



# Funding Applications

**Creative Communities Assessment Committee**

**17 April 2018**

# FUNDING APPLICATIONS

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BEFORE YOU START

RECEIVED

Manawatu District

12 MAR 2018

Manawatu District Council

**creative** *nz*  
COMMUNITIES

Creative Communities Scheme

# Application Form

Funding for local arts projects

Ngā pūtea mō ngā toi te haukāinga

CLOSING DATE:

4pm 31 March 2017

FOR PROJECTS THAT TAKE  
PLACE BETWEEN:

18 April 2018 – 18 April 2019

TO SUBMIT YOUR CREATIVE  
COMMUNITIES SCHEME  
APPLICATION PLEASE  
COMPLETE, PRINT AND  
RETURN THIS FORM TO:

*Janine Hawthorn*  
*Community Development Adviser*  
*Manawatu District Council*  
*Private Bag 10001*  
*Feilding 4743*

*e-mail [janine.hawthorn@mdc.govt.nz](mailto:janine.hawthorn@mdc.govt.nz)*



# BEFORE YOU START

## Read the *Creative Communities Scheme Application Guide*

Before you prepare your application you should read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

## Complete the *Creative Communities Scheme Application Form*

- Applications can only be submitted using this document (*Creative Communities Scheme Application Form* or an online version of this document)
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example:

- **IMPORTANT – DO NOT edit any text outside of these boxes**
- **If you are unable to type into the boxes provided please print a copy and complete by hand**
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

**Before submitting your application, complete this checklist:** *(mark with an X)*

<input checked="" type="checkbox"/>	My project has an arts or creative cultural focus
<input checked="" type="checkbox"/>	My project takes place in the local authority district that I am applying to
<input checked="" type="checkbox"/>	I have answered all of the questions in this form
<input checked="" type="checkbox"/>	I have provided quotes and other financial details
<input checked="" type="checkbox"/>	I have provided other supporting documentation
<input checked="" type="checkbox"/>	I have read and signed the declaration
<input checked="" type="checkbox"/>	I have made a copy of this application for my records



# APPLICANT DETAILS

## Name and contact details

Are you applying as an individual or group?

Individual

☒

Group

☐

Full name of applicant:

Christine Casey

Contact person (for a group):

Street address/PO Box:

7 Macdonald heights

Suburb:

Town/City

Feilding

Postcode:

4702

Country:

New Zealand

Email:

awaitifarm@xtra.co.nz

Telephone (day):

06 3232021

All correspondence will be sent to the above email or postal address

Name on bank account:

MF & CJ Casey

GST number:

Bank account number:

03 0626 0650806 00

Please provide a bank deposit slip if you are successful your grant will be deposited into this account

## Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā:

☒

Detail:

Māori:

☐

Detail:

Pacific Island:

☐

Detail:

Asian:

☐

Detail:

Middle Eastern/Latin American/African:

☐

Detail:

Other:

☐

Detail:

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes:

☐

No:

☒

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

## How did you hear about the Creative Communities Scheme? (select ONE and mark with an X)

☐

Council website

☐

Creative NZ website

☐

Social media

☐

Council mail-out

☐

Local paper

☐

Radio

☐

Council staff member

☐

Poster/flyer/brochure

☐

Word of mouth

☒

Other (please provide

☐

Through the artist Joe McMenamin (Recommended by the council – Janine)

# PROJECT DETAILS

**Project name:** Water tower mural project

Brief description of project:

Painting a mural on the water tank in Macdonald Heights to beautify the environment.

## Project location, timing and numbers

Venue and suburb or town:

Feilding

Start date:

Finish date:

Number of *active* participants:

1 artist. 5 students

Number of viewers/audience members:

100+ ongoing

**Funding criteria:** (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☐ **Access and participation:** Create opportunities for local communities to engage with, and participate in local arts activities

☒ **Diversity:** Support the diverse artistic cultural traditions of local communities

☐ **Young people:** Enable young people (under 18 years of age) to engage with, and participate in the arts

**Artform or cultural arts practice:** (select **ONE** and mark with an X.)

☐ Craft/object art

☐ Dance

☐ Inter-arts

☐ Literature

☐ Music

☐ Ngā toi Māori

☐ Pacific arts

☐ Multi-artform (including film)

☐ Theatre

☒ Visual arts

**Activity best describes your project?** (select **ONE** and mark with an X)

☐ Creation only

☐ Presentation only (performance or concert)

☒ Creation and presentation

☐ Presentation only (exhibition)

☐ Workshop/wānanga

**Cultural tradition of your project** (mark with an X, you can select multiple options)

European:

☒

Detail:

Mural incl NZ Native birds

Māori:

☐

Detail:

Pacific Island:

☐

Detail:

Asian:

☐

Detail:

Middle Eastern/Latin American/African:

☐

Detail:

Other:

☐

Detail:

## Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

### 1. The idea/Te kaupapa: What do you want to do?

The idea is to transform the ugly water tank that dominates the landscape by painting a natural themed mural on it. The mural will also connect with the protected local native trees that are beside the water tank. We want to uphold the Feilding reputation of "Feilding – New Zealand's most beautiful town".

### 2. The process/Te whakatutuki: How will the project happen?

The local neighborhood group will contact the recommended mural artist – Joe McMenamin – to get him to come and

# PROJECT DETAILS

assess the space and make a design and quote for the project. We will then apply for funding for the project. Once approved, the artist will paint the mural with the help of some local high school students. Then there will be a community opening on the mural.

### 3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

Christine Casey is the leader of the local neighborhood group. The group has made a facebook group and there are approx. 50 members. The group is very active in the neighborhood and enjoys a strong sense of local community. Joe McMenamin is a full time mural artist living in Feilding. He has completed a number of successful mural projects both in Wellington and Feilding and does very good work.

### 4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

The mural will transform the water ~~park~~ <sup>park</sup> from an ugly building to an artistic feature for the community. The NZ native birds that feature in the mural design are based on the local traditions of nature and bird life.

There is some cross over with the criteria of enabling young people to engage with art as they will have the opportunity to work on the project with the artist. There may even be an opportunity for art students to gain NCEA credits for the project. The artist is a registered teacher and has experience in this area.

Feilding is expanding in this area and so the mural will benefit lots of future home owners.



# PROJECT DETAILS (budget)

## 5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered?      Yes      ☐      Do NOT include GST in your budget  
    No      ☒      Include GST in your budget

<b>Project costs</b>	Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs.	
<b>Item eg hall hire</b>	<b>Detail eg 3 days' hire at \$100 per day</b>	<b>Amount eg \$300</b>
Artist fee for Mural	Design and paint mural incl all materials and equipment	\$6900
Scissor lift hire	2 weeks at \$796 PW incl gst	\$1592
<b>Total Costs</b>		<b>\$8492</b>
<b>Project Income</b>	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.	
<b>Income eg ticket sales</b>	<b>Detail eg 250 tickets at \$15 per ticket</b>	<b>Amount eg \$3,750</b>
<b>Total Income</b>		<b>\$0</b>
<b>Costs less income</b>	<i>This is the maximum amount you can request from CCS</i>	<b>\$8492</b>
<b>Amount you are requesting from the Creative Communities Scheme</b>		<b>\$8492</b>

## Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).			
Date applied	Who to	How much	Confirmed/unconfirmed

# PROJECT DETAILS

	No other funding applied for		
Tell us about other grants you have received through the Creative Communities Scheme in the past three years.			
Date	Project title	Amount received	Project completion report submitted (yes/no)
	No other grants		

## Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

# PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☒ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☒ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- ☒ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- ☒ complete the project within a year of the funding being approved
- ☒ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- ☒ return any unspent funds
- ☒ keep receipts and a record of all expenditure for seven years
- ☒ participate in any funding audit of my organisation or project conducted by the local council
- ☒ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☒ acknowledge CCS funding at event openings, presentations or performances
- ☒ use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website:  
<http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☒ I understand that the Manawatu District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☒ I/we consent to Manawatu District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☒ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☒ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.

This consent is given in accordance with the Privacy Act 1993

Name

Christine Casey

(Print name of contact person/applicant)

(Print name of parent/guardian for applicants under 16 years of age)

Signed:

(Applicant or arts organisation's contact person)

Signed:

(Parent/guardians signature for applicants under 16 years of age)

Date:

05/03/18

Date:





# QUOTE

Christine

Date  
22 Feb 2018

Quote Number  
WT001

Joe McMenamin artist  
Feilding 4702  
Manawatu  
NEW ZEALAND

## Water Tower mural project

Description	Quantity	Unit Price	Amount NZD
Mural on water tower on the side facing the houses. Approx 8m high x 40m wide.	1.00	6,000.00	6,000.00
Mural design	1.00	0.00	0.00
Subtotal			6,000.00
TOTAL GST 15%			900.00
TOTAL NZD			6,900.00

### Terms

The mural includes all paint and other equipment for painting the mural but does not include access to the site. Access will require a cherry picker, or scaffolding.

I am happy to work with some of the kids in the local community and get them to paint some of the basecoats. The attached design can be changed under consultation with the local community.

## Fwd: Hirepool Quick Quote - Scissorlift 8m 2 Wheel Drive Slab Battery Compact

Joe McMenamin  
To: Christine j Casey

14:31

----- Forwarded message -----

From: <[no-reply@hirepool.co.nz](mailto:no-reply@hirepool.co.nz)>

Date: Fri, Mar 2, 2018 at 2:29 PM

Subject: Hirepool Quick Quote - Scissorlift 8m 2 Wheel Drive Slab Battery Compact

To: [mrjoemcmenamin@gmail.com](mailto:mrjoemcmenamin@gmail.com)

Trouble viewing this email? [Try the Web version](#)

### Hirepool Quick Quote



02 Mar 2018

Quote Code: 18030281-406B

Hi Joe,

## Scissorlift 8m 2 Wheel Drive Slab Battery Compact

Product Number :	406B
Make :	Various
Model :	Various
Working Height :	7.72 to 7.79m
Platform Height :	5.72 to 5.79m
Safe Working Load (Total) :	227 to 230kg
Safe Working Load Extension Deck :	113 to 120kg
Platform Size :	1.63x0.74 to 1.87x0.76m
Platform Size Extended :	2.54 to 2.77m
Stowed Width :	0.76 to 0.81m
Stowed Length :	1.83 to 1.87m
Stowed Height :	1.97 to 2.00m
Weight :	1500 to 1550kg
Gradeability :	25 to 30%
Ground Clearance :	0.060 to 0.088m
Ground Clearance Pot Hole Protector Down :	0.015 to 0.020m
Height Hand Rails Folded :	TBA



## NEAREST BRANCH

**Palmerston North**

453 Rangitikei Street

Milson

Palmerston North 4412

Phone **06 3568122**

Not all products are available in all branches.

**Please call to check availability.**

Some products may require consumables which may incur additional charges.

Time	Rate	Deposit
Half Day	<b>\$149.78*</b>	<b>\$225.00<sup>†</sup></b>
Daily	<b>\$187.22*</b>	<b>\$280.00<sup>†</sup></b>
Weekly	<b>\$796.95*</b>	<b>\$1,195.00<sup>†</sup></b>

**<sup>†</sup>A deposit of this amount is required for the hire of this item.**

\* inc.GST and damage waiver.

These rates are subject to change and do not include applicable deposits. Longer hire periods available by negotiation. This quote is valid for 30 days.

**The following items may also be required when hiring this product:**

Desc	Half Day	Daily	Weekly
<u>Trailers for scissor lifts</u>	\$31.37*	\$39.22*	\$174.57*

Your Details:

Joe McMenamin

Email : [mrjoemcmenamin@gmail.com](mailto:mrjoemcmenamin@gmail.com)

Phone: 0273036974

**Thanks for your enquiry**To place a booking or to ask any questions, please call us on **06 3568122****hirepool.co.nz****70 BRANCHES  
NATIONWIDE****Joe McMenamin**

Phone: 0273036974

Website: [joemcmenamin.com](http://joemcmenamin.com)FB: [www.facebook.com/mrjoemcmenamin](https://www.facebook.com/mrjoemcmenamin)





RECEIVED

20 MAR 2018

RECEIVED

20 MAR 2018

Manawatu District Council

Manawatu District

creative  
COMMUNITIES

# Creative Communities Scheme

# Application Form

## Funding for local arts projects

## Ngā pūtea mō ngā toi te haukāinga

**CLOSING DATE:**

4pm 31 March 2017

**FOR PROJECTS THAT TAKE  
PLACE BETWEEN:**

18 April 2018 – 18 April 2019

**TO SUBMIT YOUR CREATIVE  
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**Community Development Adviser**  
**Manawatu District Council**  
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**Feilding 4743**

**e-mail [janine.hawthorn@mdc.govt.nz](mailto:janine.hawthorn@mdc.govt.nz)**



# BEFORE YOU START

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**Before submitting your application, complete this checklist:** *(mark with an X)*

- |                                     |  |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | My project has an arts or creative cultural focus                            |
| <input checked="" type="checkbox"/> | My project takes place in the local authority district that I am applying to |
| <input checked="" type="checkbox"/> | I have answered all of the questions in this form                            |
| <input checked="" type="checkbox"/> | I have provided quotes and other financial details                           |
| <input checked="" type="checkbox"/> | I have provided other supporting documentation                               |
| <input checked="" type="checkbox"/> | I have read and signed the declaration                                       |
| <input checked="" type="checkbox"/> | I have made a copy of this application for my records                        |



# APPLICANT DETAILS

## Name and contact details

Are you applying as an individual or group? Individual ☐ Group ☒

Full name of applicant: Community Arts Palmerston North Inc

Contact person (for a group): Carol Leckie

Street address/PO Box: P O Box 1478

Suburb: Town/City: Palmerston North

Postcode: 4440 Country: New Zealand

Email: carol@ca.org.nz

Telephone (day): 06 357 7542

All correspondence will be sent to the above email or postal address

Name on bank account: Community Arts GST number: 51918061

Bank account number: 389010080551600

Please provide a bank deposit slip if you are successful your grant will be deposited into this account

## Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā:	<input checked="" type="checkbox"/>	Detail:	
Māori:	<input checked="" type="checkbox"/>	Detail:	
Pacific Island:	<input checked="" type="checkbox"/>	Detail:	
Asian:	<input checked="" type="checkbox"/>	Detail:	
Middle Eastern/Latin American/African:	<input checked="" type="checkbox"/>	Detail:	
Other:	<input checked="" type="checkbox"/>	Detail:	

## Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes: ☒ No: ☐

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

## How did you hear about the Creative Communities Scheme? (select **ONE** and mark with an X)

<input type="checkbox"/> Council website	<input type="checkbox"/> Creative NZ website	<input type="checkbox"/> Social media
<input type="checkbox"/> Council mail-out	<input type="checkbox"/> Local paper	<input type="checkbox"/> Radio
<input type="checkbox"/> Council staff member	<input type="checkbox"/> Poster/flyer/brochure	<input type="checkbox"/> Word of mouth
<input checked="" type="checkbox"/> Other (please provide detail)	Aware of the scheme through our arts background	



# PROJECT DETAILS

**Project name:** Art Trail Manawatu 2018

Brief description of project:

Following the outstanding success of the Arts Trail Manawatu 2017 we want to hold an Arts Trail across the Manawatu starting with an opening exhibition at Square Edge from 5 September through to 30 September displaying one piece of work per participating artist as a snapshot of the event and leading into the trail. The trail itself will take place over the weekend of 15/16 September and be complemented with workshops and talks.

## Project location, timing and numbers

Venue and suburb or town:

Manawatu

Start date:

5/9/18

Finish date:

30/9/18

Number of active participants:

50+

Number of viewers/audience members:

4000

**Funding criteria:** (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☒ **Access and participation:** Create opportunities for local communities to engage with, and participate in local arts activities

☐ **Diversity:** Support the diverse artistic cultural traditions of local communities

☐ **Young people:** Enable young people (under 18 years of age) to engage with, and participate in the arts

**Artform or cultural arts practice:** (select **ONE** and mark with an X.)

☒ Craft/object art

☐ Dance

☐ Inter-arts

☐ Literature

☐ Music

☐ Ngā toi Māori

☐ Pacific arts

☐ Multi-artform (including film)

☐ Theatre

☐ Visual arts

**Activity best describes your project?** (select **ONE** and mark with an X)

☐ Creation only

☐ Presentation only (performance or concert)

☒ Creation and presentation

☐ Presentation only (exhibition)

☐ Workshop/wānanga

**Cultural tradition of your project** (mark with an X, you can select multiple options)

European:

☒ Detail:

Māori:

☒ Detail:

Pacific Island:

☒ Detail:

Asian:

☒ Detail:



# PROJECT DETAILS

Middle Eastern/Latin American/African: ☒ Detail

Other: ☒ Detail:

## Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

### 1. The idea/Te kaupapa: What do you want to do?

Hold an art trail across the Manawatu starting with an opening exhibition at Square Edge on Friday 14 September 2018 displaying one piece of work per participating artist as a snapshot of the event and leading into the trail. The actual trail itself will take place over the weekend complemented with workshops and talks before, during and after the trail. Artists and trail goers declared the Trail last year as an outstanding success but want it extended to include more activities over a longer period to enable them to network with each other and take part in other art activities.

We plan to have more artist collectives in the CBD in both Palmerston North and Feilding to fit more artists in and reassess the number of stops on the trail and the open days (eg both days or one day PN and one day Feilding)

We have identified a need to help participating artists to better represent themselves during the trail and we plan to provide talks and workshops on topics such as social media, and how best to photograph your work, pricing your work and logistics around accounting, taking cash etc. We have connected with local Feilding business Advanced Accounting and Business Advisory Ltd, the Volunteer Resource Centre and FADAS. We have also started discussions with PN Community Services Council and CEDA. This will help with these aspects of the project and we plan to talk to the Chamber of Commerce. The aim is to raise the profile and professionalism of local artists and provide some additional skills if they are needed.

### 2. The process/Te whakatutuki: How will the project happen?

Maintain the brand identity from the last trail  
Maintain contact with the artists  
Develop a list of artists to participate, including galleries and meet with them  
Seek sponsorship for printing  
Seek advertising opportunities  
Develop and hold artists workshops (in discussion with Accounting and Business Advisory Ltd, volunteer resource centre, FADAS, PN Community Council, Chamber of Commerce and CEDA)  
Develop opening and closing event at Square Edge  
Develop trail guides and other advertising material for distribution to artists and public  
Develop workshops, talks and other events around the trail  
Hold the trail across the Manawatu

### 3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

Project Manager, Nicola Gregory  
FADAS will act as liaison with local Feilding artists  
Community Arts staff at Square Edge  
All Manawatu artists and gallery owners  
Art groups, MS Society, Feilding and District Art Society, local schools and County Fair tearooms  
Colyton and Pohangina artists

### 4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

Provide an opportunity for locals and visitors to experience and access a wide range of art across a diverse range of cultures  
Provide an opportunity for local artists to showcase what they do to local people, visitors and members of the public  
Build and showcase profiles of new and existing artists, schools, art groups and galleries



# PROJECT DETAILS (budget)

## 5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered?    Yes    ☒    Do NOT include GST in your budget  
    No    ☐    Include GST in your budget

Project costs		Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs.
Item eg hall hire	Detail eg 3 days' hire at \$100 per day	Amount eg \$300
Project Manger	Nicola Gregory	18,840.00
Assistant	\$25 p/h for 3-5 hours a week for 12 weeks	1500.00
Graphic Design	Flyers, posters, advertisements for print and web	3000.00
Printing and promotion	Flyers, posters and flags	900.00
Printing trail guide	20,000	4000.00
Website		360.00
Opening event	Food drink	800.00
Entertainment	Opening and closing	500.00
Workshops		500.00
Other professional services		2000.00
Miscellaneous		3000.00
<b>Total Costs</b>		<b>\$35400.00</b>
Project Income		Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.
Income eg ticket sales	Detail eg 250 tickets at \$15 per ticket	Amount eg \$3,750
CCNZ PN council	Grant	8000.00
CEDA	Grant	10,000.00
<b>Total Income</b>		<b>\$18,000</b>
<b>Costs less income</b>	<i>This is the maximum amount you can request from CCS</i>	<b>\$17,400</b>
<b>Amount you are requesting from the Creative Communities Scheme</b>		<b>\$3000.00</b>



# PROJECT DETAILS

## Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed
19/2/18	CCNZ Palmerston North	8000.00	unconfirmed
Not yet	CEDA	10,000.00	unconfirmed

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
1/9/17	Art Trail Manawatu 2017 (Palmerston North)	4000.00	yes
Sept 2017	Art Trail Manawatu 2017 (MDC)	2000.00	yes

## Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy



# PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☒ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☒ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- ☒ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- ☒ complete the project within a year of the funding being approved
- ☒ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- ☒ return any unspent funds
- ☒ keep receipts and a record of all expenditure for seven years
- ☒ participate in any funding audit of my organisation or project conducted by the local council
- ☒ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☒ acknowledge CCS funding at event openings, presentations or performances
- ☒ use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website:  
<http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☒ I understand that the Manawatu District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☒ I/we consent to Manawatu District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☒ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☒ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.

This consent is given in accordance with the Privacy Act 1993

Name

Carol Leckie

(Print name of contact person/applicant)

Signed:

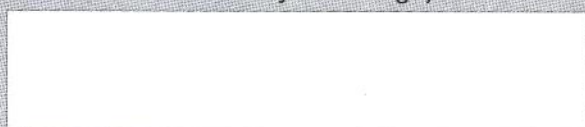


(Applicant or arts organisation's contact person)

Date:

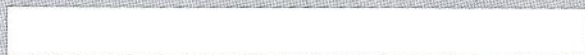
21/3/18

Signed:



(Parent/guardians signature for applicants under 16 years of age)

Date:







21 March 2018

Square Edge Community Arts occupies Square Edge building in Palmerston North. The building is home to artists and art related businesses and is managed with below market rentals.

The surplus from the building rentals is used to fund art related activities and events to benefit local communities.

The whole of the courtyard buildings has been assessed by engineers as E rated for earthquakes and we have been advised that it will be demolished at some point. No decision has yet been made on when this is likely to take place. When this occurs, Community Arts will need to reassess its operations and reconsider its ongoing tenure in the remainder of the building. The remainder of the building has the highest proportion of operating costs and this will continue without the benefit of the courtyard rentals and be unviable in its present format.

Reserves have been set aside to enable Community Arts to take a considered approach to this situation over a period of time to enable the best outcome for both its tenants and the wider art community.

In addition, Community Arts is engaged in wider range of activities and events during 2017/18 due to a change in its operations and \$60,000 is committed (including \$14,000 towards the 2017 Art Trail) during the year.

The outstanding success of the Art Trail last year has established that it can be held as an annual event. Feedback from participants and attendees have requested that it be held over a longer period (than a weekend) and with more activities but this will not be possible without support from funders.



**Kiwi  
bank.**

7 Waterloo Quay, Wellington



# Deposit

Date     /     /

Paid in by

Credit account of

COMMUNITY ARTS PALMERSTON  
NORTH INCORPORATED

Notes

Coins

Total cash

Cheques from back

Proceeds of cheques are not available until cleared.

Reference:

--	--	--	--	--	--	--	--	--	--	--	--

Total

\$

⑈ 389010⑈ 0805516 23 00 ⑈ 50



# APPLICANT DETAILS

## Name and contact details

Are you applying as an individual or group?

Individual

☐

Group

☒

Full name of applicant:

Rainbow Steps Learning Cent

Contact person (for a group):

Jo O'Brien

Street address/PO Box:

2a Haggitt Street

Suburb:

Town/City:

Feilding

Postcode:

4702

Country:

New Zealand

Email:

rainbowsteps1c@gmail.com

Telephone (day):

06 323 0646

All correspondence will be sent to the above email or postal address

Name on bank account:

Rainbow Steps Ltd

GST number:

089-271-908

Bank account number:

06-0729-044514300

Please provide a bank deposit slip if you are successful your grant will be deposited into this account

Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā:

☒

Detail:

Māori:

☐

Detail:

Pacific Island:

☐

Detail:

Asian:

☐

Detail:

Middle Eastern/Latin American/African:

☐

Detail:

Other:

☐

Detail:

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes:

☐

No:

☒

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

How did you hear about the Creative Communities Scheme? (select ONE and mark with an X)

☐

Council website

☐

Creative NZ website

☐

Social media

☐

Council mail-out

☐

Local paper

☐

Radio

☐

Council staff member

☐

Poster/flyer/brochure

☐

Word of mouth

☒

Other (please provide detail)

artist who will do mural

# PROJECT DETAILS

Project name: Rainbow Steps Mural

Brief description of project:

We are wanting a mural on front wall with name and native birds

Project location, timing and numbers

Venue and suburb or town:

Rainbow Steps 2a Haggitt st Feilding

Start date:

April/May 2018

Finish date:

by April 2019

Number of active participants:

one artist

Number of viewers/audience members:

30 +

**Funding criteria:** (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☐ **Access and participation:** Create opportunities for local communities to engage with, and participate in local arts activities

☐ **Diversity:** Support the diverse artistic cultural traditions of local communities

☒ **Young people:** Enable young people (under 18 years of age) to engage with, and participate in the arts

**Artform or cultural arts practice:** (select **ONE** and mark with an X.)

☐ Craft/object art

☐ Dance

☐ Inter-arts

☐ Literature

☐ Music

☐ Ngā toi Māori

☐ Pacific arts

☐ Multi-artform (including film)

☐ Theatre

☒ Visual arts

**Activity best describes your project?** (select **ONE** and mark with an X)

☒ Creation only

☐ Presentation only (performance or concert)

☐ Creation and presentation

☐ Presentation only (exhibition)

☐ Workshop/wānanga

**Cultural tradition of your project** (mark with an X, you can select multiple options)

European:



Detail:

Our name

Māori:



Detail:

native mānū

Pacific Island:



Detail:

Asian:



Detail:

Middle Eastern/Latin American/African:



Detail:

Other:



Detail:



# PROJECT DETAILS (budget)

## Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

**1. The idea/Te kaupapa:** What do you want to do?

Paint a mural with a nature theme with birds and our name

**2. The process/Te whakatutuki:** How will the project happen?

Painted by an artist with the tamariki to witness

**3. The people/Ngā tāngata:** Tell us about the key people and/or the groups involved.

the tamariki of Rainbow Steps Learning Centre

**4. The criteria/ Ngā paearu:** Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

the tamariki will see how art can change a surface and become a picture, how what we know (birds) can be represented in their community

# PROJECT DETAILS (budget)

## 5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered?

Yes



Do NOT include GST in your budget

No



Include GST in your budget

Project costs		Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs.
Item eg hall hire	Detail eg 3 days' hire at \$100 per day	Amount eg \$300
Artist	to paint mural on front wall	2,500
Total Costs		\$2,500
Project Income		Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.
Income eg ticket sales	Detail eg 250 tickets at \$15 per ticket	Amount eg \$3,750
Total Income		\$
Costs less income	This is the maximum amount you can request from CCS	
		\$
Amount you are requesting from the Creative Communities Scheme		\$2,500



# PROJECT DETAILS

## Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed
	N/A		

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
	N/A		

## Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

There are no reserves.



# Deposit



ANZ Bank New Zealand Limited

PALMERSTON NORTH BRANCH

CNR THE SQUARE & BROADWAY AVE

Date

\$

For credit of

Teller

100325

Lodged in accordance with the conditions on deposit slip

Teller's initials and stamp

Proceeds of cheques unavailable until cleared. ANZ does not receive deposits marked for specific application. ANZ is not responsible for delays in processing this deposit.

For credit of

Paid in by (first and last name)

RAINBOW STEPS LTD

Date

Notes

Coins

Sub Total Cash

Cheques  
as per reverse

\$

100325 29 060729 0445143 00 57

**Rainbow Steps Limited**  
**Statement of Financial Performance**  
**For the Year ended 31st March 2017**

	2017 \$	2016 \$
<b>REVENUE</b>		
Fees Received	76,288	62,306
Bulk Funding	246,828	256,395
<b>GROSS SURPLUS FROM TRADING</b>	<u>323,116</u>	<u>318,701</u>
<b>Less Expenses</b>		
Accident Compensation Levy	1,156	1,764
Accountancy Fees	2,800	2,200
Advertising	2,367	3,339
Audit Fees	625	625
Bank Charges	1,144	1,494
Cleaning, Rubbish, Health and Safety	4,059	4,625
Computer Expenses	2,964	2,980
Food and Housekeeping	5,332	5,798
Insurance	4,854	6,377
Interest - IRD	2,603	2,165
Interest - Loans	-	1,519
Interest - Bank and Creditcard	3,436	3,339
Light Power & Heating	2,548	2,738
Play Equipment and Consumables	3,345	3,115
Educational Trips	1,191	1,003
Motor Vehicle Expenses	743	1,774
Printing, Stamps & Stationery	3,198	1,850
Rates	4,391	4,149
Rents	36,991	39,231
Rent - O'Brien Family Trust	-	6,000
Repairs & Maintenance	4,568	5,129
Staff Expenses	1,184	449
Teacher Registration expenses	549	1,313
Telephone, Tolls & Internet	1,771	1,977
Contract Wages	644	2,775
Directors Salary	64,600	56,700
Wages & Salaries	<u>142,154</u>	<u>166,082</u>
<b>Total Expenses</b>	<u>299,219</u>	<u>330,508</u>
Net Surplus Before Depreciation	23,897	(11,807)
<b>Less Depreciation</b>		
Depreciation as per Schedule	1,231	1,239
Depreciation - Loss on Sale	-	1,184
Net Depreciation Adjustment	<u>1,231</u>	<u>2,423</u>
<b>SURPLUS/(DEFICIT) FROM TRADING</b>	22,666	(14,230)
<b>OTHER INCOME</b>		
Interest Received	-	55
<b>NET SURPLUS/(DEFICIT)</b>	<u>\$22,666</u>	<u>(\$14,175)</u>

NOTE: This Statement has been prepared without the performance of an audit or review engagement procedure and must be read in conjunction with the Notes to the Financial Statements and the accompanying Compilation Report.



## PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☒ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
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- ☒ keep receipts and a record of all expenditure for seven years
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- ☒ use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website:  
<http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☒ I understand that the Manawatu District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☒ I/we consent to Manawatu District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☒ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☒ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.

This consent is given in accordance with the Privacy Act 1993

Name

J. L. O'Brien

(Print name of contact person/applicant)

(Print name of parent/guardian for applicants under 16 years of age)

Signed:

(Applicant or arts organisation's contact person)

Signed:

(Parent/guardians signature for applicants under 16 years of age)

Date:

26-03-2018

Date:



## Design 2



Applications open 1<sup>st</sup> March - 31<sup>st</sup> March  
group meet 18<sup>th</sup> April - start after  
need quote and design

Change      Kereru - }  
                 Kiwi        }  
                 Kea         }







## DRAFT QUOTE

Rainbow Steps learning centre

**Date**  
6 Feb 2018

**Quote Number**  
RS 001

Joe McMenamin artist  
Feilding 4702  
Manawatu  
NEW ZEALAND

Description	Quantity	Unit Price	Amount NZD
Mural on front wall as per design.	1.00	2,500.00	2,500.00
Mural on playhouse	1.00	1,000.00	1,000.00
Subtotal			3,500.00
TOTAL GST 15%			525.00
TOTAL NZD			4,025.00

### Terms

This quote includes all plywood for the front wall, all paint and other equipment needed to complete the job.



Manawatu District



## Creative Communities Scheme

# Application Form

Funding for local arts projects

Ngā pūtea mō ngā toi te haukāinga

**CLOSING DATE:**

4pm 31 March 2017

**FOR PROJECTS THAT TAKE  
PLACE BETWEEN:**

18 April 2018 – 18 April 2019

**TO SUBMIT YOUR CREATIVE  
COMMUNITIES SCHEME  
APPLICATION PLEASE  
COMPLETE, PRINT AND  
RETURN THIS FORM TO:**

*Janine Hawthorn  
Community Development Adviser  
Manawatu District Council  
Private Bag 10001  
Feilding 4743*

*e-mail [janine.hawthorn@mdc.govt.nz](mailto:janine.hawthorn@mdc.govt.nz)*



# BEFORE YOU START

## Read the *Creative Communities Scheme Application Guide*

Before you prepare your application you should read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

## Complete the *Creative Communities Scheme Application Form*

- Applications can only be submitted using this document (*Creative Communities Scheme Application Form* or an online version of this document)
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example:

- **IMPORTANT – DO NOT edit any text outside of these boxes**
- **If you are unable to type into the boxes provided please print a copy and complete by hand**
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

**Before submitting your application, complete this checklist:** (mark with an X)

- ☒ My project has an arts or creative cultural focus
- ☒ My project takes place in the local authority district that I am applying to
- ☒ I have answered all of the questions in this form
- ☒ I have provided quotes and other financial details
- ☒ I have provided other supporting documentation
- ☒ I have read and signed the declaration
- ☐ I have made a copy of this application for my records



## **Mission**

Connected Media is a New Zealand based charitable trust founded in 1993. Our mission is to promote sustainability through media. Our principal activity is The Outlook for Someday, New Zealand's sustainability film project for young people.

The objective of the project is to help grow a generation of sustainability storytellers.

Over 1,000 young people participated in the project during 2017. Participants aged 12 to 24 recorded 95% satisfaction levels via questionnaires completed at the end of the workshops and after entering the film challenge, which was a 7.8% improvement on 2016.

## **The Someday Challenge**

The Someday Challenge is for anyone up to age 24 to make a sustainability-related film, any genre, and any length up to 5 minutes. The annual film challenge culminates in The Someday Awards red-carpet ceremony at the Aotea Centre in Auckland.

Now in its 12th year, the message of the project to young people is that their voice is heard and valued; their work is seen and celebrated. They in turn create authentic, inspirational films. The films engage audiences and grow the national and international profile of young people communicating creatively about the big issue of their time.

The project is also supporting young New Zealanders to lead the world. In 2015, eight winning films from the film challenge were selected as finalists in three international festivals with twelve nominations between them. Nominated films by young New Zealanders from The Outlook for Someday were prevalent in some festival categories.

## **The Someday Workshops**

The Someday Workshops are sustainability film-making workshops for young people, teachers and youth workers.

The workshops are action-learning opportunities geared towards growing sustainability awareness, creativity and community participation.

Young people and adults are supported to upskill together and to explore the idea of sustainability film-making. As well as promoting entries in the film challenge the workshops themselves help to grow a generation of sustainability storytellers.

In 2017 the Someday Workshop Series increased by 11 workshops nationwide and has encompassed:

- 36 regional sustainability film-making workshops for young people, teachers and youth workers, enabling the workshops to be accessible to all young New Zealanders wherever they live.
- 5 Māori-focused workshops specifically for tamariki and rangatahi Māori, following the successful pilot series of Māori-focused workshops in 2014.
- 1 Pasifika-focused workshop
- 1 Primary school workshop in conjunction with KidsCan.

## **YOUTH – EDUCATION – SUSTAINABILITY – ARTS - ENVIRONMENT**

Through the Outlook for Someday film challenge and the Someday Workshop series of film-making workshops, the project inspires, empowers and upskills young people to share their stories and perspectives about sustainability.

The strategy of The Outlook for Someday is to support the development of:

- Young people who will have a life in film – by offering them a portal into film-making as a career and encouraging them to include sustainability within their storytelling portfolio;
- Young people who will have film in their life – by supporting them to use film as a key tool of communication and self-expression about sustainability.

The project offers a positive youth participation opportunity, whereby young people can connect with their community, gain confidence and develop their communication skills.

### **The Connected Media Charitable Trust**

Patron: Rob Fenwick CNZM Trustees: John Proctor (Chair) Barry Coates Pippa Coom Daniel Nepia  
Director: David Jacobs  
Charities Commission No: CC23433

PO Box 15486 New Lynn  
Auckland Aotearoa New Zealand

Phone: (09) 827 6050  
[contact@connectedmedia.org](mailto:contact@connectedmedia.org)

[www.connectedmedia.org](http://www.connectedmedia.org)

## Manawatu District Council Creative Communities Scheme Application

From

Connected Media Charitable Trust

### Contents:

1. Application form
2. Detailed budget for the Manawatu region Workshop in Excel spreadsheet
3. Connected Media Quote for Services
4. Letters of support
5. Photos from 2017 Workshop
6. Connected Media Charitable Trust Financial Statements Year Ended December 2016
7. Bank deposit slip
8. Introduction Document





Manawatu District



# Creative Communities Scheme

# Application Form

Funding for local arts projects

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**TO SUBMIT YOUR CREATIVE  
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Manawatu District Council  
Private Bag 10-001  
Feilding 4743  
[janine.hawthorn@mdc.govt.nz](mailto:janine.hawthorn@mdc.govt.nz)*

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- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

**Before submitting your application, complete this checklist:** *(mark with an X)*

- |                                     |  |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | My project has an arts or creative cultural focus                            |
| <input checked="" type="checkbox"/> | My project takes place in the local authority district that I am applying to |
| <input checked="" type="checkbox"/> | I have answered all of the questions in this form                            |
| <input checked="" type="checkbox"/> | I have provided quotes and other financial details                           |
| <input checked="" type="checkbox"/> | I have provided other supporting documentation                               |
| <input checked="" type="checkbox"/> | I have read and signed the declaration                                       |
| <input checked="" type="checkbox"/> | I have made a copy of this application for my records                        |



# APPLICANT DETAILS

## Name and contact details

Are you applying as an individual or group? Individual ☐ Group ☒

Full name of applicant:	Connected Media Charitable Trust		
Contact person (for a group):	Chris Widdup		
Street address/PO Box:	13A Totara Avenue - PO Box 15486		
Suburb:	New Lynn	Town/City:	Auckland
Postcode:	0640	Country:	New Zealand
Email:	<a href="mailto:helena@connectedmedia.org">helena@connectedmedia.org</a>		
Telephone (day):	09 8276050		

All correspondence will be sent to the above email or postal address

Name on bank account:	Connected Media Trust	GST number:	61-549-765
Bank account number:	12-3022-0352465-00		

Please provide a bank deposit slip. If you are successful your grant will be deposited into this account

## Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā:	<input type="checkbox"/>	Detail:	
Māori:	<input type="checkbox"/>	Detail:	
Pacific Island:	<input type="checkbox"/>	Detail:	
Asian:	<input type="checkbox"/>	Detail:	
Middle Eastern/Latin American/African:	<input type="checkbox"/>	Detail:	
Other:	<input checked="" type="checkbox"/>	Detail:	Multiple Ethnicities

## Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes: ☐ No: ☒

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

## How did you hear about the Creative Communities Scheme? (select **ONE** and mark with an X)

<input checked="" type="checkbox"/> Council website	<input type="checkbox"/> Creative NZ website	<input type="checkbox"/> Social media
<input type="checkbox"/> Council mail-out	<input type="checkbox"/> Local paper	<input type="checkbox"/> Radio
<input type="checkbox"/> Council staff member	<input type="checkbox"/> Poster/flyer/brochure	<input type="checkbox"/> Word of mouth
<input type="checkbox"/> Other (please provide detail)		

# PROJECT DETAILS

**Project name:** The Outlook for Someday Free One-day Film-making Workshop in Manawatu

Brief description of project:

A free one-day film-making and talent development workshop that equips young people with the skills to generate ideas then uses those ideas as inspiration to develop them into films that have the potential to engage and inform their communities.

## Project location, timing and numbers

Venue and suburb or town:

TBC

Start date:

May 2018

Finish date:

August 2018

Number of active participants:

25

Number of viewers/audience members:

25

## Funding criteria: (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☐

**Access and participation:** Create opportunities for local communities to engage with, and participate in local arts activities

☐

**Diversity:** Support the diverse artistic cultural traditions of local communities

☒

**Young people:** Enable young people (under 18 years of age) to engage with, and participate in the arts

## Artform or cultural arts practice: (select **ONE** and mark with an X.)

☐

Craft/object art

☐

Dance

☐

Inter-arts

☐

Literature

☐

Music

☐

Ngā toi Māori

☐

Pacific arts

☒

Multi-artform (including film)

☐

Theatre

☐

Visual arts

## Activity best describes your project? (select **ONE** and mark with an X)

☐

Creation only

☐

Presentation only (performance or concert)

☐

Creation and presentation

☐

Presentation only (exhibition)

☒

Workshop/wānanga

## Cultural tradition of your project (mark with an X, you can select multiple options)

European:

☐

Detail:

Māori:

☐

Detail:

Pacific Island:

☐

Detail:

Asian:

☐

Detail:

Middle Eastern/Latin American/African:

☐

Detail



# PROJECT DETAILS

Other:

X

Detail:

Multiple Ethnicities

## Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes before you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

### 1. The idea/Te kaupapa: What do you want to do?

Since 2011 we have run our workshops all over NZ and have enjoyed enthusiastic participation and inspired thousands of young people - many of whom have been inspired to go on and make their own films. We are now seen as a key talent development provider for young New Zealand film-makers. We are seeking support to again run our free one-day film-making workshop in 2018. The workshop takes young people and teachers through the process of idea generation, story inspiration and development, hands-on film-making and the thrill of screening a finished work. These workshops are run by film-makers working for Connected Media Charitable Trust and are showing real impact on young film-makers nationwide. One young Maori film-maker who attended a 2015 workshop has even gone onto international success.

This workshop equips young people with the skills needed to first identify ideas or issues that would make worthwhile films. We then help them to develop those ideas into film concepts and to create several short films based on a selection of those ideas. In addition, the workshop provides inspiration to explore some of the big issues of their time in spaces where they are socially active, online, on video and on their phones. By taking a low-tech approach, we encourage young film-makers to use whatever resources they have available to them. Our aim is that they will complete the workshop empowered and emboldened to make their own films with whatever equipment they can access. We want them to make use of the resources they already have and we expect that they will complete the workshop with new ideas that can be nurtured into films.

Furthermore, they will be encouraged to explore the Arts through film-making in whatever style appeals to them – be it music video, drama, documentary etc. Connected Media will then provide ongoing mentorship and support to entrants to The Outlook for Someday film challenge if they choose to enter.

Representatives from Connected Media will run the workshop, which will be similar to those delivered across NZ since 2011 and will be open to up to 25 young people.

The Outlook for Someday project has been run every year since 2007 and previous Winning Films can be viewed at [www.theoutlookforsomeday.net](http://www.theoutlookforsomeday.net).

# PROJECT DETAILS

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## 2. The process/Te whakatutuki: How will the project happen?

To carry out the project, Connected Media will gather facilitators to evolve the workshop material to remain relevant in 2018. This will take place at a hui in April. We will then use various methods to get word out to the community about workshop dates. This includes emailing to our mailing list, flyers, direct phone calls and using our partner organisation contacts (such as the Department of Conservation, New Zealand Film Commission, Ministry of Youth Development, broadcasters etc).

On the day, workshop facilitators will guide participants through a series of exercises designed to explain The Outlook for Someday film challenge, generate ideas for films, and turn those ideas into actual films which will be shot and completed as part of the workshop. While the films produced on the day won't be able to be entered into The Someday Challenge, participants will walk away with ideas and techniques for making their own sustainability films. Ideally, at least one new, exciting idea will have taken root for each participant to take home and develop into a film of their own.

The workshop will take place between May and August 2018.

## 3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

The workshop will be run by Connected Media Charitable Trust and be targeted at young people and educators in Manawatu.

Facilitators from Connected Media have a background in film-making and working in the film industry. We run the workshops alongside regional facilitators drawn from a variety of backgrounds including film-makers and Enviroschools facilitators. All have a passion for film and sustainability.

## 4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

The Outlook for Someday film challenge and film-making workshops challenge young people to take the medium that confronts them daily and turn it to their advantage by making films that ask important questions of themselves, their peers and their community. Film-making is a collaborative activity which means that the very making of a film affects its community. In 2017, the film challenge and workshops involved over 1000 young people. Even more people were involved as supporters. Together those people made engaging, creative, compelling films that involve, inform and challenge their communities to seek a better future. Participants in The Outlook for Someday are challenged to consider our future as a society, our impact on our surroundings and how we as a community might move forward.



## PROJECT DETAILS (budget)

## 5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered?	Yes	<input checked="" type="checkbox"/>	Do NOT include GST in your budget
	No	<input type="checkbox"/>	Include GST in your budget

<b>Project costs</b>	Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs.	
<b>Item</b> <i>eg hall hire</i>	<b>Detail</b> <i>eg 3 days' hire at \$100 per day</i>	<b>Amount</b> <i>eg \$300</i>
Workshop Facilitators		1500
Consumables		37
Digital Support		175
Workshop Coordination		300
Project Management		900
Workshop Promotions		250
Venue		0
Travel		800
Accommodation		300
Meals & Incidentals		100
Catering		40
Project Director		250
Operations Management		360
Office and overheads		500
Workshop Kit		175
Total Costs		\$5,687
<b>Project Income</b>	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.	
<b>Income</b> <i>eg ticket sales</i>	<b>Detail</b> <i>eg 250 tickets at \$15 per ticket</i>	<b>Amount</b> <i>eg \$3,750</i>
In Kind	Connected Media	2,525
Total Income		\$2,525
Costs less income	This is the maximum amount you can request from CCS	\$3,162
<b>Amount you are requesting from the Creative Communities Scheme</b>		<b>\$3,162</b>

# PROJECT DETAILS

## Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
2014-17	Workshops National annually	100,000	Yes

## Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy



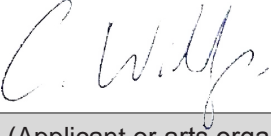
# PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☒ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☒ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- ☒ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- ☒ complete the project within a year of the funding being approved
- ☒ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- ☒ return any unspent funds
- ☒ keep receipts and a record of all expenditure for seven years
- ☒ participate in any funding audit of my organisation or project conducted by the local council
- ☒ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☒ acknowledge CCS funding at event openings, presentations or performances
- ☒ use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website:  
<http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☒ I understand that the Manawatu District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☒ I/we consent to Manawatu District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☒ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☒ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.  
This consent is given in accordance with the Privacy Act 1993

Name	<div>Creative Communities</div> <div>(Print name of contact person/applicant)</div>		<div></div> <div>(Print name of parent/guardian for applicants under 16 years of age)</div>
Signed:	<div></div> <div>(Applicant or arts organisation's contact person)</div>	Signed:	<div></div> <div>(Parent/guardians signature for applicants under 16 years of age)</div>
Date:	<div></div>	Date:	<div></div>

Connected Media

<b>PROJECT:</b>	THE OUTLOOK FOR SOMEDAY 12 - WORKSHOPS - MANAWATU REGION
<b>BUDGET DATE:</b>	13/02/2018
<b>PREPARED BY:</b>	Chris Widdup
<b>All Costs Exclude GST</b>	

		Amount (per workshop)	No. Workshops	Units	Rate	Subtotal	Total
<b>FUNDER</b>	<b>WORKSHOP COSTS INC PERSONNEL</b>						
Creative Communities Scheme	Workshop Facilitators includes Reporting by Regional Facilitator	2	1	Facilitators	750	1,500	
Creative Communities Scheme	Consumables (incl. stationery, pens, handouts, digital resource compilation and delivery)	1	1	Allow	37	37	
Creative Communities Scheme	Digital Support (Online Registrations and Statistical Data Management)	7	1	Hours	25	175	
Creative Communities Scheme	Workshop Coordination	12	1	Hours	25	300	
Creative Communities Scheme	Workshop Promotions	1	1	Allow	250	250	
Creative Communities Scheme	Project Management	20	1	Hours	45	900	
Connected Media	Venue	1	1	Hire	0	0	
Connected Media	Travel	2	1	flights/mileage/taxis/hirecar	400	800	
Connected Media	Accommodation	2	1	People	150	300	
Connected Media	Meals & Incidentals	2	1	People	50	100	
Connected Media	Catering (Teas, coffee and milk only - participants to bring own lunch)	1	1	Allow	40	40	
Connected Media	Project Director	1	1	Fee	250	250	
Connected Media	Operations Management	8	1	Hours	45	360	
Connected Media	Office and overheads	1	1	Per Workshop	500	500	
Connected Media	Workshop Kit (incl. editing laptops, digital projector, sound equipment)	1	1	Per Workshop	175	175	
<b>POTENTIAL INCOME FROM CCS</b>							<b>3,162</b>
<b>IN KIND FROM CONNECTED MEDIA</b>							<b>2,525</b>
<b>TOTAL BUDGET PER WORKSHOP</b>							<b>5,687</b>



PO Box 15486 New Lynn  
Auckland Aotearoa New Zealand

Phone: (09) 827 6050  
contact@connectedmedia.org

www.connectedmedia.org

## QUOTE

The Outlook for Someday  
PO Box 15486  
New Lynn  
Auckland 0640  
Aotearoa New Zealand

13<sup>th</sup> February 2018  
GST No: 61-549-765

For ***The Outlook for Someday 2018 One-day Film-making Workshop in the Manawatu region***

Workshop Facilitators including reporting	1500.00
Consumables	37.00
Digital Support	175.00
Workshop Coordination	300.00
Workshop Promotions	250.00
Project Management	900.00
Subtotal (excl. GST)	3,162.00
GST @15%	473.30
<b>TOTAL (including GST)</b>	<b>3636.30</b>

61 Bridle Path Road  
Christchurch 8022  
Telephone: (03) 384 1058  
[www.hvs.school.nz](http://www.hvs.school.nz)

27<sup>th</sup> July 2016

To whom it may concern

I am writing to express our gratitude towards all of the staff and organisers at the Outlook for Someday Workshop in Christchurch last month. It was such an inspirational event for our students who were fully engaged the whole day and came away absolutely buzzing. They are now so motivated and confident to start creating their own short films and share with their peers all of the learning they took away from the day.

We had parents the following week contact us to say how their children 'hadn't stopped talking about it the whole weekend'.

This is what some of our students had to say about it:

"The thing that I found most beneficial was that I found out that sustainability isn't just about the environment, it can be anything. The teachers were great and really easy to talk to and this made it such a fun experience. After the course I felt I could definitely make a short movie". – Sophia, Yr 8.

"I found out that planning and making a movie is easier than I thought. The people that took the course were super nice and their explanations were easy to understand and made me really think". – Madeline, Yr 8.

"I learnt that you could use a For Sale board as a reflector. The people who took the activities were awesome and made me feel really comfortable and gave me great advice". – Abby, Yr 8.

Thank you again for the opportunity for being able to be part of such an incredible day. We are looking forward to next years workshop already!

Kind regards

Liz Haddock

Senior Room Teacher  
Kahikatea  
Heathcote Valley School  
[lizh@hvs.school.nz](mailto:lizh@hvs.school.nz)

To whom it may concern,

I am writing in support of the Outlook for Someday film competition and the opportunity for Whanganui to host workshops for young people to take part in this national event in 2017.

In my role as Enviroschools facilitator for our region, i meet many enthusiastic students and teachers who would love to take part in this event but who need our support to do so. The workshops are an essential part in making this a success for students in our region.

As part of my job, i aim to inspire students to take action in matters of sustainability. I have used previous Outlook for Someday films to do just that. If you look up the extensive entries from previous years you will see the quality and diversity of films that have been produced. You can see the immense creativity and hard work that has gone into making them. This is not possible without the impetus that is provided by this competition and the support that is given to the students to collaborate with their peers in order to produce something they are truly proud of.

One of our guiding principles at Enviroschools is that of 'Empowered Students'. This is about students having a voice and being able to communicate their thoughts and ideas to others that make a valued contribution to society. Multimedia is an effective outlet for that voice and one which the current generation understands and the results can be a powerful medium for youth to share their ideas and thoughts on our ever changing World. These are the students who will be responsible for how we clean up many of the environmental issues facing society today and this is an opportunity to have their voice heard and valued.

Through the many community organisations we have here in Whanganui this is also an opportunity for cross generational partnerships and mentoring. A few of these organisations who may be willing to help are; Awa city computer clubhouse, Sustainable Whanganui, Double Farley, Green Party members, Volunteer Whanganui, Forest and Bird, Kiwi Conservation Club, the Mens shed and many more.

I thank you for your consideration in this matter and i look forward to seeing what is possible for the Outlook for Someday in 2017 and beyond here in the Whanganui region.

Yours Sincerely

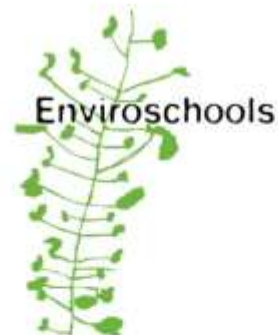
**Ron Fisher**

Enviroschools Facilitator, Whanganui and Rangitikei

**M:** 027 6444 884

**E:** [ron.enviroschools@gmail.com](mailto:ron.enviroschools@gmail.com)

**W:** [www.enviroschools.org.nz](http://www.enviroschools.org.nz)







28 April 2016

To Whom it May Concern,

**In support of Connected Media and The Outlook for Someday Project.**

The Outlook for Someday project is a wonderful initiative which has served to increase and deepen the knowledge youth in Aotearoa have for both their social and ecological environment.

A challenge we face as NGOs is getting the message across around important issues in a non-dogmatic, approachable and fun way. In this regard, The Outlook for Someday succeeds admirably, as it puts the onus on the student to explore areas they may be interested in, empowering and supporting them in their creative endeavours with excellent tools and networks. It gives youth a chance to have a say, and to think more deeply about life and the issues that matter.

We have also found the The Outlook for Someday team excellent and responsive to deal with, having collaborated with them on various workshops and events. We recently held Ecoday (EcoMatters annual community festival) where The Outlook for Someday had a presence at our environment centre with films screening all day in between sustainability-related workshops. This year we estimated around 2000 attendees at the event.

Last year we hosted an Outlook for Someday workshop as part of our EcoWest month where a young director discussed his film and members of the community got a chance to storyboard a film about an environmental issue.

In late April this year, EcoMatters held a film fundraiser at Lopdell Theatre, screening 'Ever The Land', a NZ film which is showcasing at film festivals around the world. We screened an award-winning ETL short film with an introduction by David Jacobs. It was a lovely addition to the night and raised awareness of the project. Speakers attending included Sir Bob Harvey, Tuhoe CEO Kirsti Luke, the feature film director Sarah Grohnert, and local iwi. Auckland City Deputy Mayor Penny Hulse also attended. This was a high profile event and The Outlook For Someday contribution was very warmly received.

Funding is always an issue for NGOs, it is vitally important there is consistency to ensure the good work and investment carries on into the future. By the look of the beautiful work presented by the OFS entrants (and winners), we have the makings of a bright future where sustainability and environmental responsibility is celebrated, receiving the attention and support it deserves.

Yours sincerely,

**Meg Liptrot**  
**Co Manager, EcoMatters Visitors Centre**

**EcoMatters Environment Trust**  
1 Olympic Place, New Lynn, Auckland 0600, NZ  
Phone: 09 826 4276 [info@ecomatters.org.nz](mailto:info@ecomatters.org.nz)  
[ecomatters.org.nz](http://ecomatters.org.nz)

**LOVE YOUR ENVIRONMENT**



## Rural Education Activities Programme

Westland Rural Education Activities Programme (WestREAP)  
72 Tudor Street  
PO Box 264  
Hokitika, 7810

20<sup>th</sup> April 2016

Tēnā koutou,

WestREAP strongly supports the visit of "The Outlook for Someday" to the West Coast. Their visit provides young people on the West Coast with a high quality opportunity to explore their creativity and their connection to the extraordinary whenua we have here in Tai Poutini.

Through gaining skills in film making, West Coast rangatahi will give voice to their core values, especially those connected to care for our whenua, in a sustainable and meaningful way. In 2013, WestREAP ran a conference to inspire young people on the West Coast. Through that conference young people told us their perceptions of the strengths, weaknesses, opportunities and threats for young people living on the West Coast. When looking at the strengths, young people talked overwhelmingly about the spectacular environment they are connected to. They spoke of a strong desire to protect and care for this environment and contribute to its sustainability.

The "Outlook for Someday" kaupapa provides an excellent medium for young people to share their connection to whenua with the wider West Coast communities, the nation and the world. Young people will also have the opportunity to learn skills from talented and experienced film makers who are passionate about the supporting our young people to explore their potential.

WestREAP would like to encourage other organisations to support "The Outlook for Someday" in their objective to help grow a generation of sustainability storytellers. Our stories have the power to create transformative intergenerational change, they connect the past and present to the future. The process of storytelling and our learning from it honours and respects our tīpuna. These stories can awaken future generations to their potential.

Nāku noa, nā

Eleanor Sutton  
Schools Coordinator

To whom it may concern,

I am writing in support of the Outlook for Someday film competition and the opportunity for Whanganui to host workshops for young people to take part in this national event in 2017.

In my role as Enviroschools facilitator for our region, i meet many enthusiastic students and teachers who would love to take part in this event but who need our support to do so. The workshops are an essential part in making this a success for students in our region.

As part of my job, i aim to inspire students to take action in matters of sustainability. I have used previous Outlook for Someday films to do just that. If you look up the extensive entries from previous years you will see the quality and diversity of films that have been produced. You can see the immense creativity and hard work that has gone into making them. This is not possible without the impetus that is provided by this competition and the support that is given to the students to collaborate with their peers in order to produce something they are truly proud of.

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Through the many community organisations we have here in Whanganui this is also an opportunity for cross generational partnerships and mentoring. A few of these organisations who may be willing to help are; Awa city computer clubhouse, Sustainable Whanganui, Double Farley, Green Party members, Volunteer Whanganui, Forest and Bird, Kiwi Conservation Club, the Mens shed and many more.

I thank you for your consideration in this matter and i look forward to seeing what is possible for the Outlook for Someday in 2017 and beyond here in the Whanganui region.

Yours Sincerely

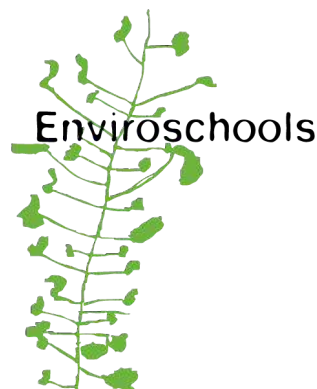
**Ron Fisher**

Enviroschools Facilitator, Whanganui and Rangitikei

**M:** 027 6444 884

**E:** [ron.enviroschools@gmail.com](mailto:ron.enviroschools@gmail.com)

**W:** [www.enviroschools.org.nz](http://www.enviroschools.org.nz)





# **Performance Report**

Connected Media Charitable Trust

# Contents

3	Entity Information
5	Independent Auditor's Report
6	Independent Auditor's Report
7	Approval of Financial Report
8	Statement of Service Performance
9	Statement of Financial Performance
10	Statement of Financial Position
11	Statement of Cash Flows
12	Statement of Accounting Policies
14	Notes to the Performance Report

# Entity Information

## Connected Media Charitable Trust For the year ended 31 December 2016

'Who are we?', 'Why do we exist?'

### Legal Name of Entity

Connected Media Charitable Trust

### Entity Type and Legal Basis

Charitable Trust

### Registration Number

CC23433

### Entity's Purpose or Mission

To promote sustainability through media

### Entity Structure

There are 3 trustees on the Board, 6 paid staff and 20 volunteers.

### Main Sources of Entity's Cash and Resources

Funding and Sponsorship

### Main Methods Used by Entity to Raise Funds

Fundraising applications to funding bodies and approaching corporate businesses for sponsorships

### Entity's Reliance on Volunteers and Donated Goods or Services

In 2016 the trust had about 20 volunteers help with the mail out working bee and setting up and packing down Someday Awards show in December.

The trust also had 2 interns during the year.

Every year the trust receive support via In Kind Goods and Services in 2016 that was valued at \$85,530.

### Trustees

John Robert Proctor

Daniel Nepia

Ilai Amir

### Bankers

ASB Bank Limited



**Solicitors**

Stephens Lawyers  
Wellington

**Auditors**

Blackmore, Virtue & Owens  
18 Broadway  
Newmarket  
Auckland

**Accountant**

O'Halloran North Shore Limited  
12A Link Drive  
Wairau Park  
Auckland 0627

**Physical Address**

13A Totara Ave, New Lynn, Auckland, Auckland, New Zealand, 0600

**Postal Address**

PO Box 15486, New Lynn, Auckland, Auckland, New Zealand, 0640

**Phone**

0 827 6050

**Email/Website**

contact@connectedmedia.org  
www.connectedmedia.org  
www.theoutlookforsomeday.net

## TO THE TRUSTEES OF THE CONNECTED MEDIA CHARITABLE TRUST

### INDEPENDENT AUDITOR'S REPORT

#### Report on the Financial Statements

We have audited the accompanying financial statements of the Connected Media Charitable Trust, which comprise the Statement of Financial Position as at 31 December 2016, the Financial Performance and Statement of Cash Flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

#### *Trustees' Responsibility for the Financial Statements*

The trustees are responsible on behalf of the Entity for the preparation and fair presentation of financial statements in accordance with Public Benefit Entity Simple Format Reporting Standard – Accrual (Not-for-Profit) issued in New Zealand by the New Zealand Accounting Standards Board, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### *Auditor's Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing (New Zealand). Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

#### PRINCIPALS

Athol Raymond Owens  
BCom, CA, FCIS

Alexander Ernest Houghton  
BBus, CA

Level 2, 18 Broadway, Newmarket, Auckland 1023  
PO Box 9579, Newmarket, Auckland 1149, New Zealand  
Telephone: +64-9-520 4089, Facsimile +64-9-524 7580  
Email: bvo@bvo.co.nz [www.bvo.co.nz](http://www.bvo.co.nz)

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, the Connected Media Charitable Trust.

### ***Opinion***

In our opinion, the financial statements give a true and fair view of the financial position of the Connected Media Charitable Trust as at 31 December 2016, and of its financial performance and its cash flows for the year then ended in accordance with Public Benefit Entity Standards.

### ***Basis of Accounting and Restriction on Distribution***

Without modifying our opinion, we draw attention to the Basis of Preparation paragraph on page 12 of the financial statements, which describes the basis of accounting. The financial statements are prepared in accordance with Public Benefit Entity Standards issued in New Zealand by the New Zealand Accounting Standards Board. As a result, the financial statements may not be suitable for another purpose.

This report is made solely to the trustees as a body. Our audit work has been undertaken so that we might state to the trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the trustees as a body, for our audit work, for this report, or for the opinions we have formed.

*Blackmore Virtue & Owens*

**BLACKMORE VIRTUE & OWENS  
CHARTERED ACCOUNTANTS  
NEWMARKET  
AUCKLAND**

**15 June 2017**



# Approval of Financial Report

## Connected Media Charitable Trust For the year ended 31 December 2016

The Trustees are pleased to present the approved financial report including the historical financial statements of Connected Media Charitable Trust for year ended 31 December 2016.

APPROVED




John Proctor - Trustee

Date ...15.06.2017.....



Daniel Nepia - Trustee

Date ...15.06.2017.....



Ilai Amir - Trustee

Date ...15.06.2017.....

# Statement of Service Performance

## Connected Media Charitable Trust For the year ended 31 December 2016

'What did we do?', 'When did we do it?'

### Description of Entity's Outcomes

Please see our 2016 Report Attached.

The message of The Outlook for Someday to young people is that their voice is heard and valued; their work is seen and celebrated. They in turn create authentic, inspirational films. The films engage audiences and grow the national and international profile of young people communicating creatively about big issue of their time. The strategy of the project is to support the development of: Young people who will have a life in film - by offering them a portal into film-making as a career and encouraging them to include sustainability within their storytelling portfolio; Young people who will have film in their life - by supporting them to use film as a key tool of communication and self-expression about sustainability. Through the film challenge, workshops and festival participation the strategy is working well. The Outlook for Someday is providing life-changing experiences for young New Zealanders, screen content that engages audiences and a talent development pathway for the New Zealand film industry that is both values-based and community-based. The project also has potential as an international model of sustainability storytelling talent development.

Description and Quantification (to the extent practicable) of the Entity's Outputs:	Actual 2016	Budget 2016	Actual 2015
Number of Workshops	40	42	36
Number of Kaupapa Maori Workshops	5	6	5
Number of Pasifika Workshops	1	2	0
Number of Corporate Sponsored Workshops	1	1	0
Number of Young People Participated in the Project during 2016	1031	1000+	1022
Percentage of the Participants were Young Women	57%	At least 50%	57%
Percentage of Tamariki and Rangatahi Maori	27%	At least 15%	23%
Percentage of Pasifika Young People	6%	At least 7%	8%

### Additional Output Measures

Participants recorded an average satisfaction level of 96% (satisfied or very satisfied) via questionnaires completed at the end of their workshops and after entering the film challenge.

# Statement of Financial Performance

Connected Media Charitable Trust  
For the year ended 31 December 2016

'How was it funded?' and 'What did it cost?'

	NOTES	2016	2015
<b>Revenue</b>			
Donations, fundraising and other similar revenue	1	196,523.30	152,869.21
Revenue from providing goods or services	1	349,887.44	331,153.21
Interest, dividends and other investment revenue	1	243.38	586.48
Other revenue	1	636.39	3,838.40
<b>Total Revenue</b>		<b>547,290.51</b>	<b>488,447.30</b>
<b>Expenses</b>			
Volunteer and employee related costs	2	375,500.04	320,214.52
Costs related to providing goods or service	2	177,079.39	161,697.69
Other expenses	2	3,824.38	3,340.23
<b>Total Expenses</b>		<b>556,403.81</b>	<b>485,252.44</b>
<b>Surplus/(Deficit) for the Year</b>		<b>(9,113.30)</b>	<b>3,194.86</b>





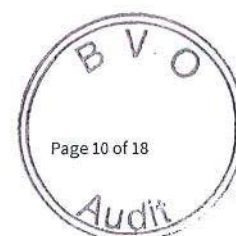
# Statement of Financial Position

## Connected Media Charitable Trust

As at 31 December 2016

'What the entity owns?' and 'What the entity owes?'

	NOTES	31 DEC 2016	31 DEC 2015
<b>Assets</b>			
<b>Current Assets</b>			
Bank accounts and cash	3	67,019.20	8,995.38
Debtors and prepayments	3	31,895.05	53,944.85
Other Current Assets	3	1,646.67	1,646.67
<b>Total Current Assets</b>		<b>100,560.92</b>	<b>64,586.90</b>
<b>Non-Current Assets</b>			
Property, Plant and Equipment	5	1,020.51	1,755.60
<b>Total Non-Current Assets</b>		<b>1,020.51</b>	<b>1,755.60</b>
<b>Total Assets</b>		<b>101,581.43</b>	<b>66,342.50</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Creditors and accrued expenses	4	23,164.92	17,809.11
Unused donations and grants with conditions	4	74,051.30	35,054.88
<b>Total Current Liabilities</b>		<b>97,216.22</b>	<b>52,863.99</b>
<b>Total Liabilities</b>		<b>97,216.22</b>	<b>52,863.99</b>
<b>Total Assets less Total Liabilities (Net Assets)</b>		<b>4,365.21</b>	<b>13,478.51</b>
<b>Accumulated Funds</b>			
Capital contributed by owners or members	6	1,760.91	1,760.91
Accumulated surpluses or (deficits)	6	2,604.30	11,717.60
<b>Total Accumulated Funds</b>		<b>4,365.21</b>	<b>13,478.51</b>



# Statement of Cash Flows

## Connected Media Charitable Trust For the year ended 31 December 2016

'How the entity has received and used cash'

	2016	2015
<b>Cash Flows from Operating Activities</b>		
Donations, fundraising and other similar receipts	246,353.24	169,257.12
Interest, dividends and other investment receipts	243.38	586.48
Cash receipts from other operating activities	419,488.00	371,303.92
Payments to suppliers and employees	(608,201.31)	(525,510.73)
<b>Total Cash Flows from Operating Activities</b>	<b>57,883.31</b>	<b>15,636.79</b>
<b>Cash Flows from Investing and Financing Activities</b>		
Receipts from sale of property, plant and equipment	-	1.00
Capital repaid to owners or members	-	-
Cash Flows from Other Investing and Financing Activities	140.51	(26,018.68)
<b>Total Cash Flows from Investing and Financing Activities</b>	<b>140.51</b>	<b>(26,017.68)</b>
<b>Net Increase/ (Decrease) in Cash</b>	<b>58,023.82</b>	<b>(10,380.89)</b>
<b>Cash Balances</b>		
Cash and cash equivalents at beginning of period	8,995.38	19,376.27
Cash and cash equivalents at end of period	67,019.20	8,995.38
<b>Net change in cash for period</b>	<b>58,023.82</b>	<b>(10,380.89)</b>



# Statement of Accounting Policies

## Connected Media Charitable Trust

For the year ended 31 December 2016

'How did we do our accounting?'

### Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

### Income Tax

Connected Media Charitable Trust is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

### Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

### Account Receivable

Accounts receivable are stated at their estimated realisable value.

### Property, Plant and Equipment and Investment Property

Property, plant and equipment and investment property are stated at historical cost less any accumulated depreciation and impairment losses. Historical cost includes expenditure directly attributable to the acquisition of assets, and includes the cost of replacements that are eligible for capitalisation when these are incurred.

An item of property, plant and equipment or investment property is derecognised upon disposal or when no further future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in profit or loss in the year the asset is derecognised.

Upon derecognition, the asset revaluation reserve relating to the asset disposed shall be transferred to retained earnings.

### Grants

Grants received are included in operating revenue. If particular conditions are attached to a grant that would require it to be repaid if these conditions are not met, then the grant is recorded as a liability until the conditions are satisfied.

### Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

### Changes in Accounting Policies

For periods up to and including December 2015 financial year, the trust prepared its financial statements in accordance with approved Financial Reporting Standards (FRSs) and Statements of Standards Accounting Practice (SSAPs) as appropriate for entities that qualified and applied for New Zealand differential reporting concessions. The financial statements for the year ended 31 December 2016 have been prepared in accordance with PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit).





### Statement of Cashflows

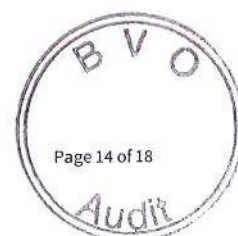
A statement of cash flows was prepared and cash flows were classified during the period according to operating, investing, and financing activities.



# Notes to the Performance Report

## Connected Media Charitable Trust For the year ended 31 December 2016

	2016	2015
<b>1. Analysis of Revenue</b>		
<b>Donations, fundraising and other similar revenue</b>		
Accommodation Grant - Auckland Council	250.00	800.00
Bay Trust	(129.00)	4,983.00
BlueSky Community Trust	976.50	-
RATA FOUNDATION	20,000.00	5,000.00
Central Lakes Trust	4,000.00	-
Community Trust Mid & South Canterbury (CTMSC)	-	500.00
Community Trust of Southland	1,000.00	-
Dragon Community Trust	(3,065.00)	477.38
Eastern and Central Community Trust	15,000.00	15,000.00
First Sovereign Trust Ltd	-	4,000.00
Foundation North Grants	60,000.00	50,000.00
Four Winds Foundation	3,000.00	-
Grants - Misc	11,425.80	44,000.13
Infinity Foundation	-	2,000.00
Otago Community Trust	3,900.00	3,500.00
Regional Community and Licensing Trusts	15,665.00	4,000.00
Rotorua Energy Charitable Trust	4,000.00	-
Someday Stories Funding	40,000.00	-
The Clyde Graham Charitable Trust Grant	2,500.00	-
The Trusts Community Foundation (TTCF)	15,000.00	10,000.00
Waikato Community Trust	-	2,608.70
West Coast Community Trust	3,000.00	-
Whanganui Community Foundation (WCF)	-	2,000.00
Youthtown Inc	-	4,000.00
<b>Total Donations, fundraising and other similar revenue</b>	<b>196,523.30</b>	<b>152,869.21</b>
<b>Revenue from providing goods or services</b>		
CCS Grant	40,038.26	-
DVD & VHS Sales - Overseas	-	255.00
Office Space Rent Income	3,900.00	1,625.00
Project Income - NZ: TOFS Project	189,699.18	245,475.44
Project Sponsorship	66,250.00	83,797.77
Te Mangai Paho	50,000.00	-
<b>Total Revenue from providing goods or services</b>	<b>349,887.44</b>	<b>331,153.21</b>
<b>Interest, dividends and other investment revenue</b>		
Interest Received	243.38	586.48
<b>Total Interest, dividends and other investment revenue</b>	<b>243.38</b>	<b>586.48</b>
<b>Other revenue</b>		
Miscellaneous Income	165.22	180.55



Miscellaneous Income (Zero-rated)	-	2,566.00
Royalty Income - Screenrights	-	175.24
Travel Expenses Reimbursed	-	916.61
GST Refunds	471.17	-
<b>Total Other revenue</b>	<b>636.39</b>	<b>3,838.40</b>

2016                      2015

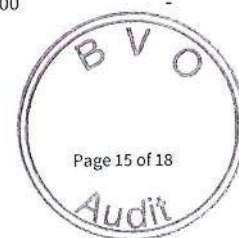
## 2. Analysis of Expenses

### Volunteer and employee related costs

ACC Levies	70.00	-
Communications Coordinator	23,937.35	-
Director Fees	120,000.00	120,000.00
Festival Entries Coordinator	-	6,425.00
KiwiSaver Employer Contribution	140.70	-
Kiwisaver Employer Tax	69.30	-
Marketing & Project Coordinator	-	7,750.00
Media and Technical Manager	33,600.00	28,500.00
Operations Manager (GST)	59,119.35	-
Operations Manager (No GST)	18,048.50	65,520.00
PR & Publicity Consultant	-	385.00
Project Coordinator	15,070.00	-
Project Manager - Contractor	87,418.10	81,476.37
PROJECT MANAGER PAYE	5,081.20	-
Te Reo and Tikanga Maori Consultant	1,750.00	2,500.00
Technical Consulting	1,742.50	337.50
Workshop Registration Coordinators	9,453.04	7,320.65
<b>Total Volunteer and employee related costs</b>	<b>375,500.04</b>	<b>320,214.52</b>

### Costs related to providing goods or services

1 Day Workshops - Catering	1,053.57	3,492.25
1 Day Workshops - Facilitator	44,250.00	29,100.00
1 Day Workshops - Venues	5,176.09	2,782.09
2 Day Kaupapa Maori Workshops Venue and Catering	2,273.92	-
2 Day Workshops - Facilitator	13,500.00	12,250.00
Accommodation	458.27	306.08
Accommodation for Hui	176.59	-
Accommodation for Workshops	7,772.07	6,491.80
Advertising/Promotion/Website (No GST)	134.04	70.14
Awards Event - Catering	-	400.00
Awards Event - Crew	300.00	450.00
Awards Event - Meals and Incidentals	604.78	256.44
Awards Event - Photography Costs	500.00	500.00
Awards Event - Print Costs	1,472.44	2,577.43
Awards Event - travel for winners to attend	1,765.99	3,516.50
Awards Event - Venue Direct Costs	5,582.68	5,083.86
Awards Event Live Streaming Costs	140.00	-
Awards Event Misc Costs	474.72	-
Cleaning	360.00	-





	2016	2015
Computer Expenses	932.30	649.22
Conferences	190.00	-
Emailouts	609.14	613.88
Festival Entries - Overseas	6.08	6,615.75
Film Challenge Entry Processing Coordinators	1,315.00	14,825.00
Film Classification Film Challenge	44.34	-
Funding Plan Management	5,000.40	5,000.40
General Expenses	730.34	44.44
Governance Costs	1,176.43	474.70
Hui - Catering	1,160.00	-
Hui - Facilitator Fees	4,066.34	-
Insurance	1,899.48	1,912.14
Internship Costs	694.20	-
Judging Costs	550.00	478.26
Low Value Assets	3,559.97	951.37
Meals & Incidentals	820.39	490.59
Meals & Incidentals for Workshops	4,386.14	2,872.63
Meeting Expenses	508.32	57.28
Misc Office Costs	1,226.64	570.48
Monitored Alarm	533.28	390.00
Office Equipment	801.45	-
Phone, Mobile & Internet	2,609.07	2,250.60
Postage and Couriers	670.39	706.24
Power	1,475.18	1,135.47
Printing & Stationery	4,796.08	2,148.92
Publicity Materials - Print Costs	1,433.50	2,196.50
Recruitment costs	294.10	-
Rent	22,533.36	20,168.26
Repairs and Maintenance	105.86	-
Security Callouts	640.00	-
Someday Stories - Website Costs	39.00	-
Subscriptions	75.00	43.48
Tee-shirt - Print Costs	168.75	651.00
Tee-shirt - Stock Costs	903.93	1,249.50
Travel - NZ	2,179.38	1,522.22
Travel for Hui	1,452.08	-
Travel for Workshops	10,448.80	15,875.16
Venue for Hui	1,750.00	-
Water usage	646.67	84.23
Website Costs	287.00	504.00
Workshops - Development	750.00	-
Workshops - Logistics, Promotion and Reporting	-	9,300.00
Workshops - Resources	607.46	639.38
Workshops Kaupapa Maori - Accommodation	1,619.65	-
Workshops Kaupapa Maori - Catering	72.13	-
Workshops Kaupapa Maori - Meals & Incidentals	963.55	-
Workshops Kaupapa Maori - Travel	4,353.05	-
Total Costs related to providing goods or services	177,079.39	161,697.69



**Other expenses**

Accounting Fees	976.50	-
Auditor Fees	1,734.78	1,600.00
Bank and Credit Card Charges	312.22	389.83
Depreciation Expense	735.09	1,350.40
Interest - Bank	65.79	-
<b>Total Other expenses</b>	<b>3,824.38</b>	<b>3,340.23</b>

2016 2015

**3. Analysis of Assets****Bank accounts and cash**

ASB Bank Cheque Account	3,985.61	2,727.69
Savings Account - Business Saver #52	63,033.12	6,253.71
Savings Account - Business Saver #53	0.47	13.98
<b>Total Bank accounts and cash</b>	<b>67,019.20</b>	<b>8,995.38</b>

**Debtors and prepayments**

Accounts Receivable	31,895.05	53,900.00
Prepayments	-	44.85
<b>Total Debtors and prepayments</b>	<b>31,895.05</b>	<b>53,944.85</b>

**Other current assets**

Bond	1,646.67	1,646.67
<b>Total Other current assets</b>	<b>1,646.67</b>	<b>1,646.67</b>

2016 2015

**4. Analysis of Liabilities****Creditors and accrued expenses**

Accounts Payables	19,413.31	7,760.57
Amex Platinum	122.85	270.85
ANZ - Visa	3,628.76	2,869.08
<b>Total Creditors and accrued expenses</b>	<b>23,164.92</b>	<b>10,900.50</b>

**Unused donations and grants with conditions**

Grants with Conditions	74,051.30	35,054.88
<b>Total Unused donations and grants with conditions</b>	<b>74,051.30</b>	<b>35,054.88</b>

2016 2015

**5. Property, Plant and Equipment****Plant and Equipment**

Plant and machinery owned	2,000.00	2,000.00
Accumulated depreciation - plant and machinery owned	(1,824.68)	(1,707.80)
<b>Total Plant and Equipment</b>	<b>175.32</b>	<b>292.20</b>

**Other Fixed Assets**

Owned fixed assets	6,484.00	6,484.00
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Accumulated depreciation - fixed assets owned	(5,638.81)	(5,020.60)
Total Other Fixed Assets	845.19	1,463.40
Total Property, Plant and Equipment	1,020.51	1,755.60
	2016	2015

## 6. Accumulated Funds

Accumulated Funds		
Opening Balance	13,478.51	10,283.65
Current year earnings	(9,113.30)	3,194.86
Total Accumulated Funds	4,365.21	13,478.51
Total Accumulated Funds	4,365.21	13,478.51

## 7. Commitments

There are lease commitments of \$2,301.36 per month including GST until the lease expiry on 14 April 2018.

## 8. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 31 December 2016 (Last year - nil).

## 9. Related Parties

There were no transactions involving related parties during the financial year.

## 10. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

## 11. Ability to Continue Operating

The entity will continue to operate for the foreseeable future, subject to the ongoing support of its many funders.





ASB BANK LIMITED

LYNNMALL BRANCH - NEW LYNN

Depositor's Name \_\_\_\_\_

Reference

Credit account of \_\_\_\_\_

CONNECTED MEDIA TRUST

Funds included in this deposit cannot be drawn against until proceeds have been cleared.

# Deposit

Notes	No.	Amount
\$100		
\$50		
\$20		
\$10		
\$5		
Coin		
Cheques (per back)		
\$		

⑈ 123022⑈ 0352465⑈00 ⑈ 50



**ConnectedMedia**

promoting sustainability through media

PO Box 15486 New Lynn  
Auckland Aotearoa New Zealand

Phone: (09) 827 6050  
contact@connectedmedia.org

www.connectedmedia.org



# THE OUTLOOK FOR SOMEDAY

Young People + Film + Sustainability

## Introducing The Outlook for Someday

June 2017

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**The Connected Media Charitable Trust**

Patron: Rob Fenwick CNZM Trustees: John Proctor (Chair) Ilai Amir Hilary Chidlow Daniel Nepia  
Director: David Jacobs

Charities Commission No: CC23433

## SUMMARY

**The Outlook for Someday** is New Zealand's sustainability film project for young people.

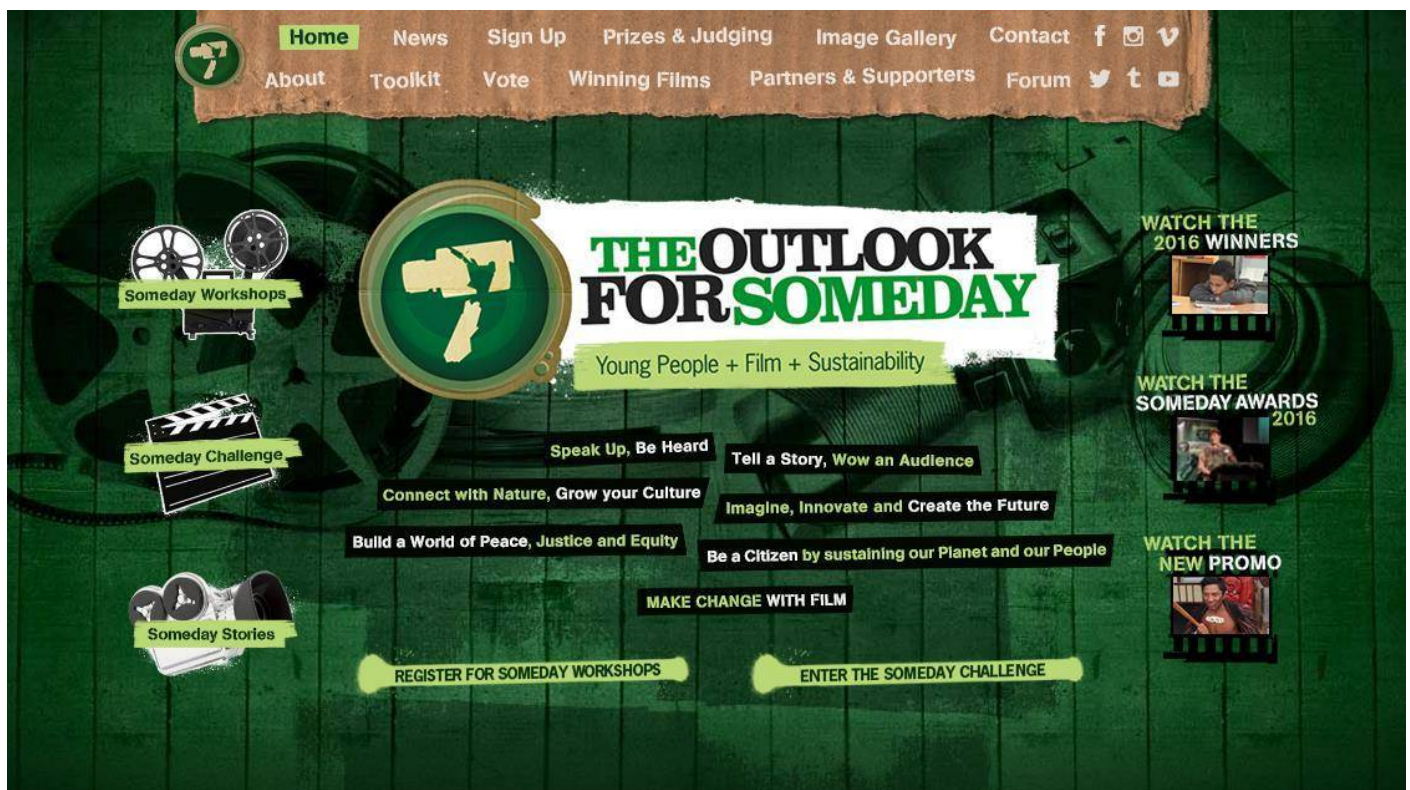
Since Connected Media launched the project in 2007 it has been inspiring, empowering and upskilling young people to share their sustainability stories and perspectives.

After 10 years of evolution the project now comprises an annual film challenge, a nationwide series of film-making workshops and funded film-making opportunities for young people.

The premise of **The Outlook for Someday** is that telling our own stories – and being heard – is vital for personal, community and career development.

The objective of the project is to help grow a generation of sustainability storytellers.

[www.theoutlookforsomeday.net](http://www.theoutlookforsomeday.net)



**The Outlook for Someday** has had considerable success in furthering that objective in New Zealand.

Each year about a thousand young people participate in the project with recorded satisfaction levels averaging at 95%.

There are notably high participation rates of young women (57% in 2016) and rangatahi and tamariki Māori (27% in 2016).

1153 films have been entered into the film challenge since it began in 2007 (115 in 2016).

As well as reaching audiences on screen winning films from the film challenge continue to be recognized at international film festivals, with a record tally of festival nominations in 2016.

**The Outlook for Someday** has twice been a finalist in the Green Ribbon Awards, which recognise the outstanding contributions made by individuals, organisations, businesses and communities to protecting and enhancing New Zealand's environment.





# THE OUTLOOK FOR SOMEDAY

Young People + Film + Sustainability



Someday Workshops

**free film-making workshops**



Someday Challenge

**annual film challenge**

8 September 2017 **deadline**



Someday Stories

**funded films by emerging film-makers**

# MAKE CHANGE WITH FILM

GO TO  
[www.theoutlookforsomeday.net](http://www.theoutlookforsomeday.net)

f i theoutlookforsomeday

# THE PROJECT

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## 1. The Someday Challenge

The challenge is for anyone under 25 to make a short sustainability-related film. It can be any length up to 5 minutes.

Entrants are encouraged to choose any genre they like, to film with any camera they like, and to interpret 'sustainability' in the way that makes best sense to them.

The guiding principles are access, participation and fairness. Film challenge entrants are given support and encouragement, which remains available after they have entered their film when they may need to resolve technical, legal and paperwork issues with their entry.

Each year there are prizes and a Judging Team from the fields of media, education, government and business, including representatives of project partners and youth judges.

They choose 20 winning films, each of which is allocated a special award.

One of the winning films is also chosen as the Standout Winner and there is an online popular vote for the Audience Favourite.

The winning films are watched online at **The Outlook for Someday** website, YouTube, Vimeo, at the websites of partners of the project, including media partners, and increasingly via social media.

They are also watched in community screenings - at music, arts and eco festivals and at youth and sustainability education conferences.

Here is a selection of winning films from the 10 years so far of the film challenge:

### **DOG ISLAND MOTU PIU**



**Year:** 2016

**By:** Sarah Ridsdale (15) from Palmerston North

**Genre:** Animated Docudrama

**Synopsis:** A claymation docudrama about conserving New Zealand's native flora and fauna told through the eyes of Tua and Tara.

### **OUR SUPERHEROES**



**Year:** 2016

**By:** Luka Wolfram (12) from Auckland

**Genre:** Documentary

**Synopsis:** A documentary that raises awareness about the personal and community impact of childhood cancer.



## **GLAD TO SEA YOU'RE ON BOARD**



**Year:** 2016

**By:** Alice Guerin (20) from Wellington

**Genre:** Documentary

**Synopsis:** An informative call to action on over-fishing.

## **WARNING**



**Year:** 2016

**By:** Neihana Lowe (17)

and Callum Robinson (17) from Auckland

**Genre:** Drama

**Synopsis:** A quirky satire about unsustainable packaging.

## **HE KĀKANO**



**Year:** 2016

**By:** A team from Te Kura Kaupapa Māori o Wairarapa in Masterton (aged 10-11)

**Genre:** Drama

**Synopsis:** A story about the importance of keeping te reo Māori alive and thriving in New Zealand.

## **BEHIND THE EYES**



**Year:** 2016

**By:** A team aged 13-14

from Roxburgh Area School in Otago

**Genre:** Drama

**Synopsis:** A conversation starter on teenage mental health.



## **EUTHA-NATION**



**Year:** 2015

**By:** Mason Cade Packer (16) from Paraparaumu

**Genre:** Mockumentary

**Synopsis:** Imagine a future where compulsory euthanasia has been introduced to combat over-population.

## **NVADER**



**Year:** 2015

**By:** Hunter Williams (16) from Auckland

**Genre:** Documentary

**Synopsis:** A covert mission to save young girls from sex slavery leads to an organisation that empowers local people to bring the perpetrators to justice.

## **MESSAGE IN A BOTTLE**



**Year:** 2015

**By:** Liam van Eeden (17) and Jean-Martin Fabre (17) from Invercargill

**Genre:** Public Service Announcement

**Synopsis:** A The true cost of bottled water for both the consumer and the planet.

## **ORIGINAL**



**Year:** 2015

**By:** A team from Timaru (aged 14-15)

**Genre:** Video Essay

**Synopsis:** A young woman challenges stifling social pressures and speaks out for authenticity.

## **TE AO O TE TUTURUATU**



**Year:** 2014

**By:** Tomairangi Harvey (11) from Christchurch

**Genre:** Animated Docudrama

**Synopsis:** Narrated in Te Reo Māori, this painterly animation tells the story of the Tuturuatu (Shore Dotterel) and its habitat and survival in New Zealand.

## **BEEP**



**Year:** 2014

**By:** A team from Timaru (aged 18-22)

**Genre:** Drama

**Synopsis:** A man is given pause for reflection and a change of direction when an incessant beeping begins to plague his life.

## **BEEING A HONEY MAKER**



**Year:** 2014

**By:** A team from Lower Hutt (aged 11-13)

**Genre:** Music Video

**Synopsis:** To a languorous beat as lilting as a summer's day, this music video riffs about the importance of bees to our lives and to life itself on earth.

## **TODAY IS THE DAY**



**Year:** 2013

**By:** A team from Hamilton (aged 14-18)

**Genre:** Musical

**Synopsis:** A troupe of intrepid tree-planters confronts environmental vandalism in their backyard.

## 15 WAYS



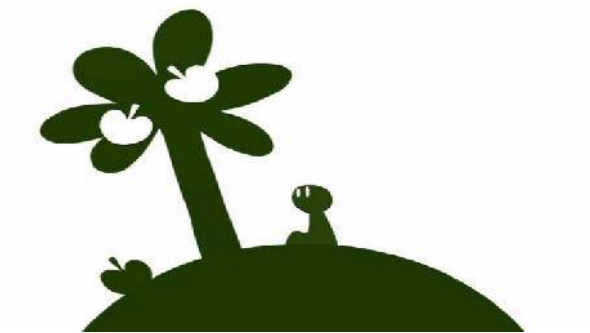
**Year:** 2013

**By:** Michelle Vergel de Dios (22) from Auckland

**Genre:** Public Service Announcement

**Synopsis:** Fifteen simple ways New Zealand can stay clean, green and pure.

## ARBORACEOUS



**Year:** 2012

**By:** Natasha Bishop (16) from Whitby

**Genre:** Animated Drama

**Synopsis:** We only have one earth and it must be looked after.

## COEXIST



**Year:** 2012

**By:** A team from Wellington (aged 18-23)

**Genre:** Drama

**Synopsis:** A young woman must fight for survival in a post-apocalyptic world.

## SHOPPING FOR OUR FUTURE



**Year:** 2011

**By:** Susan and Andrew Wardell (aged 22-23) from Dunedin

**Genre:** Public Service Announcement

**Synopsis:** How do our shopping decisions affect the world we live in? What choice do we have?



## **SAM THE SUPERWORM**



**Year:** 2010

**By:** A team from Auckland (aged 10-11)

**Genre:** Drama

**Synopsis:** A story about saving our food that shows how everyone, including a small stripy worm, can help nurture and protect nature.

## **THE BREAK UP**



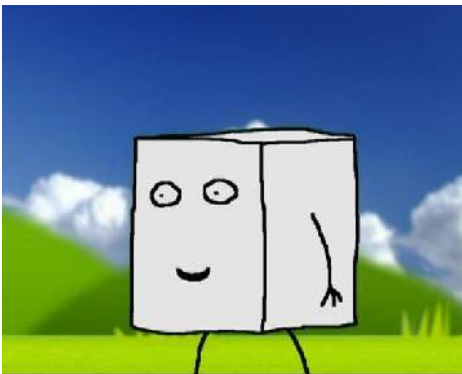
**Year:** 2009

**By:** Charlee Collins (18) from Kaitaia

**Genre:** Drama

**Synopsis:** A cautionary tale about global warming told in the form of the phone call none of us want to receive.

## **MR BOX**



**Year:** 2008

**By:** Calvin Sang (14 ) from Auckland

**Genre:** Animated Drama

**Synopsis:** A simple animated story showing how the urban environment can affect our mental health.

## **PHASE PROMOTIONAL SPOT**



**Year:** 2007

**By:** A team from Hamilton (aged 19)

**Genre:** Advertisement

**Synopsis:** A proposition which begs: if we had only known at the beginning of the twentieth century what we know now about the environmental impact of mankind's actions.

## 2. Someday Workshops

Since 2011 the workshops programme has complemented the film challenge as a key component in the strategy of **The Outlook for Someday** to help grow a generation of sustainability storytellers.

The workshops further that objective for all participants whether or not they go on to make films for the film challenge.

The workshops support young people, teachers and youth workers to upskill together and to explore the idea of sustainability film-making. They are action-learning opportunities geared towards growing sustainability awareness, creativity and arts participation in the community.

40 workshops took place in 2016, of which 33 were regional one day workshops.

The other 7 workshops reflect a strategic direction of Connected Media, confirmed in March 2016, that the Trust looks for opportunities to expand the Someday Workshops programme where funding is available in accordance with a principle of inclusion. The intention is to build upon the success of the project in empowering young people who are disadvantaged, marginalised, vulnerable and/or at risk.

Those 7 workshops were:

- 5 two-day Kaupapa Māori workshops for tamariki and rangatahi Māori
- a one-day workshop for Pasifika young people
- a trial one-day workshop at a KidsCan low decile primary school









Thursday, 11 August 2016

## Lights, camera, action



News > Dunedin



(from left) Queen's High School pupil Gullu Boztas (16), Otago Girls' High School pupil Honor Sendall (17), Portobello School pupils Lukus Johnston (12) and Briar Matthews (11), and Clutha Valley School pupil Kareena Dunlop (12). Photo by Gregor Richardson.

Young film makers edited a film they created during The Outlook for Someday film making workshop in Dunedin yesterday. About 20 participants, aged between 11 and 18, made short films and screened them at the end of the day.

Youths learn to tell story from visual perspective



Each pupil also created a story idea which they could develop into a film as an entry to The Outlook for Someday Film Challenge. Entries for the short film competition close on September 9.

20 June 2014



To Whom It May Concern

### OUTLOOK FOR SOMEDAY

I just wanted to write and say a big heartfelt thank you to Chris and Simon and the 'Outlook for Someday' team for our amazing day yesterday.

My husband and I are tutors for the Alternative Education Class here in Greymouth so we have the kids who are no longer in mainstream education. They are aged 13-16 and have issues.

Yesterday, we were all welcomed into a space that was outside our comfort zone and made to feel safe. We were treated with respect, engaged in learning and fun activities, we were allowed to contribute without judgement and because of this, and we all relaxed and started to shine.

These kids are sharp when it comes to fairness and they can spot a fraudster a mile away (and generally let them know very quickly what they think of them).

Yesterday was good, and fair, and wholesome and true and our students thrived in the environment you guys created. On top of this, the message you teach resonates with them and inspires them to be the difference.

There were a lot of favourite moments for me including Jordon amping the whole way in the van on the way there anxious about how long the day was going to be and whether he was going to make it through without going insane. Then amping on the way home about what a great day he had, and how much he enjoyed it.

The themes were awesome and highlighted some very real things in these kids life like drugs, alcohol, diet, as well as depression and violence. All presented by their peers which they absorbed instantly.

Our oldest student David, who struggles with focus and staying on task, as well as constantly trying to avoid reading, writing or anything academic wrote his first script which is included. This is amazing on so many levels. It has a beginning, middle and end. It has a great story and a strong moral. This is the most writing David has ever done and he achieved it in 30 mins under your guidance. He is still smiling about it and so are we.

The kids are now all motivated to write and direct and star in their own movie which has given us a vehicle to get some credit work done so thanks for that too!

What you did for us yesterday changed the world. Is it too early to book in for next year?

Keep up the awesome work guys, you are amazing.

Tiaki

Katie Shannon  
Alternative Education Tutor



High Street, PO Box 192, Greymouth 7840 T: 03 768 0472 F: 03 768 6293 E: [office@greyhigh.school.nz](mailto:office@greyhigh.school.nz) [www.greyhigh.school.nz](http://www.greyhigh.school.nz)



### 3. The Someday Awards

The red-carpet awards ceremony is the annual culmination of the project. Since 2011 the ceremony has been at the Aotea Centre in Auckland with approximately 375 guests, of whom half are young people.

The event is also [livestreamed](#) and a full range of [photos](#) are made available to participants and media.



Each year there are guest film-makers who run Q&A sessions with the winning young film-makers before the ceremony.

In 2013 the special guest was Andrew Adamson (*Shrek*, *The Chronicles of Narnia*). In 2014 Tom Hern and James Napier Robertson, producer and director of the award-winning New Zealand film *The Dark Horse*, participated together. In 2015 Dale Corlett, Head of Talent Development at the New Zealand Film Commission ran the Q&A session. In 2016 it was with Katie Wolfe and Sarah Grohnert (film-makers) and Frankie Adams (actor).

The ceremony also features a musical performance, which in 2016 was by Sonatane Kaufusi who was a finalist in the 2016 Smokefree Rockquest.







#### 4. Someday Stories

Since the project began 10 years ago **The Outlook for Someday** has evolved to become a talent development pathway. The workshops are the first step on the pathway, followed by the film challenge.

At their strategic planning day in March 2016 the Trustees of Connected Media determined that the talent development pathway should now be furthered via the **Someday Stories** initiative. And so an idea which had been talked about for several years was given the go-ahead.

With **Someday Stories** emerging young film-makers are supported to go further into the sustainability theme with longer films – and with production budgets.

Each commissioned film-maker / team is also teamed up with a production mentor from the film industry for guidance and support as they make their film.

Purposefully eclectic and multi-genre, **Someday Stories** includes drama and documentary, music and animation, comedy and reflection. They are films that together offer young people a diverse, relevant and authentic reflection of how members of their own generation perceive important issues.



In October 2016 a [Request for Proposals](#) was released for the first series of six films, which will be watched by young audiences via online platforms where they are regularly accessing screen content.

26 applications were received and, after a shortlisting and selection process, six films were commissioned and [announced](#). They went into production in March 2017.

They will be released in August 2017.

Two of the six films are being directed by Someday Champions (young people who have previously made winning films in the **Someday Challenge**). A third film has significant production involvement of a Someday Champion as Director of Photography and Editor.

One of the films is being directed by a film-maker who has participated in a **Someday Workshop** and also made a winning film in the **Someday Challenge** and is therefore the first person to complete **The Outlook for Someday** talent development pathway.

## 5. Festivals

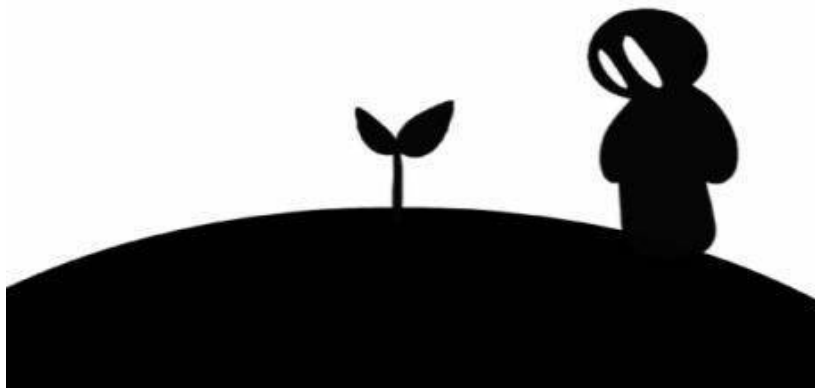
**The Outlook for Someday** offers opportunities for Someday Champions to take further steps in their sustainability film-making journeys.

This has included internships and it now includes **Someday Stories**. Since 2010 it has also included entering winning films from the **Someday Challenge** into international film festivals.

From 2014 onwards the prizes for the film-maker or team behind each of the 20 winning films has included a commitment that the film will be entered into at least one international film festival the following year.

The biggest success so far at international festivals has been for two animations:

- [Arboraceous](#) by 16 year-old Natasha Bishop was the Standout Winner of the film challenge in 2012 and went on to win two international awards – the [Newcomer Award and Animation Award](#) – at the Japan Wildlife Film Festival (JWFF) in 2013.



- [Te Ao o te Tuturuatu](#) was made by 11-year-old Tōmairangi Harvey for the **Someday Challenge** in 2014 after she had developed her idea for the film at a **Someday Workshop**. Tōmairangi then surpassed Natasha Bishop's record as the youngest film-maker ever to have a film selected in the history of JWFF. Aged 12 she travelled to Tokyo in 2015 to attend the festival, where she received the [Best Young Film-maker Award](#).





Following the award at JWFF Tōmairangi was congratulated in the New Zealand Parliament and there was widespread media coverage in New Zealand.

## Young Kiwi's dotterel passion earns film win in Japan

**Vaimoana Tapaleao**  
moana.tapaleao@nzherald.co.nz

A love for an endangered New Zealand shore bird has won a budding film-maker an international award in Japan.

Tomairangi Harvey, 12, has become the youngest recipient of an award in the 25-year history of the Japan Wildlife Film Festival, held in Tokyo.

Tomairangi, from Christchurch, picked up the Best Young Film-maker gong for her short film *Te Ao o te Tuturua* (The World of the Shore Dotterel) on Monday.

It features colourful drawings she made of the New Zealand shore dotterel, or shore plover, and a story about how it came to be endangered and living primarily in the predator-free Chatham Islands.

A feature of Tomairangi's film is that she narrates the story in te reo Māori.

A translation of Tomairangi's words opens the film: "A long time ago, when Aotearoa was peaceful, there were many tuturua. They lived happily and freely at this time."

"But a problem arrived for the birds and the forest. This problem arrived by way of the sea – foreign strangers came and upset the dotterels' world. The birds were preyed on for food by dogs, cats, weasels, ferrets and stoats."

"Following the arrival of the predators, very few tuturua remained."

Tomairangi's film was initially made for The Outlook for Someday sustainability film challenge for young people last year, where she also picked up an award.

The idea behind that is to encourage young New Zealanders to think about sustainability and the environment around them.

Speaking to the *Herald* from Tokyo, where she travelled with mum Christine, Tomairangi said she became inspired to make the film after helping her aunt for a few weekends at the Isaac Conservation and Wildlife Trust in Christchurch.

"We go with her on Saturdays to help her take care of them and I thought they were really beautiful. I really like them and I think not many people know about them."

She hopes to continue to work on making and editing films, with the goal of making it a career one day.

"I like drawing and I still want to be making films about nature. I love nature," the 12-year-old told the *Herald*.

The film was among just over 1300 entries from 112 countries, later culled back to 48 films chosen as finalists by the festival's judges. They said "The sympathy, deep feeling and love that [then] 11-year-old Māori girl Tomairangi Harvey feels for the shore dotterel overflows from her animated film and was clearly conveyed to us."

**nzherald.co.nz**  
Watch Tomairangi Harvey's video at [tinyurl.com/nzhshortfilm](http://tinyurl.com/nzhshortfilm)

**Tomairangi Harvey, now 12, is celebrating in Tokyo after winning the Best Young Film-maker award.**



In 2016 a record eleven winning films from the previous year's **Someday Challenge** were selected for six international film festivals around the world:

- All American High School Film Festival in New York
- Māoriland Film Festival in Ōtaki
- Green Screen International Wildlife Film Festival in Germany
- Seoul International Youth Film Festival in Korea
- Uni Shorts International Student Film Festival in Auckland
- Mississauga Youth Film Festival in Canada

Seven of the films were screened in New York City's Times Square after they were selected from over 1800 submissions from over 40 countries for the All American High School Film Festival. Three of those films were finalists in their categories.

Six of the films were screened in the Rangatahi Film Awards at the Māoriland Film Festival. Two of them won awards at the festival.



29 MAR 2018

## APPLICANT DETAILS

Manawatu District Council

## Name and contact details

Are you applying as an individual or group? Individual ☐ Group ☒

Full name of applicant: WHANAU ATAHAHA BEAUTIFUL FAMILIES TRUST

Contact person (for a group): DELHIA MATAKI

Street address/PO Box: 42 FERGUSON STREET

Suburb: Town/City: FEILDING

Postcode: 4702 Country: New Zealand

Email: wa bft@hotmail.co.nz

Telephone (day): (06) 324 0414

All correspondence will be sent to the above email or postal address

Name on bank account: WESTPAC GST number: 106 504 776

Bank account number:

Please provide a bank deposit slip if you are successful your grant will be deposited into this account

## Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā: ☒ Detail:Māori: ☒ Detail:Pacific Island: ☐ Detail:Asian: ☐ Detail:Middle Eastern/Latin American/African: ☐ Detail:Other: ☐ Detail:

## Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes: ☒ No: ☐

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

## How did you hear about the Creative Communities Scheme? (select ONE and mark with an X)

☐ Council website ☐ Creative NZ website ☐ Social media☐ Council mail-out ☐ Local paper ☐ Radio☐ Council staff member ☐ Poster/flyer/brochure ☒ Word of mouth☐ Other (please provide detail)



# PROJECT DETAILS

Project name:

MATARIKI CELEBRATION

Brief description of project:

CELEBRATION OF MAORI NEW YEAR

## Project location, timing and numbers

Venue and suburb or town:

FEILDING CIVIC CENTRE

Start date:

22/6/2018

Finish date:

22/6/2018

Number of active participants:

300 +

Number of viewers/audience members:

200 +

## Funding criteria: (select ONE and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☒ **Access and participation:** Create opportunities for local communities to engage with, and participate in local arts activities

☐ **Diversity:** Support the diverse artistic cultural traditions of local communities

☒ **Young people:** Enable young people (under 18 years of age) to engage with, and participate in the arts

## Artform or cultural arts practice: (select ONE and mark with an X.)

☒ Craft/object art

☒ Dance

☐ Inter-arts

☐ Literature

☒ Music

☒ Ngā toi Māori

☐ Pacific arts

☐ Multi-artform (including film)

☐ Theatre

☐ Visual arts

## Activity best describes your project? (select ONE and mark with an X)

☐ Creation only

☐ Presentation only (performance or concert)

☒ Creation and presentation

☐ Presentation only (exhibition)

☐ Workshop/wānanga

## Cultural tradition of your project (mark with an X, you can select multiple options)

European:

☐ Detail:

Māori:

☒ Detail:

CELEBRATION OF NEW YEAR

Pacific Island:

☐ Detail:

Asian:

☐ Detail:

Middle Eastern/Latin American/African:

☐ Detail:

Other:

☐ Detail:



## **PROJECT DETAILS:**

### **1) THE IDEA / TE KAUPAPA: WHAT DO YOU WANT TO DO:**

This Project seeks to maintain the momentum of an already well established annual "Matariki" event for the Feilding Community.

### **2) THE PROCESS / TE WHAKATUTUKI: HOW WILL THE PROJECT HAPPEN:**

This Project will be extended to the Community and schools to participate and develop their understanding and awareness of "Matariki" Maori New Year.

### **3) THE PEOPLE / NGA TANGATA: TELL US ABOUT THE KEY PEOPLE AND/OR THE GROUPS INVOLVED:**

Below is a list of the Organisations/Schools that are in this Community who will Participate in the Celebration of "Matariki"

- Feilding Intermediate School
- North Street School
- Hato Paora School
- Lytton street School
- Kura O Kauwhata
- Manchester Street School
- Te Hapaitia Ko Hanga Reo
- Manchester street Kindergarten
- Whanau Ataahua beautiful Families Trust

- Raukawa Whanau Ora
- Manawatu District Council Te Roopu Waiata
- Manchester House
- Literacy Feilding
- Feilding Police

**4) THE CRITERIA / NGA PAEARU: TELL US HOW THIS PROJECT WILL BE DELIVERED TO YOUR SELECTED CRITERION: ACCESS AND PARTICIPATION, DIVERSITY OR YOUNG PEOPLE:**

This project will provide one key opportunity for the wider Community to engage with Cultural Content, Traditions and knowledge associated with “Matariki.”

These opportunities are aimed to ensure that participants gain an increased understanding of the key components associated with “Matariki.”

To explore “Matariki” in both traditional and contemporary contexts and to gain understanding of the Principles and Values that underpin “Matariki” and to gain a greater appreciation for Tikanga Maori and Culture.



## *Whanau Ataahua Beautiful Families Trust*

This Project of "MATARIKI" (the celebration of Maori New Year) has been running over the past four/five years successfully. Each year we have more schools and Community Organisations joining in with us. During the past five years we have held this Project in the square at minimum cost, everyone who has been involved in this project have given of their time and talents freely, we are grateful for their willingness that has helped this Project to where it is today.

"Matariki" brings a wonderful Community Spirit into this town, and everybody who attends is enlightened and enjoys the Culture in a positive way.

Each year we have run things at minimum cost and this year the costs have increased hugely, I am mindful of all the children, parents and supporters who have come diligently to the square over the past years in the cold, rain and sunshine to make "Matariki" the success that it is. Now we have made a big shift and will be holding this event in the Civic Centre, hence the increase in costs. The project needs to run in a proficient safe professional manner, so that everyone involved can continue to enjoy this wonderful event of "Matariki"

Nga Mihi

Delhia Mataka (Co-Ordinator of Matariki)



# PROJECT DETAILS

## Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed
20.3.18	Property Brokers		
"	24 Grates Water	\$240	Unconfirmed
"	6 Bags of Sausages	\$180	Unconfirmed

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
2016/17	MATARIKI	1,043.00	YES.

## Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy



## PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☐ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☐ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- ☐ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- ☐ complete the project within a year of the funding being approved
- ☐ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- ☐ return any unspent funds
- ☐ keep receipts and a record of all expenditure for seven years
- ☐ participate in any funding audit of my organisation or project conducted by the local council
- ☐ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☐ acknowledge CCS funding at event openings, presentations or performances
- ☐ use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website:  
<http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☐ I understand that the Manawatu District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☐ I/we consent to Manawatu District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☐ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☐ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.
- This consent is given in accordance with the Privacy Act 1993

Name

DELHIA MATAKI

(Print name of contact person/applicant)

(Print name of parent/guardian for applicants under 16 years of age)

Signed:

*D. Mataka*

(Applicant or arts organisation's contact person)

Signed:

(Parent/guardians signature for applicants under 16 years of age)

Date:

28 / 3 / 2018.

Date:





Manawatu District



## Creative Communities Scheme

# Application Form

**Funding for local arts projects**

**Ngā pūtea mō ngā toi te haukāinga**

**CLOSING DATE:**

4pm 31 March 2017

**FOR PROJECTS THAT TAKE  
PLACE BETWEEN:**

18 April 2018 – 18 April 2019

**TO SUBMIT YOUR CREATIVE  
COMMUNITIES SCHEME  
APPLICATION PLEASE  
COMPLETE, PRINT AND  
RETURN THIS FORM TO:**

*Janine Hawthorn  
Community Development Adviser  
Manawatu District Council  
Private Bag 10001  
Feilding 4743*

*e-mail [janine.hawthorn@mdc.govt.nz](mailto:janine.hawthorn@mdc.govt.nz)*



# BEFORE YOU START

## Read the *Creative Communities Scheme Application Guide*

Before you prepare your application you should read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

## Complete the *Creative Communities Scheme Application Form*

- Applications can only be submitted using this document (*Creative Communities Scheme Application Form* or an online version of this document)
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example:

- **IMPORTANT – DO NOT edit any text outside of these boxes**
- **If you are unable to type into the boxes provided please print a copy and complete by hand**
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

## Before submitting your application, complete this checklist: (mark with an X)

- ☒ My project has an arts or creative cultural focus
- ☒ My project takes place in the local authority district that I am applying to
- ☐ I have answered all of the questions in this form
- ☐ I have provided quotes and other financial details
- ☐ I have provided other supporting documentation
- ☐ I have read and signed the declaration
- ☐ I have made a copy of this application for my records

RECEIVED

05 APR 2018

Manawatu District Council

05 April 2008

To: Creative Communities Scheme

Manawatu District Council

From: Feilding and Districts Art Society

Expo Committee Jude Mitchell

Dear Sir/Madam,

I would like to take this opportunity to write in support of the application for a grant.

Our yearly Manawatu Art Expo is a fund raiser to help support the Feilding and Districts Art society financially. With masses of help and support from volunteers' it has over the last 10 years become a huge attraction for the greater Manawatu area.

The Art Centre in Manchester street is a hub for the Feilding and greater area. Primarily we are there to promote the arts. Our mission is to nurture and encourage people whatever their artist medium is. We run children's classes, host exhibitions and our "Have a Go" mornings three times a week bring in not only those with an art or craft but, those who just need the company of others. We see these mornings as a community occasion and we actively encourage anyone to drop in and have a cuppa.

Without the Expo and other lesser fundraisers, we would not be able to exist. Any monies raised are ploughed back into the society to run the centre. Our sales are a long way from being self-supporting and in fact runs at a huge loss.

Although as a whole the Art society does have money in the bank the general committee has earmarked that to install a kitchen to further try and increase our income. The general committee is heavily involved with trying new and inventive ways to increase our money flow which in turn will allow us to be more involved with the community. To this end we now have a professional marketing person helping with our aims.

Without our current fundraisers we just cannot continue.

I look forward to being able to present our plight in person along with our Chair Mr Eddie Hall.

Yours sincerely



Jude Mitchell

Chair Manawatu Art Expo



# APPLICANT DETAILS

RECEIVED 10.

29 MAR 2018

Manawatu District Council

## Name and contact details

Are you applying as an individual or group?

Individual

☐

Group

☒

Full name of applicant:

Feilding and Districts Art Society

Contact person (for a group):

Jude Mitchell -

Street address/PO Box:

2393 Pohangina rd, Ashhurst 4884

Suburb:

Ashhurst.

Town/City:

Feilding

Postcode:

4884.

Country:

New Zealand

Email:

Choronyteryer@inspire.net.nz.

Telephone (day):

06 3294753

All correspondence will be sent to the above email or postal address

Name on bank account:

Feilding and districts  
Art Society

GST number:

85-719-580

Bank account number:

06 0629 0083712-00

Please provide a bank deposit slip if you are successful your grant will be deposited into this account

## Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā:

☒

Detail:

Māori:

☒

Detail:

Pacific Island:

☒

Detail:

Asian:

☒

Detail:

Middle Eastern/Latin American/African:

☒

Detail:

Other:

☒

Detail:

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes:

☒

No:

☐

if needed.

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

## How did you hear about the Creative Communities Scheme? (select ONE and mark with an X)

☐

Council website

☐

Creative NZ website

☐

Social media

☐

Council mail-out

☒

Local paper

☐

Radio

☐

Council staff member

☐

Poster/flyer/brochure

☐

Word of mouth

☐

Other (please provide detail)



# PROJECT DETAILS

Project name:

Manawatu Art Expo

Brief description of project:

Fundraiser with a view help the arts in Feilding + District

Project location, timing and numbers

Venue and suburb or town:

Convention Centre Palmerston North

Start date:

13 July 2018

Finish date:

15<sup>th</sup> July 2018

Number of active participants:

over 100

Number of viewers/audience members:

970 Plus children

**Funding criteria:** (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☒ **Access and participation:** Create opportunities for local communities to engage with, and participate in local arts activities

☐ **Diversity:** Support the diverse artistic cultural traditions of local communities

☐ **Young people:** Enable young people (under 18 years of age) to engage with, and participate in the arts

**Artform or cultural arts practice:** (select **ONE** and mark with an X.)

☐ Craft/object art

☐ Dance

☐ Inter-arts

☐ Literature

☐ Music

☐ Ngā toi Māori

☐ Pacific arts

☐ Multi-artform (including film)

☐ Theatre

☒ Visual arts

**Activity best describes your project?** (select **ONE** and mark with an X)

☐ Creation only

☐ Presentation only (performance or concert)

☒ Creation and presentation

☐ Presentation only (exhibition)

☐ Workshop/wānanga

**Cultural tradition of your project** (mark with an X, you can select multiple options)

European:

☒ Detail:

Māori:

☒ Detail:

Pacific Island:

☒ Detail:

Asian:

☒ Detail:

Middle Eastern/Latin American/African:

☒ Detail:

Other:

☒ Detail:

# PROJECT DETAILS (budget)

## Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

### 1. The idea/Te kaupapa: What do you want to do?

Our aim is to encourage and nurture new and emerging artists within the Feilding district.

### 2. The process/Te whakatutuki: How will the project happen?

With the help/support of the Expo Committee, plus Art Society members.

### 3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

Sub Committee of Feilding and districts Art Society

### 4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

Usually encourage budding artists. Monies raised will help with the Societies vision and encouraging, nurturing and supporting the arts in the Feilding and districts area.  
Help to finance the Art Centre and keep it open to our artists and general Public.



## PROJECT DETAILS (budget)

## 5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered?

Yes



Do NOT include GST in your budget

No

1

### Include GST in your budget

<b>Project costs</b>		<b>Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs.</b>
<b>Item eg hall hire</b>	<b>Detail eg 3 days' hire at \$100 per day</b>	<b>Amount eg \$300</b>
Venue Hire	S-2 Days Convention Centre	4377.68
Transport	Le Courier	1800.00
Signage	Freedom Print	1000.00
Advertising	Fairfax, Radio works, NZME	1800.00
Catering	Convention Centre	980.00
General Expenses	change Signage, Stationery, Printing	1600.00
Payment to Artists	<del>30%</del> Income tax 30% Sales	23101.00
Rattle Books	Hannah + Young	242.00
<b>Total Costs</b>		\$ 34900.68

<b>Project Income</b>	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.	
<b>Income eg ticket sales</b>	<b>Detail eg 250 tickets at \$15 per ticket</b>	<b>Amount eg \$3,750</b>
Door Sales	\$5.00 entry.	4573.00
Raffle Sales	Tickets Sold.	4570.00
Artists Payments	Sale of Art.	33000.00
Registration	Artists Registration Fees	8600.00
Preview Sales		1875.00
<b>Total Income</b>		<b>\$</b>
<b>Costs less income</b>	<b>This is the maximum amount you can request from CCS</b>	<b>\$</b>

Amount you are requesting from the Creative Communities Scheme

4377-68

The Venice

105



# PROJECT DETAILS

## Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed
	None Applied For		

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
2018	Manawatu Art + Garden Trail	\$1200	✓

## Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

## PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☒ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☒ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- ☒ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- ☒ complete the project within a year of the funding being approved
- ☒ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- ☒ return any unspent funds
- ☒ keep receipts and a record of all expenditure for seven years
- ☒ participate in any funding audit of my organisation or project conducted by the local council
- ☒ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☒ acknowledge CCS funding at event openings, presentations or performances
- ☒ use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website:  
<http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☒ I understand that the Manawatu District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☒ I/we consent to Manawatu District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☒ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☒ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.

This consent is given in accordance with the Privacy Act 1993

Name

Judith Mitchell

(Print name of contact person/applicant)

(Print name of parent/guardian for applicants under 16 years of age)

Signed:



(Applicant or arts organisation's contact person)

Signed:

(Parent/guardians signature for applicants under 16 years of age)

Date:

29-3-18

Date:

## Feilding & District Art Society Inc - Profit & Loss

New report available

### Profit & Loss

Feilding & District Art Society Inc  
For the month ended 31 March 2018

	Mar-18	Feb-18	Jan-18	Dec-17	Nov-17	Oct-17	Sep-17	Aug-17	Jul-17	Jun-17	May-17	Apr-17	Total
<b>Income</b>													
Art & Garden Trail - TICKETS SOLD	0.00	2,456.52	6,221.10	326.09	43.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,047.19
Art and Garden Trail	0.00	0.00	0.00	130.44	652.19	913.07	86.96	86.96	0.00	0.00	0.00	0.00	1,869.62
Art Awards	39.13	0.00	0.00	0.00	0.00	704.35	39.13	52.17	0.00	0.00	0.00	0.00	834.78
Catering	0.00	(151.74)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(151.74)
Donations	126.00	267.10	70.00	156.00	124.00	143.00	1,299.50	156.80	73.60	276.50	232.90	159.40	3,084.80
Emerging Artists - Income	0.00	0.00	0.00	0.00	107.83	191.60	0.00	0.00	0.00	0.00	0.00	0.00	299.43
Expo - Door Sales	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,602.18	0.00	0.00	0.00	3,602.18
Expo - Raffle	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(2.52)	1,928.77	1,670.61	349.55	0.00	3,946.41
Expo - Registrations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	579.12	1,455.63	4,316.42	3,126.08	9,477.25
Expo Art Sales	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	29,342.61	0.00	0.00	0.00	29,342.61
Fees	218.87	246.25	432.52	366.60	464.44	427.30	448.86	311.66	320.60	308.16	454.34	375.65	4,375.25
	229.51	478.25	0.00	55.65	353.02	502.62	198.25	359.98	768.69	278.23	639.99	46.95	3,911.14



Fees - Childrens  
Classes

Grants	0.00	0.00	0.00	7,712.00	1,200.00	0.00	0.00	0.00	0.00	600.00	0.00	0.00	9,512.00
Interest Income	0.00	5.37	5.86	10.44	4.90	4.91	10.32	5.89	6.18	8.84	4.18	4.74	71.63
Raffle Sales	0.00	13.91	49.57	97.40	0.00	8.70	13.92	0.00	0.00	0.00	41.74	21.74	246.98
Shop Sales	1,536.10	565.21	2,627.15	1,394.80	806.94	2,160.84	628.69	665.63	1,985.22	2,663.45	1,618.74	1,651.29	18,304.06
Subscription Income	334.73	178.24	60.86	30.43	60.86	182.58	121.72	334.73	404.29	391.26	321.70	426.02	2,847.42
Sundry Revenue	0.00	0.00	209.50	0.00	2,883.88	0.00	86.96	3.48	0.00	0.00	4.35	200.00	3,388.17
Workshop	417.42	0.00	0.00	0.00	0.00	0.00	326.08	186.96	652.18	773.93	173.92	0.00	2,530.49
<b>Total Income</b>	<b>2,901.76</b>	<b>4,059.11</b>	<b>9,676.56</b>	<b>10,279.85</b>	<b>6,701.54</b>	<b>5,238.97</b>	<b>3,260.39</b>	<b>2,161.74</b>	<b>39,663.44</b>	<b>8,426.61</b>	<b>8,157.83</b>	<b>6,011.87</b>	<b>106,539.67</b>
<b>Gross Profit</b>	<b>2,901.76</b>	<b>4,059.11</b>	<b>9,676.56</b>	<b>10,279.85</b>	<b>6,701.54</b>	<b>5,238.97</b>	<b>3,260.39</b>	<b>2,161.74</b>	<b>39,663.44</b>	<b>8,426.61</b>	<b>8,157.83</b>	<b>6,011.87</b>	<b>106,539.67</b>

## Less Operating Expenses

Advertising	25.00	783.35	239.43	25.00	279.43	389.50	409.43	265.52	641.02	264.93	140.93	25.00	3,488.54
Art & Garden Trail Expenses	0.00	0.00	0.00	3,069.92	2,401.83	720.00	0.00	0.00	0.00	0.00	178.87	0.00	6,370.62
Art Award Prizes	0.00	0.00	0.00	0.00	304.34	652.16	0.00	0.00	0.00	0.00	0.00	0.00	956.50
Artists Payments	982.51	1,807.46	712.24	650.61	1,245.61	467.48	822.94	1,470.03	1,331.83	1,157.74	1,147.92	1,013.78	12,810.15
Bank Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65.00	65.00
Charities Commission Fee	0.00	0.00	0.00	0.00	0.00	44.44	0.00	0.00	0.00	0.00	0.00	0.00	44.44
Cleaning	0.00	0.00	14.43	0.00	0.00	0.00	93.59	0.00	0.00	30.74	30.74	30.74	200.24
Eftpos	77.86	77.86	77.86	77.86	77.86	77.86	77.86	77.86	77.36	77.36	77.36	77.36	932.32
Electricity	174.81	159.37	154.17	0.00	387.50	0.00	229.83	589.30	255.49	186.42	183.28	159.24	2,479.41
Emerging Artists - Expenses	0.00	0.00	0.00	23.48	0.00	1,554.35	0.00	0.00	0.00	0.00	0.00	0.00	1,577.83
Entertainment	0.00	0.00	0.00	34.78	0.00	0.00	260.87	135.65	0.00	0.00	0.00	0.00	431.30
Expo - Artists Payments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,702.17	15,386.59	0.00	0.00	0.00	20,088.76
Expo advertising	0.00	0.00	0.00	0.00	0.00	90.00	0.00	1,238.55	35.00	475.00	0.00	0.00	1,838.55
Expo General Expenses	0.00	0.00	0.00	0.00	0.00	0.00	34.78	9,023.96	394.81	347.83	211.00	93.91	10,106.29
Fire Alarm System	0.00	0.00	0.00	0.00	45.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45.69

General Expenses	32.26	30.74	30.74	30.74	269.44	78.57	92.13	117.70	30.74	9.20	0.00	178.78	901.04
Honorarium	0.00	0.00	0.00	0.00	173.91	0.00	0.00	0.00	0.00	0.00	50.00	0.00	223.91
Insurance	0.00	708.99	0.00	0.00	752.47	0.00	0.00	655.76	0.00	0.00	655.76	0.00	2,772.98
Materials Purchased	167.83	0.00	0.00	0.00	0.00	0.00	31.30	0.00	0.00	0.00	0.00	0.00	199.13
Petty Cash	0.00	86.96	0.00	0.00	0.00	0.00	0.00	86.96	0.00	0.00	86.96	86.96	347.84
Postage/Courier	0.00	86.96	0.00	152.17	86.96	0.00	0.00	67.64	167.83	0.00	0.00	0.00	561.56
Printing & Stationery	47.83	0.00	0.00	0.00	0.00	0.00	87.79	0.00	0.00	0.00	0.00	0.00	135.62
Raffle Expenses	0.00	0.00	0.00	0.00	0.00	0.00	21.74	0.00	0.00	0.00	0.00	0.00	21.74
Rates	0.00	1,274.50	0.00	0.00	1,274.46	0.00	334.45	1,274.48	0.00	0.00	1,268.17	0.00	5,426.06
Repairs and Maintenance	132.34	8,554.78	58.15	0.00	0.00	198.49	0.00	109.49	1,629.18	0.00	669.40	0.00	11,351.83
Telephone & Internet	122.91	160.41	272.92	144.65	159.54	122.04	122.04	229.97	197.04	122.04	229.11	122.04	2,004.71
Travel	0.00	0.00	0.00	391.30	0.00	0.00	434.78	0.00	0.00	0.00	391.30	0.00	1,217.38
Workshops	69.57	0.00	0.00	0.00	271.12	0.00	553.04	0.00	1,086.96	0.00	145.65	8.70	2,135.04
<b>Total Operating Expenses</b>	<b>1,832.92</b>	<b>13,731.38</b>	<b>1,559.94</b>	<b>4,600.51</b>	<b>7,730.16</b>	<b>4,394.89</b>	<b>3,606.57</b>	<b>20,045.04</b>	<b>21,233.85</b>	<b>2,671.26</b>	<b>5,466.45</b>	<b>1,861.51</b>	<b>88,734.48</b>
<b>Net Profit</b>	<b>1,068.84</b>	<b>(9,672.27)</b>	<b>8,116.62</b>	<b>5,679.34</b>	<b>(1,028.62)</b>	<b>844.08</b>	<b>(346.18)</b>	<b>(17,883.30)</b>	<b>18,429.59</b>	<b>5,755.35</b>	<b>2,691.38</b>	<b>4,150.36</b>	<b>17,805.19</b>

# BEFORE YOU START

RECEIVED

29 MAR 2018

Manawatu District Council

## Read the *Creative Communities Scheme Application Guide*

Before you prepare your application you should read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

## Complete the *Creative Communities Scheme Application Form*

- Applications can only be submitted using this document (*Creative Communities Scheme Application Form* or an online version of this document)
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example:

- **IMPORTANT – DO NOT edit any text outside of these boxes**
- **If you are unable to type into the boxes provided please print a copy and complete by hand**
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

## Before submitting your application, complete this checklist: (mark with an X)

- ☒ My project has an arts or creative cultural focus
- ☒ My project takes place in the local authority district that I am applying to
- ☒ I have answered all of the questions in this form
- ☒ I have provided quotes and other financial details
- ☒ I have provided other supporting documentation
- ☒ I have read and signed the declaration
- ☒ I have made a copy of this application for my records





ANZ Bank New Zealand Limited

# Deposit

Palmerston North Branch  
Cnr, The Square & Broadway Ave

Teller's initials  
and stamp

Proceeds of cheques unavailable until cleared. ANZ does not receive deposits marked for specific application. ANZ is not responsible for delays in processing this deposit.

For credit of

Paid in by (first and last name)

FEILDING & DISTRICTS ART SOCIETY  
INCORPORATED

Date

Notes

Coins

Sub Total Cash

Cheques  
as per reverse

\$

112  
⑈060629⑈ 008372⑈00 ⑈ 50

Details of cheques, customer to complete

Details of cheques, customer to complete			
Drawer or cheque number	Bank	Branch or account number	Amount
		113	\$



Manawatu District



## Creative Communities Scheme

# Application Form

Funding for local arts projects

Ngā pūtea mō ngā toi te haukāinga

**CLOSING DATE:**

4pm 31 March 2017

**FOR PROJECTS THAT TAKE  
PLACE BETWEEN:**

18 April 2018 – 18 April 2019

**TO SUBMIT YOUR CREATIVE  
COMMUNITIES SCHEME  
APPLICATION PLEASE  
COMPLETE, PRINT AND  
RETURN THIS FORM TO:**

*Janine Hawthorn  
Community Development Adviser  
Manawatu District Council  
Private Bag 10001  
Feilding 4743*

*e-mail [janine.hawthorn@mdc.govt.nz](mailto:janine.hawthorn@mdc.govt.nz)*



# BEFORE YOU START

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**Before submitting your application, complete this checklist:** *(mark with an X)*

<input checked="" type="checkbox"/>	My project has an arts or creative cultural focus
<input checked="" type="checkbox"/>	My project takes place in the local authority district that I am applying to
<input checked="" type="checkbox"/>	I have answered all of the questions in this form
<input checked="" type="checkbox"/>	I have provided quotes and other financial details
<input checked="" type="checkbox"/>	I have provided other supporting documentation
<input checked="" type="checkbox"/>	I have read and signed the declaration
<input checked="" type="checkbox"/>	I have made a copy of this application for my records

# APPLICANT DETAILS

## Name and contact details

Are you applying as an individual or group?

Individual

☐

Group

☒

Full name of applicant:

Celtic Spirit

Contact person (for a group):

Sheran Hancock

Street address/PO Box:

26 Roots Street West,

Suburb:

Town/City:

Feilding

Postcode:

4702

Country:

New Zealand

Email:

jandshancock@slingshot.co.nz

Telephone (day):

0274036372

All correspondence will be sent to the above email or postal address

Name on bank account:

Celtic Spirit

GST number:

Nil

Bank account number:

38-9007-0894220-00

Please provide a bank deposit slip if you are successful your grant will be deposited into this account

## Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā:

☒

Detail:

Most participants

Māori:

☒

Detail:

Kapa Haka

Pacific Island:

☐

Detail:

Asian:

☐

Detail:

Middle Eastern/Latin American/African:

☐

Detail:

Other:

☐

Detail:

## Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes:

☒

No:

☐

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

## How did you hear about the Creative Communities Scheme? (select ONE and mark with an X)

☐

Council website

☐

Creative NZ website

☐

Social media

☐

Council mail-out

☐

Local paper

☐

Radio

☐

Council staff member

☐

Poster/flyer/brochure

☐

Word of mouth

☒

Other (please provide detail)

Event organizer has received funding in the past



# PROJECT DETAILS

**Project name:**

Brief description of project:

Tattoo 2018 is primarily a fundraiser for the development of piping and drumming in the Manawatu. The Tattoo showcases celebrity guest artists, local community groups and schools and gives young people the opportunity to showcase their talent in a professional setting.

## Project location, timing and numbers

Venue and suburb or town:

Start date:  Finish date:

Number of *active* participants:

Number of viewers/audience members:

## Funding criteria: (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☒ **Access and participation:** *Create opportunities for local communities to engage with, and participate in local arts activities*

☐ **Diversity:** *Support the diverse artistic cultural traditions of local communities*

☐ **Young people:** *Enable young people (under 18 years of age) to engage with, and participate in the arts*

## Artform or cultural arts practice: (select **ONE** and mark with an X.)

☐ Craft/object art

☐ Dance

☒ Inter-arts

☐ Literature

☐ Music

☐ Ngā toi Māori

☐ Pacific arts

☐ Multi-artform (including film)

☐ Theatre

☐ Visual arts

## Activity best describes your project? (select **ONE** and mark with an X)

☐ Creation only

☒ Presentation only (performance or concert)

☐ Creation and presentation

☐ Presentation only (exhibition)

☐ Workshop/wānanga

## Cultural tradition of your project (mark with an X, you can select multiple options)

European:

☐ Detail:

Māori:

☐ Detail:

Pacific Island:

☐ Detail:

Asian:

☐ Detail:

Middle Eastern/Latin American/African:

☐ Detail



# PROJECT DETAILS

---

Other:

☒ X

Detail:

Encompasses all cultures

# PROJECT DETAILS (budget)

## Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings

below.

### 1. The idea/Te kaupapa: What do you want to do?

It is planned to run two two-hour non-stop action-packed shows with the theme "Country" inside the Manfeild Stadium on Saturday 29 and Sunday 30 Sept 2018. The setting a Scottish Castle entrance and the public seated in the open courtyard area. Combined with feature lighting and landscaping, the programme includes combinations of massed pipe bands, Animals, local Manawatu schools, military vehicles, highland dancers, vocalists and much more. The programme will feature Suzanne Prentice along with another international artist (yet to be confirmed) and around 160-200 local and national performers.

The Saturday night show will be a fundraiser for local community groups, whereby a percentage of the cost of every ticket sold by that community group goes back to that community group.

### 2. The process/Te whakatutuki: How will the project happen?

The event manager will be responsible for employing and liaising with the management teams, various celebrities, community groups, sound and lighting technicians and Manfeild staff to ensure a smooth build up and good communication between all parties. Funding and support will be sought locally as we can in turn support local funders by way of advertising and acknowledgement.

### 3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

Sheran and Jason Hancock are highly successful at producing fundraisers of this scale. The first Tattoo in 2010 helped raise the profile of the local Air Training Cadets, and the Manawatu Pipe Bands who have in turn gone from strength to strength in the Manawatu district.

Out of the first Tattoo in 2010, the team have gone on to produce Tattoo 2012 and 2014 and 2017. All showcasing local talent as well as guest artists like the New Zealand Army Band and Suzanne Prentice. Suzanne also starred in 1915 – A Reflection at the St James Theatre in Wellington in 2015. We are awaiting confirmation of another 2 international Artists who will help lift the profile of Feilding and the Tattoo. Suzanne along with other community groups involved are the Foundation NZ Youth Pipe Band and the newly formed Celtic Spirit Pipe Band, Highland Dance groups, Feilding Intermediate School, Palmerston North Boys High School, Bulls School Kapa Haka, Military Vintage Vehicle Cub, the Coach House Museum and more.

The organisers and management teams for the Tattoo are all community volunteers with over 100 years of expertise between them. The team will commit their time and skills assisting with the logistics, comparing, funding and sponsorship and marketing to create another outstanding Tattoo in 2018. Over 300 cast and crew members will be involved in this production. Support volunteers will come from Futures Past Steampunk, Makino Rotary, Feilding Host Lions, Coach House Museum.

### 4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

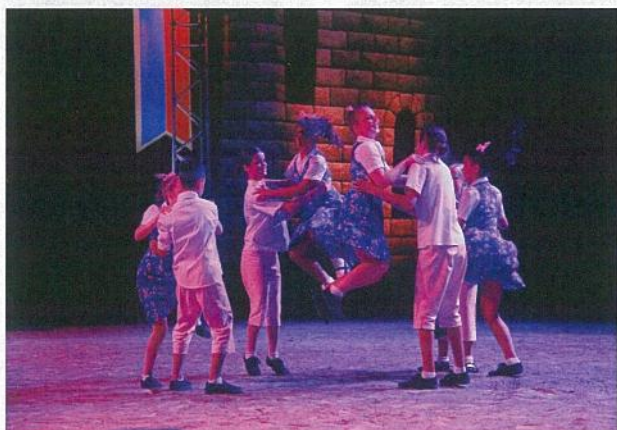
There is no other show like this running in New Zealand. Manawatu Tattoo is now a brand that is recognised and respected. Over the years it has encouraged young participants to continue with their music and dance and some have gone on to further their art both nationally and overseas. Manawatu Tattoo has also launched and revitalised current community groups. There is so much talent in our community especially among our younger people. Giving them the opportunity and experience of performing in a professional setting within the arts field may inspire them to continue as they get older. Providing opportunities for community groups and schools to show the rest of the community what they are capable of can be empowering to both the performers and the audience. Alternatively, showcasing these groups to the public may provide community support for these groups by way of involvement in their clubs or activities.

This year's theme "Country" allows us to explore many ideas related to Country including Country music, celebrating the rural aspect of our community, Dog agility and dancing, Horses tractors and much more. Our pipe bands, Kapa Haka and highland dancers and school groups will also explore this theme. The ideas are endless.

All proceeds will go directly back into our community. Those performing will benefit by the experience and opportunity to be involved in this show.

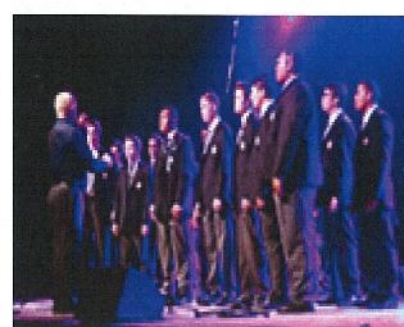
***The ultimate objective is to keep the ticket price low so that every age group can come along to share the experience with us.***

# PROJECT DETAILS





# PROJECT DETAILS



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## 5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered?    Yes    ☐ Do NOT include GST in your budget  
    No    ☒ Include GST in your budget

<b>Project costs</b>	Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs.	
<b>Item eg hall hire</b>	<b>Detail eg 3 days' hire at \$100 per day</b>	<b>Amount eg \$300</b>
Venue Hire	Manfeild Stadium	6294.14
Sound and Lighting	Audio Progress	37,021.00
Advertising	Bus, Radio, Newspaper, Giggle	6046.6
Guest Artist No. 1	Fee	8850
Guest Artist No1 & 2 Accom	South Street West	1093.50
Guest Artists No1 & 2 Travel	(estimated)	1200
Guest Artists No2	Fee (estimated)	8850
Meals for support crew		500
FNZYPB Accommodation	Feilding Holiday Park	4200
Video recording, Photography	Magnum Image	2420.00
Other general expenses	unknown	700
Keyboard hire		250
Ticketing fee		500
<b>Total Costs</b>		<b>\$77925.24</b>
<b>Project Income</b>	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.	
<b>Income eg ticket sales</b>	<b>Detail eg 250 tickets at \$15 per ticket</b>	<b>Amount eg \$3,750</b>
Ticket sales Saturday Night	800 tickets @ \$40 (less \$20 per ticket for fundraising)	16,000
Ticket sales Sunday Matinee	550 Adults @ \$40, 400 Seniors @ \$35, 30 Children @ \$5	36,150
Funding	Nil to date. Looking to find at least \$23,131 in funding to break even.	
Sponsorship	Gold, Silver and Bronze Sponsorships will be offered.	
	Working with Feilding Promotions on promotions and sponsorship	
<b>Total Income</b>		<b>\$52150</b>
<b>Costs less income</b>	<b><i>This is the maximum amount you can request from CCS</i></b>	<b>\$25775.24</b>



## PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☒ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☒ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- ☒ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- ☒ complete the project within a year of the funding being approved
- ☒ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- ☒ return any unspent funds
- ☒ keep receipts and a record of all expenditure for seven years
- ☒ participate in any funding audit of my organisation or project conducted by the local council
- ☒ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☒ acknowledge CCS funding at event openings, presentations or performances
- ☒ use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website:  
<http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☒ I understand that the Manawatu District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☒ I/we consent to Manawatu District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☒ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☒ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.

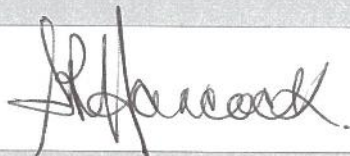
This consent is given in accordance with the Privacy Act 1993

Name

Sheran Hancock

(Print name of contact person/applicant)

Signed:



(Applicant or arts organisation's contact person)

Date:

18.03.18

Signed:



(Parent/guardians signature for applicants under 16 years of age)

Date:





# Manawatu Tattoo 2018 Budget 29-30 Sept

## Expenses

	Budget	\$\$ Funded	Funder	Description
Venue Hire - Manfeild Stadium	6294.14			
Lighting & Sound - Audio Progress	37021			
Bus Back	1437.5			
Advertising - newspaper	1500			
Advertisng - Gigggle TV (1month)	724			
Advertising - Local Radio	2339.1			
Event Signage - Feilding Promotion	66			
Guest Artist No.1 fee	8850			
Guest artist No.1&2 Accommodation	1093.5			
Guest Artists 1 & 2 Travel (est)	1200			
Guest Artist No.2 Fee (est)	8850			
FNZYPB Accommodation	4200			
Meals for Crew & Support Team	500			
Video, recording, editing, photography	2420			
Keyboard hire Mike	230			
Ticketing fee Feilding Promotions	500			
Other General expenses	700			
	77925.24	0		

## Income

Est. per 1000 Ticket Sales				
566 Adults @ \$40	22640			
298 Seniors @ \$30	8940	35762		
31 Child @ \$20	620			
17 Family @ \$80	1360			
94 Unmarked tickets	2202			
Funding		50,000		
DVD and phot CD Sales		250		
Gold				
Silver				
Bronze				
Donations and raffle				
Income Saturday night performance	800 @ 40	32000		
		118012		

## Booking Sheet

### 137 - Manawatu Tattoo 2018

Start Date: **Wednesday, 26 September 2018** Start Time: **09:00 (09:00 AM)**  
End Date: **Sunday, 30 September 2018** End Time: **17:30 (05:30 PM)**  
Attendance: **0** Event Type: **Other**  
Event Status: **Confirmed**

#### Financials

DATE	DESCRIPTION	QTY	AMOUNT	DISCOUNT	EX TAX	TAX	TOTAL
26/09/2018	Power oncharging ( 568.91 Unit Price * 1 Qty ) * ( 1 Final meter reading - 0 Beginning meter reading ) This is an estimate based on a previous event. A meter reading will be done and actual cost will be oncharged.	1 X	\$568.91	\$0.00	\$568.91	\$85.34	\$654.25
29/09/2018	Stadium Based on 2017. Actual ticket numbers will be oncharged Venue charge will be \$2.75 per sea/ticket sold \$35 per ticket	330 X	\$2.75	\$0.00	\$907.50	\$136.13	\$1,043.63
30/09/2018	Stadium Based on number from 2017. Actual ticket numbers will be oncharged. Venue charge will be \$2.75 per seat/ticket sold Adults \$35, Senior \$30, Student \$20, Family (2+2) \$80	1117 X	\$2.75	\$0.00	\$3,071.75	\$460.76	\$3,532.51
<b>Stadium</b>							
26/09/2018	Trestles 1.8m (old)	10 X	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26/09/2018	Wheelie Bins	20 X	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Stadium Suites One</b>							
26/09/2018	Chairs (Black & Chrome)	90 X	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26/09/2018	Trestles 1.8m (new)	12 X	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total:</b>				<b>\$0.00</b>	<b>\$5,473.16</b>	<b>\$820.98</b>	<b>\$6,294.14</b>

## Booking Sheet

### 137 - Manawatu Tattoo 2018

Start Date: **Wednesday, 26 September 2018** Start Time: **09:00 (09:00 AM)**  
End Date: **Sunday, 30 September 2018** End Time: **17:30 (05:30 PM)**  
Attendance: **0** Event Type: **Other**  
Event Status: **Confirmed**

#### Inventory

<b>Audio Visual / Stadium sound system</b>	26/09/2018 09:00 AM - 30/09/2018 05:30 PM	Qty: 1
For CD playing - arrival music		
<b>Furniture / Teired Seating</b>	26/09/2018 09:00 AM - 30/09/2018 05:30 PM	Qty: 1
Total of 1320 seats will be installed for this event - See floor plan		
Client to provide any reserve seating signs if required.		
<b>Furniture / Teired Seating (CET Arena)</b>	26/09/2018 09:00 AM - 30/09/2018 05:30 PM	Qty: 1
4 aisled sections 6 + 7; 2 non aisles sec 6 + 7		
venue charge \$2.75 per seat/ticket sold		
<b>Miscellaneous / White Barriers</b>	26/09/2018 09:00 AM - 30/09/2018 05:30 PM	Qty: 1
Manfeild wooden barriers to be left in stadium for client. Will be used to create the parade ring.		
<b>Miscellaneous / Artificial Grass</b>	26/09/2018 09:00 AM - 30/09/2018 05:30 PM	Qty: 2
2 x 45 x 4m rolls; as per floor plan		
<b>Stadium</b>		
<b>Furniture / Trestles 1.8m (old)</b>	26/09/2018 09:00 AM - 30/09/2018 05:30 PM	Qty: 10
Leave in alcove		
<b>Miscellaneous / Wheelie Bins</b>	26/09/2018 09:00 AM - 30/09/2018 05:30 PM	Qty: 20
Leave together in stadium ready for set up		
<b>Stadium Suites One</b>		
<b>Furniture / Chairs (Black &amp; Chrome)</b>	26/09/2018 09:00 AM - 30/09/2018 05:30 PM	Qty: 90
30 per stadium suite - stacked		
<b>Furniture / Trestles 1.8m (new)</b>	26/09/2018 09:00 AM - 30/09/2018 05:30 PM	Qty: 12
Place 4 trestle in each stadium suite		

#### Financials

DATE	DESCRIPTION	QTY	AMOUNT	DISCOUNT	EX TAX	TAX	TOTAL
26/09/2018	Stadium sound system	1 X	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26/09/2018	Teired Seating	1 X	\$2.75	\$0.00	\$2.75	\$0.41	\$3.16
26/09/2018	Teired Seating (CET Arena)	1 X	\$2.75	\$0.00	\$2.75	\$0.41	\$3.16
26/09/2018	White Barriers	1 X	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26/09/2018	Artificial Grass	2 X	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26/09/2018	Manfeild Labour oncharging	13 X	\$28.00	\$0.00	\$364.00	\$54.60	\$418.60
	This is an estimate based on previous event; actual cost will be oncharged						
	Seat installation + set up; estimation of 12 hours required, actual hours oncharged following event.						
	13 hours actual.						
26/09/2018	Consumable oncharging	1 X	\$280.50	\$0.00	\$280.50	\$42.08	\$322.58
	This is an estimate based on previous event; actual cost will be oncharged						
26/09/2018	Cleaning oncharging (Large)	1 X	\$275.00	\$0.00	\$275.00	\$41.25	\$316.25
	This is an estimate based on a previous event; actual cost will be oncharged.						



## Booking Sheet

### 137 - Manawatu Tattoo 2018

Start Date: <b>Wednesday, 26 September 2018</b>	Start Time: <b>09:00 (09:00 AM)</b>
End Date: <b>Sunday, 30 September 2018</b>	End Time: <b>17:30 (05:30 PM)</b>
Attendance: <b>0</b>	Event Type: <b>Other</b>
	Event Status: <b>Confirmed</b>

#### Contacts

##### Primary Contact

Sheran Hancock  
Manawatu Scottish Pipe Band  
26 Root Street  
Feilding  
New Zealand

Ph Dir:  
Ph Mob: 027 403 6372  
E-Mail: jandshancock@slingshot.co.nz

#### Venues

<b>Stadium</b>	Wed 26/09/2018 09:00 AM - Fri 28/09/2018 05:30 PM	<b>Confirmed</b>	Set up
Audio Progress onsite for set up			
<b>Stadium Staff Kitchen</b>	Wed 26/09/2018 09:00 AM - Sun 30/09/2018 05:30 PM	<b>Confirmed</b>	Event
Will be used for tea and coffee for competitors			
<b>Stadium Suites One</b>	Fri 28/09/2018 09:00 AM - Sun 30/09/2018 05:30 PM	<b>Confirmed</b>	Event
<b>Stadium Suites Two</b>	Fri 28/09/2018 09:00 AM - Sun 30/09/2018 05:30 PM	<b>Confirmed</b>	Event
<b>Stadium Suites Three</b>	Fri 28/09/2018 09:00 AM - Sun 30/09/2018 05:30 PM	<b>Confirmed</b>	Event
<b>Stadium</b>	Sat 29/09/2018 09:00 AM - Sun 30/09/2018 05:30 PM	<b>Confirmed</b>	Event
<b>Stadium Carpark</b>	Sat 29/09/2018 09:00 AM - Sun 30/09/2018 05:30 PM	<b>Confirmed</b>	Event
<b>Stadium</b>	Mon 01/10/2018 09:00 AM - Mon 01/10/2018 05:30 PM	<b>Confirmed</b>	Pack out
Audio Progress packout			

#### Details

<b>Event Details / Cleaning Information</b>	<b>26/09/2018 09:00 AM - 30/09/2018 05:30 PM</b>	<b>Qty: 1</b>
Feilding Cleaners:		
Sunday morning pre 8am toilet, foyer, suites clean		
Sunday night post 8pm or Monday morning venue clean		
<b>Event Details / Health &amp; Safety Plan</b>	<b>26/09/2018 09:00 AM - 30/09/2018 05:30 PM</b>	<b>Qty: 1</b>
To be approved and submitted by Steve - steve@manfeild.co.nz		
<b>Event Details / Information</b>	<b>26/09/2018 09:00 AM - 30/09/2018 05:30 PM</b>	<b>Qty: 1</b>
2 x eftpos machines to be left at reception for Sat + Sun		
Manawatu Scottish Pipe Band 03-1521-0222930-003		
Access to carpark lights Saturday night required		
Requires access to extractor fans (vehicle movements during show)		
Suites used for changing rooms		
Audio progress access to suites during set up - Putting in a TV		
Retractable line dividers to be left in reception		
All agapanthus - leave in stadium for client to disperse		
Manfeild to black out stadium entry doors and stadium suite windows.		
<b>Event Details / Public Catering Information</b>	<b>26/09/2018 09:00 AM - 30/09/2018 05:30 PM</b>	<b>Qty: 1</b>
TBC		



Kiwibank Limited, 155 The Terrace, Wellington

Paid in by _____
Credit account of CELTIC SPIRIT

Proceeds of cheques are not available until cleared.

## Deposit

Date	/	/	
Notes			
Coins			
Total cash			
Cheques from back			

Total	\$	
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⑈ 389007⑈ 0894220000 ⑈ 50



Feilding Holiday Par  
66 Arnott Stre  
Feilding 470  
New Zealan  
Phone: 06 323 562  
GST No.: 124-489-93

Invoice: IV00000000014

Tax Invoice

Invoice date: 26/02/2018

NZ Youth Pipe Band

Due:  
03/03/2018

DESCRIPTION	TAX TYPE	AMOUNT (inc GST)
Accommodation; 27th-30th September, 3x Nights @ \$35/person	GST	4,200.00
GST:		\$547.83
Total (inc GST):		\$4,200.00
Amount Paid:		\$0.00
AMOUNT DUE:		\$4,200.00

Notes

Accommodation Includes; Large Dorm/Function Room.  
This can sleep up-to 20ppl in Single Bunks. It has a Full Kitchen, 1x Toilet, Couch & TV, & an area to set up (provided) Trestle  
Tables/Chairs.  
Also Private Bunk rooms, walking distance away to accommodate the other 20ppl in your group.

How to pay



Bank Deposit

Bank Name: BNZ  
Account Number: 02-0727-0190060-000  
Account Name: Feilding CMC LTD  
Reference: IV00000000014





**Manawatu Tattoo – 2018**

Suzanne Prentice – Unit 1 (2 bedder)  
IN: Fri 28 September OUT Monday 1 October (3 nights)  
Sponsorship deal on that unit is 50/50 - cost per night for you is \$117.50 inclusive of GST

Total cost for Unit 1: \$ 352.50

Name to be advised – Unit 2 (Studio)  
IN Saturday 29 September OUT Monday 1 October (2 nights)  
Sponsorship deal at corporate rate of \$130.00 per night inclusive of GST

Total cost for Unit 2: \$ 260.00

Name to be advised – Unit 3 (Studio)  
IN Sat 29 September OUT Monday 1 October (2 nights)  
Sponsorship deal at corporate rate of \$130.00 per night inclusive of GST

Total cost for Unit 3: \$260.00

Suzanne Prentice Band members – Unit 18 (2 bedder)  
IN Sat 29 September OUT Sunday 30 September (1 night)  
Sponsorship deal at corporate rate of \$221.00 per night inclusive of GST

Total cost for Unit 18: \$221.00

Final costing inclusive of GST: **\$1093.50**

21/11/17

Sheran Hancock  
Event Organizer  
Scottish Tattoo  
Manfeild Stadium

Dear Sheran

As request I have put together costing to video and photograph your Tattoo at Manfeild in September 2018. You have indicated the event runs a bit over 2 hours, I have allowed for 3 hours as there is still setup and plan to visit on the Friday prior. Event shot from two camera angles. Includes editing and supply of footage on encoded DVD, two copies.

Video Two Cameras	\$720
Editing and Supply	\$1200
Total \$1920	


Photography is by additional photographer contracted by Magnum Images if shot on the same day as videoed or at the second performance.

Photography, includes editing, supplied on CD	\$500
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- All prices are based on information supplied to date and subject to change in the event of alterations to the brief.
- All prices stated are GST exclusive
- A copy of my Terms & Conditions and agreement form to these conditions is also attached

I trust this meets your requirements at this point. Please contact me if any further clarification is needed.

Sincerely



Gary Rodgers  
Magnum Images



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Total cost for Unit 18: \$221.00

Final costing inclusive of GST: **\$1093.50**

61 South Street, Feilding  
P 06 323 1811  
F 06 323 1814  
[info@southstreetwest.co.nz](mailto:info@southstreetwest.co.nz)  
[www.southstreetwest.co.nz](http://www.southstreetwest.co.nz)





P O Box 337  
Palmerston North 4440  
New Zealand

T (0064) 6 354 2090  
M (0064) 274 435 896  
F (0064) 6 354 3198

info@audioprogress.co.nz  
www.audioprogress.co.nz

24 March 2018

Celtic Spirit  
c/-Sheran Hancock  
Palmerston North

**Quote 1801      Re : Tattoo at Manfeild, 29 & 30 September 2018**

Dear Sheran

This provisional quote is to provide production for the Tattoo at Manfeild 29 and 30 September 2018. The amount of truss and lighting costed is for a performance areas laid out in the attached plan plus the 12.5m wide x 7.7m deep mobile stage dressed with castle covers.

**Equipment**

Audio	EAW KF760 Line Array System including speakers, amps, foldback, desks, mics	5,940.00
Rigging	Truss, motors, shackles	5,225.00
Mobile Staging, stairs and draping		4,890.00
Lighting	Wash, floods, dimmer, console	4,092.00
Power	Cabling and breakouts	800.00
Labour	Prep, set up (3 days), show, pack out	9,600.00
Travel	Truck hire and travel	822.00
Miscellaneous	Access equipment	<u>824.00</u>
		32,193.00
	GST	<u>4,828.95</u>
	<b>Total</b>	<b>\$37,021.95</b>

cont. . .

### **Terms and Conditions**

This quote is valid for twenty-eight (28) days and confirmation accepting the quote, terms and conditions is to be in writing.

Payment in full to be on seven day invoice.

The hirer is responsible for security of the stage, including audio and lighting from the time it arrives on site until pack down is complete.

While on site the hirer is also responsible for any malicious damage, loss or theft that may occur to any part of the technical production, including the stage, audio, lighting or any of its associated equipment.

If cancellation occurs prior to the event and/or set up, the cancellation fee is 50% of the quoted fee. If cancellation occurs after the set up has started, the full fee is payable.

If conditions create an unsafe environment for crew, performers, spectators or equipment, Audio Progress reserves the right to halt the event, or any part thereof, until conditions improve. The final decision will be made in full consultation with the appointed organising committee representative(s).

Please do not hesitate to contact me should you have any further queries.

Yours sincerely

*Malcolm McKinnon*

Account Name: CELTIC SPIRIT  
Product Name: Now Account  
Account Number: 38-9007-0894220-00  
Statement Period: 01 December 2017 to 28 February 2018

Date	Transaction	Withdrawals	Deposits	Balance
01 Dec	Opening Account Balance...			\$4,108.75
28 Feb	Closing Account Balance...			\$4,108.75



**Account Name:** CELTIC SPIRIT  
**Product Name:** Now Account  
**Account Number:** 38-9007-0894220-00  
**Statement Period:** 29 November 2016 to 28 February 2017

Date	Transaction	Withdrawals	Deposits	Balance
29 Nov	Opening Account Balance...			\$4,262.75
27 Jan	CHEQUE 48	\$100.00		\$4,162.75
31 Jan	CHEQUE 49	\$50.00		\$4,112.75
31 Jan	TRANSACTION FEES	\$4.00		\$4,108.75
28 Feb	Closing Account Balance...			\$4,108.75

**Transaction Fee Summary for Now Account**

Fee Category	Fee Type	Amount	Total
Transaction Fee	Cheque Withdrawal	2	\$4.00
<b>Total</b>		<b>2</b>	<b>\$4.00</b>

**Account Name:** CELTIC SPIRIT  
**Product Name:** NOW ACCOUNT  
**Account Number:** 38-9007-0894220-00  
**Statement Period:** 28 January 2015 to 29 April 2016

Date	Transaction	Withdrawals	Deposits	Balance
28 Jan	Opening Account Balance...			\$6,448.45
19 Feb	CHEQUE 47	\$2,185.00		\$4,263.45
29 Feb	TRANSACTION FEES	\$0.70		\$4,262.75
29 Apr	Closing Account Balance...			\$4,262.75

**Transaction Fee Summary for NOW ACCOUNT**

Fee Category	Fee Type	Amount	Total
Transaction Fee	Cheque Withdrawal	1	\$0.70
	TOTAL	1	\$0.70
<b>Total</b>		<b>1</b>	<b>\$0.70</b>

Account Name: CELTIC SPIRIT  
Product Name: NOW ACCOUNT  
Account Number: 38-9007-0894220-00  
Statement Period: 28 April 2014 to 29 January 2015

Date	Transaction	Withdrawals	Deposits	Balance
28 Apr	Opening Account Balance...			\$6,198.45
28 Nov	CASH DEPOSIT		\$250.00	\$6,448.45
28 Nov	MANAWATU SCOTTISH			
29 Jan	Closing Account Balance...			\$6,448.45



**Account Name:** CELTIC SPIRIT  
**Product Name:** NOW ACCOUNT  
**Account Number:** 38-9007-0894220-00  
**Statement Period:** 28 April 2013 to 29 April 2014

Date	Transaction	Withdrawals	Deposits	Balance
28 Apr	Opening Account Balance...			\$6,699.15
31 Mar	CHEQUE 46	\$500.00		\$6,199.15
31 Mar	TRANSACTION FEES	\$0.70		\$6,198.45
29 Apr	Closing Account Balance...			\$6,198.45

**Transaction Fee Summary for NOW ACCOUNT**

Fee Category	Fee Type	Amount	Total
Transaction Fee	Cheque Withdrawal	1	\$0.70
	TOTAL	1	\$0.70
<b>Total</b>		<b>1</b>	<b>\$0.70</b>

**Account Name:** CELTIC SPIRIT  
**Product Name:** NOW ACCOUNT  
**Account Number:** 38-9007-0894220-00  
**Statement Period:** 28 January 2013 to 29 April 2013

Date	Transaction	Withdrawals	Deposits	Balance
28 Jan	Opening Account Balance...			\$7,002.65
29 Jan	CHEQUE 42	\$100.00		\$6,902.65
29 Jan	CHEQUE 30	\$100.00		\$6,802.65
31 Jan	TRANSACTION FEES	\$2.80		\$6,799.85
01 Feb	CHEQUE 40	\$100.00		\$6,699.85
28 Feb	TRANSACTION FEES	\$0.70		\$6,699.15
29 Apr	Closing Account Balance...			\$6,699.15

**Transaction Fee Summary for NOW ACCOUNT**

Fee Category	Fee Type	Amount	Total
Transaction Fee	Cheque Withdrawal	5	\$3.50
	TOTAL	5	\$3.50
<b>Total</b>		<b>5</b>	<b>\$3.50</b>

**Account Name:** CELTIC SPIRIT  
**Product Name:** NOW ACCOUNT  
**Account Number:** 38-9007-0894220-00  
**Statement Period:** 28 October 2012 to 29 January 2013

Date	Transaction	Withdrawals	Deposits	Balance
28 Oct	Opening Account Balance...			\$31,032.93
31 Oct	TRANSACTION FEES	\$1.40		\$31,031.53
04 Nov	PAY Image Group NZ Ltd	\$562.50		\$30,469.03
04 Nov	Image Group			
15 Nov	PAY ARMY NPF BURNHAM UNITS	\$7,809.38		\$22,659.65
15 Nov	NZ Army			
30 Nov	TRANSACTION FEES	\$0.70		\$22,658.95
11 Dec	CHEQUE 43	\$10,000.00		\$12,658.95
11 Dec	CHEQUE 44	\$3,300.00		\$9,358.95
17 Dec	CHEQUE 33	\$200.00		\$9,158.95
17 Dec	CHEQUE 35	\$100.00		\$9,058.95
19 Dec	CHEQUE 32	\$100.00		\$8,958.95
21 Dec	CHEQUE 36	\$200.00		\$8,758.95
21 Dec	CHEQUE 37	\$100.00		\$8,658.95
24 Dec	CHEQUE 34	\$1,000.00		\$7,658.95
28 Dec	CHEQUE 31	\$100.00		\$7,558.95
31 Dec	TRANSACTION FEES	\$6.30		\$7,552.65
03 Jan	CHEQUE 39	\$300.00		\$7,252.65
18 Jan	CHEQUE 41	\$250.00		\$7,002.65
29 Jan	Closing Account Balance...			\$7,002.65

**Transaction Fee Summary for NOW ACCOUNT**

Fee Category	Fee Type	Amount	Total
Transaction Fee	DD, AP, Bill Payment	2	\$0.70
	Cheque Withdrawal	11	\$7.70
	TOTAL	13	\$8.40
<b>Total</b>		<b>13</b>	<b>\$8.40</b>



# APPLICANT DETAILS

RECEIVED

30 MAR 2018

Manawatu District Council

## Name and contact details

Are you applying as an individual or group?

Individual

☐

Group

☒

Full name of applicant:

Toro Pikopiko Puppets

Contact person (for a group):

Jeffrey Addison

Street address/PO Box:

11 Northcroft Street,

Suburb:

Waitahanui

Town/City:

Taupo

Postcode:

3378

Country:

New Zealand

Email:

jeffrey@akee.co.nz

Telephone (day):

07 378 4610

All correspondence will be sent to the above email or postal address

Name on bank account:

AKEE

65 099 713

Bank account number:

02 0428 0082043 000

Please provide a bank deposit slip if you are successful your grant will be deposited into this account

## Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā:

☒

Detail:

NZer of UK origins

Māori:

☒

Detail:

Kai Tahu, Ngati Tuwharetoa

Pacific Island:

☐

Detail:

Asian:

☐

Detail:

Middle Eastern/Latin American/African:

☐

Detail:

Other:

☐

Detail:

## Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes:

☒

No:

☐

But not in person -I make myself available, with prior notice, to answer via telephone, any questions the committee members might have about this proposal.

## How did you hear about the Creative Communities Scheme? (select ONE and mark with an X)

☐

Council website

☒

Creative NZ website

☐

Social media

☐

Council mail-out

☐

Local paper

☐

Radio

☐

Council staff member

☐

Poster/flyer/brochure

☐

Word of mouth

☐

Other (please provide detail)

# PROJECT DETAILS

**Project name:** Rock-Art Puppet Show and Rock-Art Puppetry Workshops

Brief description of project:

TORO PIKOPIKO PUPPETS are seeking CCS support for 3 X performances of TE RERENGA - THE FLIGHT & 3 X children's rock-art puppetry workshops.

## Project location, timing and numbers

Venue and suburb or town: Primary school halls in Fileiding, Halcombe and Sanson

Start date: 24/10/18 Finish date: 26/10/18

Number of active participants: 120

Number of viewers/audience members: 400

## Funding criteria: (select ONE and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☐ **Access and participation:** Create opportunities for local communities to engage with, and participate in local arts activities

☐ **Diversity:** Support the diverse artistic cultural traditions of local communities

☒ **Young people:** Enable young people (under 18 years of age) to engage with, and participate in the arts

## Artform or cultural arts practice: (select ONE and mark with an X.)

☐ Craft/object art

☐ Dance

☐ Inter-arts

☐ Literature

☐ Music

☐ Ngā toi Māori

☐ Pacific arts

☐ Multi-artform (including film)

☒ Theatre

☐ Visual arts

## Activity best describes your project? (select ONE and mark with an X)

☐ Creation only

☐ Presentation only (performance or concert)

☐ Creation and presentation

☐ Presentation only (exhibition)

☒ Workshop/wānanga

## Cultural tradition of your project (mark with an X, you can select multiple options)

European:

☐ Detail:

Māori:

☒ Detail:

Kai tahu, Kati mamoe, Waitaha rock art

Pacific Island:

☐ Detail:

Asian:

☐ Detail:

Middle Eastern/Latin American/African:

☐ Detail:

# PROJECT DETAILS

Other:

☐

Detail:

## Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

### 1. The idea/Te kaupapa: What do you want to do?

Toro Pikopiko Puppets are embarking on a 2018 national tour performing our acclaimed rock-art puppet show TE RERENGA – THE FLIGHT, in conjunction with holding hour-long children's puppetry workshops, subsequent to the shows. We are seeking funding from multiple Creative Communities Schemes from around the country for the performers and workshop tutors fee components of the touring budget. Te Rerenga – The Flight is a unique production. It is the world's first Maori Rock-Art Puppet show ever created, featuring over 80 'Flatsie' puppets inspired from ancient cave drawings made on Limestone cliffs and caves around the Timaru district. The show re-tells a Ngai Tahu legend about Pourangahua the Birdwoman and her epic flight to Aotearoa in search of her own kind. The Birdwoman flies from cave to cave, meeting a host of characters including Bats, Creepy Crawlies, Moa, Eagles and human Bird Hunters – who are intent on making her their next meal. This is the very first time that our nation's rock-art heritage has ever been 'brought to life' theatrically and is our most remarkable, interactive show yet. With 2016 research and development funding from Creative NZ, The Flight/ Te Rerenga is a result of a collaboration with Te Ana Māori Rock Art Centre, Timaru. Our common aim is to increase the appreciation and awareness of Indigenous Rock Art among our nation's children, so that they may value and help protect these vulnerable national treasures in the future. A two-year, region by region tour of this rock art puppet show is the pathway we have chosen to help achieve this.

### 2. The process/Te whakatutuki: How will the project happen?

TE RERENGA – THE FLIGHT premiered at Te Ana Maori Rock-Art Centre in Timaru, on Waitangi Day 2017. Since then we have performed the show 130 times and held 60 rock-art puppetry workshops sponsored by 13 different Creative Community schemes. We have fulfilled our Rock-Art Puppetry contracts with 10 CCS regions, and will have completed the other 3 partially completed contracts by April 1, 2018. The success of our show and participants positive feed-back from the workshops within the primary school community, has encouraged us to continue applying to hold further sponsored shows and workshops targeting those regions that we have yet to tour in, hence this application to Manawatu Creative Communities Scheme. Our experience last year, was that in nearly all of our shows only the largest, wealthiest schools indicated they could afford our show costs, and this meant that smaller schools and those from low decile communities missed out on both the shows and the accompanying workshops. This proposal seeks to counter that by covering the performance fees within CCS funding, so that the schools only need to contribute towards our travel and, where necessary our



# PROJECT DETAILS

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accommodation costs. This strategy will remove the current financial barrier, with the contribution necessary from school children decreasing significantly from an unsubsidised \$1,000 to a maximum of \$200 with the CCS subsidy. Where possible we will seek to hold performances and workshops at regional libraries as we found them to be great public venues for both the show and workshops in a number of our CCS sponsored tours in 2017.

### **3. The people/Ngā tāngata:** Tell us about the key people and/or the groups involved.

Jeffrey Addison (Ngai Tahu) and Whaitaima Te Whare (Ngati Tuwharetoa) are a dynamic performance duo who have created and toured fifteen original puppet shows since 1995, when we founded Toro Pikopiko Puppets. We have also made our own children's radio and TV series called Toro Pikopiko E! for Maori TV. In addition to puppetry we have been developing and teaching action learning resources for children inventing 'Number Haka' and 'The Letter Heads' along the way. We live in Waitahanui on the shores of lake Taupo and trade under a GST registered partnership called AKEE. The staff and volunteers of the Te Ana Rock Art Centre are important supporters of this show. We have had two puppet making workshops with them and been guided to many rock art sites around the Timaru area, as well as staging the premiere of TE RERENGA – THE FLIGHT at their centre. The Ngai Tahu fund have also paid for us to make a stop-start rock-art animation using puppets from the show and workshops. This demo is can be seen on the following link: <https://youtu.be/V1AT6r45WxY>

The Ministry of Education has just selected this show to be adapted into a national on-line learning resource for children and teachers. Stage one of this project is the recording of an on-line musical audio book, which will be completed by June of this year. We envisage this on-line resource will complement our workshop and theatrical shows, by giving teachers and children more ways to utilise and enjoy our version of this tribal legend. For further information about Toro Pikopiko Puppets our web-site link is:

# PROJECT DETAILS

[www.akee.co](http://www.akee.co)

**4. The criteria/ Ngā paearu:** Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

We perform to up to 250 children each show, all of whom will gain experience in puppetry and increased confidence in storytelling with puppets, by participating as puppeteers while the performance is happening, or by joining in with singing our cave-rock anthems and animating scenery such as kumara mounds, star constellations, clouds and boulders. Up to 40 children attend each puppetry workshop, where they practise puppeteering techniques with us, then in groups collectively tell their own stories using our collection of puppets, while practising their newly taught puppetry skills. Intimate skill sharing puppetry workshops are a rarity for children and we see great creative outcomes for the pupils every time we hold them. Common feedback from children is that they find it “fun”, “inspirational”, “a new experience”. It gave most of them their first opportunity to tell a story in front of an audience, for which they were grateful to have. As well as practical puppetry experience this show offers our communities a unique form of cultural enrichment that will boost children’s awareness and appreciation of our awesome Maori Rock Art heritage.

# PROJECT DETAILS (budget)

## 5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered?    Yes    ☒    Do NOT include GST in your budget  
    No    ☐    Include GST in your budget

<b>Project costs</b>	Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs.	
<b>Item eg hall hire</b>	<b>Detail eg 3 days' hire at \$100 per day</b>	<b>Amount eg \$300</b>
Performance fees	\$250 per show X 3 shows X 2 people	\$1500.00
Workshop Tutor fees	\$100 per workshop X 3 workshops X 2 people	\$600.00
Travel (petrol)	Waitahanui – Fielding, Halcombe, Sanson Return	\$200.00
Accommodation	3 nights @\$120 per night	\$360.00
Food per diems	3 days @ %\$0 per day X 2 people	\$300.00
<b>COSTS MET IN KIND</b>		
Venue hire	Client contribution	00.00
Van Hire	AKEE contribution	00.00
Workshop materials	AKEE contribution	00.00
Tour organization, promotion	AKEE contribution	00.00
PA hire	AKEE contribution	00.00
<b>Total Costs</b>		<b>\$2960.00</b>
<b>Project Income</b>	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.	
<b>Income eg ticket sales</b>	<b>Detail eg 250 tickets at \$15 per ticket</b>	<b>Amount eg \$3,750</b>
Client contribution	3 clients X \$200 travel & accom contribution	\$600.00
AKEE contribution	Food, travel & accom shortfall	\$260.00
<b>Total Income</b>		<b>\$860.00</b>
<b>Costs less income</b>	<i>This is the maximum amount you can request from CCS</i>	<b>\$2100.00</b>
<b>Amount you are requesting from the Creative Communities Scheme</b>		<b>\$2100.00</b>



# PROJECT DETAILS

## Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/unconfirmed
20/02/2018	Taupo CCS	\$2000.00	\$2000 confirmed
23/02/2018	South Wairarapa CCS	\$2000.00	\$1500 confirmed shows only
23/02/2018	Kapiti Coast CCS	\$2,000.00	\$2000 confirmed
14.03/2018	Wellington CCS	\$2100.00	pending
23/03/2018	Porirua CCS	\$2100.00	pending

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
14/10/16	Rock Art Puppet Show workshops Timaru CCS	\$2000	YES
23/10/16	Rock art puppet shows & workshops Whanganui CCS	\$2000	YES
16/10/16	Rock Art Puppet Shows Taupo CCS	\$2000	YES

## Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

## PART 3: DECLARATION


You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☒ I/we understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☒ I/we declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- ☒ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- ☒ complete the project within a year of the funding being approved
- ☒ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- ☒ return any unspent funds
- ☒ keep receipts and a record of all expenditure for seven years
- ☒ participate in any funding audit of my organisation or project conducted by the local council
- ☒ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☒ acknowledge CCS funding at event openings, presentations or performances
- ☒ use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creative-nz.govt.nz/about-creative-new-zealand/logos>
- ☒ I understand that the Manawatu District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☒ I/we consent to Manawatu District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☒ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☒ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.

This consent is given in accordance with the Privacy Act 1993

Name	Jeffrey Addison	(Print name of parent/guardian for applicants under 16 years of age)
Signed		(Parent/guardians signature for applicants under 16 years of age)
Date:	30/03/2018	Date:

# Aotearoa Kinesthetic Educational Entertainment Partners

11 Northcroft Street  
Waitahanui Rd2,  
Taupo 3378

## Profit & Loss Statement

for the period 01 April 2016 to 31 March 2017

### Income

\$109,089.00

Bookings  
Other Income

\$0.00

\$109,089.00

### Total Income

### Expenses

\$1,248.00

Accident Compensation Levy  
Accommodation

\$7,257.00

Bank charges, Interest

\$780.00

Capital Items  
Cater

\$15,607.00

Computer expenses

\$289.00

Disbursements

\$8,726.00

Entertainment

\$1,083.00

Insurance  
Light Heating

\$1612.00

\$450.00

Miscellaneous

\$2,358.00

Motor Vehicle, parking

\$26,799.00

\$6,547.00

Material Purchases  
Office Expenses

\$3,509.00

Petty Cash,

0



Printing, Stamps Stationery	\$1,785.00	
Rates, Insurance, Power, Water	\$2,000.00	
Repairs & Maintenance	\$2,045.00	
Costumes, Laundry	\$1,634.00	
Subscriptions, Vista, Web	\$2,586.00	
Telecom, Tolls, Internet, Top up	\$1,776.00	
Travel National	\$12,984.00	
Travel Days	\$914.00	
		<b>\$101,961.00</b>
<b>Total Expenses</b>		
		<b>\$7,128.00</b>
<b>Profit / (Loss)</b>		

TORO PIKOPIKO PUPPETS are proud and excited that our latest touring show has just been selected by the Ministry of Education to be adapted into a variety of free on-line resources, for the benefit of children and teachers nationally.

TE RERENGA – THE FLIGHT is a highly interactive musical, featuring 80 'Flatsie' puppets inspired from ancient cave drawings around the Timaru district. The show re-tells a Ngai Tahu legend about a Birdwoman called Pourangahua and her epic flight to Aotearoa, with the aid of Matariki stars and migrating whales. She flies from cave to cave, valley to valley, meeting a host of colourful characters including Bats, Creepy Crawlies, Moa & Pouakai Eagles, all the while pursued by a bevy of Bird Hunters.

TE RERENGA – THE FLIGHT is an hour-long show, performed in English, with some te reo maori waiata. This immersive production takes its audience back in time a thousand years, where they help animate a multitude of rock art characters. Children learn about our amazing rock-art heritage while interacting with rock-art puppets throughout the show. Last year TORO PIKOPIKO PUPPETS performed TE RERENGA -THE FLIGHT over 130 times in primary schools throughout the country, as well as in libraries, museums and festival venues. We will be touring this show until December 2018.

With development funding from Creative NZ, this unique puppet show is the result of a collaboration with Te Ana Māori Rock Art Centre in Timaru. We have also been supported by multiple Creative Community schemes enabling us to offer free hour-long rock-art puppetry workshops for up to 40 children, in conjunction with the show. In 2017 we held 60 puppetry workshops in primary schools nationally and we look forward to holding even more this year.

Our performance costs are \$700 plus GST per performance for audiences over 200 and \$500 plus GST for audiences under 200. The show and puppetry workshops are suitable for years 1 – 8 children.

For further information go to [www.akee.co/home.html](http://www.akee.co/home.html), or for bookings e-mail: [whaitaima@akee.co.nz](mailto:whaitaima@akee.co.nz)

**TORO PIKOPIKO PUPPETS PRESENT**

**A Māori Rock - Art Puppet Show**



**Te Rerenga - The Flight**



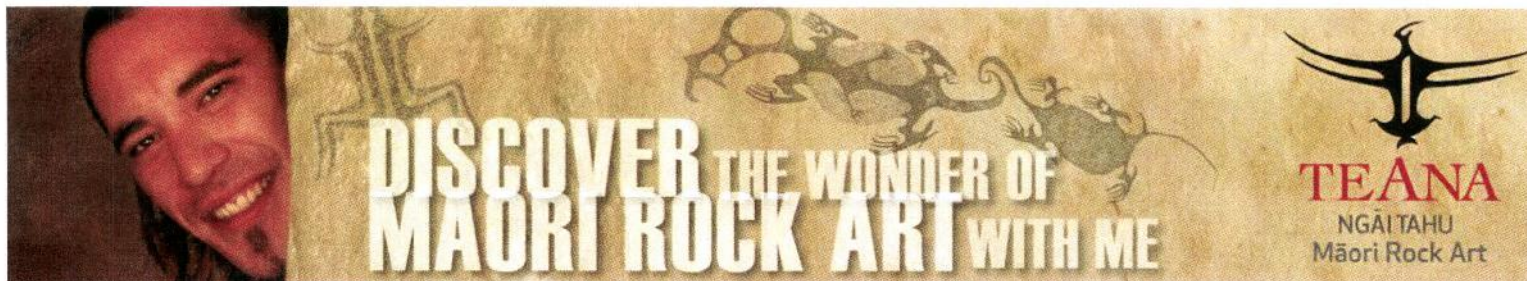


Students from Wainui Beach School - Gisborne, April 2016

## 1 hour Students Puppetry Workshop \$200

Using a variety of puppets from the Toro Pikopiko collection, techniques and puppeteering tips are shared, such as how to walk a puppet, how to switch audience focus from puppet to puppet, how to imbue character and personality into a puppet, and finding a voice for the puppet. Groups create their own story using the puppets and sets provided. **"Highly Recommended"**





Tena koutou katoa,

22<sup>nd</sup> August 2016

## LETTER OF SUPPORT FOR TORO PIKIPIKO PUPPETS

I write in support of the application from Toro Pikopiko Puppets to the Creative Communities Scheme.

Te Ana Ngai Tahu Rock Art Centre is a tribal not-for-profit organization established to support the protection and management of the 600+ Maori rock art sites located within Te Waipounamu. The biggest single problem in the management of this tribal taonga is that most people are completely unaware that the sites exist. To ensure that this unique aspect of our tribal culture can be enjoyed by future generations, it is vital that the all New Zealanders understand the cultural significance of the sites, and their importance as part Aotearoa's unique national heritage.

Te Ana is located in Timaru, a central point in the Aoraki district which encompasses North Otago and South Canterbury, where more than 500 rock art sites are situated. Te Ana's primary role is community education: sharing our knowledge of rock art and the rich Ngai Tahu culture surrounding it with our wider communities as the basis for the protection of the sites. Much of the work that we do is focused on schools: since opening in December 2010 more than 12,000 school children have participated in our Maori rock art learning experiences.

Each year we develop new learning activities and events focused on Maori rock art to raise awareness of this precious taonga, and enable our wider communities to engage with Ngai Tahu culture in fun and creative ways. In 2016 we collaborated with Toro Pikopiko Puppets in their development of a puppet show featuring Maori rock art as a means of raising awareness of rock art with as wide an audience as possible. Toro Pikopiko Puppets have an excellent track record in the delivery of exciting and engaging shows, and have worked extensively with schools throughout Aoteroa, making them the perfect partner for this kaupapa. The resulting show, "The Flight – Te Rerenga", is set to premiere at the Opihi Taniwha rock art site in South Canterbury on Waitangi Day, leading into a busy schedule of performances for schools nationwide. As an adjunct to these performances, Toro Pikopiko Puppets are keen to offer free puppet making workshops in the communities where they perform.

We strongly encourage the Creative Communities Fund to look favourably upon Toro Pikopiko Puppets' application, which supports a wide range of excellent outcomes both in community arts, and in supporting and protecting the work of the first artists of Aotearoa.

Nahaku noa  
Na

Amanda Symon  
Curator, Ngai Tahu Maori Rock Art Trust / Manager, Te Ana Maori Rock Art Centre  
Phone: 027 231 6937 Email: [office@teana.co.nz](mailto:office@teana.co.nz)

**Customer Details**

Customer No: 0057224521

The following customer information is held on our files as at 4th February 2015

Customer name: AOTEAROA KINESTHETIC EDUCATION AND ENTERTAINMENT

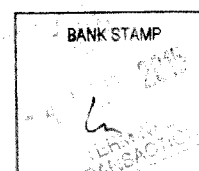
**Account number**

02-0428-0082043-000

**Product**

Bus First Transact

For Bank of New Zealand







Manawatu District



## Creative Communities Scheme

# Application Form

Funding for local arts projects

Ngā pūtea mō ngā toi te haukāinga

**CLOSING DATE:**

4pm 31 March 2018

**FOR PROJECTS THAT TAKE  
PLACE BETWEEN:**

18 April 2018 – 18 April 2019

**TO SUBMIT YOUR CREATIVE  
COMMUNITIES SCHEME  
APPLICATION PLEASE  
COMPLETE, PRINT AND  
RETURN THIS FORM TO:**

*Janine Hawthorn  
Community Development Adviser  
Manawatu District Council  
Private Bag 10001  
Feilding 4743*

*e-mail [janine.hawthorn@mdc.govt.nz](mailto:janine.hawthorn@mdc.govt.nz)*



# BEFORE YOU START

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## Read the *Creative Communities Scheme Application Guide*

Before you prepare your application you should read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

## Complete the *Creative Communities Scheme Application Form*

- Applications can only be submitted using this document (*Creative Communities Scheme Application Form* or an online version of this document)
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example:

- **IMPORTANT – DO NOT edit any text outside of these boxes**
- **If you are unable to type into the boxes provided please print a copy and complete by hand**
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

**Before submitting your application, complete this checklist:** *(mark with an X)*

- ☐ X My project has an arts or creative cultural focus
- ☐ X My project takes place in the local authority district that I am applying to
- ☐ X I have answered all of the questions in this form
- ☐ X I have provided quotes and other financial details
- ☐ X I have provided other supporting documentation
- ☐ X I have read and signed the declaration
- ☐ X I have made a copy of this application for my records

31 MAR 2018

## APPLICANT DETAILS

Manawatu District Council

## Name and contact details

Are you applying as an individual or group? Individual Group ☒ yes

es name of applicant: Feilding Multicultural Group

Contact person (for a group): Chair, Ellen Witt

Street address/PO Box: 27 Duke Street ,

Suburb: North Town/City: Feilding

Postcode: 4702 Country: New Zealand

Email: ellen@witt.co.nz

Telephone (day): Phone 06 323 6014

All correspondence will be sent to the above email or postal address

Name on bank account: Feilding Multicultural Committee GST number:

Bank account number: 38-9009-0474764-00

Please provide a bank deposit slip if you are successful your grant will be deposited into this account

## Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā:	X	Detail:	x
Māori:	X	Detail:	x
Pacific Island:	X	Detail:	x
Asian:	X	Detail:	x
Middle Eastern/Latin American/African:	X	Detail:	x
Other:	X	Detail:	X Multicultural

Yes:

CCS

## How did you hear about the Creative Communities Scheme? (select ONE and mark with an X)

## CREATIVE NZ WEBSITESOCIAL MEDIA

CO	Council mail-out	Local paper	Radio
X	Council staff member	Poster/flyer/brochure	Word of mouth
	Other (please provide)		



# PROJECT DETAILS

**Project name:**

Brief description of project: *Multicultural Art Murals*

## Project location, timing and numbers

Venue and suburb or town:

**Public murals**

Start date:

May 2018

Finish date:

December 2018

Number of active participants:

20 pp

Number of viewers/audience members:

General public

**Funding criteria:** (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

**Access and participation:** Create opportunities for local communities to engage with, and participate in local arts activities

☒ **Diversity:** Support the diverse artistic cultural traditions of local communities

**Young people:** Enable young people (under 18 years of age) to engage with, and participate in the arts

**Artform or cultural arts practice:** (select **ONE** and mark with an X.)

Craft/object art

Dance

Inter-arts

Literature

Music

Pacific arts

Multi-artform (including film)

Theatre

☒ Visual arts

**Activity best describes your project?** (select **ONE** and mark with an X)

Creation only

Presentation only (performance or concert)

☒ Creation and presentation

Workshop/wānanga

**Cultural tradition of your project** (mark with an X, you can select multiple options)

European:

☒

Detail:

Māori:

☒

Detail:

Pacific Island:

☒

Detail:

Asian:

☒

Detail:

group of Butanese refugees

Middle Eastern/Latin American/African:

☒

Other:

☒

Detail:

Feilding Multicultural group

## Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

### 1. The idea/Te kaupapa: What do you want to do?

Feilding Multicultural Murals

Multicultural murals plan to be designed and painted by women from the Multicultural group, the other designed and painted by Multicultural youth in Feilding. Both groups represent a wide range of cultures who have settled in Feilding. The Multicultural Committee plan to work with a refugee and migrant group of local women to design and paint a mural of their journey to NZ and connecting with the Feilding community. Most of the women do not work and this project will

# PROJECT DETAILS

assist in strengthening links with the Feilding community as well as meeting local artists . Women and youth working on the murals will explore a wide range of designs , symbols and art techniques..

Likewise Refugee and Migrant young people will learn new art forms to express their own culture and their stories about settling in Feilding.

We plan to include Maori Arts and seek support from local Maori artists , and carvers, to express Feilding's diverse Multicultural community. We have met a local professional mural artist who have offered his support in designing both murals. Practical advice will be sought by Feilding artists.

Funding is needed to cover most of the costs of this project ( quotes attached for materials )

## **2. The process/Te whakatutuki: How will the project happen?**

The venue we have planned is a Church Hall, and this has to be confirmed by the Church staff.

Alternative venue to be explored is the upstairs art room at the Feilding Art Centre. to be confirmed .

Several rooms have been offered for these projects and these will be back up venues as needed.

We are not applying for funding for the hire of any venue..

## **3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.**

**Mural Coordinator is Ellen Witt supported by Feilding Multicultural Committee, Design mentor , Joe McMensmin, local Professional artist advice and painting techniques , and several local artists. We are planning to meet local Maori artists and carvers to discuss the murals and seek their support after the outcome of the Funding Grants.**

#### 4. The budget/Ngā pūtea

Do NOT include GST in your budget Are you GST registered?

See the CCS Application Guide for more detail on how to complete this section.

Yes No x Include GST in your budget

##### Project costs

, eg

Item eg hall hire

Detail eg 3 days' hire at \$100 per day

Amount eg \$300

\$115.30

2x sheets plywood 2400x1200 9MM CD Bunnings

Bunninga quote

\$123.78

White paint , paint test pots, paint brushes and rollers,

Bunnings Quote

##### Total Costs

\$239.00

##### Project Income

Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.

Income eg ticket sales

Detail eg 250 tickets at \$15 per ticket

Amount eg \$3,750

##### Total Income

\$ 00.00

##### Costs less income

**This is the maximum amount you can request from CCS**

\$ 239.00

Amount you are requesting from the Creative Communities Scheme

\$239.00

##### Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied

Who to

How much

Confirmed/ nil



unconfirmed  
nil

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
			nil

#### Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

#### Attached statements

- 1/ Kiwibank statement for the Feilding Multicultural Committee
- 2/ Audited account of the Feilding Multicultural Committee
- 4/ quotes from Bunnings
- 3/ Bank statement 30<sup>th</sup> Nov 2017.

## PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☒ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☒ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- ☒ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- ☒ complete the project within a year of the funding being approved
- ☒ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- ☒ return any unspent funds
- ☒ keep receipts and a record of all expenditure for seven years
- ☒ participate in any funding audit of my organisation or project conducted by the local council
- ☒ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☒ acknowledge CCS funding at event openings, presentations or performances
- ☒ use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website:  
<http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☒ I understand that the Manawatu District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☒ I/we consent to Manawatu District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☒ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☒ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.  
This consent is given in accordance with the Privacy Act 1993

Name Ellen W.H.  
(Print name of contact person/applicant)

(Print name of parent/guardian for applicants under 16 years of age)

Signed: E. W.H.  
(Applicant or arts organisation's contact person)

Signed:  
(Parent/guardians signature for applicants under 16 years of age)

Date: 31 / 3 / 18

Date:



Bunnings Feilding  
15 Eyre St  
FEILDING 4702  
(06) 323 6581

4

Counter Estimate S2322 06 37

Page 1 of 1

Counter Estimate Date 26/03/2018

Bunnings Limited  
GST REG 24 882 403

26586 15:16 26/03/2018

CLIENT No.	OUR YARD ORDER	CLIENT ORDER No.	DATE ORD. REC.
	S2322_06_37	/	26/03/2018



CUSTOMER COPY

CUSTOMER NAME FEILDING  
JOB NAME MULTICULTRE GROUP  
DESCRIPTION PRICE

CUSTOMER  
ADDRESS

COUNTER ESTIMATE NO  
S2322\_06\_37

PROD CODE	QUANTITY	UNIT	DESCRIPTION	NET INCL GST	DISCOUNT	TOTAL EXCL GST	GST PAYABLE	TOTAL INCL GST
0327874	2	EACH	PLYWOOD STRUCT H3.2 2400X1200 9MM CD	57.65		100.26	15.04	115.30
TOTAL						100.26	15.04	115.30

Counter Estimate from Bunnings Limited valid until Wednesday, 25 April 2018

\*\*\*THIS IS NOT A TAX INVOICE\*\*\*



# BUNNINGS



Bunnings Feilding  
15 Eyre St  
FEILDING 4702  
(06) 323 6581

Bunnings Limited  
GST REG 24 882 403

18511 15:28 26/03/2018

Counter Estimate S2313 03 177

Page 1 of 1

Counter Estimate Date 26/03/2018

CLIENT No.	OUR YARD ORDER	CLIENT ORDER No.	DATE ORD REC
	S2313_03_177	/	26/03/2018



CUSTOMER COPY

CUSTOMER NAME FEILDING  
JOB NAME MULTICULTURAL  
DESCRIPTION GROIUP

CUSTOMER  
ADDRESS

COUNTER ESTIMATE NO  
S2313\_03\_177

PROD CODE	QUANTITY	UNIT	DESCRIPTION	NET INCL GST	DISCOUNT	TOTAL EXCL GST	GST PAYABLE	TOTAL INCL GST
0311170	1	EACH	BPAINT 4 SEASONS S/GLS WHT 8L	79.00		68.70	10.30	79.00
1667590	1	EACH	PAINT TRAY + ROLLER 9" TS11-3	9.92		8.63	1.29	9.92
0871369	1	EACH	DULUX SAMPLE POT 250ML VIVID WHITE	7.60		6.61	0.99	7.60
0760563	1	EACH	DROPSHEET 2.0ML H/WG T PLASTIC PADCHDP	7.37		6.41	0.96	7.37
0755298	1	EACH	SLEEVE FOAM/HANDLE/T RAY KIT PA110FKIT	5.95		5.17	0.78	5.95
1660609	1	EACH	BRUSH ALL PURPOSE WALL 75MM MA-2854	7.96		6.92	1.04	7.96
1660607	1	EACH	BRUSH ALL PURPOSE WALL 50MM MA-2852	5.98		5.20	0.78	5.98
TOTAL						107.64	16.14	123.78

Counter Estimate from Bunnings Limited valid until Wednesday, 25 April 2018

\*\*\*THIS IS NOT A TAX INVOICE\*\*\*

## Transaction history

Account name: MULTICULTURAL  
Account number: 38-9009-0474764-00

### Your search

Transactions from: 1/11/2017 to 31/03/2018  
Including: Deposits and Withdrawals

Date	Other Party Name	Type	Particulars	Code	Reference	Memo	Amount	Balance
29/03/18						CHEQUE 155	-33.00	612.07
30/11/17						TRANSACTION FEES	-2.00	645.07
20/11/17						Transaction printout fee #2553672402	-0.30	647.07
20/11/17						CASH CHEQUE 154	-50.00	647.37

Income and expenditure

**Feilding Multicultural group**

**Receipts and payments for year 31 May 2016 to 1 June 2017**

	Amount	Total	Amount	Total	Amount	Total
		2016-17		2015-16		2014-15
<b>Receipts</b>						
Fund raising Food fair			120.00		350.00	
Activity fees (pool etc)						
Project grants						
Donations, Gifts						
Sundry Income						
Total		<u>0.00</u>		<u>120.00</u>		<u>350.00</u>
<b>Payments</b>						
Bank fees			1.40		2.10	
Activity fees (pool etc)			38.99			
Project (quilt)					100.00	
Catering						
Ingredients reimbursement					83.49	
Hall hire						
Vehicle hire			223.10			
Printing, Stationery, Postage						
Sundry Expenses						
Total		<u>0.00</u>		<u>263.49</u>		<u>185.59</u>
Excess income / - payments		<u>0.00</u>		<u>-143.49</u>		<u>164.41</u>
<b>Bank Balances</b>						
Opening balances 1 June						
Kiwibakn Chq Acc		375.87		519.36		354.95
Plus /(Less) receipts - payments		0.00		-143.49		164.41
Less outstanding deposits		0.00		0.00		0.00
Plus unrepresented cheques		0.00		0.00		0.00
		<u>375.87</u>		<u>375.87</u>		<u>519.36</u>
<b>Equals</b>						
Closing Balances 31 May						
Kiwibank Chq Acc		<u>375.87</u>		<u>375.87</u>		<u>519.36</u>



## statement

Kiwibank Limited  
Level 1, 7-27 Waterloo Quay  
Private Bag 39888  
Wellington 5045  
New Zealand  
  
Auckland (09) 336 1133  
Wellington (04) 473 1133  
From anywhere else 0800 11 33 55  
[www.kiwibank.co.nz](http://www.kiwibank.co.nz)



FEILDING MULTICULTURAL COMMITTEE  
C/O 27 DUKE STREET  
FEILDING 4702

Statement number 57

Access Number 1095003

### Account balance(s) as at 30 November 2017

(Account(s) held with Kiwibank Limited)

Account	Account Number	Balance
FEILDING MULTICULTURAL COMMITTEE	38-9009-0474764-00	\$645.07

HAVE YOU THOUGHT ABOUT CHANGING TO ONLINE STATEMENTS? IF YOU'RE ALREADY REGISTERED FOR INTERNET BANKING, JUST GO TO THE 'STATEMENT LIBRARY' IN THE 'YOUR SETTINGS & SERVICES' MENU OR CALL US ON 0800 11 33 55 TO REGISTER AND START GETTING YOUR STATEMENTS ONLINE.

**Account Name:** FEILDING MULTICULTURAL COMMITTEE  
**Product Name:** Now Account  
**Personalised Name:** MULTICULTURAL  
**Account Number:** 38-9009-0474764-00  
**Statement Period:** 01 November 2017 to 30 November 2017

Date	Transaction	Withdrawals	Deposits	Balance
01 Nov	Opening Account Balance...			\$697.37
20 Nov	CASH CHEQUE 154	\$50.00		\$647.37
20 Nov	Transaction printout fee #2553672402	\$0.30		\$647.07
30 Nov	TRANSACTION FEES	\$2.00		\$645.07
30 Nov	Closing Account Balance...			\$645.07

**Transaction Fee Summary for Now Account**

Fee Category	Fee Type	Amount	Total
Transaction Fee	Branch Withdrawal	1	\$2.00
<b>Total</b>		<b>1</b>	<b>\$2.00</b>

## Creative Communities Scheme

# Application Form

**Funding for local arts projects**

**Ngā pūtea mō ngā toi te haukāinga**

**CLOSING DATE:**

**4pm 31 March 2017**

**FOR PROJECTS THAT TAKE  
PLACE BETWEEN:**

**18 April 2018 – 18 April 2019**

**TO SUBMIT YOUR CREATIVE  
COMMUNITIES SCHEME  
APPLICATION PLEASE  
COMPLETE, PRINT AND  
RETURN THIS FORM TO:**

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# BEFORE YOU START

## **Read the *Creative Communities Scheme Application Guide***

Before you prepare your application you should read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

## **Complete the *Creative Communities Scheme Application Form***

- Applications can only be submitted using this document (*Creative Communities Scheme Application Form* or an online version of this document)
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example: Type your answer here

- **If you are unable to type into the boxes provided please print a copy and complete by hand**
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

## **Before submitting your application, complete this checklist: (mark with an X)**

- ✓ My project has an arts or creative cultural focus
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- ✓ I have answered all of the questions in this form
- ✓ I have provided quotes and other financial details
- ✓ I have provided other supporting documentation
- ✓ I have read and signed the declaration
- ✓ I have made a copy of this application for my records



7 Waterloo Quay, Wellington



# Deposit

Date      /      /

Paid in by

Credit account of

FEILDING ETHNIC COMMITTEE

Notes

Coins

Total cash

Cheques from back

Proceeds of cheques are not available until cleared.

Reference:

--	--	--	--	--	--	--	--	--	--	--

Total

\$

⑈ 389009⑈ 0474764 173 00 ⑈ 50