

| MINUTES | MEETING | TIME |
|--|------------------------------|---------------|
| CREATIVE COMMUNITIES ASSESSMENT COMMITTEE | TUESDAY 16 MARCH 2021 | 9.01am |

Minutes of a meeting of the Creative Communities Assessment Committee held on Tuesday 16 March 2021, commencing at 9.01am in the Manawatū District Council Chambers, 135 Manchester Street, Feilding.

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|----------------|-----------------------|-------------------------------|
| PRESENT: | Joe McMenamin | Chairperson |
| | Cr Hilary Humphrey | |
| | Cr Heather Gee-Taylor | |
| | Sue James | Community Representative |
| | Kim Savage | Tangata Whenua Representative |
| APOLOGIES: | Mike Dee | Community Representative |
| | Alicia McLachlan | Community Representative |
| IN ATTENDANCE: | Janine Hawthorn | Community Development Adviser |
| | Steph Skinner | Governance Officer |
| | Michael Hawker | Project Delivery Manager |

CC 21/042 MEETING OPENING

The Chairperson declared the meeting open.

CC 21/043 APOLOGIES

RESOLVED

That the apologies from Mike Dee and Alicia McLachlan, Community Representatives be accepted.

Moved by: Joe McMenamin

Seconded by: Kim Savage

CARRIED

CC 21/044 CONFIRMATION OF MINUTES

RESOLVED

That the minutes of the Creative Communities Assessment Committee meeting held on 22 September 2020 be adopted as a true and correct record.

Moved by: Joe McMenamin

Seconded by: Sue James

CARRIED

CC 21/045 MATTERS ARISING FROM PREVIOUS MINUTES

Kim Savage asked for an update on the resolution from meeting 22 September 2020 regarding the payment to Non-Elected members for the assessment process and meeting fees. The Governance Team leader had supplied a response to this; however, the committee was concerned about the six-month delay in action or response. Councillor Hilary Humphrey requested this matter be highlighted to full council.

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RESOLVED

That the outstanding resolution passed 22 September 2020 regarding Non-Elected Members Fees be forwarded to council for their information and consideration.

Moved by: Kim Savage

Seconded by: Joe McMenamin

CARRIED

Councillor Hilary Humphrey would also query why Creative Community Assessment Committee minutes were not put through to council for their information.

Kim Savage left the meeting at 9.10am and returned at 9.12am

CC 21/046 NOTIFICATION OF LATE ITEMS

The chairperson advised the meeting there was a late item of business for consideration.

- Joe McMenamin asked the committee to consider the amount of trees Council were using to produce printed agendas and requested that this process be stopped as far as practical. This was required to be discussed prior to the next meeting.

RESOLVED

That the late submission from Joe McMenamin be considered at this meeting.

Moved by: Joe McMenamin

Seconded by: Councillor Hilary Humphrey

Carried

CC 21/047 DECLARATIONS OF CONFLICTS OF INTEREST

Joe McMenamin – Manchester House Social Services, Application 12
- Hiwinui Community Committee, Application 14

Councillor Heather Gee-Taylor – Manawatu Youth Council, Application 22

Councillor Hilary Humphrey advised she was liaison Councillor for Hiwinui Community Committee however there was no direct conflict regarding their application.

CC 21/048 PRESENTATION - APPLICATION 10 SQUARE EDGE COMMUNITY ARTS – ART TRAIL MANAWATU 2021

Karen Seccombe presented from Square Edge noting this was the first time Square Edge have applied for funding through Creative Communities to Manawatu District Council. Karen said 25% of their artists come from our region with Artist Hubs in both Fielding and Palmerston North.

- The Art Trail was in its fifth year

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- There was a new perpetual online promotional magazine highlighting new artists
- COVID-19 last year changed their promotion to a virtual event and public were able to buy online
- When New Zealand COVID-19 levels dropped they were still able to run the physical event
- Encourage public to support the rural artists
- Looking at transport options so people do not miss artists along the trail.

CC 21/050 PRESENTATION - APPLICATION 12 MANCHESTER HOUSE SOCIAL SERVICES – ART FOR OLDER PERSONS

Helen King and Sandra Hirst were present from Manchester House Social Services and talked about our senior people struggling with lock downs and continual COVID-19 level changes, so their aim was to inspire our older people and give them something to do. They lacked stimulation and motivation when isolated.

- Giving our older generation the opportunity to come together and express themselves, being sensitive to their needs, allowing their creativity to rise
- Sometimes physical challenges inhibit elder members so this may be an area of curiosity and extend their abilities
- Planned for pilot classes of 6 weeks duration at the Senior Hub
- Hoping to celebrate at the end with an Art exhibition.

CC 21/051 PRESENTATION - APPLICATION 13 CELTIC SPIRIT – PIPING PINK

Sheran Hancock talked about Piping Pink which started 2018 and was a group women piper from various regions, brought together to perform around NZ. They performed at the Manawatu Tattoo in 2020 and now Celtic Spirit was looking to take Piping Pink on a National Tour.

- 75 women on their database, mostly younger members
- To bring Piping Pink back for a performance was exciting. They are a hit with any audience. This performance would be free to the public
- Nationwide there was a decline in piping while Sheran said they were expanding and excited to have so many young females
- Piping Pink was inspirational for younger women, empowering them to improve, perform and enjoy their craft.

CC 21/052 PRESENTATION - APPLICATION 15 APITI COMMUNITY COMMITTEE AND APITI SCHOOL - WHAT APITI MEANS TO ME

Felicity McKay and Sonja Dearlove presented on behalf of the Apiti Community Committee advising the project was a collaboration between Apiti school and community committee and would be a piece of visual art being completed with the assistance of local artist Eric Brew.

- This was not a large project and costs were broken down into art supplies and artist fee

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- The school was unable to contribute financially so the Community Committee had agreed to cover any shortfall
- The students are buzzing with excitement with 28 children aged between 5 and 12 to visually portray what their environment and way of life meant to them.

CC 21/053 PRESENTATION - APPLICATION 16 FEILDING CIVIC CENTRE TRUST - STAR SEARCH FEILDING 2021

Carla Bennett and Alan William presented from the Civic Centre Trust. Alan talked about the history of Star Search had been going for a good number of years run between Palmerston North and Feilding for local students. 2016 was the last time this event was run at the Feilding Civic Centre. Unfortunately, the event fell over when Trusts and manpower declined in Palmerston North.

- Alan was eager to get this event running again, to give youth a challenge and an outlet to perform their talents
- All forms of entertainment were considered up to the age of 18
- In 2016 over 240 youth passed through the audition process. Audition judges give their time free. Three separate judges for the finals concert. Backstage helper numbers were high to ensure a safe environment for the youth attending
- Carla undertakes the large administrative job coordinating the event. There was also an army of volunteers helping
- COVID-19 has seen events cancelled or postponed. Our youth were eager to get out and perform again
- Carla advised the Star Search has never made money and generally runs at a loss. The Trust would cover outstanding costs, but only if the event were viable.

The meeting adjourned at 10.05am and reconvened at 10.10am.

CC 21/054 PRESENTATION - APPLICATIONS 17/18 - JESS THE SHEEPDOG CHILDREN'S BOOK AND KIMBOLTON VILLAGE HERITAGE WALKABOUT BOOKLET

Tony Waugh spoke about each application separately.

Jess the Sheepdog Children's Book: The Book would be produced in A5 size and was a children's book written for his family. It tells a story of his family members leaving Scotland and eventually landing in Kimbolton.

- Tony said the theme behind his families journey was to explain the history of the Kimbolton area and how it was settled
- Tony would like his book published so it would be available in libraries and for purchase through bookstores but required a publisher to finetune the wording and illustrations.

Kimbolton Village Heritage Walkabout Booklet: Tony's idea was that people visiting the village would be able to pick up a booklet and follow a map around the village.

- The map would identify significant buildings and gives its history
- There had been a digital format circulated to local residents and had received good feedback

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- Future reprints would have added new features around the district like the sculptures etc.

CC 21/055 PRESENTATION - APPLICATION 21 TANGIMOANA COMMUNITY COMMITTEE – TANGIMOANA MOA SCULPTURE

Hilary Oxley from the Tangimoana Community Committee explained that the moa sculpture project had previously secured funding from the Creative Communities Committee, but further funding was required for the installation costs covering an engineer's assessment and making the sculpture structurally sound. The sculpture was designed and made of driftwood.

- When the Committee originally applied for the sculpture funding they were not aware of the consent process to have this erected in a public place.
- The plaque was completely forgotten in the original application. Unfortunately, the plaque is long and wordy, but it gives historical information about the village.

CC 21/055 PRESENTATION - APPLICATION 19, BENJAMIN CALDWELL - A ONE NIGHT STAND COMEDY SHOWS

Ben Caldwell talked about his background is a stand-up comedian and for the past 8 years as a producer of comedy shows at both amateur and professional levels. The idea was to attract a comedian with national name value as a marketing tool and supplement the show with comedians coming through from the regional areas.

- Comedy was spreading to the regional areas nationally
- Ben said he did not want to saturate the market so was looking at two shows per year
- There was the possibility to expand and take shows to rural communities
- Potential to include a youth comedy workshop, up to age 24
- After COVID this was an opportunity to improve people's wellbeing through laughter and give the community something completely different to participate in.

CC 21/056 PRESENTATION - APPLICATION 20 REALM – READING AND LITERACY IN MANAWATU - REALM LITERACY TOUR

Vicki Wills spoke on behalf of Sacha who was unable to attend and was happy to take questions from the committee about the RealM Literacy Tour application.

- Last year's event saw 8 schools participating with a total of 140 students interacting with the authors and illustrators, who engaged and inspired the children
- This year the team was working towards securing local authors and illustrators in case New Zealand COVID-19 levels change and jeopardise the planned event.

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CC 21/058 PRESENTATION - APPLICATION 22 MANAWATŪ DISTRICT YOUTH - YOUTH FESTIVAL

Councillor Heather Gee-Taylor spoke to the application for the Youth Council who hoped to hold a Youth Festival to be held in the Feilding square as a jam session and said it would be a low-key non-competitive event.

- To showcase to friends and Whanau what youth do in their spare time with buddies at school, music groups, bands etc
- The idea was to have small stalls for the students run
- A family friendly event for a few hours.

The Committee commenced reviewing scoresheet marks from 10.50am until 11.05am which was recorded by Janine Hawthorn, Community Development Adviser.

CC 21/059 PRESENTATION - APPLICATION 23 HALCOMBE COMMUNITY DEVELOPMENT GROUP –LANTERN FESTIVAL

Jeannette Henderson from the Halcombe Community Development group talked about their lantern festival project. Originally this was a trial for the Halcombe village, then done as a community event when New Zealand came out of lockdown in 2020.

- The senior class at Halcombe School would be taught how to make the lanterns during the school holidays, then run a holiday programme helping the younger children to make their lantern
- Battery operated tee light candles would be sourced for safety reasons.
- The festival will be held during Matariki 2021
- The Lantern Festival had become a large social event for the area and families enjoyed participating.

The meeting adjourned at 11.13am and reconvened at 11.19am

The committee continued reviewing the scoresheet sheet marking.

Kim Savage was appointed Deputy Chairperson in Joe McMenamin's absence.

The Committee went into deliberations.

Joe McMenamin left the meeting during deliberations at 11.25am due to conflict of interest with Application 12, Manchester House and returned at 11.29am.

Councillor Heather Gee-Taylor left the meeting during deliberations at 11.40am due to conflict of interest with Application 22, Manawatu Youth Council and returned at 11.45am.

Joe McMenamin left the meeting during deliberations at 11.45am due to conflict of interest with Application 14, Hiwinui Community Committee and returned at 11.49am.

Councillor Hilary Humphrey left the meeting at 12.09pm.

Deliberations were completed at 12.15pm

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CC 21/060 ROUND 2, CREATIVE COMMUNITIES FUNDING APPLICATIONS – 2020-21

Report of the General Manager – Community and Strategy dated 16 March 2021 that presented for assessment and determination 15 applications which have been received for Round 2 of the 2020/21 Creative Communities Funding Scheme.

- Application 9 – Easter Camp Central – Easter Camp 2021
- Application 10 – Square Edge Community Arts – Art Trail Manawatū 2021
- Application 11 – Whānau Ātaahua Beautiful Families Trust – Matariki 2021
- Application 12 – Manchester House Social Services – Art for Older Persons
- Application 13 – Celtic Spirit Inc – Piping Pink
- Application 14 – Hiwinui Community Committee – Community Mural
- Application 15 – Apiti Community Committee and Apiti School – What Apiti means to Me
- Application 16 – Feilding Civic Centre Trust - Star Search Feilding 2021
- Application 17 – Tony Waugh – Jess the Sheepdog Children’s Book
- Application 18 – Tony Waugh – Kimbolton Village Heritage Walkabout Booklet
- Application 19 – Benjamin Caldwell - A One Night Stand Comedy Shows
- Application 20 – RealM Reading and Literacy Manawatū – RealM Literacy Tour
- Application 21 – Tangimoana Community Committee – Tangimoana Moa Sculpture
- Application 22 – Manawatū District Youth Council – Manawatū Youth Council Youth Festival
- Application 23 – Halcombe Community Development Group – Halcombe Lantern Festival

RESOLVED

That the Creative Communities Assessment Committee grants \$6000.00 (exclusive of GST) to Application 10, Square Edge Community Arts for their Art Trail Manawatū 2021 project.

Moved by: Joe McMenamin

Seconded by: Sue James

CARRIED

RESOLVED

That the Creative Communities Assessment Committee grants \$2795.00 (inclusive of GST) to Application 19, Benjamin Caldwell for A One Night Stand Comedy Shows.

Moved by: Kim Savage

Seconded by: Councillor Heather Gee-Taylor

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CARRIED

RESOLVED

That the Creative Communities Assessment Committee grants \$2520.00 (exclusive of GST) to Application 12, Manchester House Social Services for their Art for Older Persons project.

Moved by: Sue James

Seconded by: Councillor Heather Gee-Taylor

CARRIED

RESOLVED

That the Creative Communities Assessment Committee grants \$1500.00 (inclusive of GST) to Application 15, Apiti Community Committee and Apiti School for their What Apiti means to Me project.

Moved by: Joe McMenamin

Seconded by: Sue James

CARRIED

RESOLVED

That the Creative Communities Assessment Committee grants \$500.00 (inclusive of GST) to Application 23, Halcombe Community Development Group for their Halcombe Lantern Festival, noting that this is an increase in their application amount to cover the increased cost of purchasing battery Tee Lights and additional stationary supplies.

Moved by: Councillor Heather Gee-Taylor

Seconded by: Sue James

CARRIED

RESOLVED

That the Creative Communities Assessment Committee grants \$3000.00 (exclusive of GST) to Application 16, Feilding Civic Centre Trust for Star Search Feilding 2021.

Moved by: Councillor Heather Gee-Taylor

Seconded by: Joe McMenamin

CARRIED

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RESOLVED

That the Creative Communities Assessment Committee grants \$725.00 (inclusive of GST) to Application 20, RealM Reading and Literacy Manawatū for the RealM Literacy Tour.

Moved by: Councillor Heather Gee-Taylor

Seconded by: Kim Savage

CARRIED

RESOLVED

That the Creative Communities Assessment Committee grants \$5000.00 (exclusive of GST) to Application 11, Whānau Ātaahua Beautiful Families Trust for the Matariki 2021 project.

Moved by: Kim Savage

Seconded by: Joe McMenamin

CARRIED

RESOLVED

That the Creative Communities Assessment Committee grants \$2527.12 (exclusive of GST) to Application 22, Manawatū District Youth Council for their Youth Festival.

Moved by: Kim Savage

Seconded by: Joe McMenamin

CARRIED

RESOLVED

That the Creative Communities Assessment Committee grants \$3231.50 (inclusive of GST) to Application 14, Hiwinui Community Committee for their Community Mural.

Moved by: Kim Savage

Seconded by: Councillor Heather Gee-Taylor

CARRIED

RESOLVED

That the Creative Communities Assessment Committee declines Application 18, Tony Waugh for the Kimbolton Village Heritage Walkabout Booklet on the grounds that this project was ineligible.

Moved by: Joe McMenamin

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Seconded by: Sue James

CARRIED

RESOLVED

That the Creative Communities Assessment Committee grants \$4122.50 (exclusive of GST) to Application 13, Celtic Spirit Inc for their Piping Pink project, requesting the funding be used solely for meals, venue hire, mentor fees, equipment hire, and local promotion as itemised in their application.

Moved by: Kim Savage

Seconded by: Sue James

CARRIED

RESOLVED

That the Creative Communities Assessment Committee grants \$4182.14 (inclusive of GST) to Application 21, Tangimoana Community Committee to complete their Tangimoana Moa Sculpture.

Moved by: Joe McMenamin

Seconded by: Kim Savage

CARRIED

RESOLVED

That the Creative Communities Assessment Committee declines Application 17, Tony Waugh for his Jess the Sheepdog Children's Book on the grounds that this project was ineligible.

Moved by: Joe McMenamin

Seconded by: Kim Savage

CARRIED

RESOLVED

That the Creative Communities Assessment Committee declines Application 9, Easter Camp Central for their Easter Camp on the grounds that this project was ineligible.

Moved by: Councillor Heather Gee-Taylor

Seconded by: Kim Savage

CARRIED

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CC 21/062 LATE ITEM - CREATIVE COMMUNITIES ASSESSMENT COMMITTEE GOING PAPERLESS

Joe McMenamin would like Committee representatives to go paperless. We have access to the Council portal where all the documents are loaded for processing the applications and there was no need for anyone to have hard copies.

Sue James queried if devices could be made available on loan for those without current devices or technology.

RESOLVED

That the Creative Community Assessment Committee is paperless where practical. Members may ask for a printed copy of the Agenda if unable to access technology for assessment purposes.

Moved by: Joe McMenamin

Seconded by: Sue James

CARRIED

CC 21/063 MEETING CLOSURE

The Chairperson declared the meeting closed at 12.34pm.