

MINUTES	MEETING	TIME
<b>CREATIVE COMMUNITIES ASSESSMENT COMMITTEE</b>	<b>Wednesday 20 October 2021</b>	<b>9.03AM</b>

Minutes of a meeting of the Creative Communities Assessment Committee held on Wednesday 20 October 2021, commencing at 9.03am via zoom.

PRESENT: Joe McMenemy (Chairperson)  
 Cr Hilary Humphrey  
 Cr Heather Gee-Taylor  
 Alicia McLachlan (Community Representative)  
 Sue James (Community Representative)  
 Kim Savage (Tangata Whenua Representative)

IN ATTENDANCE: Janine Hawthorn (Community Development Adviser)  
 Steph Skinner (Governance Officer)

CC 21/064 MEETING OPENING

The Chairperson declared the meeting open.

CC 21/065 APOLOGIES

There were no apologies.

CC 21/066 CONFIRMATION OF MINUTES

**RESOLVED**

**That the minutes of the Creative Communities Assessment Committee meeting held on 16 March 2021 be adopted as a true and correct record.**

**Moved by: Cr Heather Gee-Taylor**

**Seconded by: Sue James**

**CARRIED**

- Kim Savage and Cr Hilary Humphrey asked to follow up on a request minuted 16 March 2021, for an update on the resolution from meeting 22 September 2020 regarding payment of Non-Elected Members for the assessment process. No response had been received to date by committee members and they were querying the process and response.
- Cr Hilary Humphrey asked to follow up on a request at meeting 16 March 2021 regarding Creative Communities Assessment Committee minutes being included for reporting to Council as per other committees.

CC 21/067 NOTIFICATION OF LATE ITEMS

There were no late items.

CC 21/068 DECLARATIONS OF CONFLICTS OF INTEREST

Joe McMenemy - Manchester House Social Services

Joe McMenemy - Neighbourhood support Manawatū

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**CC 21/069 PRESENTATION – APPLICATION 2 – KIMBOLTON SCULPTURE TRUST (TONY WAUGH)**

Tony Waugh talked about the planned workshop giving people sculpture learning skills working on sculpture concepts such as design, working with steel, copper, and wire netting, using welding equipment and bronze casting with the potential to grow their Sculpture festival which will now be held on 13 November 2021. This would be a full day workshop with experienced sculptors and tutors.

**CC 21/070 PRESENTATION – APPLICATION 4 – NEIGHBOURHOOD SUPPORT MANAWATŪ (ALY THOMPSON)**

Aly Thompson shared a presentation about the interactive mural concept design which would be included in the Youth Expo planned for 11 December 2021. The Expo was planned for the district's young people to come together and connect with community services within our district having a focus on health and wellbeing. The mural would encourage community engagement through this event.

The mural will be stationed on the stage inside the civic centre on the day of the event, and Ann was hopeful of finding a permanent home for the mural once it was completed.

**CC 21/071 PRESENTATION – APPLICATION 3 – MANCHESTER HOUSE SOCIAL SERVICES (ANN WILLIAMSON AND SANDRA HIRST)**

Ann Williamson introduced Maxine Adamson who was presenting with Ann today. Manchester House had already run two Art courses which they had previously received funding for and had proved to be extremely popular with participation numbers growing.

Ann shared her screen showing pictures of the tutor and the artists at work at the Seniors Hub in Feilding, highlighting all ages were participating, and then shared their vision for growing the art course and programme.

**CC 21/072 PRESENTATION – APPLICATION 5 – SPONTANEOUS ON TOUR (LEONA REVELL AND RYAN KNIGHTON)**

Leona Revell talked about current sell out monthly “improv” (improvised) shows, going into schools to provide education around “improv” and a new training company. They love to teach “improv” and want to share this passion in Feilding. Benefits are beyond theatre – encourages engagement within the community, communication, and innovation. It embraces ideas and listening skills, with benefits for mental health, giving people the opportunity to feel they belong and forget the outside world for a few hours.

Ryan Knighton explained the planned workshop would take 16 people from Feilding, including local theatre communities to have an Improvisation training session through the day and if attendees felt comfortable, perform in an evening show. Their aim was to spark some “improv” love. Starting around 18 years of age, there is no upper age limit.

**CC 21/073 PRESENTATION – APPLICATION 6 – CELTIC SPIRIT (SHERAN HANCOCK)**

Sheran Hancock advised that COVID-19 lockdowns they had not been able to pursue their usual fundraising opportunities. Celtic Spirit had already been asked to perform pre-Christmas, however not within the Manawatū district. Their idea was to have a portable

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backdrop designed to use during future presentations, or loan out to other community groups for their fundraisers and performances.

This would be professionally printed rather than painted. The group had borrowed a backdrop from the Civic Centre in the past, but they felt having their own would be more productive, it would be attractive, catch people's eye and be part of a performance package.

*The meeting adjourned at 9.54am and recommenced at 10.02am.*

**CC 21/074 ROUND 1 - CREATIVE COMMUNITIES FUNDING APPLICATIONS 2021-22**

Report of the Acting General Manager – Community and Strategy dated 30 September 2021 that presented for assessment and determination 6 applications which have been received for Round 1 of the 2021/22 Creative Communities Funding Scheme.

*Joe McMenamin, due to conflicts of interest, left the meeting at 10.02am and Alicia McLachlan took the chair.*

**RESOLVED**

**That the Creative Communities Assessment Committee grants \$2819.13 (exclusive of GST) to Application 3 – Manchester House Social Services Inc for their Art for Seniors Classes, when reporting required to advise new participants as this would be encouraged.**

**Moved by: Alicia McLachlan**

**Seconded by: Sue James**

**CARRIED**

**RESOLVED**

**That the Creative Communities Assessment Committee grants \$1629.50 (exclusive of GST) to Application 4 – Neighbourhood Support Manawatū for their Live Mural – Manawatū Youth Expo 2021.**

**Moved by: Cr Hilary Humphrey**

**Seconded by: Kim Savage**

**CARRIED**

*Joe McMenamin returned to the meeting and took the chair at 10.13am.*

**RESOLVED**

**That the Creative Communities Assessment Committee grants \$1650.00 (exclusive of GST) to Application 2 – Kimbolton Sculpture Trust for their 'Introduction to Sculpture Creation' workshop.**

**Moved by: Joe McMenamin**

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Seconded by: Alicia McLachlan

**CARRIED**

**RESOLVED**

That the Creative Communities Assessment Committee grants \$1620.00 (inclusive of GST) to Application 5 – SpontaneoUS for their On Tour – SpontaneoUS comedy workshop and show, noting only half the marketing budget costs of \$380.00 were being supported.

Moved by: Joe McMenamin

Seconded by: Sue James

**CARRIED**

**RESOLVED**

That the Creative Communities Assessment Committee grants \$1100.00 (exclusive of GST) to Application 1 – Feilding and District Art Society for their School Holiday Have-A-Go Workshop in 2022, noting a reduction in supporting admin cost, contingency fund, and criminal check costs.

Moved by: Joe McMenamin

Seconded by: Cr Hilary Humphrey

**CARRIED**

**RESOLVED**

That the Creative Communities Assessment Committee decline Application 6 – Celtic Spirit for their Celtic Spirit for their portable backdrop as it did not meet the eligibility criteria.

Moved by: Joe McMenamin

Seconded by: Cr Hilary Humphrey

**CARRIED**

*Kim Savage abstained from voting and wished this to be recorded.*

CC 21/075 ADDITIONAL FUNDING ROUND FOR 2021-22

Report of the Acting General Manager – Community and Strategy dated 30 September 2021 to consider scheduling a third funding round during the 2021/22 financial year should it be required.

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**RESOLVED**

1. That the Creative Communities Assessment Committee agrees to scheduling a third funding round for 2021/22, should an additional funding round be required, with applications to open 1 April and close 30 April 2022.
2. That the second funding round be brought forward to open 1 February and close 28 February 2022.

Moved by: Joe McMEnamin

Seconded by: Sue James

**CARRIED**

CC 21/076 CONSIDERATION OF LATE ITEMS

No items were considered.

CC 21/077 PUBLIC EXCLUDED BUSINESS

**RESOLVED**

That the public be excluded from the following parts of the proceedings of this meeting, namely:

- a) Appointment of a Community Representative to the Assessment Committee

That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
a) Appointment of a Community Representative to the Assessment Committee	Section 7(2)(a) – to protect the privacy of natural persons, including that of deceased natural persons; a	Section 48(1)(a) - the public conduct of the relevant part of the proceedings would be likely to result in a disclosure of information for which good reason for withholding that information would exist, under Section 7 of the Local Government Official Information and Meetings Act 1987.

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6

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or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

**Moved by: Joe McMenamin**

**Seconded by: Kim Savage**

**CARRIED**

*The meeting went into public excluded session at 11.07am. For items CC 21/078 to CC 21/080 refer to public excluded proceedings. The meeting returned to open session at 11.12am.*

CC 21/081 MEETING CLOSURE

The Chairperson declared the meeting closed at 11.13am.