FLOW INFORMATION

LGOIMA

	FLOW ID	SUBJECT	
LG	FLOW-249	Playground Timber Compliance	Completed on Tuesday, November 3, 2026 7:26 AM

Flow Model Description

Flow Model Version

Current version of LGOIMA: V.119
Version of the Flow Model at start of FLOW-249: V.118

FLOW STEPS

Completed Steps

L **Flow started**
Started by LGOIMA Team on Wednesday, October 7, 2026 4:55 PM
LGOIMA, version: V.118

D

Initial triage

Completed on Wednesday, October 7, 2026 5:03 PM by Dianne McKay

1. Confirm this is a legitimate LGOIMA request - if not, take appropriate action, including inform as required and cancel the flow.
2. Edit any field below to ensure the information is sufficient to proceed.
3. Complete any missing information.

Ombudsman calculator

Date received
07/10/2026

Set Target Date for Response
05/11/2026

First name (optional)
William

Last name (optional)
Scott

Organisation name (if applicable) (optional)
Individual

Address (optional)
No information was entered.

Phone number (optional)
No information was entered.

Email address
Williamscott@outlook.co.nz

Preferred response method
Email

Original request
2026-10-07T02:45:14+00:00

CAUTION: This email originated from outside of MDC's network. Do not click links or open attachments unless you know the content is safe. If in doubt contact the MDC IT Team!

Kia ora

This is a request for official information under the Local Government Official Information and Meetings Act 1987.

This request relates to the Kowhai Park playground play tower supplied and installed by Playground Centre Ltd in 2021.

I have received a response from MBIE confirming that all building work in New Zealand must meet the performance criteria of the Building Code, even if it does not need a building consent.

For clarity, I understand that Council has previously responded to questions about producer statements, independent timber assessments, foundation assessments and NZS 5828 certification. I am not asking Council to repeat those answers.

This request is focused on whether the timber deterioration issue at the Kowhai Park playground has been considered from a Building Code perspective by Council's building control, building compliance or other building-related staff.

Please provide:

1. Any records showing whether the Kowhai Park playground timber deterioration issue has been referred to Council's building control, building compliance or other building-related staff for consideration from a Building Code perspective.

2. Any records of advice, comments, assessment or decisions from Council's building control, building compliance or other building-related staff about whether the Kowhai Park playground play tower complies with the Building Code, including B1 Structure and B2 Durability.

3. If the issue has not been referred to Council's building control, building compliance or other building-related staff, any records explaining why not.

4. Any records created in response to this request that record Council's consideration of whether the Kowhai Park playground timber deterioration issue should now be referred to building control, building compliance or other building-related staff.

I ask that Council search the teams most likely to hold this information, including parks/assets and building control/building compliance.

I also request that Council publish this request and/or Council's response on its website, as Council has previously indicated that it may do with LGOIMA requests and responses. I consider there is a clear public interest in the management and safety of a public playground asset.

If Council holds no information for any part of this request, please say so clearly for that part.

Regards
William Scott

Request title (AI generated)
Playground Safety Assessment

The Request title (AI generated) should be edited (if necessary) as it will be included in email correspondence with the requester as below:
Thank you for your request regarding [Request title (AI generated)].

Summary of the request (AI Generated)
A request regarding whether the timber deterioration issue at a playground has been reviewed by the council's building control, building compliance, or related staff from a Building Code compliance perspective.

Related Requests (FLOW-ID or LG-Number) (optional)
LG 2476 LG 2483 LG 2509

Attach original request & attachments (optional)
No file was uploaded.

Tick if this request should follow the "Manual mode" pathway (optional)
☐

Integration Status
When a flow step is submitted - Success

D **Acknowledge**
Completed on Wednesday, October 7, 2026 5:04 PM by Dianne McKay

Would you like to edit the default email?
No

Integration Status
When a flow step is submitted - Success

D

Acknowledgement email (default)

Email sent on Wednesday, October 7, 2026 5:04 PM

Recipient List: Williamscott@outlook.co.nz
Subject: LGOIMA Request: FLOW-249 regarding Playground Safety Assessment
From Name: LGOIMA Officer
Reply To: lgoima@mdc.govt.nz
Content:

Dear William,
FLOW-249
Request summary: A request regarding whether the timber deterioration issue at a playground has been reviewed by the council's building control, building compliance, or related staff from a Building Code compliance perspective.
I am writing to acknowledge receipt of your official information request, which we received on 07/10/2026.
We will endeavour to respond to your request as soon as possible, but no later than 05/11/2026, being 20 working days after the day your request was received.
Please note: Our 20 working days calculations do not count public holidays.
If we are unable to respond to your request by then, we will notify you of an extension of that timeframe.
Manawatū District Council may publish this response along with a summary of the request on our website. Requests and responses may be paraphrased.
To protect your privacy, we will not generally publish personal information about you, or information that identifies you.

Your request is being managed by the LGOIMA Response Team. If you have any queries, please feel free to contact the LGOIMA Response Team on 06 323 0000 or by replying to this email.

Yours sincerely,
LGOIMA Response Team
P: 06 323 0000
www.mdc.govt.nz

MANAWATŪ DISTRICT COUNCIL

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D

SME assignment

Completed on Wednesday, October 7, 2026 5:08 PM by Dianne McKay

A single person should lead this response.

1. If more than 75% of the effort is with a single department, select a SME from that department
2. If not, then select yourself/LGOIMA person

Who should lead the response? (SME)
Michael Taylor

Any notes to be passed on to SME (optional)
See the LGOIMA register for previous responses - LGOIMA Requests - LGOIMA Register - b) Completed
LG 2476
LG 2483
LG 2509

Assigned SME (optional)
Michael.Taylor@mdc.govt.nz

Select GM
Lyn Daly

GM email (optional)
Lyn.Daly@mdc.govt.nz

By default an FYI email is always sent to IS Manager, if we should include anyone else please enter their emails below.

Additional FYI Email #1 (optional)
No information was entered.

Additional FYI Email #2 (optional)
No information was entered.

Please copy the LG URL from SharePoint and paste it below.

1. Open the LGOIMA SharePoint list.
2. Locate the row for **FLOW-249**.
3. Click the link in the **Link** column, copy the URL and paste it below.

LG URL
https://mdcgovtnz.sharepoint.com/sites/lgoimareq/Shared%20Documents/Forms/FoldersByName.aspx?FolderCTID=0x0120006313B9CA9D814A4A87CEE9C9AC9A91F9&id=%2Fsites%2Flgoimareq%2FShared%20Documents%2FLG2530

Integration Status
When a flow step is submitted - Success

M

Accept task (SME)

Completed on Friday, October 23, 2026 11:38 AM by Michael Taylor

Approval Decision
Approve

Comment
I'll task this one out.

M

Send FYI

Email sent on Friday, October 23, 2026 11:38 AM

Recipient List: Lyn.Daly@mdc.govt.nz, marko.blagojevic@mdc.govt.nz
Subject: New LGOIMA received - FYI: FLOW-249
From Name: LGOIMA Officer
Reply To: lgoima@mdc.govt.nz
Content:

FOR YOUR INFORMATION ONLY:
A new LGOIMA request has been received and assigned to Michael.Taylor@mdc.govt.nz.
Requested Information:
Playground Safety Assessment:
A request regarding whether the timber deterioration issue at a playground has been reviewed by the council's building control, building compliance, or related staff from a Building Code compliance perspective.

https://flow-au.flowingly.app/flows/81a8505a-f4ac-4d8e-94fa-43666e919045
Yours sincerely,
LGOIMA Response Team
P: 06 323 0000
www.mdc.govt.nz

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M

Clarity review

Completed on Friday, October 23, 2026 11:38 AM by Michael Taylor

Is the request clear and concise so you can make a decision on whether we have this type of information?
Yes

M

Clarity decision

Completed on Friday, October 23, 2026 11:38 AM by Michael Taylor

Does MDC hold this type of information?
Yes - we hold all of this information type

Integration Status
When a flow step is submitted - Success

M

Effort Decision

Completed on Friday, October 23, 2026 11:39 AM by Michael Taylor

Please tick all of the following to confirm you have 'considered them' and capture estimates in the table below:

- [x] Whether you need to reach out to external contractors/CCOs
- [x] Whether you need to reach out to IT/IM
- [x] Whether you need email archive searches
- [x] Whether you need physical archive searches

If input from other staff members is required to respond to this request, please use the **TASK** button below to request the necessary information.

You need to estimate the effort of all SMEs in the table below as best as you can, if effort is unknown please check in with each SME department either by:

- In-person, email or call
- Clicking the 'Add a Task' button below to request SME effort formally within this flow

Estimate the effort

Department	Other department	Est. effort in hours	Comments
Community Assets		4	
Regulatory		0	

Do you have any concerns in being able to deliver this information before the target date or is the effort over 50 hours?
No

M

Placeholder.

Email sent on Friday, October 23, 2026 11:39 AM

Recipient List: .
Subject:
From Name: Flowingly Notifications
Reply To: no-reply@flowingly.net
Content:

M

SME prepare response

Completed on Monday, November 2, 2026 3:46 PM by Michael Taylor

Now its time to prepare the response and provide the information requested.

- If you need information from another MDC contributor for this LGOIMA use 'Add a task'. Explain what you want in the task and wait for their response. They will be able to attach documents as required. Add yourself as the approver of this task.
- If you need to engage legal then engage as normal however you MUST attach the correspondence to this form

ID FLOW-249
Date received 07/10/2026

Target date for response

Phone

Request title Playground Safety Assessment

Summary of request A request regarding whether the timber deterioration issue at a playground has been reviewed by the council's building control, building compliance, or related staff from a Building Code compliance perspective.

Full request attached

Select if (optional)

☐ We are engaging with the requestor (check history on the left)

For every LGOIMA request, we always send back a formal response. For example: Thank you for your question regarding the salary of the Mayor. We can confirm that their salary for 2025 was $200,000 NZD.
The box below is where you type your formal response. If you have any supplementary attachments, they will be added later in the form

Draft/write your response in here (this will be checked prior to be sent out)
Questions from the LGOIMA are below, with the response posted below each question.

1. Any records showing whether the Kowhai Park playground timber deterioration issue has been referred to Council's building control, building compliance or other building-related staff for consideration from a Building Code perspective.
There are no such records.

2. Any records of advice, comments, assessment or decisions from Council's building control, building compliance or other building-related staff about whether the Kowhai Park playground play tower complies with the Building Code, including B1 Structure and B2 Durability.
There are no such records.

3. If the issue has not been referred to Council's building control, building compliance or other building-related staff, any records explaining why not.
There are no such records.

4. Any records created in response to this request that record Council's consideration of whether the Kowhai Park playground timber deterioration issue should now be referred to building control, building compliance or other building-related staff.
There are no such records.

What is your decision
Release in full

Legal engagement (optional)
☐ Tick here if you engaged legal for this request

Do you have any supporting files for the response?
No

Earlier in the workflow, we estimated the following amount of effort was needed to respond to this request:

Department	Other department	Est. effort in hours	Comments
Community Assets		4	
Regulatory		0	

Was the total effort accurate?
Yes - Mostly

E

Work with Building Services to compile response.

Completed Monday, November 2, 2026 3:41 PM by Erica Rowe
Approved Monday, November 2, 2026 3:46 PM by Michael Taylor

Task Assignee
Erica Rowe

Due Date/Time
Tuesday, November 3, 2026 5:00 PM

Task Approver
Michael Taylor

Priority
High

Description
As above

Task Activity

Task started on Friday, October 30, 2026 2:38 PM by Michael Taylor

Task has been marked as Done on Monday, November 2, 2026 3:41 PM by Erica Rowe

Task Approved on Monday, November 2, 2026 3:46 PM by Michael Taylor

Task Approval

Approval Decision
Approved

Integration Status
When a flow step is submitted - Success

S

IM prep for GM

Completed on Monday, November 2, 2026 4:03 PM by Sandra Hendry

Please review the history on the left. **This may have been returned back from GM review.**
If it has been returned from GM and you need the SME assistance in resolving the feedback please log a New Task and assign to the SME.

Perform the following

- [x] Review the SME response below and amend if necessary
- [x] Open any supporting files stored in SharePoint - linked below
- [x] Redact any necessary information

SME Response

Dear Wiiliam Scott,
FLOW-249 Playground Timber Compliance
I refer to your official information request dated 07/10/2026
The information you have requested is below

1. Any records showing whether the Kowhai Park playground timber deterioration issue has been referred to Council's building control, building compliance or other building-related staff for consideration from a Building Code perspective.
There are no such records.

2. Any records of advice, comments, assessment or decisions from Council's building control, building compliance or other building-related staff about whether the Kowhai Park playground play tower complies with the Building Code, including B1 Structure and B2 Durability.
There are no such records.

3. If the issue has not been referred to Council's building control, building compliance or other building-related staff, any records explaining why not.
There are no such records.

4. **Any records created in response to this request that record Council's consideration of whether the Kowhai Park playground timber deterioration issue should now be referred to building control, building compliance or other building-related staff.**
There are no such records.
Please note that considerable time and effort has been undertaken to research this request, including reviewing relevant records and consulting with the appropriate Council teams, to ensure the information provided is accurate and as comprehensive as possible.
Manawatū District Council may publish this response along with a summary of the request on our website. Requests and responses may be paraphrased.
To protect your privacy, we will not generally publish personal information about you, or information that identifies you.
If you wish to discuss this response with us, please feel free to contact the LGOIMA Response Team on 06 323 0000 or by replying to this email.

Has the SME submitted any supporting files? No
Supporting file/s: Open in SharePoint

Integration Status

When a flow step is submitted - Success

L

GM approval

Completed on Monday, November 2, 2026 4:54 PM by Lyn Daly

Approval Decision

Approve

Integration Status

When a flow step is submitted - Success

S

Select sending method

Completed on Tuesday, November 3, 2026 7:24 AM by Sandra Hendry

Confirm response method

Email

S

Prepare email

Completed on Tuesday, November 3, 2026 7:25 AM by Sandra Hendry

Confirm email address of recipient
Williamscott@outlook.co.nz

Are there any attachments to also send?
No

Select email template
Full Release

Dear William Scott,
Official information request - FLOW-249.
I refer to your official information request dated 07/10/2026.
The information you have requested is below.
Information:
Dear Wiiliam Scott,
FLOW-249 Playground Timber Compliance
I refer to your official information request dated 07/10/2026
The information you have requested is below
1. Any records showing whether the Kowhai Park playground timber deterioration issue has been referred to Council's building control, building compliance or other building-related staff for consideration from a Building Code perspective.
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Compose the email body (excluding the signature and subject)
Dear Wiiliam Scott,
FLOW-249 Playground Timber Compliance
I refer to your official information request dated 07/10/2026
The information you have requested is below
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S **Confirm Email**
Completed on Tuesday, November 3, 2026 7:25 AM by Sandra Hendry

Do you want to change the email?
No

Integration Status
When a flow step is submitted - Success

S

Send Email

Email sent on Tuesday, November 3, 2026 7:25 AM

Recipient List: Williamscott@outlook.co.nz
Subject: Response to your Official Information Request regarding Playground Safety Assessment : FLOW-249
From Name: LGOIMA Officer
Reply To: lgoima@mdc.govt.nz
Content:

Dear Wiiliam Scott,
FLOW-249 Playground Timber Compliance
I refer to your official information request dated 07/10/2026
The information you have requested is below
1. Any records showing whether the Kowhai Park playground timber deterioration issue has been referred to Council's building control, building compliance or other building-related staff for consideration from a Building Code perspective.
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Yours sincerely,
LGOIMA Response Team
P: 06 323 0000
www.mdc.govt.nz

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S

Close off

Completed on Tuesday, November 3, 2026 7:26 AM by Sandra Hendry

Close off tasks

- [x] Review summary for website and decide whether to publish
- [x] Print this flow record as PDF and upload into SharePoint folder

Tick to publish on website (optional)

- [x]

Response for website (review)

FLOW-249 Playground Timber Compliance

I refer to your official information request dated 07/10/2026

The information you have requested is below

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Integration Status

When a flow step is submitted - Success

FLOW COMMENTS

No Comments to display.

Flow LGOIMA, version V.118 was **completed** on Tuesday, November 3, 2026 7:26 AM