

MEETING MINUTES	
FINANCE AND PERFORMANCE COMMITTEE	TIME
WEDNESDAY 23 SEPTEMBER 2026	8:30 AM

Minutes of a meeting of the Finance and Performance Committee meeting held on Wednesday 23 September 2026, which commenced at 8.30 am, Manawātū District Council, 135 Manchester Street, Feilding.

PRESENT:	Mr John Fowke	Deputy Chairperson
	Cr Rob Duindam	
	Cr Shelley Dew-Hopkins	
	Cr Grant Hadfield	
	Cr Alison Short	
	Cr Colin Dyer	
	Mayor Michael Ford	
APOLOGIES:	Mr Stuart Campbell	
IN ATTENDANCE:	Shayne Harris	Chief Executive
	Wayne Keightley	Acting General Manager – Infrastructure
	Frances Smorti	General Manager – Corporate
	Kate Jarvis	General Manager – People
	Michael Taylor	Acting General Manager – Community
	Joel Richards	Chief Financial Officer
	Ash Garstang	Governance and Assurance Manager
	Andrew Leighton	Safety and Wellbeing Adviser
	Marko Blagojevic	Information Services Manager
	Estelle De Beer	Finance Business Partner
	Lara Blackmore	Project Initiation Manager
	Jenna Glenney	Senior Financial Accountant
	Cr Sam Hill	

FPC 25-28/056

MEETING OPENING

FPC 25-28/057

APOLOGIES

Mr Stuart Campbell is on a leave of absence.

FPC 25-28/058

CONFIRMATION OF MINUTES

RESOLVED

That the minutes of the Finance and Performance Committee meeting held 24 June 2026 be adopted as a true and correct record.

Moved by: Cr Rob Duindam

Seconded by: Cr Alison Short

CARRIED (7-0)

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FPC 25-28/059

DECLARATIONS OF INTEREST

There were no declarations of interest.

FPC 25-28/060

PUBLIC FORUM

There were no requests for public forum.

FPC 25-28/061

SAFETY AND WELLBEING DEEP DIVE PRESENTATION – HEALTH AND SAFETY AT WORK ACT REFORM

Andrew Leighton provided an overview of the Health and Safety at Work Act reform.
Highlights:

- Health and Safety risk workshops are run in-house with staff.
- MDC was recently audited on its health and safety risk identification, and members may be asked to respond to auditor requests for information.
- MDC has a shared responsibility for health and safety of contractors, and Council staff communicate with contractors to understand their safety practices.

FPC 25-28/062

NOTIFICATION OF LATE ITEMS

There were no late items of business notified for consideration.

FPC 25-28/063

APPOINTMENT OF ACTING CHAIR AND ACTING DEPUTY CHAIR

Report of the General Manager – Corporate seeking the Committee's appointment of an Acting Chair and Acting Deputy Chair.

RESOLVED

That the Committee:

1. **Appoints Mr John Fowke as the Acting Chair of the Finance and Performance Committee.**
2. **Appoints Councillor Rob Duindam as the Acting Deputy Chair of the Finance and Performance Committee.**

Moved by: Cr Grant Hadfield

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Seconded by: Cr Colin Dyer

CARRIED (7-0)

FPC 25-28/064

COMMITTEE WORKPLAN UPDATE

Report of the General Manager – Corporate presenting the updating Committee Workplan to the Committee for receipt.

RESOLVED

That the updated Committee Workplan for 2026 be received.

Moved by: Cr Alison Short

Seconded by: Cr Shelley Dew-Hopkins

CARRIED (7-0)

FPC 25-28/065

SAFETY AND WELLBEING REPORT FOR Q4, 2025/26

Report of the General Manager – People presenting the latest Safety, Health and Wellbeing information relating to Council operations and H&S strategy.

RESOLVED

That the Finance and Performance Committee receives the Safety and Wellbeing report for Quarter 4 of the 2025-26 year.

Moved by: Cr Shelley Dew-Hopkins

Seconded by: Mayor Michael Ford

CARRIED (7-0)

FPC 25-28/066

LGOIMA REQUESTS 01 JUNE – 31 AUGUST 2026

Report of the General Manager – Corporate detailing the requests for information received under the Local Government Official Information and Meetings Act 1987 for the period 01 June 2026 – 31 August 2026.

RESOLVED

That the report detailing the requests for information received under the Local Government Official Information and Meetings Act 1987 for the period 01 June 2026 – 31 August 2026 be received.

Moved by: Cr Alison Short

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Seconded by: Cr Shelley Dew-Hopkins

CARRIED (7-0)

FPC 25-28/067

QUARTERLY PERFORMANCE AND TREASURY REPORT TO JUNE 2026

Report of the Chief Financial Officer presenting a summary both financial and non-financial performance against the targets outlined within year three of the Long-Term Plan 2024-34.

RESOLVED

The Finance and Performance Committee receive the Quarterly Performance Report and Treasury Report to 30 June 2026.

Moved by: Mr John Fowke

Seconded by: Cr Rob Duindam

CARRIED (7-0)

FPC 25-28/068

RECOMMENDATION TO INCLUDE STRATEGIC RISK DRIVER – REGULATORY AND COMPLIANCE

Report of the General Manager – Infrastructure presenting a recommendation from the Manawatū Water Services Committee to add Regulatory and Compliance as a Council-wide strategic risk driver, and to approve the associated Strategic Risk Profile.

RESOLVED

That the Finance and Performance Committee:

- 1. Notes the recommendation made by the Manawatū Water Services Committee at its meeting 09 September 2026 (MWS 25-28/059), as per attachment 1 to this report.**
- 2. Approves Regulatory and Compliance as a Council-wide strategic risk driver within Council's strategic risk framework.**
- 3. Approves the Strategic Risk Profile – Regulatory and Compliance, as per attachment 2 to this report.**
- 4. Notes that ongoing monitoring of the Regulatory and Compliance strategic risk will sit with the General Manager - Infrastructure, with governance oversight, review and reporting undertaken through the Finance and Performance Committee in the same manner as Council's other strategic risk drivers.**

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Moved by: Cr Shelley Dew-Hopkins

Seconded by: Mayor Michael Ford

CARRIED (7-0)

FPC 25-28/069

CONFLICTS OF INTEREST

Report of the General Manager – Corporate describing the current controls that are in place with regards to Conflicts of Interest and Gifts.

RESOLVED

That the Committee receives the Conflict of Interest report.

Moved by: Cr Rob Duindam

Seconded by: Cr Colin Dyer

CARRIED (7-0)

The meeting was adjourned at 9.59 am and reconvened at 10.21 am.

FPC 25-28/070

INTERNAL CONTROLS UPDATE

Report of the General Manager – Corporate providing an update on several key internal controls, including cybersecurity breaches, policy reviews, protected disclosures and fraudulent activity.

RESOLVED

That the Committee receives the Internal Controls Update, covering the period 17 June – 11 September 2026.

Moved by: Cr Shelley Dew-Hopkins

Seconded by: Mr John Fowke

CARRIED (7-0)

FPC 25-28/071

INTERNAL AUDIT PROGRAMME (SUMMARY)

Report of the General Manager – Corporate presenting a summary of the Internal Audit Programme to the Committee.

RESOLVED

That the Committee receives the Internal Audit Programme Update.

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Moved by: Cr Colin Dyer

Seconded by: Cr Rob Duindam

CARRIED (7-0)

FPC 25-28/072

LEGISLATIVE COMPLIANCE

Report of the General Manager – Corporate providing an update to the Committee on the Council's compliance with key legislation.

RESOLVED

That the Committee receives the Legislative Compliance report.

Moved by: Mr John Fowke

Seconded by: Cr Shelley Dew-Hopkins

CARRIED (7-0)

FPC 25-28/073

PUBLIC EXCLUDED BUSINESS

RESOLVED

That the public be excluded from the following parts of the proceedings of this meeting, namely:

1. **Confirmation of Minutes; 24 June 2026**
2. **Key Projects Report**
3. **Information Services Security and Audit Update**

That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
13.1 Confirmation of Minutes; 24 June 2026	<i>To consider the accuracy of the minutes of the public excluded Finance and Performance Committee meeting on 24 June 2026</i>	s48(1)(a)

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13.2	Key Projects Report	s7(2)(f)(ii) – improper pressure s7(2)(h) – commercial activities <i>This report contains detailed information on the status of key project reports, which include sensitive and/or commercially-related information</i>	s48(1)(a)
13.3	Information Services Security and Audit Update	s7(2)(j) – improper gain or advantage <i>This report contains information on MDC's security controls that, if published, could increase our exposure to risk</i>	s48(1)(a)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

Moved by: Cr Grant Hadfield

Seconded by: Cr Shelley Dew-Hopkins

CARRIED (7-0)

The meeting went into public excluded session at 10.28 am. For items FPC 25-28/074 to FPC 25-28/077 refer to public excluded proceedings. The meeting returned to open session at 11.03 am.

FPC 25-28/078

DRAFT ANNUAL REPORT FOR YEAR ENDING JUNE 2026

Report of the Chief Financial Officer presenting the draft Annual Report for the year ending 30 June 2026 and detailing the process required to adopt the Annual Report.

RESOLVED

That the Finance and Performance Committee recommends that the Council:

- **Receive the draft Annual Report for the year ended 30 June 2026 and note its release to Audit NZ.**

Moved by: Cr Grant Hadfield

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Seconded by: Mayor Michael Ford

CARRIED (7-0)

FPC 25-28/079

NOTIFICATION OF ITEMS FOR RISK REGISTER

There were no items to be added to the risk register.

FPC 25-28/080

NOTIFICATION OF ITEMS FOR NEXT MEETING

There were no additional items to be added to the agenda for the next meeting.

FPC 25-28/081

MEETING CLOSURE

The meeting was declared closed at 11.11 am.

Meeting Video

<https://www.mdc.govt.nz/council/meetings-agendas-and-minutes/videos-of-council-and-committee-meetings/finance-and-performance-committee-meeting-videos>