in 2023, taking out a number of bridges. In 2025/26, we will complete the replacement of the Churchill Road and Makiekie Creek Bridges in the Pohangina Valley, near Totara Reserve.

## Food Waste Collection

In 2025/26 we will be introducing kerbside collection for food waste in Feilding. This service will be fully funded from the Waste Levy, with no additional cost to ratepayers.

## Feilding Town Centre Refresh

We want the Feilding Town Centre to be an attractive place for shopping, events and to do business.

We will continue to deliver carefully thought-out projects which, while not costing the earth, will make the town centre look and feel good for locals, visitors and business owners.



**Village Stormwater Upgrades**

# Changes to the Plan

## Ngā Panonitanga Mahere

**We're sticking to the general plan as laid out in the Long-term Plan 2024–2034. But of course, some things have changed. This section summarises what's new in the plan in 2025/26.**

### Feilding Clock and Clocktower

The clock that has been telling Feilding locals the time since 1904 has stopped and it needs to be repaired. Given its heritage, being one of the only clocks of its type in the world, Council is investing up to \$90,000 to repair and refurbish the clock mechanism.

The clock tower that houses the clock is also iconic, albeit newer having been built in the 1990s. To make the most of its iconic character, Council will invest up to \$85,000 to upgrade the lighting of the clock.

We are also seeking third party funding for both of these projects.

### Organisations Supported by Council

Council supports a number of trusts and organisations that deliver a range of community services to Manawatū.

Many community events have been held at the council-owned Feilding Civic Centre over the years. Council will increase its grant funding to the Civic Centre Trust by up to \$78,000 per year, \$64,500 of which will be funded by an increase to rates, to ensure that it continues to be a focal point for community events.

**Awahuri Forest/Kitchener Park** is a well-loved park, owned by the Council, for people to get into nature, as well as an important sanctuary for biodiversity. Recently, the Trust for the forest/park has been establishing wetlands, and Council granted an additional \$20,000 for both 2025/26 and 2026/27 to fund plant management that will assist the wetland to establish.

**Feilding and District Promotion (FDP)** promotes Manawatū as a great place to visit, work and play. It is installing security cameras to enhance safety in Feilding, and Council is contributing up to \$25,000 per year towards FDP's maintenance of the cameras.

**Central Economic Development Agency (CEDA)** is the region's economic development agency. One of the Agency's key projects for 2025/26 is to achieve the priority of taking a long-term view to growing the region and ensuring a thriving economic future is Te Utanganui - the Central New Zealand Distribution Hub. Council is increasing grant funding to CEDA by \$25,000 in 2025/26 as a contribution to the extension of the Te Utanganui Programme Lead role.



Feilding Clock Tower



Makino Aquatic Centre Outdoor Pools

## Traffic Management for Community Events

Anyone who has been to Feilding's Rural Day or Kimbolton's Sculpture Festival knows that in Manawātū we know how to put on a cracker event! People swarm to them. An important role Council performs is managing traffic to keep those attending events safe.

In the past we've managed to fund traffic management at selected events within our existing budgets, but as we've tightened our purse strings, it's become more and more difficult to fund traffic management this way. As a result Council is investing \$45,000 per year to ensure that it continues to support safety at selected events through good traffic management.

## Makino Aquatic Centre Outdoor Pools

We were planning to repaint the outdoor pools at the Makino Aquatic Centre in Years 3 and 4 of the Long-term Plan, but our monitoring found that the paint on the pools was failing earlier than anticipated. Council has brought forward \$216,570 so that we can repaint the pools in 2025/26 to prevent unplanned maintenance in the future and so they are in top shape for future summer swims.

## Cemeteries

As our district grows, we need to ensure that we have adequate capacity in our cemeteries. Council is investing \$27,000 to increase capacity at the Rongotea and Waituna West Cemeteries.

Ensuring that our cemeteries are well looked after is an important way that we respect the lives of past generations. Recently, there has been a spate of vandalism at Feilding Cemetery, and Council is investing \$30,000 to improve the security gates at the cemetery's entrance.

## Resource Recovery Centre Office Portacom

Currently we lease portacoms for office space at our Resource Recovery Centre at a cost of \$37,000 per year. Council is investing up to \$175,000 to buy portacoms rather than continuously leasing them.

## Feilding Water Resilience - Turners Road Reservoir

A water supply reservoir will be completed at Turners Road in the early part of 2025/26. However the need for a pump station is required to boost water pressure when high flow is required, predominantly for firefighting.

Council will invest \$268,000 for the pump station, which will boost water pressure for Turners Road and the south Feilding area.

## Ranfurly Road Landfill Capping

Council is required to complete the remediation of the old Ranfurly Road Landfill as the final stage of its decommissioning. Council is investing \$75,000 so that the land within the wider footprint of the old landfill site can be shaped, capped and contoured before it is then handed over to the adjoining landowners.

## Kimbolton Wastewater Treatment Plant

As part of the 2024-34 Long-term Plan, Council decided to re-consent the Kimbolton Wastewater Treatment Plant as a standalone plant, for affordability reasons. Recent Abatement Notices have been issued to Council for non-compliance issues relating to high ammonia, nitrogen and phosphorous in effluent. Council is funding \$65,000 for renewals so that these issues can be resolved.



### Obtaining a Credit Rating for Council

Council will spend \$57,000 per year to obtain a credit rating, which will enable it to access cheaper borrowing through the Local Government Funding Agency. This will mean Council will pay less in interest repayments on new loans.

### Increase Subsidised Roothing

Council is increasing its subsidised roading budget by \$895,377, noting that \$564,368 is funded by the New Zealand Transport Agency (NZTA), \$187,247 will be funded by rates and \$143,762 is funded from the depreciation reserves. This change enables Council to continue to deliver on the planned roading works programme and to fully utilise the funding that was approved by NZTA after the Long-term Plan 2024-34 was adopted.



# Rates for 2025/26

## Ngā Reiti 2025/26

The total increase in rates required to run Council business for 2025/26 is 7.56%. Due to population growth across the District in the last year, the total rates required will be distributed across more ratepayers, so the total rates increase for existing ratepayers for 2025/26 is 5.99%.

It is important to note that the rate change for individual rate payers will vary based on the location and type of property they own, changes incurred from the recent valuation and the Council services they receive.

Individual 2025/26 property rates assessments can be viewed on our website or by calling the council.



See example rates on page 12



Check out our property and rates search at [www.mdc.govt.nz](http://www.mdc.govt.nz) under the Residents tab then look for 'rates'.



Call Council (06) 323 0000 and ask to speak to one of our rating team.

# How will my Rates be Used? Te Whakapaunga Reiti

	Feilding Resident	Rural Resident
Property Value	\$580,000	\$800,000
Rates (annual total)	\$4,393.40	\$2,220.00
	Per week	Per week
Rates total	\$84.49	\$42.69
 Wastewater	\$20.21	
 Water Supply	\$7.69	
 Stormwater	\$3.67	
 Feilding Kerbside	\$2.46	
 Roothing	\$11.74	\$13.92
 General	\$11.71	\$8.15
 Parks and Reserves	\$6.62	\$2.94
 Environmental & Regulatory Management	\$3.63	\$3.63
 Makino Aquatic Centre Targeted Rate	\$4.75	\$3.31
 Library Targeted Rate	\$4.17	\$2.90
 Governance & Strategy (Democracy)	\$3.40	\$3.40
 Solid Waste	\$1.79	\$1.79
 Local Halls and Complexes	\$1.67	\$1.67
 Public Conveniences District Wide	\$0.69	\$0.69
 Animal Control	\$0.27	\$0.27

## General Rates

General rates are used by the Council to fund activities that are of public benefit and cannot be charged to specific users.

# Sample Ratepayers

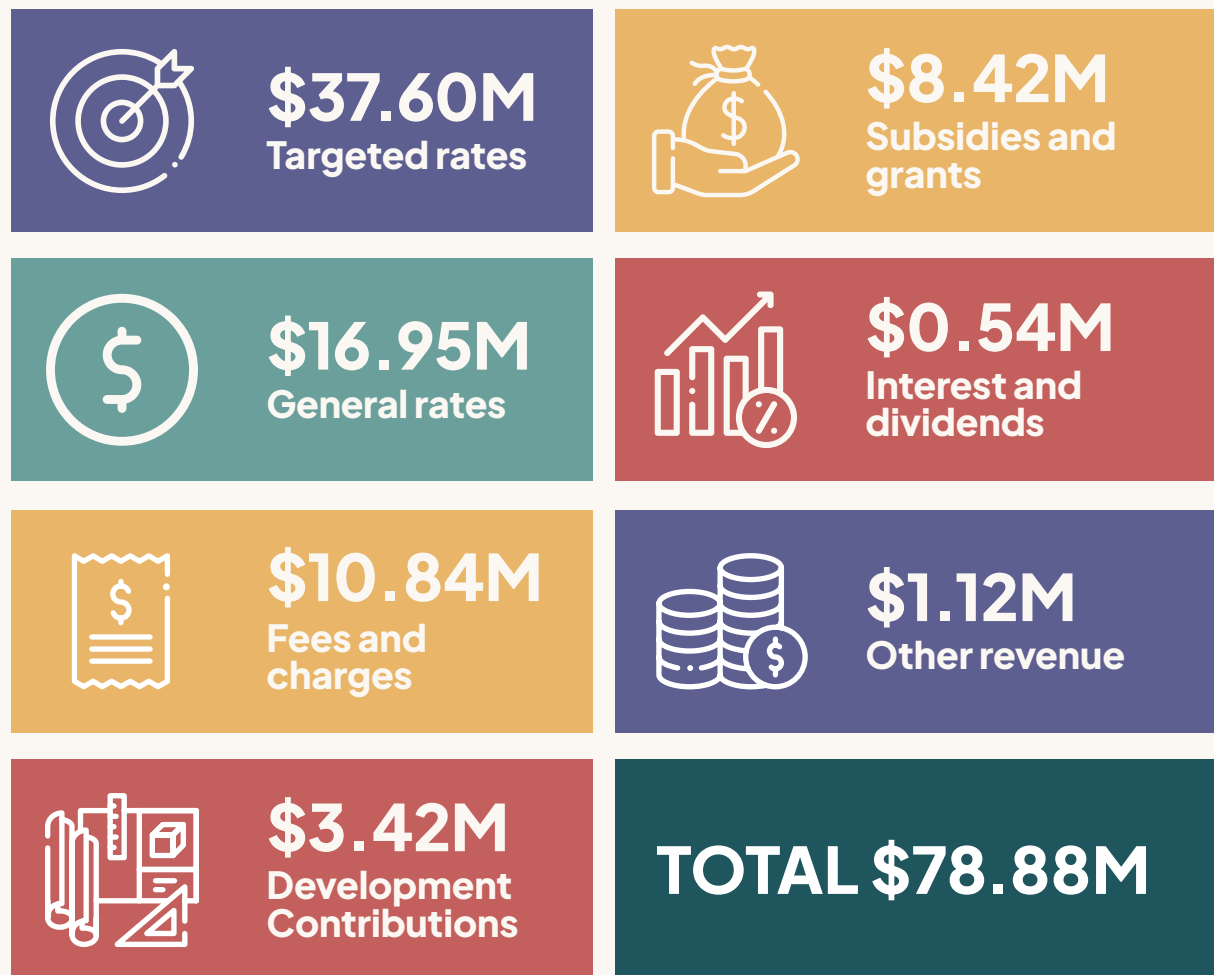
## He Taura Kaiutu Reiti

Rating Category	Capital	2024/25 Total Rates (GST Incl)	2025/26 Total Rates (GST Incl)	Annual change (\$)	Change (%)
Rural - No Services	\$480,000	\$1,593	\$1,696	\$102.80	6.45%
Rural - Water, Wastewater, Stormwater Services	\$495,000	\$3,217	\$3,358	\$141.20	4.39%
Rural - Wastewater, Stormwater, Rural Water Scheme	\$640,000	\$3,154	\$3,437	\$283.15	8.98%
Rural - Farming as one Remission	\$1,650,000	\$2,046	\$2,244	\$198.00	9.68%
Rural - No Services	\$1,330,000	\$2,647	\$2,852	\$204.80	7.74%
Rural - Drainage Scheme - 2 Dwellings, 25 Units Ohakea Rural Water Scheme	\$6,800,000	\$20,699	\$21,766	\$1,067.13	5.16%
Rural - No Service, 3 Dwellings	\$9,190,000	\$14,390	\$15,627	\$1,237.40	8.60%
Rural - 20 Units Waituna West Water Scheme, 2 Dwellings	\$5,145,000	\$17,776	\$19,703	\$1,927.20	10.84%
Feilding - Residential Full Services	\$675,000	\$4,454	\$4,628	\$174.00	3.91%
Feilding - Residential Full Services	\$1,400,000	\$6,179	\$6,426	\$247.00	4.00%
Feilding Residential (Multi-unit) *	\$700,000	\$12,389	\$13,113	\$724.07	5.84%
Feilding Rural - Restricted Services	\$1,230,000	\$4,204	\$4,472	\$268.10	6.38%
Feilding Rural - No Water or Wastewater	\$1,200,000	\$3,000	\$3,267	\$267.00	8.90%
Feilding Rural - No Water or Wastewater	\$6,160,000	\$9,763	\$10,558	\$794.80	8.14%
Industrial/Commercial - No Water	\$650,000	\$4,652	\$4,849	\$196.50	4.22%
Industrial/Commercial - Full Services	\$915,000	\$6,077	\$6,184	\$106.95	1.76%
Feilding CBD - Full Services	\$246,000	\$4,551	\$4,688	\$136.88	3.01%
Feilding CBD - 2 Wastewater Units	\$620,000	\$7,641	\$7,901	\$259.60	3.40%
Feilding CBD - 4 Wastewater - Water by Meter	\$11,250,000	\$69,459	\$71,044	\$1,585.00	2.28%

\*Includes: 35% small dwelling & 50% charitable organisation remission.

Volumetric water charging not included

## Where Does Council get Money? Nō hea te moni a te Kaunihera?



Makino Aquatic Centre

## How Does Council Spend Money?

### He pēhea te whakapau moni a te Kaunihera?



# Funding Impact Statement – Rating

## TauākīTahua – Ngā Reiti

Council provides local public services and infrastructure that our communities need to thrive. These services are largely funded from the rates that Council charges property owners.

The law that enables councils to collect rates is the Local Government (Rating) Act 2002.

It is important to Council that our rating system:

- provides enough revenue to cover costs;
- spreads the costs of providing services as fairly as possible;
- meets the legal requirements;
- can be understood by the ratepayer and promotes accountability.

The rating system forms part of Council's Prospective Funding Impact Statements and should be read in conjunction with the Council's Revenue and Financing Policy.

### Revenue and Financing Policy

#### Te Kaupapahere mō ngā Moni

#### Whiwhi me te Ahumoni

The Revenue and Financing Policy outlines how Council has determined it will fund Council services and activities. The policy includes Council's rating philosophy and summarises the rationale for its rating decisions.

A copy of the Revenue and Financing Policy can be found on the Council website.

### Rating System

#### Te Pūnaha Rēti

Rates are a property tax that are charged each year by the Council.

Council decides what services it will provide in the future and how much it will cost to

provide those services. These costs are then distributed amongst the properties in the district.

Individual rates invoices may be different from year to year due to changes in the costs required to provide services, the levels of service being provided and changes to individual property valuations.

### Types of rates

There are two types of rates – general rates and targeted rates.

General rates are generally used by the Council to fund activities where the benefits flow to the district as a whole and the Council considers that the whole community should contribute to the cost.

The Council's general rate is set on capital value and a differential is applied depending on the use, location and zoning of a rating unit.

The Council also sets a uniform annual general charge as an amount per separately used or inhabited part (SUIP) of a rating unit - see explanation on page 20.

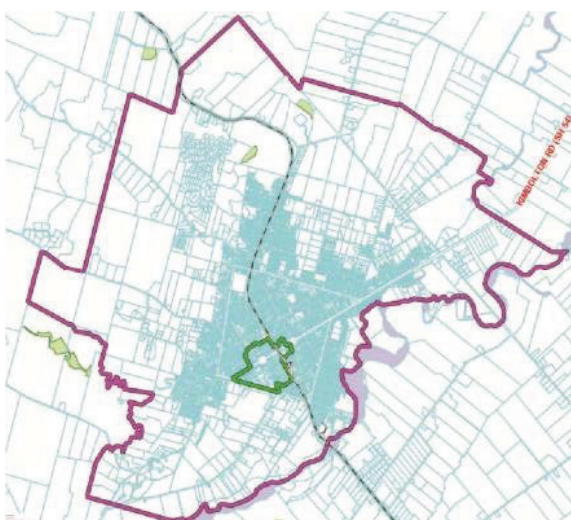
Targeted rates are set to fund one or more Council activities and can be set in respect of certain defined categories of land or all land in the District. Targeted rates can be calculated based on different factors including:

- rateable value;
- location;
- number of connections to the rating unit;
- the extent of provision of service to the rating unit; and
- per separately used or inhabited part of a rating unit (SUIP).

For instance, some of the rates on a property in the Feilding CBD will be rated on a different basis than Feilding rural properties. The types of rates that this “differential category” applies to are the General Rate, the Roding Targeted Rate and the Parks Reserves and Sports Grounds Targeted Rate.

More information on differential categories are below:

Differential Category	Definitions
<b>1. Feilding Residential</b>	Being all rating units situated within the 2009 Feilding differential rating area (refer to the map below) used solely or principally for residential or farming purposes or is vacant, but excluding those rating units included in Category 2 and 3.
<b>2. Feilding Rural</b>	Being all rating units situated within the 2009 Feilding differential rating area (refer to the map below) being properties zoned Rural 1, Rural 2 or Flood Channel 2 under the Manawatū District Plan.
<b>3. Feilding CBD</b>	Being all rating units situated within the 2009 Feilding Central Business differential rating area (refer to the map below), not used solely or principally for residential purposes.
<b>4. Rural</b>	Being all rating units situated outside the 2009 Feilding differential rating area excluding those rating units included in Category 5 and 6.
<b>5. Industrial and Commercial</b>	Being all rating units zoned Industrial under the Manawatū District Plan and used solely or principally for commercial or industrial purposes excluding those rating units included in Category 3 and all rating units in the 2009 Feilding differential rating area used solely or principally for conducting a business but excluding those rating units in Category 3.
<b>6. Utilities</b>	Being all rating units situated within the Manawatū District that have been identified as infrastructure utility networks.
<b>7. Defence</b>	Land owned or used by the Crown as an Air Force base, Army camp, Naval establishment or other Defence area.



Feilding Differential Rating Area 2009 as delineated on the rating plan filed at the Council office on Manchester Street, Feilding



Feilding Central Business District Differential Area 2009 as delineated on the plan filed at the Council office on Manchester Street, Feilding

*More detailed maps are available at the Council office*

## Rating base

Rates are assessed on all rating units as at 30 June of the preceding year. For example the 2025/2026 rates are assessed on rating units at 30 June 2025.

	Rating units in the district	Capital value of the district	Land value of the district
<b>30 June 2025 projection</b>	15,180	15,762,104,745	9,862,817,950

## Inspection of Rating Information Database

In accordance with the Local Government (Rating) Act 2002, the Rating Information Database, the District Valuation Roll and Rates Records are available for public inspection at the Council office, 135 Manchester Street, Feilding, between the hours of 8am and 5pm on all business days of the week, except on Wednesday when the Council opens at 9am instead of 8am for staff training purposes.

## Goods and Services Tax (GST)

All amounts stated in this rating system document are GST inclusive.

## General Rate

The Council sets and assesses a general rate on capital value (CV) on all rating units in the district on a differential basis. The CV of the relevant rating unit is multiplied by the relevant rate in the dollar depending on the rating unit's differential category.

While the rates are set on a CV basis, the Council assesses the rates on defence land in accordance with section 22 of the Rating Act.

Differential Category	Basis	Differential	Rate in the \$ of CV	Indicative Revenue Required \$
1. Feilding Residential	CV	1.00	0.00105	4,161,484
2. Feilding Rural	CV	0.50	0.00053	434,144
3. Feilding CBD	CV	2.25	0.00237	514,882
4. Rural	CV	0.40	0.00042	4,324,986
5. Industrial and Commercial	CV	1.60	0.00168	580,377
6. Utilities	CV	1.60	0.00168	164,153
7. Defence	CV	0.40	0.00042	13,445

The total revenue required from General Rates for 2025/2026 is \$10,193,471.

### Uniform Annual General Charge

A uniform annual general charge for the portion of costs associated with the operations and maintenance of animal control, governance and strategy, regulatory, local halls and recreation facilities, public conveniences, district plan and solid waste activities.

Uniform annual general charge (UAGC) is set on the basis of an equal amount on each SUIP and does not vary with the value of the rating unit.

**Uniform Annual General Charge per SUIP           \$595.00**

Total revenue required from Uniform Annual General Charge for 2025/2026 is \$8,856,818.

### Definition of a Separately Used or Inhabited Part of a Rating Unit (SUIP)

Several of the rates described below refer to a ‘SUIP’.

A separately used or inhabited part of a rating unit (SUIP) includes any part of a rating unit that can be used separately or inhabited by either the owner or any other person who has the right to use or inhabit that part by virtue of a tenancy, lease, license or other agreement. As a minimum, the land or premises intended to form the separately used or inhabited part of the rating unit must be capable of actual habitation, or separate use.

#### Separately used or inhabited part: for a residential rating unit.

Includes a building or part of a building that is, intended to be used as, or is able to be used as, an independent residence with independent kitchen with connected cooking facilities.

#### Separately used or inhabited part: for a commercial rating unit.

Means a building or part of a building that is, or intended to be, or is able to be, separately tenanted, leased or subleased for commercial purposes.

#### Not rated as separately used parts of a rating unit:

- A residential sleep-out or granny flat without independent kitchen facilities.
- A hotel/motel/hostel room with or without kitchen facilities.
- Individual storage garages/sheds/partitioned areas of a warehouse.
- Individual offices/premises of partners in a partnership.



## Parks, Reserves and Sports Grounds Targeted Rate

A targeted rate for operations and maintenance of the Council's parks, reserves and sports grounds with the balance funded via the parks, reserves and sports grounds \$25.00 targeted rate below.

The Parks, Reserves and Sports Grounds Targeted Rate is assessed on all rating units in the district on a differential basis. The capital value (CV) of the relevant rating unit is multiplied by the relevant rate in the dollar depending on the rating unit's differential category.

While the rates are set on a CV basis, the Council assesses the rates on defence land in accordance with section 22 of the Rating Act.

Differential Category	Basis	Differential	Rate in the \$ of CV	Indicative Revenue Required \$
1. Feilding Residential	CV	1.00	0.00055	2,169,989
2. Feilding Rural	CV	0.30	0.00016	135,830
3. Feilding CBD	CV	2.75	0.00151	328,146
4. Rural	CV	0.30	0.00016	1,691,435
5. Industrial and Commercial	CV	1.50	0.00082	283,721
6. Utilities	CV	1.75	0.00096	93,622
7. Defence	CV	0.30	0.00016	5,258

Total revenue required from Parks and Sport Grounds Targeted rate for 2025/2026 is \$4,780,000.

## Parks, Reserves and Sports Grounds Uniform Targeted Rate

A uniform targeted rate for operations and maintenance of the Council's parks, reserves and sports grounds with the balance funded via the parks, reserves and sports grounds capital value based targeted rate above.

The Parks, Reserves and Sports Grounds Uniform Targeted Rate is assessed on all rating units in the district as a fixed amount per SUIP.

**Parks, Reserves and Sports Grounds Uniform Targeted Rate                      \$25.00**

Total revenue required from Parks Reserves and Sports Grounds Uniform Targeted Rate for 2025-2026 is \$372,184.



## Roading Targeted Rate

A targeted rate to fund a portion of the costs associated with the maintenance and renewals of the districts roads and footpaths with the balance funded via NZ Transport Agency Waka Kotahi or the roading uniform targeted rate below.

The Roding Targeted Rate is assessed on all rating units in the district on a differential basis. The capital value (CV) of the relevant rating unit is multiplied by the relevant rate in the \$ depending on the rating unit's differential category.

While the rates are set on a CV basis, the Council assesses the rates on defence land in accordance with section 22 of the Rating Act.

Differential Category	Basis	Differential	Rate in the \$ of CV	Indicative Revenue Required \$
1. Feilding Residential	CV	1.00	0.00088	3,480,949
2. Feilding Rural	CV	0.88	0.00078	641,561
3. Feilding CBD	CV	1.58	0.00139	303,073
4. Rural	CV	0.88	0.00078	7,989,116
5. Industrial and Commercial	CV	1.17	0.00103	353,987
6. Utilities	CV	1.25	0.00110	107,272
7. Defence	CV	0.88	0.00078	24,835

Total revenue required from Roding Targeted Rate for 2025/2026 is \$12,900,794.

## Roding Uniform Targeted Rate

A uniform targeted rate for the portion of costs associated with the maintenance and renewals of the districts roads and footpaths with balance funded via Waka Kotahi or the roading targeted rate above.

The Uniform Targeted Rate is assessed on all rating units in the district as a fixed amount per SUIP.

**Roding Uniform Targeted Rate      \$100.00**

Total revenue required from Roding Uniform Targeted Rate for 2025/2026 is \$1,488,735.

## Makino Aquatic Centre Targeted Rate

A targeted rate for operations and maintenance of the Makino Aquatic Centre.

This rate is assessed on all rating units in the district on a differential basis, as a fixed amount per SUIP.

**Within Feilding Differential Rating Area      \$247.00**

**Outside the Feilding Differential Rating Area      \$172.00**

Total revenue required by the Makino Aquatic Centre Targeted Rate for 2025/2026 is \$3,127,138.

## Library Targeted Rate

A targeted rate for operations and maintenance of the district's libraries.

This rate is assessed on all rating units in the district on a differential basis, as a fixed amount per SUIP.

### Within Feilding Differential

**Rating Area                      \$217.00**

### Outside the Feilding Differential

**Rating Area                      \$151.00**

Total revenue required by the Libraries Targeted Rate for 2025/2026 is \$2,754,435.

## Kerbside Recycling Targeted Rate

A targeted rate for operations, maintenance and development of the Council's kerbside recycling service.

This rate is assessed on all rating units in the district as a fixed amount per SUIP that has the kerbside recycling service available (excluding vacant land and properties within the rural differential rating area). Details of the service ability are outlined on Council website.

**Kerbside Recycling Targeted rate    \$128.00**

Total revenue required by the Kerbside Recycling Targeted rate Targeted Rate for 2025/2026 is \$952,637.

## Feilding CBD Parking Enforcement Targeted Rate

A targeted rate for the cost of providing CBD parking enforcement in CBD area.

This rate is assessed on all rating units in the Feilding CBD differential category at \$0.00051 per \$ of capital value.

Total revenue required by Feilding CBD Enforcement Target Rate for 2025/2026 is \$113,542.

## Feilding CBD Security Targeted Rate

A targeted rate for the cost of providing night time security patrol in CBD area.

This rate is assessed on all rating units in the Feilding CBD differential category as a fixed amount per SUIP.

**Feilding CBD Security                      \$312.00**

Total revenue required by Feilding CBD Security Target Rate for 2025/2026 is \$83,243.

## Ultra-Fast Broadband Infrastructure Targeted Rate

A targeted rate for the repayment of debt and interest incurred to fund the ultra-fast broadband infrastructure installation in Kawakawa/Darragh Road.

This rate is assessed on all rating units in Kawakawa Road/Darragh Road industrial area within 10 metres of the Ultra-Fast Broadband infrastructure as a fixed amount per SUIP

**Ultra-Fast Broadband Infrastructure \$768.00**

Total revenue required by Ultra-Fast Broadband Infrastructure Targeted Rate for 2025/2026 is \$18,058.

## Stormwater Targeted Rate

A targeted rate for operations, maintenance and development of the Council's stormwater network.

The Stormwater Targeted Rate is assessed as a fixed amount per rating units that are connected directly or indirectly to a stormwater network within: the Feilding Differential Rating Area, or the areas zoned as "village" in the district plan located in Rongotea, Sanson, Himatangi Beach, Tangimoana, Halcombe and Cheltenham.

**Stormwater Targeted Rate                      \$191.00**

Total revenue required from Stormwater Targeted Rate for 2025/2026 is \$1,595,079.

## Rural Land Drainage Targeted Rates

A targeted rate for operations, maintenance and development of the individual drainage schemes.

These rates are assessed on all rating units that are part of one or more of the drainage schemes listed in the table below on a differential basis, based on the land value (LV) of the rating unit.

Details scheme maps are available at Council's office.

Category	Rate in \$ of LV	Required Revenue \$
<b>Bainesse drainage district</b>		
Bainesse Class A	0.000860	13,003
Bainesse Class B	0.000420	8,127
Bainesse Class C	0.000330	3,251
<b>Makowhai drainage district</b>		
Makowhai Class A	0.000120	2,831
Makowhai Class B	0.000100	1,887
Makowhai Class C	0.000020	944
<b>Maire drainage district</b>		
Maire Class A	0.000240	1,928
Maire Class B	0.000080	1,543
Maire Class C	0.000130	1,157
Maire Class D	0.000120	771
<b>Oroua Downs drainage district</b>		
Oroua Downs Class A	0.000680	41,060
Oroua Downs Class B	0.000350	30,795
Oroua Downs Class C	0.000200	20,530

Total revenue required from Rural Land Drainage Targeted Rates for 2025/2026 is \$127,825.

## Wastewater Disposal Targeted Rate

A targeted rate for operations, maintenance and development of the Council's wastewater network.

The Wastewater Disposal Targeted Rate is assessed on all rating units either connected, or capable of connection, to the Council's wastewater system, and is assessed on differential basis based on the level of wastewater service provided to the rating unit.

### Connected

A charge for each toilet or urinal, that is connected to a Council operated wastewater scheme, excluding restricted service or those that have chosen volumetric charging. Any SUIP that is used exclusively or principally as a residence will be charged for one toilet for each residence.

### Serviceable

50% of the connected rate per rating unit that is not connected but is capable of being connected to a Council wastewater scheme as the reticulations system is within 10 meters of the rating unit.

### Restricted

80% of the connected rate for each toilet or urinal, that is connected to a Council operated wastewater scheme, receiving a restricted service. Any SUIP that is used exclusively or principally as a residence will be charged for one toilet for each residence. This includes Mount Taylor.

**Wastewater disposal Connected**  
**\$1,051.00 per SUIP**

**Wastewater disposal Serviceable**  
**\$525.50 per rating unit**

**Wastewater disposal Restricted**  
**\$841.00 per SUIP**

Total revenue required from Wastewater Disposal Targeted Rates for 2025/2026 is \$9,056,887.

## Water Supply Targeted Rate – Urban

A targeted rate for operations, maintenance and development of the councils water system (excluding rural water schemes).

The Water Supply Targeted Rate is assessed on all rating units either connected, or capable of connection, to the Council's water system (excluding those properties connected to a rural water supply scheme) and is assessed on differential basis based on the level of water service provided to the rating unit.

### Connected

A charge for each separately used or inhabited part of a rating unit that is connected to a Council operated water supply, excluding restricted service, extraordinary connections or those that have chosen volumetric charging.

### Serviceable

50% of the connected rate per rating unit that is not connected but is capable of being connected to a Council water supply scheme as the reticulations system is within 10 meters of the rating unit.

### Restricted

80% of the connected charge for each separately used or inhabited part of a rating unit that is connected to a Council operated water supply, receiving a restricted service. This includes Mount Taylor and Sanson.

**Water supply Connected**  
**\$400.00 per SUIP**

**Water supply Serviceable**  
**\$200.00 per rating unit**

**Water supply Restricted**  
**\$320.00 per SUIP**

Total revenue required from Water Supply - Urban Targeted Rates for 2025/2026 is \$2,943,399.

## Volumetric Water Charges (water by meter)

The Volumetric Water Charges are assessed on rating units that are extraordinary water supply users (as defined in Council's Bylaws) and those that have chosen volumetric charging. The rates are assessed on a differential basis based on the level of service provision (connection size and number of connections).

Connection size	Charge per connection
15 mm to 50 mm	\$789.91
80 mm to 150 mm	\$804.54

Where a rating unit is supplied, in any rating year, in excess of 380 cubic meters, an additional consumption charge of \$2.20 per cubic meter of water supplied in excess of 380 cubic meters will be charged.

Total revenue required from Volumetric Water Charges for 2025/2026 is \$1,874,520.

## Water Supply Targeted Rates – Rural

A targeted rate for operations, maintenance and development of the individual water schemes.

The Water Supply Targeted Rates – Rural are assessed on all rating units in the schemes listed below, based on the units allocated/ supplied.

<b>Stanway/Halcombe Rural Water Scheme – per unit allocated</b>	<b>\$508.00</b>
<b>Waituna West Rural Water Scheme – per unit allocated</b>	<b>\$531.00</b>
<b>Ohakea Rural Water Scheme – per unit allocated</b>	<b>\$390.82</b>
<b>Kiwitea Rural Water Scheme – per unit allocated</b>	<b>\$281.75*</b>
<b>Kiwitea Rural Water Scheme – per additional unit used but not allocated</b>	<b>\$281.75*</b>

\* Kiwitea Rural Water Scheme rates are set and collected by Council and passed on to the scheme in full.

Total revenue required from Water Supply Targeted Rates – Rural for 2025/2026 is \$2,072,105.

## Capital Contribution Targeted Rate

The Capital Contribution Targeted Rates are assessed on rating units where ratepayers have signed an agreement to pay their capital contribution over a set term for the Himatangi Beach wastewater scheme and the Rongotea water scheme. Each of the rates is a fixed amount per rating unit, as set out in the table below.

Capital Contribution	Targeted Rate
Himatangi Beach wastewater scheme- twenty-year term, 1 July 2013 to 30 June 2033	\$923
Rongotea water scheme – twenty-year term, 1 July 2015 to 30 June 2035	\$374

## Rates Invoice and Penalty Dates

The rates detailed in this Funding Impact Statement - Rating System (excluding the metered water) are calculated annually and detailed on the Rates Assessment. This covers the year 1 July 2025 to 30 June 2026.

Rates are collected in four instalments. Council sends an invoice in August, November, February and May. The due date for payment of the invoice is the last Friday of the month it is invoiced (as set out in the table below).

The following penalties will be added to unpaid rates

- A 10% penalty will be added (on the penalty date as set out in the table below) to the unpaid balance of an instalment that is not paid by the due date (on the payment due date in the table below).
- A 10% penalty will be added on 4 July 2025 to any unpaid rates from previous financial years that remains unpaid on 3 July 2025. Another 10% will be added on 16 January 2026 to any unpaid rates from previous financial years that remain unpaid on 15 January 2026.

If annual rates are paid in full by 28 November 2025, any penalty charged for instalment one will be reversed.

The Council does not accept lump sum contributions in respect of any targeted rates.

All payments received will be allocated to the oldest rates outstanding.

	Instalment One	Instalment Two	Instalment Three	Instalment Four
<b>Invoice Date</b>	1 August 2025	1 November 2025	1 February 2026	1 May 2026
<b>Payment Due Date</b>	29 August 2025	28 November 2025	27 February 2026	29 May 2026
<b>Penalty Date</b>	4 September 2025	4 December 2025	5 March 2026	4 June 2026

Volumetric Water Charges will be invoiced at the end of each quarter and are due for payment on the last working day of the following month.

	Quarter One	Quarter Two	Quarter Three	Quarter Four
<b>Invoice Date</b>	30 September 2025	31 December 2025	31 March 2026	30 June 2026
<b>Payment Due Date</b>	31 October 2025	30 January 2026	30 April 2026	31 July 2026

Individual 2025/2026 property rates assessments can be viewed on the website [www.mdc.govt.nz](http://www.mdc.govt.nz), using the Property and Rates search function, or call 06 323 0000.

# Prospective Financial Statements

## Ngā Tauākī Ahumoni Whakariterite

### Prospective Funding Impact Statements – Activities of Council

The Prospective Funding Impact Statements (FIS) on the following pages give an overview of what it costs to provide Council services and how those services will be funded. The FIS breaks down income and expenditure at operational and capital levels. Operational costs include the ongoing maintenance and

delivery of our services, while capital costs relate to the construction of new assets or extending or renewing existing assets. Capital expenditure is generally ‘one-off’ in nature, whereas operational costs are ongoing. Taking all this information into account, we can see how much money will be required, how much will be spent, and whether we will have a surplus or deficit at the end of the year.

# Manawatū District Council

## Funding Impact Statement – Whole of Council for 2025/26

### Tauākī Tahua – Te Katoa o te Kaunihera

	Annual Plan 2025 \$000	Long-Term Plan 2026 \$000	Annual Plan 2026 \$000
<b>Sources of operating funding</b>			
General rates, uniform annual general charge, rates penalties	16,251	17,177	16,950
Targeted rates	34,372	37,244	37,605
Subsidies and grants for operating purposes	3,310	3,357	4,374
Fees and charges	10,903	11,147	10,393
Interest and dividends from investments	575	595	535
Local authorities fuel tax, fines, infringement fees and other receipts	1,204	1,217	1,178
<b>Total operating funding</b>	<b>66,615</b>	<b>70,737</b>	<b>71,035</b>
<b>Applications of operating funding</b>			
Payments to staff and suppliers	46,632	49,369	51,234
Finance costs	4,470	4,918	5,055
Other operating funding applications	0	0	0
<b>Total applications of operating funding</b>	<b>51,102</b>	<b>54,287</b>	<b>56,290</b>
<b>Surplus (deficit) of operating funding</b>	<b>15,513</b>	<b>16,448</b>	<b>14,745</b>
<b>Sources of capital funding</b>			
Subsidies and grants for capital expenditure	4,378	4,362	4,038
Development and financial contributions	4,484	4,860	3,613
Increase (decrease) in debt	9,789	7,660	9,668
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
<b>Total sources of capital funding</b>	<b>18,651</b>	<b>16,882</b>	<b>17,319</b>
<b>Applications of capital funding</b>			
Capital expenditure			
- to meet additional demand	1,634	5,754	3,814
- to improve the level of service	14,935	8,989	11,355
- to replace existing assets	30,927	20,590	20,600
Increase (decrease) in reserves	(13,333)	(2,001)	(3,705)
Increase (decrease) of investments	0	0	0
<b>Total application of capital funding</b>	<b>34,164</b>	<b>33,332</b>	<b>32,064</b>
<b>Surplus (deficit) of capital funding</b>	<b>(15,513)</b>	<b>(16,450)</b>	<b>(14,745)</b>
<b>Funding balance</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Funding Impact Statement – Community Facilities Group

### Tauākī Tahua – Ngā Hanga Whaitake o te Hapori

	Annual Plan 2025 \$000	Long-Term Plan 2026 \$000	Annual Plan 2026 \$000
<b>Sources of operating funding</b>			
General rates, uniform annual general charge, rates penalties	2,443	2,622	2,642
Targeted rates	8,239	9,262	9,532
Subsidies and grants for operating purposes	1	1	1
Fees and charges	930	939	956
Internal charges and overheads recovered	0	0	0
Local authorities fuel tax, fines, infringement fees and other receipts	66	68	64
<b>Total operating funding</b>	<b>11,680</b>	<b>12,892</b>	<b>13,195</b>
<b>Applications of operating funding</b>			
Payments to staff and suppliers	7,753	8,176	8,564
Finance costs	764	971	805
Internal charges and overheads applied	2,170	2,411	2,611
Other operating funding applications	0	0	0
<b>Total applications of operating funding</b>	<b>10,686</b>	<b>11,558</b>	<b>11,980</b>
<b>Surplus (deficit) of operating funding</b>	<b>994</b>	<b>1,334</b>	<b>1,216</b>
<b>Sources of capital funding</b>			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	352	369	197
Increase (decrease) in debt	2,586	89	329
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
<b>Total sources of capital funding</b>	<b>2,938</b>	<b>458</b>	<b>527</b>
<b>Applications of capital funding</b>			
Capital expenditure			
- to meet additional demand	1,114	296	74
- to improve the level of service	2,676	363	878
- to replace existing assets	2,891	1,230	1,474
Increase (decrease) in reserves	(2,749)	(96)	(684)
Increase (decrease) of investments	0	0	0
<b>Total application of capital funding</b>	<b>3,932</b>	<b>1,792</b>	<b>1,742</b>
<b>Surplus (deficit) of capital funding</b>	<b>(994)</b>	<b>(1,334)</b>	<b>(1,216)</b>
<b>Funding balance</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Funding Impact Statement – District Development Group Tauākī Tahua – Te Whakawhanake ā-Rohe

	Annual Plan 2025 \$000	Long-Term Plan 2026 \$000	Annual Plan 2026 \$000
<b>Sources of operating funding</b>			
General rates, uniform annual general charge, rates penalties	4,367	4,382	4,592
Targeted rates	85	86	88
Subsidies and grants for operating purposes	35	35	35
Fees and charges	0	0	0
Internal charges and overheads recovered	0	0	0
Local authorities fuel tax, fines, infringement fees and other receipts	0	0	130
<b>Total operating funding</b>	<b>4,487</b>	<b>4,504</b>	<b>4,846</b>
<b>Applications of operating funding</b>			
Payments to staff and suppliers	3,065	3,127	3,306
Finance costs	269	254	269
Internal charges and overheads applied	778	845	969
Other operating funding applications	0	0	0
<b>Total applications of operating funding</b>	<b>4,112</b>	<b>4,226</b>	<b>4,545</b>
<b>Surplus (deficit) of operating funding</b>	<b>374</b>	<b>278</b>	<b>301</b>
<b>Sources of capital funding</b>			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	(374)	(278)	(301)
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
<b>Total sources of capital funding</b>	<b>(374)</b>	<b>(278)</b>	<b>(301)</b>
<b>Applications of capital funding</b>			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	0	0	0
- to replace existing assets	0	0	0
Increase (decrease) in reserves	(0)	(0)	0
Increase (decrease) of investments	0	0	0
<b>Total application of capital funding</b>	<b>(0)</b>	<b>(0)</b>	<b>0</b>
<b>Surplus (deficit) of capital funding</b>	<b>(374)</b>	<b>(278)</b>	<b>(301)</b>
<b>Funding balance</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Funding Impact Statement – Emergency Management Group Tauākī Tahua – Te Rauhi Hapori i te Ohotata

	Annual Plan 2025 \$000	Long-Term Plan 2026 \$000	Annual Plan 2026 \$000
<b>Sources of operating funding</b>			
General rates, uniform annual general charge, rates penalties	471	529	486
Targeted rates	0	0	0
Subsidies and grants for operating purposes	0	0	0
Fees and charges	0	0	0
Internal charges and overheads recovered	0	0	0
Local authorities fuel tax, fines, infringement fees and other receipts	0	0	0
<b>Total operating funding</b>	<b>471</b>	<b>529</b>	<b>486</b>
<b>Applications of operating funding</b>			
Payments to staff and suppliers	226	233	229
Finance costs	2	6	5
Internal charges and overheads applied	203	222	212
Other operating funding applications	0	0	0
<b>Total applications of operating funding</b>	<b>431</b>	<b>462</b>	<b>445</b>
<b>Surplus (deficit) of operating funding</b>	<b>40</b>	<b>67</b>	<b>41</b>
<b>Sources of capital funding</b>			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	71	(30)	(32)
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
<b>Total sources of capital funding</b>	<b>71</b>	<b>(30)</b>	<b>(32)</b>
<b>Applications of capital funding</b>			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	82	0	0
- to replace existing assets	0	0	0
Increase (decrease) in reserves	29	38	9
Increase (decrease) of investments	0	0	0
<b>Total application of capital funding</b>	<b>112</b>	<b>38</b>	<b>9</b>
<b>Surplus (deficit) of capital funding</b>	<b>(40)</b>	<b>(67)</b>	<b>(41)</b>
<b>Funding balance</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Funding Impact Statement – Governance and Strategy Group

### Tauākī Tahua – Te Kāwanatanga me te Whakatau Rautaki

	Annual Plan 2025 \$000	Long-Term Plan 2026 \$000	Annual Plan 2026 \$000
<b>Sources of operating funding</b>			
General rates, uniform annual general charge, rates penalties	4,247	4,651	4,582
Targeted rates	0	0	0
Subsidies and grants for operating purposes	0	0	0
Fees and charges	0	0	0
Internal charges and overheads recovered	0	0	0
Local authorities fuel tax, fines, infringement fees and other receipts	0	59	59
<b>Total operating funding</b>	<b>4,247</b>	<b>4,709</b>	<b>4,641</b>
<b>Applications of operating funding</b>			
Payments to staff and suppliers	841	1,075	1,076
Finance costs	0	0	0
Internal charges and overheads applied	3,398	3,627	3,562
Other operating funding applications	0	0	0
<b>Total applications of operating funding</b>	<b>4,239</b>	<b>4,701</b>	<b>4,638</b>
<b>Surplus (deficit) of operating funding</b>	<b>8</b>	<b>8</b>	<b>3</b>
<b>Sources of capital funding</b>			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	0	0	0
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
<b>Total sources of capital funding</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Applications of capital funding</b>			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	0	0	0
- to replace existing assets	0	0	0
Increase (decrease) in reserves	8	8	3
Increase (decrease) of investments	0	0	0
<b>Total application of capital funding</b>	<b>8</b>	<b>8</b>	<b>3</b>
<b>Surplus (deficit) of capital funding</b>	<b>(8)</b>	<b>(8)</b>	<b>(3)</b>
<b>Funding balance</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Funding Impact Statement – Regulatory Group

### Tauākī Tahua – Te Whakatureture

	Annual Plan 2025 \$000	Long-Term Plan 2026 \$000	Annual Plan 2026 \$000
<b>Sources of operating funding</b>			
General rates, uniform annual general charge, rates penalties	2,517	2,669	2,603
Targeted rates	31	33	99
Subsidies and grants for operating purposes	0	0	0
Fees and charges	5,235	5,427	4,809
Internal charges and overheads recovered	0	0	0
Local authorities fuel tax, fines, infringement fees and other receipts	69	70	74
<b>Total operating funding</b>	<b>7,853</b>	<b>8,199</b>	<b>7,585</b>
<b>Applications of operating funding</b>			
Payments to staff and suppliers	3,985	3,996	3,238
Finance costs	0	0	0
Internal charges and overheads applied	3,839	4,124	4,317
Other operating funding applications	0	0	0
<b>Total applications of operating funding</b>	<b>7,824</b>	<b>8,120</b>	<b>7,556</b>
<b>Surplus (deficit) of operating funding</b>	<b>29</b>	<b>79</b>	<b>29</b>
<b>Sources of capital funding</b>			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	0	0	0
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
<b>Total sources of capital funding</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Applications of capital funding</b>			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	4	0	0
- to replace existing assets	0	6	6
Increase (decrease) in reserves	25	73	24
Increase (decrease) of investments	0	0	0
<b>Total application of capital funding</b>	<b>29</b>	<b>79</b>	<b>29</b>
<b>Surplus (deficit) of capital funding</b>	<b>(29)</b>	<b>(79)</b>	<b>(29)</b>
<b>Funding balance</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Funding Impact Statement – Roading Network Group

### Tauākī Tahua – Ngā Ara Waka

	Annual Plan 2025 \$000	Long-Term Plan 2026 \$000	Annual Plan 2026 \$000
<b>Sources of operating funding</b>			
General rates, uniform annual general charge, rates penalties	200	240	216
Targeted rates	11,696	12,494	12,508
Subsidies and grants for operating purposes	3,127	3,169	3,620
Fees and charges	165	63	64
Internal charges and overheads recovered	0	0	0
Local authorities fuel tax, fines, infringement fees and other receipts	226	231	234
<b>Total operating funding</b>	<b>15,414</b>	<b>16,197</b>	<b>16,641</b>
Applications of operating funding			
Payments to staff and suppliers	5,316	5,351	6,215
Finance costs	824	873	821
Internal charges and overheads applied	1,610	1,705	1,765
Other operating funding applications	0	0	0
<b>Total applications of operating funding</b>	<b>7,749</b>	<b>7,929</b>	<b>8,801</b>
<b>Surplus (deficit) of operating funding</b>	<b>7,665</b>	<b>8,268</b>	<b>7,840</b>
<b>Sources of capital funding</b>			
Subsidies and grants for capital expenditure	4,378	4,362	4,038
Development and financial contributions	1,688	1,756	1,266
Increase (decrease) in debt	164	1,280	1,465
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
<b>Total sources of capital funding</b>	<b>6,230</b>	<b>7,398</b>	<b>6,770</b>
<b>Applications of capital funding</b>			
Capital expenditure			
- to meet additional demand	0	1,417	1,216
- to improve the level of service	2,282	2,247	2,012
- to replace existing assets	13,673	9,027	7,816
Increase (decrease) in reserves	(2,060)	2,975	3,566
Increase (decrease) of investments	0	0	0
<b>Total application of capital funding</b>	<b>13,895</b>	<b>15,666</b>	<b>14,610</b>
<b>Surplus (deficit) of capital funding</b>	<b>(7,665)</b>	<b>(8,268)</b>	<b>(7,840)</b>
<b>Funding balance</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Funding Impact Statement – Solid Waste Group

### Tauākī Tahua – Te Para Totoka

	Annual Plan 2025 \$000	Long-Term Plan 2026 \$000	Annual Plan 2026 \$000
<b>Sources of operating funding</b>			
General rates, uniform annual general charge, rates penalties	1,114	1,137	1,159
Targeted rates	752	804	828
Subsidies and grants for operating purposes	148	152	718
Fees and charges	2,543	2,606	2,405
Internal charges and overheads recovered	389	417	489
Local authorities fuel tax, fines, infringement fees and other receipts	20	21	21
<b>Total operating funding</b>	<b>4,966</b>	<b>5,137</b>	<b>5,621</b>
<b>Applications of operating funding</b>			
Payments to staff and suppliers	3,660	4,206	3,925
Finance costs	269	280	238
Internal charges and overheads applied	902	957	651
Other operating funding applications	0	0	0
<b>Total applications of operating funding</b>	<b>4,832</b>	<b>5,444</b>	<b>4,814</b>
<b>Surplus (deficit) of operating funding</b>	<b>134</b>	<b>(307)</b>	<b>806</b>
<b>Sources of capital funding</b>			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	(56)	(53)	79
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
<b>Total sources of capital funding</b>	<b>(56)</b>	<b>(53)</b>	<b>79</b>
<b>Applications of capital funding</b>			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	296	18	203
- to replace existing assets	0	0	0
Increase (decrease) in reserves	(218)	(378)	682
Increase (decrease) of investments	0	0	0
<b>Total application of capital funding</b>	<b>78</b>	<b>(360)</b>	<b>885</b>
<b>Surplus (deficit) of capital funding</b>	<b>(134)</b>	<b>307</b>	<b>(806)</b>
<b>Funding balance</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Funding Impact Statement – Stormwater Group

### Tauākī Tahua – Te Wai Ua

	Annual Plan 2025 \$000	Long-Term Plan 2026 \$000	Annual Plan 2026 \$000
<b>Sources of operating funding</b>			
General rates, uniform annual general charge, rates penalties	262	327	340
Targeted rates	1,172	1,436	1,498
Subsidies and grants for operating purposes	0	0	0
Fees and charges	0	0	0
Internal charges and overheads recovered	346	347	413
Local authorities fuel tax, fines, infringement fees and other receipts	13	13	13
<b>Total operating funding</b>	<b>1,792</b>	<b>2,124</b>	<b>2,265</b>
<b>Applications of operating funding</b>			
Payments to staff and suppliers	307	294	361
Finance costs	945	1,060	960
Internal charges and overheads applied	527	520	734
Other operating funding applications	0	0	0
<b>Total applications of operating funding</b>	<b>1,779</b>	<b>1,875</b>	<b>2,056</b>
<b>Surplus (deficit) of operating funding</b>	<b>13</b>	<b>249</b>	<b>209</b>
<b>Sources of capital funding</b>			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	1,880	1,529	1,249
Increase (decrease) in debt	1,779	3,479	3,729
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
<b>Total sources of capital funding</b>	<b>3,659</b>	<b>5,008</b>	<b>4,978</b>
<b>Applications of capital funding</b>			
Capital expenditure			
- to meet additional demand	0	2,701	1,656
- to improve the level of service	2,959	1,721	2,886
- to replace existing assets	162	113	116
Increase (decrease) in reserves	551	722	530
Increase (decrease) of investments	0	0	0
<b>Total application of capital funding</b>	<b>3,672</b>	<b>5,257</b>	<b>5,187</b>
<b>Surplus (deficit) of capital funding</b>	<b>(13)</b>	<b>(249)</b>	<b>(209)</b>
<b>Funding balance</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Funding Impact Statement – Wastewater Group

### Tauākī Tahua – Te Wai Para

	Annual Plan 2025 \$000	Long-Term Plan 2026 \$000	Annual Plan 2026 \$000
<b>Sources of operating funding</b>			
General rates, uniform annual general charge, rates penalties	0	0	0
Targeted rates	7,098	7,528	7,839
Subsidies and grants for operating purposes	0	0	0
Fees and charges	1,992	2,072	2,118
Internal charges and overheads recovered	1,408	1,459	1,468
Local authorities fuel tax, fines, infringement fees and other receipts	485	499	567
<b>Total operating funding</b>	<b>10,983</b>	<b>11,558</b>	<b>11,992</b>
<b>Applications of operating funding</b>			
Payments to staff and suppliers	3,131	3,096	3,751
Finance costs	1,635	1,684	1,445
Internal charges and overheads applied	3,001	3,123	1,825
Other operating funding applications	0	0	0
<b>Total applications of operating funding</b>	<b>7,767</b>	<b>7,903</b>	<b>7,021</b>
<b>Surplus (deficit) of operating funding</b>	<b>3,216</b>	<b>3,655</b>	<b>4,971</b>
<b>Sources of capital funding</b>			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	122	743	574
Increase (decrease) in debt	952	3,164	3,196
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
<b>Total sources of capital funding</b>	<b>1,073</b>	<b>3,907</b>	<b>3,770</b>
<b>Applications of capital funding</b>			
Capital expenditure			
- to meet additional demand	0	670	414
- to improve the level of service	1,615	3,689	4,063
- to replace existing assets	7,512	7,786	8,067
Increase (decrease) in reserves	(4,838)	(4,583)	(3,804)
Increase (decrease) of investments	0	0	0
<b>Total application of capital funding</b>	<b>4,289</b>	<b>7,562</b>	<b>8,741</b>
<b>Surplus (deficit) of capital funding</b>	<b>(3,216)</b>	<b>(3,655)</b>	<b>(4,971)</b>
<b>Funding balance</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Funding Impact Statement – Water Supply Group

### Tauākī Tahua – Te Whakarato Wai

	Annual Plan 2025 \$000	Long-Term Plan 2026 \$000	Annual Plan 2026 \$000
<b>Sources of operating funding</b>			
General rates, uniform annual general charge, rates penalties	0	0	0
Targeted rates	5,579	5,881	5,493
Subsidies and grants for operating purposes	0	0	0
Fees and charges	0	0	0
Internal charges and overheads recovered	783	795	899
Local authorities fuel tax, fines, infringement fees and other receipts	5	5	5
<b>Total operating funding</b>	<b>6,367</b>	<b>6,681</b>	<b>6,397</b>
<b>Applications of operating funding</b>			
Payments to staff and suppliers	1,569	1,580	1,435
Finance costs	364	623	551
Internal charges and overheads applied	2,354	2,470	1,727
Other operating funding applications	0	0	0
<b>Total applications of operating funding</b>	<b>4,287</b>	<b>4,673</b>	<b>3,714</b>
<b>Surplus (deficit) of operating funding</b>	<b>2,080</b>	<b>2,009</b>	<b>2,683</b>
<b>Sources of capital funding</b>			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	443	463	327
Increase (decrease) in debt	4,714	569	604
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
<b>Total sources of capital funding</b>	<b>5,157</b>	<b>1,032</b>	<b>930</b>
<b>Applications of capital funding</b>			
Capital expenditure			
- to meet additional demand	520	670	454
- to improve the level of service	4,987	918	1,177
- to replace existing assets	3,090	1,596	2,285
Increase (decrease) in reserves	(1,360)	(143)	(303)
Increase (decrease) of investments	0	0	0
<b>Total application of capital funding</b>	<b>7,237</b>	<b>3,041</b>	<b>3,613</b>
<b>Surplus (deficit) of capital funding</b>	<b>(2,080)</b>	<b>(2,009)</b>	<b>(2,683)</b>
<b>Funding balance</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Prospective Statement of Comprehensive Revenue and Expense

### Te Tauāki Matapae mō Ngā Moni Whiwhi me ngā Whakapaunga

		Annual Plan 2025 \$000	Long-Term Plan 2026 \$000	Annual Plan 2026 \$000
	Note			
<b>Revenue</b>				
Rates revenue		50,623	54,421	54,555
Financial revenue		575	595	535
Subsidies and grants		7,688	7,719	8,412
Development and financial contributions		4,484	4,860	3,613
Other revenue		12,107	12,363	11,571
Other gains/(losses)		311	313	193
<b>Total revenue</b>	1	<b>75,788</b>	<b>80,271</b>	<b>78,879</b>
<b>Expenditure</b>				
Personnel costs		15,438	16,415	15,998
Depreciation and amortisation	2	27,274	29,716	27,454
Finance costs		4,470	4,918	5,055
Other operating expenses		31,194	32,954	35,236
<b>Total operating expenditure</b>	1	<b>78,376</b>	<b>84,003</b>	<b>83,743</b>
<b>Operating surplus/(deficit) before tax</b>		<b>(2,588)</b>	<b>(3,732)</b>	<b>(4,864)</b>
Income tax expense		0	0	0
<b>Net surplus/(deficit) after tax</b>	3	<b>(2,588)</b>	<b>(3,732)</b>	<b>(4,864)</b>
<b>Other comprehensive income and expense</b>				
Gains on the revaluation of property, plant and equipment		33,485	37,871	33,485
Impairment losses on restricted buildings through other comprehensive revenue and expenses		0	0	0
Gains/(losses) on financial assets at fair value through other comprehensive revenue		0	0	0
<b>Total other comprehensive income and expense</b>		<b>33,485</b>	<b>37,871</b>	<b>33,485</b>
<b>Total comprehensive revenue and expense for the year</b>		<b>30,897</b>	<b>34,139</b>	<b>28,620</b>

## Prospective Statement of Financial Position

### Te Tauākī Matapae mō Te Tūnga Ahumoni

	Note	Annual Plan 2025 \$000	Long-Term Plan 2026 \$000	Annual Plan 2026 \$000
<b>Assets</b>				
Current assets				
WCash and cash equivalents		4,431	2,896	1,171
Accounts receivable		5,450	6,058	8,741
Investment in Council Controlled Entities		305	1,695	295
Inventory		0	0	0
Other financial assets		25	15	15
Non-current assets held for sale		0	0	0
<b>Total current assets</b>		<b>10,211</b>	<b>10,664</b>	<b>10,222</b>
<b>Non-current assets</b>				
Property, plant and equipment		1,260,380	1,303,454	1,302,745
Intangible assets		86	77	86
Investment in associate		1	1	1
Investment in Council Controlled Entities		9,039	7,454	8,854
Other financial assets		130	115	115
<b>Total non-current assets</b>		<b>1,269,636</b>	<b>1,311,101</b>	<b>1,311,801</b>
<b>Total assets</b>		<b>1,279,847</b>	<b>1,321,765</b>	<b>1,322,023</b>
<b>Liabilities</b>				
Current liabilities				
Accounts payable		9,803	10,310	7,618
Provisions		504	460	460
Employee entitlements		1,582	1,616	1,628
Borrowings		3,789	4,088	4,088
<b>Total current liabilities</b>		<b>15,678</b>	<b>16,474</b>	<b>13,794</b>
<b>Non-current liabilities</b>				
Provisions		700	325	325
Borrowings		109,675	117,036	119,044
<b>Total non-current liabilities</b>		<b>110,375</b>	<b>117,361</b>	<b>119,369</b>
<b>Total liabilities</b>		<b>126,053</b>	<b>133,835</b>	<b>133,163</b>
<b>Equity</b>				
Retained earnings	7	516,514	512,427	551,582
Other reserves	7	637,280	675,504	637,279
<b>Total equity</b>		<b>1,153,794</b>	<b>1,187,931</b>	<b>1,188,860</b>
<b>Total Liabilities and Equity</b>		<b>1,279,847</b>	<b>1,321,766</b>	<b>1,322,023</b>

## Prospective Statement of Changes in Net Assets/Equity

### Te Tauākī Matapae mō Ngā Panonitanga Huarawa, Whai Tūtanga hoki

		Annual Plan 2025 \$000	Long-Term Plan 2026 \$000	Annual Plan 2026 \$000
	Note			
<b>Opening Equity Balance</b>	5	1,122,898	1,153,794	1,160,240
Total other comprehensive income and expense		30,896	34,139	28,620
<b>Closing Equity Balance</b>		<b>1,153,794</b>	<b>1,187,931</b>	<b>1,188,860</b>

## Prospective Statement of Cash Flows

### Te Tauākī Matapae: Te Pari me te Timu o ngā Moni

	Note	Annual Plan 2025 \$000	Long-Term Plan 2026 \$000	Annual Plan 2026 \$000
<b>Cash flows from operating activities</b>				
Cash was provided from:				
Receipts from rates revenue		50,623	54,421	54,555
Interest received		570	590	530
Dividend received		5	5	5
Receipts from other revenue		24,279	24,942	23,596
Cash was disbursed to:				
Payments to suppliers and employees		(46,632)	(49,369)	(51,234)
Interest paid		(4,340)	(4,780)	(4,889)
Income tax paid		0	0	0
Goods and services tax (net)		0	0	0
<b>Net cash from operating activities</b>		<b>24,504</b>	<b>25,809</b>	<b>22,563</b>
<b>Cash flows from investing activities</b>				
Cash was provided from:				
Proceeds from sale of property, plant and equipment		0	0	0
Net investments movements		301	330	278
Cash was disbursed to:				
Purchase of intangible assets		(13)	(14)	(13)
Purchase of property, plant and equipment		(47,483)	(35,320)	(35,756)
<b>Net cash from investing activities</b>		<b>(47,195)</b>	<b>(35,003)</b>	<b>(35,491)</b>
<b>Cash flows from financing activities</b>				
Cash was provided from:				
Proceeds from borrowing		13,986	11,449	13,457
Cash was disbursed to:				
Repayment of borrowings		(4,197)	(3,789)	(3,789)
<b>Net cash from financing activities</b>		<b>9,789</b>	<b>7,660</b>	<b>9,668</b>
Net (decrease)/increase in cash, cash equivalents and bank overdrafts		(12,902)	(1,535)	(3,260)
Cash, cash equivalents and bank overdrafts at the beginning of the year		17,333	4,431	4,431
<b>Cash, cash equivalents and bank overdrafts at the end of the year</b>		<b>4,431</b>	<b>2,896</b>	<b>1,171</b>

# Notes to the Financial Statements

## He kupu Whakamahuki mō Ngā Tauākī Ahumoni

## Note 1

### Reconciliation of Prospective Statement of Comprehensive Revenue and Expense to the Funding Impact Statement (FIS)

The Funding Impact Statements (FIS) throughout the document are prepared in accordance with the Local Government (Financial Reporting and Prudence) Regulations 2014. They do not comply with Generally Accepted Accounting Practices (GAAP). However, the core financial statements (prospective statement of comprehensive revenue and expense, prospective statement of changes in net assets / equity, prospective statement of financial position and the prospective statement of cash flows) are prepared in compliance with GAAP. The following is a reconciliation between the revenue and expenditure shown in the prospective statement of comprehensive revenue and expense and the Council's overall Funding Impact Statement.

	Annual Plan 2025 \$000	Long-term Plan 2026 \$000	Annual Plan 2026 \$000
<b>Operating Revenue in the FIS</b>	66,615	70,736	71,035
	4,378	4,362	4,038
Development and financial contributions	4,484	4,860	3,613
Vested Assets	0	0	0
Net gain and losses not included in FIS	311	313	193
<b>Total Revenue in the Statement of Comprehensive Revenue and Expense</b>	<b>75,787</b>	<b>80,270</b>	<b>78,879</b>
Applications of Operating Funding in the FIS	51,102	54,288	56,290
Depreciation not included in the FIS	27,274	29,716	27,454
<b>Total Operating Expenditure in the Statement of Comprehensive Revenue and Expense</b>	<b>78,376</b>	<b>84,004</b>	<b>83,743</b>

## Note 2

### Depreciation and Amortisation Expense per Group of Activities

	Annual Plan 2025 \$000	Long-term Plan 2026 \$000	Annual Plan 2026 \$000
Community Facilities	2,823	3,176	2,788
District Development	0	0	0
Emergency Management	0	0	41
Regulatory	79	79	29
Governance and Strategy	8	8	3
Roading Network	15,730	16,774	16,005
Solid Waste	160	183	187
Stormwater and Drainage	789	988	924
Wastewater	3,572	3,824	3,660
Water Supply	2,876	3,140	2,864
Support Services	1,237	1,545	954
<b>Total Depreciation and Amortisation</b>	<b>27,274</b>	<b>29,716</b>	<b>27,454</b>

## Note 3

### Explanation of Net Operating Surplus (Deficit) after tax

Section 100 of the Local Government Act 2002 requires Council to ensure projected operating revenues are set at a level sufficient to meet that year's projected operating expenses. The table below details the make up of the net surplus/(deficit) as detailed in the Statement of Comprehensive Revenue and Expense.

	Annual Plan 2025 \$000	Long-term Plan 2026 \$000	Annual Plan 2026 \$000
<b>Net surplus/(deficit) after tax</b>	<b>(2,589)</b>	<b>(3,734)</b>	<b>(4,864)</b>
<b>The surplus/(deficit) consists of the following</b>			
Roading subsidy received from NZ Transport Agency to fund capital expenditure	4,378	4,362	4,038
Subsidies and grants for capital expenditure	0	0	0
Capital contributions and connection fees used to fund capital expenditure	185	190	194
Development contributions recognised as revenue but used to fund past or future capital expenditure in relation to growth	4,299	4,670	3,419
Depreciation not funded			
- Roothing (renewal funded by NZTA subsidy)	(8,022)	(8,555)	(8,163)
- Parks (only 50% of depreciation is funded)	(428)	(507)	(399)
- Halls (depreciation is only funded on high priority hall's, Civic Centre and Te Kawau recreation centre)	(463)	(469)	(384)
- Library (only 50% of depreciation is funded)	(180)	(199)	(189)
- Makino Aquatic Centre (only 50% of depreciation is funded)	(223)	(257)	(269)
- Property (only 50% of depreciation is funded)	(139)	(155)	(125)
Loans principal repayments funded from rates			
- CBD redevelopment loans	123	135	142
- Ultra Fast Broadband	5	5	7
Gain on property recognised	311	313	193
Write back on the impairment of debt	0	0	0
Vested Assets	0	0	0
Use of reserves and special funds (including interest on growth account, subdivision development etc.)	(2,435)	(3,266)	(3,328)
	<b>(2,589)</b>	<b>(3,734)</b>	<b>(4,864)</b>

## Note 4

### Water by meter included in Rates

Water charged by volume (water by meter) are included in rates revenue in the Statement of Comprehensive Revenue and Expense and in targeted rates in the Funding Impact Statements. The amount of water by meter included in rates is:

	<b>Annual Plan 2025 \$000</b>	<b>Long-term Plan 2026 \$000</b>	<b>Annual Plan 2026 \$000</b>
Water by meter included in rates	1,441	1,477	1,630

## Note 5

### Opening Balances

The opening balances for 1 July 2025 do not agree with the closing balances for the prior year's Annual Plan (30 June 2025). The annual plan was approved by Council in June 2025 and the annual plan closing balances reflect the planned position at that time. Actual results for the 2024/25 financial year do not always reflect the position included in the plan. Potential changes include capital projects not progressing and therefore the associated funding is not uplifted, revaluations being different than planned, variances in cash requirements and the resulting impact on equity. To calculate the opening balances for the Long-term Plan we have reforecasted the closing balances at 30 June 2025 to reflect known changes. The main items impacted include cash, investments, property plant and equipment, borrowing and equity.

## Note 6

### Funding Impact Statements – transfer between operational and capital activities

	<b>Annual Plan 2025 \$000</b>	<b>Long-term Plan 2026 \$000</b>	<b>Annual Plan 2026 \$000</b>
Surplus (deficit) of operating funding	15,513	16,448	14,745
Surplus (deficit) of capital funding	(15,513)	(16,448)	(14,745)
Funding Balance	0	0	0
Loan principal repayments funded by rates	128	140	149
Depreciation funded by rates but transferred to reserve to fund renewal (current and future years)	17,820	19,574	17,924
Operating items funded from the transfer of reserves included in the capital activities	(2,435)	(3,266)	(3,328)
	<b>15,513</b>	<b>16,448</b>	<b>14,745</b>

## Note 7

### Reserve Fund Movements

Equity is made up of a number of reserves – refer to the Statement of Accounting Policies. The following is a summary of reserve funds over the life of the long term plan for each class of funds.

### Retained Earning

Annual Plan	Long-term Plan	Annual Plan
2025	2026	2026
\$000	\$000	\$000

### Accumulated Funds

Included in the Accumulated Funds in the balance sheet are two types of reserves. These are separate funds and growth funds detailed below.

### Growth Funds

These funds are created from Development and Financial Contributions levied. They are used for growth related expenditure for the creation of community assets. These include roads, parks and reserves, stormwater, wastewater and water supply.

Opening balances	0	0	0
Transfers to reserves	4,299	7,563	5,737
Transfers from reserves	(4,299)	(7,563)	(5,737)
Closing Balance	0	0	0

### Depreciation Reserves

These funds are created from depreciation and amortisation funded through revenue sources. These funds are only applied to the renewal of existing assets and for principal repayments of loans.

Opening balances	20,945	13,152	13,152
Transfers to reserves	17,820	19,574	17,924
Transfers from reserves	(25,613)	(19,881)	(25,613)
Closing Balance	13,152	12,845	5,463

## Other Reserves

Annual Plan	Long-term Plan	Annual Plan
2025	2026	2026
\$000	\$000	\$000

### Trusts and Bequests

Funds have been gifted to Council for specific purposes, and in many cases have other restriction placed on the fund. The purpose of the fund may not be revised without reference to the Courts or a third party. These include the Hook Bequest, Trewin Bequest, Wakerill Trust, Robert Dickson Library Trust, PA Broad Memorial Trust, Historical Trust, Children's Welfare Trust, Robert Dickson Educational Trust, Museum Trust and the Feilding and District Relief Trust.

Opening balances	94	93	93
Transfers to reserves	2	2	2
Transfers from reserves	(3)	(3)	(3)
Closing Balance	<b>93</b>	<b>92</b>	<b>92</b>

### Special Funds

These are funds set aside by Council. The Council may alter them without references to any third party or the Courts. Transfers to and from these reserves are at the discretion of the Council. They include the General Purpose Reserve, Insurance Reserve and the Land Subdivision Reserve.

Opening balances	2,953	3,318	3,318
Transfers to reserves	365	355	0
Transfers from reserves	0	0	0
Closing Balance	<b>3,318</b>	<b>3,673</b>	<b>3,318</b>

### Revaluation Reserves

These reserves have been created from the revaluation movements of the property, plant and equipment.

Opening balances	600,384	633,869	600,384
Transfers to reserves	33,485	37,871	33,485
Transfers from reserves	0	0	0
Closing Balance	633,869	671,740	633,869
Total other reserves	<b>637,280</b>	<b>675,504</b>	<b>637,279</b>

# Annual Plan Disclosure Statement for year ending 30 June 2026

## What is the purpose of this statement?

The purpose of this statement is to disclose Council's planned financial performance in relation to various benchmarks to enable the assessment of whether Council is prudently managing its revenues, expenses, assets, liabilities, and general financial dealings. Council is required to include this statement in its annual plan in accordance with the Local Government (Financial Reporting and Prudence) Regulations 2014 (the regulations). Refer to the regulations for more information, including definitions of some of the terms used in this statement.

## Benchmark

	Quantified Maximum Limit	Planned Limit	Met
<b>Rates affordability Benchmark</b>			
Income	54,296	53,205	Yes
Increases	8.20%	7.56%	Yes
<b>Debt Affordability</b>			
Net debt as a percentage of total revenue	< 175%	164%	Yes
Net interest as a percentage of total revenue	< 20%	6.4%	Yes
Net interest as a percentage of annual rates income	< 25%	9.2%	Yes
Liquidity Ratio	> 100%	111%	Yes
Balanced budget benchmark	> 100%	90%	No
Essential services benchmark	> 100%	135%	Yes
Debt servicing benchmark	< 10%	6.7%	Yes

## Balanced Benchmark Comment

The Council is required to have a balanced budget. However, there are some permitted exceptions to this situation which must be stated clearly in the Financial Strategy. The main reasons for an unbalanced budget are not fully funding depreciation on non-strategic assets combined with use funding from previous year's surplus (use of reserves).





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## Council

Meeting of 19 June 2025

Business Unit: Finance

Date Created: 27 May 2025

## Adoption of Rates Resolution 2025-26

### Purpose Te Aronga o te Pūrongo

The purpose of this report is to set rates, due dates, and penalties for unpaid rates, for the financial year ending 30 June 2026 as required by the Local Government (Rating) Act 2002.

### Recommendations Ngā Tūtohunga

That the Manawātū District Council, in pursuance of the exercise of powers conferred on it by the Local Government (Rating) Act 2002 and any other empowering provisions, resolves to set the following rates on rating units in the district for the financial year commencing 1 July 2025 and ending 30 June 2026:

All rates and amounts expressed are inclusive of goods and services tax.

#### A. General Rates

Under section 13(2)(b) and 14 of the Local Government (Rating) Act 2002, a general rate on every rating unit, assessed on capital value and on a differential basis.

Differential Category	Differential	Rate in the \$ of CV
1. Feilding Residential	1.00	0.00105
2. Feilding Rural	0.50	0.00053
3. Feilding CBD	2.25	0.00237
4. Rural	0.40	0.00042
5. Industrial and Commercial	1.60	0.00168
6. Utilities	1.60	0.00168
7. Defence	0.40	0.00042

#### B. Uniform Annual General Charge

Under section 15(2)(b) of the Local Government (Rating) Act 2002, a uniform annual general charge of \$595 on every separately used or inhabited part of a rating unit.

#### C. Parks, Reserves and Sports Grounds Targeted Rate

Under section 16 of the Local Government (Rating) Act 2002, a targeted rate on every rating unit, assessed on capital value and on a differential basis.

Differential Category	Differential	Rate in the \$ of CV
1. Feilding Residential	1.00	0.00055
2. Feilding Rural	0.30	0.00016
3. Feilding CBD	2.75	0.00151
4. Rural	0.30	0.00016
5. Industrial and Commercial	1.50	0.00082
6. Utilities	1.75	0.00096
7. Defence	0.30	0.00016

#### D. Parks, Reserves and Sports Grounds Uniform Targeted Rate

A targeted rate for parks, reserves and sports grounds, set under section 16 of the Local Government (Rating) Act 2002 on every rating unit in the district, of \$25.00 per separately used or inhabited part of a rating unit.

#### E. Roothing Targeted Rate

Under section 16 of the Local Government (Rating) Act 2002, a targeted rate on every rating unit, assessed on capital value and on a differential basis.

Differential Category	Differential	Rate in the \$ of CV
1. Feilding Residential	1.00	0.00088
2. Feilding Rural	0.88	0.00078
3. Feilding CBD	1.58	0.00139
4. Rural	0.88	0.00078
5. Industrial and Commercial	1.17	0.00103
6. Utilities	1.25	0.00110
7. Defence	0.88	0.00078

#### F. Roothing Uniform Targeted Rate

A targeted rate for roading, set under section 16 of the Local Government (Rating) Act 2002 on every rating unit, of \$100.00 per separately used or inhabited part of a rating unit.

#### G. Makino Aquatic Centre Targeted Rate

A targeted rate for the Makino Aquatic Centre set under section 16 of the Local Government (Rating) Act 2002 on every separately used or inhabited part of a rating unit, assessed on a differential basis described below:

- Within Feilding Differential Rating Area \$ 247.00
- Outside the Feilding Differential Rating Area \$ 172.00

#### H. Library Targeted Rate

A targeted rate for the library set under section 16 of the Local Government (Rating) Act 2002 on every separately used or inhabited part of a rating unit, assessed on a differential basis described below:

- Within Feilding Differential Rating Area \$ 217.00
- Outside the Feilding Differential Rating Area \$ 151.00

#### **I. Kerbside Recycling Targeted Rate**

A targeted rate for the kerbside recycling collection service, set under section 16 of the Local Government (Rating) Act 2002, of:

- \$128.00 per separately used or inhabited part of a rating unit to which the kerbside recycling collection service is available, excluding vacant land.

#### **J. Feilding CBD Parking Enforcement Targeted Rate**

A targeted rate for the Feilding Central Business District (CBD) Parking Enforcement set under section 16 of the Local Government (Rating) Act 2002, of:

- \$0.00051 in the dollar of capital value on all rating units situated within differential category 3 (Feilding CBD).

#### **K. Feilding CBD Security Targeted Rate**

A targeted rate for Feilding CBD security, set under section 16 of the Local Government (Rating) Act 2002, of:

- \$312.00 per separately used or inhabited part of a rating unit situated within differential category 3 (Feilding CBD).

#### **L. Ultra-Fast Broadband Infrastructure Targeted Rate**

A targeted rate for the ultra-fast broadband infrastructure in the Kawakawa Road/Darragh Road industrial area, set under section 16 of the Local Government (Rating) Act 2002, of:

- \$768.00 per separately used or inhabited part of a rating unit that is within 10 meters of the Ultra-Fast Broadband infrastructure.

#### **M. Stormwater Targeted Rate**

A targeted rate on each rating unit in the areas that are located in: Feilding Differential and all rating units zoned as 'village' in the District Plan located in Rongotea, Sanson, Himatangi Beach, Tangimoana, Halcombe and Cheltenham.

This rate is a fixed amount of \$191.00 per rating unit that are connected directly or indirectly to a stormwater network set under section 16 of the Local Government (Rating) Act 2002.

#### **N. Rural Land Drainage Targeted Rates**

Targeted rates, based on land value (LV), for rating units that are part of one of the schemes listed below, for the maintenance and development of land drainage schemes, set under section 16 of the Local Government (Rating) Act 2002, of:

Category	Rate in \$ of LV
<b>Bainesse drainage district</b>	
Bainesse Class A	0.000860
Bainesse Class B	0.000420
Bainesse Class C	0.000330
<b>Makowhai drainage district</b>	
Makowhai Class A	0.000120
Makowhai Class B	0.000100
Makowhai Class C	0.000020

<b>Maire drainage district</b>	
Maire Class A	0.000240
Maire Class B	0.000080
Maire Class C	0.000130
Maire Class D	0.000120
<b>Oroua Downs drainage district</b>	
Oroua Downs Class A	0.000680
Oroua Downs Class B	0.000350
Oroua Downs Class C	0.000200

#### O. Water Supply Targeted Rate – Urban

A targeted rate applied on a differentiated basis of provision or availability of service for the reticulation and treatment of potable water through Council's water network (excluding those properties connected to a rural water supply scheme), set under section 16 of the Local Government (Rating) Act 2002, of:

Water Supply - Connected	\$400.00 per SUIP
Water Supply - Available	\$200.00 per rating unit
Water Supply - Restricted	\$320.00 per SUIP

#### P. Volumetric Water Charges

For rating units that have opted for water volumetric charging and extraordinary users of the water scheme under Council's bylaw, a differential targeted rate based on the level of service provision (connection size and number of connections) to the rating unit (as set out in the table below):

Connection size	Charge per connection
15 mm to 50 mm	\$789.91
80 mm to 150 mm	\$804.54

A water consumption charge set under section 19 of the Local Government (Rating) Act 2002 for consumption in excess of 380 cubic meters within the rating year of \$2.20 per cubic meter of water supplied.

#### Q. Wastewater Disposal Targeted rates

A targeted rate applied on a differentiated basis of provision or availability of service for the reticulation, treatment and disposal of sewage and trade effluent, (to properties that are not subject to volumetric trade wastewater charges) set under section 16 of the Local Government (Rating) Act 2002,

Wastewater disposal - Connected	\$1,051.00 per toilet or urinal
Wastewater disposal - Available	\$525.50 per rating unit
Wastewater disposal - Restricted	\$741.00 per toilet or urinal

#### R. Water Supply Targeted Rates – Rural

Targeted rates, set under section 19 of the Local Government (Rating) Act 2002, for the rural water supply treatment, reticulation, and supply of water per unit allocated or supplied to each participating rating unit in the following schemes.

- Stanway/Halcombe Rural Water Scheme – per unit allocated \$508.00
- Waituna West Rural Water Scheme – per unit allocated \$531.00
- Ohakea Rural Water Scheme – per unit allocated \$390.82
- Kiwitea Rural Water Scheme – per unit allocated \$281.75
- Kiwitea Rural Water Scheme – per additional unit used but not allocated \$281.75

#### S. Capital Contribution Targeted Rate

Where a ratepayer has signed an agreement to pay their capital contribution over a set term, for the Himatangi Beach wastewater scheme or the Rongotea water scheme capital contribution, a targeted rate is set under section 16 of the Local Government (Rating) Act 2002. Each of the rates is a fixed amount per rating unit, as set out in the table below.

Capital Contribution Targeted Rate	Targeted Rate Amount
Himatangi beach wastewater scheme - twenty-year term, 1 July 2013 to 30 June 2033	\$923
Rongotea water scheme - twenty-year term, 1 July 2015 to 30 June 2035	\$374

#### T. Rates invoice and penalty dates

Rates are set for the year commencing 1 July 2025 and ending 30 June 2026.

Rates will be payable in four equal instalments (except for volumetric water rates) and must be paid by the due date. Payment can be made using online banking, direct debit, credit card through internet or at the Council Office situated at 135 Manchester Street, Feilding between the hours of 8.00am and 5.00pm, Monday, Tuesday, Thursday, and Friday – 9.00am and 5.00pm Wednesday.

If the total annual rates (not including volumetric water rates) are paid in full by 28 November 2025, any penalties added for instalment one will be remitted.

	Instalment One	Instalment Two	Instalment Three	Instalment Four
Invoice Date	1 August 2025	1 November 2025	1 February 2026	1 May 2026
Payment Due Date	29 August 2025	28 November 2025	27 February 2026	29 May 2026
Penalty Date	4 September 2025	4 December 2025	5 March 2026	4 June 2026

Volumetric Water charges will be invoiced at the end of each quarter and are due for payment on the last working day of the following month (as set out in the table below).

	Quarter One	Quarter Two	Quarter Three	Quarter Four
Invoice Date	30 September 2025	31 December 2025	31 March 2026	30 June 2026
Payment Due Date	31 October 2025	30 January 2026	30 April 2026	31 July 2026

#### U. Instalment Penalty

Under section 57 and 58(1)(a) of the Local Government (Rating) Act 2002, a 10% penalty will be added to any portion of the current instalment (not including volumetric water rates) that remains unpaid after the due date. The penalty will be added on the date set out in the table above in the "Penalty Date" row.

#### V. Additional Arrears Penalty

A 10% penalty will be added on 4 July 2025 to any unpaid rates from previous financial years that remains unpaid on 3 July 2025. Another 10% will be added on 16 January 2026 to any unpaid rates from previous financial years that remain unpaid on 15 January 2026.

Report prepared by:  
Joel Richards  
Management Accountant

Approved for submission by:  
Amanda Calman  
Chief Financial Officer

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## 1 Background Ngā Kōrero o Muri

- 1.1 Following the adoption of the Annual Plan for the 2025-26 financial year, Council is now required to adopt the rates resolution for the 2025-26 financial year to fund Council activities for the year.

## 2 Strategic Fit Te Tautika ki te Rautaki

- 2.1 Not applicable as this is a legislative / operational item.

## 3 Discussion and Options Considered Ngā Matapakinga me ngā Kōwhiringa i Wānangahia

- 3.1 The total increase in rates required to run Council business for 2025/26 is 7.56%. Due to the population growth across the District in the last year, the total rates required will be distributed across more ratepayers, so the total rates increase for existing ratepayers for 2025/26 is 5.99%.
- 3.2 The setting of the 2025-26 rates is consistent with the Revenue and Financing Policy adopted as a part of the 2024-34 Long Term Plan, and the Funding Impact Statement adopted in the 2025-26 Annual Plan

## 4 Risk Assessment Te Arotake Tūraru

- 4.1 Not applicable

## 5 Engagement Te Whakapānga

### Significance of Decision

- 5.1 The Council's Significance and Engagement Policy is not triggered by matters discussed in this report. No stakeholder engagement is required.

### Māori and Cultural Engagement

- 5.2 There are no known cultural considerations associated with the matters addressed in this report. No specific engagement with Māori or other ethnicity groups is necessary.

### Community Engagement

- 5.3 The Council has not consulted on the 2025-26 Annual Plan.

## **6 Operational Implications Ngā Pānga Whakahaere**

- 6.1 The setting of the rates allows the planned operating and capital works to progress

## **7 Financial Implications Ngā Pānga Ahumoni**

- 7.1 The adoption of the rates resolution will enable Council to fund the activities as set out in the adopted 2025-36 Annual Plan

## **8 Statutory Requirements Ngā Here ā-Ture**

- 8.1 Under the Local Government (Rating) Act 2002, Council must set rates and due dates for rates for any particular year by passing a resolution of Council. This paper sets out the resolution necessary to enable Council to set and collect rates to fund its operations for the 2025-26 financial year

## Council

Meeting of 19 June 2025

Business Unit: Finance

Date Created: 27 May 2025

## Adoption of Borrowing Resolution 2025-26

### Purpose Te Aronga o te Pūrongo

The purpose of this report is to seek authorisation for the Chief Executive to borrow when necessary to fund the programmes identified in the Annual Plan 2025-26.

### Recommendations Ngā Tūtohunga

1. That the Council authorises the Chief Executive to borrow new loans up to \$13,457,000 to fund the capital projects identified in the Annual Plan 2025-26.
2. That the Council authorises the Chief Executive to borrow to refinance existing loan facilities as they fall due. Loans can only be refinanced within the terms of the original loan approval as outlined in the financial strategy.
3. That the Council authorises the Chief Executive to negotiate and agree the terms, interest rate payable, type of loan facilities or issues of stock and/or swaps that make up the borrowing and to execute any agreements, documents, and certificates in respect of such loans, facilities, or stock on behalf of the Council.
4. That the borrowing be secured by a Debenture Trust Deed over all rates made from time to time by Council under the Local Government (Rating) Act 2002.

Report prepared by:  
Joel Richards  
Management Accountant

Approved for submission by:  
Amanda Calman  
Chief Financial Officer

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## 1 Background Ngā Kōrero o Muri

- 1.1 Council's borrowing programme is detailed in the Annual Plan 2025-26, which sets out the borrowing requirements in order to fund the capital works programme.

## 2 Strategic Fit Te Tautika ki te Rautaki

- 2.1 Not applicable as this is a legislative / operational item.

## 3 Discussion and Options Considered Ngā Matapakinga me ngā Kōwhiringa i Wānangahia

- 3.1 In order to finance capital works, the maximum term of the loan is the shorter of the expected life of the asset being acquired/constructed or thirty years whichever is less. However, the current practice is to utilise loan facilities for shorter periods (e.g., five years) and then refinance to utilise the best interest rate terms.
- 3.2 Council has a loan facility with the BNZ of up to \$10M that is available for short term funding prior to borrowing from the Local Government Funding Agency (LGFA), to use as bridging finance, or for emergency funding in the event of a disaster.
- 3.3 Loan borrowing will be in accordance with the Liability Management Policy.
- 3.4 Annual Plan 2025-26 cash flow forecast, and the funding impact statements show a net increase in borrowings of \$9,668,000, This made up of:
- New debt funding required for capital projects \$13,457,000,
  - Refinancing of existing debt as it falls due,
  - Less scheduled loan repayments of \$3,789,000.
- 3.5 It is worth noting that any carry forward projects that require debt funding from 2024/2025 will be funded from the 2024/25 debt resolution and would be on top of the noted borrowing in resolution. This has been taken into account calculating the expected closing debt balance as at 30 June 2026 (Section 7.6).

## 4 Risk Assessment Te Arotake Tūraru

- 4.1 Not applicable

## 5 Engagement Te Whakapānga

### Significance of Decision

- 5.1 The Council's Significance and Engagement Policy is not triggered by matters discussed in this report. No stakeholder engagement is required.

### Māori and Cultural Engagement

- 5.2 There are no known cultural considerations associated with the matters addressed in this report. No specific engagement with Māori or other ethnicity groups is necessary.

### Community Engagement

- 5.3 Community engagement was not undertaken as part of the Annual Plan 2025-26.

## **6 Operational Implications Ngā Pānga Whakahaere**

- 6.1 The debt referred to within the resolution will allow for the budgeted capital work to proceed.

## **7 Financial Implications Ngā Pānga Ahumoni**

- 7.1 The financial impacts of the debt resolution have been allowed for within the Annual Plan 2025-26.
- 7.2 The debt cap is not breached with this resolution.
- 7.3 Total new borrowings to fund capital work is \$13,457,000, with a budgeted loan repayments of \$3,789,000.
- 7.4 Refinancing is expected to be \$7,000,000 for some of the existing term debt, with a further \$11,500,000 refinancing due to the short term nature of the current commercial papers. The short term borrowing is structured to allow Council to benefit from any low interest rate options on offer. The short term borrowing papers may be replaced with fixed term borrowings during the year depending on interest rates and advice from Bancorp Limited.
- 7.5 Closing debt for the 2025/26 year is based on an assumed debt balance of \$113,464,000 at 30 June 2025. This balance is based on the assumption that all capital works are completed and budgeted asset sales of \$2,300,000 are used to repay debt.
- 7.6 Total debt balance at 30 June 2026 year is expected to be \$123,132,000.
- 7.7 The LGFA calculated debt cap is \$131,378,000, the self-imposed debt cap is \$126,378,000, These values are subject to change once Council receives a credit rating as planned for in the Annual plan 2025-26.

## **8 Statutory Requirements Ngā Here ā-Ture**

- 8.1 The Local Government Act 2002 prohibits all local authorities from borrowing in any currency other than New Zealand dollars (Section 113).

## Council

Meeting of 19 June 2025

Business Unit: People and Corporate  
Date Created: 28 May 2025

### Fees and Charges 2025/26: Adoption of Planning, Environmental Health and Development Contribution Fees and Charges

#### Purpose Te Aronga o te Pūrongo

To set by resolution Planning Service Fees and Charges, Environmental Health Fees and Charges, and Development Contribution Fees for the period 01 July 2025 to 30 June 2026.

#### Recommendations Ngā Tūtohunga

That the Council adopt the Planning Service Fees and Charges, Environmental Health Fees and Charges, and Development Contribution Fees for the 2025/26 financial year commencing 01 July 2025 and ending 30 June 2026, as detailed in the attachment to this report.

Report prepared by:  
Ash Garstang  
Governance and Assurance Manager

Approved for submission by:  
Amanda Calman  
Chief Financial Officer

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## 1 Background Ngā Kōrero o Muri

- 1.1 The Council has the ability to set fees and charges for all of its activities, except those that are set by regulation.
- 1.2 Fees and charges are calculated to recover the costs of providing those services in accordance with the funding split proposed in the Council's Revenue and Financing Policy. The fees and charges are required to recover the private component of the funding splits, with the public component recovered through rates.
- 1.3 Planning Service fees and charges enable the Council to recover the costs of processing applications, monitoring consents, for notice of requirement designations and private Plan changes.
- 1.4 Environmental health fees and charges enable the Council to recover costs associated with registrations (licensing) and compliance of food health standards.
- 1.5 Development Contribution fees enable Council to recover the cost of growth related infrastructure provided by Council as part of the work programme outlined in the Development and Financial Contributions Policy and subsequent Annual Plans.
- 1.6 These fees underwent a consultation period from 02 May – 01 June 2025, however no submissions were received. The updated timeline is illustrated below:

**Table 1: Timeline for Fees and Charges consultation**

Stages	Date/s	Explanation
Statements of Proposal adopted by Council	01 May 2025	
Consultation Periods	02 May – 01 June 2025	As per Section 83 of the Local Government Act 2002.
Consideration of written submissions and the hearing of verbal submissions	05 June 2025	Only required if submissions were received for any of the consultations.
Adoption of the Planning, Environmental Health and Development Contribution Fees and Charges	19 June 2025	

## 2 Strategic Fit Te Tautika ki te Rautaki

- 2.1 The Planning Service charged in attachment 1 have been adjusted for inflation, with the exclusion of offence fees set directly via the Resource Management Act 1991.

- 2.2 The Environmental Health fees and charges have been adjusted for inflation, with the exception of ‘amusement devices inspection’ (legislated in the Amusement Devices Regulations 1978) and the ‘food business levy’.
- 2.3 The Development Contributions fees have been adjusted to reflect the latest information around interest, cost of inflation and the level of collection of development contributions to date and delays in adopting the current policy.
- 2.4 Section 106(2C) of the Local Government Act 2002 sets out that when setting Development Contributions requires consultation when the fee being set exceeds the result of:

*(rate of increase of PPI since the fee was last set)*

*Multiplied (x) by:*

*(the proportion of the total cost of capital expenditure to which the development contribution fee will be applied to).*

Noting that this increase does not get applied to the interest or financing component of the fee.

- 2.5 The setting of accurate fees and charges is aligned with the Council’s strategic priority of “value for money and excellence in local government.”

### 3 Discussion and Options Considered Ngā Matapakinga me ngā Kōwhiringa i Wānangahia

- 3.1 Given that no submissions were received on these fees and charges, the Council is asked to adopt them as listed in Attachment 1.

### 4 Risk Assessment Te Arotake Tūraru

- 4.1 There are no substantial risks associated with the adoption of Planning Service fees and charges and Environmental Health fees and charges.
- 4.2 The adoption of updated development contribution fees and charges for 2025/26 carries a moderate degree of reputational risk, primarily in relation to the developer community.

- **Perception of instability or unfairness** – The Council recently consulted on, and adopted, a revised approach to allocating the costs of growth infrastructure. This consultation process was delayed and adopted on 17 April 2025, when the increased DC. The late adoption of the policy resulted the DC increase taking effect at on 18 April 2025. While the DC value for 2025/26 takes affect 1 July 2025 – this may create a perception of unpredictability in the charge increases. This could lead to concerns among developers about the long-term affordability and transparency of development within the District.

- 4.3 As per the Council's risk appetite statement, the Council has a cautious approach to Reputational risk. This means that the Council is prepared to risk short-term reputational damage, provided that the long-term results warrant this.

Risk Areas	Averse	Minimalist	Cautious	Open	Ambitious
People & Capability	Open				
Service Delivery	Cautious-Open				
Reputational	Cautious				
Legal Compliance	Averse-Minimalist				
Financial & Investment	Cautious				
Health, Safety & Wellbeing	Minimalist				
Environmental	Open				
Cultural	Cautious				
Political	Open				

## 5 Engagement Te Whakapānga

### Significance of Decision

- 5.1 These three lots of fees and charges were consulted on over the period 02 May – 01 June 2025, following the Special Consultative Procedure detailed in Section 83 of the LGA 2002.
- 5.2 Section 36(3) of the Resource Management Act 1991 and Section 205(2) of the Food Act 2014 state that the Special Consultative Procedure must be followed for fees and charges adopted under these Acts.
- 5.3 Section 106(2B) of the Local Government Act 2002 allows for Development contributions to be increased without consultation, formality, or a review providing the increase does not exceed the calculation result described in section 2.6 of this report. However, the increase for 2025-26 exceeds this result and so consultation is required for these fees and charges.

### Māori and Cultural Engagement

- 5.4 There are no known cultural considerations associated with the matters addressed in this report. No specific engagement with Māori or other ethnicity groups is necessary.

### Community Engagement

- 5.5 No additional community engagement is required (on top of the consultation process).

## 6 Operational Implications Ngā Pānga Whakahaere

- 6.1 There are no operational implications.

## 7 Financial Implications Ngā Pānga Ahumoni

- 7.1 Setting the fees and charges will allow Council to recover the costs associated with the activities as per the Council Revenue and Funding Policy.

## 8 Statutory Requirements Ngā Here ā-Ture

8.1 The Special Consultative Procedure is described in Section 83 of the Local Government Act 2002.

## 9 Next Steps Te Kokenga

9.1 The updated fees and charges will be updated on the Council's website on 01 July 2025.

## 10 Attachments Ngā Āpitihanga

- Planning fees and charges
- Environmental Health fees and charges
- Development Contribution fees and charges

## Planning

Planning Services charges listed below have been set according to the Resource Management Act 1991. These enable Manawātū District Council to recover the costs of processing applications, monitoring consents and for notice of requirement designations and private District Plan changes.

	2024/25	2025/26
<b>Fee Description</b>		
<b>Notified and Limited Notified applications and Public Works Designations</b>		
Administration	\$ 2,369.00	\$ 2,433.00
Advertising lodgement	\$ 610.00	\$ 626.00
Hearing	\$ 760.00	\$ 781.00
Hearings when heard by Commissioners	At cost plus disbursements	At cost plus disbursements
Hearings when heard by Hearings Committee	At cost plus disbursements	At cost plus disbursements
Processing of application	At officer hourly rate	At officer hourly rate
<b>Non-notified application fees (lodgements)</b>		
Controlled activities	\$ 1,091.00	\$ 1,120.00
Restricted discretionary activities	\$ 1,573.00	\$ 1,615.00
Discretionary activities	\$ 2,272.00	\$ 2,333.00
Non-complying land uses	\$ 2,969.00	\$ 3,049.00
<b>Non-notified application fixed fees</b>		
Permitted relocated building (assessment and monitoring)	\$ 668.00	\$ 686.00
Boundary activities	\$ 310.00	\$ 318.00
Marginal or temporary activities	\$ 1,074.00	\$ 1,103.00
<b>Subdivision applications fees (Lodgement)</b>		
Controlled	\$ 1,016.00	\$ 1,043.00
Restricted discretionary	\$ 1,573.00	\$ 1,615.00
Discretionary	\$ 2,969.00	\$ 3,049.00
Non-complying	\$ 3,667.00	\$ 3,766.00
Certificates under Section 226	\$ 973.00	\$ 999.00
Approval for cross-lease plans previously approved	\$ 973.00	\$ 999.00
Right-of-way approval (no sealing fee)	\$ 814.00	\$ 836.00
Survey plan consent (sealing fee)	\$ 327.00	n/a
Consultation with District Land Registrar (LINZ)	\$ 243.00	\$ 250.00
Road Access Certificate (Sections 321 and 346 of the Local Government Act 1974)	\$ 611.00	\$ 627.00
Bond preparation	\$ 611.00	\$ 627.00
s223 approval	\$ 409.00	\$ 420.00
s224 approval (if applied for separately from s223)	\$ 792.00	\$ 813.00
Combined s223 and s224 approval (when lodged together)	\$ 1,018.00	\$ 1,045.00
s223 and s224 engineering approval and inspections will be charged at the hourly officer rate for 'technical and professional staff from all other units' as listed in the "Council staff and decision-maker charges" section		

<b>Applications for District Plan changes</b>		
Lodgement for a District Plan change	\$ 15,000.00	\$ 15,000.00
<b>Miscellaneous lodgement fee</b>		
Certificate of Compliance	\$ 489.00	\$ 502.00
Variation to resource consent applications	\$ 855.00	\$ 878.00
Extensions to time for resource consents	\$ 571.00	\$ 586.00
Certificates under the Overseas Investment Act	\$ 489.00	\$ 502.00
Existing use certificates	\$ 855.00	\$ 878.00
Outline plan of works (including waivers)	\$ 810.00	\$ 832.00
Uplifting a designation	\$ 489.00	\$ 502.00
Non-notified designation requirements, heritage orders and designation alterations	\$ 810.00	\$ 832.00
Notified designation requirements, heritage orders and designation alterations	\$ 2,433.00	\$ 2,499.00
Instrument creating esplanade strip/reserve	\$ 489.00	\$ 502.00
Revocation of easements, building line restrictions etc when separate from a subdivision consent	\$ 489.00	\$ 502.00
Easements not requiring a subdivision consent and not included as part of the subdivision consent	\$ 489.00	\$ 502.00
Consideration, processing and issuing of certificates not itemised in this schedule	\$ 571.00	\$ 586.00
Monitoring of resource consents	Inspections charged hourly rate per officer	Inspections charged hourly rate per officer
Manawatu District Plan - Plan Strategy and Rules	\$ 135.00	\$ 139.00
Manawatu District Plan - Planning Maps	\$ 147.00	\$ 151.00
<b>Road stopping lodgement fees</b>		
Road stopping under the Public Works Act 1981	\$ 571.00	\$ 586.00
Road stopping under the Local Government Act 1974 - (extra cost may be incurred if a hearing is required)	\$ 855.00	\$ 878.00
Hearing for road stopping	At actual cost	At actual cost
<b>Review of development contribution</b>		
Reconsideration of development contributions	\$ 811.00	\$ 833.00
Objection to development contributions (covers administration costs and hearing fee)	At actual cost	At actual cost
<b>Planning inspection fees – building consents</b>		
New construction - housing, commercial and industrial	Actual costs based on hourly rate per officer	Actual costs based on hourly rate per officer
Alterations and additions - housing, commercial and industrial		
Accessory and farm buildings - includes alterations and additions		
<b>Building Act 2004</b>		
Section 73 Notification - land subject to natural hazards	\$ 910.00	\$ 935.00
Section 75(2) Certificate - building over two allotments	\$ 910.00	\$ 935.00
<b>Certificate of Title</b>		
Certificates of Title	\$ 33.00	\$ 34.00

<b>Other</b>		
Scanning and digital fees (for consent applications received in hard copy)	\$ 146.00	\$ 150.00
Objection to decision s357 RMA	\$ 614.00	\$ 631.00
<b>Note</b>		
1. The fee is a lodgment fee only for applications for alterations to designations, engineering approvals and inspections, review of development contribution, requests for plan changes and road stoppings. The lodgment fee is the amount required up front when lodging an application. Council will take no action on the application in accordance with section 36(7) until this amount is paid.		
2. Section 36 of the Resource Management Act enables the Manawatu District Council to charge additional fees. These are fees to recover actual and reasonable costs incurred where the actual and reasonable costs exceed the lodgment fee (fixed charge) paid. Council will charge any costs incurred through the engagement of external expertise to the applicant at cost.		
3. Council will charge fees to cover actual and reasonable costs incurred. It will charge the applicable staff charge-out rate together with the costs associated with employing the services of professional consultants where necessary. It will recover actual and reasonable costs associated with any required consent hearing from the applicant.		
4. Where specialist peer-review reports are required, the applicant is required to pay a lodgment fee of \$500.00 per report when lodging an application. The applicant then pays the full amount on the completion of the report/assessment.		
<b>Council staff and decision-maker charges</b>		<b>Fee per hour</b>
The Council will charge the following hourly rates for its officers and decision makers for the processing of consents, hearings, and designations etc that do not have a set fee.		
Committee/Administration Officer	\$ 161.00	\$ 165.00
Planning Technician/Graduate Planner/Planning Officer/Compliance and Enforcement Officer	\$ 209.00	n/a
Planning Technician/Graduate Planner/Planning Officer/Policy Planner/Compliance and Enforcement Officer	n/a	\$ 215.00
Intermediate/Senior Consents Planner	\$ 241.00	n/a
Intermediate/Senior Consents Planner/Senior Policy Planner	n/a	\$ 248.00
Compliance & Planning Manager	\$ 277.00	n/a
Compliance & Planning Manager/Principal Policy Planner	n/a	\$ 284.00
Regulatory Services Manager	\$ 336.00	\$ 345.00
Land Development Engineer/Officer	\$ 241.00	\$ 248.00
Land Development Manager	\$ 277.00	\$ 284.00
Roading Engineer/Utility Engineer	\$ 241.00	\$ 248.00
Roading Manager/Utility Manager	\$ 336.00	\$ 345.00
Commissioner	At cost plus disbursements	At cost plus disbursements

Fees for advertising, consultants and solicitors associated with all work types including processing of a consent or certificate. (This includes specialist technical or legal advice and new notice of requirements, designation alterations, removal of designations and District Plan changes.)		At cost plus disbursements	At cost plus disbursements
<b>Infringement fees determined by Resource Management (Infringement Offences) Regulations 1999</b>			
<b>Offence specified as infringement offence</b>	<b>General description of offence</b>		
Section 338(1A)	Contravention of section 15A(1)(a) (dumping of waste or other matter from any ship, aircraft or offshore installation)	\$ 500.00	\$ 500.00
Section 338(1B)	Contravention of section 15B(1) and (2) (discharge in the coastal marine area of harmful substances, contaminants, or water from a ship or offshore installation)	\$ 500.00	\$ 500.00
Section 338(1)(a)	Contravention of section 9 (restrictions on use of land)	\$ 300.00	\$ 300.00
	Contravention of section 12 (restrictions on use of coastal marine area)	\$ 500.00	\$ 500.00
	Contravention of section 13 (restrictions on certain uses of beds of lakes and rivers)	\$ 500.00	\$ 500.00
	Contravention of section 14 (restrictions relating to water)	\$ 500.00	\$ 500.00
	Contravention of section 15(1)(a) and (b) (discharge of contaminants or water into water or onto or into land where contaminant is likely to enter water)	\$ 750.00	\$ 750.00
	Contravention of section 15(1)(c) and (d) (discharge of contaminants into environment from industrial or trade premises)	\$ 1,000.00	\$ 1,000.00
	Contravention of section 15(2) (discharge of contaminant into air or onto or into land)	\$ 300.00	\$ 300.00
Section 338(1)(c)	Contravention of an abatement notice (other than a notice under section 322(1)(c))	\$ 750.00	\$ 750.00
Section 338(1)(d)	Contravention of a water shortage direction under section 329	\$ 500.00	\$ 500.00
Section 338(2)(a)	Contravention of section 22 (failure to provide certain information to an enforcement officer)	\$ 300.00	\$ 300.00
Section 338(2)(c)	Contravention of an excessive noise direction under section 327	\$ 500.00	\$ 500.00
Section 338(2)(d)	Contravention of an abatement notice for unreasonable noise under section 322(1)(c)	\$ 750.00	\$ 750.00

## Environmental Health

	2024/25	2025/26
<b>Food Act 2014 fees and charges</b>		
<b>Fee description</b>		
Application for registration of Food Control Plans based upon a template or model issued by the Ministry of Primary Industries for businesses subject to a National Programme.	\$ 286.00	\$ 294.00
Renewal of registrations	\$ 201.00	\$ 206.00
Food Business Levy	-	\$ 78.77
Amendment to registration	\$ 161.00	\$ 165.00
Verification (including site visits and compliance checks) - per hour	\$ 161.00	\$ 165.00
<b>Compliance and monitoring</b>		
Complaint driven investigation resulting in issue of improvement notice by Food Safety Officer (per hour)	\$ 161.00	\$ 165.00
Application for review of issue of improvement notice (per hour)	\$ 161.00	\$ 165.00
Monitoring of food safety and suitability (per hour)	\$ 161.00	\$ 165.00
<b>Renewal fees for premises other than food and registrations under Health (Registration of Premises) Regulations 1966 and bylaws</b>		
Camping grounds	\$ 314.00	\$ 322.00
Funeral directors' / mortuary certificate	\$ 251.00	\$ 258.00
Hairdresser premises	\$ 251.00	\$ 258.00
Mobile trader consent (other than those selling or supplying food)	\$ 175.00	\$ 180.00
Event food stall inspection and licence	\$ 77.00	\$ 79.00
Offensive trades licence (s54 Health Act 1956)	\$ 314.00	\$ 322.00
Saleyards	\$ 314.00	\$ 322.00
<b>Other fees</b>		
Amusement devices inspection (prescribed fee set by Amusement Devices Regulations 1978)	\$ 11.50	\$ 11.50
Applications under Gambling Venue Policy	\$ 502.00	\$ 516.00
Clearing overgrown trees abutting public places (Local Government Act 1974)	Actual costs incurred	Actual costs incurred
Rubbish / fly tipping removal	Actual costs incurred	Actual costs incurred
Removal of abandoned vehicle	Actual costs incurred	Actual costs incurred

Street user permit (e.g. buskers, hawkers, appeals, stalls) Registered charity	No charge	No charge
Street user permit (e.g. buskers, hawkers, appeals, stalls)	\$ 16.00	\$ 16.00
Translator costs for food businesses	Actual costs incurred	Actual costs incurred
Water chemical analysis (Health & Food Premises)	Actual costs incurred	Actual costs incurred
Issue of duplicate certificate/permit	\$ 29.00	\$ 30.00
Change of ownership for a certificate of registration	\$ 87.00	\$ 89.00
Application to claim seized equipment (Resource Management Act 1991, s336)	\$ 138.00	\$ 142.00
Application to claim seized equipment (Local Government Act 2002, s167)	\$ 138.00	\$ 142.00
Application to claim seized skating device	\$ 27.00	\$ 28.00
Application for camping ground regulations exemption	\$ 330.00	\$ 339.00

## Development Contributions

The Development Contribution fees stated below have been set by Council under the authority of the Local Government Act 2002 and are aligned with the Council's Development and Financial Contributions Policy 2023.

Fees are GST inclusive.

Activity	2024/25	2025/26
		Charge per HUE*
<b>Water</b>		
Feilding Urban	\$ 3,917.00	\$ 4,321.00
Feilding Intensification Area	\$ 2,546.00	\$ 2,809.00
Rural and Villages	n/a	n/a
<b>Wastewater</b>		
Feilding Urban	\$ 9,058.00	\$ 8,777.00
Feilding Intensification Area	\$ 5,888.00	\$ 5,705.00
Rural and Villages	n/a	n/a
<b>Stormwater</b>		
Feilding Urban	\$ 17,573.00	\$ 19,341.00
Feilding Intensification Area	\$ 11,422.00	\$ 12,572.00
Rural and Villages	n/a	n/a
<b>Reserves</b>		
Feilding Urban	\$ 1,357.00	\$ 1,514.00
Feilding Intensification Area	\$ 1,357.00	\$ 1,514.00
Rural and Villages	\$ 1,357.00	\$ 1,514.00
<b>Transport Infrastructure</b>		
Feilding Urban	\$ 5,731.00	\$ 6,671.00
Feilding Intensification Area	\$ 5,731.00	\$ 6,671.00
Rural and Villages	\$ 5,731.00	\$ 6,671.00
<i>*Household Unit Equivalent</i>		
<b>Catchment</b>		
Feilding Urban	\$ 37,636.00	\$ 40,625.00
Feilding Intensification Area	\$ 26,944.00	\$ 29,271.00
Rural and Villages	\$ 7,088.00	\$ 8,186.00

## Council

Meeting of 19 June 2025

Business Unit: People and Corporate  
Date Created: 28 May 2025

## Fees and Charges: Adoption of Fees and Charges for 2025/26

### Purpose Te Aronga o te Pūrongo

To set by resolution fees and charges for the period 01 July 2025 to 30 June 2026.

### Recommendations Ngā Tūtohunga

That the Council approve the activity fees and charges for the financial year commencing 01 July 2025 and ending 30 June 2026, as detailed in the attachment to this report.

Note: Fees and charges for the activity areas of Animal Control, Planning, Environmental Health, and Development Contributions, have been or will be adopted separately to this report.

Report prepared by:  
ASh Garstang  
Governance and Assurance manager

Approved for submission by:  
Amanda Calman  
Chief Financial Officer

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## 1 Background Ngā Kōrero o Muri

- 1.1 The Council has the ability to set fees and charges for all of its activities, except those that are set by regulation.
- 1.2 Fees and charges are calculated to recover the costs of providing those services in accordance with the funding split proposed in the Council's Revenue and Financing Policy. The fees and charges are required to recover the private component of the funding splits, with the public component recovered through rates.

## 2 Strategic Fit Te Tautika ki te Rautaki

- 2.1 The setting of accurate fees and charges is aligned with the Council's strategic priority of "value for money and excellence in local government."

## 3 Discussion and Options Considered Ngā Matapakinga me ngā Kōwhiringa i Wānangahia

- 3.1 A summary of the fees and charges to be adopted by Council are set out below. The proposed fees and service charges that are not set by regulation have been adjusted by inflation and rounded to the nearest dollar to ensure recovery of costs incurred.

- Alcohol Licensing Fees - these fees are set by the Sale and Supply of Alcohol (Fees) Regulations 2013.
- Building Services - building services fees and charges have been set according to the Building Act 2004. These enable Manawātū District Council to recover the costs associated with processing applications, undertaking inspections and related work.  
Infringement fees are determined by the Building (Infringement Offences, Fees and Forms) Regulations 2007.
- Camping Grounds - camping ground fees for the costs of overnight stays at Council's camping grounds.
- Cemeteries - fees and charges relating to interments at the district's cemeteries.
- Manawātū District Libraries - fees and charges for library services.
- Parking – Parking infringement fees have been set according to the Land Transport (Offences and Penalties) Amendment Regulations 2024, which fall under the Land Transport Act 1998.
- Local Government Official Information and Meetings Act 1987 Fees - fees and charges relating to requests for official information, Land Information Memoranda, and Property Enquiries.
- Makino Aquatic Centre - fees and charges for use of the swimming pools, equipment hire and the range of swimming programmes provided.

- Parks, Reserves and Sports Grounds - fees and charges related to the use of parks, reserves and sports grounds.
- Roading - fees for stock crossing and vehicle crossing consents, and engineering inspection for stock underpass.
- Solid Waste - fees and charges for solid waste services.
- Stormwater - fees for stormwater connection.
- Wastewater - fees and charges for wastewater services including wastewater connection and usage fees and trade waste charges.
- Water Supply - fees and charges for Water Supply services including rural water schemes managed by Council, connection and disconnection fees.

### 3.2 Transition to Objective Build – Impact on Building fees

- 3.2.1 MDC is transitioning from the GoGet building consent system to Objective Build, effective 1 July 2025.
- 3.2.2 Objective Build is used by neighbouring councils, providing a consistent platform for customers and staff. It will improve service delivery, staff mobility, and future-proof building consenting activities.
- 3.2.1 The new software results in a new charging model which is consistent with our neighbouring councils who use the Objective Build Software.
- 3.2.3 The new fee model replaces the previous fees structure which charged the software fee as part of the overall consent fee. This fee is now split out in the fees and charges in a three tier structure (Consents less than \$125,000, Consents \$125,001-\$2.5M, consents over \$2.5M). See page 9 of the Fees and Charges attachment (Oline service fees).

## 4 Risk Assessment Te Arotake Tūraru

- 4.1 There are no specific risks associated with the adoption of these fees and charges, aside from those risks associated with a transition to Objective Build discussed above.

## 5 Engagement Te Whakapānga

### Significance of Decision

- 5.1 The Council's Significance and Engagement Policy is not triggered by matters discussed in this report. No stakeholder engagement is required.

### Māori and Cultural Engagement

- 5.2 There are no known cultural considerations associated with the matters addressed in this report. No specific engagement with Māori or other ethnicity groups is necessary.

### Community Engagement

5.3 No community engagement is required.

## 6 Operational Implications Ngā Pānga Whakahaere

6.1 There are no operational implications to this report.

## 7 Financial Implications Ngā Pānga Ahumoni

7.1 Most of the proposed fees and charges have been increased by the rate of inflation. This is to ensure that Council recovers the costs incurred for delivering services, in accordance with the Council's Revenue and Financing Policy.

## 8 Statutory Requirements Ngā Here ā-Ture

8.1 The power for local authorities to prescribe these fees and charges is set by a number of statutes, including:

- Local Government Act 2002 – section 12 “status and powers”
- Local Government Act 2002 – section 150 “fees may be prescribed by bylaw”
- Building Act 2004 – section 219 “territorial authority may impose fee or charge and must collect levy”

## 9 Next Steps Te Kōkenga

9.1 The new fees and charges for 2025/26 will be updated on the Council's website on 01 July 2025.

## 10 Attachments Ngā Āpitihanga

- Fees and Charges 2025/26

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All figures stated within this booklet are inclusive of GST, where applicable.

## Alcohol Licensing Fees

Fees are set by the Sale and Supply of Alcohol (fees) Regulations 2013, effective 18 December 2013.

The fees for the alcohol licensing system involves assessing the risk that an operation might create, including the type of premises, the hours of operation and any enforcement issues over the past 18 months.

Further details of the assessment criteria of risks can be obtained from the Ministry of Justice website.

A premises' fee category determines the application and annual fees that the licensee has to pay.

		2024/25	2025/26
<b>Fee Description</b>			
<b>Risk fee category</b>			
<b>Very low</b>	Application fee* (total amount payable by applicant)	\$ 368.00	\$ 368.00
	Annual fee (total amount payable by licensee)	\$ 161.00	\$ 161.00
<b>Low</b>	Application fee* (total amount payable by applicant)	\$ 609.50	\$ 609.50
	Annual fee (total amount payable by licensee)	\$ 391.00	\$ 391.00
<b>Medium</b>	Application fee* (total amount payable by applicant)	\$ 816.50	\$ 816.50
	Annual fee (total amount payable by licensee)	\$ 632.50	\$ 632.50
<b>High</b>	Application fee* (total amount payable by applicant)	\$ 1,023.50	\$ 1,023.50
	Annual fee (total amount payable by licensee)	\$ 1,035.00	\$ 1,035.00
<b>Very high</b>	Application fee* (total amount payable by applicant)	\$ 1,207.50	\$ 1,207.50
	Annual fee (total amount payable by licensee)	\$ 1,437.50	\$ 1,437.50
* applies to applications for new licences, renewals of licences and variations to licences (including a redefinition of licensed premises)			
<b>Fees payable for other applications</b>			
Manager's certificate application		\$ 316.25	\$ 316.25
Temporary authority		\$ 296.70	\$ 296.70
Temporary licence		\$ 296.70	\$ 296.70
Appeal to Alcohol Regulatory and Licensing Authority (ARLA)		\$ 517.50	\$ 517.50
Extract of register (ARLA or District licensing Committee)		\$ 57.50	\$ 57.50
Permanent Club Charter (annual fee due on 30 June of each year and paid to ARLA)		\$ 632.50	\$ 632.50

<b>Special licence application fees</b>		
One or two events covered by the licence that are of a 'small size'	\$ 63.25	\$ 63.25
Three to 12 events covered by the licence that are of a 'small size', or one to three events that are of a 'medium size'	\$ 207.00	\$ 207.00
All other special licences, including licences for events that are of a 'large size', 13 or more events that are of 'small size', or four or more events that are of 'medium size'	\$ 575.00	\$ 575.00

## Building Services

Building Services fees and charges listed below have been set according to the Building Act 2004. They enable Manawātū District Council to recover the costs associated with processing applications, undertaking inspections and related work.

### Fixed Fees - Fast track building consents (10 working days)

In addition to the fixed charges are any bonds that may be applicable, any structural engineering checking fees, vehicle crossing processing and inspection fees and any legal or consultancy cost that Council may incur during the processing of the applications.

In addition to the charges prescribed by the Manawātū District Council, are levies imposed by the Building Research Association of New Zealand (BRANZ) and the Ministry of Business, Innovation and Employment (MBIE). The BRANZ levy of \$1.00 per \$1,000 is applied to all building consents and Certificates of Acceptance that have building work valued at \$20,444.00 (including GST) or more. The MBIE levy of \$1.75 per \$1,000 is applied to all building consents and Certificates of Acceptance that have building work valued at \$65,000.00 (including GST) or more.

Example 1: work value = \$30,000      BRANZ = \$30.00      MBIE = \$0 (as work is below the \$65,000.00 threshold)

Example 2: work value = \$65,000      BRANZ = \$65.00      MBIE = \$113.75

These levies could be subject to change by the relevant authority.

Fixed fees (excluding fireplaces and minor building work) include a fixed planning fee of \$50.00.

		2024/25	2025/26
<b>Work Type</b>			
<b>Fireplaces</b>			
J1 Freestanding fire	Fixed PIM fee	\$ 309.00	\$ 317.00
	Fixed building consent fee	\$ 721.00	\$ 569.00
J2 Inbuilt fire	Fixed PIM fee	\$ 311.00	\$ 319.00
	Fixed building consent fee	\$ 988.00	\$ 843.00
<b>Demolitions and Removal of Buildings</b>			
K1 Residential	Fixed PIM fee	\$ 374.00	\$ 384.00
	Fixed building consent fee	\$ 693.00	\$ 540.00
K2 Commercial	Fixed PIM fee	\$ 374.00	\$ 384.00
	Fixed building consent fee	\$ 952.00	\$ 806.00
<b>Carports/Pergolas/Sheds</b>			
L1 Carport, Pergola, Garden Shed	Fixed PIM fee	\$ 374.00	\$ 384.00
	Fixed building consent fee	\$ 1,129.00	\$ 988.00
<b>Proprietary Garages and Pole Sheds</b>			
L2 Standard garage	Fixed PIM fee	\$ 374.00	\$ 384.00
	Fixed building consent fee	\$ 1,302.00	\$ 1,166.00
L3 Garage with plumbing and drainage	Fixed PIM fee	\$ 374.00	\$ 384.00
	Fixed building consent fee	\$ 1,476.00	\$ 1,344.00

L4 Garage with fire wall and plumbing and drainage	Fixed PIM fee	\$ 374.00	\$ 384.00
	Fixed building consent fee	\$ 1,722.00	\$ 1,597.00
<b>Signs</b>			
M1 Temporary/Freestanding	Fixed PIM fee	\$ 374.00	\$ 384.00
	Fixed building consent fee	\$ 782.00	\$ 632.00
M2 Other	Fixed PIM fee	\$ 374.00	\$ 384.00
	Fixed building consent fee	\$ 871.00	\$ 723.00
<b>Conservatories</b>			
N Conservatory placed on existing deck	Fixed PIM fee	\$ 374.00	\$ 384.00
	Fixed building consent fee	\$ 1,094.00	\$ 952.00
N1 Conservatory placed on a new deck	Fixed PIM fee	\$ 374.00	\$ 384.00
	Fixed building consent fee	\$ 1,302.00	\$ 1,166.00
<b>Minor building work (under \$20,444 inc gst in value)</b>			
S1 Grease trap installation	Fixed PIM fee	\$ 311.00	\$ 319.00
	Fixed building consent fee	\$ 721.00	\$ 569.00
S2 Remove an interior wall	Fixed PIM fee	\$ 311.00	\$ 319.00
	Fixed building consent fee	\$ 609.00	\$ 454.00
S3 Install external window/door	Fixed PIM fee	\$ 311.00	\$ 319.00
	Fixed building consent fee	\$ 609.00	\$ 454.00
S4 Install storm water drain	Fixed PIM fee	\$ 311.00	\$ 319.00
	Fixed building consent fee	\$ 721.00	\$ 569.00
S5 Install WC/shower	Fixed PIM fee	\$ 311.00	\$ 319.00
	Fixed building consent fee	\$ 988.00	\$ 843.00
S6 Install hot water cylinder	Fixed PIM fee	\$ 311.00	\$ 319.00
	Fixed building consent fee	\$ 718.00	\$ 566.00
S7 Install on-site effluent disposal field	Fixed PIM fee	\$ 311.00	\$ 319.00
	Fixed building consent fee	\$ 934.00	\$ 788.00
S8 Marquee over 100 sq m	Fixed PIM fee	\$ 212.00	\$ 218.00
	Fixed building consent fee	\$ 704.00	\$ 551.00
S9 Swimming Pool	Fixed PIM fee	\$ 212.00	\$ 218.00
	Fixed building consent fee	\$ 1,095.00	\$ 953.00
<b>Applications where a PIM and/or Building Consent lodgement fee applies (20 working days)</b>			
An application lodgement fee is payable at the time the applicant lodges the Project Information Memorandum (PIM) and/or Building Consent application with Council.			
We will calculate the total fees including officer's time, inspections, scanning, code compliance certificate, and any other charges applicable, less the prepaid lodgement fee when the processing of the consent is complete.			
Full payment of fees is required prior to the issue of the Project Information Memorandum (PIM) and/or Building Consent.			
<b>Work Type</b>			
<b>New residential dwelling (including sleepouts)</b>			
O1 0-\$100,000	Lodgement PIM fee	\$ 408.00	\$ 419.00

	Lodgement building consent fee	\$ 883.00	\$ 735.00
O2 \$100,001 - \$200,000	Lodgement PIM fee	\$ 408.00	\$ 419.00
	Lodgement building consent fee	\$ 883.00	\$ 735.00
O3 Above \$200,001	Lodgement PIM fee	\$ 408.00	\$ 419.00
	Lodgement building consent fee	\$ 1,045.00	\$ 902.00
<b>Residential additions and alterations (including relocates)</b>			
P1 \$0 - \$5,000	Lodgement PIM fee	\$ 200.00	\$ 205.00
	Lodgement building consent fee	\$ 482.00	\$ 324.00
P2 \$5,001 - \$20,000	Lodgement PIM fee	\$ 200.00	\$ 205.00
	Lodgement building consent fee	\$ 594.00	\$ 439.00
P3 \$20,001 - \$100,000	Lodgement PIM fee	\$ 408.00	\$ 419.00
	Lodgement building consent fee	\$ 768.00	\$ 617.00
P4 \$100,001 - \$200,000	Lodgement PIM fee	\$ 408.00	\$ 419.00
	Lodgement building consent fee	\$ 883.00	\$ 735.00
P5 \$200,001 - \$500,000	Lodgement PIM fee	\$ 408.00	\$ 419.00
	Lodgement building consent fee	\$ 1,045.00	\$ 902.00
P6 \$500,001 - \$1,000,000	Lodgement PIM fee	\$ 408.00	\$ 419.00
	Lodgement building consent fee	\$ 1,365.00	\$ 1,230.00
P7 Above \$1,000,001	Lodgement PIM fee	\$ 408.00	\$ 419.00
	Lodgement building consent fee	\$ 1,686.00	\$ 1,560.00
<b>New commercial buildings</b>			
Q1 Under \$100,000	Lodgement PIM fee	\$ 408.00	\$ 419.00
	Lodgement building consent fee	\$ 883.00	\$ 735.00
Q2 \$100,001 - \$200,000	Lodgement PIM fee	\$ 408.00	\$ 419.00
	Lodgement building consent fee	\$ 883.00	\$ 735.00
Q3 \$200,001 - \$500,000	Lodgement PIM fee	\$ 408.00	\$ 419.00
	Lodgement building consent fee	\$ 1,045.00	\$ 902.00
Q4 \$500,001 - \$1,000,000	Lodgement PIM fee	\$ 408.00	\$ 419.00
	Lodgement building consent fee	\$ 1,365.00	\$ 1,230.00
Q5 Above \$1,000,001	Lodgement PIM fee	\$ 408.00	\$ 419.00
	Lodgement building consent fee	\$ 1,686.00	\$ 1,560.00
<b>Commercial additions and alterations</b>			
R1 \$0 - \$5,000	Lodgement PIM fee	\$ 200.00	\$ 205.00
	Lodgement building consent fee	\$ 448.00	\$ 289.00
R2 \$5,001 - \$20,000	Lodgement PIM fee	\$ 200.00	\$ 205.00
	Lodgement building consent fee	\$ 594.00	\$ 439.00

R3 \$20,001 - \$100,000	Lodgement PIM fee	\$ 408.00	\$ 419.00
	Lodgement building consent fee	\$ 768.00	\$ 617.00
R4 \$100,001 - \$200,000	Lodgement PIM fee	\$ 408.00	\$ 419.00
	Lodgement building consent fee	\$ 883.00	\$ 735.00
R5 \$200,001 - \$500,000	Lodgement PIM fee	\$ 408.00	\$ 419.00
	Lodgement building consent fee	\$ 1,045.00	\$ 902.00
R6 \$500,001 - \$1,000,000	Lodgement PIM fee	\$ 408.00	\$ 419.00
	Lodgement building consent fee	\$ 1,365.00	\$ 1,230.00
R7 Above \$1,000,001	Lodgement PIM fee	\$ 408.00	\$ 419.00
	Lodgement building consent fee	\$ 1,686.00	\$ 1,560.00
In addition to the charges prescribed by the Manawatu District Council, are levies imposed by the Building Research Association of New Zealand (BRANZ) and the Ministry of Business, Innovation and Employment (MBIE). The BRANZ levy of \$1.00 per \$1,000 and the MBIE levy of \$1.75 per \$1,000 is applied to all building consents and Certificates of Acceptance that have building work valued at \$65,000.00 incl. GST or more.			
E.g. work value = \$65,000 BRANZ = \$65.00 MBIE = \$113.75			
These levies could be subject to change by the relevant authority.			
<b>Online Service Fees</b>			
This is a charge to use the online system, to directly recover the cost the incurred by Council. It is charged against all applications processed.			
Value of work less than \$125,000		n/a	\$ 92.00
Value of work between \$125,000 and \$2.5 million (0.075% multiplier on value of work plus GST)		n/a	0.075%
Value of work more than \$2.5 million		n/a	\$ 2,156.00
A \$92 online services fee applies to all Project Information Memorandum (PIM) applications.			
<b>Other Fees</b>			
These fees may be applicable to building consents or may be applied as a single charge.			
<b>Fee Description</b>			
<b>Scanning and Digital Application Fees (for consent applications received in hard copy)</b>			
Fast track		\$ 147.00	\$ 151.00
Residential		\$ 242.00	\$ 249.00
Commercial		\$ 295.00	\$ 303.00
<b>Warrant of fitness and compliance schedules</b>			
New Compliance Schedule		\$ 174.00	\$ 179.00

Alteration to existing compliance schedule		\$ 104.00	\$ 107.00
Building Warrant of Fitness site audit/re-inspections		\$ 279.00	\$ 287.00
IQP Renewal (3 yearly) - submit applications to Palmerston North City Council (Private Bag 11034, Manawatu Mail Centre, Palmerston North 4442, (W) 06 356 8199, E-mail: info@pncc.govt.nz, Web: www.pncc.govt.nz)		Per charge set by Palmerston North City Council	Per charge set by Palmerston North City Council
<b>BWoF administration fee</b>			
Complete & on time		\$ 154.00	\$ 158.00
Incomplete &/or late		\$ 315.00	\$ 324.00
External BCA administration fee		\$ 161.00	\$ 165.00
<b>Engineering checking</b>			
Structural engineering checking		Actual cost	Actual cost
<b>Other fees</b>			
Code Compliance Certificate - Residential		\$ 196.00	\$ 201.00
Code Compliance Certificate - Commercial		\$ 353.00	\$ 363.00
Safe and Sanitary (building work prior to 1992) - Third Party Report Approval		\$ 340.00	\$ 349.00
Extension to building consent or code compliance certificate timeframes		\$ 120.00	\$ 123.00
Exempt building work under schedule 1 part 1(2) of the Building Act 2004			
Online services fee of \$92 is applied to the non-refundable lodgement fee	Non- Refundable Lodgement fee	\$ 100.00	\$ 100.00
	Additional hours per officer	Actual cost	Actual cost
Notification to record exempt building work under Schedule 1 (excludes part 1(2) of the Building Act 2004)		\$ 144.00	\$ 148.00
Licensed building practitioner registration fee (per building consent)		\$ 79.00	\$ 81.00
Standard building inspection		\$ 270.00	\$ 277.00
Periodic swimming pools monitoring inspection		\$ 115.00	\$ 118.00
Certificate of Acceptance			
For Certificate of Acceptance applications, work valued at \$124,999 or less will incur a \$92 online services fee. Where the value of work exceeds \$125,000, a \$403 online services fee will apply.			
	Deposit (non refundable)	\$ 650.00	\$ 650.00

	Subsequent costs charged at actual cost on hourly rate per officer	Actual Cost	Actual Cost
Application for amendment to building consent		Actual Cost	Actual Cost
An online service fee of \$92 applies to the value of work equal to or less than \$124,999. For work valued over \$125,000, a fee calculated at 0.075% of the project value (plus GST) will apply.			
Certificate for Public Use			
Online services fee of \$92 applies to the non-refundable lodgement fee	Lodgement fee	\$ 100.00	\$ 100.00
	Subsequent costs charged at actual cost on hourly rate per officer	Actual Cost	Actual Cost
Waiver and modifications		Actual Cost	Actual Cost
Certificate of Title		\$ 33.00	\$ 34.00
Copy of monthly report of building consents issued		\$ 106.00	\$ 109.00
<b>Earthquake Prone Building Fees</b>			
Application for extension of time to provide engineering assessment		\$ 353.00	\$ 363.00
Application for extension of time to complete seismic work - Heritage Buildings		\$ 353.00	\$ 363.00
Application for exemption from requirement to carry out seismic work		\$ 448.00	\$ 460.00
<b>Charges for Council Staff</b>			
Council will charge the following hourly rates for its officers for the processing of consents that do not have a set fee.			
Administration Officer		\$ 161.00	\$ 165.00
Building Officer		\$ 243.00	\$ 250.00
Team Leader Building Services MDC, Senior Building Officer and Advanced Building Officer		\$ 268.00	\$ 275.00
Regulatory Services Manager		\$ 336.00	\$ 336.00
Note: Where the fee per hour is stated, please note this should be read in full as "fee per hour or part thereof".			
<b>Fees determined by Building (Infringement offences, Fees, and Forms) Regulations 2007</b>			
<b>General building offences</b>			
<b>Section 40</b>	Failing to comply with the requirement that building work must be carried out in accordance with a building consent	\$ 1,000.00	\$ 1,000.00

<b>Section 42</b>	Failing to apply for a certificate of acceptance for urgent building work as soon as practicable after completion of building work	\$ 500.00	\$ 500.00
<b>Section 85(1)</b>	Person who is not licensed building practitioner carrying out restricted building work without supervision of licensed building practitioner with appropriate licence	\$ 750.00	\$ 750.00
<b>Section 85(2)(a)</b>	Licensed building practitioner carrying out restricted building work without appropriate licence	\$ 500.00	\$ 500.00
<b>Section 85(2)(b)</b>	Licensed building practitioner supervising restricted building work without appropriate licence	\$ 500.00	\$ 500.00
<b>Section 101</b>	Failing to comply with the requirement to obtain a compliance schedule	\$ 250.00	\$ 250.00
<b>Section 108(5)(aa)</b>	Failing to supply territorial authority with a building warrant of fitness	\$ 250.00	\$ 250.00
<b>Section 108(5)(a)</b>	Failing to display a building warrant of fitness required to be displayed	\$ 250.00	\$ 250.00
<b>Section 108(5)(b)</b>	Displaying a false or misleading building warrant of fitness	\$ 1,000.00	\$ 1,000.00
<b>Section 108(5)(c)</b>	Displaying a building warrant of fitness other than in accordance with section 108	\$ 1,000.00	\$ 1,000.00
<b>Section 116B(1)(a)</b>	Using, or knowingly permitting the use of, a building for a use for which it is not safe or not sanitary	\$ 1,500.00	\$ 1,500.00
<b>Section 116B(1)(b)</b>	Using, or knowingly permitting the use of, a building that has inadequate means of escape from fire	\$ 2,000.00	\$ 2,000.00
<b>Section 124</b>	Failing to comply with a notice, within the time out stated on the notice, requiring work to be carried out on a dangerous, earthquake-prone, or insanitary building	\$ 1,000.00	\$ 1,000.00
<b>Section 128(2)</b>	Using or occupying a building, or permitting another person to do so, contrary to a territorial authority's hoarding, fence, or notice	\$ 2,000.00	\$ 2,000.00
<b>Section 162 E</b>	Supplying a pool product without an approved notice	\$ 500.00	\$ 500.00

<b>Section 168(1AA)</b>	Failing to comply with a notice to fix in relation to a means of restricting access to a residential pool	\$ 500.00	\$ 500.00
<b>Section 168 (1)</b>	Failing to comply with a notice to fix	\$ 1,000.00	\$ 1,000.00
<b>Section 314(1)</b>	Person holding himself or herself out as being licensed to do or supervise building work or building inspection work while not being so licenced	\$ 500.00	\$ 500.00
<b>Section 362D(4)</b>	Failing to provide prescribed disclosure information	\$ 500.00	\$ 500.00
	Failing to provide prescribed checklist	\$ 500.00	\$ 500.00
<b>Section 362F(4)</b>	Failing to have a written contract as prescribed	\$ 500.00	\$ 500.00
<b>Section 362T(4)</b>	Failing to provide prescribed information or documentation to specified persons	\$ 500.00	\$ 500.00
<b>Section 363</b>	Using, or permitting use of building having no consent or code compliance certificate, or certificate for public use for premises for public use	\$ 1,500.00	\$ 1,500.00
<b>Section 367</b>	Wilfully obstructing, hindering, or resisting a person executing powers conferred under the Act or its regulations	\$ 500.00	\$ 500.00
<b>Section 368</b>	Wilfully removing or defacing a notice published under the Act or inciting another person to do so	\$ 500.00	\$ 500.00
<b>Earthquake Prone Building (EQB) Offences</b>			
<b>Section 133AU(1)</b>	Failing to complete seismic work by deadline	\$ 1,000.00	\$ 1,000.00
<b>Section 133AU(2)</b>	Failing to comply to attach EPB notice or EPB exemption notice	\$ 1,000.00	\$ 1,000.00
<b>Section 133AU(3)</b>	Failing, when EPB notice or EPB exemption notice ceases to be attached or becomes illegible, to notify the territorial authority	\$ 1,000.00	\$ 1,000.00
<b>Section 133AU(5)</b>	Using or occupying a building, or permitting another person to do so, contrary to a territorial authority's hoarding, fence, or notice	\$ 2,000.00	\$ 2,000.00
<b>Short notice cancelled inspection</b>	May be applied when a customer cancels an inspection less than 48 hours before it is scheduled to take place		

## Camping Grounds

	2024/25	2025/26
<b>Fee Description</b>		
<b>Camping Grounds (except for Vinegar Hill)</b>		
Adults (per night)	\$ 10.00	\$ 10.00
Children under 12 years of age (per night)	\$ 4.00	\$ 4.00
Adult (per 7 night stay)	\$ 51.00	\$ 53.00
Children under 12 years of age (per 7 night stay)	\$ 21.00	\$ 22.00
<b>Vinegar Hill Camping Grounds</b>		
Adults (per night)	n/a	\$ 12.00
Children under 12 years of age (per night)	n/a	\$ 5.00
Adult (per 7 night stay)	n/a	\$ 60.00
Children under 12 years of age (per 7 night stay)	n/a	\$ 25.00

## Cemeteries

Council provides pleasant, attractive cemeteries of which the community can be proud.

Administering cemeteries involves ensuring interments are carried out to an acceptable standard and that cemetery grounds are maintained and enhanced.

	2024/25	2025/26
<b>Fee Description</b>		
<b>Plot fees</b>		
Adult	\$ 1,752.00	\$ 1,805.00
Child under 13	\$ 903.00	\$ 930.00
Lawn Ashes	\$ 931.00	\$ 959.00
Memoriam Ashes Garden Plots (Feilding only, subsection 8)	\$ 733.00	\$ 755.00
RSA Burial or Ashes Plot	Free	Free
Ashes Niche Wall (space for two standard urns, purchase at the time of interment only)	\$ 700.00	\$ 700.00
<b>Interment fees</b>		
Adult	\$ 1,314.00	\$ 1,353.00
Child under 13	\$ 712.00	\$ 733.00
Still Born	\$ 255.00	\$ 255.00
Ashes	\$ 312.00	\$ 321.00
Ashes Niche Wall (Interment fee included in the Niche fee)	Free	Free

<b>Other cemetery fees</b>		
Double depth (more than one burial)	\$ 329.00	\$ 339.00
Extra width	\$ 329.00	\$ 339.00
Breaking concrete	Actual cost	Actual cost
Lowering device - Feilding only	Actual cost	Actual cost
Remembrance garden (plaque only - Feilding, subsection 6)	\$ 125.00	\$ 125.00
<b>After Hours</b> After hours extra fees will apply to interments that begin after 1.00pm Saturday and 4.00pm weekdays	\$ 826.00	\$ 851.00
<b>Sundays and Public Holidays</b> Applies to all interments on Sundays and Public Holidays with the exemption of Easter Sunday, ANZAC Day, Christmas, Boxing and New Year's Day, when no interments are permitted	\$ 1,973.00	\$ 2,032.00
<b>Out-of-district fee per plot</b> (additional to standard fee) Applies to all interments where the deceased was not living in the district or ratepayer at the time of death	\$ 770.00	\$ 793.00
Disinterment	Actual cost	Actual cost
<b>Monumental permit</b> A monumental permit is required for all work to a headstone, including repairs and new headstones and plaques including ashes garden plaques within the cemetery	\$ 83.00	\$ 85.00
District-wide reservations (maximum of two adjoining plots at the time of interment)	\$ 1,000.00	\$ 1,000.00
Plot cancellation (reserved plots)	\$ 273.00	\$ 281.00
Manual records search - per entry	Actual cost	n/a

## Local Government Official Information and Meetings Act 1987 (LGOIMA)

		2024/25	2025/26
<b>Fee Description</b>			
Official information requests will incur the following charges			
<b>Staff time</b>			
Time spent by staff searching for relevant material, abstracting, collating, copying, transcribing and supervising access, where the total time involved is in excess of one hour.			
	First hour	Free	Free
	Subsequent half hour (after the first hour) or part thereof	\$ 44.00	\$ 38.00
<b>Photocopying</b>			
Copying or printing on standard A4 paper where the total number of pages is in excess of 20 pages.			
\$0.20 per page after the first 20 pages			
<b>All other charges</b>			
Fixed at an amount which recovers the actual costs incurred. This includes:			
- the provision of documents on computer disks;			
- the retrieval of information off-site;			
- reproducing a film, video or audio recording;			
- arranging for the requester to hear or view an audio or visual recording; and			
- providing a copy of any map, plan or other document larger than A4 size.			
Note: These fees are intended to recover reasonable costs while ensuring fair access to official information. Guidelines endorsed by the Office of the Ombudsman for charging under the Local Government Official Information and Meetings Act 1987 (LGOIMA)			
Charges may be waived or modified at the discretion of the Chief Executive or a General Manager authorised by the Chief Executive. Waivers will be considered in situations where payment may cause financial hardship to the requestor, where the charge may become an unreasonable deterrent to seeking information and is therefore working against the LGOIMA principles.			
<b>LIM (Land Information Memorandum) Fees</b>			
		<b>2024/25</b>	<b>2025/26</b>
Residential		\$ 354.00	\$ 362.00

Commercial	\$ 398.00	\$ 408.00
<b><i>Property enquiries</i></b>		
	<b>2024/25</b>	<b>2025/26</b>
<b>Fee description</b>		
<b>Photocopying/copy of scanned documents onto paper</b>		
A0	\$ 25.00	\$ 25.00
A1	\$ 15.00	\$ 15.00
A2	\$ 10.00	\$ 10.00
<b>Photocopying/Printing</b>		
Printing/Photocopying (per side printed, A3 black and white)	\$ 0.30	\$ 0.30
Printing/Photocopying (per side printed, A3 colour - on request)	\$ 1.50	\$ 1.50
Printing/Photocopier charge (per side printed, A4 black and white)	\$ 0.20	\$ 0.20
Printing/Photocopier charge (per side printed, A4 colour)	\$ 1.00	\$ 1.00
<b>Electronic Data Files (sent via downloadable link)</b>		
Residential Property information - per property	\$ 39.00	\$ 39.00
Commercial Property information - per property	\$ 78.00	\$ 78.00
Administration costs will be charged for requests where the officer's time exceeds 15 minutes.		

## Makino Aquatic Centre

Makino Aquatic Centre (MAC) has heated indoor and outdoor pools providing safe, all year swimming for the community. The facility provides a wide range of swimming programmes.

	2024/25	2025/26
<b>Fee Description</b>		
<b>General Admission Fees</b>		
Adult swimmer	\$ 5.50	\$ 5.50
Adult swimmer – member	\$ 5.00	n/a
School children	\$ 4.50	\$ 4.50
School children – member	\$ 4.00	n/a
Preschool children	\$ 3.50	\$ 3.00
Preschool children – member	\$ 3.00	n/a
Note: Preschool children - up to two under 5s admitted for free with 1 paying adult		
Senior citizens/Community Services Card holder	\$ 5.00	\$ 4.50
Senior citizens/Community Services Card holder - member	\$ 4.50	n/a
Spectator	n/a	Free
Family (1 adult, four children <b>or</b> two adults, three children)	\$ 17.00	\$ 17.00
Family (1 adult, four children or two adults, three children) – member	\$ 15.00	n/a
Showers	\$ 3.50	\$ 3.00
Showers – member	\$ 3.00	n/a
<b>Swim Pass - members only</b>		
Child 3 months	\$ 103.00	\$ 105.00
Child 6 months	\$ 190.00	\$ 195.00
Adult 3 months	\$ 143.00	\$ 145.00
Adult 6 months	\$ 255.00	\$ 260.00
Senior Citizen/Community Services Card 3 months	\$ 120.00	\$ 120.00
Senior Citizen/Community Services Card 6 months	\$ 220.00	\$ 220.00
<b>Concession Cards - members only</b>		
Adult - 10 visits	\$ 45.00	\$ 49.50
Adult - 30 visits	\$ 125.00	\$ 137.50
Senior/Community Services Card holder - 10 visits	\$ 40.50	\$ 40.50
Senior/Community Services Card holder - 30 visits	\$ 112.50	\$ 112.50
Child - 10 visits	\$ 36.00	\$ 40.50
Child - 30 visits	\$ 100.00	\$ 112.50
Pre-School - 10 visits	\$ 27.00	\$ 27.00
Showers - 10 visits	n/a	\$ 27.00

Please note all concession cards expire 12 months from date of purchase			
<b>Aqua Fitness General Admission</b>			
Aqua Fitness		\$ 9.00	\$ 9.00
Aqua Aerobics - <b>member</b>		\$ 8.50	n/a
Aqua Aerobics – Senior/Community Services Card holder		\$ 8.00	\$ 7.50
Aqua Aerobics - Senior/Community Services Card holder - <b>member</b>		\$ 7.50	n/a
School children - Aqua Aerobics		\$ 7.50	\$ 7.50
School children - Aqua Aerobics - <b>member</b>		\$ 7.00	n/a
Aqua Bike - private use		\$ 15.00	\$ 15.00
<b>Concession Cards - members only</b>			
Aqua Aerobics - 10 Visits		\$ 68.00	\$ 72.00
Aqua Aerobics - Senior/Community Services Card holder - 10 visits		\$ 60.00	\$ 60.00
Please note all concession cards expire 12 months from date of purchase			
<b>School Groups (school hours only - cost per school child)</b>		n/a	\$ 3.00
Primary and Intermediate		\$ 2.70	n/a
Secondary		\$ 3.20	n/a
<b>School Lesson Programme</b>			
Lessons for school programmes (per session, per child) note ratio of one instructor to 10 children.		\$ 2.70	\$ 3.00
<b>Programmes</b>			
<b>Equipment hire per hour</b>			
Large inflatables		\$ 80.00	\$ 100.00
<b>Other Programmes</b>			
Programmes/Events Tickets	Prices as advertised - prices depend on costs associated to programme/event		
<b>Canoe Polo</b>			
Canoe Polo – Makino boat		\$ 10.00	\$ 10.00
Canoe Polo – own boat		\$ 8.00	\$ 8.00
<b>Swimming Lessons (based on 10 week terms)</b>			
Babies – per term (6-12 months)		\$ 115.00	\$ 120.00
Toddlers (12-36 months)		\$ 125.00	\$ 130.00

Home school – per term		\$ 125.00	\$ 130.00
Preschool – per term		\$ 135.00	\$ 140.00
School age – per term		\$ 145.00	\$ 150.00
Advanced lessons - per term		\$ 155.00	\$ 160.00
Private lesson (one-on-one instruction) - per half-hour session		\$ 55.00	n/a
Private lesson (one-on-one instruction) - per term (15 minute session)		\$ 150.00	n/a
Private lesson (one-on-one instruction) - per term (30minute session)		\$ 280.00	n/a
Private lesson (one-on-one instruction) - per half-term (30 minute session)		\$ 150.00	n/a
Private Lessons	Lessons on application (dependent on pool and instructor availability): prices depend on class design and duration and will be confirmed upon application	n/a	Price on application
Adults - per term		\$ 160.00	\$ 160.00
School holiday lessons		Cost calculated on number of sessions per relative fee same	Cost calculated on number of sessions per relative fee
Learn to Swim block sessions - on request			
<b>Birthday Parties</b>			
Birthday Party - Poolside Party (2-hr reserved tables on poolside, includes entry for up to 15 children)		\$ 100.00	\$ 120.00
Birthday Party - Meeting Room Party (2-hr exclusive use of meeting room, includes entry for up to 15 - max)		\$ 120.00	\$ 140.00
Birthday Party - Learn to Swim Pool Exclusive (2-hr use of Learn to Swim pool, tables and chairs and includes entry for up to 15 children)		\$ 180.00	\$ 200.00
Plus food options (eg cake, catering) prices depend on costs associated to option chosen (must give 2-weeks notice)			
<b>Hireage</b>			
<b>Lane hire (per lane per hour)</b>			
25m lane hire (structured swimming, maximum of 10 per lane)		\$ 30.00	\$ 30.00
25m lane hire – clubs and schools (structured swimming, max of 10 per lane)		\$ 25.00	\$ 25.00
50m lane hire (structured swimming, maximum of 18 per lane)		\$ 35.00	\$ 35.00
50m lane hire – clubs and schools (structured swimming, max of 18 per lane)		\$ 30.00	\$ 30.00
<b>Indoor Complex Hire per hour</b>			
Entire Indoor Complex hire (all indoor pools and meeting rooms)		\$ 280.00	\$ 280.00
Indoor Complex hire (25m and play pool, excluding learn to swim pool)		\$ 189.00	\$ 189.00

Indoor Complex hire (25m and play pool, excluding learn to swim pool) - clubs and schools	\$ 157.50	\$ 157.50
Indoor 25m pool hire (max of 10 in a lane)	\$ 162.00	\$ 162.00
Indoor 25m pool hire - clubs/schools (max of 10 in a lane)	\$ 135.00	\$ 135.00
Canoe Polo Hireage of Indoor Complex hire (25m and Play Pool, excluding Learn to Swim Pool) - includes canoe polo equipment - per hour	\$ 172.50	\$ 172.50
<b>Meeting room hire: Does not include use for a birthday party</b>		
Walk-ins only – immediate use. If on the day a room is available for use, then you can use it for free. No tea and coffee option.	-	n/a
Casual Meeting Room Bookings (general public and commercial use) (per hour) includes instant tea and coffee for up to 10 people	\$ 30.00	n/a
Community Group Meeting Room Bookings (community groups and not for profit organisations) (per hour) includes instant tea and coffee for up to 10 people	\$ 10.00	n/a
Casual Meeting Room Bookings (general public and commercial use) (per hour)	n/a	\$ 30.00
Community Group Meeting Room Bookings (community groups and not for profit organisations) (per hour)	n/a	\$ 10.00
Instant tea and coffee (per person)	\$ 1.50	n/a
Learn to Swim pool	\$ 80.00	n/a
Learn to Swim pool – does not include use for a birthday party	n/a	\$ 80.00
Learn to Swim pool - clubs/schools	\$ 60.00	\$ 60.00
<b>Outdoor Pool hire per hour</b>		
Entire outdoor complex hire	\$ 346.50	\$ 346.50
Entire outdoor complex hire - clubs/schools	\$ 288.00	\$ 288.00
50 metre outdoor pool	\$ 220.50	\$ 220.50
50 metre outdoor pool - clubs/schools	\$ 189.00	\$ 189.00
Canoe Polo hireage of 50 metre outdoor pool - includes all canoe polo equipment - per hour	\$ 204.00	\$ 204.00
Outdoor Dive Pool	\$ 80.00	\$ 80.00
Outdoor Dive Pool - clubs/schools	\$ 60.00	\$ 60.00
Outdoor Play Pool	\$ 60.00	\$ 60.00
Outdoor Play Pool - clubs/schools	\$ 50.00	\$ 50.00
Council may negotiate rates with users for high profile events		
<b>Entire Complex per hour</b>		
All pools and meeting rooms	\$ 650.00	\$ 650.00
All pools and meeting rooms - clubs/schools	\$ 540.00	\$ 540.00
<b>After hours pool hire</b>		
Prices depend on staffing requirements associated to the booking		

<p>Note: Out of hours, large capacity and bookings with inflatables require a minimum of two weeks' notice as extra staffing needs to be organised.</p> <p>All lane and pool hire is inclusive of admission charges.</p>		
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## Manawatū Community Hub Libraries

Manawatū Community Hub Libraries is committed to incorporating new technologies into its service where appropriate, and is committed to providing a service that is responsive to current and future demands.

The Manawatū Community Hub Libraries provides a physical and digital lending collection for the community as well as spaces, services and events for learning, recreation, community connection and more.

	2024/25	2025/26
<b>Fee Description</b>		
Lost book	Actual cost plus GST	Actual cost plus GST
Old Item Sale	n/a	Prices as advertised
<b>Photocopying/Printing A3 (per side)</b>		
Printing/Photocopying (per side printed, A3 black and white)	\$ 0.30	\$ 0.30
Printing/Photocopying (per side printed, A3 colour)	\$ 1.50	\$ 1.50
<b>Photocopying/Printing A4 (per side)</b>		
Printing/Photocopying (per side printed, A4 black and white)	\$ 0.20	\$ 0.20
Printing/Photocopying (per side printed, A4 colour)	\$ 1.00	\$ 1.00
<b>Laminating</b>		
Laminating - business card size (125 microns)	\$ 1.00	\$ 1.00
Laminating - A4 (80 microns)	\$ 2.00	\$ 2.00
Laminating - A3 (80 microns)	\$ 3.00	\$ 3.00
<b>Other Charges</b>		
Interlibrary loans to reciprocal libraries (per item)	\$ 6.00	\$ 7.00
Internet use and 24/7 Wi-Fi	Free	Free
Programmes/Events Tickets	Prices as advertised - prices depend on costs associated to programme/event	Prices as advertised
<b>Makerspace</b>		
Makerspace Materials (e.g., ply board, acrylic, vinyl, sublimation printing, 3D filament, resin, etc)	\$ 0.10	Prices as advertised
Makerspace Customisables (e.g., travel mug, t-shirt, tote bag, badges, etc)	n/a	Prices as advertised

CNC/Laser Cutter machine usage (if BYO materials)	n/a	\$5 per 30 minutes
<b>Meeting Rooms - does not include use for a birthday party</b>		
Walk-ins only – immediate use. If on the day a room is available for use, then you can use it for free. No tea and coffee option.	\$ -	Free
Casual Meeting Room Bookings (general public and commercial use) (per hour) includes instant tea and coffee for up to 10 people	\$ 30.00	\$ 30.00
Community Group Meeting Room Bookings (community groups and not for profit organisations) (per hour) includes instant tea and coffee for up to 10 people	\$ 10.00	\$ 10.00
Casual Event Space Bookings (general public and commercial use) (per hour)	\$ 60.00	\$ 60.00
Community Group Event Space Bookings (community groups and not for profit organisations) (per hour)	\$ 20.00	\$ 20.00
Instant tea and coffee (per person)	\$ 1.50	\$ 1.50
<b>Birthday Parties and Social Events</b>		
Birthday Parties or Social Event meeting room use (includes use of kitchen and a meeting room for 2-hours (not event space))	\$ 80.00	\$ 80.00
Birthday Party with a library team member for a STEAM activity (includes use of kitchen) 2-hour block. Minimum of 2-weeks notice	\$ 120.00	n/a
Staffed Birthday Party (includes an activity for up to an hour with a Hub team member and use of the kitchen and a meeting room for a 2-hour period - not event space). Minimum of 2-weeks notice, see details for party options and number limits on <a href="http://mchl.co.nz">mchl.co.nz</a>	n/a	\$ 140.00
Staffed Birthday Party Upgrade to Makerspace Activity	n/a	Cost will be determined by Makerspace activity chosen and associated costs

## Parking

Fees stated below are set by the Land Transport (Offences and Penalties) Regulations 1999

	2025/26
<b>Fee Description</b>	
<b>Infringement Offence</b>	
Any parking offence involving parking on a road in breach of a local authority bylaw, in excess of a period fixed by a meter or otherwise, where the excess time is:	
-not more than 30 minutes	\$ 20.00
-more than 30 minutes but not more than 1 hour	\$ 25.00
-more than 1 hour but not more than 2 hours	\$ 36.00
-more than 2 hours but not more than 4 hours	\$ 51.00
-more than 4 hours but not more than 6 hours	\$ 71.00
-more than 6 hours	\$ 97.00
Parking on or within 6 metres of an intersection	\$ 100.00
Parking on or near a pedestrian crossing	\$ 100.00
Parking on broken yellow lines	\$ 100.00
Double parking	\$ 100.00
Inconsiderate parking	\$ 100.00
Parking on a clearway	\$ 100.00
Parking on a bus-only lane	\$ 100.00
Parking in a mobility park without a valid permit	\$ 750.00
Bald or damaged tyres	\$ 150.00
Failing to display a current licence label	\$ 200.00
Overdue WoF and Registration	\$ 200.00
All other parking offences	\$ 70.00
Towage fee	Actual costs incurred

## Parks, Reserves and Sports Grounds

The Manawātū District provides parks, reserves and sports grounds for active and passive leisure pursuits. A range of properties make up our parks, reserves and sports grounds. These include vacant rural land, large tracts of native forest or beach reserve as well as urban sections containing significant building assets.

	2024/25	2025/26
<b>Fee Description</b>		
<b>Sports Grounds</b>		
Unless otherwise stated the charge is <b>per field for the entire season</b> (20 weeks) and allows for one major playing day per week		
<b>Johnston Park</b>		
Rugby	\$ 550.00	\$ 567.00
Cycling (Velodrome)	\$ 529.00	\$ 542.00
Western Riding	\$ 529.00	\$ 545.00
Grandstand/changing rooms	\$ 529.00	\$ 545.00
Casual hire – field/area (per day) major codes (additional games, tournaments, etc) social clubs, service clubs, schools	\$ 70.00	\$ 72.00
Casual hire - grandstand (per day)	\$ 82.00	\$ 84.00
<b>Timona Park</b>		
Athletics	\$ 463.00	\$ 477.00
Dog Training Club	\$ 463.00	\$ 477.00
Junior Soccer	\$ 409.00	\$ 421.00
Junior Rugby	\$ 409.00	\$ 421.00
Rugby	\$ 550.00	\$ 567.00
Soccer	\$ 550.00	\$ 567.00
Junior Cricket	\$ 409.00	\$ 421.00
Touch Rugby (per season all fields)	\$ 550.00	\$ 567.00
Changing rooms - (per season)	\$ 339.00	\$ 349.00
Casual hire – field/area (per day) major codes (additional games, tournaments, etc.), social clubs, service clubs, schools (outside school hours)	\$ 70.00	\$ 72.00
Casual hire - Timona Park - school during school hours	Free	Free
Casual hire - Timona Park south (per day)	\$ 82.00	\$ 84.00
Casual hire - Timona Park north (per day)	\$ 174.00	\$ 179.00
Casual hire - Timona Park north (partial) (per day)	\$ 82.00	\$ 84.00
<b>Victoria Park</b>		
Rugby	\$ 550.00	\$ 567.00
Junior Rugby	\$ 409.00	\$ 421.00
Touch Rugby (per season all fields)	\$ 550.00	\$ 567.00

Softball	\$ 409.00	\$ 421.00
Pavilion/changing rooms/shed (per season)	\$ 529.00	\$ 545.00
Casual hire – field/area (per day) major codes (additional games, tournaments, etc.), social clubs, service clubs, schools	\$ 70.00	\$ 72.00
Casual hire – pavilion/changing rooms (per day)	\$ 60.00	\$ 62.00
<b>Kowhai Park</b>		
Cricket	\$ 534.00	\$ 550.00
Casual hire - field/area (per day) major codes (additional games, tournaments etc), social clubs, services clubs, schools	\$ 70.00	\$ 72.00
Casual hire – pavilion (per day)	\$ 70.00	\$ 72.00
Wedding ceremonies	Free	Free
Tote Building grass area casual hire	\$ 154.00	\$ 159.00
<b>Rimu Park</b>		
Rugby	\$ 550.00	\$ 567.00
Casual hire – field/area (per day) major codes (additional games, tournaments, etc.), social clubs, service clubs, schools	\$ 70.00	\$ 72.00
<b>Kimbolton Domain</b>		
Rugby	\$ 550.00	\$ 567.00
Casual hire – field/area (per day) major codes (additional games, tournaments, etc.), social clubs, service clubs, schools	\$ 70.00	\$ 72.00
<b>Halcombe Recreational Ground</b>		
Rugby	\$ 550.00	\$ 567.00

## Roading

	2024/25	2025/26
<b>Fee Description</b>		
Stock Crossing consent (see Note 1)	\$ 320.00	\$ 330.00
Vehicle Crossing consent with Corridor Access request	\$ 450.00	\$ 464.00
Corridor Access request	\$ 122.00	\$ 126.00
Stock Underpass engineering inspection	\$ 1,489.00	\$ 1,534.00
Overweight permit (per application)	\$ 137.00	n/a
Generic/Global Corridor Access Requests (Note 2)	By negotiation	By negotiation
Reinspection Fee for work in Road Corridor	\$ 120.00	\$ 124.00
Late completion or failure to notify completion	\$ 54.00	\$ 56.00
Temporary Road Closure Public Notification	At Cost	At cost
Unapproved works (activities being undertaken without a WAP or TMP)	\$ 500.00	\$ 515.00
No notification of commencement of works	\$ 54.00	\$ 56.00
No Spray Zone signage	At cost	At cost
Requests for new road signs (subdivisions, private signs etc) see Note 3	At cost	At cost
Rural Stormwater Connection Fee	n/a	\$ 120.00

### Notes:

1. A Stock Crossing consent will only be required if the conditions under S29 of the Traffic Safety and Road Use Bylaw 2023 are not met

2. The Corridor Access Co-ordinator and utility operator will discuss and agree the costs for all Generic or Global Corridor Access Requests. This will be based on the Council staff and decision-maker charges as set out under "Planning Services" in Fees and Charges.

3. This is for requests for new street names, signs for organisations, churches, businesses and other signs which are not provided as part of the normal roading network

## Solid Waste

		2024/25	2025/26
<b>Fee Description</b>			
<b>Refuse Bag Charges</b>			
Official refuse bags if purchased from Council		\$ 3.20	\$ 3.30
Non-Council rubbish bags - 60 litre volume or weight limit 10 kg		\$ 5.00	\$ 5.10
<b>Refuse Transfer Stations and bulk collection charges</b>			
<b>General Refuse</b>			
Wheelie Bin		\$ 21.00	\$ 22.00
Small load (car boot)		\$ 72.00	\$ 74.00
Large Load including Commercial waste operators (waste per tonne)		\$ 402.00	n/a
General Refuse per tonne		n/a	\$ 412.00
Commercial waste operators with account (waste per tonne)		n/a	\$ 350.00
<b>Construction and Demolition Waste</b>			
Concrete/Brick with no reinforcing steel (per tonne)		\$ 75.00	\$ 77.00
Plasterboard/GIB (per tonne)		n/a	\$ 200.00
Timber (treated and untreated), including with nails (per tonne)		n/a	\$ 395.00
Mixed Construction and Demolition Waste (per tonne)		n/a	\$ 412.00
<b>Greenwaste</b>			
Refuse bag (each) - 60 litre		\$ 1.50	\$ 2.00
Wheelie Bin		\$ 4.50	\$ 5.00
Car Boot (0-150kg)		n/a	\$ 7.00
Trailer (151-300kg)		n/a	\$ 21.00
Greenwaste (>301kg) (per tonne)		\$ 50.00	\$ 65.00
<b>Recycling</b>			
Recycling at recycling centres (Council listed items)			Free
Purchase of additional recycling bin 120L (includes kerbside collection)		\$ 146.00	\$ 150.00
Purchase of additional recycling bin 240L (includes kerbside collection)		\$ 177.00	\$ 181.00
Purchase of recycling of glass crate (includes kerbside collection)		\$ 59.00	\$ 60.00
<b>Polystyrene Recycling Charges</b>	<i>Estimated weight</i>		
Shopping Bag	300 grams	\$ 2.10	\$ 2.10
60L Rubbish Bag	900 grams	\$ 6.30	\$ 6.30
Car Boot	5 kilograms	\$ 35.00	\$ 35.00
1m <sup>3</sup> bag/Ute load	10 kilograms	\$ 70.00	\$ 70.00

Polystyrene	Waste per tonne	n/a	\$ 7,000.00
<b>Other Charges (each item)</b>			
Hazardous waste (household quantities 20 litres or 20 kg - Feilding only)		\$ -	
Fridges and freezers - de-gassed		\$ 38.00	\$ 40.00
Whiteware - except refrigeration		\$ 25.00	\$ 28.00
Microwave/small appliances		\$ 10.00	\$ 14.00
TV - CRT		\$ 45.00	\$ 48.00
TV - LCD and Plasma		\$ 25.00	\$ 28.00
Monitors		\$ 25.00	\$ 30.00
E-Waste Desktop/Fax/Scanners/Printers/UPS		\$ 25.00	\$ 26.00
E-Waste VCR		\$ 13.00	\$ 13.00
Photocopier - small to medium		\$ 42.00	\$ 43.00
Photocopier - large		\$ 80.00	\$ 82.00
Automotive oil - over 20 litres (per litre in excess of 20 litres)		\$ 1.60	\$ 1.60
Gas bottles		\$ 9.00	\$ 9.00
Fluorescent tubes		\$ 1.50	\$ 1.50
Eco bulbs		\$ 1.50	\$ 1.50
PCB (per kg)		\$ 100.00	\$ 103.00
Paint 4 litre pail		\$ 5.00	\$ 5.00
Paint 10 litre and over		\$ 10.00	\$ 10.00
Waste Collectors Licensing Fee (Annual),		\$ 950.00	\$ 150.00
<b>Tyres – no charge (up to 5 per drop off)</b>			
Tyres - car		Free	Free
Tyres - 4x4		Free	Free
Tyres - light truck less than 50 kgs		Free	Free
Tyres - long haul vehicle		Free	Free
Tyres - tractor		Free	Free
<b>Fly Tipping</b>			
Deposited litter of quantities up to 20 litres in a public place		\$ 400.00	\$ 400.00
Deposited litter of quantities up to 20 litres on private land without consent of owner		\$ 400.00	\$ 400.00
Deposited litter of quantities 20 litres to 120 litres in a public place		\$ 400.00	\$ 400.00
Deposited litter of quantities 20 litres to 120 litres on private land without the consent of the owner		\$ 400.00	\$ 400.00
Deposited litter of quantities greater than 120 litres in a public place		\$ 400.00	\$ 400.00
Deposited litter of quantities greater than 120 litres on private land without the consent of the owner		\$ 400.00	\$ 400.00
Deposited hazardous waste in a public place		\$ 400.00	\$ 400.00
Deposited hazardous waste on private land without the consent of the owner		\$ 400.00	\$ 400.00

## Stormwater

	2024/25	2025/26
<b>Fee Description</b>		
Connection fees		
New Stormwater connection to property boundary plus MDC administration fee		
MDC administration fee	\$ 344.00	\$ 370.00
<b>Capital Contributions - Units of Demand</b>		
Cheltenham	\$ 9,281.00	\$ 9,744.00
Feilding - where development contributions are not charged	\$ 9,281.00	\$ 9,744.00
Rongotea	\$ 9,281.00	\$ 9,744.00
Sanson	\$ 9,281.00	\$ 9,744.00

## Wastewater

	2024/25	2025/26
<b>Fee Description</b>		
Connection fees		
MDC administration fee	\$ 344.00	\$ 363.00
New Stormwater connection to property boundary plus MDC administration fee		
Disconnection at sewer main	\$ 1,579.00	\$ 1,667.00
<b>Volumetric Wastewater charges</b>		
Base charge per water meter connection - charged per three-month period includes 76m <sup>3</sup> of flow use per period	\$ 228.00	\$ 241.00
Wastewater discharge consumption (not covered by trade waste charges) is calculated at 80% of the volume of water used, as measured by water meter	\$ 1.35	\$ 1.43
<b>Feilding Trade Waste charges calculated as per Trade Waste Bylaw</b>		
Flow per cubic meter (m <sup>3</sup> )	\$ 0.78	\$ 0.78
Biological Oxygen Demand (BOD) per kg	\$ 0.80	\$ 0.84
Total Suspended Solid (TSS) per kg	\$ 0.49	\$ 0.52
Additional charges may be levied in accordance with the trade waste consent for trade waste high in other contaminants including ammoniacal nitrogen or phosphorous		
Total Phosphorous (TP) charge per kg	\$ 29.59	\$ 31.25
Total Kjeldahl Nitrogen (TKN) per kg	\$ 0.26	\$ 0.27
Tankered Waste for digestion per cubic meter (m3)	\$ 60.48	\$ 60.48
Tankered Waste per cubic meter (m3)	\$ 37.66	n/a
<b>Trade Waste administration charges</b>		
Trade Waste consent application fees (includes first two hours of processing)	\$ 261.00	\$ 276.00
Consent processing fee (cost per hour)	\$ 129.00	\$ 136.00
Annual compliance monitoring	\$ 489.00	\$ 516.00
Compliance monitoring grease traps sampling (per inspection)	\$ 98.00	\$ 103.00
Re-inspection fees (per inspection)	\$ 129.00	\$ 136.00
Annual grease trap monitoring	\$ 85.00	\$ 90.00
Annual monitoring of oil interceptors (or similar devices)	\$ 85.00	\$ 90.00
Annual monitoring of amalgam traps	\$ 85.00	\$ 90.00
<b>Tankered Domestic Waste</b>		
Tankered Domestic Waste per cubic meter (m3)	n/a	\$ 37.66

<b>Wastewater Capital Contributions - Units of Demand*</b>			
Awahuri		\$ 13,765.00	\$ 14,597.00
Cheltenham		\$ 13,765.00	\$ 14,597.00
Feilding - where development contributions are not charged		\$ 13,765.00	\$ 14,597.00
Halcombe		\$ 13,765.00	\$ 14,597.00
Himatangi Beach	New Dwelling	\$ 33,109.00	\$ 33,941.00
Himatangi Beach	Existing Dwelling	\$ 35,802.00	\$ 36,635.00
Kimbolton		\$ 13,765.00	\$ 14,597.00
Rongotea		\$ 13,765.00	\$ 14,597.00
Sanson		\$ 13,765.00	\$ 14,597.00
*typically per dwelling			

## Water Supply

	2024/25	2025/26
<b>Fee Description</b>		
RPZ (Reduced Pressure Zone Protector) inspection and test fee for meters up to 50 mm	\$ 135.00	\$ 143.00
RPZ (Reduced Pressure Zone Protector) inspection and test fee for meters larger than 50 mm	\$ 207.00	\$ 219.00
Emergency meters water use per m3 (minimum charge of \$20.00 applies when water is used)	\$ 6.32	\$ 6.67
<b>Service restriction due to account issues (disconnect and reconnect)</b>		
Remove or replace flow restrictor	\$ 459.00	\$ 485.00
<b>Water Filling Stations</b>		
Water use per m <sup>3</sup>	\$ 3.38	\$ 3.38
<b>Feilding Water</b>		
<b>Connection fee</b>		
New connection to property boundary plus MDC administration fee	As charged by contractor	
MDC administration fee	\$ 344.00	\$ 344.00
Meter installation cost in addition to manifold costs - sizes up to 20mm	\$ 384.00	\$ 406.00
Meter installation cost in addition to manifold costs - sizes greater than 20mm	Individual quote	Individual quote
Disconnection - pipe diameter up to 20mm	\$ 548.00	\$ 579.00
Disconnection - pipe diameter over 20mm	Individual quote	Individual quote
<b>Himatangi Beach Water Scheme</b>		
Connection fee		
New connection to property boundary plus MDC administration fee		
MDC administration fee	\$ 345.00	\$ 351.00
Disconnection	\$ 548.00	\$ 557.00
<b>Rongotea Water Scheme</b>		
Connection fee	\$ 1,559.00	\$ 1,583.00
Disconnection	\$ 548.00	\$ 557.00
Meter installation cost in addition to manifold costs - sizes up to 20mm	Individual quote	Individual quote
Meter installation cost in addition to manifold costs - sizes greater than 20mm	Individual quote	Individual quote

<b>Sanson Water Scheme</b>		
Connection fee	\$ 1,559.00	\$ 1,646.00
Disconnection	\$ 548.00	\$ 579.00
Remove or replace flow restrictor	\$ 457.00	\$ 483.00
Increase or decrease water allocation	\$ 457.00	\$ 483.00
<b>Stanway/Halcombe Rural Water Scheme</b>		
Connection fee (owner pays all pipe work)	\$ 1,559.00	\$ 1,646.00
Disconnection	\$ 551.00	\$ 582.00
Remove or replace flow restrictor	\$ 457.00	\$ 483.00
Increase or decrease water allocation	\$ 457.00	\$ 483.00
<b>Waituna West Rural Water Scheme</b>		
Connection fee (owner pays all pipe work)	\$ 1,559.00	\$ 1,646.00
Disconnection	\$ 548.00	\$ 579.00
Remove or replace flow restrictor	\$ 457.00	\$ 483.00
Increase or decrease water allocation	\$ 457.00	\$ 483.00
<b>Ohakea Rural Water Scheme</b>		
Connection fee (owner pays all pipe work)	\$ 1,522.00	\$ 1,607.00
Disconnection	\$ 535.00	\$ 565.00
Remove or replace flow restrictor	\$ 445.00	\$ 470.00
Increase or decrease water allocation	\$ 445.00	\$ 470.00
<b>Capital Contributions - Unit of Demand</b>		
Feilding Water - Where Development Contribution is not charged	\$ 10,144.00	\$ 10,370.00
Himatangi Beach Water Scheme	\$ 10,144.00	\$ 10,370.00
<b>Ohakea Rural Water Scheme (outside current PFas plume area)</b>	\$ 15,219.00	\$ 15,575.00
Rongotea Water Scheme	\$ 10,144.00	\$ 10,370.00
Sanson Water Scheme	\$ 10,144.00	\$ 10,370.00
Stanway Halcombe Rural Water Scheme	\$ 8,545.00	\$ 8,673.00
Waituna West Rural Water Scheme	\$ 8,598.00	\$ 8,979.00



Manawatū District Council

135 Manchester Street

Private Bag 10001

Feilding 4743

## Council

Meeting of 19 June 2025

Business Unit: People and Corporate  
Date Created: 10 June 2025

## Adoption of the Significance & Engagement Policy

### Purpose Te Aronga o te Pūrongo

The purpose of this report is to present the final draft of the Significance & Engagement Policy for adoption, incorporating changes made following Council deliberations on submissions received through public consultation.

### Recommendations Ngā Tūtohunga

That the Council:

1. Adopts the Significance & Engagement Policy (Attachment 1), without further amendments.

**OR**

2. Adopts the Significance & Engagement Policy (Attachment 1), with further amendments.

**AND**

3. Notes that the next review of the Policy is scheduled to occur in 2029, prior to the development of the Long-term Plan 2030-40, and that future review dates may be adjusted if necessary to align with the three-year Long-term Planning cycle.

Report prepared by:  
Ash Garstang  
Governance and Assurance Manager

Approved for submission by:  
Frances Smorti  
General Manager - People and Corporate

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## 1 Background Ngā Kōrero o Muri

- 1.1 Under Section 76AA of the Local Government Act 2002 (LGA 2002), all local authorities are required to adopt a Significance and Engagement Policy.
- 1.2 The existing Policy was last reviewed in 2020. In 2024, the Council resolved to delay re-adoption until after the Long-term Plan 2024-34 was finalised, to allow for a more robust review.
- 1.3 Consultation ran from 04 April – 08 May 2025, and eight written submissions were received. Three submitters subsequently spoke to Council on 15 May 2025.
- 1.4 The Policy review is now at its final stage of Adoption, as highlighted in Table 1 below:

**Table 1: Consultation and adoption timeline**

Stages	Date/s	Explanation
Statement of Proposal adopted by Council	03 April 2025	
Consultation Period	04 April – 08 May 2025	As per Section 83 of the Local Government Act 2002.
Oral Submissions	15 May 2025	
Deliberations on submissions received during consultation	05 June 2025	
Adoption	19 June 2025	

- 1.5 Council deliberated on the feedback and submissions at its meeting on 05 June 2025, and agreed to a number of changes to be included in Policy – as outlined in section 3 of this report and detailed in Attachment 2.

## 2 Strategic Fit Te Tautika ki te Rautaki

- 2.1 The Policy adoption will further the Council’s strategic goal of “A future planned together”, by working with all parts of the community to plan for the future together.
- 2.2 It builds on the existing Policy, and furthers the Council’s strategic goal of “Value for money and excellence in local government”.

## 3 Discussion and Options Considered Ngā Matapakinga me ngā Kōwhiringa i Wānangahia

- 3.1 The below changes have been made to the draft Policy and are showing as tracked changes within Attachment 1, as per resolution MDC 22-25/1175 (Attachment 2) made at the most recent Council meeting on 05 June 2025:

- a. Replaced 'equality' with 'equity' and 'ensure' with 'foster' in Schedule 4: Inclusiveness and Equality
  - b. Replaced 'stakeholder' with 'community' and avoided the phrase 'ratepayers and residents' throughout the Policy
  - c. Acknowledged the overlap between iwi, hapū, and marae with other communities (Section 7)
  - d. Revised Schedule 4: Māori and Mana Whenua participation:
    - Added 'Tangata Whenua' to the principle title
    - Added 'enhanced and nurtured' to the final outcome
    - Changed 'might' to 'will' in the last indicator
  - e. Added reference to whaikaha (disabled) communities in Schedule 4
  - f. Added statements on Council's commitment to LGOIMA transparency and pre-engagement in Schedule 4: Transparency
  - g. Increased emphasis on social media channels in Schedule 2: Engagement Methods
  - h. Added 'Parents and caregivers of young children' to Section 7: The Community
  - i. Included a bullet on future generations in Section 1: Purpose
- 3.2 As per resolution MDC 22-25/1175 (Attachment 2), the below requests from submitters have **not** been included in the draft Policy. The Council agreed at its meeting on 05 June 2025 that these fall outside the scope of the Policy review. However, they may be actionable via other avenues in the future if there is appetite to do so:
- Establishment of a Disability Reference Group
  - Establishment of a Feilding Community Committee
  - Establishment of joint Council and community committees (e.g., citizen assemblies, joint committees)
  - Opening and/or recording Council Workshops
  - Formal appointment of a councillor to SINCOSS (Social Issues Network Council of Social Services)
- 3.3 The Council is asked to adopt the draft Policy, and to highlight any further amendments that it would like made.
- ## 4 Risk Assessment Te Arotake Tūraru
- 4.1 Risks for this adoption and implementation of this Policy are mostly reputational. The Council has a cautious approach to reputational risk. MDC's reputation is a tangible measure of how the community perceives us (e.g., the Resident Satisfaction Survey).

#### 4.2 Reputational risks include:

- **Delivery on policy commitments** – there is a risk that Council may be seen as not meeting the intent of the Policy once adopted. This will primarily be addressed through strong governance oversight, with future decisions (especially those involving engagement and transparency) able to be more clearly assessed against the updated Policy.
- **Diverse views on cultural inclusion** – the Policy introduces stronger recognition of Māori and iwi relationships. While this reflects Council’s values, differing public perspectives on cultural representation, particularly in the context of the 2025 Māori wards referendum, may bring heightened scrutiny.
- **Varied interpretations of terminology** – some language used in the Policy (e.g., ‘equity’, ‘community’) may be understood differently by different audiences. This presents a minor risk, largely mitigated through the public consultation process, which gave people an opportunity to provide input on key terms.

### 5 Engagement Te Whakapānga

#### Significance of Decision

- 5.1 As this is the Policy that determines how the Council determines significance, any substantial update to it requires community consultation, as per Section 76AA(5) of the Local Government Act 2002.

#### Māori and Cultural Engagement

- 5.2 Te Kīwai is the engagement process which guides Council’s practice and ensures the onus to engage and include Māori is shared between Council and all partners. In this manner, we progress both the articles and principles of Te Tiriti o Waitangi by maintaining the balance between Kawanatanga (Governance) of the Council and Tino Rangatiratanga (Sovereignty) of whānau, hapū, and iwi Māori.
- 5.3 Te Kōtui Reo Taumata Hui were engaged with to discuss the draft Policy and seek views on its content. They participated in the consultation process and made several amendment requests for the draft Policy, which were agreed to by Council at its meeting 05 June 2025 (during deliberations). These amendments have now been incorporated into the draft Policy (Attachment 1) and are highlighted as tracked changes.
- 5.4 The Manawatū Multicultural Council helped to promote the consultation through their internal contacts and social media page.

#### Community Engagement

- 5.5 Consultation on the draft Policy took place from 04 April to 08 May 2025, and was promoted via the Council’s Make Your Mark website, which included an online submission form. The Policy consultation was also advertised via the District News and Council’s social media platforms.

## 6 Operational Implications Ngā Pānga Whakahaere

- 6.1 Meeting the standards of the Policy will require ongoing resourcing. However, many of the expectations set out are already being met in practice (particularly through recent engagement processes such as the Long-term Plan 2024–34) and the Policy will help to formalise and clarify these approaches.

## 7 Financial Implications Ngā Pānga Ahumoni

- 7.1 There are no financial implications.

## 8 Statutory Requirements Ngā Here ā-Ture

- 8.1 The LGA 2002 defines several important concepts for this report and/or the content of the draft Policy, including:

- Section 81 – Contributions to decision-making processes by Māori
- Section 82 – Principles of consultation
- Section 83 – Special consultative procedure

## 9 Next Steps Te Kokenga

- 9.1 If adopted, the Policy will be made live and uploaded to the Council website. Officers will formally respond to submitters and provide commentary, including on whether or not requested changes were implemented and the reasons for this.

- 9.2 The next review is scheduled for 2029.

## 10 Attachments Ngā Āpitihanga

- Draft Significance & Engagement Policy
- MDC 22-25/1175 – Deliberations for the Significance & Engagement Policy

# Significance and Engagement Policy

Adopted/Confirmed :	
Review Frequency	4 yearly
Date last reviewed / Reconfirmed:	March 2020
Next review due:	
Policy type:	Governance
Policy Owner	Governance and Assurance Team
Policy version	P274



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## 1. Purpose

The purpose of the policy is to:

- Aid the Council in assessing the significance of ideas, problems, assets, services, planning and finances.
- Explain when the Council will engage with residents.
- Describe the ways that residents can share their opinions with the Council, and how they can influence decision-making.
- Meet the requirements of Section 76AA of the Local Government Act 2002.
- Clarify Council decision making on consultation and engagement.
- Support long-term decision making that considers the needs of future generations.

## 2. Scope

- This Policy applies to Council elected members and staff.
- It is applicable to any proposal presented to the Council or its Committees for a decision.
- The Policy does not affect any statutory requirement to undertake specific consultation and decision-making processes (e.g., under the Local Government Act 2002 or resource management legislation).

### 3. Glossary

Term	Description
Significance	<p>Significance refers to how important something is and its impact on residents. The Council determines this by looking at how the District will be affected, the long-term consequences, and the associated costs.</p> <p>‘Significant’ is also defined in section 5 of the Local Government Act 2002: <i>“In relation to any issue, proposal, decision, or other matter, means that the issue, proposal, decision, or other matter has a high degree of significance.”</i></p>
Engagement	<p>Engagement is the process by which the Council seeks input from the community. It ranges from informing residents to actively involving them in decision-making.</p>
Consultation	<p><b>Consultation</b> is a more formal process than <b>engagement</b>, with principles outlined in section 82 of the Local Government Act 2002 (LGA 2002).</p> <p>In certain cases, the Council is required to use the <b>Special Consultative Procedure</b> (section 83, LGA 2002), which includes specific legal requirements such as:</p> <ul style="list-style-type: none"> <li>• The type of information that must be provided to the public</li> <li>• The minimum length of the consultation period</li> <li>• The opportunity for the public to provide both written and oral submissions</li> </ul> <p>Once a consultation period closes, the process typically continues with:</p> <ul style="list-style-type: none"> <li>• Hearing oral submissions</li> <li>• Deliberating on the content of submissions and public feedback</li> <li>• Deciding whether to adopt the proposal (with or without changes), or not adopt it at all.</li> </ul>
Annual Report	<p>A document published yearly that summarises the Council’s performance, including how much money it spent.</p> <p>This document allows residents to scrutinise the Council’s performance against the goals set out in Long-term Plans and Annual Plans.</p>
Assets	<p>Assets are resources owned by the Council that have economic value and can provide future benefit for the community.</p> <p><b>Strategic assets</b> are important assets that the Council needs to keep and maintain, in order to continue providing for the needs of the community. The Council’s current strategic assets are detailed in Schedule 3 of this policy.</p>
Planning	<p>This refers to the Council’s long-term planning. Planning is generally significant, and the community is asked to provide input. Important pieces of planning include:</p> <ul style="list-style-type: none"> <li>• <b>Long-term Plans</b> where the Council decides how to use its finances and how to deliver services. Completed every three years (next due in 2027).</li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Annual Plans</b> which take place in the “in-between years” of Long-term plans.</li> <li>• The <b>District Plan</b> which sets the rules for the District around zoning, land-use and consenting.</li> </ul>
Mana Whenua	Refers to iwi/hapū with ancestral connection, custodianship and guardianship over the lands in the Manawatū district. Mana whenua in a Te Ao Māori lense has distinct responsibilities of a particular area.
Tangata Whenua	A translation to “People of the land” and refers to the Māori people or Indigenous people of Aotearoa.

## 4. Community Participation

While the Council has a responsibility for determining how and when to engage with the community, we welcome and encourage the public to reach out to the Council themselves – there are several ways to do this:

### Contacting the Council

- The public can contact Council staff for routine matters and queries:  
Email: [public@mdc.govt.nz](mailto:public@mdc.govt.nz)  
Phone: 06 323 0000  
Visit us: 135 Manchester Street, Feilding
- Antenno. The public can contact the Council via the Antenno app to report things that need fixing, provide feedback about services or make suggestions. Lodged queries include the GPS location of the submitter, which combined with the ability to send photos, allows the Council to respond quickly to reported issues.

### Contacting the Mayor or Councillors

- The public have a right to contact their Mayor or Councillors and to request to meet with them, although routine matters may be referred back through to Council staff if appropriate. Contact details are published on our website.

### Attending Meetings

- The Council holds regular meetings where the Mayor and Councillors make decisions. These are advertised on the Council’s website. They are open for the public to attend, but may include a “public excluded” portion towards the end of the meeting to discuss anything confidential (e.g., to maintain the privacy of individuals, or to discuss commercially sensitive matters).

#### Public Forum

The public can speak at a Council meeting if they send the Council a request at least 5 working days prior. The request should describe the subject the individual wants to talk about, and can be made by email ([governance@mdc.govt.nz](mailto:governance@mdc.govt.nz)), or by calling Customer Services (06 323 0000).

### Deputations

Deputations are when a group or individual wants to speak about an item at the specific time that it is being presented to the Council for consideration. Like public forums, requests should be made 5 working days prior to the meeting either by email or phone.

### **Petitions**

- The public can present petitions to the Council requesting that they consider a topic or undertake some type of action. A petition must be fewer than 150 words and signed by at least 20 people. It should be sent to the Council at least 5 working days prior to a Council meeting.

### **Elections**

- Elections are held every 3 years (due in 2025 and 2028) to elect our Mayor and Councillors. Anybody over 18 years of age who resides in the District, or owns a property in the District, is eligible to vote.

## **5. Significance**

The significance of an issue is assessed based on a range of considerations, and while it requires careful judgement, the Council applies a consistent set of factors when making this assessment, including:

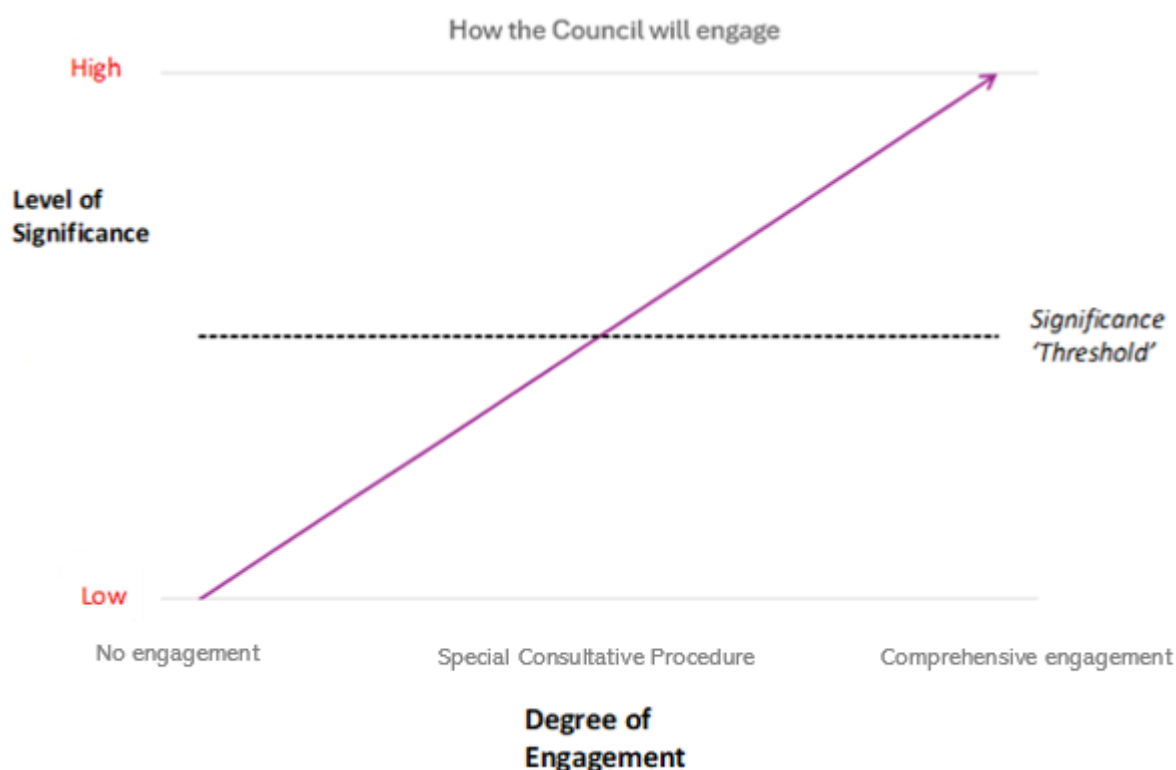
- The importance to the District as a whole
- Any disproportionate impacts on some parts of the community
- The amount of money involved (e.g., any impact on rates, debt or financial stability)
- The types of assets involved
- The effects on levels of service that the Council provides (including day-to-day services and longer-term projects)
- The permanence of the decision (e.g., can it be reversed at a later stage)
- Any effects on Council's relationships with partners and ~~stakeholders~~ the community
- Any inconsistencies with existing strategies, plans and policies

The way that the Council decides the significance of an issue is explained more fully in Schedule 1 of this policy.

## 6. Engagement

The Council has a responsibility to engage with the community when a topic is significant. As a general principle, it is also expected that the Council will engage with relevant people when an issue is not significant but may be of interest to specific groups.

The ways the Council will engage are described in Schedule 2 of this policy, but in general the more significant an issue is, the greater the level of engagement will be:



### When the Council won't engage

There are extraordinary cases where the Council won't engage on an issue that is deemed to be significant, such as:

- In an emergency event response
- Where failure to make a decision urgently would risk harm to people or property, cause the Council to miss a substantial opportunity, or result in significant financial loss
- When physical alterations or repairs to strategic assets are required to remove immediate hazards and protect the health and safety of people

In these rare cases, the Council may notify the public of a decision made after the fact. If there are aspects of an issue yet to be resolved, or opportunity to readdress it at a later stage, the Council's engagement response will be reconsidered.

### Special Consultative Procedure

The Local Government Act 2002 (section 82) sets out a legislative minimum for consultation. Consultations following the Special Consultative Procedure must:

- Include sufficient information to inform the public of the issue, and publicise this as widely as practical (e.g., newspapers, website, Council public facilities)
- Provide people with an opportunity to give comment (both in writing and in-person)
- Last for at least 1 month

There are several things that the Council is legally required to consult on, regardless of whether the Council would have otherwise determined them to be significant. For example, proposed plan changes and variations to the District Plan amendments must be consulted on in accordance with the Resource Management Act 1991, unless the changes are of a minor/technical nature or there is government direction which says consultation is not required.

## 7. The Community

While ‘the community’ is generally referred to in this policy as being everybody in the District, the Council also recognises that there are smaller communities within and across our boundaries that have unique interests.

Several major communities of note in our District (not a complete list) include:

Community	Description
Feilding community	The Feilding community is made up of residents living in our major District town. Projects in the town are of particular interest to this community, such as industrial and residential expansions. This group may also include commuter workers, visitors and tourists.
Village residents	There are several villages across the District and residents in these may have particular interests in roading, village growth and local facilities.
Rural community	The rural community in our District is closely tied to the land and natural resources, with a deep sense of stewardship and responsibility for the environment. This connection often shapes their way of life and influences their perspectives on land use, conservation, and local infrastructure needs.
Iwi, hapū and marae	In the District there are six mana whenua iwi and ten hapū on twelve marae (standing and non-standing). This makes for a complex and diverse cultural narrative but together they share a common affinity to the land and waterways. <u>Members of iwi, hapū and marae are also active parts of other communities across the District.</u>
Youth	Children and youth in the District are more likely to be impacted by education, transport, sport and recreational issues.  Additionally, youth will naturally be impacted by Council decisions for a longer-period of time. The Council considers the long-term effect of its decisions on future residents <u>and ratepayers.</u>

Senior residents	Our senior residents may be more impacted by housing, health, and transport topics.
Business community	The ease of doing business in Feilding and the rural areas is important for ensuring the District's economic wellbeing.

Other communities that will have specific interests include whaikaha (those living with disabilities), parents and caregivers of young children, the rainbow community (LGBTQI+), other ethnic communities, migrants, and transient workers.

## Schedule 1: Determining Significance

The below considerations broadly sit on a continuum of low to high significance. A decision that involves two or more of these factors with greater significance is likely to be important and require some level of engagement with the community.

The Council's risk appetite informs the assessment of significance, particularly in areas such as service delivery, financial affordability, and cultural considerations. These factors are reflected in the table below:

Considerations	Description	Low significance	High significance
Importance to the District	<ul style="list-style-type: none"> <li>General sense of importance to the community</li> <li>The degree of change from the status quo, and whether this is positive or negative</li> <li>How wide-ranging the impacts will be</li> </ul>	Issues that are routine and related to the inner workings of the Council	Controversial subjects, or decisions that will result in very noticeable changes from the present situation
Disproportionate impacts on select parts of the community	<ul style="list-style-type: none"> <li>Disproportionate impacts (positive or negative) can lead to perceptions of unfairness</li> <li>Is it likely to be controversial</li> </ul>	The impact is generalised relatively equally across different segments of the community	Decisions that specifically impact one or more community groups
The amount of money involved	<ul style="list-style-type: none"> <li>Is this likely to result in higher rates</li> <li>Who does it benefit</li> <li>Will it have any impact on Council's borrowing capacity</li> </ul>	Low-cost decisions that are more related to the inner workings of Council	Costly decisions that will generate high community interest, and involve risk or opportunity
The types of assets involved	<ul style="list-style-type: none"> <li>Strategic assets vs other assets</li> <li>Sentimental value of assets to the community</li> <li>Cultural value of land to mana whenua</li> </ul>	Low-value assets of limited cultural or social importance	Assets that see high community use or have sentimental value
Effects on levels of service	<ul style="list-style-type: none"> <li>Is it an increase or reduction in service</li> <li>Will the change clash with the expectations of the community</li> </ul>	No effects or minor increases to levels of service	Reductions or major increases in levels of service, particularly for publicly valued services
Permanence of the decision	<ul style="list-style-type: none"> <li>Will there be opportunity in the future to reconsider, perhaps with some level of community engagement</li> <li>Is the funding of the decision equitable across existing and future <del>ratepayers</del> residents</li> </ul>	Short-term decisions that do not involve much funding, or are subject to formal engagement	Irreversible decisions that have major impacts on the community, and commit future generations to higher debt
Effects on relationships	<ul style="list-style-type: none"> <li>Are there any risks around a decision having a negative impact on the Council's relationship with partners and <del>stakeholders</del> the community</li> </ul>	No foreseen impact on Council's relationships with partners and <del>stakeholders</del> the community	There is a risk that Council's relationship with a partner or <del>stakeholder</del> the community could be damaged
Inconsistencies with existing strategies, plans and policies	<ul style="list-style-type: none"> <li>Is the decision likely to contradict other frameworks the Council has</li> <li>What degree of change or uncertainty is there in this area</li> </ul>	Decisions that do not significantly conflict with existing documentation	Decisions that substantially differ from existing strategies, plans and policies

## Schedule 2: Engagement Methods\*

Degree of Significance	<div> <div>←</div> <div>Significance</div> <div>→</div> </div>				
	Low Significance (not important)	Limited Significance (of interest to select people or groups)	Significant (i.e., threshold) (community-wide)	High Significance (issue of high interest to the community)	Very high Significance (critical issue)
Council's Method of Engagement	<b>Provide information:</b>  Public notices Websites and/or emails <a href="#">Social media posts</a> Media releases Council agendas Community noticeboards Billboards / displays	<b>Provide information, and seek targeted feedback:</b>  Brainstorms Surveys Events / roadshows Meeting with Council staff Hui	<b>Involve the community:</b>  Formal proposals Hearings Public meetings Community committees Iwi / hapū Partner organisations <a href="#">Antenno</a>	<b>Collaborate</b> with the community:  External working groups Steering committees Continuous feedback loops Iterative developments	<b>Empower</b> the community to decide:  Legislated processes Externally facilitated Binding referendums
Special Consultative Procedure?	No		Possible	Yes	
When will the Engagement happen?	After a decision has been made	After the issue has been discussed by the Council and Council decides to seek feedback from relevant people or groups	The Council will generally notify the public of the process and topic, before making a proposal for community-wide feedback	The Council will undertake some type of pre-engagement (i.e., prior to making a proposal), to better understand the community's viewpoints	The Council will provide a long lead-in time (typically several months), before facilitating a process that hands decision-making to the community
Example of issues (not an exhaustive list)	Water restrictions Road closures Emergency repair works New policies	Signage Leases and licences New minor facilities (e.g., gardens, toilets)	District Plan Annual Plan (major updates) Changes to level of services Repairs to major facilities	Long-term Plan Changes to strategic assets Key reductions to services Bylaws	Elections Polls Representation reviews

\*based on the IAP2 Spectrum of Participation

## Schedule 3: Strategic Assets

The Local Government Act 2002 requires the Council to list its strategic assets in this Policy. These assets are essential for the Council to achieve outcomes important for the community's well-being, both now and in the future.

The Council considers its networks and other large assets as “complete single assets”, as it is the group of assets within these that deliver the service. This means that the Council will not follow the special consultative procedure if only part of a strategic asset is affected, unless that part substantially alters the level of service provided to the community.

Any change of ownership or control for a strategic asset as a whole must be provided for in the current Long-term Plan, and the Long-term Plan must involve engagement with the community (including the special consultative procedure).

### Strategic Assets

- Parks, reserves and sports grounds
- Council administration building (135 Manchester Street, Feilding)
- Te Āhuru Mōwai (Community Hub Libraries)
- Recreational buildings including theatres, recreation complexes and high-priority halls
- Makino Aquatic Centre
- Roading network
- Stormwater network (urban)
- Land drainage networks (rural)
- Wastewater reticulation networks and treatment assets
- Water supply reticulation networks, treatment assets and storage facilities

## Schedule 4: Engagement Principles

<b>Principles</b> <i>Council will reinforce the below principles when engaging with the community</i>	<b>Indicators</b> <i>Engagement processes that follow these principles commonly exhibit the following characteristics</i>	<b>Outcomes</b> <i>Meeting these principles and indicators will be likely to result in the following outcomes</i>
<b>Transparency</b>  The Council ensures decision-making is accessible and transparent, providing the community with timely information to participate effectively.	Council will: <ul style="list-style-type: none"> <li>• Conduct engagement in a genuine effort to listen to, and consider with an open mind, community <del>and stakeholder</del> input</li> <li>• Present realistic and deliverable options for feedback</li> <li>• Ensure that engagement questions are objective (i.e., not leading)</li> <li>• Provide enough time and resources to ensure participants have been provided fair opportunity to understand the matter and contribute their views</li> <li>• <u>Invest time and resources into pre-engagement on matters of importance to the community</u></li> <li>• Allow sufficient extra time in case other issues arise during an engagement process</li> <li>• Value contributions made by the public, acknowledging the time and effort they have given</li> <li>• Give timely feedback on the results of the public's input, and the subsequent decisions made</li> <li>• Respect and give weight to local knowledge</li> </ul>	<ul style="list-style-type: none"> <li>• Members of the public have a better understanding of the proposal or decision, and are able to participate effectively</li> <li>• Council has an enhanced understanding of community sentiment</li> <li>• <u>The public has confidence in the transparency of the Council's LGOIMA processes (public requests for information under the Local Government Official Information and Meetings Act 1987)</u></li> </ul>

<b>Principles</b> <i>Council will reinforce the below principles when engaging with the community</i>	<b>Indicators</b> <i>Engagement processes that follow these principles commonly exhibit the following characteristics</i>	<b>Outcomes</b> <i>Meeting these principles and indicators will be likely to result in the following outcomes</i>
<b>Building Relationships and Community Capacity</b>  Engagement is an opportunity for the Council to build on its long-term relationship with the community.	Council will: <ul style="list-style-type: none"> <li>Exercise a variety of engagement approaches (as set out in schedule 2) and make optimal use of these to build ongoing relationships with the community</li> <li>Ensure that engagement opportunities are suited to the target audience, and provide ample opportunity for participants to present their views</li> <li>Promote ways for the community to raise issues directly with the Council so that it is a two-way relationship (see section 3)</li> <li>Identify opportunities to work in partnership with the community, to encourage a shared sense of ownership and participation</li> <li>Ensure that community views and preferences are widely shared among Council members and officers</li> <li>Engage early with partners and <del>stakeholders</del> <u>the community</u> in the development of plans, policies and decisions that affect them</li> <li>Actively consider how to address and contribute to the needs and aspirations of our villages and marae</li> </ul>	<ul style="list-style-type: none"> <li>Engagement processes improve awareness, elevate future participation and enhance the capacity of the community</li> <li>A better decision or proposal will result from community participation</li> <li>The decision or proposal will have greater community acceptance</li> <li>Residents at our villages and marae will feel more supported in their growth aspirations</li> </ul>
<b>Inclusiveness and <del>Equality</del> <u>Equity</u></b>  Engagement and decision-making processes identify and encourage participation of the community in its full diversity.  Historically excluded groups and individuals are included authentically in processes, activities, and decision-making.	Council will: <ul style="list-style-type: none"> <li>Fairly identify and distribute costs and benefits, to <del>ensure</del> <u>foster</u> comparable outcomes across the community</li> <li>Explore creative and genuine ways of reaching community groups and individuals whose views are typically heard from the least often</li> <li>Identify the specific ways that different demographics of the community may be affected by decision-making, and tailor the engagement process to amplify their views</li> </ul>	<ul style="list-style-type: none"> <li>Council activities and decisions are responsive to the full range of needs and priorities in the community</li> <li>Trust and respect for the Council increases among community members</li> <li>Inclusivity and <del>equality</del> <u>equity</u> are increased by actively involving communities that may have been underrepresented in previous decision-making processes</li> <li>New decisions and policies do not disadvantage</li> </ul>

<b>Principles</b> <i>Council will reinforce the below principles when engaging with the community</i>	<b>Indicators</b> <i>Engagement processes that follow these principles commonly exhibit the following characteristics</i>	<b>Outcomes</b> <i>Meeting these principles and indicators will be likely to result in the following outcomes</i>
	<ul style="list-style-type: none"> <li>• Provide multiple ways for people to participate, and remove as many physical and mental barriers to this as possible</li> <li>• <u>Ensure that whaikaha (disabled) communities are included in engagement approaches, and that accessibility is considered and integrated at all stages</u></li> <li>• Where required, invest in community capacity building to enable participation</li> <li>• Consider cultural norms and values when designing engagement techniques for Council decision-making and consultation</li> <li>• Use plain language and avoid jargon or acronyms wherever possible. If formal or legal language is necessary, provide a plain language summary document</li> <li>• Follow up with under-engaged groups to see how the process worked for their community members, and identify improvements for future engagement</li> </ul>	<p>historically underrepresented groups</p>
<p><b><u>Māori, and Mana Whenua and Tangata Whenua participation</u></b></p> <p>Council will actively provide opportunities for Māori and Mana Whenua to contribute to its decision-making processes.</p> <p>Joint Management Agreements, Memoranda of Understanding or other similar, high level agreements will be considered when engaging with Iwi and Māori.</p>	<p>Council will:</p> <ul style="list-style-type: none"> <li>• Work with iwi, hapū and marae to provide for the protection and enhancement of the natural environment (e.g., Mana Whakahaere)</li> <li>• Recognise and protect Māori and Mana Whenua rights and interests within the Manawatū District</li> <li>• Work with Māori to determine who the relevant spokespeople/parties/experts are for each specific matter</li> <li>• Seek guidance from Māori in the ways that they would like the Council to engage with them (e.g., Council-marae liaisons)</li> <li>• As required by Section 81 of the LGA 2002, consider how it <u>might will</u> build the capability and capacity of active Māori engagement in Council decision-making (e.g.,</li> </ul>	<ul style="list-style-type: none"> <li>• Treaty of Waitangi obligations are met (as per the LGA 2002, RMA 1991 and any other legislation relevant to local government)</li> <li>• Iwi and hapū relationships are maintained, <del>or</del> enhanced <u>and nurtured</u></li> </ul>

<b>Principles</b> <i>Council will reinforce the below principles when engaging with the community</i>	<b>Indicators</b> <i>Engagement processes that follow these principles commonly exhibit the following characteristics</i>	<b>Outcomes</b> <i>Meeting these principles and indicators will be likely to result in the following outcomes</i>
	supporting Māori involvement in briefings and workshops)	

## **EXTRACT FROM MINUTES**

### **COUNCIL**

#### **MEETING HELD 05 JUNE 2025**

MDC 22-25/1175

##### **DELIBERATIONS FOR THE SIGNIFICANCE & ENGAGEMENT POLICY**

Report of the General Manager – People and Corporate seeking deliberation on all oral and written submissions for the draft Significance & Engagement Policy, and to make decisions on the requested changes that submitters have made.

##### **RESOLVED**

**That the Council receives this report and the submissions received on the Significance & Engagement Policy (attachment 1).**

**Moved by: Cr Bridget Bell**

**Seconded by: Cr Blackmore**

**CARRIED (12-0)**

##### **RESOLVED**

**That the Council considers and agrees in principle (with minor amendments) to the following changes raised by submitters, for inclusion in the revised draft Significance & Engagement Policy to be presented for adoption on 19 June 2025:**

- a. Replace 'equality' with 'equity', in Schedule 4: Inclusiveness and Equality, and change word 'ensure' to 'foster'**
- b. Replace 'stakeholder' with 'community' and avoid 'ratepayers and residents', throughout the Policy**
- c. Acknowledge the overlap between iwi, hapū and marae with other communities, in Section 7: The Community**
- d. Make several wording changes to Schedule 4: Māori and Mana Whenua participation:**
  - Include 'Tangata Whenua' in the principle title**

- Include ‘... enhanced and nurtured’ in the last outcome
- Change the word ‘might’ to ‘will’ in the final indicator
- e. Add reference to whaikaha (disabled) communities, in Schedule 4: Inclusiveness and Equality
- f. Add commentary on the Council’s commitment to LGOIMA transparency, to the outcomes of Schedule 4: Transparency
- g. Add commentary on the Council’s commitment to pre-engagement, in Schedule 4: Transparency
- h. Add more emphasis on social media channels, to Schedule 2: Engagement Methods (Council’s Method of Engagement)
- i. Add ‘Parents and caregivers of young children, to the bottom paragraph of Section 7: The Community
- j. Include the consideration of future generations in Council’s decision-making, as a separate bullet point within Section 1: Purpose

Moved by: Cr Bridget Bell

Seconded by: Cr Lara Blackmore

**CARRIED (12-0)**

*Cr Hadfield left the meeting at 9.18 am.*

#### **RESOLVED**

That the Council notes that the following requests from submitters are outside the scope of this Policy review, but may be actionable via other avenues in the future if there is appetite to do so:

- Establishment of a Disability Reference Group – this could be incorporated as an action within the upcoming Community Development Strategy
- Establishment of a Feilding Community Committee – this could be considered in accordance with the provisions of the Community Committees Policy (e.g., via a community public meeting chaired by the Mayor)
- Establishment of joint Council and community committees (e.g., citizen assemblies, joint committees) – this could be considered separately by the Council
- Opening and/or recording of Council Workshops – this was considered separately by the Council in response to the Ombudsman’s report: Open

for business, in 2024. At that time, no changes were made. The Council may reconsider this issue at any time in the future

- Formal appointment of a councillor to SINCOSS (Social Issues Network Council of Social Services) – attendance at SINCOSS meetings are open, and the Council currently has one councillor who regularly attends. Future attendance by other councillors is at their discretion and does not require a formal appointment

Moved by: Cr Bridget Bell

Seconded by: Cr Fiona Underwood

CARRIED (11-0)