

MEETING MINUTES	
COUNCIL	TIME
WEDNESDAY 18 MARCH 2026	8:32 AM

Minutes of a meeting of the Council held on Wednesday 18 March 2026, which commenced at 8.32 am at the Manawātū District Council Chambers, 135 Manchester Street, Feilding.

PRESENT: Mayor Michael Ford Chairperson  
Councillor Bridget Bell  
Councillor Shelley Dew-Hopkins  
Councillor Rob Duindam  
Councillor Colin Dyer  
Councillor Grant Hadfield  
Councillor Sam Hill  
Councillor Raewyn Loader  
Councillor James McKelvie  
Councillor Jerry Pickford  
Councillor Andrew Quarrie  
Councillor Alison Short

IN ATTENDANCE: Shayne Harris Chief Executive  
Hamish Waugh General Manager – Infrastructure  
Kate Jarvis Acting General Manager – People and Corporate  
Lyn Daly General Manager – Community  
Ash Garstang Governance and Assurance Manager  
Lisa Thomas Strategy Manager  
Jeena Baines Data, Insights and Research Analyst  
Janine Hawthorn Community Connector  
Adie Johansen Community Services Manager

MDC 25-28/163

#### MEETING OPENING

Cr Grant Hadfield opened the meeting.

MDC 25-28/164

#### APOLOGIES

There were no apologies.

MDC 25-28/165

#### CONFIRMATION OF MINUTES

#### RESOLVED

**That the minutes of the Council meeting held 04 March 2026 be adopted as a true and correct record.**

**Moved by: Cr Grant Hadfield**

**Seconded by: Cr Shelley Dew-Hopkins**

**CARRIED (12-0)**

MEETING MINUTES	
COUNCIL	TIME
WEDNESDAY 18 MARCH 2026	8:32 AM

MDC 25-28/166

#### DECLARATIONS OF INTEREST

There were no declarations of interest.

MDC 25-28/167

#### PUBLIC FORUM

There were no requests for public forum.

MDC 25-28/168

#### PRESENTATION - REPRESENTATIVE FUND - 2025 ASIA PACIFIC CANOE POLO CHAMPIONSHIPS, NINGBO, CHINA

Aidan Dassler was in attendance speaking to Council. Highlights:

- Aidan has been playing for seven years.
- Competed in the U21 squad and placed second.
- Played alongside teams from around the world.
- Aidan enjoys coaching and hopes to do more of this.
- The Manawatū region is particularly strong at canoe polo, alongside the Hawke's Bay.

MDC 25-28/169

#### PRESENTATION - RESIDENT SATISFACTION SURVEY WAVE 2

Jeena Baines (Data, Insights and Research Analyst) was in attendance to speak to Council about the quarterly Resident Satisfaction Survey results.

MDC 25-28/170

#### NOTIFICATION OF LATE ITEMS

There were no late items of business notified for consideration.

MDC 25-28/171

#### RECOMMENDATIONS FROM COMMITTEES

There were no recommendations from committees.

<b>MEETING MINUTES</b>	
<b>COUNCIL</b>	
<b>WEDNESDAY 18 MARCH 2026</b>	
	<b>TIME</b> <b>8:32 AM</b>

MDC 25-28/172

### COMMITTEE AND GROUP MEETINGS – FOR INFORMATION

The following Community Committees meetings were notified for information.

<b>COMMUNITY COMMITTEES</b>	
Hiwinui Community Committee	• 17 March 2026
Sanson Community Committee	• 12 March 2026

Liaison Councillors provided brief updates on their respective Committees.

- Hiwinui – Cr Raewyn Loader. The Committee changed venues but didn't notify the liaison Councillor or staff. The Chair updated Cr Loader afterwards – the Committee noted there was another near-miss on the Colyton and Watershed Road intersection, and they would like staff to look into this.
- Sanson – Cr Alison Short. The Committee elected a new Chair, and they have made an appointment to see the Community Connector next week. A new member has taken responsibility for establishing a new social page.
- Tangimoana (04 March) – Cr James McKelvie. Jennifer Moss staying on as Chair. They have been setting up the school with back-up batteries, to function as a local civil defence centre. They suffered a fair bit of damage during the February event. They think the waste transfer station is quite messy, and there is no longer a CCTV camera monitoring the site.

### MARAE LIAISON

- Parewahawaha Marae – Cr Alison Short. Met with Cliff Brown. The marae hosted the visit from the Waikato for the Māori Queen, and this visit was a huge highlight for the marae. They spent their Council funding last year on marae maintenance. The marae are looking forward to a Te Kōtui Reo meeting again in 2026.
- Māori Queen Visit – Cr Bridget Bell. She acknowledged Frances Pere. The Māori Queen's visit was amazing, and the funding for the marae helped them to ensure that they could prepare their marae for the visit. Te Kōtui Reo are ready to go, with their first hui directly with Mayor Michael Ford.

MDC 25-28/173

### DELEGATIONS MANUAL - AMENDMENTS AND RE-ADOPTION

Report of the General Manager – People and Corporate seeking Council adoption of the Delegations Manual by the Council, and to make several updates to delegations given to officers.

### RESOLVED

**That the Council:**

1. **Adopt the tabled Delegations Manual (version 111) and reaffirm the delegations contained within it.**

<b>MEETING MINUTES</b>	
<b>COUNCIL</b>	<b>TIME</b>
<b>WEDNESDAY 18 MARCH 2026</b>	<b>8:32 AM</b>

**AND**

**2. Approve the below updates to Section 10.1 (Delegations from Council) of the Delegations Manual:**

- a. Replace the delegation to the Community Development Assessment Panel with delegation to the Finance and Performance Committee, noting that the Committee will receive and consider for approval all priority service contracts and grant applications of \$20,001 and over.**
- b. Insert reference to the Executive Leadership Team collectively having the delegation to consider and approve grants between \$5,001 and \$20,000.**
- c. Remove specific reference to the Robert Dickson Education Trust and Hook Bequest, with consideration and approval of any relevant grants defaulting to the delegations otherwise set out in the Delegations Manual and in accordance with the Community Development Policy and Grants Policy.**
- d. Replace references to the Community Connector with references to the Grants Connector and specify that the Grants Connector has delegation of up to \$1,000 to approve grants applications in accordance with the Community Development Policy and Grants Policy.**
- e. Insert reference to the upcoming Grants Policy to ensure that future criteria included in that Policy are reflected within the Delegations Manual.**

**3. Approve the below additions to Section 10.3 (Enter into Contracts) of the Delegations Manual:**

- a. The Chief Executive is delegated authority to enter into, execute, and sign contracts on behalf of the Council where:**
  - The Council has approved the relevant expenditure through the Long Term Plan, Annual Plan, or a specific Council resolution; or**
  - The expenditure associated with the contract falls within the Chief Executive's delegated financial authority under this Manual.**

**This delegation authorises the Chief Executive to execute all documents necessary to give effect to such contracts on behalf of the Council.**

- b. The Chief Executive sub-delegates authority to General Managers to enter into and execute contracts on behalf of the Council where:**

MEETING MINUTES	
COUNCIL	TIME
WEDNESDAY 18 MARCH 2026	8:32 AM

- The Council or the Chief Executive has approved the associated expenditure; or
- The value of the contract falls within the relevant delegated financial limits specified in this Manual.

In exercising this authority, General Managers must ensure that the contract aligns with approved budgets, procurement requirements, and any applicable Council policies or resolutions.

4. Approve the below addition to Section 1.5 (Financial delegation principles) of the Delegations Manual:
  - a. Approval to incur expenditure under financial delegations does not, by itself, constitute authority to enter into or execute a contract. Contracts must be entered into by a person holding the appropriate contractual signing authority under this Manual.
5. Approve the below updates to Section 10.5 (Staff Expenditure Approvals - Extraordinary) and Section 10.6 (Payment Signatory) of the Delegations Manual:
  - a. The roles 'Management Accountant', 'Management Accountant (Financial)' and 'Systems Accountant' are obsolete, and shall be replaced with 'Finance Business Partner' and 'Finance Business Partner Team Leader'.

Moved by: Cr Grant Hadfield

Seconded by: Cr Colin Dyer

**CARRIED (12-0)**

MDC 25-28/174

#### CONSIDERATION OF LATE ITEMS

There were no late items notified for consideration.

MDC 25-28/175

#### PUBLIC EXCLUDED BUSINESS

#### RESOLVED

That the public be excluded from the following parts of the proceedings of this meeting, namely:

<b>MEETING MINUTES</b>	
<b>COUNCIL</b>	<b>TIME</b>
<b>WEDNESDAY 18 MARCH 2026</b>	<b>8:32 AM</b>

1. **Confirmation of Minutes: 04 March 2026**
2. **Feilding Civic Centre Trust Resignation of Chair**
3. **Oroua River Walkway - Land Acquisition**
4. **Tender Award Recommendation – Manawatu Sewer Network Pipe Relining Programme 2026-2029**

That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
13. Confirmation of Minutes; 04 March 2026	<i>To consider the accuracy of the minutes of the public excluded Council meeting on 04 March 2026.</i>  <i>Any changes to previous minutes may require members to discuss the content of the public excluded session.</i>	s48(1)(a)
14.1 Feilding Civic Centre Trust Resignation of Chair	s7(2)(a) – privacy  <i>This report includes private and personal details about People</i>	s48(1)(a)
14.2 Oroua River Walkway - Land Acquisition	s7(2)(i) – commercial negotiations  <i>This report discusses commercially sensitive contract terms and pricing</i>	s48(1)(a)
14.3 Tender Award Recommendation – Manawatu Sewer Network Pipe Relining Programme 2026-2029	s7(2)(i) – commercial negotiations  <i>This report discusses commercially sensitive contract terms and pricing</i>	s48(1)(a)

**This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.**

MEETING MINUTES	
COUNCIL	TIME
WEDNESDAY 18 MARCH 2026	8:32 AM

**Moved by: Mayor Michael Ford**

**Seconded by: Cr James McKelvie**

**CARRIED (12-0)**

*The meeting went into public excluded session at 9.18 am. For items MDC 25-28/176 to MDC 25-28/180 refer to public excluded proceedings. The meeting returned to open session at 9.59 am.*

*The meeting was adjourned at 9.59 am and reconvened at 10.04 am.*

MDC 25-28/181

**PRESENTATION - COMMUNITY PLANS - KIWITEA, COLYTON AND GLEN-OROUA TAIKOREA**

Kiwitea – Desiree Silk (Secretary) spoke to Council about Kiwitea Community Committee’s plan.

Colyton – Cam Dyer (Chair) and Lara Blackmore (Secretary) spoke to Council about Colyton Community Committee’s plan.

Glen Oroua-Taikorea – Phil Lightbourne (Secretary) and Alice Lightbourne (Member) spoke to Council about Glen Oroua-Taikorea Community Committee’s plan.

*The meeting was adjourned at 10.47 am and reconvened at 11.02 am.*

MDC 25-28/182

**PRIORITY SERVICES 12 MONTH REPORTS**

Report of the General Manager – Community seeking Council receive the following two reports.

- Manawatū Riding for the Disabled - Harvey Bell
- Himatangi Beach Community Patrol - Dave Jack

**RESOLVED**

**That Council receives the 12-month Priority Service Contract reports for the period ending 30 June 2025 from:**

- **Manawatū Riding for the Disabled**
- **Himatangi Beach Community Patrol**

**Moved by: Mayor Michael Ford**

**Seconded by: Cr Grant Hadfield**

**CARRIED (12-0)**

MEETING MINUTES	
COUNCIL	TIME
WEDNESDAY 18 MARCH 2026	8:32 AM

MDC 25-28/183

### SPORT MANAWATU 6 MONTHLY REPORT

Report of the General Manager – Community present to Council for acknowledgement the Sport Manawātū 6-Month Report for the period 1 July – 31 December 2025 as required under the contract between Sport Manawātū and Manawātū District Council.

#### RESOLVED

**That the Council acknowledge receipt of the Sport Manawātū 6-Month Report for the period 1 July – 31 December 2025 and to note that Sport Manawātū has met its reporting obligations under the current contract.**

**Moved by: Cr Grant Hadfield**

**Seconded by: Cr Colin Dyer**

**CARRIED (12-0)**

MDC 25-28/184

### CONFIRMATION OF PUBLIC EXCLUDED RESOLUTIONS IN OPEN SESSION

MDC 25-28/177 – Feilding Civic Centre Trust Resignation of Chair (18 March 2026)

#### RESOLVED

1. *Accept Tony Chapman’s resignation as a Trustee and the Chair from the Feilding Civic Centre Trust.*
2. *Approves that no recruitment be carried out at this time for a replacement trustee for the Feilding Civic Centre Trust, noting that the Trust Deed requires a minimum of six trustees and that by not recruiting a replacement trustee, the Trust operate with seven trustees.*

*Note: The above resolutions can be immediately released to the public domain.*

*Moved by: Cr Grant Hadfield*

*Seconded by: Cr Shelley Dew-Hopkins*

*CARRIED (12-0)*

-----  
MDC 25-28/179 – Tender Award Recommendation – Manawatu Sewer Network Pipe Relining Programme 2026-2029 (18 March 2026)

#### RESOLVED

*That the Council:*

MEETING MINUTES	
COUNCIL	TIME
WEDNESDAY 18 MARCH 2026	8:32 AM

1. Authorise the award of contract MDC1632-1 Manawatu Sewer Network Pipe Relining Programme 2026-2029 to Nuflow Manawatu Limited to commence a three-year wastewater pipeline relining programme across Sanson, Rongotea, and Feilding for the sum of one million eight hundred and four thousand and twenty dollars (\$1,804,020) plus GST.
2. Approve a contingency amount of three hundred thousand, eight hundred and four dollars (\$300,804) plus GST, to be expended only upon written instruction of the Engineer to the Contract.

*Note: This is a renewals project funded from the depreciation reserve which is funded by rates.*

*Note: This project utilises existing budgets. No additional budget is required.*

*Note: The above resolutions can be immediately released to the public domain.*

*Moved by: Cr Grant Hadfield*

*Seconded by: Cr Shelley Dew-Hopkins*

*CARRIED (12-0)*

MDC 25-28/185

#### MEETING CLOSURE

The meeting was declared closed at 11.55 am.

#### Meeting Video

<https://www.mdc.govt.nz/about-council/meetings-agendas-and-minutes/videos-of-council-and-committee-meetings/manawatu-district-council-meeting-videos>