

MINUTES	MEETING	TIME
<b>CREATIVE COMMUNITIES ASSESSMENT COMMITTEE</b>	<b>TUESDAY 22 SEPTEMBER 2020</b>	<b>9.00AM</b>

Minutes of a meeting of the Creative Communities Assessment Committee held on Tuesday 22 September 2020, commencing at 9.00am in the Manawatū Room, 135 Manchester Street, Feilding.

PRESENT:	Joe McMenamin	(Chairperson)
	Cr Hilary Humphrey	
	Cr Heather Gee-Taylor	
	Alicia McLachlan	(Community Representative)
	Sue James	(Community Representative)
	Mike Dee	(Community Representative)
	Kim Savage	(Tangata Whenua Representative)
IN ATTENDANCE:	Janine Hawthorn	(Community Development Adviser)
	Steph Skinner	(Governance Officer)

#### CC 20/030 MEETING OPENING

Joe McMenamin, Chairperson declared the meeting open.

#### CC 20/031 APOLOGIES

There were no apologies.

#### CC 20/032 CONFIRMATION OF MINUTES

##### **RESOLVED**

**That the minutes of the Creative Communities Assessment Committee meeting held on 23 June 2020 be adopted as a true and correct record.**

**Moved by: Cr Heather Gee-Taylor**

**Seconded by: Sue James**

##### **CARRIED**

#### CC 20/033 NOTIFICATION OF LATE ITEMS

The chairperson advised the meeting there were two late items of business for consideration.

- A.K.E.E.LTD submitted a proposal after Agenda close off which could not be held over until the next Creative Community Assessment Committee meeting.
- Kim Savage wished to discuss the meeting fee with Committee Members highlighting that there are two parts to ensuring the requirements of the process were met, not just attending meetings.

##### **RESOLVED**

**That the late submissions from A.K.E.E.LTD and Kim Savage be considered at this meeting.**

MINUTES	MEETING	TIME
<b>CREATIVE COMMUNITIES ASSESSMENT COMMITTEE</b>	<b>TUESDAY 22 SEPTEMBER 2020</b>	<b>9.00AM</b>

**Moved by: Joe McMenamin**

**Seconded by: Cr Hilary Humphrey**

**CARRIED**

**CC 20/034 DECLARATIONS OF CONFLICTS OF INTEREST**

Joe McMenamin – Cheltenham Community Committee and Manawatu District Neighbourhood Support

Cr Hilary Humphrey - Manawatu District Neighbourhood support

**CC 20/035 PRESENTATION - APPLICATION 3 - HIGHLAND HOME CHRISTIAN CAMP, EMMA FOSTER**

Highland Homes Christian Camp did not show for their presentation.

**CC 20/036 PRESENTATION - APPLICATION 5 - TANGIMOANA COMMUNITY COMMITTEE, HILARY OXLEY**

Hilary Oxley spoke about the history of the moa footprints found in papa rock at Tangimoana in 1939, also showing a newspaper article of the find. It was the Tangimoana Community Committees aim to create a driftwood Moa Sculpture depicting this unique find. The Moa sculpture would be positioned looking in the direction where the original footprints were found and slides were shown to identify where the moa would be placed in the Tangimoana village.

Jack Marsden Mayer of Animal Driftwood Sculptures in Whanganui creates sculptures screwing driftwood together and the sculpture could be installed before the Tangimoana centennial next year. Decision on sculpture design and placement would be confirmed in October 2020. No plaque had been planned for, however the walkway nearby would have local history signage and could include information about the original moa find.

**CC 20/037 PRESENTATION - APPLICATION 6 - MANAWATŪ ACCESS RADIO, HELEN KING**

Helen King was unable to attend so Fraser Gregg spoke to their application advising they were currently based in Palmerston North but their concept was to connect with the Manawatū with radio.

Before COVID-19 Level 1, Access Radio had applied to Central Energy Trust for two portable recording units to be used around the community and they had been working with the community committees putting a plan together for pilot radio broadcasts. They planned to set up a hub in Feilding and hoped to be more representative of the local people. The Radio Station would provide facilities, support and training and would be particularly interested in supporting local ethnic groups within the community. Fraser Gregg described it as sharing radio art.

In the future, they would look at having more radio conversations on a regional basis. Previous work with the Feilding Library included the Sounds of Summer event. Manchester Trust and other community groups were also looking at using this facility.

MINUTES	MEETING	TIME
<b>CREATIVE COMMUNITIES ASSESSMENT COMMITTEE</b>	<b>TUESDAY 22 SEPTEMBER 2020</b>	<b>9.00AM</b>

It was planned for 24 visits held fortnightly where local content would be sourced and fitted within each visit window. Upskilling and training would be challenging but they were committed to this regional live radio programme.

**CC 20/038 PRESENTATION - APPLICATION 7 - CHELTENHAM COMMUNITY COMMITTEE, KEITH ROBERTSON**

Keith Robertson and Colleen Scott from Cheltenham Community Committee spoke to their application for a mural at the Almadale Reserve that was used by day hikers, overnight campers and picnicking families. It would give the reserve an identity that was lacking. Consents would be required for the frame height and size. Recreational Services would be used to install the mural.

No other funding avenues had been sourced for this project as the Cheltenham Community Committee felt this project was a better fit under the Creative Communities criteria.

The mural would be placed at the reserve entrance and publically visible. Design concept was to display the reserves native fauna and flora and would include the bridge, which accessed forest walkways across the river. Large rocks would be strategically placed to prevent vehicle damage to the mural.

**CC 20/039 ROUND 1, CREATIVE COMMUNITIES FUNDING APPLICATIONS – 2020-21**

Report of the General Manager – Community and Strategy dated 07 September 2020 that presented for assessment and determination eight applications which have been received for Round 1 of the 2020/21 Creative Communities Funding Scheme.

- Application 1 Manawatū District Neighbourhood Support – Feilding Wairua Hole in the Wall.
- Application 2 Feilding Patchwork Quilters Club – Exhibition of quilts and quilt related crafts.
- Application 3 Highland Home Christian Camp – Art 4 Hearts Sake – Camp, Woodworking and Raranga Workshop.
- Application 4 Tony Wyeth – Sing Along with Tony LIVE Manawatū.
- Application 5 Tangimoana Community Committee – Driftwood Moa Sculpture for where moa once trod.
- Application 6 Manawatū Access Radio – Pilot of Feilding Access Radio Hub.
- Application 7 Cheltenham Community Committee – Armadale Reserve Mural.
- Application 8 Thistles Highland Dancers – A showcase of a variety of highland dancing, performed by students aged 3 years to 40 years old.

MINUTES	MEETING	TIME
<b>CREATIVE COMMUNITIES ASSESSMENT COMMITTEE</b>	<b>TUESDAY 22 SEPTEMBER 2020</b>	<b>9.00AM</b>

**RESOLVED**

**That the Creative Communities Assessment Committee grants \$3490.00 to Highland Home Christian Camp for their Art 4 Hearts Sake Workshop.**

**Moved by: Joe McMenamin**

**Seconded by: Cr Heather Gee-Taylor**

**CARRIED**

**RESOLVED**

**That the Creative Communities Assessment Committee grants \$915.00 to Thistles Highland Dancers for a showcase of a variety of highland dancing and grant a further \$500.00 for additional advertising and promotion of this event.**

**Moved by: Joe McMenamin**

**Seconded by: Cr Hilary Humphrey**

**CARRIED**

**RESOLVED**

**That the Creative Communities Assessment Committee grants \$2080.00 to Manawatū Access Radio for their pilot of Feilding Access Radio Hub.**

**Moved by: Mike Dee**

**Seconded by: Sue James**

**CARRIED**

**RESOLVED**

**That the Creative Communities Assessment Committee grants \$1000.00 to Feilding Patchwork Quilters Club for their Exhibition of quilts and quilt related crafts.**

**Moved by: Cr Heather Gee-Taylor**

**Seconded by: Joe McMenamin**

**CARRIED**

MINUTES	MEETING	TIME
CREATIVE COMMUNITIES ASSESSMENT COMMITTEE	TUESDAY 22 SEPTEMBER 2020	9.00AM

**RESOLVED**

**That the Creative Communities Assessment Committee grants \$2184.20 to Tony Wyeth for Sing Along with Tony LIVE Manawatū.**

**Moved by: Joe McMenamin**

**Seconded by: Kim Savage**

**CARRIED**

**RESOLVED**

**That the Creative Communities Assessment Committee grants \$5200.00 to the Tangimoana Community Committee for a driftwood Moa Sculpture for where moa once trod.**

**Moved by: Kim Savage**

**Seconded by: Mike Dee**

**CARRIED**

*Due to Conflicts of Interest, Cr Hilary Humphrey and Joe McMenamin left the meeting at 10.34am.*

*The meeting adjourned at 10.35am and resumed at 10.39am. Alicia McLachlan took the chair.*

*At 10.46am Cr Hilary Humphrey was asked to return to inform the Committee members of the Manawatū District Neighbourhood Support for the Feilding Wairua Hole in the Wall concept, what the actual mural would look like and clarify points in the submission that were unclear.*

*Cr Hilary Humphrey left the meeting at 10.53am.*

**RESOLVED**

**That the Creative Communities Assessment Committee declines the Manawatū District Neighbourhood Support for the Feilding Wairua Hole in the Wall project on the grounds that this project is a low priority for funding.**

**Moved by: Cr Heather Gee-Taylor**

**Seconded by: Mike Dee**

**CARRIED**

***Alicia McLachlan and Kim Savage recorded their vote against this motion.***

*Cr Hilary Humphrey returned to the meeting at 11.01am.*

MINUTES	MEETING	TIME
<b>CREATIVE COMMUNITIES ASSESSMENT COMMITTEE</b>	<b>TUESDAY 22 SEPTEMBER 2020</b>	<b>9.00AM</b>

**RESOLVED**

**That the Creative Communities Assessment Committee declines the Cheltenham Community Committee for their Armadale Reserve Mural on the grounds that this project is a low priority for funding.**

**Moved by: Cr Hilary Humphrey**

**Seconded by: Sue James**

**CARRIED**

*Joe McMenamain returned to the meeting at 11.14am and resumed as Chairperson.*

*Cr Heather Gee-Taylor left the meeting at 11.15am.*

**CC 20/040 CONSIDERATION OF LATE ITEM - A.K.E.E. LTD, TORO PIKOPIKO PUPPETS**

Due to COVID-19, the tour schedule was interrupted and had impacted their original proposed project. AKEE LTD were seeking approval for the change in project focus and requested an extension of time.

**RESOLVED**

**That the Creative Communities Assessment Committee grants an extension of time and change in project focus for A.K.E.E. LTD.**

**Moved by: Joe McMenamain**

**Seconded by: Kim Savage**

**CARRIED**

**CC 20/041 CONSIDERATION OF LATE ITEM – KIM SAVAGE, MEETING FEES**

Kim Savage asked the committee to discuss the meeting fee for non-elected committee members highlighting that there were two parts to ensuring members met the requirements of the process. One was to do the assessments and the other was to attend the meeting and make the final decisions. However, if members had done the assessments but were not been able to attend the meeting there was no payment for time taken to do the assessment.

**RESOLVED**

**That the Creative Communities Assessment Committee requests in the upcoming Council review of external members meeting fees, that the following be taken into consideration.**

**Discussion Notes:**

- **Give consideration to the workload of the Creative Communities Assessment Committee members who must follow Creative New Zealand criteria and guidelines to assess applications. This is a lengthy process.**

MINUTES	MEETING	TIME
<b>CREATIVE COMMUNITIES ASSESSMENT COMMITTEE</b>	<b>TUESDAY 22 SEPTEMBER 2020</b>	<b>9.00AM</b>

- **Time-consuming assessment reading and marking is half the process. Meeting attendance is the second half. If you complete the assessments but do not attend the meeting, currently there is no meeting allowance paid.**

**Moved by: Kim Savage**

**Seconded by: Sue James**

**CARRIED**

CC 20/041 MEETING CLOSURE

The meeting was declared closed at 11.31am.