



# Creative Communities Assessment Committee Agenda

Tuesday 15 March 2022, 9.00am

At COVID-19 Protection Framework Orange and Red levels meetings are held virtually and recordings made available on [www.mdc.govt.nz](http://www.mdc.govt.nz)

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## **MEMBERSHIP**

### **Chairperson**

Joe McMenamin

### **Deputy Chairperson**

Alicia McLachlan

### **Members**

Councillor Heather Gee-Taylor

Councillor Alison Short

### **Community Representatives**

Alicia McLachlan

Joe McMenamin

Sue James

Ben Caldwell

### **Tangata Whenua Representative**

Kim Savage

## **TERMS OF REFERENCE**

### **Responsibilities**

Assess applications in accordance with the Creative Communities Scheme Guidelines.

### **Delegated Authority**

Make allocations in accordance with Creative Communities Scheme Guidelines

### **Quorum**

Four members of the committee.

### **Meeting Cycle**

Meetings held as and when required



Shayne Harris  
**Chief Executive**

# ORDER OF BUSINESS

PAGE

**1. MEETING OPENING**

**2. APOLOGIES**

**3. CONFIRMATION OF MINUTES**

**6**

*Draft resolution:*

*That the minutes of the Creative Communities Assessment Committee meeting held on 20 October 2021 be adopted as a true and correct record.*

**4. NOTIFICATION OF LATE ITEMS**

Where an item is not on the agenda for a meeting, that item may be dealt with at that meeting if:

4.1 The Committee by resolution so decides; and

4.2 The Chairperson explains at the meeting at a time when it is open to the public the reason why the item is not on the agenda, and the reason why the discussion of the item cannot be delayed until a subsequent meeting..

**5. DECLARATIONS OF CONFLICTS OF INTEREST**

Notification from members of:

5.1 Any interests that may create a conflict with their role as a committee member relating to the items of business for this meeting; and

5.2 Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

**6. PRESENTATIONS**

**9.05am** Application 9 – Joe McMenamin

**9.15am** Application 12 – Tangimoana School (Kristi Whittaker)

**9.35am** Application 11 – Square Edge Community Arts (Karen Seccombe)

**9.55am** Application 14 – Feilding Daylight Writers Anthology (Rachel Doré)

**10.05am** Application 8 – Feilding and District Art Society (Karis Evans)

**10.15am** Application 13 – Kawakawa Kahui Ako (Kasia Jeric)

**7. OFFICER REPORTS**

**7.1 Round 2 - 2021/22 Creative Communities Scheme Funding Applications** **12**

Report of the General Manager – Community dated 01 March 2022

- Application 9 - Round 2 2021-22 CCS Funding Application – Joe McMenamin

- Application 12 - Round 2 2021-22 CCS Funding Application – Tangimoana School
- Application 15 - Round 2 2021-22 CCS Funding Application – Mt Biggs School
- Application 7 - Round 2 2021-22 CCS Funding Application – Michael Burke
- Application 8 - Round 2 2021-22 CCS Funding Application – FADAS
- Application 10 - Round 2 2021-22 CCS Funding Application – Celtic Spirit
- Application 11 - Round 2 2021-22 CCS Funding Application – Square Edge Community Arts
- Application 13 - Round 2 2021-22 CCS Funding Application – Kawakawa Kahui Ako
- Application 14 - Round 2 2021-22 CCS Funding Application – Feilding Daylight Writers Anthology

#### 8. CONSIDERATION OF LATE ITEMS

#### 9. PUBLIC EXCLUDED BUSINESS

##### COMMITTEE TO RESOLVE:

That the public be excluded from the following parts of the proceedings of this meeting, namely:

- a) Confirmation of minutes

That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
a) Confirmation of minutes re Appointment of a Community Representative to the Assessment Committee	Section 7(2)(a) – to protect the privacy of natural persons, including that of deceased natural persons;	Section 48(1)(a) - the public conduct of the relevant part of the proceedings would be likely to result in a disclosure of information for which good reason for withholding that information would exist, under Section 7 of the Local Government Official Information and Meetings Act 1987.

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

**10. MEETING CLOSURE**

MINUTES	MEETING	TIME
<b>CREATIVE COMMUNITIES ASSESSMENT COMMITTEE</b>	<b>Wednesday 20 October 2021</b>	<b>9.03AM</b>

Minutes of a meeting of the Creative Communities Assessment Committee held on Wednesday 20 October 2021, commencing at 9.03am via zoom.

PRESENT: Joe McMenemy (Chairperson)  
 Cr Hilary Humphrey  
 Cr Heather Gee-Taylor  
 Alicia McLachlan (Community Representative)  
 Sue James (Community Representative)  
 Kim Savage (Tangata Whenua Representative)

IN ATTENDANCE: Janine Hawthorn (Community Development Adviser)  
 Steph Skinner (Governance Officer)

CC 21/064 MEETING OPENING

The Chairperson declared the meeting open.

CC 21/065 APOLOGIES

There were no apologies.

CC 21/066 CONFIRMATION OF MINUTES

**RESOLVED**

**That the minutes of the Creative Communities Assessment Committee meeting held on 16 March 2021 be adopted as a true and correct record.**

**Moved by: Cr Heather Gee-Taylor**

**Seconded by: Sue James**

**CARRIED**

- Kim Savage and Cr Hilary Humphrey asked to follow up on a request minuted 16 March 2021, for an update on the resolution from meeting 22 September 2020 regarding payment of Non-Elected Members for the assessment process. No response had been received to date by committee members and they were querying the process and response.
- Cr Hilary Humphrey asked to follow up on a request at meeting 16 March 2021 regarding Creative Communities Assessment Committee minutes being included for reporting to Council as per other committees.

CC 21/067 NOTIFICATION OF LATE ITEMS

There were no late items.

CC 21/068 DECLARATIONS OF CONFLICTS OF INTEREST

Joe McMenemy - Manchester House Social Services

Joe McMenemy - Neighbourhood support Manawatū

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<b>CREATIVE COMMUNITIES ASSESSMENT COMMITTEE</b>	<b>Wednesday 20 October 2021</b>	<b>9.03AM</b>

**CC 21/069 PRESENTATION – APPLICATION 2 – KIMBOLTON SCULPTURE TRUST (TONY WAUGH)**

Tony Waugh talked about the planned workshop giving people sculpture learning skills working on sculpture concepts such as design, working with steel, copper, and wire netting, using welding equipment and bronze casting with the potential to grow their Sculpture festival which will now be held on 13 November 2021. This would be a full day workshop with experienced sculptors and tutors.

**CC 21/070 PRESENTATION – APPLICATION 4 – NEIGHBOURHOOD SUPPORT MANAWATŪ (ALY THOMPSON)**

Aly Thompson shared a presentation about the interactive mural concept design which would be included in the Youth Expo planned for 11 December 2021. The Expo was planned for the district's young people to come together and connect with community services within our district having a focus on health and wellbeing. The mural would encourage community engagement through this event.

The mural will be stationed on the stage inside the civic centre on the day of the event, and Ann was hopeful of finding a permanent home for the mural once it was completed.

**CC 21/071 PRESENTATION – APPLICATION 3 – MANCHESTER HOUSE SOCIAL SERVICES (ANN WILLIAMSON AND SANDRA HIRST)**

Ann Williamson introduced Maxine Adamson who was presenting with Ann today. Manchester House had already run two Art courses which they had previously received funding for and had proved to be extremely popular with participation numbers growing.

Ann shared her screen showing pictures of the tutor and the artists at work at the Seniors Hub in Feilding, highlighting all ages were participating, and then shared their vision for growing the art course and programme.

**CC 21/072 PRESENTATION – APPLICATION 5 – SPONTANEOUS ON TOUR (LEONA REVELL AND RYAN KNIGHTON)**

Leona Revell talked about current sell out monthly “improv” (improvised) shows, going into schools to provide education around “improv” and a new training company. They love to teach “improv” and want to share this passion in Feilding. Benefits are beyond theatre – encourages engagement within the community, communication, and innovation. It embraces ideas and listening skills, with benefits for mental health, giving people the opportunity to feel they belong and forget the outside world for a few hours.

Ryan Knighton explained the planned workshop would take 16 people from Feilding, including local theatre communities to have an Improvisation training session through the day and if attendees felt comfortable, perform in an evening show. Their aim was to spark some “improv” love. Starting around 18 years of age, there is no upper age limit.

**CC 21/073 PRESENTATION – APPLICATION 6 – CELTIC SPIRIT (SHERAN HANCOCK)**

Sheran Hancock advised that COVID-19 lockdowns they had not been able to pursue their usual fundraising opportunities. Celtic Spirit had already been asked to perform pre-Christmas, however not within the Manawatū district. Their idea was to have a portable

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backdrop designed to use during future presentations, or loan out to other community groups for their fundraisers and performances.

This would be professionally printed rather than painted. The group had borrowed a backdrop from the Civic Centre in the past, but they felt having their own would be more productive, it would be attractive, catch people's eye and be part of a performance package.

*The meeting adjourned at 9.54am and recommenced at 10.02am.*

**CC 21/074 ROUND 1 - CREATIVE COMMUNITIES FUNDING APPLICATIONS 2021-22**

Report of the Acting General Manager – Community and Strategy dated 30 September 2021 that presented for assessment and determination 6 applications which have been received for Round 1 of the 2021/22 Creative Communities Funding Scheme.

*Joe McMenamin, due to conflicts of interest, left the meeting at 10.02am and Alicia McLachlan took the chair.*

**RESOLVED**

**That the Creative Communities Assessment Committee grants \$2819.13 (exclusive of GST) to Application 3 – Manchester House Social Services Inc for their Art for Seniors Classes, when reporting required to advise new participants as this would be encouraged.**

**Moved by: Alicia McLachlan**

**Seconded by: Sue James**

**CARRIED**

**RESOLVED**

**That the Creative Communities Assessment Committee grants \$1629.50 (exclusive of GST) to Application 4 – Neighbourhood Support Manawatū for their Live Mural – Manawatū Youth Expo 2021.**

**Moved by: Cr Hilary Humphrey**

**Seconded by: Kim Savage**

**CARRIED**

*Joe McMenamin returned to the meeting and took the chair at 10.13am.*

**RESOLVED**

**That the Creative Communities Assessment Committee grants \$1650.00 (exclusive of GST) to Application 2 – Kimbolton Sculpture Trust for their 'Introduction to Sculpture Creation' workshop.**

**Moved by: Joe McMenamin**

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Seconded by: Alicia McLachlan

**CARRIED**

**RESOLVED**

That the Creative Communities Assessment Committee grants \$1620.00 (inclusive of GST) to Application 5 – SpontaneoUS for their On Tour – SpontaneoUS comedy workshop and show, noting only half the marketing budget costs of \$380.00 were being supported.

Moved by: Joe McMenamin

Seconded by: Sue James

**CARRIED**

**RESOLVED**

That the Creative Communities Assessment Committee grants \$1100.00 (exclusive of GST) to Application 1 – Feilding and District Art Society for their School Holiday Have-A-Go Workshop in 2022, noting a reduction in supporting admin cost, contingency fund, and criminal check costs.

Moved by: Joe McMenamin

Seconded by: Cr Hilary Humphrey

**CARRIED**

**RESOLVED**

That the Creative Communities Assessment Committee decline Application 6 – Celtic Spirit for their Celtic Spirit for their portable backdrop as it did not meet the eligibility criteria.

Moved by: Joe McMenamin

Seconded by: Cr Hilary Humphrey

**CARRIED**

*Kim Savage abstained from voting and wished this to be recorded.*

#### CC 21/075 ADDITIONAL FUNDING ROUND FOR 2021-22

Report of the Acting General Manager – Community and Strategy dated 30 September 2021 to consider scheduling a third funding round during the 2021/22 financial year should it be required.

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**RESOLVED**

1. That the Creative Communities Assessment Committee agrees to scheduling a third funding round for 2021/22, should an additional funding round be required, with applications to open 1 April and close 30 April 2022.
2. That the second funding round be brought forward to open 1 February and close 28 February 2022.

Moved by: Joe McMEnamin

Seconded by: Sue James

**CARRIED**

CC 21/076 CONSIDERATION OF LATE ITEMS

No items were considered.

CC 21/077 PUBLIC EXCLUDED BUSINESS

**RESOLVED**

That the public be excluded from the following parts of the proceedings of this meeting, namely:

- a) Appointment of a Community Representative to the Assessment Committee

That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
a) Appointment of a Community Representative to the Assessment Committee	Section 7(2)(a) – to protect the privacy of natural persons, including that of deceased natural persons; a	Section 48(1)(a) - the public conduct of the relevant part of the proceedings would be likely to result in a disclosure of information for which good reason for withholding that information would exist, under Section 7 of the Local Government Official Information and Meetings Act 1987.

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6

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or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

**Moved by: Joe McMenamin**

**Seconded by: Kim Savage**

**CARRIED**

*The meeting went into public excluded session at 11.07am. For items CC 21/078 to CC 21/080 refer to public excluded proceedings. The meeting returned to open session at 11.12am.*

CC 21/081 MEETING CLOSURE

The Chairperson declared the meeting closed at 11.13am.

## **Creative Communities Assessment Committee**

Meeting of 15 March 2022

Business Unit: Community  
Date Created: 01 March 2022

### **Round 2 - 2021/22 Creative Communities Scheme Funding Applications**

#### **Purpose Te Aronga o te Pūrongo**

To assess and determine nine applications which have been received for Round 2 of the 2021/22 Creative Communities Funding Scheme.

#### **Significance of Decision Te Hira o te Whakataunga**

The Council's Significance and Engagement Policy is not triggered by matters discussed in this report. No stakeholder engagement is required.

#### **Recommendations Ngā Tūtohunga**

That the Creative Communities Assessment Committee evaluates and considers the following nine applications using the assessment tools provided by Creative New Zealand:

- Application 7 – Michael Burke
- Application 8 – Feilding and District Art Society
- Application 9 – Joe McMenamin
- Application 10 – Celtic Spirit
- Application 11 – Square Edge Community Arts
- Application 12 – Tangimoana School
- Application 13 – Kawakawa Kahui Ako
- Application 14 – Feilding Daylight Writers Anthology
- Application 15 – Mt Biggs School

Report prepared by:  
Janine Hawthorn  
Community Development Adviser

Approved for submission by:  
Lyn Daly  
General Manager - Community

## 1 Contribution to Community Well-being and Council’s Community Outcomes Te Tūhono ki ngā Whāinga a te Kaunihera mō te Oranga Hapori me te Whakawhanake Hapori

### 1.1 Relationship to Council’s strategic priorities (community outcomes):

A place to belong and grow He kāinga e ora pai ai te katoa	✓
A future planned together He kāinga ka whakamaherea tahitia tōna anamata e te hapori tonu	✓
An environment to be proud of He kāinga ka rauhītia tōna taiao	✓
Infrastructure fit for future He kāinga ka tūwhena tonu ōna pūnahahanga, haere ake nei te wā	
A prosperous, resilient economy He kāinga ka tōnui tōna ōhanga	
Value for money and excellence in local government He kāinga ka eke tōna kāwanatanga ā-rohe ki ngā taumata o te kairangi	

1.2 The Creative Communities funding scheme links to the strategic priorities of “A place to belong and grow”, “A future planned together” and “An environment to be proud of”.

## 2 Background Ngā Kōrero o Muri

2.1 The Creative Communities Assessment Committee has received nine Creative Communities Funding Scheme applications, totalling \$37,681.18. These applications cover a wide range of proposed community art projects in and around the Manawatū District.

## 3 Discussion and Options Considered Ngā Matapakinga me ngā Kōwhiringa i Wānangahia

3.1 The following is a summary of the nine applications received:

- Application 7 Peace on Earth – To bring to the public, New Zealand native flora and fauna through the media mix of drawing, carving, and painting. The works will be exhibited at Feilding Art Centre in May 2022. Two new artworks will be created for the exhibition. All other works are complete.

- Application 8 After School Art Classes – The Feilding Art Centre will hold weekly after school art classes for primary school students, each 1.5 hours in length. They will be led by a qualified teacher and the per-term fee will be set at a low bar so as to encourage participation by school students irrespective of their family’s socio-economic circumstances.
- Application 9 Online Art Classes for Kids - Covid has made it harder and harder for kids to participate with activities such as art classes. So many activities are being cancelled, but this project will allow young people in the Feilding and wider district to learn new art skills and take part in live and recorded art classes from the comfort and safety of home. Joe will teach three kids free live art classes on Zoom drawing the Drover sculpture, the Stormy point farm landscape and a “Feilding” Doodle art project. These classes will attract a wide audience. The funding is to provide 100 kids with a subscription to the online art classes in drawing and painting. These subscriptions will be distributed through partner organisations such as Manchester House, Neighbourhood Support Manawatū, Truancy Services and a selection of rural schools.
- Application 10 Piping for Prostate – Provide an opportunity to showcase local talent while supporting a local charity.
- Application 11 Art Trail Manawatū Online Development - Every year Art Trail Manawatū receives applications from new participants to our art trail. With the ongoing instability of Covid and the restrictions this brings, the online aspect of our physical art trail has become a critical element to ensure local artists can promote and sell their work. This application is to ensure that all new 2022 artists from the Manawatū District Council region have the same opportunity as artists from previous years. This means we need to ensure that all new participants can have professional photos, a written interview, a video studio tour, and a listing in our 2022 Art Trail Guide (online and printed) and our online Artists Studio perpetual magazine - to ensure equitable participation. Based on indications of interest, and the number of participants from previous years we expect around 25% of the trail to be made up of artists from within MDC. We also anticipate that artists from previous years who may be participating again may not previously have taken up this offer for online materials and may wish to do so in 2022 – as this will be the 3<sup>rd</sup> art trail impacted by Covid 19.
- Application 12 Localized Curriculum ‘of the arts’ #loveourschoolmural - To paint a mural with the students and a local artist Joe McMenamin, (who the kids followed on face book for free art lessons during lock down) that symbolizes the school and how it fits into the local, environmental, and historical significance in the community.
- Application 13 Toi Ora: Kawakawa Kahui Ako & Feilding Art Society Art Project - The Feilding and District Art Society and Kawakawa Kahui Ako network will collaborate to produce an exhibition of school students’ work. In the lead up to the exhibition, a small number of students will also take part in a mentoring programme, connecting them with a practicing artist. The Feilding and District Art Society will provide support in the form of

advertising and curatorial support to participating schools, whose role will be that of an exhibitor. Each school will be responsible for the production and selection of works for the exhibition, as well as selecting students eligible for mentorship. Representatives from the Feilding and District Art Society and Kawakawa Kahui Ako Network will work together to plan and deliver the project, ensuring all participating schools have access to the resources and information they need. These representatives will also be responsible for selecting mentors and matching them with students.

- Application 14 Feilding Daylight Writers' Anthology - Feilding Daylight Writers want to publish a book: An anthology of members' original writing - a professional standard volume of approximately 160 pages - of short stories; fiction and non-fiction, with some poems. This will highlight the activity of the group, and encourage more writers, and more people to write.
- Application 15 Whakamoe Takapu (Original name for Mount Biggs) – We wish to create two murals within our school grounds. The spaces we have selected are spaces we share with our community. In our community swimming pool, the changing rooms offer a perfect canvas for us to bring in colour and nature to this area. We want to incorporate the school houses (Taranaki, Tongariro, Ruapehu and Ngauruhoe) as these are part of our students collective community. We wish to include the native Tui and Kea in the design to signify our dedication to restoring and protecting nature. Being an enviro school this is extremely important to us. The second mural will be on a shipping container that is on the school field. This field is used by our tamariki during school but also for many community events such as our inaugural community picnic, our Tough Kids event, Matariki and to welcome new whanau to the school and community. It would be incredibly unifying for our school kaupapa to be front and centre for everyone to remember and live by.

3.2 Six applicants have indicated that they wish to speak in support of their application. They have therefore been invited to attend the meeting on 15 March 2022.

#### **4 Te Kīwai (o te kete)**

4.1 Te Kīwai is the engagement process which guides Council's practice and ensures the onus to engage and include Māori is shared between Council and all partners. In this manner, we progress both the articles and principles of Te Tiriti o Waitangi by maintaining the balance between Kawanatanga (Governance) of the Council and Tino Rangatiratanga (Sovereignty) of whānau, hapū, and iwi Māori.

4.2 There are no known cultural considerations associated with the matters addressed in this report. No engagement with Māori is necessary.

4.3 A Māori appointed representative sits on the Creative Communities Assessment Committee and is part of the decision making process.

## **5 Community Engagement Te Whai Wāhitanga mai o te Hapori**

5.1 Two advertisements were placed in the Feilding Herald calling for applications for Round 2 of the 2021/22 Creative Communities Scheme Funding. An advertisement was also included in Council's 'District News' in the Feilding Herald. Applications were also invited through Facebook both on MDC's Facebook page as well as sponsored posts, with information also being provided on Council's website. Applications opened on 1 February and closed on 28 February 2022.

## **6 Operational Implications Te Whai Pānga Atu ki ngā Kaupapa Mahi**

6.1 There are no operational implications associated with this report.

## **7 Financial implications Te Whai Pānga Atu ki ngā Kaupapa Ahumoni**

7.1 Creative New Zealand provides annual funding to Council to distribute on their behalf. There is no impact on Council's finances. The amount of funding available for allocation for Round 2 is \$33,000.00.

## **8 Statutory Requirements Ngā Here ā-Ture**

8.1 There are no statutory requirements in relation to this matter. However, the Manawatū District Council is an agent for Creative New Zealand and is required to distribute funding in accordance with Creative New Zealand guidelines.

## **9 Delegations Te Mana Whakatau**

9.1 The Creative Communities Assessment Committee has full delegated authority to make allocations in accordance with Creative New Zealand Funding Guidelines.

## **10 Conclusion Whakatepenga**

10.1 To maintain the integrity of the assessment process, Creative New Zealand requires that the assessment committee follow the three key guidelines in relation to each of the nine applications received:

- Apply the schemes funding criteria i.e. all projects must meet one of the funding criteria
- Use the Assessors Guide and Assessment Scale to govern decisions
- Follow the procedures for dealing with conflicts of interest

## **11 Attachments Ngā ĀpitiHanga**

- Application 7 - Round 2 2021-22 CCS Funding Application – Michael Burke
- Application 8 - Round 2 2021-22 CCS Funding Application – FADAS
- Application 9 - Round 2 2021-22 CCS Funding Application – Joe McMenamin

- Application 10 - Round 2 2021-22 CCS Funding Application – Celtic Spirit
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