



Manawatū Water Services Committee Agenda

Wednesday 13 May 2026, 8:30 am

The meeting will be held at Manawatū District Council,
135 Manchester Street, Feilding, and a video recording
made available on www.mdc.govt.nz.

www.mdc.govt.nz



MEMBERSHIP

Chairperson

Mr Colin McFadzean (external)

Deputy Chairperson

Councillor Shelley Dew-Hopkins

Members

Councillor Bridget Bell
Councillor Grant Hadfield
Councillor Andrew Quarrie
Councillor Jerry Pickford
Councillor Rob Duindam
Mayor Michael Ford

Terms of Reference

Purpose

To provide strategic oversight of Manawatū Water Services, a stand-alone business unit within the Manawatū District Council (“Council”), and ensure operational excellence, asset management planning, project delivery, financial efficiency, risk management and compliance.

To pursue business expansion and network growth with a goal of maximising the efficiency of the business overhead and deliver affordable water charges across the Manawatū district.

Responsibilities

- 1 Financial reporting
 - a. Approve financial and KPI performance reports for vice activities.
 - b. Approve quarterly and year-end financial, KPI performance reports and project reports and recommend their submission to Council;
- 2 Manawatū Water Services reporting to Council
 - a. Review Water Service related Key Status Project Reports and approve their submission to Council;
 - b. Present a quarterly report of the performance of the Manawatū Water Services Unit to Council.
3. Risk management:
 - a. Develop a risk appetite and risk management framework for Manawatū Water Services that complies with the Risk Framework of the Council;
 - b. Cyclic review and discuss key strategic and operational risks across Manawatū Water Services.
- 4 Operational Review
 - a. Review Water Service exception reports for projects which are ongoing;
 - b. Review Water Service project completion reports;
 - c. Receive operational performance of the Water Services on an annual basis;

- d. Receive Water Services updates post-severe weather and Civil Defense Emergency Management related events.
5. Compliance reporting
 - a. Review the compliance of the Water Service activities against The Water Services Authority requirements and the National Standards for Wastewater Discharge and any relevant consents issues under the Resource Management Act 1991 and/or any subsequent replacement legislation.
6. Recommendation of Water Service strategic documents for approval of Council:
 - a. Water Services Strategy;
 - b. Water Services Asset Management Plan;
 - c. Stormwater Network Risk Management Plan.
7. Recommendation of Water Service Rates, Service Charges and Fees to Council for approval.
8. Recommendation of operational and capital budgets not included in the Long Term Plan to Council for approval.
9. Additional responsibilities:
 - a. Escalate any severe issues, anomalies, or risks to Council for review;
 - b. Any conflict of interest must be managed in a way that is aligned to Council's Conflict of Interest policy.

Delegated Authority

1. Committee delegated authority to act on all matters within its Terms of Reference (except those excluded by Clause 32(1) Schedule 7, Local Government Act 2002).
2. The committee has delegated authority to approve the expenditure of any Water Services operational and capital budgets within the Council approved Long Term Plan or subsequent Annual Plan.
3. The committee has delegated authority to approve unbudgeted expenditure of a scheme reserve for any Water Service scheme.
4. The financial delegations are outlined in the Council Delegations Manual.

Quorum

Five members of the Committee.

Meeting Cycle

Meetings held bi-monthly, with additional meetings convened when necessary at the discretion of the Chair.



Shayne Harris
Chief Executive

ORDER OF BUSINESS

PAGE

1. MEETING OPENING

2. APOLOGIES

Cr Jerry Pickford is on pre-approved leave of absence.

3. CONFIRMATION OF MINUTES

There are no previous minutes to confirm.

4. DECLARATIONS OF INTEREST

Notification from elected members of:

4.1 Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and

4.2 Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968.

5. PUBLIC FORUM

There are no public forum items scheduled for this meeting.

6. PRESENTATION

6.1 WATER SERVICES KEY DOCUMENTS

6

Presented by Lisa Thomas (Strategy Manager) and Angela Rule (Senior Policy Adviser) providing an overview of the suite of documents that need to be prepared for Manawatū Water Services alongside the Long Term Plan, and the timing for the preparation of these documents.

7. NOTIFICATION OF LATE ITEMS

Where an item is not on the agenda for a meeting, that item may be dealt with at that meeting if:

7.1 The Manawatū Water Services Committee by resolution so decides; and

7.2 The Chairperson explains at the meeting at a time when it is open to the public the reason why the item is not on the agenda, and the reason why the discussion of the item cannot be delayed until a subsequent meeting.

8. OFFICER REPORTS

8.1 STANWAY HALCOMBE RURAL WATER SCHEME

16

Report of the General Manager – Infrastructure.

9. CONSIDERATION OF LATE ITEMS

10. PUBLIC EXCLUDED BUSINESS

There are no public excluded business items.

11. MEETING CLOSURE

Manawatū Water Services

Key Document Information



Lisa Thomas
Strategy Manager





Outline

- **Context**
- **Programme Overview**
- **Governance Implications**
- **Overview of Each Key Document**
- **Timeline/Next Steps**

Purpose

- To introduce the new statutory water services documents required under recent legislation
- Explain the purpose of each document and key governance implications
- Outline consultation and decision-making requirements
- Provide an overview of timing, sequencing, and next steps

What Has Changed?

- New legislation requires water services to be financially ring-fenced from other Council activities
- The Long-term Plan can only include water services information where necessary to tell an integrated story
- Council must prepare a suite of dedicated water services documents
- Existing water-related bylaws must be reviewed and updated to align with the new legislative framework

Where are we now?

Already Completed	Currently Underway	Upcoming
<ul style="list-style-type: none">• Drinking Water Safety Plans• Source Water Risk Management Plans• Trade Waste Bylaw review	<ul style="list-style-type: none">• Communities' Access to Drinking Water Assessment• Water Services Strategy• Water Services Asset Management Plan• Drafting TWDP and TW Bylaw	<ul style="list-style-type: none">• Financial modelling• Water Supply & Drainage Bylaw reviews• Public Consultation

Key Water Services Documents

Document	Purpose	Consultation Required?	Status
Drinking Water Safety Plan	Drinking water safety	No	Approved
Source Water Risk Management Plan	Source water protection	No	Approved
Communities' Access to Drinking Water	Understanding drinking water access and risks	No	To be submitted to the Water Service Authority Taumata Arowai by 30 June 2026
Water Services Strategy	Long-term strategic direction for water services	Yes	In development
Trade Waste Discharge Plan	Regulate trade waste	Yes	Upcoming
Trade Waste Bylaw	Support trade waste regulation	Yes	Upcoming

Timeline

2025-26 Foundation Work

- Drinking Water Safety Plans approved
- Source Water Risk Management Plans approved
- Communities' Access to Drinking Water
- Water Services Asset Management Plan

2026-2027 Strategy and Consultation

- Water Services Strategy development
- Financial Information
- Trade Waste Discharge Plan
- Water-related Bylaw reviews
- Consultation alongside the LTP

2027 Onwards Adoption & Implementation

- Adoption of Water Services Strategy, Trade Waste Discharge Plan and Trade Waste Bylaw
- Ongoing compliance monitoring, infrastructure planning, regulatory reporting and periodic plan reviews

Upcoming MWS Agenda Items

Meeting Date	Scheduled Item(s)
10 June 2026	Initial findings of the Trade Waste Bylaw review Timeline for the bylaw review and preparation of the Trade Waste Discharge Plan
12 Aug 2026	Draft Water Services AMP
9 Sept 2026	Findings of the review of Council's Drinking Water and Drainage Bylaws against the new legislation
14 Oct 2026	Presentation of the draft Trade Waste Bylaw and Discharge Plan for approval to publicly notify
9 Dec 2026	Final draft of the Water Services Strategy presented for approval to notify (to be confirmed by Council in Feb 2027)
May 2027	Hearings and deliberations
June 2027	Adoption of the Water Services Strategy, the Trade Waste Discharge Plan, and the Trade Waste Bylaw

Future Work

- **By 27 Aug 2027** - Review Councils Drinking Water and Drainage Bylaws against the new legislation
- **By 27 Aug 2028** - Prepare and adopt a Stormwater Network Risk Management Plan
- **By 27 Aug 2030** - Amend or replace water-related bylaws, if required

?

?

?

?

Manawatu Water Services

Meeting of 13 May 2026

Business Unit: Infrastructure

Date Created: 05 May 2026

Stanway Halcombe Rural Water Scheme

Purpose Te Aronga o te Pūrongo

To accept the Reserves Policy recommendation of the Stanway Halcombe Rural Water Scheme Committee (SHRWS) adopted at their meeting on 7 May 2026.

Recommendations Ngā Tūtohinga

That the Manawātū Water Services Committee accept the SHRWS recommendation to:

1. Retain \$150,000 of reserves to fund the resource consent renewal process.
2. Retain \$100 per unit (\$150,400 - 2026-2027 year) as an operational buffer to cover unplanned expenditure.
3. Pay down the reserves amount less point one and two as above off the debt loan of approximately \$180,000 this to be actioned as at the end of June 2026.
4. The proposed SHRWS annual water delivery charge (water rate) for the 2026/2027 year be set at \$460.00 incl GST per unit.

Policy to be reviewed yearly to comply with the Manawātū Water Services budgeting period.

Report prepared by:

Anna Thompson

Infrastructure Support Manager

Approved for submission by:

Hamish Waugh

General Manager - Infrastructure

1 Background Ngā Kōrero o Muri

- 1.1 The scheme has approximately \$480,000 of reserves.
- 1.2 In place is a constitution where the committee of the SHRWS can accept a recommendation from the committee as to the retained reserves.
- 1.3 The resource consent renewal is due to expire on 31 December 2027 and if contested could cost an estimated \$150,000.
- 1.4 The new Manawatū Water Services terms of reference allows for the authorisation of expenditure outside of the Annual Plan and Long-Term Plan process, that is not covered out of infrastructure replacement by depreciation funding, providing that there are reserves held within the SHRWS accounts.

2 Strategic Fit Te Tautika ki te Rautaki

- 2.1 Not applicable as this is a legislative / operational item.

3 Discussion and Options Considered Ngā Matapakinga me ngā Kōwhiringa i Wānangahia

- 3.1 Not applicable.

4 Risk Assessment Te Arotake Tūraru

- 4.1 Not applicable.

5 Engagement Te Whakapānga

Significance of Decision

- 5.1 The Council's Significance and Engagement Policy is not triggered by matters discussed in this report. No stakeholder engagement is required.

Māori and Cultural Engagement

- 5.2 There are no known cultural considerations associated with the matters addressed in this report. No specific engagement with Māori or other ethnicity groups is necessary.

Community Engagement

- 5.3 No community engagement is required.

6 Operational Implications Ngā Pānga Whakahaere

- 6.1 There are no operational implications with this report.

7 Financial Implications Ngā Pānga Ahumoni

7.1 There are no financial implications with this report.

8 Statutory Requirements Ngā Here ā-Ture

8.1 There are no statutory requirements for this report.

9 Next Steps Te Kokenga

9.1 Not Applicable

10 Attachments Ngā Āpitihanga

- SHRWS – Committee Meeting Minutes 7 May 2026

STANWAY HALCOMBE RURAL WATER SUPPLY SCHEME

Committee Meeting Minutes

Stanway Halcombe Rural Water Supply Committee Meeting

Halcombe Hotel, Halcombe

7 May 2026

4.10 pm - 5.00 pm

TOPIC	DETAILS	ACTION
Attendance	<p>Committee:</p> <p>Colin McFadzean, Timothy Porter, Stewart Addenbrooke, Jeff Lane.</p> <p>Manawatu District Council:</p> <p>Hamish Waugh - Infrastructure General Manager, Wiremu Greening - Utilities Manager, Gavin Cobcroft – Reticulation Services Foreman, Richard Patterson - Financial Accountant, Beryl Mingins – Technical Infrastructure Support Officer, Anna Thompson – Infrastructure Support Manager.</p>	
Opening	The meeting was opened by Colin McFadzean, Chair, at 4.10pm.	
Apologies	Richard Waugh, George Bartlett, Michael Abbiss, Adam Jamieson-MDC Operations Manager	
Minutes of the last AGM meeting:	Deferred to Next AGM – date to be advised.	

<p>Chairpersons Report and Scheme update:</p>	<p>General Discussion:</p> <ul style="list-style-type: none"> • Hamish Waugh gave a brief explanation of the new three water entity. Manawatu Water Services Committee. • Resource Consent due for renewal in December 2027, cost unknown but could be high, Hamish explained we are aiming for a 35 year consent. • Colin would like the Committee to gain the approval of Iwi prior to the resource consent expiry date. • Colin explained the Civil Defence Strategy that had been discussed with the two Marae's Halcombe and Tokorangi he suggested that the community waives the infrastructure water charge and that Council deliver 8 water tanker loads of water – equivalent to 1.5 units of water in return for them being available for civil defence emergencies. <p>For the other two maraes we will waive the costs of 5 units all up as a gesture of goodwill. This will not impact on billable units.</p> <p>A hydrant is available at the new reservoir the water tanker has been allowed to take water from there and he has to turn up to 3 fire callouts annually.</p> <p>The Committee was all in agreeance with the above.</p> <p>A discussion was had around costs of power and Tim Porter suggested the Committee look into solar panels because of the rising power costs. The Committee are going to do some further research.</p> <p>Colin presented the attached recommendation and explained depreciation and reserves and the proposed reduction in the annual water deliver charge (water rate).</p>	
---	--	--

	<p>MOTION: That the chairman's recommendation be accepted.</p> <p>MOVED: Stu Addenbrooke</p> <p>SECONDED: Tim Porter</p> <p>VOTE: Carried</p>	
Next Meeting	To be advised	
Closure	The Chair closed the meeting at 5.00pm	

SHRWS Reserves Policy Recommendation

Background

- The scheme has approximately \$480,000 of reserves.
- In place is a constitution where the committee of the SHRWS can make a recommendation on the annual charge and the Manawatu Water Services (MWS) committee can accept a recommendation from the committee as to the retained reserves.
- The resource consent renewal is due to expire on 31 December 2027 and if contested could cost an estimated \$150,000.
- The new MWS terms of reference allows for the authorisation of expenditure outside of the Annual Plan and Long Term Plan process, that is not covered out of infrastructure replacement by depreciation funding, providing that there are reserves held within the SHRWS accounts.

Recommendation

That the SHRWS committee agrees to:

1. Retain \$150,000 of reserves to fund the resource consent renewal process.
2. Retain \$100 per unit (\$150,400 - 2026-2027 year) as an operational buffer to cover unplanned expenditure.
3. Pay down the reserves amount less point one and two as above off the debt loan of approximately \$180,000 this to be actioned as at the end of June 2026.
4. The proposed SHRWS annual water delivery charge (water rate) for the 2026/2027 year be set at \$460.00 incl GST per unit.

Policy to be reviewed yearly to comply with the MWS budgeting period.

Proposed by:

Seconded by:

Date