



Ngā Manu Tāiko Agenda

Tuesday 8 December 2020,
6.00pm

Manawatū District Council Chambers, 135 Manchester Street,
Feilding

www.mdc.govt.nz

WHAKAPAPA / HISTORY

The Manawatū District is home to a number of Marae. In recognition of the important part they play within the community and because of a request from a Tangata Whenua Representative Group, Ngā Manu Tāiko Manawatū District Council (previously known as Marae Consultative Standing Committee) was established in 1998.

In 2015, Ngā Manu Tāiko Manawatū District Council established Te Kaunihera Working Group as a means of working through specific outcomes. This Working Group reports directly to Ngā Manu Tāiko Manawatū District Council.

The principal purpose of Ngā Manu Tāiko Manawatū District Council is to liaise between Council and local Tangata Whenua.

Ngā Manu Tāiko Manawatū District Council represents the interests of Tangata Whenua – the people of the land, as well as those with mana whenua status within the Manawatū District and is inclusive of all Māori in our community.

A continuing focus for Ngā Manu Tāiko Manawatū District Council will be to ensure:

- *that all Māori of the district are represented*
- *that all Māori are able to contribute to Council decision making*
- *that Council is liaising with the people who have mana whenua*

Membership of Ngā Manu Tāiko Manawatū District Council comprises one member from Aorangi, Kauwhata, Parewahawaha, Poupatate, Te Rangimarie, Taumata O Te Ra, Te Hiiri, Te Tikanga, Kotuku and Te Iwa Marae and the hapū of Ngāti Te Au and Ngāti Turanga, along with elected members appointed by Council with the Chairperson being appointed by the Committee.

REO KŌRERO / COMMITTEE MEMBERS

Councillor Alison Short (Chairperson)

Oriana Paewai – Aorangi Marae
Makareta Casey – Kauwhata Marae
Maria Maraku-Harrison – Kotuku Marae
Piri-Hira Tukapua – Paranui Marae
Amiria Arapere – Parewahawaha Marae
Kipa Arapere – Poupatate Marae
Ted Devonshire – Te Au
Wiremu Kingi Te Awe Awe – Te Rangimarie Marae
Manurere Devonshire – Taumata O Te Ra Marae
Atiria Reid – Te Hiiri Marae
Kathryn Knowles – Te Iwa Marae
Peter Reweti – Te Tikanga Marae

Her Worship the Mayor and Councillors Stuart Campbell, Hilary Humphrey, Phil Marsh and Alison Short

KAUPAPA / TERMS OF REFERENCE

To facilitate dialogue between the Manawatu District Council and Tangata Whenua with the representatives being responsible for representing and reporting the position of their respective bodies.

To identify issues and the processes for dealing with those issues.

ORDER OF BUSINESS

PAGE

1. **KARAKIA**
2. **APOLOGIES**
3. **ITEMS OF INTEREST**
4. **DECLARATIONS OF INTEREST**

Notification from members of:

 - 4.1 Any interests that may create a conflict with their role as a committee member relating to the items of business for this meeting; and
 - 4.2 Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968
5. **NOTIFICATION OF LATE ITEMS:**

Where an item is not on the agenda for a meeting, that item may be dealt with at that meeting if:

 - 5.1 The Committee by resolution so decides; and
 - 5.2 The Chairperson explains at the meeting at a time when it is open to the public the reason why the item is not on the agenda, and the reason why the discussion of the item cannot be delayed until a subsequent meeting.
6. **CONFIRMATION OF MINUTES** 5

Draft resolution

That the minutes of Ngā Manu Tāiko Manawatū District Council meeting held on 9 June 2020 be adopted as a true and correct record.
7. **MATTERS ARISING FROM THE MINUTES**
8. **PRESENTATIONS**
 - 8.1 **DISTRICT PLAN UPDATE**

Update from Councils Principal Policy Planner, Matthew Mackay.
 - 8.2 **OHAKEA UPDATE**

Update from Councils Infrastructure Manager, Hamish Waugh.
 - 8.3 **TE AHU A TURANGA**

Councillors site visit to Te Ahu a Turanga on Friday 27 November, Chairperson Alison Short and Hamish Waugh.
9. **OFFICER REPORTS**
 - 12.1 **2020-21 URUPĀ FUNDING APPLICATIONS** 11

Report of the General Manager – Community and Strategy dated 13 November 2020 requesting that Ngā Manu Tāiko Manawatū District Council retrospectively confirms Urupā funding allocated for the 2020/21 financial year.

10. **REPORT BACK FROM TE KAUNIHHERA WORKING GROUP**
Nothing to report this meeting.
11. **PRINCIPAL ADVISER MĀORI - PROGRESS REPORT**
12. **DISCUSSION POINTS**
13. **CONSIDERATION OF LATE ITEMS**
14. **CLOSING KARAKIA**
15. **MEETING CLOSURE**

NGĀ MINITI / MINUTES	HUI / MEETING	TE WA / TIME
NGĀ MANU TĀIKO MANAWATŪ DISTRICT COUNCIL	TUESDAY 9 JUNE 2020	6.00PM

Minutes of a meeting of Ngā Manu Tāiko Manawatū District Council held on Tuesday 9 June 2020, commencing at 6.00pm at the Manawatū District Council Administration building and via Zoom.

KUA TAE MAI / PRESENT:	Councillor Alison Short Her Worship the Mayor Councillor Hilary Humphrey Councillor Phil Marsh Amiria Arapere Kipa Arapere Manurere Devonshire Kathryn Knowles Maria Maraku-Harrison Oriana Paewai Wiremu Te Awe Awe	(Chairperson) Parewahawaha Marae Poupatate Marae Taumata O Te Ra Marae Te Iwa Marae Kotuku Marae Aorangi Marae Te Rangimārie Marae
NGĀ WHAKAPAHA / APOLOGIES:	Ted Devonshire Councillor Stuart Campbell	Te Au
IN ATTENDANCE:	Jerald Twomey Jessica Kereama-Stevenson Meihana Durie Vanessa Miller Richard Templer Brent Limmer Frances Smorti Janine Hawthorn Rārite Mātaki Mathew Bayliss Rebecca Bell Allie Dunn Steph Skinner	Horizons Regional Council Chief Executive General Manager – Community and Strategy General Manager – People and Culture Community Development Adviser Kaitohu Aporei – Māori (Principal Adviser – Māori) Community Facilities Manager Strategy Manager Governance Team Leader Governance Officer

NMT 20/033 OPENING KARAKIA

Kipa Arapere provided a karakia tīmatanga to open the meeting.

NMT 20/034 APOLOGIES

RESOLVED

That the apologies received from Ted Devonshire and Councillor Stuart Campbell be accepted.

Moved by: Kipa Arapere

Seconded by: Kathryn Knowles

CARRIED

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NMT 20/035 ITEMS OF INTEREST

Members of the committee and meeting attendees each spoke about their experiences staying home during the Covid-19 lockdown. Acknowledgement was given to the leadership from the Council and the community through their partnership and working together to protect the health and wellbeing of whanau and the wider community.

NMT 20/036 DECLARATIONS OF INTEREST

There were no declarations of interest.

NMT 20/037 NOTIFICATION OF LATE ITEMS:

There were no late items notified for consideration.

NMT 20/038 CONFIRMATION OF MINUTES

RESOLVED

That the minutes of Ngā Manu Tāiko Manawatū District Council meeting held on 11 February 2020 be adopted as a true and correct record.

Moved by: Her Worship the Mayor

Seconded by: Councillor Alison Short

CARRIED

NMT 20/039 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

NMT 20/040 PRESENTATION TRUSTEES OF AORANGI MARAE - KIWIRAIL HUB POTENTIAL SITING IN THE BUNNYTHORPE VICINITY

Meihana Durie and Vanessa Miller gave a presentation on behalf of the Trustees of Aorangi Marae. Their presentation gave an outline of the history of the Marae, which was established at Aorangi in 1888 after being moved from Awahuri. In the presentation Meihana Durie outlined the critical role the Marae plays in the life of the wider Feilding District and Ngati Kauwhata. He spoke about the background to the four dimension framework of Te Whare Tapa Whā that the presentation was framed within.

In terms of the Kiwirail proposal, he noted there were some benefits but also some challenges across some of these dimensions from their perspective within that wider holistic model.

He drew attention to some of the realities that Aorangi Marae had dealt with since 1888, which started with the building of the railway, a major highway and an airport across from the Marae which has all impacted on life at Aorangi Marae.

He outlined the health and safety impacts that their people contend with, for example the speed of the traffic travelling past the Marae causing unsafe entry and exit for the Marae. They would like the opportunity to try to mitigate some of those risks as part of discussions on the impact from the Kiwirail Hub proposal. He spoke about the difficulty to maintain a number of cultural practices due to the impact on the Marae of the high level of noise from traffic, trains and planes, for example the intrusive noise affecting powhiri, whaikorero on the Marae Atea. They were concerned that the current negative impacts would be

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exacerbated by the installation of a rail hub in the near vicinity, which would likely cause an increase in heavy traffic. They would like to partner with Council and other organisations to try and find solutions to the noise pollution and safety issues they were experiencing. The presentation included some proposed solutions that they would like to discuss with Council and other parties. These included installation of a third lane for entry and exit to the Marae, similar to what had been provided for nearby Taonui School and the Secret Garden Childcare centre through the Safer Journeys for Schools programme, which they asked Council to assist them with through advocacy with the New Zealand Transport Agency. They would also like assistance with additional safety measures for Waughs Road to enable tangihanga to take place safely. Other safety improvements that could assist would be road safety barriers, additional lighting, alert lighting system, agreement with Kiwirail to reduce impacts. It was noted that assistance with traffic related safety issues had been sought 25 years ago with no action taken.

The Chief Executive noted the challenges arising from that piece of road being managed by New Zealand Transport Agency, however there was an opportunity through the resource consent process for addressing impacts that the proposed development would bring. It was noted the iwi liaison officer from Kiwirail had attended an earlier meeting of Nga Manu Taiko Manawatū District Council, and contact details for that officer could be provided.

The Trustees of Aorangi Marae were thanked for attending the meeting and sharing their concerns with the committee and advised that Council would keep closely in contact with them regarding this matter.

Meihana Durie expressed appreciation for the discussion held with the committee and suggestions that were shared were helpful, and looked forward to working together with the Council to find a solution.

NMT 20/041 PRESENTATION DRAFT RESERVE MANAGEMENT PLANS – MDC COMMUNITY FACILITIES MANAGER, MATHEW BAYLISS

Mathew Bayliss, Community Facilities Manager, gave a presentation regarding progress with the draft Reserve Management Plans. The presentation outlined the background to the review, noting the requirement under the Reserves Act 1977 to review and implement plans every 5 -10 years. The last set of plans for the district were developed between 2006 – 2009 and the review of the current management plans had been underway over the last 18 months.

He spoke about how the Reserve Management Plans related to other Council plans, (such as the District Plan, Long Term Plan, Bylaws), the process undertaken, the structure of the plans and the timeframe being followed. He noted the Council had been seeking submissions on the draft Reserve Management Plans and would appreciate feedback from Nga Manu Taiko members on these. The committee noted that it would discuss the draft Reserve Management Plans at its next Te Kaunihera hui.

NMT 20/042 PRESENTATION DRAFT WALKING AND CYCLING STRATEGY– MDC COMMUNITY FACILITIES MANAGER, MATHEW BAYLISS

Mathew Bayliss, Community Facilities Manager, gave a presentation regarding progress with the draft Walking and Cycling Strategy. He outlined the background to the strategy that began through the 2018 – 2028 Long Term Plan consultation period when Council received a high number of submissions on footpath requests and cycling provision and included the development of a Walking and Cycling Strategy as a key initiative. The strategy had been in development for the past twelve months.

He outlined the process followed to date that started in November 2018, followed by scope development and stocktake in February 2019, initial Council Workshop in March 2019, pre

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Community Consultation over April and May 2019, a key stakeholder engagement workshop in June 2019 and then development of the strategy from July to October 2019.

He outlined the result of the pre-community consultation, the Farmers Market sessions, the requests received from Community Committees and Long Term Plan submissions, stakeholder engagement with New Zealand Transport Agency, Horizons Regional Council, Sport Manawatū, Councillor representatives and Council officers.

He then spoke about the draft strategy, the priorities proposed through the Action Plan, the goals and strategic outcomes sought. He noted that Council had been seeking submissions on the draft Strategy and would appreciate feedback from Nga Manu Taiko members on this.

The committee noted that it would discuss the draft Walking and Cycling Strategy at its next Te Kaunihera Hui.

NMT 20/043 REPORT BACK FROM TE KAUNIHHERA WORKING GROUP

There was no meeting held. The date for the next Te Kaunihera Working Group hui was set for Tuesday 14 July 2020, 6:00pm.

NMT 20/044 PRINCIPAL ADVISER MĀORI - PROGRESS REPORT

Council's Principal Adviser Māori, Rarite Mataki, shared the whanau engagement process model that had been developed and followed as an integrated whānau approach (IWA) to Covid-19. He spoke about the governing principles (kia Waratū) that were followed:

- Kia Wātea (make time and create space for things that really matter)
- Kia Rangatira (remove barriers and provide resource for whanau to be self-reliant and self-managing)
- Kia Tuku Iho (to think past ourselves and beyond ourselves towards future generations and long-term solutions)

He outlined the Iwi priorities:

1. Contain and minimise spread of Covid-19;
2. Continued access to kai / drinking water;
3. Maintain utilities and social connections;
4. Whānau are safe, well, dry and warm.

The priority of people that they followed for their approach was:

1. Kaumātua (60+ years)
2. Hapū Māmā
3. Tamariki (0-5 years)
4. Vulnerable (health issues)
5. Whānau

He spoke about the number of volunteers that were involved in, with eleven of the fifteen volunteers being iwi based, and the number of volunteer hours and responses they made.

He acknowledged all those involved in delivering the model, including Amiria Arapere and Kipa Arapere for their work in delivering kai, Nuwyne Te Awe Awe-Mohi for her work, the leadership of the Manawatū District Council, the Mayor, Executive Team for the agility of the response and for investing in the way that iwi wanted to respond. He noted that the process would be formally documented and reported.

Committee members acknowledged the team involved in the response.

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NMT 20/045 DISCUSSION POINT EMERGENCY OPERATIONS CENTRE RESPONSE DURING COVID-19 LOCKDOWN

General Manager – Community and Strategy, Brent Limmer, shared a copy of a diagram from the coordinated incident management system, which was an approach used throughout New Zealand, as well as other places in the world, for responding to Civil Defence emergencies. General Manager – People and Culture, Frances Smorti, who managed the welfare response, spoke about the long road for the recovery ahead noting they would be seeing an impact in the wider community. Oriana Paewai, of Aorangi Marae, spoke about the response including lobbying undertaken with Government for changes to tangihanga attendance limits, the community flu vaccinations and all the work that needed to be taken note of. It was noted that with civil defence responses there was a process for a debrief and reporting of successes and challenges. Jessica Kereama-Stevenson spoke in support of the integrated whānau approach being documented noting its success as a model for response.

NMT 20/046 DISCUSSION POINT UPDATE ON ACTIONS IN COMMUNITY DEVELOPMENT STRATEGY

Strategy Manager, Rebecca Bell and Community Development Adviser, Janine Hawthorn, gave an update on progress on actions within the Community Development Strategy, noting that regular updates would be provided to the committee. They noted they had recently undertaken the Priority Services application process, where they received 22 applications for funding, and were finalising the outcome of the consideration of those applications. They gave an update on progress on actions for 2020-21 that were listed within the Community Development Strategy, noting discussions with Council's Principal Adviser-Māori regarding timelines and planning. These would be discussed at the next Te Kaunihera Working Group hui. They also noted the Ten Year Plan pre-engagement work that would be discussed with members individually to find out what was important to them.

NMT 20/047 APPOINTMENT OF MĀORI REPRESENTATIVE FOR CREATIVE COMMUNITIES ASSESSMENT COMMITTEE

Report of the General Manager – Community and Strategy dated 3 June 2020 seeking appointment of a Māori representative to sit on the Manawatū District Creative Communities Assessment Committee. It was asked that a list of projects that had been supported through the Creative Communities funding be reported to Te Kaunihera Working Group.

RESOLVED

That Ngā Manu Taiko Manawatū District Council appoints Kim Savage as the Māori representative to sit on the Manawatū District Creative Communities Assessment Committee, if she was willing to serve as the representative.

Moved by: Amiria Arapere

Seconded by: Manurere Devonshire

CARRIED

NMT 20/048 CONSIDERATION OF LATE ITEMS

There were no late items notified for consideration.

NMT 20/049 CLOSING KARAKIA

Kipa Arapere provided a karakia whakamutunga to conclude the proceedings.

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NMT 20/050 MEETING CLOSURE

The Chairperson closed the meeting at 9:32pm

Nga Manu Taiko Manawatu District Council

Meeting of 08 December 2020

Business Unit: Community and Strategy

Date Created: 13 November 2020

2020-21 Urupā Funding Applications

Purpose

To confirm the Urupā funding allocations for the 2020/21 financial year.

Significance of Decision

The Council's Significance and Engagement policy is not triggered by matters discussed in this report.

Recommendations

That Ngā Manu Tāiko Manawatū District Council retrospectively confirms Urupā funding allocated for the 2020/21 financial year as follows:

• Aorangi Urupā	\$2,210.00
• Mt Stewart Urupā	\$1,960.00
• Rongopai Cemetery Committee	\$1,040.50
• Taumata o Te Rā Marae	\$500.00
Total	\$5,710.50

Report prepared by:

Janine Hawthorn

Community Development Adviser

Approved for submission by:

Brent Limmer

General Manager - Community and Strategy

1 Contribution to the Council Vision and Council Outcomes

1.1 Relationship to the Council Outcomes that underpin the Council’s Vision:

Connected, vibrant and thriving Manawatū District – the best lifestyle in New Zealand

Manawatū District protects the natural environment through stewardship of the District’s natural and physical resources.	Manawatū District attracts and retains residents and businesses.	Manawatū District develops a broad economic base from its solid foundation in the primary sector.	Manawatū District is connected via quality infrastructure, services and technology.	Manawatū District’s built environment is safe, resilient and attractive.	Manawatū District Council is a customer-focussed and efficient organisation.
✓	✓				✓

2 Background

- 2.1 On 19 September 2019, the Manawatū District Council adopted the Community Development Strategy.
- 2.2 At the time of adopting the strategy Council also adopted the Community Development Policy which brings together a number of funding policies into one main policy which has the purpose of providing funding opportunities for projects and/or services that link to the outcomes and goals within the strategy.
- 2.3 One of those funding opportunities is the Private Cemetery/Urupā Fund which the key purpose is to assist with the costs associated with the upkeep of private cemetery/urupā located within the Manawatū District.
- 2.4 The Private Cemetery/Urupā Fund links to the outcomes and goals under Wairua – Spiritual Wellbeing within the Strategy.
- 2.5 The funding criteria and eligibility requirements for the Private Cemetery-Urupā Fund have come from the former Private Cemetery-Urupā Policy which was last reviewed by Ngā Manu Tāiko Manawatū District Council in December 2014.
- 2.6 The Committee may recall that prior to Council adopting the Community Development Policy, applications for Urupā were considered by Ngā Manu Tāiko Manawatū District Council with any recommendation then going through to Council for its consideration and adoption.
- 2.7 Council has amended the delegated authority as part of the new Community Development Policy giving Ngā Manu Tāiko Manawatū District Council full delegated authority to make a decision on district urupā applications within the allowable budget. Where the total amount requested exceeds the budgeted amount, Ngā Manu Tāiko Manawatū District Council has the authority to prioritise projects according to need in order to fit within the budget.

3 Discussion and Options considered

- 3.1 Letters were sent to all known Marae and Urupā Committees on 25 June 2020 inviting them to apply to the Private Cemetery/Urupā Fund with applications closing on 31 July 2020.
- 3.2 The following four applications were received by the closing date:

•	Aorangi Urupā	\$2,210.00
•	Mt Stewart Urupā	\$1,960.00
•	Rongopai Cemetery Committee	\$1,040.50
•	Taumata o Te Rā Marae	\$500.00
	Total	\$5,710.50

3.3 The above applications were presented for consideration at the 11 August and 13 October 2020 scheduled hui. Unfortunately both hui lapsed for want of a quorum.

3.4 The hui that had lapsed on 13 October 2020 turned into a workshop. As it was a workshop no decisions could be made.

3.5 Those members of the Committee that were present at the workshop agreed that as applications had closed at the end of July that it was unfair on the applicants having to wait for a further two months for a decision.

3.6 It was agreed that the funds be allocated to the four applicants as proposed and that retrospective approval be given by Ngā Manu Tāiko at their 8 December 2020 hui.

4 Operational Implications

4.1 There are no capital/operating expenditure implications or maintenance costs associated with this paper.

5 Financial implications

5.1 The amount of funding that was available for allocation for Urupā applications was \$9,573.21. Please note that this included \$2,927.21, which was unallocated and carried over from 2019/20 as per the Community Development Policy for the Private Cemetery/Ururpā Fund.

5.2 The amount of Urupā funding that was allocated for 2020/21 following the Committee's workshop held on 13 October 2020 was \$5,710.50, which leaves a balance of \$2,862.71 to be carried forward for 2021/22.

6 Statutory Requirements

6.1 There are no statutory requirements relating to this paper.

7 Delegations

7.1 Ngā Manu Tāiko Manawatū District Council has delegated authority to make a decision on this matter.

8 Consultation

8.1 Letters were sent to all known Marae and Urupā Committees in the Manawatū District inviting applications for funding.

9 Cultural Considerations

9.1 There are no cultural considerations to be taken into account for this paper.

10 Conclusion

10.1 The purpose of the Private Cemetery/Urupā Fund is for funding to only be used for the maintenance of private cemeteries/urupā. Maintenance is broadly defined and includes such items as:

- Fencing maintenance
- Restoration of headstones
- Installation of beams
- Mowing, weeding or other similar maintenance
- Gravelling of tracks or paths
- Recording or registration of urupā/private cemeteries
- Other similar maintenance items

10.2 The four applicants who received funding for 2020/21 all met the funding criteria.

10.3 Ngā Manu Tāiko Manawatū District Council is being asked to formally ratify retrospectively the action from the 13 October 2020 workshop to allocate the requested funding to all four applicants who had applied.